AGENDA
EXECUTIVE COMMITTEE
REGULAR MEETING
MONDAY, MAY 24, 2021 – 3:00 PM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

The public can access the meeting by viewing the live stream at the link which will be opened five minutes before the call to order:

Executive Committee Live Stream

The public can submit comments here: Public Comment Form

Public Comment Policy & Instructions For Submitting Public Comments Online

1. **CALL TO ORDER**
   Roll Call
2. **PROPER NOTICE**
3. **PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS**
4. **APPROVAL OF MINUTES**
   a. April 5 & 7, 2021
5. **ACTION ITEMS**
   a. Prism Manufacturing/Zbiegien Request for Revolving Loan Fund Reimbursement
   b. Resolution: Amending the County Supervisory District Map - Districts 11 and 16
   c. Resolution: Modification of Loan Agreement Between Starting Point of Ozaukee and Ozaukee County
   d. Resolution: Amending Section 2.05 (2)(a) 3.b. of the Ozaukee County Policy and Procedure Manual - County Board Order of Business
6. **DISCUSSION ITEMS**
   a. Schedule of County Board Meetings
7. **COUNTY ADMINISTRATOR'S REPORT**
   a. 2022 Budget
   b. WCA Vehicle Lease Program
   c. 2020 Audit
   d. Administration Center Security
8. **COMMITTEE REPORTS**
9. **NEXT MEETING DATE**
   Monday, June 28, 2021
10. **ADJOURNMENT**

A quorum of members of committees or the full County Board of Ozaukee County may be in attendance at this meeting for purposes related to committee or board duties, however, no formal action will be taken by these committees or the board at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the County Clerk's Office at 262-284-8110, twenty-four (24) hours in advance of the meeting.

Updated 5/19/2021 9:37 PM

Executive Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **May 24, 2021**
DEPARTMENT: **County Clerk**
DIRECTOR: **Julie Winkelhorst**
PREPARER: **Julie Winkelhorst**

Agenda Summary April 5 & 7, 2021

April 5, 2021

<https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/_04052021-2882>

April 7, 2021

<https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/_04072021-2883>

Executive Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **May 24, 2021**
DEPARTMENT: **Administrator**
DIRECTOR: **Jason Dzwinel**
PREPARER: **Jason Dzwinel**

Agenda Summary Prism Manufacturing/Zbiegien Request for Revolving Loan Fund Reimbursement

BACKGROUND INFORMATION: Prism Manufacturing took out a $70,000 loan from the County's Revolving Loan Fund in 2010. The company never drew the full amount, but did end up borrowing $62,309.39 from the fund. Payments were made regularly by the company through 2014. During this time, we were informed that the owner of the company was suffering from a fatal disease, but the company would catch up with its payments. Payments began again in 2015 until the company went through bankruptcy in 2016. At the time of bankruptcy, the County was informed that the debt service owed was beyond what would be repaid and that due to the County's position, there was no repayment to be had. In 2021, the County closed out its RLF program and placed this loan as a "bad" loan. No repayment was made to the State for this loan. In May of 2021, the County was informed that John Zbiegien Jr was selling his home and a mortgage was found on his home as a protection on the original RLF. OED went through the SEWRPC files at this time and discovered that two mortgages were placed on this loan - one for John's home in Cedarburg and another for Ric Czarnecki's home in West Bend. At the time of the original loan, John and Ric were owners in the company. Both partners had sold their equity in the company prior to the company's bankruptcy in 2016 - however, neither requested a satisfaction at that time. The Zbiegien home was sold in May of 2021. To receive a satisfaction from the County, they were required to pay off the original remaining balance on the loan of $20,502. The Zbiegiens are requesting that these funds be returned to them as they did not own the company at the time of bankruptcy.

ANALYSIS: Please see the attached MEMORANDUM dated May 17, 2021 which provide additional details.

FISCAL IMPACT: There is no direct fiscal impact for Ozaukee County. The Revolving Loan Fund is money granted to the County through the State's Community Development Block Grant Program. Revolving Loan funds can only be used to loan funds to businesses that qualify, as outlined in the policy and procedures manual. This loan was originally considered bankrupt and was stated so to the State when the RLF program was closed out in 2021. Any funds recovered will be returned to the State.

The State of Wisconsin Department of Administration has requested full reimbursement.

RECOMMENDED MOTION: County Staff requested full reimbursement to satisfy the mortgage, the committee may decide to reimburse any portion of the funds. Staff recommends acceptance of the repayment, release mortgage satisfactions.

ATTACHMENTS:

- Prism repayment (PDF)

OZAUKEE ECONOMIC DEVELOPMENT
Helping Business Grow

MEMORANDUM

TO: Ozaukee County Executive Committee

FROM: Kathleen Cady Schilling, Executive Director
Ozaukee Economic Development

DATE: May 17, 2021

SUBJECT: REVOLVING LOAN FUND LOAN: Prism Manufacturing

Prism Manufacturing received a $70,000 loan from the Ozaukee County's Revolving Loan Fund in September of 2010. The loan was a working capital loan and was utilized to move the company to Port Washington. The loan was made with a GBSA, personal guaranty from the two owners at the time, John Zbiegien Jr and Ric Czarnecki and second mortgages on the Zbiegien and Czarnecki homes. During the time of the loan, the program was administered by SEWRPC. The company only ever drew $62,309.39 from its original amount approved. The company made its payments regularly and without issue. The company completed its job requirements within the two year window that was required. In 2013, the company requested that the loan be extended to its full amortization. This request was approved at the time. Payments continued to be made regularly through 2014. During this time, we were informed by the company that the sole owner currently of the company, Mr. Zbiegien was suffering from what was we were told was a fatal health situation. However, we were told at the time, that they were working on cleaning up issues at the company and payments would continue. Payments were corrected in 2015 and the company caught up on the loan. In 2016, the company informed the County that they were going through bankruptcy. As the process went through, the County was informed that the company's assets in bankruptcy would not cover the loan and no repayment was to be had. The original loan amount of $62,309.39 had received $41,807.33 in principal and $2,677.70 in interest payments for a total of $44,485.03 in repayments – leaving a principal balance of $20,502. In 2021, the County closed out its RLF program and placed this loan as a "bad" loan. At the time of the closing, all active loans and the RLF loan balance were repaid to the State. No repayment was made to the State for the remaining principal owed on this loan.

The County was recently approached by a local bank during the sale of Mr. Zbiegien's home. During a title search, the bank noticed our mortgage. They contacted us, we found the former SEWRPC files and discovered the original mortgages. During this investigation, it was also determined that both Mr. Czarnecki and Mr. Zbiegien had sold their equity in the company, Prism Manufacturing, prior to its going through bankruptcy. At the time of the sales, all liability was transferred to the new owner. However, at no time did either previous owner contact the County to request a satisfaction on the company's previous collateral. Per our loan documentation, this collateral was requested due to the fact that this was a start-up company which held additional risk for the fund. Mr. Zbiegien was in the process of selling his home. The sale of the home was to go through in May, to facilitate the sale, Mr. Zbiegien has transferred the repayment of the principal to the County to ensure the sale of his home. However, he has requested that the County repay these funds as he did not have ownership of the company at the time of the bankruptcy. If the County was unwilling to repay the full amount, they also have requested that we repay 50%, leaving the remaining dollars to be repaid by the Czarneckis.

County staff, including the County Corporation Counsel, has reviewed his request. It is our opinion that the County's best opportunity to receive this funding back is now and would recommend not repaying any of the funds. All funds once received would be returned to the State of Wisconsin and then on to HUD.

* * *

RESOLUTION NO. (ID # 7016)

AMENDING THE COUNTY SUPERVISORY DISTRICT MAP - DISTRICTS 11 AND 16

RESOLVED, by the Ozaukee County Board of Supervisors that the County Board Supervisory District Map be amended transferring the parcel in the Petition for Direct Annexation pursuant to Sec. 66.0217(2) Wis. Stats. from Supervisory District 11 to Supervisory District 16, Ward 1, Aldermanic District 1 per the request of the City of Cedarburg; and

FURTHER RESOLVED, that the parcel is described as follows:

PARCEL 1, CERTIFIED SURVEY MAP 341 BEING A OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 22, TOWNSHIP 10 NORTH, RANGE 21 EAST, RECORDED IN THE OFFICE OF REGISTER OF DEEDS FOR OZAUKEE COUNTY ON JANUARY 15, 1970 IN VOLUME 2 OF CERTIFIED SURVEY MAPS PAGES 3 AND 4, AS DOCUMENT 232642, IN THE TOWN OF CEDARBURG, OZAUKEE COUNTY, WISCONSIN WHICH IS BOUNDED AND DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF THE SOUTHEAST 1/4 OF SAID SECTION; THENCE S02°06'23"E ALONG THE EAST LINE OF THE SOUTHEAST 1/4 OF SAID SECTION, 1006.08 FEET; THENCE S87° 20'04"W 1479.44 FEET TO THE SOUTHEAST CORNER OF LOT 1 OF CERTIFIED SURVEY MAP 341 BEING RECORDED IN THE OZAUKEE COUNTY COURTHOUSE IN VOLUME 2, PAGES 3-4 AS DOCUMENT NUMBER 232642 AND BEING THE POINT OF BEGINNING; THENCE S87°20'04"W ALONG THE NORTH RIGHT OF WAY LINE OF SUSAN LANE AND BEING THE SOUTH LINE OF SAID CERTIFIED SURVEY MAP 341 481.07 FEET; THENCE N02°15'59"W 341.02 FEET; THENCE N87°19'19"E 481.39 FEET TO THE NORTHEAST CORNER OF LOT 1 OF SAID CERTIFIED SURVEY MAP 341; THENCE S02'12'46"E ALONG THE EAST LINE OF SAID CERTIFIED SURVEY MAP 341 341.12 FEET TO THE POINT OF BEGINNING.

PARCEL CONTAINS 3.768 ACRES (164,128 SQUARE FEET).

FURTHER RESOLVED, that the County Board Supervisory District Map amendment be placed on file in the Ozaukee County Land Information Office and State of Wisconsin Elections Commission.

FURTHER RESOLVED, The Land Information Department is directed to adjust the supervisory district maps accordingly. The Land Information Department shall provide the County Clerk with adjusted supervisory district maps resulting from the annexation.

Dated at Port Washington, Wisconsin, this 2nd day of June 2021.

SUMMARY: Amending the County Supervisory District Map - Districts 11 and 16.

VOTE REQUIRED: Majority

EXECUTIVE COMMITTEE

Executive Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **May 24, 2021**
DEPARTMENT: **Administrator**
DIRECTOR: **Jason Dzwinel**
PREPARER: **Jason Dzwinel**

Agenda Summary Amending the County Supervisory District Map - Districts 11 and 16

BACKGROUND INFORMATION: The City of Cedarburg has approved an annexation and requested that the County amend its supervisory boundaries to move the annexed parcel from Supervisory District 11, representing the Town of Cedarburg, to Supervisory District 16, representing the City of Cedarburg.

ANALYSIS: This amendment to the Supervisory District Map does not materially impact either Supervisory District or county ordinance as there is no population on the annexed parcel. This is largely housekeeping.

FISCAL IMPACT: None

RECOMMENDED MOTION: Staff respectfully requests that the Committee approve the amendment to the Supervisory District Map as requested by the City of Cedarburg.

ATTACHMENTS:

- Hahm request of Oz cty-revised_ (PDF)

CEDARBURG
WISCONSIN

May 11, 2021

Jason Dzwinel, County Administrator
P O Box 994
121 W Main St
Port Washington, WI 53074

Dear Jason,

This letter is in reference to a 3.767-acre parcel of land originally located in the Town of Cedarburg, recently annexed to the City of Cedarburg (tax key 13-022-14-002.00). The current address of the property is N104 W6620 Susan Lane, Cedarburg, WI. I respectfully request the County Board consider redrawing the County Supervisory line around this parcel. The parcel is currently located in County Supervisory District 11. My request is for this parcel to be included as part of County Supervisory District 16.

Redrawing the County Supervisory lines would allow the City to place this parcel in Ward 1, Aldermanic District 1, rather than having to create a separate Ward with a small number of voters. Creating a new ward will result in a separate ballot for this parcel only every two years when County Supervisors are up for election. Only the County has the authority to move the annexed territory into the same supervisory district as the Ward to which it is annexed.

The population of this parcel is currently zero, however, the property owner plans to redevelop the property in the near future.

I have included a Ward map for the City highlighting this parcel recently annexed as well as a legal description of the parcel and annexation map. Please feel free to contact me if you have further question. I wish to thank the County Board in advance for its consideration.

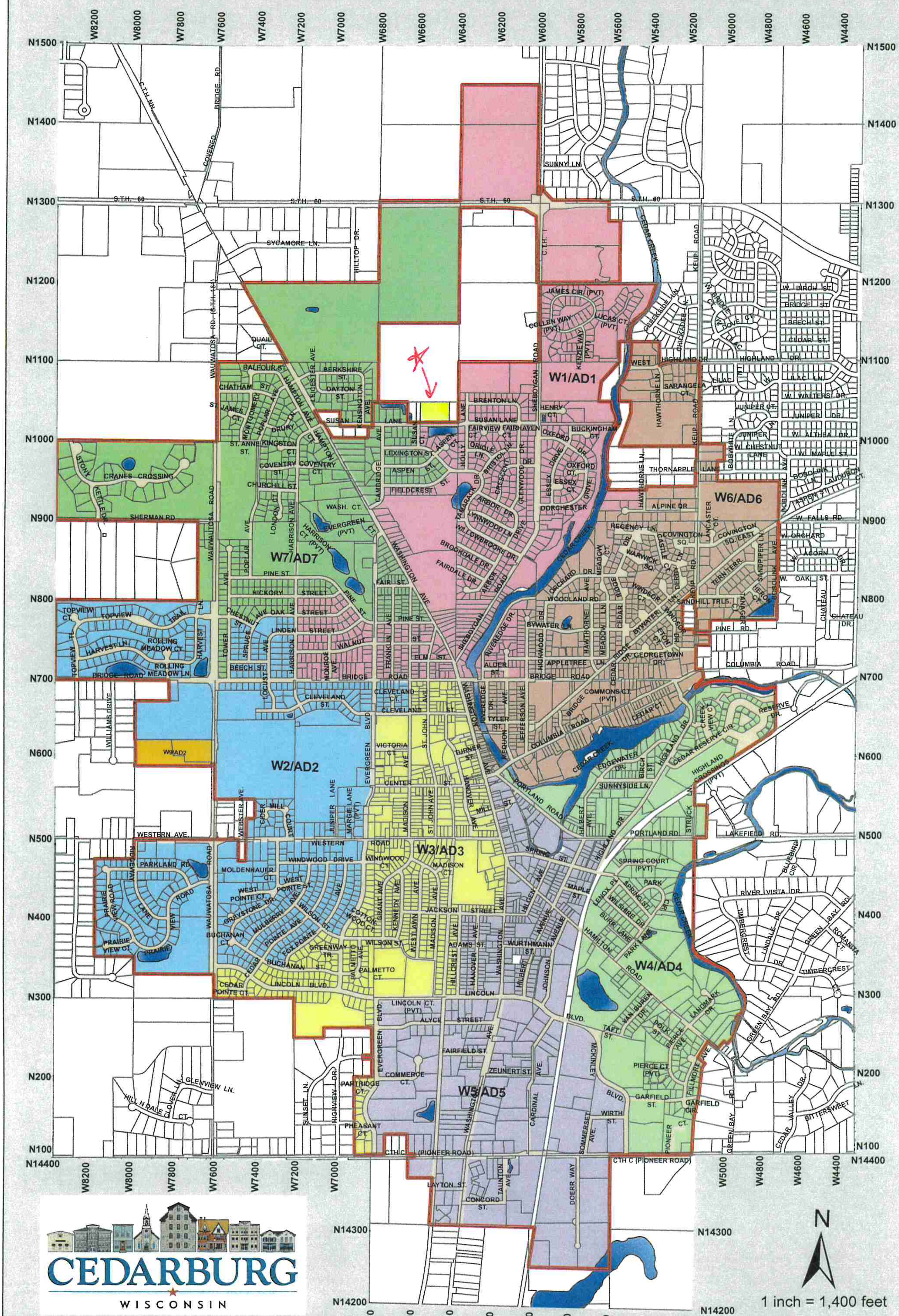
Sincerely,

Tracie Sette

Tracie Sette
City Clerk

Cc: Mikko Hilvo, City Administrator
Julie Winkelhorst, County Clerk

CITY OF CEDARBURG ALDERMANIC DISTRICT/WARD MAP



NOTE: PROPERTY AT 1838 PIONEER ROAD IS LOCATED IN THE 8TH WARD, 4TH ALDERMANIC DISTRICT

EFFECTIVE DATE: 12/1/2012

Attachment: Hahm request of Oz cty-revised_ (7016 : Amending the Supervisory District Map - Districts 11 and 16)

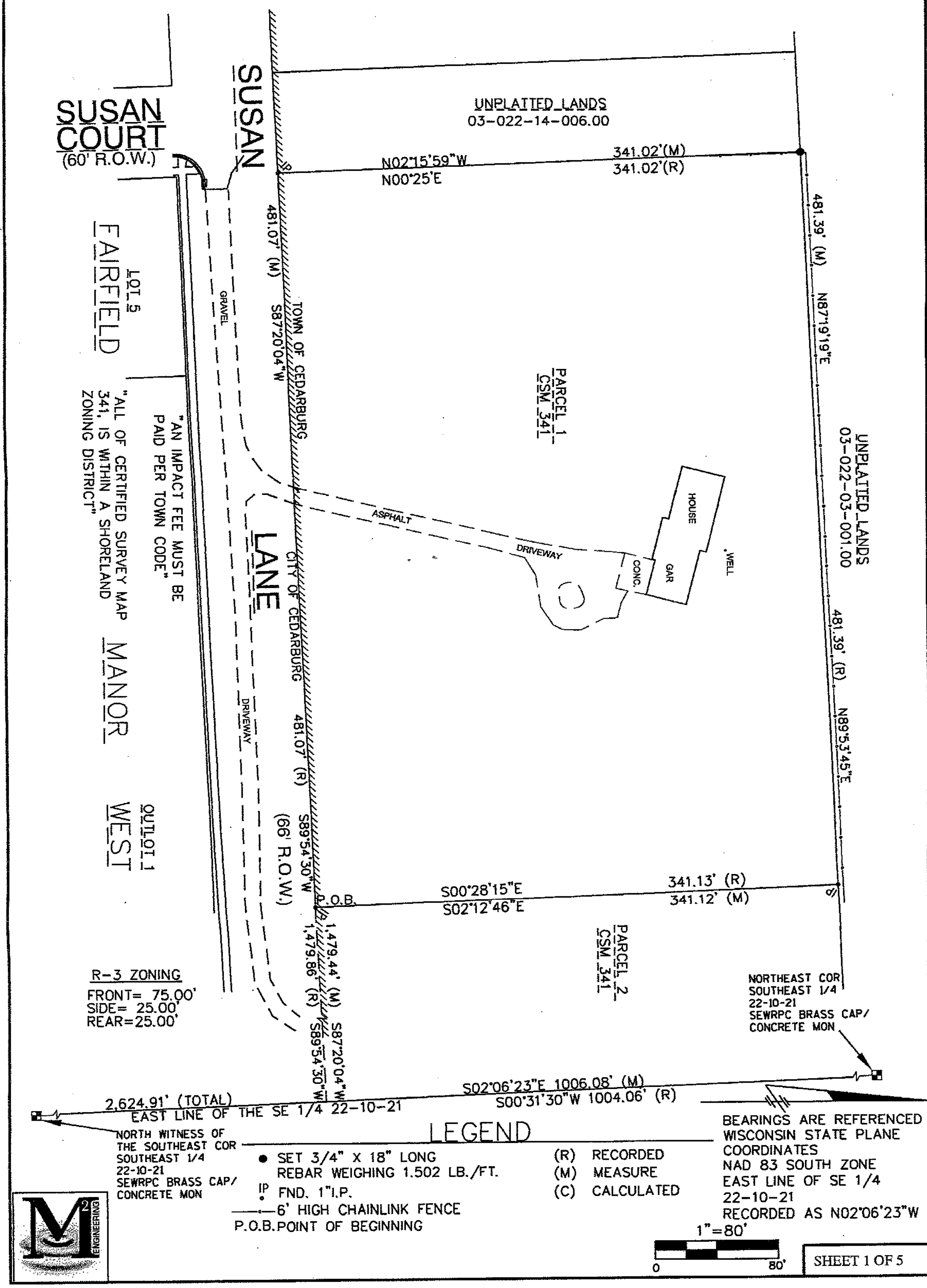
ANNEXATION MAP

LEGAL DESCRIPTION:

PARCEL 1, CERTIFIED SURVEY MAP 341 BEING A OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 22, TOWNSHIP 10 NORTH, RANGE 21 EAST, RECORDED IN THE OFFICE OF REGISTER OF DEEDS FOR OZAUKEE COUNTY ON JANUARY 15, 1970 IN VOLUME 2 OF CERTIFIED SURVEY MAPS PAGES 3 AND 4, AS DOCUMENT 232642, IN THE TOWN OF CEDARBURG, OZAUKEE COUNTY, WISCONSIN WHICH IS BOUNDED AND DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF THE SOUTHEAST 1/4 OF SAID SECTION ; THENCE S02°06'23"E ALONG THE EAST LINE OF THE SOUTHEAST 1/4 OF SAID SECTION, 1006.08 FEET; THENCE S87° 20'04"W 1479.44 FEET TO THE SOUTHEAST CORNER OF LOT 1 OF CERTIFIED SURVEY MAP 341 BEING RECORDED IN THE OZAUKEE COUNTY COURTHOUSE IN VOLUME 2, PAGES 3-4 AS DOCUMENT NUMBER 232642 AND BEING THE POINT OF BEGINNING; THENCE S87°20'04"W ALONG THE NORTH RIGHT OF WAY LINE OF SUSAN LANE AND BEING THE SOUTH LINE OF SAID CERTIFIED SURVEY MAP 341 481.07 FEET; THENCE N02°15'59"W 341.02 FEET; THENCE N87°19'19"E 481.39 FEET TO THE NORTHEAST CORNER OF LOT 1 OF SAID CERTIFIED SURVEY MAP 341; THENCE S02°12'46"E ALONG THE EAST LINE OF SAID CERTIFIED SURVEY MAP 341 341.12 FEET TO THE POINT OF BEGINNING.

PARCEL CONTAINS 3.768 ACRES (164,128 SQUARE FEET).



RESOLUTION NO. (ID # 7015)

MODIFICATION OF LOAN AGREEMENT BETWEEN STARTING POINT OF OZAUKEE AND OZAUKEE COUNTY

WHEREAS, on June 3, 2015 the Ozaukee County Board of Supervisors approved a five-year, zero-percent interest, loan not to exceed $150,000 from the Department of Human Services undesignated fund balance to finance Starting Point of Ozaukee County’s initial purchase and development of a property to be the first sober living house located within Ozaukee County; and

WHEREAS, the County Board’s Executive Committee serves as the administrator of the loan with Starting Point for the purposes of establishing a sober living house within Ozaukee County; and

WHEREAS, Starting Point has dutifully made timely loan payments since the inception of the loan; and

WHEREAS, Starting Point has requested a modification to the original loan agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Ozaukee County Board of Supervisors that Section 1(c) of the Loan Agreement Between Starting Point of Ozaukee County and Ozaukee County be amended to read;

(c) Repayment. The Loan shall be repaid as follows:

(i) One year of deferred principal and interest starting on November 1, 2015.

(ii) Monthly installment will be 744.05 shall be due and payable, commencing November 1, 2016, and then 730.04, plus one percent interest of the remaining principal amount shall be due and payable, commencing July 1, 2021, and continuing on the 1st day of each month thereafter. ~~Monthly principal payments shall be based on a 168 month amortization period.~~ See amortization schedule in Exhibit A.

(iii) A final payment of ~~all unpaid principal~~ 729.15 shall be due and payable on ~~November~~ June 1, 20~~20~~ 31("Maturity Date").

All payments shall be applied first to late charges, then to accrued interest and then to the outstanding principal of the Loan. The Loan may be prepaid at any time, in full or in part, without penalty. The Loan shall be evidenced by a Promissory Note of Borrower, prepared by the County~~, payable to the order of the County in the amount of $125,000.00,~~ dated as of the date of this Agreement (the "Note").

Dated at Port Washington, Wisconsin, this 2nd day of June 2021.

SUMMARY: Modification of Loan Agreement ("Obligation") Between Starting Point of Ozaukee and Ozaukee County.

VOTE REQUIRED: Majority

EXECUTIVE COMMITTEE

Executive Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **May 24, 2021**
DEPARTMENT: **Administrator**
DIRECTOR: **Jason Dzwinel**
PREPARER: **Jason Dzwinel**

Agenda Summary Modification of Loan Agreement Between Starting Point of Ozaukee and Ozaukee County

BACKGROUND INFORMATION: In June of 2015 the Ozaukee County Board approved a five-year, zero-percent interest, loan not to exceed $150,000 from the Department of Human Services undesignated fund balance to finance Starting Point of Ozaukee County's initial purchase and development of a property to be the first sober living house located within Ozaukee County. The loan was structured to include a balloon payment after the initial five-year term, with a November 1, 2020 Maturity Date. Due to the COVID-19 pandemic this payment was postponed and Starting Point has continued to make timely payments.

ANALYSIS: Starting Point has requested that the loan be converted to a "traditional" mortgage. The proposed modification would amortize the remaining balance for a period of 10 years and include a one-percent interest rate. This interest rate is approximately what the county earns on its investments.

FISCAL IMPACT: The inclusion of the interest rate is intended to off set any investment earnings if the remaining loan balance was repaid in full and invested.

RECOMMENDED MOTION: Staff respectfully requests that the committee approve the loan modification.

ATTACHMENTS:

- RES. 15-7 Sober Living House (PDF)
- Amortization Schedule for Sober House Loan (PDF)

RESOLUTION NO. 15-7

APPROVING A FIVE YEAR, ZERO-PERCENT INTEREST, LOAN NOT TO EXCEED $150,000, TO STARTING POINT OF OZAUKEE COUNTY FOR THE DEVELOPMENT OF SOBER LIVING HOUSING

WHEREAS, The Ozaukee County Department of Human Services is mandated to provide substance abuse treatment to residents in pursuance of Wisconsin State Statutes 46.23(3)(b) and Chapter 51.42(3) (ar), and also to inmates of the Ozaukee County Jail who have been convicted of crimes related to their drug and alcohol abuse and are substance dependent, or who are required to participate in treatment and maintain sobriety as a condition of their release; and

WHEREAS, Recidivism rates are exceptionally high among once incarcerated substance abusers estimated at sixty to eighty percent after release; and

WHEREAS, The Ozaukee County Department Human Services' clients who complete a ninety day Residential Program, or were incarcerated for ninety days or more, experienced a relapse rate above ninety percent in the absence of a stable, alcohol and drug free living environment; and

WHEREAS, Sober living houses provide alcohol and drug free living environments for individuals attempting to take an active part in their recovery by avoiding other destructive environments that are proven to be a serious obstacle to sustained sobriety; and

WHEREAS, More than two-hundred sober living houses currently operate safely throughout the State of Wisconsin, but none are located within Ozaukee County; and

WHEREAS, The Ozaukee County Department of Human Services supports the local development of sober living houses as a tool to reduce relapse into substance use and recidivism into the criminal justice system; and

WHEREAS, Ozaukee County Sheriff James Johnson, Ozaukee County District Attorney Adam Gerol and Chief Judge Paul V. Malloy of Ozaukee County Circuit Courts have indicated strong support of the establishment of a sober living house in Ozaukee County; and

WHEREAS, Starting Point, a well-establish nonprofit in Ozaukee County with a long history of collaboration with the Ozaukee County Department of Human Services on prevention efforts targeting County residents, has submitted a proposal to develop a sober living house for Ozaukee County that expands upon the successful model of Fond Du Lac's Freedom Houses; and

WHEREAS, The financially self-sufficient Freedom Houses, in operation since 2008, have maintained a ninety-four percent occupancy rate and have demonstrated that half of their participants maintain absolute sobriety for six months when they are engaged in the program; and

WHEREAS, Starting Point is proposing to expand upon the Freedom House model by incorporating weekly house meetings to enhance resident accountability, requiring robust week-to-week occupancy agreements that have absolute rules of participation, including a resident house manager, and resident enrollment in the Ozaukee County Treatment Alternatives Diversion Program, which combined are expected to generate higher success rates; and

WHEREAS, Establishing Ozaukee County's first sober living house to address the "gap" in services has countless community benefits, such as: savings in future incarceration and court costs as recidivism rates are reduced, safer roads as fewer individuals will be driving under the influence, significant reductions in property crime, freeing up of taxpayer dollars, and ultimately creating a better County;

NOW, THEREFORE, BE IT RESOLVED, By the Ozaukee County Board of Supervisors that Department of Human Services shall provide a five-year, zero-percent interest, loan not to exceed $150,000 from the Department of Human Services undesignated fund balance to finance Starting Point of Ozaukee County's initial purchase and development of a property to be the first sober living house located within Ozaukee County; and

FURTHER RESOLVED, That the County Board's Executive Committee shall serve as the administrator of the loan with Starting Point for the purposes of establishing a sober living house within Ozaukee County; and

FURTHER RESOLVED, That the specific terms and structure of the five-year loan be drafted by the Ozaukee County Finance Department with assistance and guidance from Ozaukee Economic Development (OED) in developing loan terms, monitoring loan covenants and tracking loan repayment; and

FURTHER RESOLVED, That the 2015 budget be amended via separate resolution to recognize the transfer of undesignated Human Services Fund balance to support the sober living initiative in Ozaukee County.

Dated at Port Washington, Wisconsin, this 3rd day of June 2015.

VOTE REQUIRED: MAJORITY

SUMMARY: Resolution approving a five year, zero-percent interest, loan not to exceed $150,000 to Starting Point of Ozaukee County for the development of a sober living house.

HEALTH AND HUMAN SERVICES COMMITTEE

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	T. Winker, Supervisor District 1
SECONDER:	D. Henrichs, Supervisor District 23
AYES:	Hertz, Winker, Richart, Henrichs, Clark

Health and Human Services Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **May 20, 2015**

DEPARTMENT: **Administrator**

DIRECTOR: **Tom Meaux**

PREPARER: **Justin Schoenemann**

Agenda Summary Approving a Five Year, Zero-Percent Interest, Loan Not to Exceed $150,000, to Starting Point of Ozaukee County for the Development of Sober Living Housing

BACKGROUND INFORMATION: The Department of Human Services is required by law to provide assistance to residents and inmates of the Ozaukee County Jail, who have been convicted of crimes related to their substance abuse and who are required to participate in treatment as a condition of their release. Currently, the county is seeing recidivism rates estimated at 60% to 80% after release by these individuals. Also, Human Services is seeing a relapse rate above 90% for individuals who participate in a 90 day Residential Program or were incarcerated for 90 days or more. Many of these individuals have indicated that they need a sober home where they can get away from destructive environments.

The Department of Human Services supports the local development of Sober Living Houses as a tool to ultimately reduce relapse and recidivism rates. To establish a Sober Living House, the Department of Human Services proposes providing five-year, no interest, $150,000 loan from their undesignated fund balance to Starting Point. The proposed Sober Living House expands upon the successful model of Fond Du Lac's Freedom Houses, which are financially self-sufficient and have allowed half of their participants to archive absolute sobriety for six months or longer. Starting Point would expand upon Fond Du Lac's model by incorporating weekly house meetings, requiring week-to-week occupancy agreements, including a house manager, and enroll residents in Ozaukee County's Treatment Alternatives Diversion Program, which combined are expected to generate higher success rates.

ANALYSIS: Ozaukee County will receive the following benefits: First, savings in future incarceration and court costs as recidivism rates are reduced. Second, the community will see safer roads as a result of fewer individuals driving under the influence. Third, there will be significant reductions in property crime. Fourth, taxpayer dollars would be freed up for other uses.

FISCAL IMPACT:

Balance Current Year: The 2015 budget would be amended via a separate resolution to recognize the $150,000 fund transfer of undesignated Human Services funds. The loan shall be administered by the County Board's Executive Committee because of their experience working with revolving loans.

Next Year's: N/A

FUNDING SOURCE:

County Levy: N/A Non-County Levy: Human Services Department undesignated fund balance.

RECOMMENDED MOTION: We respectfully request the County Board approve this resolution.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	T. Winker, Supervisor District 1
SECONDER:	D. Henrichs, Supervisor District 23
AYES:	Hertz, Winker, Richart, Henrichs, Clark

Ozaukee County
Amaortization Schedule for Sober House Building Loan
10 Year Amortization Schedule Beginning 7/1/21
1% Interest Rate using current Dana Investment Rate

	Beg Bal	Payment	Interest	Principal	End Bal		Beg Bal	Payment	Interest	Principal	End Bal
7/1/2021	83,333.20	730.04	69.44	660.60	82,672.60	7/1/2026	42,707.18	730.04	35.59	694.45	42,012.73
8/1/2021	82,672.60	730.04	68.89	661.15	82,011.45	8/1/2026	42,012.73	730.04	35.01	695.03	41,317.70
9/1/2021	82,011.45	730.04	68.34	661.70	81,349.75	9/1/2026	41,317.70	730.04	34.43	695.61	40,622.09
10/1/2021	81,349.75	730.04	67.79	662.25	80,687.50	10/1/2026	40,622.09	730.04	33.85	696.19	39,925.90
11/1/2021	80,687.50	730.04	67.24	662.80	80,024.70	11/1/2026	39,925.90	730.04	33.27	696.77	39,229.13
12/1/2021	80,024.70	730.04	66.69	663.35	79,361.35	12/1/2026	39,229.13	730.04	32.69	697.35	38,531.78
1/1/2022	79,361.35	730.04	66.13	663.91	78,697.44	1/1/2027	38,531.78	730.04	32.11	697.93	37,833.85
2/1/2022	78,697.44	730.04	65.58	664.46	78,032.98	2/1/2027	37,833.85	730.04	31.53	698.51	37,135.34
3/1/2022	78,032.98	730.04	65.03	665.01	77,367.97	3/1/2027	37,135.34	730.04	30.95	699.09	36,436.25
4/1/2022	77,367.97	730.04	64.47	665.57	76,702.40	4/1/2027	36,436.25	730.04	30.36	699.68	35,736.57
5/1/2022	76,702.40	730.04	63.92	666.12	76,036.28	5/1/2027	35,736.57	730.04	29.78	700.26	35,036.31
6/1/2022	76,036.28	730.04	63.36	666.68	75,369.60	6/1/2027	35,036.31	730.04	29.20	700.84	34,335.47
7/1/2022	75,369.60	730.04	62.81	667.23	74,702.37	7/1/2027	34,335.47	730.04	28.61	701.43	33,634.04
8/1/2022	74,702.37	730.04	62.25	667.79	74,034.58	8/1/2027	33,634.04	730.04	28.03	702.01	32,932.03
9/1/2022	74,034.58	730.04	61.70	668.34	73,366.24	9/1/2027	32,932.03	730.04	27.44	702.60	32,229.43
10/1/2022	73,366.24	730.04	61.14	668.90	72,697.34	10/1/2027	32,229.43	730.04	26.86	703.18	31,526.25
11/1/2022	72,697.34	730.04	60.58	669.46	72,027.88	11/1/2027	31,526.25	730.04	26.27	703.77	30,822.48
12/1/2022	72,027.88	730.04	60.02	670.02	71,357.86	12/1/2027	30,822.48	730.04	25.69	704.35	30,118.13
1/1/2023	71,357.86	730.04	59.46	670.58	70,687.28	1/1/2028	30,118.13	730.04	25.10	704.94	29,413.19
2/1/2023	70,687.28	730.04	58.91	671.13	70,016.15	2/1/2028	29,413.19	730.04	24.51	705.53	28,707.66
3/1/2023	70,016.15	730.04	58.35	671.69	69,344.46	3/1/2028	28,707.66	730.04	23.92	706.12	28,001.54
4/1/2023	69,344.46	730.04	57.79	672.25	68,672.21	4/1/2028	28,001.54	730.04	23.33	706.71	27,294.83
5/1/2023	68,672.21	730.04	57.23	672.81	67,999.40	5/1/2028	27,294.83	730.04	22.75	707.29	26,587.54
6/1/2023	67,999.40	730.04	56.67	673.37	67,326.03	6/1/2028	26,587.54	730.04	22.16	707.88	25,879.66
7/1/2023	67,326.03	730.04	56.11	673.93	66,652.10	7/1/2028	25,879.66	730.04	21.57	708.47	25,171.19
8/1/2023	66,652.10	730.04	55.54	674.50	65,977.60	8/1/2028	25,171.19	730.04	20.98	709.06	24,462.13
9/1/2023	65,977.60	730.04	54.98	675.06	65,302.54	9/1/2028	24,462.13	730.04	20.39	709.65	23,752.48
10/1/2023	65,302.54	730.04	54.42	675.62	64,626.92	10/1/2028	23,752.48	730.04	19.79	710.25	23,042.23
11/1/2023	64,626.92	730.04	53.86	676.18	63,950.74	11/1/2028	23,042.23	730.04	19.20	710.84	22,331.39
12/1/2023	63,950.74	730.04	53.29	676.75	63,273.99	12/1/2028	22,331.39	730.04	18.61	711.43	21,619.96
1/1/2024	63,273.99	730.04	52.73	677.31	62,596.68	1/1/2029	21,619.96	730.04	18.02	712.02	20,907.94
2/1/2024	62,596.68	730.04	52.16	677.88	61,918.80	2/1/2029	20,907.94	730.04	17.42	712.62	20,195.32
3/1/2024	61,918.80	730.04	51.60	678.44	61,240.36	3/1/2029	20,195.32	730.04	16.83	713.21	19,482.11
4/1/2024	61,240.36	730.04	51.03	679.01	60,561.35	4/1/2029	19,482.11	730.04	16.24	713.80	18,768.31
5/1/2024	60,561.35	730.04	50.47	679.57	59,881.78	5/1/2029	18,768.31	730.04	15.64	714.40	18,053.91
6/1/2024	59,881.78	730.04	49.90	680.14	59,201.64	6/1/2029	18,053.91	730.04	15.04	715.00	17,338.91
7/1/2024	59,201.64	730.04	49.33	680.71	58,520.93	7/1/2029	17,338.91	730.04	14.45	715.59	16,623.32
8/1/2024	58,520.93	730.04	48.77	681.27	57,839.66	8/1/2029	16,623.32	730.04	13.85	716.19	15,907.13
9/1/2024	57,839.66	730.04	48.20	681.84	57,157.82	9/1/2029	15,907.13	730.04	13.26	716.78	15,190.35
10/1/2024	57,157.82	730.04	47.63	682.41	56,475.41	10/1/2029	15,190.35	730.04	12.66	717.38	14,472.97
11/1/2024	56,475.41	730.04	47.06	682.98	55,792.43	11/1/2029	14,472.97	730.04	12.06	717.98	13,754.99
12/1/2024	55,792.43	730.04	46.49	683.55	55,108.88	12/1/2029	13,754.99	730.04	11.46	718.58	13,036.41
1/1/2025	55,108.88	730.04	45.92	684.12	54,424.76	1/1/2030	13,036.41	730.04	10.86	719.18	12,317.23
2/1/2025	54,424.76	730.04	45.35	684.69	53,740.07	2/1/2030	12,317.23	730.04	10.26	719.78	11,597.45
3/1/2025	53,740.07	730.04	44.78	685.26	53,054.81	3/1/2030	11,597.45	730.04	9.66	720.38	10,877.07
4/1/2025	53,054.81	730.04	44.21	685.83	52,368.98	4/1/2030	10,877.07	730.04	9.06	720.98	10,156.09
5/1/2025	52,368.98	730.04	43.64	686.40	51,682.58	5/1/2030	10,156.09	730.04	8.46	721.58	9,434.51
6/1/2025	51,682.58	730.04	43.07	686.97	50,995.61	6/1/2030	9,434.51	730.04	7.86	722.18	8,712.33
7/1/2025	50,995.61	730.04	42.50	687.54	50,308.07	7/1/2030	8,712.33	730.04	7.26	722.78	7,989.55
8/1/2025	50,308.07	730.04	41.92	688.12	49,619.95	8/1/2030	7,989.55	730.04	6.66	723.38	7,266.17
9/1/2025	49,619.95	730.04	41.35	688.69	48,931.26	9/1/2030	7,266.17	730.04	6.06	723.98	6,542.19
10/1/2025	48,931.26	730.04	40.78	689.26	48,242.00	10/1/2030	6,542.19	730.04	5.45	724.59	5,817.60
11/1/2025	48,242.00	730.04	40.20	689.84	47,552.16	11/1/2030	5,817.60	730.04	4.85	725.19	5,092.41
12/1/2025	47,552.16	730.04	39.63	690.41	46,861.75	12/1/2030	5,092.41	730.04	4.24	725.80	4,366.61
1/1/2026	46,861.75	730.04	39.05	690.99	46,170.76	1/1/2031	4,366.61	730.04	3.64	726.40	3,640.21
2/1/2026	46,170.76	730.04	38.48	691.56	45,479.20	2/1/2031	3,640.21	730.04	3.03	727.01	2,913.20
3/1/2026	45,479.20	730.04	37.90	692.14	44,787.06	3/1/2031	2,913.20	730.04	2.43	727.61	2,185.59
4/1/2026	44,787.06	730.04	37.32	692.72	44,094.34	4/1/2031	2,185.59	730.04	1.82	728.22	1,457.37
5/1/2026	44,094.34	730.04	36.75	693.29	43,401.05	5/1/2031	1,457.37	730.04	1.21	728.83	728.54
6/1/2026	43,401.05	730.04	36.17	693.87	42,707.18	6/1/2031	728.54	729.15	0.61	728.54	(0.00)

RESOLUTION NO. (ID # 6986)

AMENDING SECTION 2.05 (2)(A) 3.B. OF THE OZAUKEE COUNTY POLICY AND PROCEDURE MANUAL - COUNTY BOARD ORDER OF BUSINESS

RESOLVED, by the Ozaukee County Board of Supervisors, that Section 2.05 (2)(a) 3.b. of the Ozaukee County Policy and Procedure Manual be amended to read:

2.05 COUNTY BOARD OF SUPERVISORS

(2) Meetings

(a) Organizational Meetings:

3. Regular Meetings:

b. Order of business:

(1) The order of business shall be as follows (this may be changed by consent of a majority of the Supervisors present):

(a) Call to order

(b) Pledge of Allegiance to the Flag

(c) Approval of minutes

~~(d) Presentation of commendation resolutions~~

~~(e)~~(d) Public comment (limit 3 minutes per person and 12 minutes per issue)

1. Legislative Update

2. Chairperson’s Proclamation

~~(f)~~(e) ~~Presentation of c~~Communications

~~(g)~~(f) ~~Presentation of c~~Claims

~~(h)~~(g) Report of County Administrator

~~(i)~~(h) ~~Presentation of non-commendation r~~Resolutions

~~(j)~~(i) ~~Presentation of o~~Ordinances

~~(k)~~(j) ~~Presentation of n~~Numbered Reports

~~(l)~~(k) Committee Appointments / Reappointments

~~(m)~~(l) Committee Reports and Announcements

~~(n)~~(m) Adjournment

Dated at Port Washington, Wisconsin this 2nd day of June 2021.

SUMMARY: Section 2.05 (2)(a) 3.b. of the Ozaukee County Policy and Procedure Manual pertaining to County Board of Supervisors Order of Business.

VOTE REQUIRED: Majority

EXECUTIVE COMMITTEE

Executive Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **May 24, 2021**
DEPARTMENT: **Administrator**
DIRECTOR: **Jason Dzwinel**
PREPARER: **Julie Winkelhorst**

Agenda Summary Amending Section 2.05 (2)(a) 3.b. of the Ozaukee County Policy and Procedure Manual - County Board Order of Business

BACKGROUND INFORMATION: This resolution modifies the Policy and Procedure Manual and Order of Business for the County Board Meetings. The modification cleans up language to correspond to the language on the agenda.

Furthermore, it creates a section for “Supervisor Announcements” This item is intended to allow for routine announcements, and matters that a Supervisor would like referred to a committee or department. These reports, announcements and referrals will not be agendized with any specificity and therefore cannot be debated or lengthy discourse.

ANALYSIS: The recently approved Public Comment policy, specifically barred Supervisors from speaking under Public Comment. This is proper and adheres to Wisconsin Open Meeting Statutes. The amendment provides a limited opportunity for County Board Supervisor’s to make short announcements or request that an item be placed on a future County Board or Standing Committee Agenda. These announcements must be brief to guarantee that the statutes are followed.

RECOMMENDED MOTION: Approve