



MINUTES
FINANCE COMMITTEE
REGULAR MEETING
THURSDAY, MARCH 25, 2021 – 8:30 AM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
P. Melotik	Chairperson	Present	
T. Richart	Vice-Chairperson	Present	
D. Larson	Supervisor District 8	Remote	
J. Strom	Supervisor District 21	Excused	
T. Winker	Supervisor District 1	Present	

Staff present: County Administrator Dzwinel, Assistant Finance Director Pezanoski, Finance Director McMahon (8:35am), Corporation Counsel Gorden, and County Clerk Winkelhorst.

Staff present remotely: County Treasurer Morrison and Human Resources Director McDonell (8:58am).

2. PROPER NOTICE

Chairperson Melotik called the meeting to order at 8:31AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were no questions.

4. APPROVAL OF MINUTES

a. February 25, 2021

Motion to approve the February 25, 2021 minutes as submitted.,

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Winker, Supervisor District 1

SECONDER: T. Richart, Vice-Chairperson

AYES: Melotik, Richart, Larson, Winker

EXCUSED: Strom

5. CORPORATION COUNSEL DEPARTMENT REPORT

a. Corporation Counsel Financial Report

There were no questions.

Chairperson Melotik requested moving ahead until the Finance Director joins the meeting. There were no objections.

6. ACTION ITEMS

a. Dynamic Great Plains System Upgrade Project Proposal

Motion to approve upgrading our Great Plains Accounting, Payroll and Human Resources software

FINANCE COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Winker, Supervisor District 1

SECONDER: D. Larson, Supervisor District 8

AYES: Melotik, Richart, Larson, Winker

EXCUSED: Strom

b. Transfer of General Fund Surplus to Project Fund

Discussion on pros and cons of moving funds.

8:35 AM Finance Director McMahon joined the meeting.

Motion to approve to not transfer surplus 2020 funds to the Capital Reserve per the staff recommendation.

Revert to previous agenda item.

FINANCE COMMITTEE

RESULT: **APPROVED [3 TO 1]**

MOVER: T. Winker, Supervisor District 1

SECONDER: D. Larson, Supervisor District 8

AYES: Melotik, Larson, Winker

NAYS: Richart

EXCUSED: Strom

c. Wire Transfers #3236-#3255 and February 2021 Schedule of Vouchers

Motion to approve wire transfers #3236-#3255 and February 2021 Schedule of Vouchers for a total of \$11,191,058.46.

FINANCE COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Winker, Supervisor District 1

SECONDER: T. Richart, Vice-Chairperson

AYES: Melotik, Richart, Larson, Winker

EXCUSED: Strom

7. DEPARTMENT REPORTS

a. County Clerk

There were no questions.

b. Finance

8:58 AM Human Resources Director McDonell joined the meeting.

Review of sales tax and General Fund.

c. **Human Resources**

Update on streamlining the benefit administration processes; 2021 Wellness Program; review of current policies; and Employee Engagement Survey.

d. **Information Technology**

Update on implementation of the radio equipment and possible use of potential recovery funds as it relates to technology.

e. **County Treasurer**

Update on debt settlement; tax settlement; investments; sales tax; certificate balance; and foreclosures. Review of Annual Report.

8. NEXT MEETING DATE

Thursday, April 29, 2021

9. ADJOURNMENT

Motion made by Supervisor Winker, seconded by Supervisor Larson to adjourn. Motion carried. Meeting adjourned at 9:23 AM.

Julianne B. Winkelhorst, County Clerk