AGENDA
PUBLIC WORKS COMMITTEE
REGULAR MEETING
THURSDAY, APRIL 22, 2021 – 8:00 AM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

The public can access the meeting by viewing the live stream at the link which will be opened five minutes before the call to order:

Public Works Committee Live Stream

The public can submit comments here: Public Comment Form
Public Comment Policy & Instructions for Submitting Public Comments Online

1. **CALL TO ORDER**
   Roll Call
2. **PROPER NOTICE**
3. **PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS**
4. **APPROVAL OF MINUTES**
   a. March 18, 2021
5. **FACILITIES MANAGEMENT**
   a. Action Items:
      1. Justice Center Soccer Fields - Port Washington Soccer Club Lease Amendment for Naming Rights
      2. Administration Center Southern Parking Lot Repair
   b. Management/Financial/Informational Reports
      1. Facilities Financial Reports
6. **TRANSIT SERVICES**
   a. Management/Financial/Informational Reports
      1. Transit Monthly Financial Report
      2. Transit 2021 Q1 Taxi Ridership Report
      3. Washington Ozaukee Transit Connection Update
      4. 2021 Shared Ride Taxi Vehicle Purchases
7. **HIGHWAYS**
   a. Action Items:
      1. Award Bid for Asphalt Oil
      2. 2021 Hot Mix & Gravel Pricing
      3. Large Equipment Trailer Purchase
      4. CTH NN Safety Improvements Engineering Consultant Rankings
   b. Management/Financial/Informational Reports
      1. Hwy Financials - Final 2020
      2. Hwy Financials – April 2021
      3. CTH W (Port Washington Road): Center Median Maintenance Update
      4. April 2021 Status Update on Public Works Department Items
8. **NEXT MEETING DATE**
   Thursday, May 20, 2021
9. **ADJOURNMENT**

A quorum of members of committees or the full County Board of Ozaukee County may be in attendance at this meeting for purposes related to committee or board duties, however, no formal action will be taken by these committees or the board at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the County Clerk's Office at 262-284-8110, twenty-four (24) hours in advance of the meeting.

Updated 4/16/2021 9:59 AM

Public Works Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **April 22, 2021**
DEPARTMENT: **County Clerk**
DIRECTOR: **Julie Winkelhorst**
PREPARER: **Julie Winkelhorst**

Agenda Summary March 18, 2021

<https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/_03182021-2873>

Public Works Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **April 22, 2021**
DEPARTMENT: **Facilities Management**
DIRECTOR: **Jon Edgren**
PREPARER: **Jon Edgren**

Agenda Summary Justice Center Soccer Fields - Port Washington Soccer Club Lease Amendment for Naming Rights

BACKGROUND INFORMATION: The Justice Center Soccer Fields are owned by Ozaukee County, but are currently being used by the Port Washington Soccer Club (PWSC) through a 25-year lease. The original lease was approved in 1995, and reauthorized in 2013. The lease is currently scheduled to end on December 31st, 2040.

Justin Myers, PWSC President, has requested the ability to change the name of the fields as a method to generate additional revenue, and PWSC is in discussions with Kohler Credit Union on a potential partnership.

Addendums to the Lease have been made at the request of the PWSC to allow them to construct additional items on the grounds including a small pavilion, two large goal backing nets and a fence. (See attached Lease.) However, there is no commentary on Naming Rights and/or Signage.

ANALYSIS: Given that Ozaukee County has no plans for the given area at this time, and the County has no responsibility for maintenance or care of the area, we support the PWSC continuing to lease the property.

We have attached two potential amendments, which differ as to whether the Public Works Committee (PWC) believes that the County should share in the revenue generated from the Naming Rights and/or Signage [*SHARED NAMING RIGHTS REVENUE*] or if PWSC should retain all associated revenues [*PWSC NAMING RIGHTS REVENUE*].

FISCAL IMPACT: N/A

FUNDING SOURCE: N/A

RECOMMENDED MOTION: Following discussion of the PWC, authorize the Administrator to approve the selected Addendum as submitted.

ATTACHMENTS:

- Justice Center - PWSC Soccer Fields Lease - COMPLETE (PDF)
- JC Soccer - PWSC Naming Amend 5 Options (PDF)

CORPORATION COUNSEL
Ozaukee County Courthouse
Port Washington, Wisconsin

LEASE

THIS LEASE MADE the 20TH day of APRIL, 1995 between OZAUKEE COUNTY with its office at 121 West Main Street, City of Port Washington, Wisconsin, herein referred to as "County," and the Port Washington Soccer Club, with its principal office located at P. O. Box 65, Port Washington, Wisconsin, herein referred to as "Club," agree as follows:

SECTION ONE
DESCRIPTION AND USE OF PREMISES

County is the owner of real property known as the Ozaukee County Justice Center and surrounding lands. County is not currently using all of the property at the Justice Center, specifically the property located north of the Justice Center bounded by the Justice Center facility, Sunset Road, Highway 32 and Highway LL. County agrees to lease that area to the Club for purposes of creating a soccer complex composed of six to eight soccer fields. The design and location of the fields is to be agreed upon by the County before construction and use.

SECTION TWO
RENT

Club shall pay to the County $1.00 per year for use of the lands subject to this lease. The rent shall be paid to County at the County Clerk's office, Administration Center, 121 W. Main Street, Port Washington, Wisconsin 53074-0994.

SECTION THREE
TERM OF LEASE

The initial term of this lease shall be for twenty (20) years, commencing on January 1, 1995, and ending December 31, 2015. Either party may terminate this lease upon one hundred eighty (180) days written notice sent to the other party at the above listed addresses by certified mail or by personal service. County shall have the right to terminate this lease for any reason at any time. Any improvements made upon the premises by the Club shall be for the benefit of County and Club shall not be reimbursed for those improvements by County upon termination or expiration of this lease.

SECTION FOUR
TOTAL AGREEMENT

This document contains the entire agreement between the parties unless modified, altered or amended by mutual agreement of the parties, signed by the parties and attached to this lease.

Attachment: Justice Center - PWSC Soccer Fields Lease - COMPLETE (6947 : JC Soccer - Naming Rights)

SECTION FIVE
USE OF PREMISES

Club shall have use of the premises which are the subject of this lease for purposes of playing and practice for soccer teams and the soccer club. Parking shall occur on the highways surrounding the soccer fields or on the land leased by the Club. Parking shall not be permitted on the Justice Center parking lots. It is anticipated that Saturday mornings shall be used for games and practices may be held at other times. The Club shall not use the premises or any part thereof for any purposes other than those that are set forth in this lease.

Club is responsible for leveling of the area and creation of the soccer fields as well as placement of all necessary facilities for use of the soccer club. The leveling of the soccer fields shall occur as soon as is practical and be done with the approval of County as to location and site planning.

SECTION SIX
ASSIGNMENT

Club shall not assign this lease, sublet or grant any concession or license to use the leased premises or any part thereof without the written consent of County.

SECTION SEVEN
UTILITIES

If utilities are required, they are the responsibility of Club who shall pay for and provide for all utility services necessary. All costs and expenses of any kind in connection with the use, operation and maintenance of any utilities during the time of this lease are the responsibility of Club.

SECTION EIGHT
INSURANCE

Club shall maintain public liability insurance covering County and Club against injury to persons, property and loss of life which may be sustained in or upon the premises which are the subject of this lease, during the term of this lease in the amount of at least One Million Dollars ($1,000,000) per person or any number of persons injured or killed in one (1) accident. Club shall provide County a certificate of such insurance. Club shall not perform any act on the premises or make any use thereof which would make void or voidable any insurance on the premises or buildings.

Attachment: Justice Center - PWSC Soccer Fields Lease - COMPLETE (6947 : JC Soccer - Naming Rights)

SECTION NINE
INDEMNIFICATION OF LESSOR

Club agrees to protect and hold harmless County from any and all claims, demands, damages, suits, including wrongful death, sustained or claimed to have been sustained to any person or property in or upon the premises which are the subject of this lease by any person whatsoever, including Club, its employees, agents, representatives or invitees, whether arising in law or in equity, out of or by virtue of the lease, or the supplying of facilities contemplated under this lease, or from the conduct or management of the operations conducted by Club on the leased premises, unless such loss is occasioned by the negligence or action of the County, its employees, agents or representatives.

SECTION TEN
NONLIABILITY

County shall not be liable for any claims against Club for damages or injuries resulting from a failure to keep the leased premises in repair, and shall not be liable for any damages done or resulting from any use of or work performed upon the leased premises or for any damage or injury not caused by County, its employees, agents or representatives.

SECTION ELEVEN
CLEANUP AND MAINTENANCE

Club will conduct a general cleanup of the grounds used by it immediately following each use of the grounds. Club agrees to return the premises to a clean and usable condition and to remove all waste materials, garbage, etcetera, to approved deposit facilities and to leave the premises in the condition it was upon Club's entry for use of the premises. In addition, Club agrees to cut the grass, as often as is necessary.

IN WITNESS WHEREOF, the parties have executed this lease on the day and year written above.

OZAUKEE COUNTY

By Harold C. Dobberpuhl
Harold C. Dobberpuhl
County Clerk

PORT WASHINGTON SOCCER CLUB

By Doug C. Bichler
Doug Bichler
President

[EXECUTED IN DUPLICATE]

Attachment: Justice Center - PWSC Soccer Fields Lease - COMPLETE (6947 : JC Soccer - Naming Rights)

ADDENDUM TO LEASE

Ozaukee County and the Port Washington Soccer Club agree to amend the current lease executed on April 20, 1995, as follows:

1. Section 3 of the lease is amended to add the following: The lease will be extended an additional twenty-five (25) years from December 31, 2015 to December 31, 2040.

2. Section 5 of the lease is amended to add the following: The Club shall have the option to build a pavilion equipped with electrical service on the property. The County must approve the location of the pavilion and the final plans for the pavilion prior to the commencement of construction. The Club shall obtain all necessary permits before proceeding with construction. The building shall become the property of the County once completed. During the term of this lease, the Club will be allowed to use the building for storage and concession purposes. The Club will be responsible for the cost of maintaining and cleaning the pavilion during the term of this lease.

3. Section 2 of the lease is amended to add the following: The County shall pave the gravel parking lot with entrances on Spring Street and Sunset Road. The Club will reimburse the County for the cost of paving in 25 annual equal installments during the term of this lease.

4. Section 8 of the lease is amended to add the following: The Club shall maintain insurance to cover damage and replacement of the building during the term of this lease. The Club must provide a copy of the insurance policy to the County. The Club will also provide a copy of the public liability insurance policy covering the County and the Club against injury to persons, property and loss of life sustained on the premises.

With the exception of the changes stated in this addendum, the original lease terms remain in full force and effect throughout the term of this extension.

IN WITNESS WHEREOF, the parties have executed this addendum to the lease on the day and year written below.

Ozaukee County By: _____ 7/29/13
Administrator (date)

Port Washington Soccer Club By: _____ 7/25/2013
President (date)

Attachment: Justice Center - PWSC Soccer Fields Lease - COMPLETE (6947 : JC Soccer - Naming Rights)

ADDENDUM TO LEASE
AUGUST 17TH, 2017

Ozaukee County and the Port Washington Soccer Club agree to amend the current lease executed on April 20, 1995 and addendum executed on July 29, 2013 as follows:

1. Section 5 of the lease is amended to add the following:
   The Club shall have the option to build Netting on the northern end of Field #6 to block soccer balls from entering Sunset Road. The Club shall obtain all necessary permits and approvals from the City of Port Washington before proceeding with construction. The netting shall be used during the spring and fall soccer seasons, but taken down between seasons when no soccer activities are occurring. The Club will be responsible for the cost of constructing, maintaining, set-up and take-down of the netting during the term of this lease.

With the exception of the changes stated in this addendum, the original and previous addendum lease terms remain in full force and effect throughout the term of the extension.

IN WITNESS WHEREOF, the parties have executed this addendum to the lease on the day and year written below.

Ozaukee County By: Jason Pozuriko 8/22/2017
Administrator (date)

Port Washington Soccer Club By: 8-21-17
President (date)
Justin Myers, Board President

Attachment: Justice Center - PWSC Soccer Fields Lease - COMPLETE (6947 : JC Soccer - Naming Rights)

ADDENDUM TO LEASE
MARCH 22, 2018

Ozaukee County and the Port Washington Soccer Club agree to amend the current lease executed on April 20, 1995 and addenda executed on July 29, 2013 & August 22, 2017 as follows:

1. Section 5 of the lease is amended to add the following:
   The Club shall have the option to build Netting on the northern end of Field **#5 &** #6 to block soccer balls from entering Sunset Road. The Club shall obtain all necessary permits and approvals from the City of Port Washington before proceeding with construction. The netting shall be used during the spring and fall soccer seasons, but taken down between seasons when no soccer activities are occurring. The Club will be responsible for the cost of constructing, maintaining, set-up and take-down of the netting during the term of this lease.

With the exception of the changes stated in this addendum, the original and previous addendum lease terms remain in full force and effect throughout the term of the extension.

IN WITNESS WHEREOF, the parties have executed this addendum to the lease on the day and year written below.

Ozaukee County By: _____ 4/11/2017
Administrator (date)

Port Washington Soccer Club By: _____ 4-2-18
President (date)
(Justin A. Myers)

Attachment: Justice Center - PWSC Soccer Fields Lease - COMPLETE (6947 : JC Soccer - Naming Rights)

ADDENDUM TO LEASE
JUNE 18, 2020

Ozaukee County and the Port Washington Soccer Club (PWSC) agree to amend the current lease executed on April 20, 1995 with addenda executed on July 29, 2013, August 22, 2017 & April 11, 2018 as follows:

1. Section 5 of the lease is amended to add the following:
   The Club shall have the option to build a 5-foot, black, chain-link fence along Sunset Road. The Club will be responsible for the cost of constructing, maintaining, and removal of the fencing, and obtaining all necessary permits and approvals from the City of Port Washington before proceeding with construction.

With the exception of the changes stated in this addendum, the original and previous addendum lease terms remain in full force and effect throughout the term of the extension.

IN WITNESS WHEREOF, the parties have executed this addendum to the lease on the day and year written below.

Ozaukee County By: _____ _____
Administrator (date)

Port Washington Soccer Club By: _____ 6-18-2020
President (date)
Justin A Meyers President
Board of Directors

Attachment: Justice Center - PWSC Soccer Fields Lease - COMPLETE (6947 : JC Soccer - Naming Rights)

ADDENDUM TO LEASE [*SHARED NAMING RIGHTS REVENUE*]
APRIL 22, 2021

Ozaukee County and the Port Washington Soccer Club (PWSC) agree to amend the current lease executed on April 20, 1995 with addenda executed on July 29, 2013, August 22, 2017, April 11, 2018 & June 18, 2020 as follows:

1. Section 12 of the lease is added as follows:

SECTION TWELVE
NAMING RIGHTS AND SIGNS

The Club shall have the right to name the fields and to change such name, and the Club and County shall share any donation or other income for such naming or renaming as follows: Club – 50%, County – 50%. The County shall have the right to approve such initial naming of the fields and/or any renaming of the fields, provided that the County's approval shall not be withheld, conditioned or delayed where the basis for the County withholding, conditioning or delaying consent is an effort by the County to adjust the share in such donation or other income.

The Club shall not erect or install any signage in or about the Premises without the County's prior approval, which approval shall not be unreasonably withheld, conditioned or delayed. The Club shall obtain governmental approval of signs through ordinary channels. The Club's signage shall be installed and maintained by the Club at its expense in accordance with applicable governmental regulations.

With the exception of the changes stated in this addendum, the original and previous addendum lease terms remain in full force and effect throughout the term of the extension.

IN WITNESS WHEREOF, the parties have executed this addendum to the lease on the day and year written below.

Ozaukee County By: _____ _____
Administrator (date)

Port Washington Soccer Club By:_____ _____
President (date)

Attachment: JC Soccer - PWSC Naming Amend 5 Options (6947 : JC Soccer - Naming Rights)

ADDENDUM TO LEASE [*PWSC NAMING RIGHTS REVENUE*}
APRIL 22, 2021

Ozaukee County and the Port Washington Soccer Club (PWSC) agree to amend the current lease executed on April 20, 1995 with addenda executed on July 29, 2013, August 22, 2017, April 11, 2018 & June 18, 2020 as follows:

1. Section 12 of the lease is added as follows:

SECTION TWELVE
NAMING RIGHTS AND SIGNS

The Club shall have the right to name the fields and to change such name, and the Club shall be solely entitled to any donation or other income for such naming or renaming. The County shall have the right to approve such initial naming of the fields and/or any renaming of the fields, provided that the County's approval shall not be withheld, conditioned or delayed where the basis for the County withholding, conditioning or delaying consent is an effort by the County to share in such donation or other income.

The Club shall not erect or install any signage in or about the Premises without the County's prior approval, which approval shall not be unreasonably withheld, conditioned or delayed. The Club shall obtain governmental approval of signs through ordinary channels. The Club's signage shall be installed and maintained by the Club at its expense in accordance with applicable governmental regulations.

With the exception of the changes stated in this addendum, the original and previous addendum lease terms remain in full force and effect throughout the term of the extension.

IN WITNESS WHEREOF, the parties have executed this addendum to the lease on the day and year written below.

Ozaukee County By: _____ _____
Administrator (date)

Port Washington Soccer Club By:_____ _____
President (date)

Attachment: JC Soccer - PWSC Naming Amend 5 Options (6947 : JC Soccer - Naming Rights)

Public Works Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **April 22, 2021**
DEPARTMENT: **Facilities Management**
DIRECTOR: **Jon Edgren**
PREPARER: **Jon Edgren**

Agenda Summary Administration Center Southern Parking Lot Repair

BACKGROUND INFORMATION: The Administration Center's Southern Parking Lot is bordered by a masonry planter wall, which separates the parking lot from the Grand Avenue sidewalk. Over time the wall has deteriorated, and a portion of the wall had to be removed last year.

Administration Center Building Superintendent Joe Hicks sought contractors to repair or replace the wall, and found two (Andrew J Construction and JL Concrete & Masonry) with similar cost estimates but different methods. (Wall photos and quotes attached.)

ANALYSIS:

Andrew J Construction would clean the remaining existing portion of the wall, and install the recovered lannon stones on the surface. Therefore, it would have the same look as the existing wall, but wouldn't have the center planter portion. Their cost is $12,250.

JL Concrete & Masonry would have Ozaukee County staff remove the remainder of the center wall down to the foundation. JL would install a new 2.5' concrete wall with a color variation between the wall and the cap to roughly match the existing lannon stone wall. Their cost is $11,950.

Given that the remaining center wall is in poor condition, we would recommend removing the existing center wall, and pour a new wall as proposed by JL Concrete Masonry.

Additionally, we will plan to work with the City of Port Washington to include a small portion of stamped concrete along the sidewalk to eliminate the gravel along the wall ($2,650).

FISCAL IMPACT:

Balance Current Year: $15,000 Next Year's Estimated Cost: --

FUNDING SOURCE:

County Levy: X Non-County Levy: -- Indicate source: --

RECOMMENDED MOTION: Authorize the Highway Commissioner to approve the JL Concrete & Masonry contract.

ATTACHMENTS:

- Admin Southern Wall Info (PDF)

Administration Center Southern Parking Lot Wall

Legend

Tax Parcel	CSM	US Highway	Town/Public Road
Gap	Cemetery Plat	State Highway	Railroad Centerline
Overlap	Condominium Plat	County Road	
Historical Parcel Lines	Subdivision Plat	Ramp	
Assessors Plat	Plat of Survey	Private Road	

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OZAUKEE COUNTY

DISCLAIMER: This map is not a substitute for an actual field survey or onsite inves
The accuracy of this map is limited to the quality of the records from which it was as

Attachment: Admin Southern Wall Info (6948 : Admin South Wall)

Attachment: Admin Southern Wall Info (6948 : Admin South Wall)

Attachment: Admin Southern Wall Info (6948 : Admin South Wall)

Old Theatre Square
116 W. Grand Avenue
Sidel SEALANTS
Van De Kreeke & Associates
North Shore Hair Design
AeroTrax
Western Great Lakes Bird and Bat Observatory
Elegant Estates
Renew Port Holdings
Original Eastern Planter Wall
Remaining Center Wall

Public Works Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **April 22, 2021**
DEPARTMENT: **Facilities Management**
DIRECTOR: **Jon Edgren**
PREPARER: **Jon Edgren**

Agenda Summary Facilities Financial Reports

ATTACHMENTS:

- Facilities Financials - April 2021 (PDF)

Ozaukee County Committee Report

General Fund Facilities Management

For the Three Months Ending Wednesday, March 31, 2021
Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2021 YTD Actual	2021 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Interdepartmental Charges	$4,696	$14,089	$57,854	$43,765	24.35%
Other Revenue	$175	$175	-	($175)	0.00%
Total Revenues	**$4,871**	**$14,264**	**$57,854**	**$43,590**	**24.66%**
Expenditures					
Salaries	$143,945	$211,336	$580,411	$369,075	36.41%
Fringe Benefits	$15,284	$53,508	$207,499	$153,991	25.79%
Travel/Training	-	-	$100	$100	0.00%
Supplies	$6,598	$17,185	$95,795	$78,610	17.94%
Purchased Services	$40,328	$87,483	$415,724	$328,241	21.04%
Interdepartment Charges	$1,641	$13,790	$42,164	$28,374	32.71%
Other Expenses	$5,658	$27,034	$2,920	($24,114)	925.82%
Total Operating Expenditures	**$213,454**	**$410,336**	**$1,344,613**	**$934,277**	**30.52%**
Capital Outlay					
Total Expenditures	**$213,454**	**$410,336**	**$1,344,613**	**$934,277**	**30.52%**
Net Increase (Decrease)	**($208,583)**	**($396,072)**	**($1,286,759)**	**($890,687)**	**30.78%**

Equity:

Attachment: Facilities Financials - April 2021 (6942 : Facilities Financials - April 2021)

Ozaukee County Committee Report

Special Revenue Fund Fair Grounds

For the Three Months Ending Wednesday, March 31, 2021
Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2021 YTD Actual	2021 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	$5,265	$15,796	$63,184	$47,388	25.00%
Public Charges for Services	$1,850	$395	$206,150	$205,755	0.19%
Other Revenue	-	-	$3,000	$3,000	0.00%
Total Revenues	**$7,115**	**$16,191**	**$272,334**	**$256,143**	**5.95%**
Expenditures					
Salaries	$1,398	$2,875	$33,425	$30,550	8.60%
Fringe Benefits	$119	$323	$3,585	$3,262	9.01%
Travel/Training	$186	$186	$500	$314	37.20%
Supplies	$801	$1,238	$24,375	$23,137	5.08%
Purchased Services	$15,579	$46,557	$196,300	$149,743	23.72%
Interdepartment Charges	$273	$949	$7,900	$6,951	12.01%
Other Expenses	-	-	$6,250	$6,250	0.00%
Total Operating Expenditures	**$18,356**	**$52,128**	**$272,335**	**$220,207**	**19.14%**
Capital Outlay					
Total Expenditures	**$18,356**	**$52,128**	**$272,335**	**$220,207**	**19.14%**
Net Increase (Decrease)	**($11,241)**	**($35,937)**	**($1)**	**$35,936**	**3593700 .00%**

Equity:

Attachment: Facilities Financials - April 2021 (6942 : Facilities Financials - April 2021)

Public Works Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **April 22, 2021**
DEPARTMENT: **Transit**
DIRECTOR: **Jon Edgren**
PREPARER: **Joy Neilson**

Agenda Summary Transit Monthly Financial Report

This report reflects Transit expenses and revenues through March 2021. Transit expenses remain low due to decreased ridership on the Shared Ride Taxi program.

ATTACHMENTS:

- Mar PW Committee Report 2021 (PDF)

Ozaukee County Committee Report

Special Revenue Fund Transit Services

For the Three Months Ending Wednesday, March 31, 2021
Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2021 YTD Actual	2021 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	$43,388	$130,165	$520,661	$390,496	25.00%
Intergovernmental Revenues	-	-	$2,382,313	$2,382,313	0.00%
Public Charges for Services	$50,523	$99,997	$614,500	$514,503	16.27%
Fines/Forfeitures/Penalties	-	$426	$6,300	$5,874	6.76%
Interest Revenue	$15	$23	-	($23)	0.00%
Other Revenue	-	$21,922	$392,155	$370,233	5.59%
Total Revenues	**$93,926**	**$252,533**	**$3,915,929**	**$3,663,396**	**6.45%**
Expenditures					
Salaries	$6,645	$18,580	$115,287	$96,707	16.12%
Fringe Benefits	$3,346	$17,286	$40,514	$23,228	42.67%
Travel/Training	$225	$225	$4,500	$4,275	5.00%
Supplies	$21,514	$72,851	$291,656	$218,805	24.98%
Purchased Services	$88,831	$175,298	$3,102,188	$2,926,890	5.65%
Interdepartment Charges	$4,119	$23,387	$147,754	$124,367	15.83%
Other Expenses	$250	$1,338	$39,031	$37,693	3.43%
Total Operating Expenditures	**$124,930**	**$308,965**	**$3,740,930**	**$3,431,965**	**8.26%**
Capital Outlay					
Equipment & Furniture	-	-	$175,000	$175,000	0.00%
Total Capital Outlay	**-**	**-**	**$175,000**	**$175,000**	**0.00%**
Total Expenditures	**$124,930**	**$308,965**	**$3,915,930**	**$3,606,965**	**7.89%**
Net Increase (Decrease)	**($31,004)**	**($56,432)**	**($1)**	**$56,431**	**5643200 .00%**

Equity:

Attachment: Mar PW Committee Report 2021 (6932 : Transit Monthly Financial Report)

Public Works Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **April 22, 2021**
DEPARTMENT: **Transit**
DIRECTOR: **Jon Edgren**
PREPARER: **Joy Neilson**

Agenda Summary Transit 2021 Q1 Taxi Ridership Report

Ozaukee Shared Ride Taxi daily ridership continues to steadily increase after the pandemic low in April, 2020. However, March ridership was still 35% below 2019 March ridership. The cost per mile of Taxi service remains low. The local cost per mile will reduce after State and Federal grant disbursements are received.

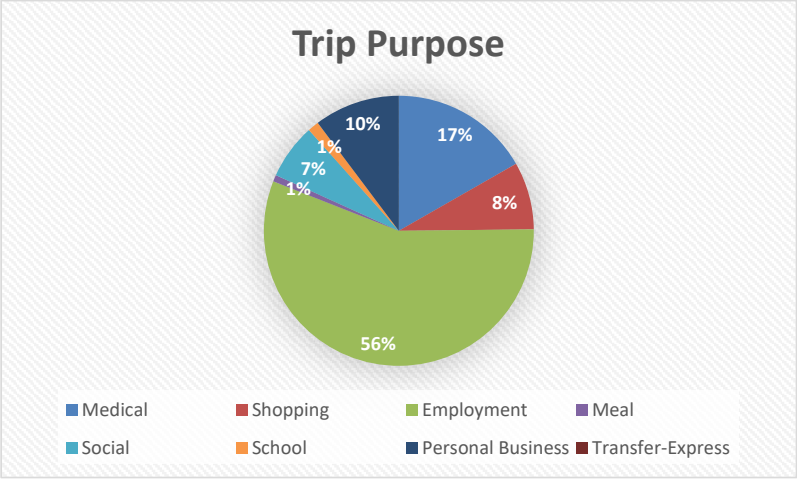
ATTACHMENTS:

- 2021 Q1 Taxi Ridership Report (PDF)

Shared-Ride Taxi Ridership

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	Aver
2021 Monthly Ridership	5568	6103	6443										18,114	6,
2020 Monthly Ridership	9024	8706	6011	2549	2717	4275	5135	5205	5926	6155	5308	5456	66,467	5,
2019 Monthly Ridership	8,816	9,252	9,921	10,021	9,648	8,337	8,056	8,798	8,609	9,667	8,535	8,046	107,706	8,
2018 Monthly Ridership	10,143	9,513	10,122	9,565	9,764	8,805	8,376	9,173	8,746	10,245	9,259	8,424	112,135	9
2017 Monthly Ridership	10,218	9,810	10,512	9,399	9,732	9,222	8,773	9,934	9,543	10,338	9,584	9,214	116,279	9
2016 Monthly Ridership	9,448	9,601	9,968	9,830	9,282	9,172	8,642	9,374	9,345	9,915	9,547	9,445	113,569	9
2015 Monthly Ridership	8,900	8,835	9,812	9,523	9,208	9,030	8,611	8,496	9,070	9,613	8,578	8,837	108,513	9
2014 Monthly Ridership	8,238	9,244	10,091	10,203	10,106	9,204	8,983	8,475	9,004	9,863	8,461	8,719	110,591	9
2013 Monthly Ridership	8,343	7,809	8,221	8,148	8,403	7,356	7,619	7,612	7,727	8,778	8,202	8,102	96,320	8
2012 Monthly Ridership	7,780	7,901	7,811	7,240	7,721	6,875	6,769	7,511	7,193	8,807	7,869	7,274	90,751	7
2011 Monthly Ridership	6,479	5,819	7,561	6,724	6,786	6,433	5,850	6,775	6,872	6,997	6,854	6,736	79,886	6
2010 Monthly Ridership	5,820	5,665	6,795	6,251	5,803	5,858	5,928	5,666	6,353	6,870	6,870	6,709	74,588	6
Same month 2021 vs 2020	**-38.30%**	**-29.90%**	**7.19%**	**-100.00%**	**-100.00%**	**-100.00%**	**-100.00%**	**-100.00%**	**-100.00%**	**-100.00%**	**-100.00%**	**-100.00%**	**-72.75%**	**9.**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	Aver
2021 Monthly No Shows	144	128	143										415	138.



Attachment: 2021 Q1 Taxi Ridership Report (6933 : Transit 2021 Q1 Tasi Ridership Report)

Shared-Ride Taxi Ridership Report

YTD Ridership	**18,114**
Vehicle Rev Miles	206,586
Billed Service Hours	**17,027**
Rides/Service Hour	1.06
Administrative Cost	$100,256
Marketing	$2,448
Maintenance/Labor	$8,671
Parts & Tires	$3,272
Oil & Lubricants	$494
Fuel	$17,030
Purchase of Service	$212,713
YTD Total Cost	**$344,885**
Cost per Mile	**$1.67**
Federal Aid	
85.21	
85.2	
Local Cost	**$344,885**
Local Cost per Mile	**$1.67**
Farebox	$10,560
Punch Card	$41,160
Agency Fare	$51,840
No Show Fine Revenue	$504
Net Local Cost per Mile	**$ 1.17**

Attachment: 2021 Q1 Taxi Ridership Report (6933 : Transit 2021 Q1 Tasi Ridership Report)

Public Works Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **April 22, 2021**
DEPARTMENT: **Highway**
DIRECTOR: **Jon Edgren**
PREPARER: **Jon Edgren**

Agenda Summary Award Bid for Asphalt Oil

BACKGROUND INFORMATION: The Ozaukee County Highway Department annually requests quotes for bituminous materials for asphaltic paving and sealcoating projects. Quotes were requested from HG Meigs Paving Asphalts & Emulsions and Flint Hills Resources, and were due on Monday, April 12th, 2021.

ANALYSIS:

The Ozaukee County Highway Department received quotes with the following summary:

Supplier:	PG 58-28 (Per Ton)	HFRS-2 + Application (Per Gallon)
Meigs	$427	$1.92
Flint Hills	$488	$2.15

See the attached Summary and full quotes for additional information.

Based upon Meig's being the low quotes for both materials and our long-term relationship, we recommended awarding the Asphalt Oil bid to Meigs.

FISCAL IMPACT:

Balance Current Year: $950,000 Next Year's Estimated Cost: --

FUNDING SOURCE:

County Levy: Construction funds approved within the Highway Budget

Non-County Levy: -- Indicate source: --

RECOMMENDED MOTION: Award the 2021 Asphalt Oil bid to Meigs.

ATTACHMENTS:

- Asphalt Oil - 2021 Bid Info (PDF)

2021 Asphalt Oil Bid

Ozaukee County Quote Summary

Supplier	PG 58-28	Estimated Quantity (Tons)	Estimated Cost	HFRS-2 & CRS-2 Emulsion	Application Charges	Sub-Total	Estimated Quantity (Gal)	Estimated Cost	Estimated Total Cost
Henry G. Meigs, LLC	$427.00	1,821	$777,567.00	$1.7200	$0.20	$1.92	88,226	$169,393.92	**$946,960.92**
Flint Hills Resources	$488.00	1,821	$888,648.00	$1.7590	$0.39	$2.15	88,226	$189,597.67	**$1,078,245.67**

Quantity Estimates	2018	2019	2020	3-Year Avg.
PG58-28 (TON)	1,389	1,950	2,125	1,821
HFRS-2 Applied (GAL)	81,640	102,880	80,159	88,226

Attachment: Asphalt Oil - 2021 Bid Info (6943 : 2021 Asphalt Oil Bid)

MEIGS
Paving Asphalts & Emulsions

April 12, 2021

OZAUKEE COUNTY HIGHWAY COMMISSION
Mr. Jon E. Edgren, P.E.
Director of Public Works
410 South Spring Street
P. O. Box 994
Port Washington, WI. 53074-0994

Dear Mr. Edgren:

We respectfully submit herein our quotation on your bituminous requirements for **2021**. The following prices are for material delivered in truck transports to all locations in Ozaukee County:

PG58-28 Asphalt	$ 427.00	**Per Ton**
HFRS-2 & CRS-2 Emulsion	$ 1.7200	**Per Gallon**
HFRS-2P Emulsion	$ 1.9200	**Per Gallon**
Application Charges	$ 0.20 *	**Per Gallon ***

* *Application charges will be invoiced separately by Meigs Advantage, LLC*

There will be **NO CHARGE** for demurrage if you find it necessary to hold our trucks for unloading and there will be **NO CHARGE** for returned loads.

The above quotation includes flexible pricing during the term of this paving season that will be based on price deviations of 5% or greater that are reported in the ***Argus Asphalt Report*** under the Wisconsin listing.

Please see the attached ***H.G. MEIGS EXCLUSIVE SURFACE TREATMENT WARRANTY*** which is provided to you as a part of this quotation. As your ***SINGLE SOURCE PROVIDER*** of emulsion and application services, the success of your project is just as important to us, as it is to you. That's why we give you our ***WORRY-FREE WARRANTY***.

Our facility and the products we produce are certified by the American Association of State Highway & Transportation Officials **(AASHTO)** assuring you of the highest quality standards and specifications. Our independently owned truck fleet offers the finest delivery and distributor services available in the industry today. We appreciate the opportunity of providing you with our quotation.

Sincerely,

HENRY G. MEIGS, LLC.

Mark Banton

Mark Banton
Asphalt Sales

Henry G. Meigs, L.L.C. 1220 Superior Street Portage, WI 53901
Phone: (608) 742-5354 Fax: (608) 742-1805
Website: www.hgmeigs.com E-mail: info@hgmeigs.com

Attachment: Asphalt Oil - 2021 Bid Info (6943 : 2021 Asphalt Oil Bid)

FLINT HILLS resources®

Date: 4/12/2021

Subject: Ozaukee County, WI

Flint Hills Resources, LP (FHR) is pleased to offer the following quotations for your bituminous requirements for the 2021 paving season. Buyer hereby accepts the FHR Standard Terms of Sale, which may be found in the link at the bottom of this page and are incorporated as part of this Agreement.

Product/Price		Per Gallon Comparison	
PG 58S-28 $ 488.00	/ton delivered		
CRS-2 $ 413.36	/ton delivered	CRS-2 $ 1.759	/gallon delivered
HFRS-2 $ 415.12	/ton delivered	HFRS-2 $ 1.759	/gallon delivered
HFRS-2P $ 464.28	/ton delivered	HFRS-2P $ 1.959	/gallon delivered

Sampling and testing of the product listed on the BOL will be conducted in accordance with the Quality Control Plan for Asphaltic Materials most recently submitted to the Wisconsin Department of Transportation. Acceptance of, or purchase from, a Sales Agreement corresponding to this bid document will be construed as acceptance of this testing process and/or any other Flint Hills Resources, LP change, modification, or deletion contained herein.

All product orders should be made at least 24 hours in advance.

This quote is good for 3 days from the date above unless otherwise noted from FHR and is subject to any other conditions listed below. All sales require a valid line of credit be established with FHR.

Additional Considerations:

1. Quote is good until Ozaukee County awards 2021 work.
2. FHR will bill and invoice using the per ton price stated on this quote letter.
3. Emulsion will be available May 15, 2021 to September 15, 2021. Asphalt will be available May 1, 2021 to November 12, 2021.
4. PG 58S-28 typical W.P.G. @ 60 degrees Fahrenheit is 8.63. Approximate gallons per ton is 232. CRS-2 typical W.P.G. @ 60 degrees Fahrenheit is 8.50. Approximate gallons per ton is 235. HFRS-2 typical W.P.G. @ 60 degrees Fahrenheit is 8.49. Approximate gallons per ton is 236. HFRS-2P typical W.P.G. @ 60 degrees Fahrenheit is 8.44. Approximate gallons per ton is 237. This gallon per ton data can be expected to vary 1% or more. The data represents an estimate of typical asphalt product characteristics, but does not represent a binding specification.

Sincerely,

Jake Mawe
Flint Hills Resources, LP.

UNLESS OTHERWISE AGREED TO IN WRITING BY BOTH PARTIES, THIS SALES AGREEMENT IS SUBJECT TO THE FLINT HILLS RESOURCES, LP STANDARD TERMS OF SALE – ASPHALT, AVAILABLE AT: https://www.fhr.com/resources/asphalt-policies THE STSA MAY BE MODIFIED BY SELLER AT ANY TIME WITHOUT NOTICE TO BUYER, AND FUTURE DELIVERIES OF PRODUCT UNDER THIS SALES AGREEMENT ARE SUBJECT TO THE VERSION OF THE STSA IN EFFECT AND POSTED AT THE TIME BUYER ACCEPTS SUCH DELIVERY.

Attachment: Asphalt Oil - 2021 Bid Info (6943 : 2021 Asphalt Oil Bid)

Corporate Office
2800 Mecca Drive
Plover, WI 54467

FAHRNER asphalt sealers llc
Pavement Maintenance Contractors
EEO/AA Employer

phone 715.341.2868
800.332.3360
fax 715.341.1054

April 12, 2021

Ozaukee County Highway Department
Attn: Jon E. Edgren, P.E., Director of Public Works
410 South Spring Street
Port Washington, WI 53074-0994

Re: Request for Bituminous Material for 2021

Fahrner Asphalt Sealers, LLC proposes to furnish emulsion application services at the following rate(s):

Emulsion Type	Application Only Price Per Gallon
CRS and/or HFRS	$0.390
CRS-2P and/or HFRS-2P	$0.390

NOTES:
1) Proposed rates include application only. Materials quoted by Flint Hills Resources, LP.
2) "CRS" includes CRS-2; "HFRS" includes HFRS-2.
3) Fahrner will furnish a minimum of three (3) distributors with capacities of 3,800 – 4,000 gallons each.

If you have questions or need additional information, please call me at (715) 340-4581, or send me an email at Jeff.Schuh@fahrnerasphalt.com.

Thank You and Regards,

Jeff Schuh
Vice President
Fahrner Asphalt Sealers, LLC

6615 US Hwy 12 W • Eau Claire, WI 54703
phone 715.874.6070 • 800.497.4907 • *fax* 715.874.6717

860 Eastline Road • Kaukauna, WI 54130
phone 920.759.1008 • 800.261.1900 • *fax* 920.759.1019

316 Raemisch Road • Waunakee, WI 53597
phone 608.849.6466 • 800.898.2102 • *fax* 608.849.6470

7680 Commerce Park, Section C • Dubuque, IA 52002
phone 563.556.6231 • *fax* 563.588.1240

2224 Veterans Memorial Pkwy • Saginaw, MI 48601
phone 989.752.9200 • *fax* 989.752.9205

111 Anderson Road • Iron River, MI 49935
phone 906.265.6770 • *fax* 906.265.5719

3900 US-17 • Bartow, FL 33830
phone 863.223.6120 • *fax* 888.638.2993

914 Commercial Ct • Onalaska, WI 54650
phone 608.779.6641 • *fax* 608.779.6813

7500 Hudson Blvd., Ste 305 • Oakdale, MN 55128
(Minnesota Office)
phone 651.340.6212 • *fax* 715.874.6717

www.FahrnerAsphalt.com

Attachment: Asphalt Oil - 2021 Bid Info (6943 : 2021 Asphalt Oil Bid)

Public Works Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **April 22, 2021**
DEPARTMENT: **Highway**
DIRECTOR: **Jon Edgren**
PREPARER: **Jon Edgren**

Agenda Summary 2021 Hot Mix & Gravel Pricing

BACKGROUND INFORMATION: Annually, based upon the previous year's associated costs, the Highway Department reviews and adjusts the prices for our production of Hot Mix and Gravel.

ANALYSIS: The 2021 breakdown of costs for the Hot Mix Asphalt and Gravel is attached for the Committee's review.

Based upon the data, we would propose to set the prices as follows:

- Hot Mix Asphalt: $49.00 per Ton
- Gravel: $6.50 per Ton

FISCAL IMPACT: N/A

FUNDING SOURCE: N/A

RECOMMENDED MOTION: Approve the 2021 Hot Mix & Gravel pricing as submitted.

ATTACHMENTS:

- 2021 Hotmix & Gravel Analysis (PDF)

HOT MIX COST ANALYSIS FOR 2021 RATES

	2020 Anticipated		2020 Actual		2021 Anticipated		
	Total Cost	Per Ton Cost	Total Cost	Per Ton Cost	Per Ton Cost	Total Cost	Explanation
LABOR	$64,740	$1.93	$63,701	$1.74	$1.78	$59,072	2% Wage Increase.
MACHINERY	$370,591	$11.06	$271,566	$7.43	$8.45	$280,810	Assumed 5% Increase.
GRAVEL & MATERIALS	$246,626	$7.36	$247,147	$6.76	$6.76	$224,694	Assumed same rate.
ASPHALT OIL	$1,029,692	$30.74	$929,365	$25.41	$22.87	$760,441	Down 10%
MISC.	$400	$0.01	$3,437	$0.09	$0.09	$3,125	Assumed same rate.
TOTALS	**$1,712,049**	**$51.11**	**$1,515,216**	**$41.43**	**$39.94**	**$1,328,142**	
MIX PRODUCTION (TONS)	33,500		36,573			33,250	
PRICE PER TON		$ 50.00		$46.46		$49.00	

PROPOSED 2021 PRICE/TON: $49.00

Hot Mix Past Prices

Year	Set Price	3-Yr Avg	Actual Cost	3-Yr Avg
2004	$24.75		$22.14	
2005	$24.75		$25.66	
2006	$34.00	$27.83	$32.41	$26.74
2007	$35.75	$31.50	$36.03	$31.37
2008	$38.00	$35.92	$39.27	$35.90
2009	$45.00	$39.58	$40.84	$38.71
2010	$43.00	$42.00	$46.07	$42.06
2011	$47.00	$45.00	$49.12	$45.34
2012	$52.00	$47.33	$50.14	$48.44
2013	$52.00	$50.33	$49.06	$49.44
2014	$50.00	$51.33	$52.69	$50.63
2015	$52.00	$51.33	$44.98	$48.91
2016	$45.00	$49.00	$36.37	$44.68
2017	$40.00	$45.67	$38.05	$39.80
2018	$43.50	$42.83	$43.80	$39.41
2019	$52.00	$45.17	$46.46	$42.77
2020	$48.00	$47.83	$41.43	$43.90
2021	$49.00	$49.67	$41.43	$43.11

Attachment: 2021 Hotmix & Gravel Analysis (6944 : 2021 Hot Mix & Gravel)

GRAVEL COST ANALYSIS FOR 2021 RATES

	2020 Anticipated		2020 Actual		2021 Anticipated		
	Per Ton Cost	Per Ton Cost	Per Ton Cost	Per Ton Cost	Per Ton Cost	Total Cost	Explanation
LABOR	$83,000	$2.52	$124,241	$2.21	$2.26	$74,622	2.5% Wage Increase.
MACHINERY	$75,815	$2.30	$135,858	$2.41	$2.53	$83,590	Assumed 5% Increase.
GRAVEL/ SUPPLIES	$26,944	$0.82	$118,247	$2.10	$2.10	$69,290	Assumed same rate.
OTHER ADMIN	$2,000	$0.06	$2,756	$0.05	$0.05	$1,615	Assumed same rate.
TOTALS	**$187,759**	**$5.69**	**$381,103**	**$6.77**	**$6.94**	**$229,116**	
GRAVEL PRODUCTION	33,000		56,317			33,000	
COST/TON		$6.25		$5.01		$6.50	

PROPOSED 2021 PRICE/TON: $6.50

Gravel Past Prices

Year	Set Price	3-Yr Avg	Actual Cost	3-Yr Avg
2004	$5.00		$4.13	
2005	$5.00		$4.42	
2006	$5.00	$5.00	$4.29	$4.28
2007	$5.00	$5.00	$5.86	$4.86
2008	$5.50	$5.17	$4.21	$4.79
2009	$5.50	$5.33	$4.34	$4.80
2010	$5.25	$5.42	$4.30	$4.28
2011	$4.75	$5.17	$5.83	$4.82
2012	$5.25	$5.08	$6.24	$5.46
2013	$5.50	$5.17	$7.83	$6.63
2014	$6.00	$5.58	$8.80	$7.62
2015	$6.00	$5.83	$4.81	$7.15
2016	$5.75	$5.92	$5.21	$6.27
2017	$5.75	$5.83	$4.98	$5.00
2018	$5.50	$5.67	$5.99	$5.39
2019	$6.50	$5.92	$4.09	$5.02
2020	$6.25	$6.08	$6.77	$5.62
2021	$6.50	$6.42	$6.77	$5.88

Attachment: 2021 Hotmix & Gravel Analysis (6944 : 2021 Hot Mix & Gravel)

Public Works Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **April 22, 2021**
DEPARTMENT: **Highway**
DIRECTOR: **Jon Edgren**
PREPARER: **Jon Edgren**

Agenda Summary Large Equipment Trailer Purchase

BACKGROUND INFORMATION: As part of the 2021 Highway Department Budget, the purchase of a Large Equipment Trailer was approved with a budget amount of $50,000.

The proposed purchase would replace a 1988 Wisconsin 12-Ton Trailer with worn out bearing shafts and brake linkage, weakened deck integrity and a loading ramp in poor condition. We anticipate selling the existing trailer after acquisition of the new trailer.

ANALYSIS: Scott Palubiski, Shop Superintendent, requested prices from three suppliers, and received the following quotes:

Model	Supplier	Final Cost
Felling FT-40-2 TA	Brooks Tractor	$28,495
Towmaster T-40TA	Fabick Cat	$31,400
Trail King RB40	**Aring Equip. Co., Inc.**	**$51,700***

***Recommendation by Highway Staff**

Based upon the quotes received, equipment research and discussion with staff, Highway staff recommends the Trail King RB40 from Aring Equipment Co. Inc.

While the Trail King is substantially higher priced, our Shop Superintendent Scott Palubiski believes that the purchase is justified. The Trail King has the lowest load angle and a hydraulic deck, which given the main purpose is hauling the large roller with steel drum wheels, makes loading significantly easier and safer. Also, without large ramps that lock vertically while travelling, backing up the trailer will have much better vision.

As for the additional cost, we were roughly $50,000 below budget on our Asphaltic Paver, so we would expect to utilize those funds.

FISCAL IMPACT: Balance Current Year: $51,700 Next Year's Estimated Cost: --

FUNDING SOURCE:

Non-County Levy: X Indicate source: Highway Department's Equipment Fund

RECOMMENDED MOTION: Approve the Trail King RB40 from Aring Equipment Co. Inc. as recommended by staff.

Public Works Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **April 22, 2021**
DEPARTMENT: **Highway**
DIRECTOR: **Jon Edgren**
PREPARER: **Jon Edgren**

Agenda Summary CTH NN Safety Improvements Engineering Consultant Rankings

BACKGROUND INFORMATION: In August, 2020, the Ozaukee County Public Works Committee (PWC) authorized approval of the CTH NN Safety Improvements through Wisconsin Department of Transportation's (WisDOT) High Risk Rural Roads Program (HRRRP). It was estimated as a $360,000 project, of which WisDOT will fund 90% of the eligible design and construction costs and the County will pay 10% of the eligible costs and any non-participating costs.

Selection of a Design Engineer for the project is performed by Ozaukee County, but we are required to follow WisDOT's Quality Based Selection (QBS) process. The QBS process involves interested Engineering Consultants submitting Statement of Qualifications (SOQ) for the CTH NN Safety Improvements project.

I distributed the Request for Qualifications (RFQ) to five (5) Engineering Consultants, and the Statement of Qualifications (SOQ) will be reviewed, scored and ranked independently by a three member Selection Committee:

- Jon Edgren, Ozaukee County Director of Public Works
- Warren Guettel, Ozaukee County Construction Superintendent
- Eric Ryer, Town of Cedarburg's Administrator

ANALYSIS: The CTH NN Safety Improvements SOQs are due after the deadline for the Public Works Agenda submittals, so the Selection Committee will meet on Monday, April 19th, 2021, to discuss our reviews and establish a consensus ranking of the Engineering Consultants.

A recommendation from the Selection Committee will be distributed at the Public Works Committee meeting.

FISCAL IMPACT: N/A

FUNDING SOURCE: N/A

RECOMMENDED MOTION: Approve the CTH NN Safety Improvement Engineering Consultant rankings as submitted by the Selection Committee.

Public Works Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **April 22, 2021**
DEPARTMENT: **Highway**
DIRECTOR: **Jon Edgren**
PREPARER: **Jon Edgren**

Agenda Summary Hwy Financials - Final 2020

ATTACHMENTS:

- Hwy Financials - 2020 FINAL (PDF)

Ozaukee County Committee Report

Special Revenue Fund County Roads and Bridges

For the Twelve Months Ending Thursday, December 31, 2020
Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2020 YTD Actual	2020 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	-	$3,315,491	$3,315,491	-	100.00%
Intergovernmental Revenues	-	$1,631,438	$1,414,759	($216,679)	115.32%
Other Revenue	-	$3,000	-	($3,000)	0.00%
Total Revenues	**-**	**$4,949,929**	**$4,730,250**	**($219,679)**	**104.64%**
Expenditures					
Interdepartment Charges	$3,225	$5,234,699	$4,730,250	($504,449)	110.66%
Total Operating Expenditures	**$3,225**	**$5,234,699**	**$4,730,250**	**($504,449)**	**110.66%**
Capital Outlay					
Total Expenditures	**$3,225**	**$5,234,699**	**$4,730,250**	**($504,449)**	**110.66%**
Net Increase (Decrease)	**($3,225)**	**($284,770)**	**-**	**$284,770**	**0.00%**
Equity:					
Governmental Fund Balance	-	($1,931,579)	-	$1,931,579	0.00%

Attachment: Hwy Financials - 2020 FINAL (6941 : Hwy Financials - Final 2020)

Ozaukee County Committee Report

Internal Service Fund Highway Department

For the Twelve Months Ending Thursday, December 31, 2020
Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2020 YTD Actual	2020 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	-	$133,000	$133,000	-	100.00%
Intergovernmental Revenues	$726,231	$765,587	$123,890	($641,697)	617.96%
Intergovernmental Charges	$755,741	$5,286,404	$5,964,445	$678,041	88.63%
Interdepartmental Charges	($446,720)	$3,290,968	$2,733,619	($557,349)	120.39%
Licenses & Permits	$10,023	$122,347	$353,475	$231,128	34.61%
Other Revenue	($26,983)	$112,135	$79,738	($32,397)	140.63%
Total Revenues	**$1,018,292**	**$9,710,441**	**$9,388,167**	**($322,274)**	**103.43%**
Expenditures					
Salaries	$256,714	$2,918,975	$2,873,366	($45,609)	101.59%
Fringe Benefits	$45,872	$1,129,833	$1,109,836	($19,997)	101.80%
Travel/Training	$2,567	$12,464	$11,138	($1,326)	111.91%
Supplies	$237,624	$5,724,907	$5,857,121	$132,214	97.74%
Purchased Services	$6,433	$1,343,915	$155,119	($1,188,796)	866.38%
Interdepartment Charges	($1,631,241)	($3,824,104)	($3,551,128)	$272,976	107.69%
Depreciation	$173,594	$1,187,431	$1,117,500	($69,931)	106.26%
Grants	$1,259	$131,980	$133,000	$1,020	99.23%
Other Expenses	$189,822	$390,492	$369,015	($21,477)	105.82%
Total Operating Expenditures	**($717,356)**	**$9,015,893**	**$8,074,967**	**($940,926)**	**111.65%**
Capital Outlay					
Equipment & Furniture	-	$628,772	$1,066,200	$437,428	58.97%
Buildings & Land	-	$61,110	$247,000	$185,890	24.74%
Total Capital Outlay	**-**	**$689,882**	**$1,313,200**	**$623,318**	**52.53%**
Total Expenditures	**($717,356)**	**$9,705,775**	**$9,388,167**	**($317,608)**	**103.38%**
Net Increase (Decrease)	**$1,735,648**	**$4,666**	**-**	**($4,666)**	**0.00%**
Equity:					
Retained Earnings	-	($150,235)	-	$150,235	0.00%

Attachment: Hwy Financials - 2020 FINAL (6941 : Hwy Financials - Final 2020)

Public Works Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **April 22, 2021**
DEPARTMENT: **Highway**
DIRECTOR: **Jon Edgren**
PREPARER: **Jon Edgren**

Agenda Summary Hwy Financials - April 2021

ATTACHMENTS:

- Hwy Financials - April 2021 (PDF)

Ozaukee County Committee Report

Special Revenue Fund County Roads and Bridges

For the Two Months Ending Sunday, February 28, 2021

Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2021 YTD Actual	2021 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	$276,291	$552,582	$3,315,491	$2,762,909	16.67%
Intergovernmental Revenues	-	$393,463	$1,631,438	$1,237,975	24.12%
Total Revenues	**$276,291**	**$946,045**	**$4,946,929**	**$4,000,884**	**19.12%**
Expenditures					
Interdepartment Charges	$376,343	$697,846	$5,141,300	$4,443,454	13.57%
Total Operating Expenditures	**$376,343**	**$697,846**	**$5,141,300**	**$4,443,454**	**13.57%**
Capital Outlay					
Total Expenditures	**$376,343**	**$697,846**	**$5,141,300**	**$4,443,454**	**13.57%**
Other Finance (Sources)	-	-	($194,371)	($194,371)	0.00%
Net Other Financing Sources/Uses	**-**	**-**	**($194,371)**	**($194,371)**	**0.00%**
Net Increase (Decrease)	**($100,052)**	**$248,199**	**-**	**($248,199)**	**0.00%**

Equity:

Attachment: Hwy Financials - April 2021 (6940 : Hwy Financials - April 2021)

Ozaukee County Committee Report

Internal Service Fund Highway Department

For the Two Months Ending Sunday, February 28, 2021

Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2021 YTD Actual	2021 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	$11,083	$22,167	$133,000	$110,833	16.67%
Intergovernmental Revenues	-	-	$127,125	$127,125	0.00%
Intergovernmental Charges	$756,947	$1,557,212	$6,246,296	$4,689,084	24.93%
Interdepartmental Charges	$61,017	$146,268	$2,752,760	$2,606,492	5.31%
Licenses & Permits	$16,522	$29,286	$369,501	$340,215	7.93%
Other Revenue	$23,623	$26,461	$61,562	$35,101	42.98%
Total Revenues	**$869,192**	**$1,781,394**	**$9,690,244**	**$7,908,850**	**18.38%**
Expenditures					
Salaries	$267,934	$560,661	$2,942,942	$2,382,281	19.05%
Fringe Benefits	$97,241	$240,797	$1,261,872	$1,021,075	19.08%
Travel/Training	-	-	$11,037	$11,037	0.00%
Supplies	$319,175	$720,433	$6,021,675	$5,301,242	11.96%
Purchased Services	$16,164	$41,002	$158,819	$117,817	25.82%
Interdepartment Charges	($8,702)	($100,806)	($3,540,158)	($3,439,352)	2.85%
Depreciation	-	-	$1,164,800	$1,164,800	0.00%
Grants	$3,975	$7,993	$133,000	$125,007	6.01%
Other Expenses	$1,641	$26,889	$289,258	$262,369	9.30%
Total Operating Expenditures	**$697,428**	**$1,496,969**	**$8,443,245**	**$6,946,276**	**17.73%**
Capital Outlay					
Equipment & Furniture	$7,170	$7,170	$1,059,000	$1,051,830	0.68%
Buildings & Land	-	-	$188,000	$188,000	0.00%
Total Capital Outlay	**$7,170**	**$7,170**	**$1,247,000**	**$1,239,830**	**0.57%**
Total Expenditures	**$704,598**	**$1,504,139**	**$9,690,245**	**$8,186,106**	**15.52%**
					-2772550
Net Increase (Decrease)	**$164,594**	**$277,255**	**($1)**	**($277,256)**	**0.00%**

Equity:

Attachment: Hwy Financials - April 2021 (6940 : Hwy Financials - April 2021)

Public Works Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **April 22, 2021**
DEPARTMENT: **Highway**
DIRECTOR: **Jon Edgren**
PREPARER: **Jon Edgren**

Agenda Summary April 2021 Status Update on Public Works Department Items

ATTACHMENTS:

- PW Comm_JEE^Hwy Report - 4-22-21 (PDF)

Ozaukee County Highway Department

410 South Spring Street
Port Washington, Wisconsin 53074-0994

Jon E. Edgren, P.E. – Director of Public Works

Phone 262-238-8335 Fax 262-238-8343

TO: Public Works Committee
FROM: Jon E. Edgren, Director of Public Works
SUBJECT: Public Works Monthly Report
DATE: April 15, 2021

The following are status updates on various Public Works Department items:

FACILITES:

1) Pavilion HVAC
The Fairground's Pavilion HVAC project was completed without issue.

TRANSIT:

2) SRT Accident Damage Vehicle Purchase
Ozaukee County bid the replacement of the Shared Ride Taxi (SRT) mini-van that was damaged in an accident, and awarded the bid to the lone bidder: Ewald Auto Group – 2021 Chrysler Voyager. All costs are being covered by the responsible party's insurance.

3) 2021 SRT Vehicle Purchases
In October, 2020, the Public Works Committee approved purchase of (2) Hybrid Mid-Sized Sedans (2021 Ford Escape SE Sport Hybrid from Ewald Auto Group) as part of our 2020 budgeted vehicle purchases. Recently, we had an opportunity to add our 2021 SRT Vehicle purchases, as approved in the budget, to the 2020 order. Given the long backlog last fall, we deemed it cost effective and efficient, so we added the vehicles.

4) Washington Ozaukee Transit Connection Update
The Washington Ozaukee Transit Connection pilot program for cross-county SRT rides has started, but has suffered a slight glitch with the RouteMatch software. We scheduled 4 rides for the first week, including a new rider, but a software patch wasn't updated quickly enough and the fares were properly calculated. Therefore, we allowed those rides to be free the first week, but we've been told that the software will be corrected for the second week.

Attachment: PW Comm_JEE^Hwy Report - 4-22-21 (6949 : PW Update - April 2021)

HIGHWAY:

5) GIS Location of Signs

Our Highway Department is utilizing a college intern to begin recording the location and information of all signs along County Highways. We anticipate thousands of sign to be documented as part of a Federal requirement to monitor the age and effectiveness of traffic signs.

6) CTH W (Port Washington Rd): Center Median Maintenance

Ozaukee County Corporation Counsel Rhonda Gorden, City of Mequon Public Works Director Kristen Lundeen and myself met regarding the City's Adopt-a-Median program. We'll be reviewing and commenting on variations of the proposal over the next several weeks, and expect to bring a recommendation for approval to the May meeting.

\\OZCTY06\Highway\Public Works Committee\Agendas\2021\4-22-21\PW Comm_JEE^Hwy Report - 4-22-21.docx

Attachment: PW Comm_JEE^Hwy Report - 4-22-21 (6949 : PW Update - April 2021)