



AGENDA
EXECUTIVE COMMITTEE
SPECIAL MEETING
WEDNESDAY, FEBRUARY 17, 2021 – 9:00 AM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

The public can access the meeting by viewing the live stream at the link which will be opened five minutes before the call to order:

[Executive Committee Live Stream](#)

*The public can submit comments here: [Public Comment Form](#)
[Public Comment Policy](#) & [Instructions for Submitting Public Comments Online](#)*

1. CALL TO ORDER

Roll Call

2. PROPER NOTICE

3. PUBLIC COMMENT

4. DISCUSSION ITEMS

- a. 2021 Long-Term Debt
- b. Redistricting and County Board Size

5. ADJOURNMENT

A quorum of members of committees or the full County Board of Ozaukee County may be in attendance at this meeting for purposes related to committee or board duties, however, no formal action will be taken by these committees or the board at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the County Clerk's Office at 262-284-8110, twenty-four (24) hours in advance of the meeting.

Executive Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	February 17, 2021
DEPARTMENT:	Administrator
DIRECTOR:	Jason Dzwinel
PREPARER:	Jason Dzwinel

Agenda Summary 2021 Long-Term Debt

The historically low municipal bond rate that the county received for the recent refinancing of 0.61% has prompted a staff discussion of an additional refinance and the possibility for additional borrowing for long-term facility needs.

RADIO LEASE: Currently, the county has a lease for the first phase of the radio project, the interest rate is 3.09%, but there is a prepayment penalty of approximately \$57,000. Despite the prepayment penalty the low interest rates will allow the county to lower the debt levy from \$353,000 to \$206,000 and save approximately \$58,000 over the life of the refinancing, assuming a 10 year term. Given the current rate environment, this refinancing is recommended.

GENERAL DEBT FOR COUNTY PROJECTS: As reported to the committee there are a backlog of facility needs in departments supported with tax levy that that will need to be addressed through a debt issuance. The project fund cannot support projects of this scope and size. Storage facilities for our Sheriff's Department, Highway Department and Parks Department, the Highland Interchange construction and other Parks Facilities have been identified. The county has high-level estimates on many of these projects. A proposal to engage an architect to further detail construction expenses will be presented to the Public Works Committee in February for approval.

The policy question before the committee is if the county is better served to proceed with an effort to include the borrowing for these facility needs leveraging the historically low interest rate environment with high-level cost estimates or wait for detailed estimates on costs assuming the risk of higher interest rates.

Executive Committee

AGENDA INFORMATION SHEET

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Agenda Summary Redistricting and County Board Size

First and foremost, the US Census Bureau has informed the State of Wisconsin that no census data for redistricting will be made available earlier than July 31, 2021. This delay presents all counties with a statutory challenge due to the timeline requirements of Wis. Stats. 59.10. The Wisconsin Counties Association is working with the Governor's Office and State Legislature on a legislative fix. In summary, redistricting will be significantly delayed and the county will await direction from the State of Wisconsin. The county will have ample time to plan for the redistricting effort.

The County Policy and Procedure Manual gives the Executive Committee authority over the redistricting process. There are three primary policy issues for consideration by the committee that should be presented to the County Board for consideration before the process begins.

BOARD SIZE/COMMITTEE STRUCTURE: The number of supervisory districts establishes the path forward for county redistricting. The Executive Committee should make a recommendation to the County Board on the number of districts. Statutorily a maximum limit of 39 supervisory districts could be created in Ozaukee County. Reviews of County Board size and committee structure occurred in 2004 and 2011.

The 2004 effort focused primarily on reducing the number of committees and resulted in the development of six standing committees and the Executive Committee. The primary results were:

- Reducing number of committees from 44 to 16; and
- Adopting 6 standing committees, 9 subcommittees and an Executive Committee. The Executive Committee was structured as it is currently. Designed to balance the oversight committee with three supervisors elected from the body and three County Board Supervisors selected by the County Board Chairperson; and
- Adding a second monthly County Board meeting to focus on larger scale policy discussion

The summary PowerPoint from the 2010-2011 effort and the Report of the Reorganization Committee is included in the packet.

The 2010-2011 effort gave consideration to a reduction in the number of County Board Supervisors and a rebalancing the standing committee workload. The primary results were:

- Reducing the number of County Board Supervisors from 31 to 26; and

- Combining the responsibilities of the Aging and Long-Term Care Committee with the Health and Human Services Committee.

Supervisor Tom Richart has presented a proposal to reduce the number of County Board Supervisors from 26 to 22. The packet contains an analysis of the impact of the assumed 2020 population on both County Board sizes.

PROTECTION OF INCUMBENTS: The protection of incumbents is a legal and valid consideration when redistricting. The Executive Committee should make a recommendation on whether the redistricting process should consider incumbency to the County Board.

CREATION OF DISTRICTS: The State of Wisconsin provides a robust software package that is recommended for the creation of County Board Supervisory Districts. The 2000 and 2010 redistricting efforts were led by an internal team of staff from the Department of Administration and the Land Information Office. Consideration to contracting with the Regional Planning Commission or other private resources is also an option if the county prefers an arm's length and paid effort. An internal effort provides maximum flexibility and responsiveness to the municipalities during the process. The software has the ability to produce multiple versions of maps. In addition, there are often requests for data, map alternates and boundary changes from the cities, villages and towns during the process. The Executive Committee should make a recommendation on an internal staff effort or private contract will be used to draw districts.

COUNTY BOARD SIZE INFORMATION FROM WISCONSIN COUNTIES ASSOCIATION

- 1600 County Board Supervisors in Wisconsin.
- Average constituents represented in Wisconsin is 3,600. (based on 2020 DOA Final Population Estimates)
- Board size ranges from 7-38
- Mean (average): 22
- Mode (value occurs most often): 21
- Median (middle value): 21

COUNTY	BOARD SIZE	DISTRICT SIZE PER 1,000	COUNTY	BOARD SIZE	DISTRICT SIZE PER 1,000
Adams	20	1	Marathon	38	3.6
Ashland	21	0.8	Marinette	30	1.4
Barron	29	1.6	Marquette	17	0.9
Bayfield	13	1.2	Menominee	7	0.6
Brown	26	10.1	Milwaukee	18	52.6
Buffalo	14	1	Monroe	16	2.9
Burnett	21	0.7	Oconto	31	1.3
Calumet	21	2.5	Oneida	21	1.7
Chippewa	15	4.3	Outagamie	36	5.2
Clark	29	1.2	Ozaukee	26	3.5

Columbia	28	2	Pepin	12	0.6
Crawford	17	1	Pierce	17	2.5
Dane	37	14.5	Polk	15	3
Dodge	33	2.7	Portage	25	2.9
Door	21	1.4	Price	13	1.1
Douglas	21	2.1	Racine	21	9.4
Dunn	29	1.5	Richland	21	0.9
Eau Claire	29	3.6	Rock	29	5.5
Florence	12	0.4	Rusk	19	0.8
Fond du Lac	25	4.2	St Croix	19	4.7
Forest	21	0.4	Sauk	31	2
Grant	17	3.1	Sawyer	15	1.1
Green	31	1.2	Shawano	27	1.5
Green Lake	19	1	Sheboygan	25	4.7
Iowa	21	1.1	Taylor	17	1.2
Iron	15	0.4	Trempealeau	17	1.8
Jackson	19	1.1	Vernon	29	1
Jefferson	30	2.8	Vilas	21	1
Juneau	21	1.3	Walworth	11	9.5
Kenosha	23	7.4	Washburn	21	0.8
Kewaunee	20	1	Washington	26	5.3
LaCrosse	29	4.1	Waukesha	25	16.2
Lafayette	16	1.1	Waupaca	27	1.9
Langlade	21	1	Waushara	11	2.2
Lincoln	22	1.3	Winnebago	36	4.7
Manitowoc	25	3.3	Wood	19	4

ATTACHMENTS:

- 2004 Committee Reorganization Presentation (PDF)
- 2010 Reorganization Committee Final Report (PDF)
- 2011 Committee Reorganization Presentation (PDF)
- County Board Size Analysis(PDF)

2004 COUNTY BOARD COMMITTEE REORGANIZATION

*To Empower and Engage the Ozaukee County
Board*

Process to Reorganization

- County Board voted 29-0 to conduct this study
- In line with Ozaukee County's mission statement
- Continuation of 1999 County Board Organizational Study
- Previously revamped organizational structure
 - Merged departments
 - Combined committees



Why Reorganize?

- Does Ozaukee County have too many committees?
- What is the best use of Supervisor time?
- Are policy issues addressed in a timely manner?
- What items should be considered during committee meetings?



Study Process

- Admin. Committee, Administrator's Office & UW-Extension, Ozaukee
- Research conducted- Waukesha, Walworth & LaCrosse
- Input solicited from CBS, Department Heads & Corporation Council

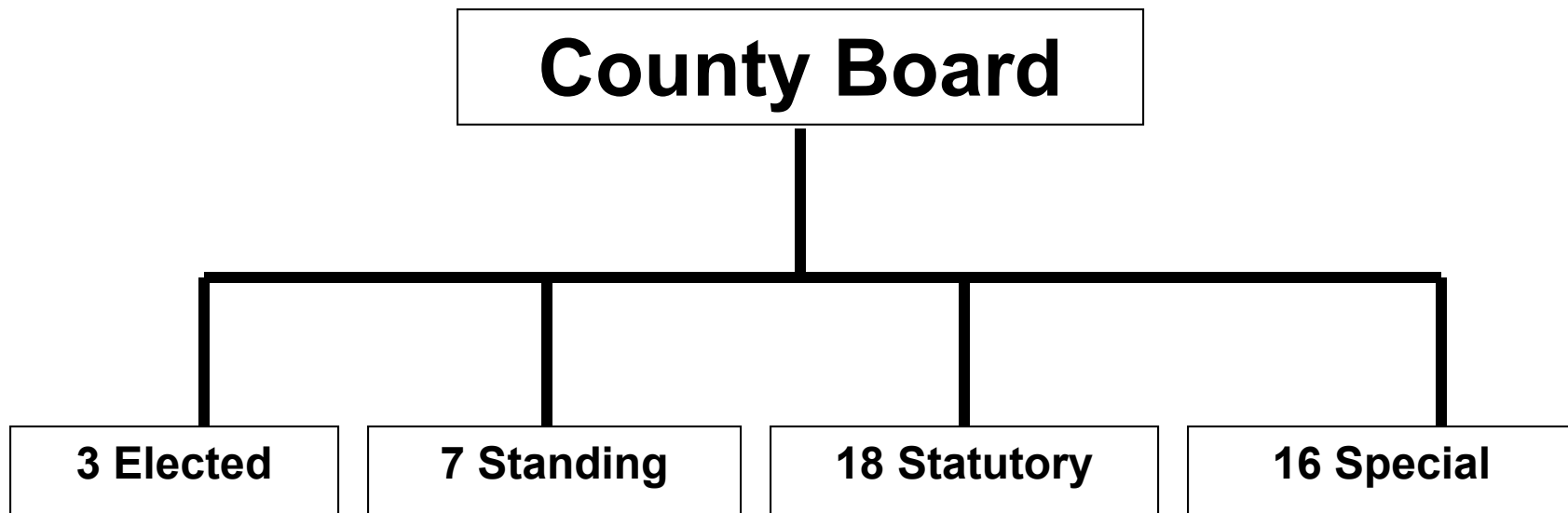


Why have other County Boards reorganized?

- While not broken, could be improved
- Maximize Board's role as a policy-making body
- Eliminate multiple decision-making points where one committee can overrule another
- More efficient use of time by focusing committee attention to decision-making monthly reports



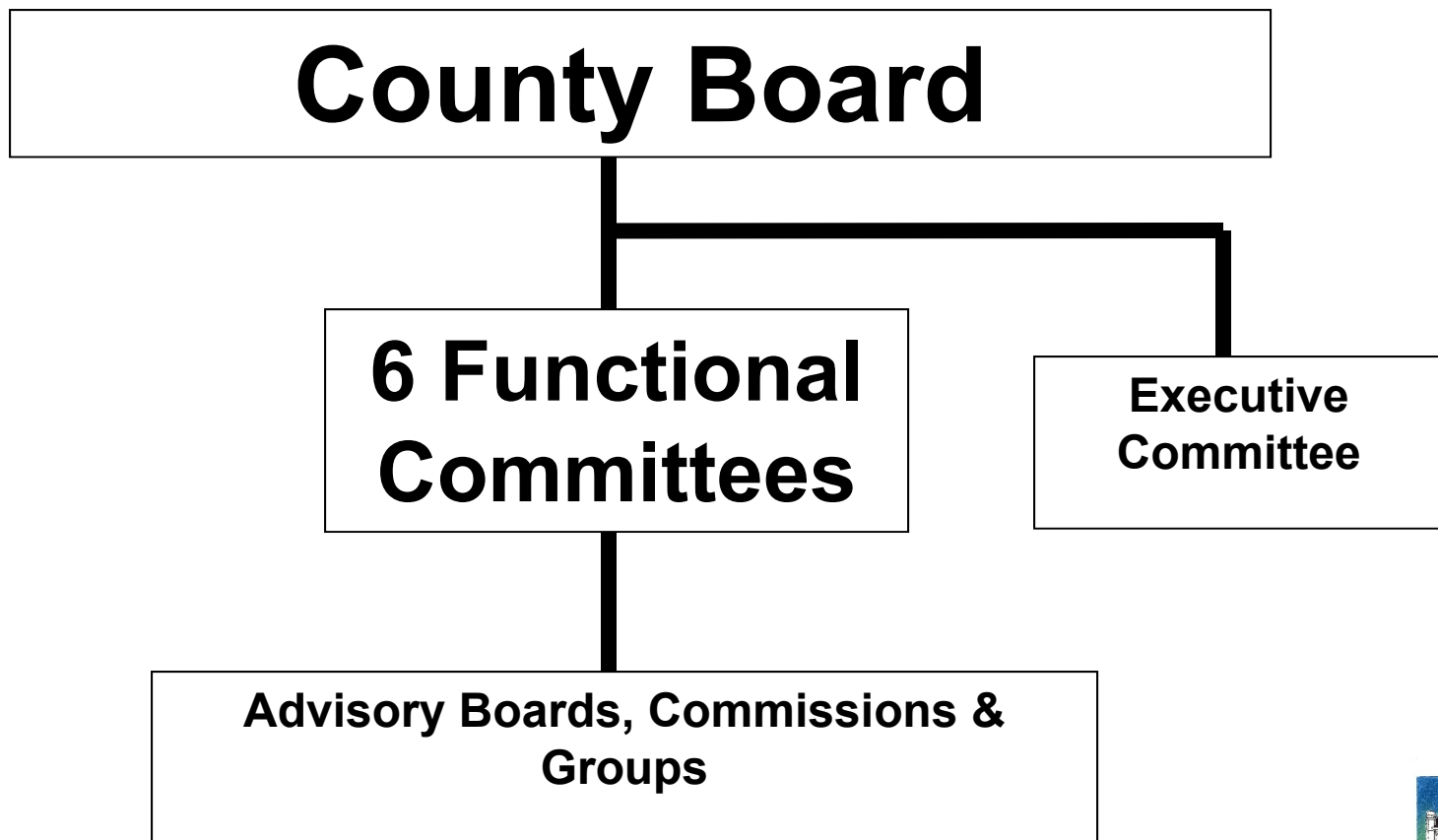
Pre-Reorg Organizational Chart



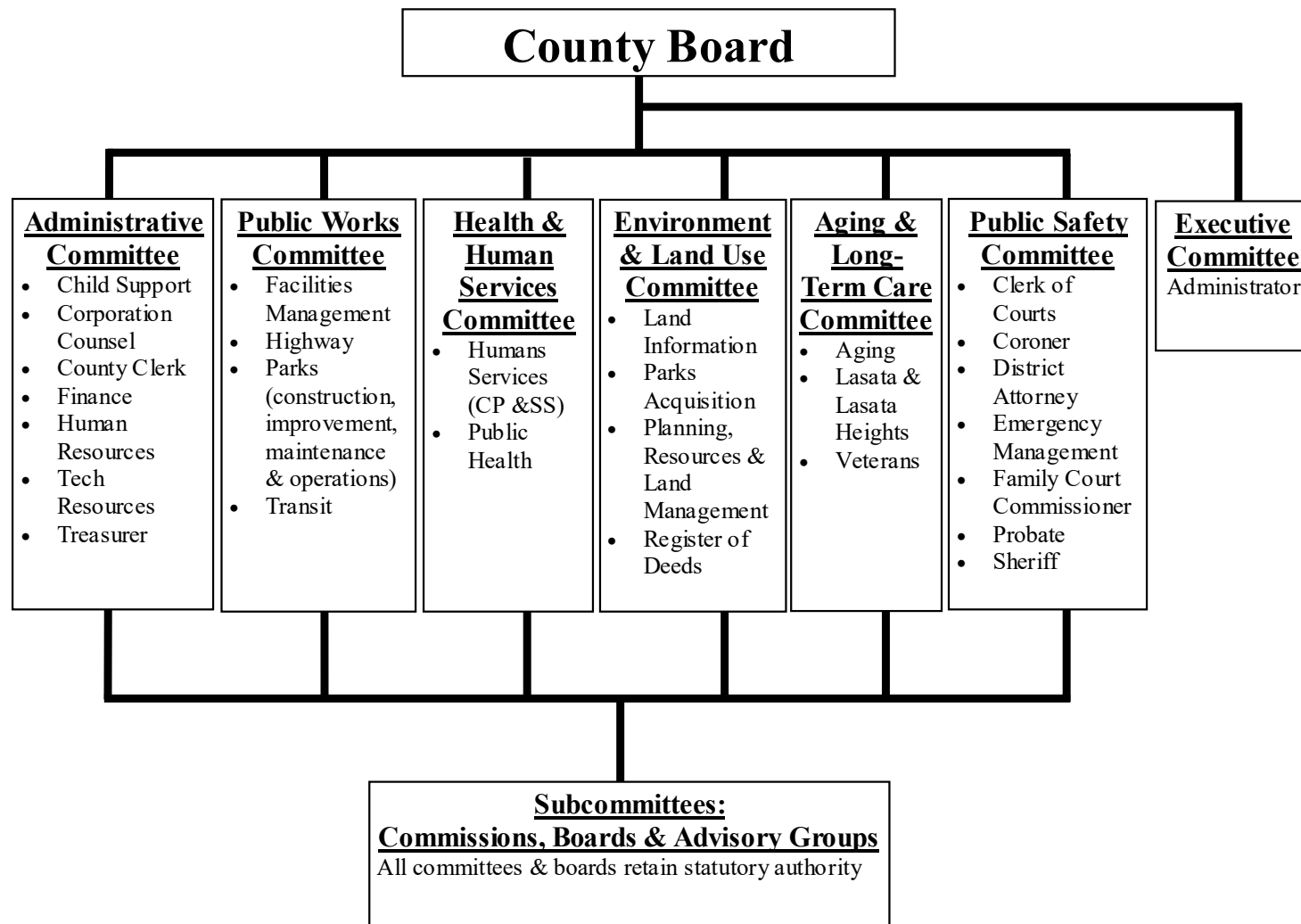
44 (29) Committees reporting directly to the County Board!



Reorganized Structure



Functional Chart



County Board Meetings

Two County Board Meetings Per Month

- 1st Meeting- Business
 - Resolutions
 - Ordinances
 - Transfer of funds
- 2nd Meeting- Policy Meeting
 - Discussion of big picture issues
 - Presentations



Examples of Policy Issues

- Capital improvement projects
- Lasata- Nursing Home Issues
- Employee Health insurance
- Radio/dispatch/911/wireless
- Court Safety
- TABOR/TPA
- Public Health agent status
- Data integration- internal (human service) & external (criminal justice)



Executive Committee

- Membership
 - Board Chair, Vice-Chair, and Second Vice-Chair
 - 6 Committee Chairs
- Staff
 - Administrator
- Agenda
 - Chair & Vice Chair
 - Administrator



Executive Committee - Roles

- Provide vital communication linkage between 6 committees and work to resolve competing issues
- Set agenda for the policy County Board meeting
- Perform legislative duties



Six Standing Committees

- Each made up of 5 CBS
 - 5 CBS X 6 Committees = 30 CBS
 - Board Chair
- Agenda developed by:
 - Board Chair
 - Committee Chair
 - Administrator
 - Dept. Heads



Standing Committee Chairs

- County Board Chair appoints Supervisor to each committee & appoints Chair for each committee
 - Vice-Chair and Second Vice serve as Committee Chairs
- Consequences
 - Board Chair guaranteed that they could work with Executive Committee
 - Efficient communication between Board Chair & committees



Chart 3: Administrative Committee Organizational Function

Draft
11/23/04

County Board

Administrative

- Child Support
- Corporation Counsel
- County Clerk
- Finance
- Human Resources
- Tech Resources
- Treasurer
- Veterans

Veterans Commission

Mandatory, must remain a separate committee

State Statute requirement, Sec 45.12

No CBS
Meet as needed,
minimum 2 times per
year

Chart 4: Public Works Committee Organizational Function

Draft
11/23/04

Highway– State Statute 83.015(1)(a)c(2) (b) must have a committee to deal with highway matters, flexible membership, could reassign duties to another committee

Transit– State Statute 59.58 (2)(a)(b)(c) (d)(e)- a committee is mandatory if we operate a local transportation system, must have 7 members. Duties may be reassigned to another committee

County Board

Public Works

- Facilities Management
- Highway
- Parks (construction, improvement, maintenance & operation)
- Transit

Parks Operations Board

Optional, but recommend having
State Statutes 27.02(1)(2), 27.03(2), 27.04(1)(2), 27.05
Can have any structure we choose, not required to have

Traffic Safety Commission

Mandatory– separate
Created by Statute Sec 83.013 as a specific committee with membership requirements by State law.

1 CBS, Public Works
Vice-Chair or designee
6 Citizens
Meet quarterly or as needed

Also reports to
Public Safety
Committee

Chart 5: Health & Human Services Committee Organizational Function

Draft
11/23/04

County Board

Health & Human Services

- Aging
- Community Programs
- Public Health
- Social Services

Social Service Advisory Board

Mandatory, reassigned to Health & Human Services

Section 46.22– Five members all from the County Board

Human Services Board

(includes this current committee)
Community Programs Board

Mandatory–, could be reassigned

Section 51.42– Not less than nine members, of which no more than five are from the County Board

Long-Term Support Planning

Mandatory, could be reassigned

State Statute Sec. 46.27(3)(a) and (4). (including 2CBS, 1 county health rep., at least 5 people who receive services, 2 county department reps., ect.)

Health Advisory Board

(combines these two current existing committees)

Home Health Professional Advisory

Mandatory, could be reassigned

Created by WI Admin. Code Sec. HFS 133.05 (2). The Membership is loosely defined if members of human services meet the requirements they could act as this advisory committee. (including at least 1 practicing physician, 1 nurse, ect.)

Board of Health

Mandatory, could be reassigned

Could be part of a Human Services Board as long as the term “health” is used in the title. Section 251.03(1), 251.04(9), 251.10 (no more than 9 with at least 3 are non-elected)

Commission on Aging

Mandatory, could be reassigned

Sec. 46.82(4)(a)1&2, (b)1&2 creates the commission. Human services could act as this commission 46.23(3)(b)d if the committee can meet the membership criteria of sec. 46.82(4)(b)1 or 2 (49% or less elected, 50% or more age 60+)

Chart 6: Environment & Land Use Committee Organizational Function

Draft
11/23/04

County Board

Environment & Land Use

- Land Information
- Park Acquisition
- Planning, Resources & Land Management
- Register of Deeds
- UW-Extension

UW-Extension

Mandatory, reassigned to Env. & Land Use

State Statute 59.56 (3)(b)- if you have a UWEX office, you need a UWEX Committee. However, the duties can be reassigned to another committee.

Board of Adjustment

Optional- but recommend having
County can create this board under Sec 59.694(1)(2) & 59.692(4)(5). No more than 5 members, no CBS required, members must live within a town with no 2 members from the same town. If we do not create this board, the appeals would have to be decided by another entity, such as zoning committee or county board under Sec (59.694(1) last line.

Smart Growth

Optional- but recommend having
A Department, Private Contractor or Current Committee can do this under Sec. 66.100(4). It is a question of the amount of work involved & termination of committee. No requirement for membership by State Statute. Could be CBS or Citizens

Chat 7: Health Center Committee Organizational Function

Draft
11/23/04

County Board

Health Center Committee

- Lasata & Lasata Heights

Lasata Board of Trustees

Optional, reassigned to Health Center Committee

According to the Atty General, the nursing home can be governed under a committee, rather than Trustees under Sec. 46.18

Records Utilization

Optional, recommended turning into a staff function

Dennis could not find anything in law regarding the creation of this committee. Could not find in Admin. Code.



Chart 8: Public Safety Committee Organizational Function

Draft
11/23/04

Under State Statute, does the committee have to interview deputies when hiring or is this a county ordinance? This is by County ordinance. The Sheriff can hire as many deputies in any manner he feels appropriate. Sec. 59.26 (2-7) However, we restrict the number and manner of hiring, which we are allowed to do by law. Sec. 59.26(8)(9)

County Board

Public Safety

- Circuit Courts
- Clerk of Courts
- Coroner
- District Attorney
- Emergency Management
- Family Court Commissioner
- Probate
- Sheriff

Local Emergency Planning Commission

Mandatory, could be reassigned
The County is required to have such a committee, but can have that as part of another committee if the membership requirements can be met in Sec. 59.54(8), 166.20(1)(b), 166.03(4)(c)

Traffic Safety Commission

Mandatory— separate
Created by Statute Sec 83.013 as a specific committee with membership requirements by State law.

Also reports to
Public Works



Net Committee Change

- Current
 - 7 Standing
 - 18 Statutory
 - 3 Elected
 - 1 Special
- Total = 29 Committees
- Proposed
 - 6 Functional
 - 10 Subcommittees
 - 1 Committee of the Chairs
- Total = 17 Committees

Reduction of 12 Committees



Estimated CBS Time Commitment Per Month

Average CBS:

- 2 County Board mtgs.
- 1 Functional Committee mtg.
- 1 Subcommittee meeting per month

Committee Chairs:

- 2 County Board mtgs.
- 1 Committee of the Chairs
- 1 Functional Committee mtg.
- 1 Agenda setting mtg. (could be held electronically)



Reorganization Results

- Reduced redundancies
- Eliminate staffing of 12 committees
- Reduced instances of inter-committee conflict
- Allow for policy issues to be addressed



Timeline

- October-November 2004
 - Input from CBS & Department Heads
- December 3, 2004
 - Day of facilitation for CBS to develop final proposal
- December 2004 – February 2005
 - Staff will revise using input from the December 3rd meeting.
- Spring 2005 – Summer 2005
 - Public input & County Board vote
- Fall 2005 – Winter 2005
 - Ordinance revisions
- Spring 2006
 - New committee structure would take effect with the newly elected County Board.



Thank You



2010 Reorganization Committee Final Report - A Report on the Results of the Reorganization Committee

Ozaukee County Mission - Ozaukee County government, as an administrative arm of the State of Wisconsin, will sustain and enhance the quality of life for all citizens by being proactive, innovative, and responsive in providing quality services in a fiscally responsible manner.

From September through November of 2010 the Committee held seven meetings to review the five areas of focus. The Reorganization Committee was charged by the Executive Committee with the review of five distinct subjects:

1. Committee Structure
2. Committee Oversight
3. Committee Membership
4. County Board Size
5. County Board Term Limits

Basis of Committee Reorganization

The Committee's efforts built upon on recent planning efforts undertaken by the County Board, the 2010-2014 Strategic Plan and the County's Comprehensive Plan to account for identified goals, areas of focus and anticipated areas of service need and demand. In addition to these planning efforts, the Committee built upon the 1999 Organizational Study and the 2004 Committee Reorganization efforts.

2010 Reorganization	
2010-2014 Strategic Plan	2004 Committee Reorganization
The strategic plan guides decisions at the budgetary and policy level by providing a long-term perspective. The 2010-2014 Ozaukee County Strategic Plan provides the focus and direction required for steady decision making.	• Reduced number of Committees from 44 to 16 • 6 standing, 9 subcommittees (Veterans, HHSB, Aging Commission, etc...) and Executive Committee • Second County Board Meeting
2035 County Comprehensive Plan	1999 Organizational Committee
Served as the Basis for the Strategic Plan, providing analysis and identification of external factors that will impact Ozaukee County Government through 2035	• Arm CBS with more information • Oversight Committees should review goals and objectives regularly • Emphasize Committee recommendations • Rotate Committee membership and equalize number of meetings • Limit Chairpersons term

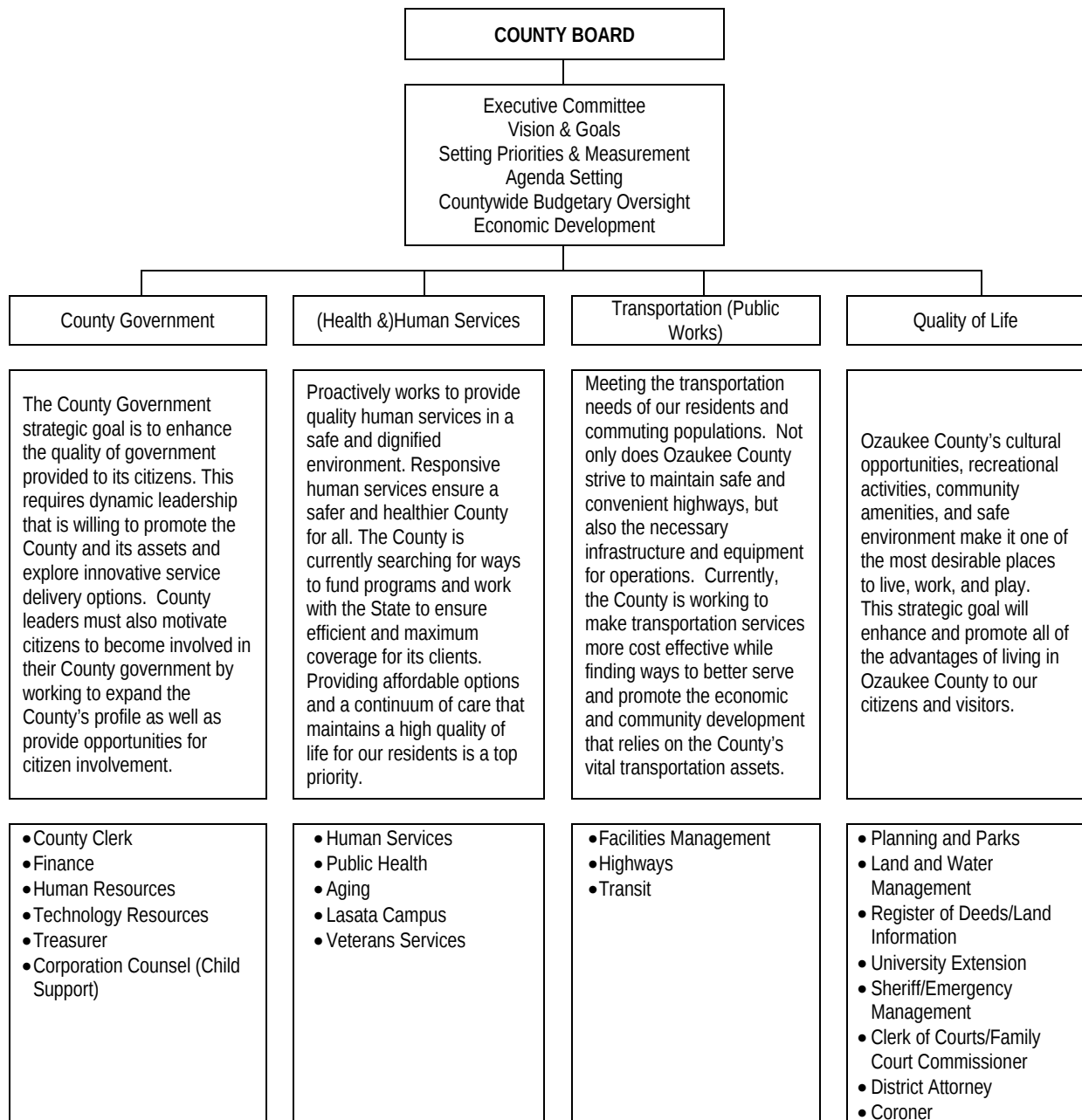
The Committee placed a significant amount of emphasis on the 2010-2014 Strategic Plan using the areas of focus as a basis for their review of the Committee Structure and Oversight.

- Maintaining and Enhancing Public Transportation
- Protecting the Community and the Individual
- Maintaining and Enhancing County Owned Roadway
- Providing the Effective Services to Eligible Candidates to Achieve Maximum Self Sufficiency
- Ongoing Proactive Leadership
- Ensuring Public Safety
- Consolidating Services
- Preserving Farmlands, Recreational And Natural Areas
- Increasing County Government Profile
- Increasing Tourism and The County Profile

Committee Structure and Oversight

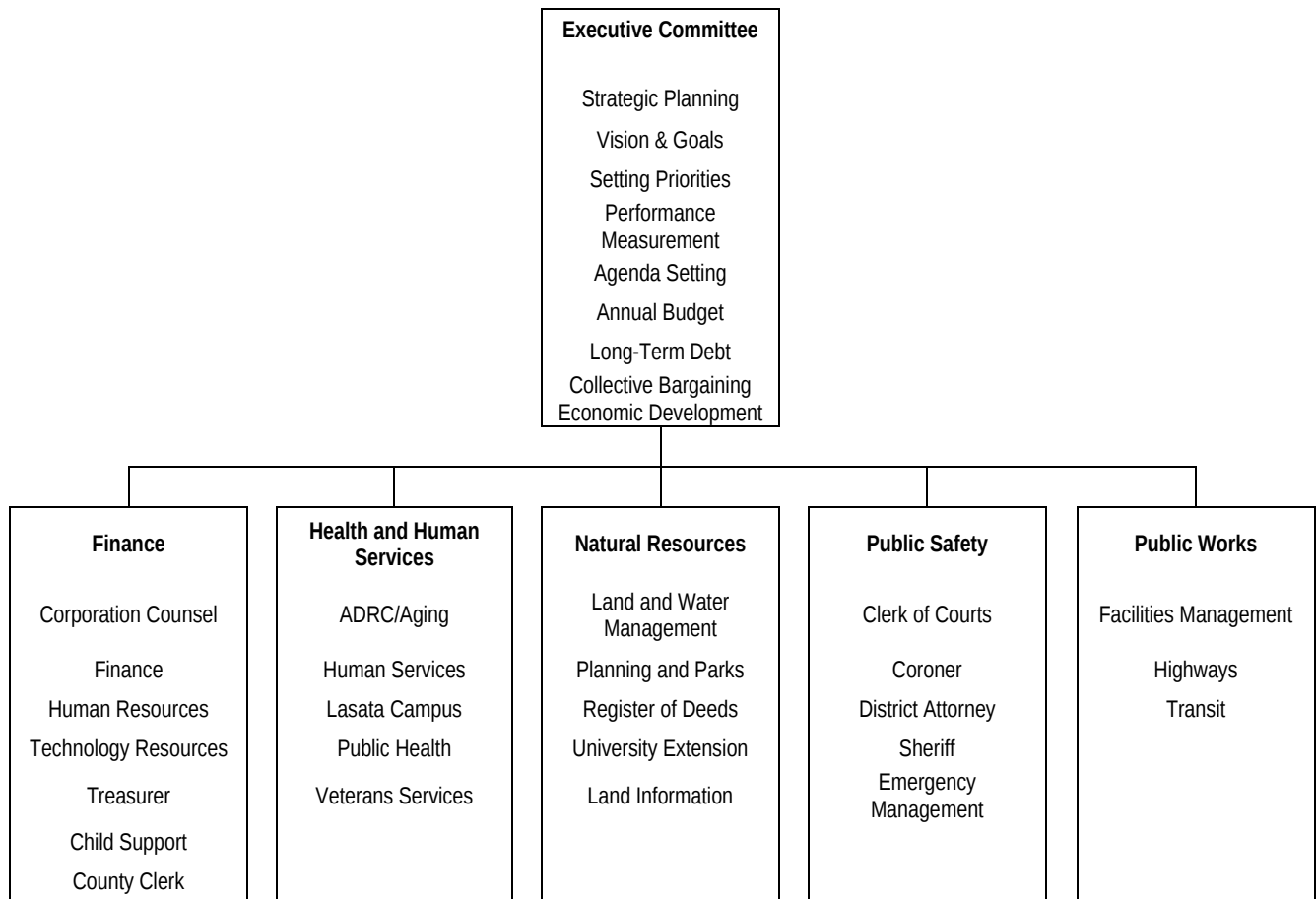
The Committee recommends the creation of five Standing Committees and an Executive Committee; Finance, Health and Human Services, Natural Resources, Public Safety and Public Works. This is based on the balance of workloads for Committee members and staff and maintaining the current make-up of the required citizen oversight boards in Aging and Health and Human Services and ensures that the Committee structure is aligned with the areas of focus in the Strategic Plan.

Each area was reviewed and department and Committee oversight was aligned with the four areas of focus from the strategic, this was the basis of the reorganization. This was done in recognition of the fact that these four areas have been determined to be the four most critical areas by the County Board in the 2010-2014 Strategic Plan



Committee Oversight

The chart below identifies the five recommended Standing Committees and the departments which they will oversee.



Role of the Executive Committee

The Committee placed a significant amount of authority in the Executive Committee in recognition of its role as the leadership of the County Board. Under its recommendation the Executive Committee should take an active role in higher level organizational planning activities; establishing Countywide vision and goals, setting priorities, performance measurement, agenda setting, approving the annual budget, long-term debt issuance, and collective bargaining. This approach to centralize high-level activities with the leadership of the County Board ensures that each committee/policy area is represented as the Standing Committee Chairpersons are appointed to Executive Committee, and properly enhances accountability among County Board leadership. Additionally, the Committee supports continuing the manner in which the Committee members are currently appointed; County Board Chair appoints County Board Supervisors to each of the five Functional Committees and appoints the Chair to each committee.

Committee Membership and County Board Size

The Committee recommends three possible scenarios for the rightsizing of the County Board for the 2010 Census redistricting. A status quo option which will leave the County Board size unchanged. A 22 Member option that will allow each member to serve on two Standing Committees; allowing for the development of a fuller understanding of Countywide operations among the Board membership. Finally, a 26 member options is presented, which assumes a Board size, accounting for the elimination of one of the current five-member Standing Committees.

1. Full Board - 31 Members
 - a. Committee Membership - 6 Members
 - b. Executive Committee – Comprised of 5 Standing Committee Chairs and County Board Chair
 - c. County Board Chair is not appointed to a Standing Committee
 - d. Salary at current level – (\$4,500 per member \$13,500 Chair) \$148,500

FINANCE	HEALTH & HUMAN SERVICES	NATURAL RESOURCES	PUBLIC SAFETY	PUBLIC WORKS	EXECUTIVE
2	3	4	5	6	1
7	8	9	10	11	2
12	13	14	15	16	3
17	18	19	20	21	4
22	23	24	25	26	5
27	28	29	30	31	6

2. Full Board - 22 Members
 - a. Committee Membership - 7 Members, each member serves on two Committees
 - b. Executive Committee – Comprised of 5 Standing Committee Chairs and County Board Chair and Vice Chair
 - c. County Board Chair and Vice Chair are not appointed to a Standing Committee
 - d. Salary at current level – (\$4,500 per member \$13,500 Chair) \$108,000

FINANCE	HEALTH & HUMAN SERVICES	NATURAL RESOURCES	PUBLIC SAFETY	PUBLIC WORKS	EXECUTIVE
3	4	5	6	7	1
8	9	10	11	12	2
13	14	15	16	17	3
18	19	20	21	22	4
9	10	11	12	13	5
14	15	16	17	18	6
19	20	21	22	8	7

3. Full Board - 26 Members

- a. Committee Membership - 5 Members
- b. Executive Committee – Comprised of 5 Standing Committee Chairs and County Board Chair and Vice Chair
- c. County Board Chair is not appointed to a Standing Committee
- d. Salary at current level – (\$4,500 per member \$13,500 Chair) \$126,000

FINANCE	HEALTH & HUMAN SERVICES	NATURAL RESOURCES	PUBLIC SAFETY	PUBLIC WORKS	EXECUTIVE
2	3	4	5	6	1
7	8	9	10	11	2
12	13	14	15	16	3
17	18	19	20	21	4
22	23	24	25	26	5
					6

Analysis of Other Counties

The tables below list County Board sizes statewide, and look at Southeastern Wisconsin Counties, as well as, similarly populated Counties. 54% of Counties have Boards with 22 members or less, 64% of Counties have Boards with 26 members or less.

STATE OF WISCONSIN COUNTY BOARD SIZES							
County	Size	County	Size	County	Size	County	Size
Adams	20	Florence	12	Marathon	38	Rusk	21
Ashland	21	Fond du Lac	18	Marinette	30	Saint Croix	19
Barron	29	Forest	21	Marquette	17	Sauk	31
Bayfield	13	Grant	17	Menominee	7	Sawyer	15
Brown	26	Green	31	Milwaukee	19	Shawano	30
Buffalo	16	Green Lake	19	Monroe	24	Sheboygan	34
Burnett	21	Iowa	21	Oconto	31	Taylor	17
Calumet	21	Iron	15	Oneida	21	Trempealeau	17
Chippewa	29	Jackson	19	Outagamie	36	Vernon	29
Clark	29	Jefferson	30	Ozaukee	31	Vilas	21
Columbia	31	Juneau	21	Pepin	12	Walworth	11
Crawford	17	Kenosha	28	Pierce	17	Washburn	21
Dane	37	Kewaunee	20	Polk	23	Washington	30
Dodge	37	LaCrosse	35	Portage	29	Waukesha	25
Door	21	Lafayette	16	Price	13	Waupaca	27
Douglas	28	Langlade	21	Racine	23	Waushara	11
Dunn	29	Lincoln	22	Richland	21	Winnebago	36
Eau Claire	29	Manitowoc	25	Rock	29	Wood	19

SOUTHEASTERN WISCONSIN COUNTIES			
County	Board Size	Population	Per Capita
Fond Du Lac	18	102,151	5,675
Kenosha	28	165,382	5,907
Manitowoc	25	84,120	3,365
Milwaukee	19	959,521	50,501
Ozaukee	31	86,311	2,784
Racine	23	200,601	8,722
Sheboygan	25	117,472	4,699
Walworth	11	100,593	9,144
Washington	30	130,681	4,356
Waukesha	25	382,000	15,280

SIMILARLY POPULATED COUNTIES			
County	Board Size	Population	Per Capita
Eau Claire	29	99,409	3,428
Ozaukee	31	86,311	2,784
Dodge	37	85,897	2,322
Manitowoc	25	84,120	3,365
Saint Croix	19	83,351	4,387
Jefferson	30	80,833	2,694
Wood	19	77,049	4,055
Portage	29	70,506	2,431

County Board Term Limits

The Committee has three separate recommendations regarding the issue of term limits.

- 1. On the issue of County Board term limits, the Committee recommends status quo; term limits are unnecessary due to the natural turnover that occurs during the two-year election cycle.*
- 2. On the issue of term limits for Committee Chairpersons, the Committee recommends; two or three terms to allow for rotation and leadership development.*
- 3. On the issue of Committee Membership Term Limits, the Committee recommends; term limits of three or four terms are recommended for committee membership to allow for cross training.*

County Board Compensation

The Committee did not take an official position on altering the current compensation system of County Board Members. First and foremost, altering compensation during the current Board term is not allowable by State statutes. Furthermore, with reappointing of Committees scheduled for April of 2011, and the potential of the number of Committees changing there was consensus to allow the compensation issue to be addressed during the statutorily required process and 2012 the Budget.

Committee supervision, structure and recommendations
for the future

COUNTY BOARD COMMITTEE REORGANIZATION REPORT

JANUARY 19, 2011

Background & Basis

- County Board Organizational Committee discussed changes in 1999.
- Significant changes were made in 2004-2005, including:
 - Reducing number of committees from 44 to 16;
 - Adopting 6 standing committees, 9 subcommittees and an executive committee; and
 - Adding a second monthly County Board meeting
- A combined, sustained effort by the County Board, Reorg Committee and strategic plans

Underlying goals

- Continue to support the county's mission
- Mirror departmental consolidations that have occurred since 2000
- Provide cross training for supervisors
 - Rotate committee membership and equalize number of meetings
- Ensure that oversight committees review goals and objectives regularly
- Emphasize committee recommendations
- Arm supervisors with more information

Underlying Questions

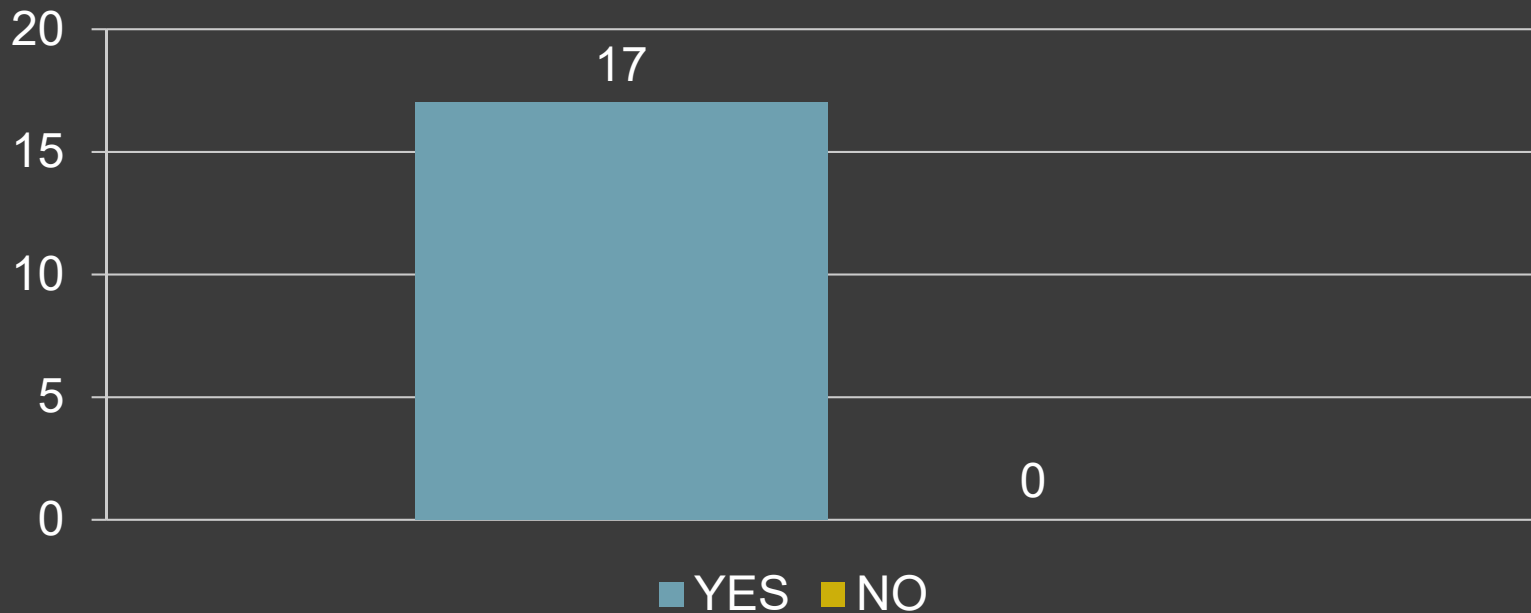
- Is the current Committee structure appropriate?
 - Are the number of members appropriate?
- What is the best use of Supervisor time?
 - Are issues handled in a timely manner?
- Are policy issues addressed in a timely manner?
- What items should be considered during committee meetings?
- Do we spend too much time on the “small” stuff at the expense of the big picture?

Underlying Questions

- ⦿ How can we improve the structure to:
 - Continue to reduce redundancies
 - Maximize use of County Board and Staff time
 - Reduce instances of inter-committee conflict
 - Keep the focus on policy issues
 - Keep decisions on the use of County resources in the purview of elected officials accountable to the public

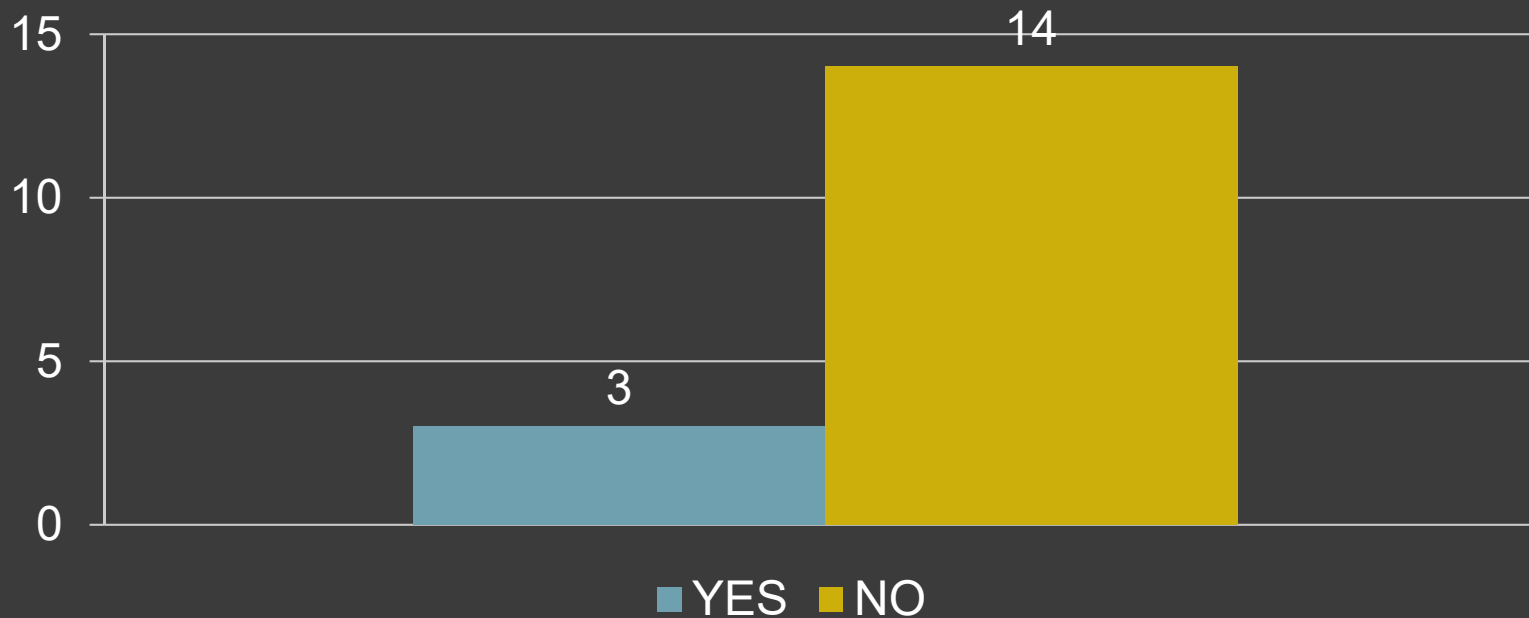
2006 Survey of New Structure

- Does the new committee structure have enough committees to complete the work of the County Board?



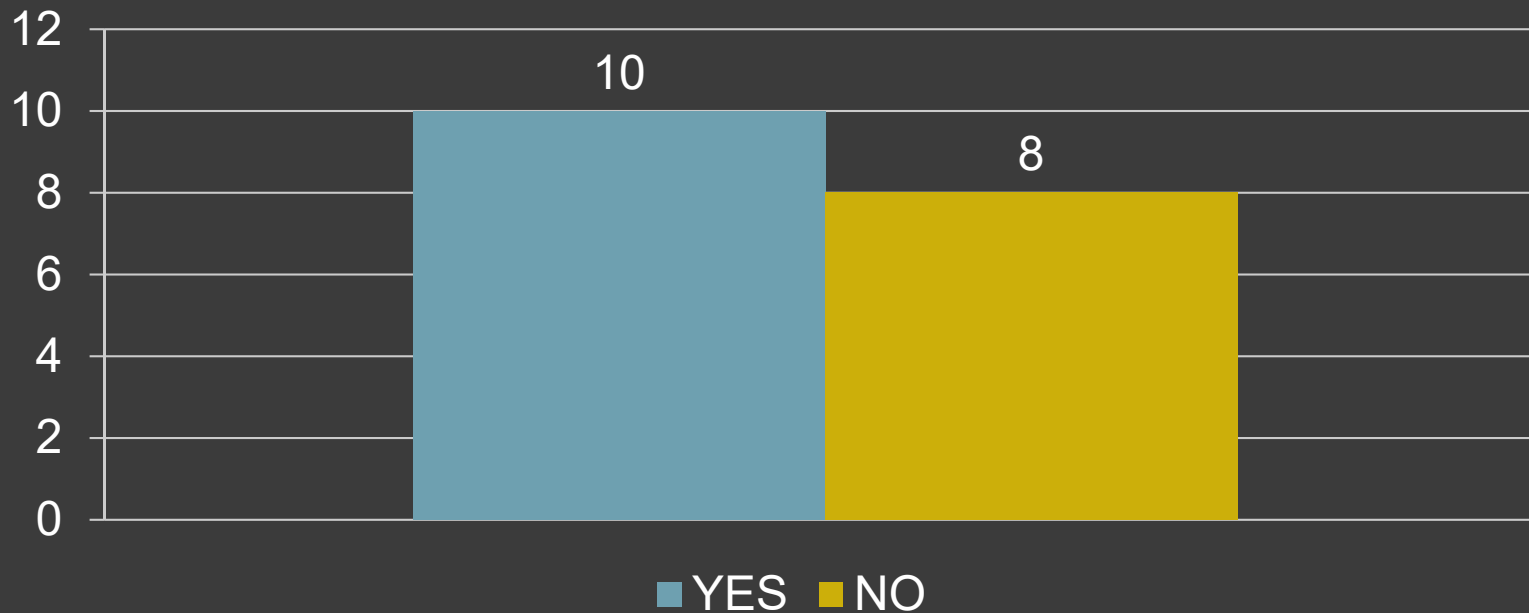
2006 Survey of New Structure

- Has the new committee structure added too much workload for each committee?



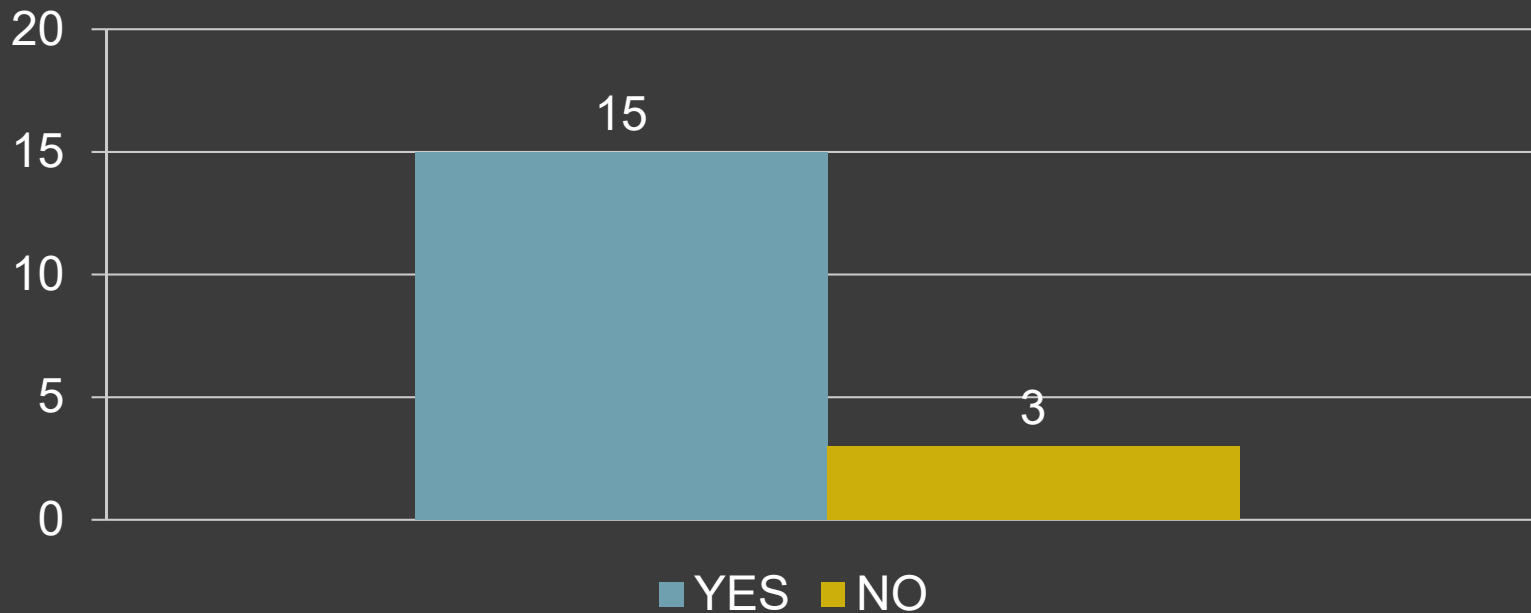
2006 Survey of New Structure

- Does the Executive Committee provide a communication linkage among the 6 Functional Committees of the County Board and work to resolve competing committee issues?



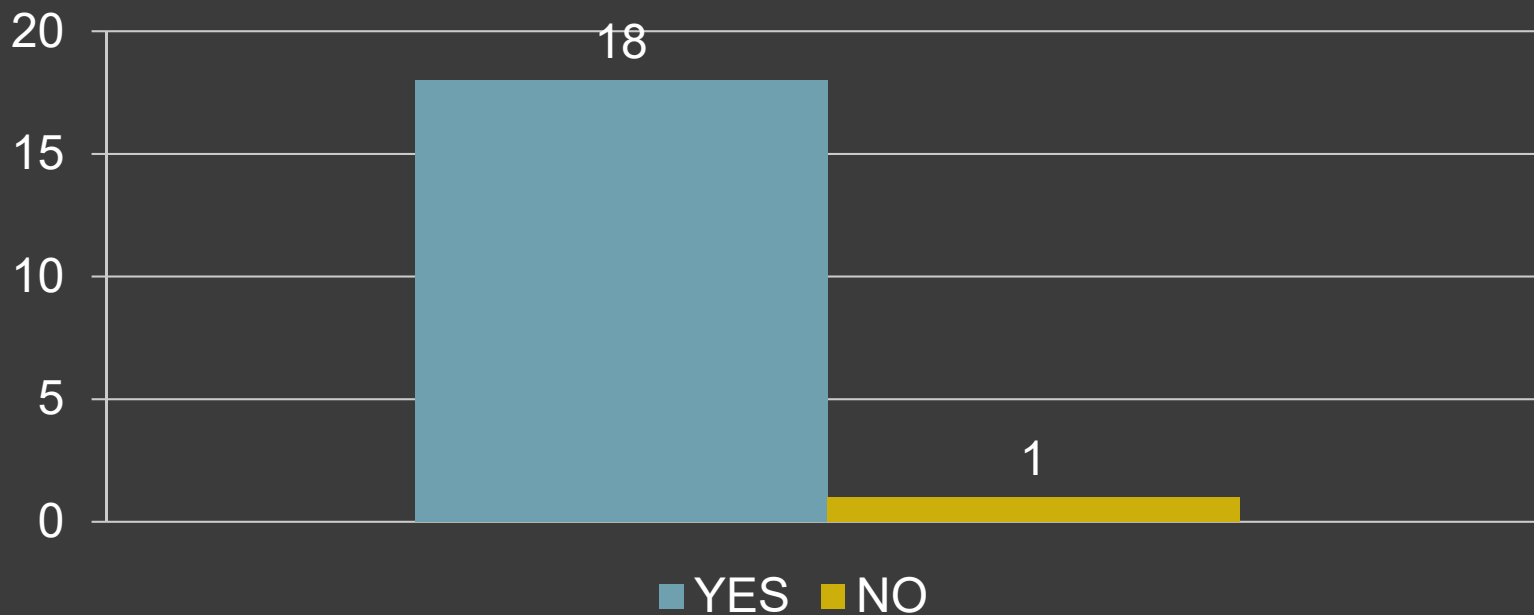
2006 Survey of New Structure

- Overall, should the new committee structure remain intact as it is today?



2006 Survey of New Structure

- Have the second County Board meetings each month in 2005 assisted you in making informed decisions regarding county policy issues? ?



Moving into the present

- The Reorganization Committee, under direction from the Executive Committee, met seven times from September through November 2010
- On the Executive Committee's instruction, these meetings focused on five key areas:
 - Committee Structure
 - Committee Oversight
 - Committee Membership
 - County Board Size
 - County Board Term Limits

The Recommendations

- Group each county department under one of five standing committees based on 2010-2014 Strategic Plan and Oversight Committee's instructions
- Executive Committee oversees all five of these standing committees
- The committees are: Health & Human Services, Finance, Natural Resources, Public Safety and Public Works

Current Structure

COUNTY BOARD

Executive

County Administrator

Administrative	Aging & Long Term Care	Environment & Land Use	Health & Human Services	Public Safety	Public Works
Child Support Corporation Counsel County Clerk Finance Human Resources Technology Resources Treasurer	Aging Disability Resource Center Lasata Care Center Lasata Heights Veteran's Service	Land Information Office Land and water Management Register of Deeds University Extension Office	Human Services Public Health	Clerk of Courts Coroner District Attorney Sheriff's Department <i>(Includes Emergency Management)</i>	Facilities Management Highway Department Planning & Parks Transit Services

What changes would look like

COUNTY BOARD

Executive

County Administrator

Finance	Natural Resources	Health & Human Services	Public Safety	Public Works
Child Support Corporation Counsel County Clerk Finance Human Resources Technology Resources Treasurer	Land Information Office Land and Water Management Register of Deeds University Extension Office Planning & Parks	Human Services Public Health Aging Disability Resource Center Lasata Care Center Lasata Heights Veteran's Service	Clerk of Courts Coroner District Attorney Sheriff's Department <i>(Includes Emergency Management)</i>	Facilities Management Highway Department Transit Services

Committees & County Board Size

- ⦿ 3 proposed options:
 - Status quo (31 County Board members)
 - 22-member option
 - 26-member option
- ⦿ Options are explained in detail in following slides
- ⦿ Ozaukee County compared to other counties statewide (and others near our population)

Status quo details

- Each Committee chair also sits on Executive Committee with the County Board Chairperson
- 6 members per committee
- County Board Chairperson does not sit on standing committees
- Salary at current level (\$4,500 per member, \$13,000 for CB Chair): \$148,000

26-Member Option Details

- 5 Members per committee
- Executive Committee comprised of five Standing Committee Chairs and County Board Chair and Vice Chair
- County Board Chair is not appointed to a Standing Committee
- Salary at current level (\$4,500 per member plus \$13,500 Chair):
\$126,000

22-Member Details

- 7 Members per committee; each member serves on two committees
- Executive Committee is comprised of five Standing Committee Chairs plus County Board Chair and Vice Chair
- County Board Chair and Vice Chair are not appointed to a Standing Committee
- Salary at current level (\$4,500 per member, \$13,500 Chair): \$108,000

Analysis By Comparison

- The tables on the following slides list County Board sizes statewide; County Board sizes in Southeastern Wisconsin Counties; and the size of County Boards in counties with similar populations.
- 54% of counties have Boards with 22 members or less
- 64% of Counties have Boards with 26 members or less.

Counties in Southeastern Wi.

County	Board Size	Population	Per Capita
Fond du Lac	18	102,151	5,675
Kenosha	28	165,382	5,907
Manitowoc	25	84,120	3,365
Milwaukee	19	959,521	50,501
Ozaukee	31	86,311	2,784
Racine	23	200,601	8,722
Sheboygan	25	117,472	4,699
Walworth	11	100,593	9,144
Washington	30	130,681	4,356
Waukesha	25	382,000	15,280

Counties near Ozaukee's size

County	Board Size	Population	Per Capita
Eau Claire	29	99,409	3,428
Ozaukee	31	86,311	2,784
Dodge	37	85,897	2,322
Manitowoc	25	84,120	3,365
Saint Croix	19	83,351	4,387
Jefferson	30	80,833	2,694
Wood	19	77,049	4,055
Portage	25	70,506	2,820

Compensation

- The Committee did not take an official position on altering the current compensation system of County Board Members.
- First and foremost, altering compensation during the current Board term is not allowable by State statutes.
- Furthermore, with reappointing of Committees scheduled for April 2011, and the potential of the number of Committees changing, there was consensus to allow the compensation issue to be addressed during the statutorily required process and 2012 the Budget.

Term Limits for Supervisors

- On the issue of County Board term limits, the Committee recommends status quo; term limits are unnecessary due to the natural turnover that occurs during the two-year election cycle.
- On the issue of term limits for Committee Chairpersons, the Committee recommends two or three terms to allow for rotation and leadership development.
- On the issue of Committee Membership Term Limits, the Committee recommends limits of three or four terms for committee membership to allow for cross training.

Questions?

- Recent examples of County Board contraction are available:
 - Wood County dropped from 38 members to 19
 - Wood County Board expenses went from \$190,000 in 2007 to \$126,000 two years later (once the reduction was implemented)
 - Portage County voted in December to drop from 29 to 25

ANALYSIS OF SUPERVISORY DISTRICTS BY MUNICIPALITY

# Of Districts	Persons Per District
22 Seats	4,111
26 Seats	3,479
31 Seats	2,918

City, Village, or Town	Municipality	Census 2010	2020 WIDOA Estimate	# of Supervisors at 26	# of Supervisors at 22
VILLAGE	BELGIUM	2,245	2,448	0.70	0.60
TOWN	BELGIUM	1,415	1,434	0.41	0.35
CITY	CEDARBURG	11,412	12,147	3.49	2.95
TOWN	CEDARBURG	5,760	6,006	1.73	1.46
VILLAGE	FREDONIA	2,160	2,199	0.63	0.53
TOWN	FREDONIA	2,172	2,186	0.63	0.53
VILLAGE	GRAFTON	11,459	11,989	3.45	2.92
TOWN	GRAFTON	4,053	4,227	1.22	1.03
CITY	MEQUON	23,132	24,806	7.13	6.03
CITY	PORT WASHINGTON	11,250	11,954	3.44	2.91
TOWN	PORT WASHINGTON	1,643	1,647	0.47	0.40
VILLAGE	SAUKVILLE	4,451	4,396	1.26	1.07
TOWN	SAUKVILLE	1,822	1,843	0.53	0.45
VILLAGE	THIENSVILLE	3,235	3,164	0.91	0.77
TOTALS		86,209	90,446	26	22

City, Village, or Town	Municipality	Census 2010	2020 WIDOA Estimate	# of Supervisors at 26	# of Supervisors at 22
TOWN	BELGIUM	1,415	1,434	0.41	0.35
TOWN	CEDARBURG	5,760	6,006	1.73	1.46
TOWN	FREDONIA	2,172	2,186	0.63	0.53
TOWN	GRAFTON	4,053	4,227	1.22	1.03
TOWN	PORT WASHINGTON	1,643	1,647	0.47	0.40
TOWN	SAUKVILLE	1,822	1,843	0.53	0.45
TOTALS		16,865	17,343	4.99	4.22
CITY	CEDARBURG	11,412	12,147	3.49	2.95
CITY	MEQUON	23,132	24,806	7.13	6.03
CITY	PORT WASHINGTON	11,250	11,954	3.44	2.91
TOTALS		45,794	48,907	14.06	11.90
VILLAGE	BELGIUM	2,245	2,448	0.70	0.60
VILLAGE	FREDONIA	2,160	2,199	0.63	0.53
VILLAGE	GRAFTON	11,459	11,989	3.45	2.92
VILLAGE	SAUKVILLE	4,451	4,396	1.26	1.07
VILLAGE	THIENSVILLE	3,235	3,164	0.91	0.77
TOTALS		23,550	24,196	6.96	5.89