



AGENDA
PUBLIC WORKS COMMITTEE
REGULAR MEETING
THURSDAY, OCTOBER 21, 2021 – 8:00 AM
OZAUKEE PAVILION (COUNTY FAIRGROUNDS)
W67N890 WASHINGTON AVE., CEDARBURG, WI 53012

The public can access the meeting by viewing the live stream at the link which will be opened five minutes before the call to order:

[Public Works Committee Live Stream](#)

The public can submit comments here: [Public Comment Form](#)
[Public Comment Policy](#) & [Instructions for Submitting Public Comments Online](#)

1. CALL TO ORDER

Roll Call

2. PROPER NOTICE

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

4. APPROVAL OF MINUTES

a. September 16, 2021

5. TRANSIT SERVICES

a. Discussion Items:

1. Shared Ride Taxi Update
2. Commuter Express Market Research
3. Wisconsin Non-Driver Advisory Committee

b. Management/Financial/Informational Reports

1. Transit Monthly Financial Report
2. Transit Quarterly Ridership Report

6. HIGHWAYS

a. Action Items:

1. Resolution: Town of Cedarburg's Bridge Aid Request to Replace the Bridge over Cedar Creek on Covered Bridge Road
2. Purchase of an Asphalt Roller

b. Management/Financial/Informational Reports

1. Highway Financial Report
2. October 2021 Status Update on Public Works Department Items

7. FACILITIES MANAGEMENT

a. Action Items:

1. Ozaukee County Agricultural Society's (Fair Board) Fencing Installation at Fairgrounds Request

b. Discussion Items:

1. Presentation by Organizations that Use the Fairgrounds

c. Management/Financial/Informational Reports

1. Facilities Financial Report

8. DEPART FOR TOUR OF FAIRGROUND'S BUILDINGS AND GROUNDS

9. NEXT MEETING DATE

November 18, 2021

10. ADJOURNMENT

A quorum of members of committees or the full County Board of Ozaukee County may be in attendance at this meeting for purposes related to committee or board duties, however, no formal action will be taken by these committees or the board at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the County Clerk's Office at 262-284-8110, twenty-four (24) hours in advance of the meeting.

Public Works Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	October 21, 2021
DEPARTMENT:	County Clerk
DIRECTOR:	Julie Winkelhorst
PREPARER:	Julie Winkelhorst

Agenda Summary September 16, 2021

https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/_09162021-2968

Public Works Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	October 21, 2021
DEPARTMENT:	Transit
DIRECTOR:	Jon Edgren
PREPARER:	Joy Neilson

Agenda Summary Transit Monthly Financial Report

ATTACHMENTS:

- Sep PW Committee Report 2021 (PDF)

Ozaukee County Committee Report
Special Revenue Fund Transit Services
For the Nine Months Ending Thursday, September 30, 2021
Profit and Loss Statement ACTUAL TO AMENDED BUDGET

5.b.1.a

	Current Month Actual	2021 YTD Actual	2021 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	\$43,388	\$390,496	\$520,661	\$130,165	75.00%
Intergovernmental Revenues	\$960,340	\$1,536,549	\$2,382,313	\$845,764	64.50%
Public Charges for Services	\$32,528	\$298,859	\$614,500	\$315,641	48.63%
Fines/Forfeitures/Penalties	\$230	\$954	\$6,300	\$5,346	15.14%
Interest Revenue	\$11	\$93	-	(\$93)	0.00%
Other Revenue	-	\$33,605	\$392,155	\$358,550	8.57%
Total Revenues	\$1,036,497	\$2,260,556	\$3,915,929	\$1,655,373	57.73%
Expenditures					
Salaries	\$6,849	\$62,404	\$115,287	\$52,883	54.13%
Fringe Benefits	\$4,958	\$40,509	\$40,514	\$5	99.99%
Travel/Training	-	\$500	\$4,500	\$4,000	11.11%
Supplies	\$14,135	\$168,690	\$291,656	\$122,966	57.84%
Purchased Services	\$100,387	\$582,658	\$3,102,188	\$2,519,530	18.78%
Interdepartment Charges	\$11,227	\$96,237	\$147,754	\$51,517	65.13%
Other Expenses	\$63	\$41,310	\$39,031	(\$2,279)	105.84%
Total Operating Expenditures	\$137,619	\$992,308	\$3,740,930	\$2,748,622	26.53%
Capital Outlay					
Equipment & Furniture	-	\$100,020	\$280,703	\$180,683	35.63%
Total Capital Outlay	-	\$100,020	\$280,703	\$180,683	35.63%
Total Expenditures	\$137,619	\$1,092,328	\$4,021,633	\$2,929,305	27.16%
Other Finance (Sources)	-	-	(\$105,703)	(\$105,703)	0.00%
Net Other Financing Sources/Uses	-	-	(\$105,703)	(\$105,703)	0.00%
Net Increase (Decrease)	\$898,878	\$1,168,228	(\$1)	(\$1,168,229)	-116822800.00%
Equity:					
Governmental Fund Balance	-	(\$1,261,968)	-	\$1,261,968	0.00%

Attachment: Sep PW Committee Report 2021 (Transit Monthly Financial Report)

Public Works Committee

AGENDA INFORMATION SHEET

AGENDA DATE: October 21, 2021
DEPARTMENT: Transit
DIRECTOR: Jon Edgren
PREPARER: Joy Neilson

Agenda Summary Transit Quarterly Ridership Report

Transit Quarterly Ridership Report - Q3 2021

Shared Ride Taxi

Shared Ride Taxi ridership continues to hold steady at an average of 6,077 rides per month, which is approximately 74% of pre-pandemic ridership. SRT will likely approach full ridership when driver staffing is increased. The number of rides per service hour, 1.80, has increased from a pandemic average of 1.69, and is approaching pre-pandemic levels of 1.89.

Ozaukee County Express Bus

The Express Bus (MCTS Route 143) resumed service August 30. As expected, daily ridership remains extremely low, averaging 23 rides per day. Interviews with riders indicated a lack of awareness about the route within their social groups. Targeted ad campaigns to increase ridership will begin by November 1st.

A metric for success with the Ozaukee County Express Bus was not formally adopted prior to restarting service. As a point of reference, the net cost per trip in 2019 was \$25.94; the lowest net cost per trip in the past 10 years was \$11.07 in 2014. Reaching the net cost per trip of 2019 operations will require a return of 60% of 2019 ridership and continuing to run the current, reduced schedule.

Cross-County Pilot

Ridership demand peaked early in July, and has declined in August and September. Both counties are having difficulty fitting cross-county rides into the schedule due to fewer available drivers, and the length of time needed for rides.

Ozaukee County continues to provide more cross-county trips than Washington County. The difference can be accounted for by the number of requests from within one-mile over the county line. If a request is received from a point of origin less than one-mile into Washington County with a destination in Ozaukee County, Ozaukee County SRT completes both trips. The same is true for Washington County destinations with Ozaukee County origins less than one mile from the county line.

The average full cost per ride for cross-county trips is \$31.14, based on the monthly increase in total vehicle mileage. The pre-pilot cost per trip averaged \$22.06. Sixty-four percent (64%) of the difference is covered by the cross-county fare surcharge.

Although the average vehicle miles and vehicle revenue miles have increased since the launch of the pilot, the rate of deadhead miles does not appear to be affected. This is likely due to issues with vehicle data reports. We may have a more accurate report after the implementation of the new routing software.

ATTACHMENTS:

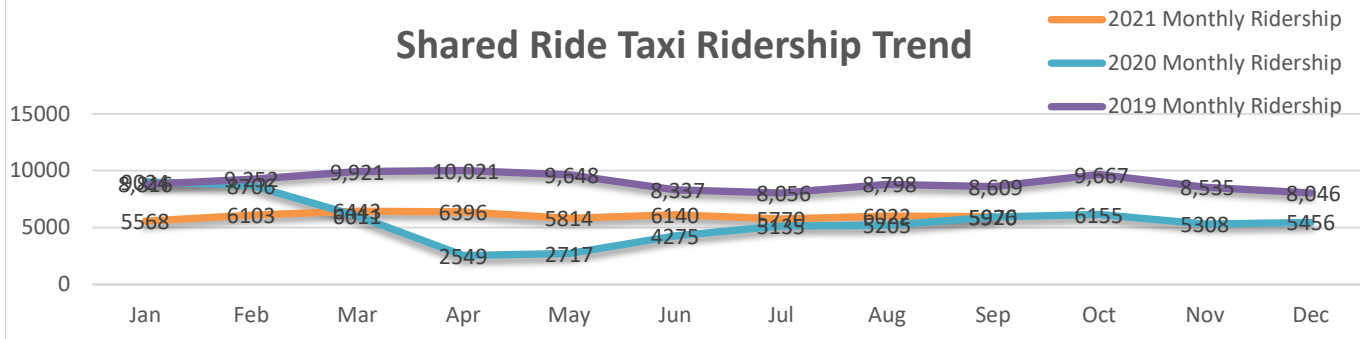
- 10_SRT Quarterly Ridership Report (PDF)
- 10_Express Bus Quarterly Ridership Report (PDF)
- 10_X-County Pilot Metrics (PDF)

Shared Ride Taxi Quarterly Summary Report

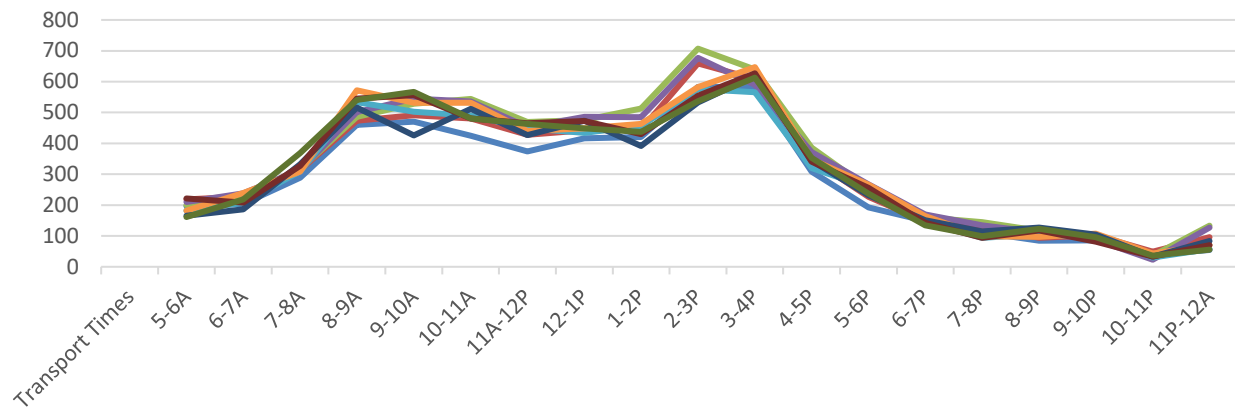
Ridership

Q1	Q2	Q3	Q4	YTD Monthly Average	10 Year Monthly Average
18,114.00	18,350.00	17,762.00	0	6,077.33	8,216.17

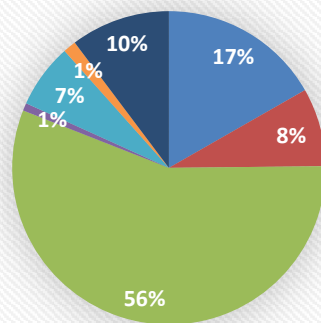
Shared Ride Taxi Ridership Trend



Monthly Ridership by Time of Day



Trip Purpose



Medical Shopping Employment Meal
 Social School Personal Business Transfer-Express

Shared-Ride Taxi Metrics

YTD Ridership	54,226
Vehicle Rev Miles	628438.30
Total Vehicle Miles	675229.00
Billed Service Hours	30,067
Rides/Service Hour	1.80
Expenses	
Administrative Cost	\$ 260,770.30
Marketing	\$ 18,848.55
Maintenance/Labor	\$ 37,274.04
Parts & Tires	\$ 19,217.85
Oil & Lubricants	\$ 2,186.40
Fuel	\$ 106,174.38
Purchase of Service	\$ 710,747.39
YTD Total Cost	\$ 1,155,218.91
YTD Cost per Ride	\$ 21.30
Cost per Mile	\$ 1.71
Revenue	
Federal Aid	0
WisDOT 85.21	\$ 232,926.00
WisDOT 85.2	\$ 725,807.00
Local Cost	\$ 196,485.91
Local Cost per Ride	\$ 3.62
Local Cost per Mile	\$ 0.29
Farebox	\$ 2,340.50
Punch Card	\$ 130,300.00
Agency Fare	\$ 148,680.00
No Show Fine Revenue	\$ 1,159.50
Net Cost per Ride	\$ 16.09
Net Cost per Mile	\$ 1.29

Ozaukee County Express Bus Quarterly Summary Report

Ridership

Q1	Q2	Q3	Q4	YTD Monthly Average	10 Year Monthly Average
-	-	549.00	0	-	6,553.78

Ozaukee County Express Bus Metrics

YTD Ridership	549
Vehicle Rev Miles	9081.67
Total Vehicle Miles	15721.97
Billed Service Hours	555
Rides/Service Hour	0.99
Expenses	
Administrative Cost	\$ 19,353.52
Marketing	\$ 21,650.00
Purchase of Service	\$ 85,867.24
YTD Total Cost	\$ 126,870.76
YTD Cost per Ride	\$ 231.09
Cost per Mile	\$ 13.97
Revenue	
Federal Aid	0
WisDOT 85.2	\$ 501,300.00
Local Cost	\$ (374,429.24)
Local Cost per Ride	\$ (682.02)
Local Cost per Mile	\$ (23.82)
Farebox	\$ 1,362.30
Net Cost per Ride	\$ 228.61
Net Cost per Mile	\$ 7.98

Washington Ozaukee Transit Connection Metrics

Cross-County Rides by Each County System							Total	Average Monthly
	Apr	May	Jun	Jul	Aug	Sep		
OZ	82	80	136	156	125	102	681	113.5
WA	79	69	99	88	62	54	451	75.16667

Ozaukee County Rides with Wash. Co. Origin within 1 Mile the Boarder							Total
	Apr	May	Jun	Jul	Aug	Sep	
	35	20	33	64	53	40	245

Purpose	Apr	May	Jun	Jul	Aug	Sep	Average
Employment		75%	76%	75%	66%	56%	70%
Medical		10%	17%	19%	18%	31%	19%
Social		14%	7%	6%	15%	7%	10%
Other				0%	1%	6%	

Riders by Type	Apr	May	Jun	Jul	Aug	Sep	Average
Ambulatory	82	78	127	149	117	96	108
Wheelchair	0	2	9	7	8	6	5
Percent Disabled		25%	40%	48%	58%	24%	39%
Percent Elderly		16%	21%	16%	15%	35%	21%

Change in Vehicle Revenue Miles	Average VRM	Average VM	Deadhead Miles	% Deadhead
Pre-Pandemic	95076	102104	7028.00	7%
Pre-Pilot/Pandemic	66756	72574.54	5818.54	8%
Pilot	70309	75314	5005.00	7%
Change (per month)	3553	2739.46	-813.54	

Number of Breakdowns	Apr	May	Jun	Jul	Aug	Sep	Total
	0	0	0	0	0	0	

Net Cost Per Ride	
Average Cost/Ride Pre-Pilot	14.64
Average Cost/Ride Pilot	16.09

Est. Monthly Cost by Miles	\$	3,533.90
Full cost per ride	\$	31.14
Full Cost Pre-Pilot	\$	22.06
Full Cost Pre-Pandemic	\$	17.96

RESOLUTION NO. (ID # 8307)

TOWN OF CEDARBURG'S BRIDGE AID REQUEST TO REPLACE THE BRIDGE OVER
CEDAR CREEK ON COVERED BRIDGE ROAD

WHEREAS, Wisconsin State Statutes allow for Townships to seek fifty-percent (50%) funding for bridges or culverts with a 36-inch or greater span through their respective County as prescribed in Wisconsin State Statutes Section 82.08 - Town bridges or culverts; construction and repair; county aid; and

WHEREAS, the Town Board of the Town of Cedarburg, by resolution, passed and adopted on September 1st, 2021, a petition for aid to replace the bridge over Cedar Creek on Covered Bridge Road approximately 250-feet north of Cedar Creek Road; and

WHEREAS, the aforementioned bridge is in poor condition and needs to be replaced; and

WHEREAS, the proposed bridge will meet the standards and specifications for design and construction set by Wisconsin Department of Transportation (WisDOT); and

WHEREAS, the Town of Cedarburg has received a grant through WisDOT's Local Bridge Program for 80% of the construction costs up to a total of \$1,033,800; and

WHEREAS, the Town requests that the County equally share in 20% of the cost of the bridge replacement, or \$103,380 each; and

WHEREAS, the county's share of this bridge replacement will be levied against the Townships in Ozaukee County.

NOW, THEREFORE, BE IT RESOLVED by the Ozaukee County Board of Supervisors that the Petition is hereby granted.

BE IT FURTHER RESOLVED that upon the filing of written notice with the County Public Works Committee by the Town of Cedarburg Town Board that the work has been completed and accepted by the Town Board, the County's share of the project costs shall be disbursed to the Town upon approval by the Public Works Committee and acquisition of the levied funds by the County Clerk.

Dated at Port Washington, Wisconsin, this 3rd day of November, 2021.

SUMMARY: Town of Cedarburg's Bridge Aid Request to Replace the Bridge over Cedar Creek on Covered Bridge Road.

VOTE REQUIRED: Majority

PUBLIC WORKS COMMITTEE

Public Works Committee
AGENDA INFORMATION SHEET

AGENDA DATE:	October 21, 2021
DEPARTMENT:	Highway
DIRECTOR:	Jon Edgren
PREPARER:	Jon Edgren

Agenda Summary Town of Cedarburg's Bridge Aid Request to Replace the Bridge over Cedar Creek on Covered Bridge Road

BACKGROUND INFORMATION: Wisconsin State Statute 82.08 - Town Bridges or Culverts; Construction and Repair; County Aid (attached) provides Townships with a method to assist in the reconstruction of larger culverts or bridges by obtaining reimbursement of 50% of construction related costs from their County. The County's portion will be levied against Townships within the County.

Section (2)(b) does allow for County's to refuse these petitions, but only if the County Board hasn't granted County Bridge Aid previously. However, Ozaukee County has approved County Bridge Aid at various times, so I believe that there is no ability to decline the request.

In this particular case, the Town of Cedarburg is planning a complete reconstruction of the Covered Bridge Road bridge over Cedar Creek. Additionally, the Town was approved for a Wisconsin Department of Transportation (WisDOT) Local Bridge Program grant that will cover 80% of construction related costs up to a total estimated cost of \$1,033,800.

Therefore, the Town of Cedarburg's estimated share of construction-related costs is \$206,760 leading to an estimated Ozaukee County share of \$103,380. Attached is the Town of Cedarburg's petition.

ANALYSIS: Currently, the Town of Cedarburg is planning for reconstruction of the Covered Bridge Road bridge in 2022, and they are requesting reimbursement during next year.

Attached is the proposed resolution directing the set-aside of funds for the Town of Cedarburg's request. Additionally, I did increase the total funds requested to \$120,000 to cover potential cost overages. Per Section (2)(a), the funds should be set aside in a separate account administered by the Highway Department for future payments.

FISCAL IMPACT:

Balance Current Year: -- Next Year's Estimated Cost: \$120,000

FUNDING SOURCE:

County Levy: -- Non-County Levy: \$120,000

Indicate source: Levy to Ozaukee County Townships

RECOMMENDED MOTION: Approve the Town of Cedarburg's Town Bridge Aid request, and forward to the Ozaukee County Board for approval.

ATTACHMENTS:

- WI State Statutes - 82.08 - Town Bridges & County Aid (PDF)
- T-Cedarburg - Cty Bridge Aid Funding Request Reso - 9-1-21 (PDF)

Wisconsin State Statutes

82.08 Town bridges or culverts; construction and repair; county aid.

- (1) PETITIONS. A town that has voted to construct or repair any bridge or culvert that is on, or that after the construction will be connected to, an existing highway maintained by the town may file a petition for county aid with the county highway commissioner. The petition shall describe the location and size of the bridge or culvert and shall contain a statement that the town has provided the funds required by sub. (3).
- (2) FUNDING REQUIREMENTS.
 - (a) Except as provided in par. (b), upon receipt of a petition for a bridge or culvert with a 36-inch or greater span, or a structure of equivalent capacity to carry water, the county board shall appropriate the sum required by sub. (3) and shall levy a tax therefor. The tax, when collected, shall be held in a separate account administered by the county highway committee.
 - (b) If on January 1, 2003, a county has a policy of providing funding only for bridges and culverts larger than the requirement of par. (a), the county may refuse to fund bridges and culverts that do not meet the minimum requirements of that policy. The minimum size bridge or culvert that a county is required to fund under this section may be raised, but not lowered, by the affirmative vote of a majority of the towns in the county. The county board of any county that has never granted aid under this section may, in its discretion, refuse all petitions under sub. (1).
- (3) SHARED COST. The town and county shall each pay one-half of the cost of construction or repair. In determining the cost of construction or repair of any bridge or culvert, the cost of constructing or repairing any approach not exceeding 100 feet in length shall be included.
- (4) EMERGENCY PETITION. Whenever the construction or repair of any bridge or culvert must be made without delay, the town board may file its petition with the county clerk and the county highway committee, explaining the necessity for immediate construction or repairs. It shall then be the duty of the town board and the county highway committee to construct or repair the bridge or culvert as soon as practicable. The construction or repair of a bridge or culvert undertaken pursuant to this subsection shall entitle the town to the same county aid that the town would have been entitled to had it filed its petition with the county board as provided in sub. (1).
- (5) SUPERVISION OVER DESIGN, CONSTRUCTION, AND COST. The county highway committee and the town board shall have full charge of design, sizing, letting, inspecting, and accepting the construction or repair, but the town board may leave the matter entirely in the hands of the county highway committee. The county highway committee and the town board must agree on the cost of the project and must consult each other during construction.
- (6) CONSTRUCTION REQUIREMENTS. No county order may be drawn under sub. (2) for the construction of a bridge or culvert unless the design and construction comply with requirements under s. 84.01 (23).
- (7) NO TAX. Except as provided in ss. 61.48 and 84.14 (3), nothing contained in this section shall authorize the levy of a tax upon the property in any city or village that is required to maintain its own bridges.
- (8) ADMINISTRATION CHARGE. The county may charge the towns that apply for aid under this section an administration charge. The administration charge shall be fixed as a percentage of the total costs of administering aid under this section and the percentage shall be no more than the percentage that the county charges the state for records and reports.

History: 1977 c. 190; 1981 c. 296; 1983 a. 192 s. 303 (2); 1983 a. 532; 2003 a. 214 ss. 140 to 145, 147, 159; Stats. 2003 s. 82.08; 2013 a. 152.

NOTE: 2003 Wis. Act 214, which affected this section, contains extensive explanatory notes.

The county is obligated to pay its half of the cost of construction or repair of a bridge even if the final cost exceeds the amount the town requested in the petition. An estimate is sufficient in a petition for aid. Costs need not be determined exactly. *Town of Grand Chute v. Outagamie County*, 2004 WI App 35, 269 Wis. 2d 657, 676 N.W.2d 540, 03-1897.

The bridge at issue in this case was not a "bridge on a highway maintainable by the town" under s. 81.38 [now s. 82.08] because the bridge aid petition did not request funding to help connect the bridge to a highway maintainable by the town, there was no existing highway extending to the planned bridge site at the time of the petition, and the bridge was not connected to a highway maintainable by the town upon completion. Section 81.38 requires funding for only those bridges built on highways in existence at the time of a bridge's construction.

Town of Madison v. County of Dane, 2008 WI 83, 311 Wis. 2d 402, 752 N.W.2d 260, 06-2554.

Although a 2003 act changed the phrase "highway maintainable" to "highway maintained," this amendment did not change the substantive meaning of the statute. *Town of Madison v. County of Dane*, 2008 WI 83, 311 Wis. 2d 402, 752 N.W.2d 260, 06-2554.

NOTE: The above annotations cite to s. 81.38, the predecessor statute to s. 82.08.

The Town of Cedarburg, Wisconsin

IN THE NAME AND BY THE AUTHORITY OF THE TOWN OF CEDARBURG,
WISCONSIN

RESOLUTION #2021-11

“Resolution Petitioning Ozaukee County Bridge Repair Funding for the Covered Road Bridge”

WHEREAS, the Town of Cedarburg is an unincorporated Town within Ozaukee County, Wisconsin; and

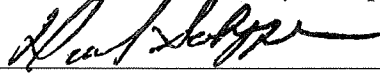
WHEREAS, the Town Public Works Department maintains specified bridges in the Town of Cedarburg, with the bridge on Covered Bridge Road over Cedar Creek being one of those bridges; and

WHEREAS, the Town Board of Supervisors is respectfully petitioning Ozaukee County for 50% of any costs not paid with funding through the State/Municipal Agreement for such bridge replacement as allowed by Chapter 82 of WI State statutes as follows:

- Ozaukee County is designated the responsibility of determining priorities of projects for the use of County funding eligible for projects, such as this bridge replacement.
- This bridge has been identified as being deficient.
- The Town of Cedarburg was awarded a State/Municipal Agreement for a State-Let Local Bridge Project for the bridge on Covered Bridge Road over Cedar Creek funding up to 80% of the project costs up to a limit of \$716,564, with total project length of 230 feet.
- The estimated cost is \$1,033,800. The Town's share is estimated at +/- \$206,760, with the Town respectfully requesting from Ozaukee County funding of +/- \$103,380 (50%).
- The project is set to be constructed in 2022.

NOW THEREFORE, BE IT RESOLVED that the Town Board of Supervisors in Cedarburg, Wisconsin, does hereby petition Ozaukee County for reimbursement of 50% of any costs not paid with State funding for such bridge replacement as allowed by Chapter 82 of WI State Statute.

Passed and adopted this 1st day of September, 2021.


David M. Salvaggio, Town Chairman

Attest:


Jack Johnston, Assistant Administrator/Clerk

Attachment: T-Cedarburg - Cty Bridge Aid Funding Request Reso - 9-1-21 (T-Cedarburg Bridge Aid)

Public Works Committee

AGENDA INFORMATION SHEET

AGENDA DATE: October 21, 2021
DEPARTMENT: Highway
DIRECTOR: Jon Edgren
PREPARER: Jon Edgren

Agenda Summary Purchase of an Asphalt Roller

BACKGROUND INFORMATION: As part of the 2021 Highway Department Budget, the purchase of an Asphalt Roller was approved with a budget amount of \$130,000.

The proposed purchase would replace a 2006 Cat 434D with approximately 3,000 hours, that has slow hydraulics, pump leaks, rust, and significant wear on pivot pins. We requested trade-in values as part of the proposed quotes.

ANALYSIS: Scott Palubiski, Shop Superintendent, requested prices from six (6) suppliers, and received the following quotes:

Model	Supplier	Trade-In	Final (Net) Cost
Dynapac CC2200	Brooks Tractor Inc.	\$13,000	\$100,315
Hahm HD80iVV	Roland Machinery	\$11,700	\$110,080
Sakai	American State Equip	\$10,000	\$113,160
Bomag Bw-151	Miller Bradford	\$16,000	\$118,400
Cat CB-7	Fabick Cat	\$20,000	\$121,300*

***Recommendation by Highway Staff**

All units quoted a 1-year full machine warranty included, except Hahm which included a 2-year full machine warranty. Cat also included a 7-year Powertrain Warranty, which costs upwards of \$3,500 to \$5,000 from the other manufacturers.

Based upon the quotes received, equipment research and discussion with staff, Highway staff recommends the Cat CB-7 Double steel Drum Asphalt Roller from Fabick Cat Milwaukee, due to their Offset Drum Option, Better Visibility, Compaction Gauge, Larger Water and Fuel Tank, more Horsepower, and 7-year Powertrain Warranty.

FISCAL IMPACT:

Balance Current Year: \$121,300 Next Year's Estimated Cost: --

FUNDING SOURCE:

County Levy: --

Non-County Levy: X Indicate source: Highway Department's Equipment Fund

RECOMMENDED MOTION: Approve the Cat CB-7 Asphalt Roller from Fabick Cat as recommended by staff.

Public Works Committee**AGENDA INFORMATION SHEET**

AGENDA DATE: October 21, 2021
DEPARTMENT: Highway
DIRECTOR: Jon Edgren
PREPARER: Jon Edgren

Agenda Summary Highway Financial Report

ATTACHMENTS:

- Hwy Financials - Oct 2021 (PDF)

Ozaukee County Committee Report
Special Revenue Fund County Roads and Bridges
 For the Eight Months Ending Tuesday, August 31, 2021
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2021 YTD Actual	2021 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	\$276,291	\$2,210,327	\$3,315,491	\$1,105,164	66.67%
Intergovernmental Revenues	-	\$1,180,389	\$1,631,438	\$451,049	72.35%
Total Revenues	\$276,291	\$3,390,716	\$4,946,929	\$1,556,213	68.54%
Expenditures					
Interdepartment Charges	\$778,241	\$3,569,813	\$5,141,300	\$1,571,487	69.43%
Total Operating Expenditures	\$778,241	\$3,569,813	\$5,141,300	\$1,571,487	69.43%
Capital Outlay					
Total Expenditures	\$778,241	\$3,569,813	\$5,141,300	\$1,571,487	69.43%
Other Finance (Sources)	-	-	(\$194,371)	(\$194,371)	0.00%
Net Other Financing Sources/Uses	-	-	(\$194,371)	(\$194,371)	0.00%
Net Increase (Decrease)	(\$501,950)	(\$179,097)	-	\$179,097	0.00%
Equity:					
Governmental Fund Balance	-	(\$1,646,809)	-	\$1,646,809	0.00%

Attachment: Hwy Financials - Oct 2021 (Hwy Financials - Oct 2021)

Public Works Committee**AGENDA INFORMATION SHEET**

AGENDA DATE: October 21, 2021
DEPARTMENT: Highway
DIRECTOR: Jon Edgren
PREPARER: Jon Edgren

Agenda Summary October 2021 Status Update on Public Works Department Items

ATTACHMENTS:

- PW Comm_JEE^PW Monthly Report - 10-21-21 (PDF)



Ozaukee County Highway Department
410 South Spring Street
Port Washington, Wisconsin 53074-0994
Jon E. Edgren, P.E. – Director of Public Works
Phone 262-238-8335 Fax 262-238-8343

TO: Public Works Committee
FROM: Jon E. Edgren, Director of Public Works
SUBJECT: Public Works Monthly Report
DATE: October 14, 2021

The following are status updates on various Public Works Department items:

TRANSIT:

1) Shared Ride Taxi Updates

Specialized Transport Services (STS) notified Transit Superintendent Neilson-Loomis that the increased driver wages, through the contract rate pass-through, has created improvement by retaining employees that had been pondering resignation. Further, STS has been conducting interviews, but is still in need of six (6) full-time and two (2) weekend drivers. Meanwhile, the demand for rides has been increasing, and STS has been unable to fulfill up to 50 ride requests per day.

We have considered temporarily reducing Shared Ride Taxi (SRT) service hours to reassign drivers to high-demand times. Based upon FTA mandates, Ozaukee County is required to have written policies and procedures for service reduction, and ours require a public hearing for a 10% reduction in service. However, our policies don't specify if the hearing is needed for a "temporary" service reduction. We have opted to simply publish a press release to let riders know that rides may not be available when requested due to the national driver shortage.

2) Commuter Express Market Research

Versant completed some market research on the Commuter Bus operations. There is a mix of old and new riders. The riders are passionate about bus service, and are willing to talk to co-workers to promote the Ozaukee County Express Bus. Riders cited the affordability of the bus/saving money and concerns about construction as being the primary reasons for using the bus. Current riders are not concerned about COVID-19 safety, but it may be a concern of current non-riders.

3) Wisconsin Non-Driver Advisory Committee

Transit Superintendent Neilson-Loomis has been invited to represent Ozaukee County Transit and Washington County Transit on the Wisconsin Non-Driver Advisory Committee through Fall of 2022. The committee is comprised of approximately 40 members from state and local government, FHWA, legislators, academia, advocacy groups, mobility service providers, and stakeholder transportation associations. The committee works to assess the current transportation needs and mobility barriers of Wisconsin's non-drivers, recommend public policy changes, and assess opportunities across agencies to partner and maximize funding resources. The time commitment is limited to two full-day meetings per year.

HIGHWAY:**4) Personnel Issues**

Recently, our Cedarburg Foreman resigned, and we've promoted Cedarburg's Assistant Foreman Charlie Schlessinger to the Foreman position. In addition to replacing an Equipment Operator, a Shop Mechanic also recently resigned. Therefore, we are in process of advertising for their both positions. Both individuals were good employees, but had opportunities for better pay elsewhere. Two weeks into the advertisements, we have limited applications for each position, but hope to have people hired by Thanksgiving.

5) County/State Highway Construction Update

Attached is our current Construction update.

\\OZCTY06\Highway\Public Works Committee\Agendas\2021\10-21-21\PW Comm_JEE^PW Monthly Report - 10-21-21.docx

Attachment: PW Comm_JEE^PW Monthly Report - 10-21-21 (PW Monthly Update - Oct 2021)



Ozaukee County Highway Department

2021 Construction Activities

October 13, 2021

County Highway Construction Projects			
Location	Project Description	Schedule of Activities	Estimated Cost
NOAA Fish Passage Projects	Various locations throughout Ozaukee County	See Planning & Parks Department website for more project information	N/A
CTH D: STH 57 to Lilac Lane	2.5" Mill & Overlay	2022	\$850,000
CTH B: Willow Road to CTH A	2.5" Overlay	2022	\$650,000
CTH I: CTH A/H to Fredonia-Kohler Road	2.5" Overlay	2022	\$300,000
Various County Highways: - CTH LL: Highland Rd to Lake Drive - CTH LL: Sauk Creek Bridge to STH 32 - CTH LL: STH 32 to Willow Drive	Chip Sealing	COMPLETED	\$250,000 budgeted for sealcoating. Cost est. at \$23,000/mile
CTH Y: CTH MY to CTH A	Pulverize, Widen & Repave	COMPLETED	\$1,500,000
CTH KW: Lake Drive to CTH A	Widen to 30'; 2.5" Overlay	COMPLETED	\$375,000
State Highway Construction Projects			
Location	Project Description	Schedule of Activities	Est. State Cost
I-43 Highway Expansion: Silver Spring Drive to STH 60	Expansion to 6-lanes from Milwaukee County line to STH 60.	Prep Work: ON-GOING County Line Road Interchange: Est. 2022 Mequon Road Interchange: Est. 2022 Highland Road to STH 60: Est. 2022-2023	\$450M
STH 33 & CTH I Roundabout	Reconstruct intersection as a Roundabout	Estimated to start construction: May 2022	\$3.0M
STH 57 Resurface: I-43 to CTH W	Diamondgrind	Estimated for 2022 Construction	\$2.0M
STH 57 Resurface: Teutonia Ave (Milwaukee County) to Mequon Road (STH 167)	Mill & Overlay	Estimated for 2022 Construction	\$17M
STH 181 (Wauwatosa Rd): CTH C (Pioneer Rd) to STH 60	Resurfacing	Estimated for 2023 Construction	\$3.5M
STH 167 (Mequon Road): Washington County Line to Buntrock Avenue	Resurfacing	Estimated for 2023 Construction	\$3.0M
I-43 Resurface: STH 60 to STH 32 (CTH V)	Resurfacing	Estimated for 2026 Construction	\$5.0M
STH 181 (Wauwatosa Rd): County Line Road to Mequon Road (STH 167)	Resurfacing	Estimated for 2028 Construction; Potentially early in 2027	\$5.0M

Attachment: PW Comm_JEE^PW Monthly Report - 10-21-21 (PW Monthly Update - Oct 2021)

Public Works Committee

AGENDA INFORMATION SHEET

AGENDA DATE: October 21, 2021
DEPARTMENT: Highway
DIRECTOR: Jon Edgren
PREPARER: Jon Edgren

Agenda Summary Ozaukee County Agricultural Society's (Fair Board) Fencing Installation at Fairgrounds Request

BACKGROUND INFORMATION: The Ozaukee County Fairgrounds are owned by Ozaukee County, but used by a wide variety of organizations. The Ozaukee County Agricultural Society, sometimes referred to as the Fair Board, are one of those organizations, and their biggest event is the annual Ozaukee County Fair.

As part of the Ozaukee County Fair, there has traditionally been a Demolition Derby held in Cedarburg Fireman's Park, but the storage area and pits are on the Fairgrounds.

Following review of operations and recognizing some potential insurance liability, the Fair Board is interested in installing permanent fencing to create a segmented area to better maintain control over the vehicles, equipment and individuals having access to the storage and pit area. (See attached map.)

ANALYSIS: Ryan Tackes, Ozaukee County's Building Superintendent - Justice Center, who oversees the Fairgrounds, and Jon Edgren, Ozaukee County's Director of Public Works, met with members of the Fair Board.

While we don't see a specific benefit to Ozaukee County with the fencing, we don't see any significant detriments to Fairground's operations either. Given the proposed gates, which could be left open at all times except the County Fair, the area would still be relatively open. There may need to be some additional use of grass killer to limit the vegetation along the base of the fence.

If the Public Works Committee (PWC) allows installation of the fencing, we would recommend including language specifying that the Fair Board is responsible for installation & maintenance of the fencing and removal if directed by the PWC.

FISCAL IMPACT: N/A

FUNDING SOURCE: N/A

RECOMMENDED MOTION: Following discussion on the topic, direct the Public Works Director as determined by the PWC.

ATTACHMENTS:

- Fair Board - Proposed Fairgrounds Fencing - 10-13-21 (PDF)



Attachment: Fair Board - Proposed Fairgrounds Fencing - 10-13-21 (Fair Board Fencing)

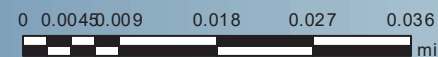
Legend

Tax Parcel	CSM	US Highway	Town/Public Road
Gap	Cemetery Plat	State Highway	Railroad Centerline
Overlap	Condominium Plat	County Road	Ramp
Historical Parcel Lines	Subdivision Plat	Private Road	
Assessors Plat	Plat of Survey		

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DISCLAIMER: This map is not a substitute for an actual field survey or onsite investigation. The accuracy of this map is limited to the quality of the records from which it was assembled.



Public Works Committee**AGENDA INFORMATION SHEET**

AGENDA DATE: October 21, 2021
DEPARTMENT: Facilities Management
DIRECTOR: Jon Edgren
PREPARER: Jon Edgren

Agenda Summary Facilities Financial Report

ATTACHMENTS:

- Facilities Financials - Oct 2021 (PDF)

Ozaukee County Committee Report

General Fund Facilities Management

For the Nine Months Ending Thursday, September 30, 2021
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2021 YTD Actual	2021 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Interdepartmental Charges	\$4,696	\$42,266	\$57,854	\$15,588	73.06%
Other Revenue	-	\$406	-	(\$406)	0.00%
Total Revenues	\$4,696	\$42,672	\$57,854	\$15,182	73.76%
Expenditures					
Salaries	\$41,294	\$475,503	\$580,411	\$104,908	81.93%
Fringe Benefits	\$15,210	\$147,173	\$207,499	\$60,326	70.93%
Travel/Training	-	\$116	\$100	(\$16)	116.00%
Supplies	\$4,990	\$60,522	\$95,795	\$35,273	63.18%
Purchased Services	\$26,829	\$271,590	\$415,724	\$144,134	65.33%
Interdepartment Charges	\$1,890	\$27,467	\$42,164	\$14,697	65.14%
					1095.86
Other Expenses	-	\$31,999	\$2,920	(\$29,079)	%
Total Operating Expenditures	\$90,213	\$1,014,370	\$1,344,613	\$330,243	75.44%
Capital Outlay					
Total Expenditures	\$90,213	\$1,014,370	\$1,344,613	\$330,243	75.44%
Net Increase (Decrease)	(\$85,517)	(\$971,698)	(\$1,286,759)	(\$315,061)	75.52%

E q u i t y:

Attachment: Facilities Financials - Oct 2021 (Facilities Financials - Oct 2021)

Ozaukee County Committee Report

Special Revenue Fund Fair Grounds

For the Nine Months Ending Thursday, September 30, 2021
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2021 YTD Actual	2021 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	\$5,265	\$47,388	\$63,184	\$15,796	75.00%
Public Charges for Services	\$17,614	\$74,124	\$206,150	\$132,026	35.96%
Other Revenue	-	\$7	\$3,000	\$2,993	0.23%
Total Revenues	\$22,879	\$121,519	\$272,334	\$150,815	44.62%
Expenditures					
Salaries	\$1,566	\$14,577	\$33,425	\$18,848	43.61%
Fringe Benefits	\$132	\$1,299	\$3,585	\$2,286	36.23%
Travel/Training	-	\$1,729	\$500	(\$1,229)	345.80%
Supplies	\$1,445	\$14,983	\$24,375	\$9,392	61.47%
Purchased Services	\$11,934	\$137,101	\$214,300	\$77,199	63.98%
Interdepartment Charges	\$2,213	\$10,774	\$7,900	(\$2,874)	136.38%
Other Expenses	\$290	\$5,540	\$6,250	\$710	88.64%
Total Operating Expenditures	\$17,580	\$186,003	\$290,335	\$104,332	64.06%
Capital Outlay					
Total Expenditures	\$17,580	\$186,003	\$290,335	\$104,332	64.06%
Other Finance (Sources)	-	-	(\$18,000)	(\$18,000)	0.00%
Net Other Financing Sources/Uses	-	-	(\$18,000)	(\$18,000)	0.00%
					6448400
Net Increase (Decrease)	\$5,299	(\$64,484)	(\$1)	\$64,483	.00%
Equity:					
Governmental Fund Balance	-	(\$189,537)	-	\$189,537	0.00%