AGENDA
EXECUTIVE COMMITTEE
REGULAR MEETING
MONDAY, APRIL 5, 2021 – 3:00 PM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

The public can access the meeting by viewing the live stream at the link which will be opened five minutes before the call to order:

Executive Committee Live Stream

The public can submit comments here: Public Comment Form
Public Comment Policy & Instructions for Submitting Public Comments Online

1. **CALL TO ORDER**
   Roll Call
2. **PROPER NOTICE**
3. **PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS**
4. **APPROVAL OF MINUTES**
   a. March 1 & 17, 2021
5. **ACTION ITEMS**
   a. RES.20-91: 2021 Executive Committee Project Fund Recommendation
   b. Resolution: Protecting the Constitutional Rights of Ozaukee County Citizens
6. **DISCUSSION ITEMS**
   a. Schedule of County Board Meetings
7. **COUNTY ADMINISTRATOR'S REPORT**
   a. Administrator's Recommendation 2020 General Fund Surplus
   b. 2021 Clean Sweep
   c. Express Bus Restart
   d. American Rescue Plan Funding
8. **COMMITTEE REPORTS**
9. **NEXT MEETING DATE**
   Wednesday, April 7, 2021 - Special Meeting 8:30 AM
   Monday, May 3, 2021 - Regular Meeting 3:00 PM
10. **ADJOURNMENT**

A quorum of members of committees or the full County Board of Ozaukee County may be in attendance at this meeting for purposes related to committee or board duties, however, no formal action will be taken by these committees or the board at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the County Clerk's Office at 262-284-8110, twenty-four (24) hours in advance of the meeting.

Executive Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **April 5, 2021**
DEPARTMENT: **County Clerk**
DIRECTOR: **Julie Winkelhorst**
PREPARER: **Julie Winkelhorst**

Agenda Summary March 1 & 17, 2021

March 1, 2021

<https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/_03012021-2858>

March 17, 2021

<https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/_03172021-2875>

RESOLUTION NO. 20-91

2021 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION

WHEREAS, the Ozaukee County Board of Supervisors established a Project Fund to address deferred capital projects and other one-time operational proposals in county departments that will allow for the completion of essential projects in 2021; and

WHEREAS, county departments submitted proposals to the Department of Administration for evaluation and grading for the review and recommendation by the Standing Committees of the Ozaukee County Board; and

WHEREAS, the projects identified by the Standing Committees of the Ozaukee County Board were reviewed by the Executive Committee culminating in a final list of recommended projects for consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, by the Ozaukee County Board of Supervisors that the following projects be approved and adopted for completion from the Project Fund in the line item accounts detailed below;

401-1-01-60000-020 Vesta 911 System Hardware Refresh: $220,000

401-1-01-60000-021 Justice Center 1st Floor Uninterrupted Power Supply: $85,000

401-1-01-60000-022 Network Switch Upgrade: $175,000

401-1-01-60000-023 Pinnacle Site Communications Tower: $150,000

401-1-01-60000-024 Audio-Video Equipment: $40,000

401-1-01-60000-025 Lion’s Den Gorge Nature Preserve Boardwalk: $40,000

401-1-01-60000-026 Shady Lane Caretakers House Roof Repair: $47,000

401-1-01-60000-027 Lion’s Den Gorge Nature Preserve Paved Parking: $160,000

FURTHER RESOLVED, that the $194,000 remaining in the project fund shall be reserved to finance future projects following a recommendation by the proper Standing Committee, Executive Committee and the approval of the Ozaukee County Board of Supervisors; and

FURTHER RESOLVED, that any change orders exceeding $5,000 of the budget amounts detailed above shall require approval by the proper Standing Committee, Executive Committee and the Ozaukee County Board of Supervisors; and

FURTHER RESOLVED, that any change orders less than $5,000 of the budget amounts detailed above shall require approval by the County Administrator in consultation with the County Board Chairperson and the proper Standing Committee Chairperson.

Dated at Port Washington, Wisconsin, this 7th day of April 2021.

SUMMARY: Executive Committee recommendation of projects funded by the 2021 Project Fund

VOTE REQUIRED: Majority

EXECUTIVE COMMITTEE

Executive Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **April 5, 2021**
DEPARTMENT: **Administrator**
DIRECTOR: **Jason Dzwinel**
PREPARER: **Jason Dzwinel**

Agenda Summary 2021 Executive Committee Project Fund Recommendation

BACKGROUND INFORMATION: Below the Committee will find information on the project fund applications from the Standing Committee review of the project proposals from the departments under their oversight. A memo explaining the process is included to aid in understanding. A project feasibility reports is included for each submittal that summarizes the project and details the staff recommendation. Finally, all of the information submitted by the departments is included.

SUMMARY OF COMMITTEE RECOMMENDATIONS: Recommendations are not ranked. All oversight committee have made their recommendations as follows, except for Finance Committee, which meets after this Agenda, so staff recommendations are included at this time. If any recommendations change, Executive Committee will be updated.

PUBLIC SAFETY

1. Vesta 911 System Hardware Refresh	$220,000
2. Justice Center 1st Floor Uninterrupted Power Supply	$85,000

PUBLIC WORKS

No Projects Submitted.

FINANCE COMMITTEE (staff recommendations)

1. Network Switch Upgrade	$175,000
2. Pinnacle Site Communications Tower	$150,000

HEALTH & HUMAN SERVICES COMMITTEE

1. Audio-Video Equipment	$40,000

NATURAL RESOURCES COMMITTEE

1. Lion's Den Gorge Nature Preserve Boardwalk	$40,000
2. Shady Lane Caretakers House Roof Repair	$47,000
3. Lion's Den Gorge Nature Preserve Paved Parking	$160,000

TOTAL	**$917,000**

Project Funds Available **$1,100,000**

PARKING LOT - ITEMS NOT RECOMMENDED BY COMMITTEES

No recommendations for the funding of any of the Building projects were made due to the amount of funding required and the reliance of grant funding for specific projects. Staff does recommend consideration of a debt issuance in 2021/2022 that would allow for the completion of these projects. The county will have additional building projects in other departments that would make this approach feasible and affordable given the low costs of debt issuance and the lengthy useful lives of the building projects.

In addition, the county is in discussions with Enterprise Rental and exploring a lease arrangement for the purchase of vehicles countywide, with the exception of the Highway and Sheriff's Department vehicles. Enterprise has a strategic partnership with the Wisconsin Counties Association which provides for a cost-effective alternative to the capital purchasing of vehicles. This lease approach will be vetted internally and presented to the Finance Committee for review later in 2021.

RECOMMENDED MOTION: Staff respectfully requests that the committee consider the projects as proposed and make a ranked recommendation for consideration by the County Board.

SCORING SUMMARY (BLACK RECOMMENDED)

PUBLIC SAFETY COMMITTEE

Project Name	Value & Efficiency	Modernization & Service	Cost
Vesta 9/11 System Refresh	360	270	$220,000
Uninterrupted Power Supply	360	270	$85,000
Sheriff Outdoor Range	N/A	N/A	$200,000
JC Outdoor Cameras	310	200	$110,00
Judicial Suite	240	110	$32,000
COC Cubicles	230	110	$99,500
A/V & Chairs	270	290	$29,870

PUBLIC WORKS COMMITTEE

Project Name	Value & Efficiency	Modernization & Service	Cost
No Projects Submitted			

FINANCE COMMITTEE

Project Name	Value & Efficiency	Modernization & Service	Cost
Network Switch Upgrade	360	290	$175,000
Pinnacle Site Comm Tower	260	310	$150,000
Compensation Study	300	310	$180,000
County Apparel	240	210	$20,000

NATURAL RESOURCES COMMITTEE

Project Name	Value & Efficiency	Modernization & Service	Cost
Lion's Den Gorge Boardwalk	370	260	$40,000
Shady Lane Caretaker Roof	360	270	$47,000
Lion's Den Parking	330	210	$160,000
Caretakers Truck	260	180	$80,000
Covered Bridge Paving East	240	140	$45,000
Covered Bridge Paving West	290	180	$35,000
OIT Paving	300	260	$400,000
Mee-Kwon Paving - North	240	140	$37,000
Mee-Kwon Paving - South	240	140	$52,000
Covrd Bridge Shelter/Bath	N/A	N/A	$439,000
Lion's Den Bathroom/Storage	N/A	N/A	$478,500
Dept. Replacement Vehicle	260	140	$40,000
Hawthorne Hills Camp	220	270	$50,000
Hawthorne Hills Bdg	N/A	N/A	$618,500

ATTACHMENTS:

- Approved Projects (PDF)
- Not Recommeded Projects (PDF)

PROJECT FEASIBILITY ANALYSIS

Project Name: Vesta 911 System Hardware Refresh

Project Manager: Sheriff's Office

Project Budget Estimate:

Source	Amount
2021 Capital Project Fund	$218,729.56
TOTAL	**$218,728.56**

Project Score: Value and Efficiency (360/400) Modernization and Service (270/400)

Project Purpose Summary (from department):

The Vesta 911 system is due for a required hardware refresh in 2021. The cost includes the hardware refresh, warranty and support costs, mapping software that the system utilizes and 6 additional monitors. The Vesta 911 system is an integral part of the Ozaukee County Dispatch Center. The hardware refresh is needed to ensure that the system has the most up to date software. This will ensure that all 911 calls made by citizens in Ozaukee County are routed correctly.

Proposal Considerations, Risks, and Identified Issues:

The project scored exceptionally well due to the necessity of maintaining the performance of the 9/11 emergency system. The Vesta 9/11 system ranked 4th in projects scored. The operational performance of the 9/11 system in Ozaukee County is of direct correlation to public safety outcomes. The scoring committee found there to be a level of urgency and direct impact on the health and safety for Ozaukee County residents by maintaining operational readiness for emergency 9/11 situations. Updating existing software and hardware resulted in a high score on the modernization and service aspects of the scorecard.

Staff Recommendation:

Staff recommends consideration for funding the Vesta 911 System Hardware Refresh project.

PROJECT FEASIBILITY ANALYSIS

Project Name: Justice Center 1st Floor Uninterrupted Power Supply

Project Manager: Mary Lou Mueller / Ryan Tackes

Project Budget Estimate:

Source	Amount
2021 Capital Project Fund	$85,000
TOTAL	**$85,000**

Project Score: Value and Efficiency (360/400) Modernization and Service (270/400)

Project Purpose Summary (from department):

The need and the urgency of the JC-1-UPS project will protect our $400,000 technology project in the courtroom and is the backbone for future upgrades for all the departments and security services on the Justice Center 1st floor. Funding for this gap of reliability and functionality remains to be a driving issue to modernize the electrical capabilities of the 1st floor of the Justice Center.

Proposal Considerations, Risks, and Identified Issues:

The project scored exceptionally well and ranked 3rd in projects scored. This project allows the Clerk of Courts to continue to evolve and respond to the desire for remote services, providing a higher level of service now, as well as allowing for more efficient technological upgrades in the future. The level of urgency and direct impact on the health and safety contributed significantly to its score. The amount of data produced and stored by the Clerk of Courts also requires sufficient investment to protect in the public's interest. The project scored well on the modernization and service aspects of the scorecard as it will greatly improve the outdated equipment currently in use, allowing for emergency generator access if needed.

Staff Recommendation:

Staff recommends consideration for fund for the Justice Center 1st Floor Uninterrupted Power Supply project.

PROJECT FEASIBILITY ANALYSIS

Project Name: Network Switch Upgrade

Project Manager: Steve Mirgai

Project Budget Estimate:

Source	Amount
2021 Capital Project Fund	$175,000
TOTAL	**$175,000**

Project Score: Value and Efficiency (360/400) Modernization and Service (290/400)

Project Purpose Summary (from department):

This project will replace the network switches in all of the primary county facilities, Administration Center, Justice Center, Highway and Transit. This piece of network infrastructure were last replaced in 2007-2008 and is the first step in a two year refresh of the fiber, switches and SAN.

Proposal Considerations, Risks, and Identified Issues:

The project scored well in areas of Value and Efficiency given the high level of urgency of the project, to maintain network efficiency through up-to-date network infrastructure. The project would modernize the County network infrastructure and will provide future opportunities to upgrade county security infrastructure as well. Overall, the project ranked 2nd on our scorecard.

Staff Recommendation:

Staff recommends consideration for funding the Network Switch Upgrade project.

PROJECT FEASIBILITY ANALYSIS

Project Name: Pinnacle Site Communications Tower

Project Manager: Jason Dzwinel

Project Budget Estimate:

Source	Amount
2021 Capital Project Fund	$150,000
Radio Debt Interest Earnings	$200,000
Washington County	$350,000
TOTAL	**$700,000**

Project Score: Value and Efficiency (260/400) Modernization and Service (310/400)

Project Purpose Summary (from department):

Washington County is in the beginning stages of upgrading their radio system. Radio coverage on the northeast end of Washington County and the northwest end of Ozaukee County has been difficult due to the topography. This proposal would construct a communications tower on county-owned property in the Town of Fredonia known as the "Pinnacle Site." The proposal is to split the costs 50/50 between both counties. The proposal for the joint tower remedies a gap in radio coverage for both counties. It will also accomplish an important redundancy in the microwave link that creates the network that the radio system uses for communications. Currently, the microwave is a 'line' between the towers at the Justice Center and Mee Kwon, with a small redundancy due to the connection on the Harrington Beach DNR tower. This upgrade would create a 'loop' design so that if any single point in the loop failed, the other sites would still have the capability to support the system

Proposal Considerations, Risks, and Identified Issues:

The project scored well in the areas of Modernization and Service. The project would increase radio coverage on the northwest end of Ozaukee County, and eliminate the gap in radio service coverage. The projects impact on quality of life and customer satisfaction by improving desired network redundancy and enhancing system interoperability bolstered its score. The opportunity to share costs with Washington County is also a contributing factor in the recommendation to fund this tower now. When compared with other projects, the project scored reasonably well.

Staff Recommendation:

Staff recommends consideration for funding the Pinnacle Site Communications Tower project.

PROJECT FEASIBILITY ANALYSIS

Project Name: Audio-Video Equipment

Project Manager: Kim Quam

Project Budget Estimate:

Source	Amount
2021 Capital Project Fund	$40,000
TOTAL	**$40,000**

Project Score: Value and Efficiency (350) Modernization and Service (320)

Project Purpose Summary (from department):

Currently our audio equipment is significantly out dated and not functional, requiring workers to be present in the room during the supervised visitations at all times. With the purchase of the video/audio equipment, we could ensure safety of the visitation but not require a worker to be behind a mirrored window or in the room observing. Workers could be at a safe distance from the visitation but be able to monitor the interaction, thus creating a more realistic "home-like experience" for families.

Proposal Considerations, Risks, and Identified Issues:

The Audio-Video upgrade in Human Services scored will in Value and Efficiency as a result of it relatively low cost and improvement to the health of safety of parental visitation highlighted by the department. The modernization of current technologies and the improvement in the quality of life for parents and children contributed to the high Modernization and Services score. The project is directly tied to the department's mission and goals.

Staff Recommendation:

Staff recommends consideration of funding for the Audio-Video Equipment upgrade.

PROJECT FEASIBILITY ANALYSIS

Project Name: Lion's Den Gorge Nature Preserve - Boardwalk

Project Manager: Andrew Struck

Project Budget Estimate:

Source	Amount
2021 Capital Project Fund	$40,000
WDNR Stewardship	$40,000
TOTAL	**$80,000**

Project Score: Value and Efficiency (370/400) Modernization and Service (260/400)

Project Purpose Summary (from department):

This capital project would fund the replacement of the current boardwalk / pier / deck with a new floating boardwalk/pier/deck. The current structure is no longer ADA accessible due to sinking and shifting of the piers. The current structure is approximately 14 years old and is also showing signs of deterioration in the beams/joists due to the higher water levels.

Proposal Considerations, Risks, and Identified Issues:

The project tied for the 3rd highest rank of the projects scored. It scored extremely well in Value and Efficiency due to its relatively low cost. The necessity of the project as well as the dramatic impact on improving the health and safety of using the boardwalk for park visitors contributed to the high score. A new floating boardwalk would return it to ADA accessibility, and reduce the chance of serious injury. Due to the overall urgency of the project and modernization benefits, the project scored well.

Staff Recommendation:

Staff recommends consideration of funding for the Lion's Den Gorge Nature Preserve – Boardwalk.

PROJECT FEASIBILITY ANALYSIS

Project Name: Shady Lane Caretakers House Roof Repairs

Project Manager: Andrew Struck

Project Budget Estimate:

Source	Amount
2021 Capital Project Fund	$47,000
TOTAL	**$47,000**

Project Score: Value and Efficiency (360/400) Modernization and Service (270/400)

Project Purpose Summary (from department):

The Shady Lane Parks Superintendent's house roof needs a full replacement. This roof has been leaking for the last few years, potentially damaging County and private property. A replacement roof will remove the need for ongoing maintenance, protect the rest of the building structure, and protect personal property. Cost effective due to lifespan costs as the new roofs are expected to have a 30-50-year lifespan, particularly the metal roof.

Proposal Considerations, Risks, and Identified Issues:

The project scored well in Value and Efficiency given the risk of future damage due to water leaks at the Caretaker’s house. Providing adequate housing for our caretaker is part of the Department’s objectives, and quality of life for our caretaker, and will also reduce the on-going maintenance liability of the roof, and increased deterioration.

Staff Recommendation:

Staff recommends consideration of funding for the Shady Lane Caretaker house roof repairs.

PROJECT FEASIBILITY ANALYSIS

Project Name: Lion's Den Gorge Nature Preserve - Paved Parking

Project Manager: Andrew Struck

Project Budget Estimate:

Source	Amount
2021 Capital Project Fund	$159,000
TOTAL	**$159,000**

Project Score: Value and Efficiency (330/400) Modernization and Service (210/400)

Project Purpose Summary (from department):

Lion's Den Gorge Nature Preserve has been a highly successful addition to the Ozaukee County Park System, and as such, the demands for parking have outstripped the availability. Currently, on numerous occasions the parking lot is completely filled and parking happens along the park road. This parking along the park road has resulted in the breaking of shoulder pavement and ground rutting of the adjacent areas. It has also resulted in restricted access and a potential issue for emergency (e.g. fire and police) response. Therefore, this capital improvement project proposes to pave the shoulder areas and provide additional paved parking.

Proposal Considerations, Risks, and Identified Issues:

The project scored relatively well due to the health and safety impact increased paved parking. The nature preserve has seen an increase in emergency vehicle requests over the last several months due to the increased usage of the park. The project would provide better access to emergency vehicles. While the project scored well, others scored higher to obtain available funding.

Staff Recommendation:

Staff does not recommend funding consideration for Lion's Den Paved Parking project at this time. Future consideration should be given to this project.

PROJECT FEASIBILITY ANALYSIS

Project Name: Car Seats and Changing Tables

Project Manager: Liza Drake

Project Budget Estimate:

Source	Amount
2021 Capital Project Fund	$5,190
TOTAL	**$5,190**

Project Score: Value and Efficiency () Modernization and Service ()

Project Purpose Summary (from department):

Human Services utilizes car seats to transport children as a part of our daily activities. The costs of new seats are based on Chicco car seats, which is the brand staff are trained on. Buying the same brand for all seats, ensures that staff will know how to correctly install them. Some of our current car seats will expire in 2021 and some of the other seats have a great deal of wear on them due to the frequency of use.

We only have changing tables in female restrooms. This is a problem for fathers coming to the Department with small children. Placing changing tables in male or neutral gender bathrooms would benefit all visitors.

Proposal Considerations, Risks, and Identified Issues:

The DOA Committee did not score the project and suggests the funding come from the department's operating budget

Staff Recommendation:

Staff recommends the department fund the project through their operating budget, due to the low cost.

PROJECT FEASIBILITY ANALYSIS

Project Name: COC Outer Office Cubicle Replacement

Project Manager: Mary Lou Mueller

Project Budget Estimate:

Source	Amount
2021 Capital Project Fund	$99,500
TOTAL	**$99,500**

Project Score: Value and Efficiency (230/400) Modernization and Service (110/400)

Project Purpose Summary (from department):

The Clerk of court's outer office has not had office furniture updated since the creation of the Justice Center. The cubicles are in need of replacement. There is limited infrastructure wiring for electrical outlets, network wiring and other peripherals. This has caused issues with how much equipment can be used at a time. There are no longer replacements parts available within the county to repair or replace part failures.

Proposal Considerations, Risks, and Identified Issues:

Overall, the project did not score well when compared to other projects. The lack of defined urgency and impact on overall health & safety contributed to its low score. While the project would improve the working environment, the impact to external customer bases are not apparent.

Staff Recommendation:

Staff does not recommend funding consideration for the Office Cubicle Replacement project at this time. Staff recommends the department work with Facilities Management to identify opportunities to upgrade the electrical infrastructure. This project should be given some consideration for an incremental approach funded through the operating budget.

PROJECT FEASIBILITY ANALYSIS

Project Name: Compensation and Classification Study

Project Manager: Chris McDonell

Project Budget Estimate:

Source	Amount
2021 Capital Project Fund	$180,000
TOTAL	**$180,000**

Project Score: Value and Efficiency (300/400) Modernization and Service (310/400)

Project Purpose Summary (from department):

The goal of the County is to update the current classification and compensation system utilizing accepted practices in the management and design of compensation systems to attract and retain qualified workers who will be paid an equitable wage/salary and benefit package; and enable the County to maintain a competitive position with other comparable counties and private companies within the same geographic area.

Proposal Considerations, Risks, and Identified Issues:

The compensation and classification scored well when compared to other projects. The project would update and modernize the County's pay scale and ensure competitiveness within the employee market. As our employees are our greatest asset, it important to recruit and retain quality employees to deliver value to our citizens. Give then high cost of the study, further details and quotes are necessary to move forward.

Staff Recommendation:

Staff does not recommend consideration for funding the Compensation and Classification Study project at this time. Additional quotes are being obtained before funding consideration.

PROJECT FEASIBILITY ANALYSIS

Project Name: County Apparel

Project Manager: Chris McDonell

Project Budget Estimate:

Source	Amount
2021 Capital Project Fund	$20,000
TOTAL	**$20,000**

Project Score: Value and Efficiency (240/400) Modernization and Service (210/400)

Project Purpose Summary (from department):

Designated funds would be used to purchase Ozaukee County branded apparel for employees.

Proposal Considerations, Risks, and Identified Issues:

Overall, the project scored lower than other recommended projects.

Staff Recommendation:

Staff does not recommend consideration for funding the County Apparel project.

PROJECT FEASIBILITY ANALYSIS

Project Name: Covered Bridge Park – Parking Lot Construction (East)

Project Manager: Andrew Struck

Project Budget Estimate:

Source	Amount
2021 Capital Project Fund	$45,500
TOTAL	**$45,000**

Project Score: Value and Efficiency (240/400) Modernization and Service (140/400)

Project Purpose Summary (from department):

The north entrance and parking lot is gravel, which can get wet/muddy. The south entrance road pavement is in poor condition, as several portions are cracked and potholed, and the road has not been repaired in several years. Visitors have complained about the surface conditions, especially those visitors for weddings (7 in 2019) and other formal events.

Proposal Considerations, Risks, and Identified Issues:

The project failed to score well in Value and Efficiency given the lack of urgency and impact on health and safety. Subsequently the project did not substantially improve department services or increase customer satisfaction, contributing to its low score.

Staff Recommendation:

Staff does not recommend funding the Cover Pride Park – Parking Lot Construction project at this time.

PROJECT FEASIBILITY ANALYSIS

Project Name: Covered Bridge Park – Parking Lot Construction (west)

Project Manager: Andrew Struck

Project Budget Estimate:

Source	Amount
2021 Capital Project Fund	$35,000
TOTAL	**$35,000**

Project Score: Value and Efficiency (290/400) Modernization and Service (180/400)

Project Purpose Summary (from department):

There is no parking access on the new 4.84 acre parcel. To reach this area, staff and visitors need to park in the existing lots on the east side of Covered Bridge Road and cross the road, which is dangerous due to high vehicular speeds and limited visibility on the road. Parking on the west side of Covered Bridge Road was envisioned when the County added this parcel to Covered Bridge County Park.

Proposal Considerations, Risks, and Identified Issues:

The project scored reasonably well in Value and Efficiency due to the urgency and impact on health and safety. The project does improve department services and increase customer satisfaction. However, compared to other projects it did not score well.

Staff Recommendation:

Staff does not recommend funding the Cover Pride Park – Parking Lot Construction project at this time.

PROJECT FEASIBILITY ANALYSIS

Project Name: Hawthorne Hills Park Campground Development

Project Manager: Andrew Struck

Project Budget Estimate:

Source	Amount	Grant Info
2021 Capital Project Fund	$50,000	N/A
WDNR Stewardship	$50,000	Not Applied For
TOTAL	**$100,000**	

Project Score: Value and Efficiency (220/400) Modernization and Service (270/400)

Project Purpose Summary (from department):

Aside from Waubedonia County Park (11 campsites), no additional camping is available within the Ozaukee County Park System and the Waubedonia County Park camping locations, especially RV/Trailer camping, are routinely fully booked. Currently, this camping activity is not accommodated or permitted for at Hawthorne Hills County Park, although it has been used in this way by the OCHS events. Waubedonia County Park experienced its highest usage and reservations in 2020 and this trend is expected to increase (even after COVID impacts).

Proposal Considerations, Risks, and Identified Issues:

The project failed to score well in Value and Efficiency due to the lack of urgency of the project and its low impact on health and safety. The project scored reasonably well in Modernization and Service given its high impact on serving the department’s mission and improving the quality of life of park users. However, compared to other projects it did not score as well, combined with the limited amount of available capital project funds. Future consideration should be given to this project as it meets County’s Strategic Plan Objective of Enhancing Quality of Life Assets.

Staff Recommendation:

Staff does not recommend funding the Campground through the project fund.

PROJECT FEASIBILITY ANALYSIS

Project Name: Judicial Suite Reception Replacement

Project Manager: Mary Lou Mueller

Project Budget Estimate:

Source	Amount
2021 Capital Project Fund	$32,000
TOTAL	**$32,000**

Project Score: Value and Efficiency (240/400) Modernization and Service (110/400)

Project Purpose Summary (from department):

The reception area of the judge's chambers should reflect the dignity and importance of the Judge's position. Currently, the office furniture consists of relics of the initial cubicle system for the Justice Center. The cubicle system does not support the current needs of the deputy Clerk IV's assigned to the judiciary. The equipment could also cause hazards which would create a liability to the County.

Proposal Considerations, Risks, and Identified Issues:

The project failed to score well in its impact on health and safety, and the replacement of furniture lacked urgency necessarily. While an improved work space contributes to the quality of life and satisfaction of staff, and presentation of the office, it was deemed of lower impact.

Staff Recommendation:

Staff does not recommend funding consideration for the Judicial Suite Reception Replacement project at this time. Staff recommends the department work with Facilities Management to identify opportunities to upgrade the office incrementally over time.

PROJECT FEASIBILITY ANALYSIS

Project Name: Mee-Kwon County Park - Road Paving (north)

Project Manager: Andrew Struck

Project Budget Estimate:

Source	Amount
2021 Capital Project Fund	$37,000
TOTAL	**$37,000**

Project Score: Value and Efficiency (240/400) Modernization and Service (140/400)

Project Purpose Summary (from department):

The Mee-Kwon County Park road from the lower parking lot (near the pond) to the golf course parking lot is in need of repaving. The pavement has been in poor condition, as several portions are cracked and potholed, and the road has not been repaired in several years. Recent hauling of fill (over a 1000 loads) from the Little Menomonee River Corridor Habitat Restoration project by the Highway Department has further damaged and broken down the pavement.

Proposal Considerations, Risks, and Identified Issues:

The project failed to score well in Value and Efficiency due to the minimal impact on improving health and safety, and the urgency was deemed minimal. The project would improve the current infrastructure at the Park, but the impact on quality of life and modernization failed to materialize. Overall, the project did not score well.

Staff Recommendation:

Staff does not recommend consideration of funding for the Mee-Kwon County Park - Road Paving (north) project at this time.

PROJECT FEASIBILITY ANALYSIS

Project Name: Mee-Kwon County Park - Road Paving (south)

Project Manager: Andrew Struck

Project Budget Estimate:

Source	Amount
2021 Capital Project Fund	$52,000
TOTAL	**$52,000**

Project Score: Value and Efficiency (240/400) Modernization and Service (140/400)

Project Purpose Summary (from department):

The Mee-Kwon County Park road from Green Bay Road to Fromm Family Foods, Inc., needs repaving. The pavement has been in poor condition, as several portions are cracked and potholed and sinking/holding water, and the road has not been fully repaired in several years. This section of park road sees heavy truck traffic from Fromm Family Foods, Inc., who has cost shared with the County in the past on road repaving.

Proposal Considerations, Risks, and Identified Issues:

This project scored low in Value and Efficiency due to the minimal impact on improving health and safety, and the urgency was deemed minimal. The project would improve the current infrastructure at the Park, but the impact on quality of life and modernization failed to materialize. Overall, the project did not score well.

Staff Recommendation:

Staff does not recommend consideration of funding for the Mee-Kwon County Park - Road Paving (south) project at this time.

PROJECT FEASIBILITY ANALYSIS

Project Name: Outdoor Security Camera Replacement and Upgrade at Justice Center

Project Manager: Jeff Sauer

Project Budget Estimate:

Source	Amount
2021 Capital Project Fund	$110,000
TOTAL	**$110,000**

Project Score: Value and Efficiency (310/400) Modernization and Service (200/400)

Project Purpose Summary (from department):

The current security cameras on the outer perimeter of the Justice Center are at their end of life and in need of replacing. The camera coverage is marginal and has areas that are not viewable by the current system. The upgrade would provide a security improvement for the Justice Center assets, employees, and citizens that access the Justice Center on a daily basis.

The video monitoring system workstations are near their end of life. The workstations allow viewing access throughout the building including the Jail, Court Screening, and Dispatch.

Proposal Considerations, Risks, and Identified Issues:

The project scored well in Value and Efficiency given it's demonstrated impact on the health and safety of the staff at the Justice Center. While staff, acknowledges the functionality and useful life considerations of the current camera system, the project was deemed necessary but not necessarily urgent at this time. Future consideration should be given to this project.

Staff Recommendation:

Staff does not recommend consideration of funding for the Outdoor Security Camera Replacement and Upgrade at Justice Center.

PROJECT FEASIBILITY ANALYSIS

Project Name: Planning and Parks Department - Parks Replacement Vehicle

Project Manager: Andrew Struck

Project Budget Estimate:

Source	Amount
2021 Capital Project Fund	$80,000
TOTAL	**$80,000**

Project Score: Value and Efficiency (260/400) Modernization and Service (180/400)

Project Purpose Summary (from department):

This will be the primary vehicle for Waubedonia Park maintenance and H.H. Peters Youth Camp inspection, as well as the Waubedonia Park Caretaker's vehicle for garbage removal, wood hauling and all other miscellaneous responsibilities. This will also be a primary snow removal vehicle for H.H. Peters Youth Camp, Hawthorne Hills County Park, Tendick Nature County Park, Waubedonia County Park and the Ozaukee Interurban Trail as well as a back-up snowplow vehicle.

Proposal Considerations, Risks, and Identified Issues:

While the project would address future needs of the department, the project scored lower in areas of health and safety and urgency. In addition, the project does not make significant impact in customer satisfaction. Compared to other projects, it did not score as well.

Staff Recommendation:

Staff recommends the Parks Department work with the Public Works Department to identify a vehicle that will be "retired" that fits the needs of the Parks Department's request or work with the Budget Office to make payments to the general fund over subsequent years.

PROJECT FEASIBILITY ANALYSIS

Project Name: Repaving Portions of the Ozaukee Interurban Trail

Project Manager: Andrew Struck

Project Budget Estimate:

Source	Amount	Grant Status
2021 Capital Project Fund	$400,000	N/A
2021 WisDot CMAQ	700,000	Not Applied For
TOTAL	**$1,100,000**	

Project Score: Value and Efficiency (300/400) Modernization and Service (260/400)

Project Purpose Summary (from department):

The OIT is 18 years old in 2020. The pavement has been maintained (crack sealing) and some small portions have been repaved, but many sections are showing significant signs of breaking down. The Highway Dept. has completed a detailed PASER rating of the Trail and pavement condition. Shouldering and culvert replacements have been ongoing to address significant erosion. Several portions of pavement are cracked and potholed, causing trail user and complaints and multiple cyclist injuries (e.g. broken collarbone). A larger repaving project is required to maintain the quality of the pavement and make it safe for Trail users.

Proposal Considerations, Risks, and Identified Issues:

The project proposal scored reasonably well for both value and efficiency, and modernization and service. Repaving the trails would significantly reduce the risk of serious injury, deeming the project more urgent. The high usage and quality of life improvements contributed significantly to the high score. The project is directly related to the mission and purpose of the Department and is supported by the Strategic Plan. But ultimately, due to the high cost, and higher scoring proposals, it did not make the cut for funding at this time.

Staff Recommendation:

Staff does not recommend funding of the trail at this time, but if grant funding becomes available, further consideration of funding should be given.

PROJECT FEASIBILITY ANALYSIS

Project Name: Replacement Vehicle

Project Manager: Andrew Struck

Project Budget Estimate:

Source	Amount
2021 Capital Project Fund	$40,000
TOTAL	**$40,000**

Project Score: Value and Efficiency (260/400) Modernization and Service (140/400)

Project Purpose Summary (from department):

This project includes purchase of a new SUV for $40,000. Staff across all Department Divisions currently uses a 2003 Chevy Blazer on a daily basis for travel to and from project locations, meetings, conferences, etc. This vehicle has had ongoing maintenance issues over the last several years and is no longer reliable. The Blazer currently has 116,035 miles (Jan 2021).

Proposal Considerations, Risks, and Identified Issues:

While the Department may have a need for a new SUV, it was deemed to have be more desirable rather than urgent at this time. The impact on modernization and current service levels was also thought to be of lower impact.

Staff Recommendation:

Staff recommends that the Planning & Parks Department work with the Budget Office to devise a plan to purchase the vehicle in a future budget, and to make payments back to the General Fund in subsequent years until paid for by the Department. This method has been used for other departments purchasing vehicles. If funds can be allocated in the current budget year for 20% of the purchase price, the purchase can be facilitated in 2022 Budget.

PROJECT FEASIBILITY ANALYSIS

Project Name: Training Room Audio Visual Replacement & chair replacement

Project Manager: Sheriff's Office

Project Budget Estimate:

Source	Amount
2021 Capital Project Fund	$29,870
TOTAL	**$29,870**

Project Score: Value and Efficiency (270/400) Modernization and Service (290/400)

Project Purpose Summary (from department):

The AV equipment in the Sheriff's Office training room is in need of replacement. The equipment was installed in 2008 as part of a Homeland Security grant. At the time to meet the grant funds available some of the equipment installed was refurbished with a two-year extended warranty. Some of the equipment is no longer functioning. The video quality is very poor and the audio for presentations and videos is, for the most part, unusable. The AV equipment currently in the room is at its end of life and needs to be replaced with modern technology. The chairs are also at their end of life.

Proposal Considerations, Risks, and Identified Issues:

While there is a need to replace the A/V equipment and chairs, it was not recommended to be funded at this time due to a lack of capital funding.

Staff Recommendation:

Staff does not recommend funding at this time.

RESOLUTION NO. (ID # 6910)

PROTECTING THE CONSTITUTIONAL RIGHTS OF OZAUKEE COUNTY CITIZENS

WHEREAS, the United States Constitution serves as the fundamental document that establishes the role of government and defines the basic rights and liberties of all people; and

WHEREAS, the United States Constitution forms a more perfect union, establishes justice, insures domestic tranquility, provides for the common defense, promotes the general welfare, and secures the blessings of liberty for United States citizens and their posterity; and

WHEREAS, the Bill of Rights added the first ten amendments to the United States Constitution in order to provide specific guarantees of personal freedoms, clearly defined limitations on the government's power, and explicit declarations that all rights and powers not granted to the U.S. Congress are reserved for the states or the people; and

WHEREAS, the Constitution of the State of Wisconsin which was ratified in 1848 contains a Declaration of Rights which states in Article I: "All people are born equally free and independent, and have certain inherent rights; among these are life, liberty and the pursuit of happiness; to secure these rights, governments are instituted, deriving their just powers from the consent of the governed;" and

WHEREAS, throughout history and subsequent amendments to the United States Constitution and the Constitution of the State of Wisconsin the foundation of liberties, freedoms and inalienable rights have endured and adapted; and

WHEREAS, each member of the Ozaukee County Board of Supervisors took an Oath of Office swearing to support the United States Constitution and the Constitution of the State of Wisconsin.

NOW, THEREFORE, BE IT RESOLVED, by the Ozaukee County Board of Supervisors that no agent, employee or official of Ozaukee County in his or her official capacity shall knowingly participate, whether by act or by omission, in conduct that infringes upon any individual's rights, as expressed by the United States Constitution and the Constitution of the State of Wisconsin, enacted into law by Congress and the State Legislature and interpreted by the Federal and State judicial branches.

Dated at Port Washington, Wisconsin, this 20th day of April 2021.

SUMMARY: Resolution Protecting Constitutional Rights.

VOTE REQUIRED: Majority

EXECUTIVE COMMITTEE

Executive Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **April 5, 2021**
DEPARTMENT: **Administrator**
DIRECTOR: **Jason Dzwinel**
PREPARER: **Jason Dzwinel**

Agenda Summary Protecting the Constitutional Rights of Ozaukee County Citizens

BACKGROUND INFORMATION: The resolution sponsored by Supervisors Haas and Irish is presented to reaffirm the Oath of Office made by each individual County Board Supervisor when the 2020-2021 County Board term commenced. Per Wis. Stat. 59.11(1)(c) every County Board shall hold an organizational meeting on the third Tuesday of each April thus the resolution is presented on April 20, 2021.

ANALYSIS: The resolution bars any action by county employees, agents or elected officials that knowingly violates the United States Constitution and the Constitution of the State of Wisconsin.

FISCAL IMPACT: None