



MINUTES  
EXECUTIVE COMMITTEE  
REGULAR MEETING  
MONDAY, MAY 24, 2021 – 3:00 PM  
ADMINISTRATION CENTER - AUDITORIUM  
121 W MAIN STREET, PORT WASHINGTON, WI 53074

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**1. CALL TO ORDER**

A regular meeting of the Executive Committee was held in the auditorium at the Administration Center.

| Attendee Name | Title                  | Status  | Arrived |
|---------------|------------------------|---------|---------|
| L. Schlenvogt | Chairperson            | Present |         |
| P. Melotik    | Vice-Chairperson       | Excused |         |
| M. Wolf       | 2nd Vice- Chairperson  | Present |         |
| K. Geracie    | Supervisor District 15 | Excused |         |
| D. Korinek    | Supervisor District 13 | Present |         |
| R. Nelson     | Supervisor District 6  | Present |         |

Staff present: County Administrator Dzwinel, Corporation Counsel Gorden, Finance Director McMahon, Chief Deputy County Clerk Henning and County Clerk Winkelhorst.

Others present: Ozaukee Economic Development Executive Director Kathleen Schilling; Jack Zbiegien and Attorney Bob Carroll, Carroll Law Office, S.C.

**2. PROPER NOTICE**

Chairperson Schlenvogt called the meeting to order at 3:03 PM. The meeting was properly noticed.

**3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS**

There were none.

**4. APPROVAL OF MINUTES**

a. April 5 & 7, 2021

Motion to approve the April 5 and 7, 2021 minutes as submitted.

|                     |                                    |
|---------------------|------------------------------------|
| EXECUTIVE COMMITTEE |                                    |
| <b>RESULT:</b>      | <b>APPROVED [UNANIMOUS]</b>        |
| <b>MOVER:</b>       | R. Nelson, Supervisor District 6   |
| <b>SECONDER:</b>    | D. Korinek, Supervisor District 13 |
| <b>AYES:</b>        | Schlenvogt, Wolf, Korinek, Nelson  |
| <b>EXCUSED:</b>     | Melotik, Geracie                   |

**5. ACTION ITEMS**

a. Prism Manufacturing/Zbiegien Request for Revolving Loan Fund Reimbursement

Ms. Schilling highlighted the information to date that was included in the packet. At the time of the original loan in 2010, Mr. Zbiegien and Ric Czarnecki provided a second mortgage on their homes as collateral. Both partners sold their equity in the company in 2014 prior to the company's bankruptcy in 2016. The Zbiegien home was sold in May of

2021 at which time the title search revealed the lien on the properties. To satisfy the mortgage, Mr. Zbiegien paid the county the balance of \$20,502 that was owed. Mr. Zbiegien is requesting the funds be returned, either in full or half of the amount that should be paid by Mr. Czarnecki, as he and Mr. Czarnecki did not own the company at the time of bankruptcy.

Discussion on potential future litigation; transferring the mortgage; partial satisfaction; personal exchange of funds; delay in returning funds to the State; and notification to Mr. Czarnecki.

At the committee's direction, Ms. Gorden will send a letter to Mr. Czarnecki notifying him of the mortgage on his property and to contact the county.

Motion to postpone action until the next meeting on June 28, 2021

**EXECUTIVE COMMITTEE**

**RESULT:** POSTPONE [UNANIMOUS]      **Next: 6/28/2021 3:00 PM**

**MOVER:** M. Wolf, 2nd Vice- Chairperson

**SECONDER:** D. Korinek, Supervisor District 13

**AYES:** Schlenvogt, Wolf, Korinek, Nelson

**EXCUSED:** Melotik, Geracie

b. Resolution: Amending the County Supervisory District Map - Districts 11 and 16

Motion to approve the resolution amending the Supervisory District Map as requested by the City of Cedarburg. This resolution will move forward to the County Board for final action.

**EXECUTIVE COMMITTEE**

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** R. Nelson, Supervisor District 6

**SECONDER:** D. Korinek, Supervisor District 13

**AYES:** Schlenvogt, Wolf, Korinek, Nelson

**EXCUSED:** Melotik, Geracie

c. Resolution: Modification of Loan Agreement Between Starting Point of Ozaukee and Ozaukee County

Motion to approve the resolution requesting a loan modification, as presented, between Starting Point of Ozaukee County and Ozaukee County. This resolution will move forward to the County Board for final action.

**EXECUTIVE COMMITTEE****RESULT: APPROVED [UNANIMOUS]****MOVER:** M. Wolf, 2nd Vice- Chairperson**SECONDER:** R. Nelson, Supervisor District 6**AYES:** Schlenvogt, Wolf, Korinek, Nelson**EXCUSED:** Melotik, Geracie

- d. Resolution: Amending Section 2.05 (2)(a) 3.b. of the Ozaukee County Policy and Procedure Manual - County Board Order of Business

Motion to approve the resolution amending the Order of Business for the County Board agendas. This resolution will move forward to the County Board for final action.

**EXECUTIVE COMMITTEE****RESULT: APPROVED [UNANIMOUS]****MOVER:** R. Nelson, Supervisor District 6**SECONDER:** M. Wolf, 2nd Vice- Chairperson**AYES:** Schlenvogt, Wolf, Korinek, Nelson**EXCUSED:** Melotik, Geracie**6. DISCUSSION ITEMS**

- a. Schedule of County Board Meetings

June 2 - Regular meeting

June 16 - WCA Vehicle Lease program

July 7 - Regular meeting

July 21 - Clean Farm Families presentation; 2020 Audit

**7. COUNTY ADMINISTRATOR'S REPORT**

- a. 2022 Budget
- b. WCA Vehicle Lease Program
- c. 2020 Audit
- d. Administration Center Security

**8. COMMITTEE REPORTS**

There were none.

**9. NEXT MEETING DATE**

Monday, June 28, 2021

**10. ADJOURNMENT**

Motion made by Supervisor Nelson, seconded by Supervisor Korinek to adjourn. Motion carried. Meeting adjourned at 4:32 PM.

*Julianne B. Winkelhorst, County Clerk*