AGENDA
HEALTH AND HUMAN SERVICES COMMITTEE
HUMAN SERVICES BOARD
REGULAR MEETING
TUESDAY, OCTOBER 26, 2021 – 8:00 AM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

The public can access the meeting by viewing the live stream at the link which will be opened five minutes before the call to order:

Health & Human Services Committee / Human Services Board Live Stream

The public can submit comments here: Public Comment Form
Public Comment Policy & Instructions for Submitting Public Comments Online

1. CALL TO ORDER
Roll Call

2. PROPER NOTICE

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

4. APPROVAL OF MINUTES

a. September 28, 2021

HUMAN SERVICES BOARD

5. ACTION ITEMS:

a. Amendment to the Subrecipient Agreement between Ozaukee County and Family Promise of Ozaukee County

b. Award of Design/Build Construction Contract by Subrecipient Family Promise

HUMAN SERVICES COMMITTEE

6. LASATA CAMPUS

a. Discussion Items:

1. Lasata Recruitment and Retention Bonuses

b. Management/Financial/Informational Reports

1. Lasata Campus Monthly Reports

7. VETERANS SERVICES OFFICE

a. Management/Financial/Informational Reports

1. Veterans Services Report

8. PUBLIC HEALTH

a. Discussion Items:

1. COVID Update
2. Public Health Officer Recruitment

b. Management/Financial/ Informational Reports

1. Public Health Financial Report

9. HUMAN SERVICES

a. Action Items:

1. Ordinance: Human Services Department User Fee Schedule

b. Management/Financial/Informational Reports

1. HS/Aging/ADRC Financial Report

10. NEXT MEETING DATE

Tuesday, November 23, 2021

11. ADJOURNMENT

A quorum of members of committees or the full County Board of Ozaukee County may be in attendance at this meeting for purposes related to committee or board duties, however, no formal action will be taken by these committees or the board at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the County Clerk's Office at 262-284-8110, twenty-four (24) hours in advance of the meeting.

Health and Human Services Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **October 26, 2021**
DEPARTMENT: **County Clerk**
DIRECTOR: **Julie Winkelhorst**
PREPARER: **Julie Winkelhorst**

Agenda Summary September 28, 2021

<https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/_09282021-2974>

Health and Human Services Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **October 26, 2021**
DEPARTMENT: **Administrator**
DIRECTOR: **Jason Dzwinel**
PREPARER: **Jason Wittek**

Agenda Summary Amendment to the Subrecipient Agreement between Ozaukee County and Family Promise of Ozaukee County

BACKGROUND INFORMATION: Ozaukee County's CDBG subrecipient Family Promise of Ozaukee County obtained two responsible bids for the construction of the homeless shelter. The lowest bid was over the $900,000 grant budget for construction. Ozaukee County has requested and been approved for an additional $524,485 in CDBG funds for construction.

The change in grant funds requires an amendment to the subrecipient agreement between Ozaukee County and Family Promise of Ozaukee County.

ANALYSIS: No change to the agreement other than the budgeted grant funds. There are no matching funds for this grant.

FISCAL IMPACT:

Balance Current Year: $524,485 Next Year's Estimated Cost:

FUNDING SOURCE:

County Levy: Non-County Levy: CDBG Coronavirus funds Indicate source:

RECOMMENDED MOTION: Approve the amendment to the Subrecipient Agreement.

ATTACHMENTS:

- Subrecipient Agreement Amendment #1_10-26-2021 (PDF)
- CDBG CV 21-19_Ozaukee County Request for Additional Funds_10-15-2021 (PDF)
- CV Project Budget and Matching Funds Form_REVISED 10-15-2021 (PDF)

Amendment #1 to
SUBRECIPIENT AGREEEMENT
BETWEEN OZAUKEE COUNTY
AND
FAMILY PROMISE OF OZAUKEE COUNTY, INC
FOR
CDBG-CV YEAR 2020

This is Amendment #1 to the SUBRECIPIENT AGREEMENT between the "Municipality", OZAUKEE COUNTY, and "Subrecipient", FAMILY PROMISE OF OZAUKEE COUNTY, INC, that was executed on August 4th, 2021.

WITNESSTH THAT:

WHEREAS, Ozaukee County and Family Promise of Ozaukee County have entered into a CDBG CV subrecipient agreement through May 31, 2028;

NOW, THEREFORE, the parties hereto do mutually agree to amend this service agreement as follows. All other terms, conditions, right and obligations of the agreement shall remain unchanged.

WHEREAS, the grantee has applied for a CDBG-CV grant, and the State has approved an award to the Grantee to receive funds from the CDBG-CV program in the amount of ~~$1,785,000~~ $2,309,485 for eligible activities (the grant);

This Amendment shall become effective upon its complete execution by Ozaukee County and Family Promise of Ozaukee County.

Family Promise of Ozaukee County 136 W Grand Ave Port Washington, Wi 53074		Ozaukee County 121 W Main Street Port Washington, WI 53074	
Signature:		Signature:	
Name:	Kathleen Fisher	Name:	Lee Schlenvogt
Title:	Chief Executive Officer	Title:	County Board Chairperson
Date:		Date:	
Contact:		Contact:	

OZAUKEE COUNTY BOARD

Lee Schlenvogt, Ozaukee County Chairman
Paul Melotik, Ozaukee County Vice-Chairman
www.co.ozaukee.wi.us

October 15, 2021

Wisconsin Department of Administration
Division of Energy, Housing & Community Resources
PO Box 7970
Madison, WI 53707-7979

Re: CDBG CV 21-19 – Request for Additional Funds

Dear Division of Energy, Housing & Community Resources:

Please find this letter as Ozaukee County's official request for additional grant funds for CDBG CV 21-19 in the amount of $524,485 for the construction of an emergency homeless shelter. Our Subrecipient Family Promise of Ozaukee County, Inc. received two responsible bids for the emergency homeless shelter on October 11. Both bids are in excess of the $900,000 awarded for construction of the emergency homeless shelter. Construction costs were higher than expected in this current market.

Please see the table below outlining the two bids received:

Current CDBG CV 21-19 Grant Award	Bid #1 - KPH Construction Corp	Bid #2 – American Construction Services, Inc.
A/E - $75,000	A/E - $69,200	A/E - $58,610
Construction - $900,000	Construction - $1,430,285	Construction - $1,741,390
Total - $975,000	Total - $1,499,485	Total - $1,800,000

Award of the additional CDBG CV funds will allow Family Promise of Ozaukee County to implement and execute the full scope of the emergency homeless shelter as intended in the original award of CDBG 21-19. Without these additional funds, it will be difficult for Family Promise of Ozaukee County to complete the emergency homeless shelter.

Please contact Jason Wittek, Policy & Budget Analyst with any questions or concerns regarding our request for additional funds at (262) 284-8324 or jwittek@co.ozaukee.wi.us .

Sincerely,

Lee Schlenvogt

Enclosure: CV Project Budget & Matching Funds Form

Division of Energy, Housing and Community Resources (DEHCR)
Community Development Block Grant (CDBG) Program

PROJECT BUDGET & MATCHING FUNDS

CONTRACT #:
(enter only after award)

GRANTEE: Ozaukee County

DATE: 10 / 13 / 21

ACTIVITY	CDBG FUNDS	MATCH FUNDS *(if applicable)*	TOTAL COSTS (by Activity)
Acquisition - Land	$ -	$ -	$ -
Acquisition - Building(s)	$ 430,000.00	$ -	$ 430,000.0(
Building Improvements	$ -	$ -	$ -
Center/Facility Construction	$1,430,285	$ -	$ 1,430,285.0(
Clearance - Site	$ -	$ -	$ -
Homeless/Transitional Housing	$ 350,000.00	$ -	$ 350,000.0(
Rental/Mortgage Assistance	$ -	$ -	$ -
Microenterprise Assistance	$ -	$ -	$ -
Job Creation/Retention Business	$ -	$ -	$ -
Food Pantry Service	$ -	$ -	$ -
Employment Services	$ -	$ -	$ -
Health Services	$ -	$ -	$ -
Increased Staff Wages & Benefit	$ -	$ -	$ -
Maintaining Facility for Public Se	$ -	$ -	$ -
Other (specify)	$ -	$ -	$ -
Other (specify)	$ -	$ -	$ -
Fixtures	$ -	$ -	$ -
Furnishings		$ -	$ -
Engineering/Architecture	$ 69,200.00	$ -	$ 69,200.0(
Administration	$ 30,000.00	$ -	$ 30,000.0(
Sub-Total(s):	$ 2,309,485.00	$ -	**$ 2,309,485.0(**

Continued on the next page.

Division of Energy, Housing and Community Resources (DEHCR)
Community Development Block Grant (CDBG) Program

CONTRACT #:
(Enter only after Award)

GRANTEE: Ozaukee County

DATE: 4 / 12 / 2021

Summarize the Match Funding sources and amounts for this CDBG project:

Source:	Amount $ 0.00	Status: ☐ Pending ☐ Committed ☐ Other ☐ Applied ☐ Secured/Awarded
Source:	Amount $ 0.00	Status: ☐ Pending ☐ Committed ☐ Other ☐ Applied ☐ Secured/Awarded
Source:	Amount $ 0.00	Status: ☐ Pending ☐ Committed ☐ Other ☐ Applied ☐ Secured/Awarded
Source:	Amount $ 0.00	Status: ☐ Pending ☐ Committed ☐ Other ☐ Applied ☐ Secured/Awarded
Source:	Amount $ 0.00	Status: ☐ Pending ☐ Committed ☐ Other ☐ Applied ☐ Secured/Awarded

For any source with a status of "Other" provide a brief explanation (no more than a one-sentence narrative per source).

(Insert Text Here)

Documentation to verify that <u>all</u> matching funds have been secured must be submitted to DEHCR prior to the Grant Agreement being executed, upon award and acceptance of award.

Does the UGLG anticipate using CDBG funds to pay for Grant Administration or any other professional services associated with this project?

☐ Yes — ***If yes, the services must be competitively procured in accordance with state and federal CDBG requirements set forth in Chapter 3 of the CDBG Implementation Handbook, and meet the UGLG's local procurement policy***

x No — ***If no, the services must be secured using a process that is in compliance with the UGLG's local procurement policy.***

Health and Human Services Committee

AGENDA INFORMATION SHEET

AGENDA DATE:	**October 26, 2021**
DEPARTMENT:	**Administrator**
DIRECTOR:	**Jason Dzwinel**
PREPARER:	**Jason Wittek**

Agenda Summary Award of Design/Build Construction Contract by Subrecipient Family Promise

BACKGROUND INFORMATION: Ozaukee County's CDBG subrecipient received two responsible bids for the Design/Build construction of the emergency homeless shelter. The CDBG program requires award of contract to the lowest responsible bidder. Please see the two bids below:

Bid #1 - KPH Construction Corp
A/E - $69,200
Construction - $1,430,285
Total - $1,499,485

Bid #2 - American Construction Services, Inc.
A/E - $58,610
Construction - $1,741,390
Total - $1,800,000

ANALYSIS: Staff recommends approving subrecipient Family Promise of Ozaukee County making award to the lowest responsible bidder KPH Construction Corp. for $1,499,485.

FISCAL IMPACT:

Balance Current Year: Next Year's Estimated Cost: $1,499,485

FUNDING SOURCE:

County Levy: Non-County Levy: $1,499,485 Indicate source: CDBG - Coronavirus

RECOMMENDED MOTION:

ATTACHMENTS:

- KPH_Construction Bid Cover Sheet (PDF)
- ACS_Construction Bid Cover Sheet (PDF)

COPY

FamilyPromise
of Ozaukee County

EXHIBIT 1
Bid Solicitation Cover Sheet
Must be attached to the Bid to be considered for selection.

COMPANY NAME	KPH CONSTRUCTION CORP.		
ADDRESS	1237 W. Bruce St., Milwaukee, WI 53204		
PHONE	(414) 647-1530	WEBSITE	Kphconstruction.com
PRIMARY CONTACT	Bryan Henne	CONTACT PHONE	(414) 389-2033
PRIMARY CONTACT POSITION	VP Construction	CONTACT EMAIL	Bryan.henne@kphconstruction.com

General Questions	Y/N	If no, please explain
1. Does company have experience with at least one CDBG or another federal/state program?	Y	
2. Has the company completed 1 or more previous, similar type projects within the proposed time frame and budget?	Y	
3. Does the company have the capacity to comply with the requirements and conditions of employment and contracting with the CDBG-CV grant, and Federal and State Regulations?	Y	
4. Is the company a Minority or Women Business Enterprise, Disadvantaged Business Enterprise, or Section 3/LMI Firm? a. Are any subcontractors MBE, WBE, DBE or Section 3/LMI Firms?	Y	KPH is Small Business HUBZone, we intend on meeting requirements/goals for minority/DBE/section 3 hiring
5. Is the company able to provide a bond for this project?	Y	

COPY

BID $	ESTIMATE EVALUATION	Y/N	EXPLAIN
ARCHITECTURAL SERVICES: $ 69,200	DOES THE ARCHITECTURAL SERVICES BID FIT WITHIN THE ARCHITECTURE BUDGET OF $75,000?	Y	
CONSTRUCTION: $ 1,430,285	IS THE CONSTRUCTION BID AMOUNT FOR THE FULL SCOPE OF THE PROJECT, 8 ROOMS APPROXIMATELY 7,000 SQ FEET? (ANSWERING NO COULD CAUSE YOUR SUBMITTAL TO BE DEEMED "UNRESPONSIVE")	Y	*INCLUDES $100,000 CONTINGENCY

Authorized Signature: Date: 10/11/21

Print Name: Keith Harenda Title: President

Design and Engineering Budget for the Portlight Emergency Shelter Project
Address – 1505 Sunset Road, Port Washington, WI

Date		Company	
Code	**Description**	**Estimate Amount**	**Comments**
	Architectural Services	$ 40,500	
	Structural Design	$ 6,000	
	HVAC Design	$ 7,200	
	Electrical Design		Included in HVAC Design Line Item
	Plumbing Design		Included in HVAC Design Line Item
	Fire Protection Design		Included in Fire Protection Construction Cost Line Item
	Civil Engineering	$ 13,500	Assumes additional engineering for new 4" water main and sewer upgrade
	Landscape Design	$2,000	
Total Architectural Services		$- 69,200	

COPY

Construction Budget for the Portlight Emergency Shelter Project
Address – 1505 Sunset Road, Port Washington, WI

Date	10/11/2021	**Company**	KPH Construction Corp

Code	**Description**	**Estimate Amount**	**Comment**
	General Conditions	$ 148,000.00	PM, Supervision, Dumpsters, Fencing, toilets, etc.
	Site Construction	$ 90,000.00	
	Selective Demolition	$ 18,000.00	
	Concrete	$ 50,000.00	
	Rough Materials	$ 51,000.00	
	Rough Labor	$ 42,000.00	
	Finish Materials	$ 15,000.00	
	Finish Labor	$ 20,000.00	
	Insulation	$ 26,500.00	
	Roofing	$ 50,000.00	
	Entry Canopy	$ 35,000.00	
	Siding	$ 40,000.00	
	Gutters & Downspouts	$ 7,500.00	
	Doors & Frames	$ 45,000.00	
	Interior Door Hardware	$ 5,000.00	
	Windows	$ 34,500.00	
	Storefront Door	$ 7,500.00	
	Flooring	$ 60,000.00	Carpet Tile, LVT, Ceramic Tile
	Drywall	$ 70,000.00	
	Paint	$ 50,000.00	
	Restroom Accessories	$ 5,000.00	
	Fire Extinguishers	$ 1,200.00	
	Cabinets & Hardware	$ 24,000.00	
	Countertops	$ 13,000.00	
	Unit Shelving	$ 2,800.00	
	HVAC	$ 95,000.00	
	Plumbing	$ 90,000.00	
	Fire Protection	$ 40,000.00	Will require min. 4" water main
	Electrical	$ 100,000.00	
	Security System	$ 32,000.00	Access Control, Intrusion Detection, Security Cameras
	Key Card System	$ -	Included in Security Line Item
	IT/Data	$ -	Included in Electrical Line Item
	Fire Alarm	$ -	Included in Electrical Line Item
	Permits and Utility Connection	$ 5,000.00	Building Permit, MEPs in respective line items
	Subtotal	**$ 1,273,000.00**	
	Construction Management Fee	$ 57,285.00	
	Contingency	$ 100,000.00	
	Construction Total	**$ 1,430,285.00**	

FamilyPromise
of Ozaukee County

EXHIBIT 1
Bid Solicitation Cover Sheet
Must be attached to the Bid to be considered for selection.

COMPANY NAME	American Construction Services, Inc		
ADDRESS	3350 S River Road		
PHONE	262-334-3811	WEBSITE	www.teamacs.net
PRIMARY CONTACT	Stephen Houdek	CONTACT PHONE	414-510-8393
PRIMARY CONTACT POSITION	Compliance officer	CONTACT EMAIL	stephen@teamacs.net

General Questions	Y/N	If no, please explain
1. Does company have experience with at least one CDBG or another federal/state program?		
2. Has the company completed 1 or more previous, similar type projects within the proposed time frame and budget?		
3. Does the company have the capacity to comply with the requirements and conditions of employment and contracting with the CDBG-CV grant, and Federal and State Regulations?		
4. Is the company a Minority or Women Business Enterprise, Disadvantaged Business Enterprise, or Section 3/LMI Firm? a. Are any subcontractors MBE, WBE, DBE or Section 3/LMI Firms?		
5. Is the company able to provide a bond for this project?		

BID $	ESTIMATE EVALUATION	Y/N	EXPLAIN
ARCHITECTURAL SERVICES: $	DOES THE ARCHITECTURAL SERVICES BID FIT WITHIN THE ARCHITECTURE BUDGET OF $75,000?	Y	
CONSTRUCTION: $	IS THE CONSTRUCTION BID AMOUNT FOR THE FULL SCOPE OF THE PROJECT, 8 ROOMS APPROXIMATELY 7,000 SQ FEET? (ANSWERING NO COULD CAUSE YOUR SUBMITTAL TO BE DEEMED "UNRESPONSIVE")	Y	

Stephen Houdek 10-11-2021

Stephen Houdek Compliance officer

Design and Engineering Budget for the Portlight Emergency Shelter Project
Address – 1505 Sunset Road, Port Washington, WI

Date		Company	
Code	**Description**	**Estimate Amount**	**Comments**
	Architectural Services	30,500	
	Structural Design		included in architectural
	HVAC Design	3,000	
	Electrical Design	2,500	
	Plumbing Design	3,000	
	Fire Protection Design	8,610	
	Civil Engineering	11,000	
	Landscape Design		included in civil
Total Architectural Services		$- 58,610	

Construction Budget for the Portlight Emergency Shelter Project
Address – 1505 Sunset Road, Port Washington, WI

see page 3-5 of our proposal. (page # 33-35 of this submittal)

Date		Company	
Code	**Description**	**Estimate Amount**	**Comment**
	General Conditions	108,970.00	N.I.C. architectural svcs.
	Site Construction	112,920.00	
	Concrete	33,008.80	
	Rough Materials	107,087.25	
	Rough Labor	100,788.00	
	Finish Materials	18,160.00	
	Finish Labor	29,510.00	
	Insulation	64,688.80	
	Roofing	66,000.00	
	Entry Canopy	11,000.00	
	Siding	59,460.00	
	Gutters & Downspouts	5,500.00	
	Doors and Frames	39,325.00	
	Interior door Hardware	13,750.00	
	Windows	25,157.00	
	Storefront Door	16,500.00	
	Flooring	64,295.00	
	Drywall	129,377.60	
	Paint	64,688.80	
	Restroom Accessories	7,190.00	
	Fire Extinguishers	1,500.00	
	Cabinets & Hardware	23,650.00	
	Countertops	8,250.00	
	Unit Shelving	7,920.00	
	HVAC	95,306.48	
	Plumbing	104,502.72	
	Fire Protection	85,241.22	
	Electrical	99,358.79	
	Security Cameras	22,418.30	
	Key Card System	37,871.70	
	Fire Alarm	21,221.21	
	Permits and Utility Connection	12,500.00	
	Subtotal	$1,608,056.67	
	Construction Management Fee Contingency	133,333.33	
	Construction Total	$1,741,390.00	N.I.C. architectural services

total w/ Construction + Architectural $1,800,000.00

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Health and Human Services Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **October 26, 2021**
DEPARTMENT: **Administrator**
DIRECTOR: **Jason Dzwinel**
PREPARER: **Jason Dzwinel**

Agenda Summary Lasata Recruitment and Retention Bonuses

Lasata Administration and Human Resource staff would like to discuss options to provide recruitment and retention bonuses to assist with the staffing challenges at the campus.

Policy questions:

Amount of bonus

Payment to all staff or direct care staff

Recovery Act funds may be used for this effort

Health and Human Services Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **October 26, 2021**
DEPARTMENT: **Lasata Campus**
DIRECTOR: **Amanda Kohal**
PREPARER: **Amanda Kohal**

Agenda Summary Lasata Campus Monthly Reports

ATTACHMENTS:

- September 2021 Financial Summary (PDF)
- LH September 2021(PDF)
- LX September 2021 (PDF)
- LCC September 2021 (PDF)

Ozaukee County Committee Report

Enterprise Fund Lasata Heights

For the Nine Months Ending Thursday, September 30, 2021

Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2021 YTD Actual	2021 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Public Charges for Services	$70,842	$671,844	$1,023,284	$351,440	65.66%
Other Revenue	$250	$1,789	$2,100	$311	85.19%
Total Revenues	**$71,092**	**$673,633**	**$1,025,384**	**$351,751**	**65.70%**
Expenditures					
Salaries	$16,396	$136,267	$233,850	$97,583	58.27%
Fringe Benefits	$6,045	$62,730	$75,066	$12,336	83.57%
Travel/Training	-	-	$1,000	$1,000	0.00%
Supplies	$2,494	$35,221	$72,850	$37,629	48.35%
Purchased Services	$9,962	$88,420	$161,084	$72,664	54.89%
Interdepartment Charges	$933	$9,315	$24,022	$14,707	38.78%
Depreciation	$18,375	$165,375	$223,000	$57,625	74.16%
Other Expenses	$3,177	$33,798	$37,636	$3,838	89.80%
Total Operating Expenditures	**$57,382**	**$531,126**	**$828,508**	**$297,382**	**64.11%**
Capital Outlay					
Equipment & Furniture	-	$4,889	-	($4,889)	0.00%
Buildings & Land	-	$61,494	$105,000	$43,506	58.57%
Contra	-	-	($105,000)	($105,000)	0.00%
Total Capital Outlay	**-**	**$66,383**	**-**	**($66,383)**	**0.00%**
Total Expenditures	**$57,382**	**$597,509**	**$828,508**	**$230,999**	**72.12%**
Net Increase (Decrease)	**$13,710**	**$76,124**	**$196,876**	**$120,752**	**38.67%**
Equity:					
Retained Earnings	-	($1,153,729)	-	$1,153,729	0.00%

Ozaukee County Committee Report

Enterprise Fund Lasata RCAC

For the Nine Months Ending Thursday, September 30, 2021

Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2021 YTD Actual	2021 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Public Charges for Services	$261,259	$2,340,980	$3,195,431	$854,451	73.26%
Other Revenue	$436	$1,813	$1,500	($313)	120.87%
Total Revenues	**$261,695**	**$2,342,793**	**$3,196,931**	**$854,138**	**73.28%**
Expenditures					
Salaries	$80,643	$729,460	$1,071,071	$341,611	68.11%
Fringe Benefits	$26,291	$269,131	$353,957	$84,826	76.03%
Travel/Training	-	-	$1,000	$1,000	0.00%
Supplies	$13,811	$104,564	$163,800	$59,236	63.84%
Purchased Services	$22,743	$179,496	$251,218	$71,722	71.45%
Interdepartment Charges	$3,827	$35,364	$95,864	$60,500	36.89%
Depreciation	$30,283	$272,550	$365,900	$93,350	74.49%
Debt Service	$82,063	$173,425	$173,425	-	100.00%
Other Expenses	$4,041	$57,380	$110,979	$53,599	51.70%
Total Operating Expenditures	**$263,702**	**$1,821,370**	**$2,587,214**	**$765,844**	**70.40%**
Capital Outlay					
Equipment & Furniture	-	-	$35,000	$35,000	0.00%
Buildings & Land	$3,050	$26,590	$20,000	($6,590)	132.95%
Contra	-	-	($55,000)	($55,000)	0.00%
Total Capital Outlay	**$3,050**	**$26,590**	**-**	**($26,590)**	**0.00%**
Total Expenditures	**$266,752**	**$1,847,960**	**$2,587,214**	**$739,254**	**71.43%**
Other Finance Uses	-	$583,716	$583,716	-	100.00%
Net Other Financing Sources/Uses	**-**	**$583,716**	**$583,716**	**-**	**100.00%**
Net Increase (Decrease)	**($5,057)**	**($88,883)**	**$26,001**	**$114,884**	**-341.84%**
Equity:					
Retained Earnings	-	($1,338,955)	-	$1,338,955	0.00%

Ozaukee County Committee Report

Enterprise Fund Lasata Care Center

For the Nine Months Ending Thursday, September 30, 2021

Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2021 YTD Actual	2021 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Public Charges for Services	$806,187	$7,462,096	$14,205,318	$6,743,222	52.53%
Other Revenue	$12,711	$1,208,483	$1,380,650	$172,167	87.53%
Total Revenues	**$818,898**	**$8,670,579**	**$15,585,968**	**$6,915,389**	**55.63%**
Expenditures					
Salaries	$540,113	$5,358,018	$7,995,525	$2,637,507	67.01%
Fringe Benefits	$183,533	$1,834,496	$2,677,447	$842,951	68.52%
Travel/Training	$150	$1,800	$10,000	$8,200	18.00%
Supplies	$55,390	$384,298	$665,550	$281,252	57.74%
Purchased Services	$161,875	$1,397,081	$2,023,550	$626,469	69.04%
Interdepartment Charges	$82,174	$364,975	$512,308	$147,333	71.24%
Depreciation	$69,000	$621,000	$828,000	$207,000	75.00%
Debt Service	$108,550	$224,075	$224,075	-	100.00%
Other Expenses	$50,457	$569,172	$1,174,728	$605,556	48.45%
Total Operating Expenditures	**$1,251,242**	**$10,754,915**	**$16,111,183**	**$5,356,268**	**66.75%**
Capital Outlay					
Equipment & Furniture	-	$68,964	$118,500	$49,536	58.20%
Buildings & Land	-	-	$20,000	$20,000	0.00%
Contra	-	-	($130,000)	($130,000)	0.00%
Total Capital Outlay	**-**	**$68,964**	**$8,500**	**($60,464)**	**811.34%**
Total Expenditures	**$1,251,242**	**$10,823,879**	**$16,119,683**	**$5,295,804**	**67.15%**
Other Finance (Sources)	-	($583,716)	($583,716)	-	100.00%
Other Finance Uses	-	$50,000	$50,000	-	100.00%
Net Other Financing Sources/Uses	**-**	**($533,716)**	**($533,716)**	**-**	**100.00%**
Net Increase (Decrease)	**($432,344)**	**($1,619,584)**	**$1**	**$1,619,585**	**-1619584 00.00%**
Equity:					
Retained Earnings	-	$1,706,397	-	($1,706,397)	0.00%

CommRpt2021 2021 Oversight Comm Recommended PnL Amended Bdgt 10/13/2021

Attachment: September 2021 Financial Summary (Lasata Campus Monthly Reports)

LASATA HEIGHTS MONTHLY REPORT
September 2021
Kristen Sonnenberg, Director of Senior Apartments

Census:

- September census – 46

  Breakdown of empty apartments:
  - 10 apartments are ready to be rented (`104,105, 202, 206, 211,212, 215, 305, 315, and 319), we are currently not renting any apartments to prepare for the remodeling of the 24 apartments
  - Apartments 211, 313, 318, 320 will be remodeled in 2021/22

Admissions/Discharges in September:

- There were no admissions in September
- There is one anticipated discharge for October 1- Tenant is moving to the Crossings
- There is one anticipated discharge for November 1- Tenant is moving to the Crossings

- **Misc:**
- Fully vaccinated Tenants continue to no longer need to wear masks in Heights Common areas. All visitors and Volunteers are still required to wear masks.
- Dining room seating remains with 4 Tenants at a table. We continue with offering carryout as an alternate to eating in the dining room.
- Dining room service on weekends continues with a limited number of 22 Tenants due to staffing.
- There was one tour in September- continues to be Tenants are looking for C & D sized unit and washers and dryers are a must. Inquiry calls have predominantly been for people looking for assisted living or subsidized housing.
- We continue to be limiting renting apartments to ensure we can accommodate our current Tenants during the upcoming remodeling.
- Beth Elger has been hired as the new Administrative Coordinator for the Heights, her first day is scheduled for 10/4/21.
- New campus Marketing Folder and Brochure were completed in September.

Lasata Crossings Monthly Report

September 2021

Submitted by: Patricia Fabian

- **Census:** At the end of September, the census is 54 with 52 in assisted living and 2 additional persons in assisted living. The group consists of 47 tenants paying privately, seven utilizing Family Care.
- **Admission/Discharges in August:**
    - Discharges:
        - There were 6 discharges in September; 5 related to increased care needs; 1 to a community where her husband now resides
        - 4 elected to remain at the Care Center; 1 moved to a CBRF
    - Admissions:
        - We admitted two tenants scheduled for 60 – 90 day respites (continued rehab needs) from the LCC
        - We have 2 admissions scheduled for the end of October – tenants currently reside at the Heights
        - We continue to receive regular inquiry calls and schedule tours
- **Waiting List:**
- There are 18 individuals on the waiting list for Family Care Studio apartments.
    - Five of these are current tenants at Crossings
    - One tenant is in a 1 bedroom waiting for a studio
- There are 18 individuals on our waiting list for 1 and 2 bedroom apartments; 10 of these are on the inactive list.
    - ***Wait List:*** *Application and $500 fee (refundable) on file*
    - ***Inactive List:*** *Name on list; application complete and refundable fee on file but they prefer we not contact them.*
    - ***Current residents and tenants on campus do not submit a waitlist fee.***
- **Highlights**
    - **Activities**: September highlights included a celebration for October Fest; a new type of exercise class – Taiji Fit; celebration of Assisted Living Week with a different them each day. The favorite was Wild West Day complete with Nerf gun target contests. We are also adding more shopping trips into the community.
    - **Visiting**: We are Open to visitors. We require all visitors to complete the screening form, must have a mask on to enter the facility/be in common areas. We request no more than two visitors in an apartment at any time, no children under the age of five. We have no limitations on visiting outside and regularly see the younger children and families using patio spaces to visit.

Lasata Care Center
September 2021 Monthly Report
Amanda Kohal

Average Daily Census

Payor Mix Days	Current Month Actual AVG	YTD actual AVG	Budget
Medicare/MC	14	15	25
Private	24	23	30
Medicaid	52	53	70
Total	90	91	125

Payor Mix	Current Month Actual	YTD actual	Budget
Medicare/MC	16%	16%	19%
Private	27%	26%	19%
Medicaid	58%	58%	58%

Organization and Operations Focus

- Census: ongoing evaluation of admissions and resources
- COVID management
- Infection control compliance and auditing

Discussion: Vaccine Mandate

- Preparing for vaccine mandate https://www.whitehouse.gov/covidplan/
- Final elements not yet released (10/18/21)
- Developing a policy to align with both the mandate and Title VII of the Civil Rights ACT of 1964.

Recruitment and Retention

Relevant articles;

Staffing Challenges in Long Term Care Facilities Continue to Threaten Resident Access to Care

Most Nursing Homes, Assisted Living Communities Face a Workforce Crisis

- Recruitment challenges include efforts on campus
  - Eliminating pre-employment drug testing requirement
  - Scheduling hiring event in November
  - Sponsoring print, electronic, job board and social media ads, trial geo fencing for 3 months
  - **Sign on and Retention Bonus Program; Action item**

Regulatory Updates

No regulatory activity in September 2021

Campus Projects and initiatives:

- Campus Master plan
- Grant project for Lasata Heights
- Staffing

Financial Overview

- Preparing for 2022 budget
- Anticipate expenses will exceed revenue in 2021

Health and Human Services Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **October 26, 2021**
DEPARTMENT: **Veterans Service**
DIRECTOR: **Kevin Johnson**
PREPARER: **Kevin Johnson**

Agenda Summary Veterans Services Report

ATTACHMENTS:

- Veterans Financials Sept 2021 (PDF)

Ozaukee County Committee Report

General Fund Veterans Services

For the Nine Months Ending Thursday, September 30, 2021
Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2021 YTD Actual	2021 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Intergovernmental Revenues	-	$13,000	$20,000	$7,000	65.00%
Public Charges for Services	$30	$450	$1,500	$1,050	30.00%
Interest Revenue	$1	$12	$50	$38	24.00%
Other Revenue	-	$1,331	-	($1,331)	0.00%
Total Revenues	**$31**	**$14,793**	**$21,550**	**$6,757**	**68.65%**
Expenditures					
Salaries	$10,336	$88,742	$120,845	$32,103	73.43%
Fringe Benefits	$3,512	$32,842	$37,238	$4,396	88.19%
Travel/Training	$141	$3,517	$15,800	$12,283	22.26%
Supplies	-	$1,023	$1,100	$77	93.00%
Purchased Services	$175	$1,550	$6,940	$5,390	22.33%
Interdepartment Charges	$558	$5,102	$8,011	$2,909	63.69%
Grants	-	$1,370	$5,000	$3,630	27.40%
Other Expenses	-	$6,586	$7,500	$914	87.81%
Total Operating Expenditures	**$14,722**	**$140,732**	**$202,434**	**$61,702**	**69.52%**
Capital Outlay					
Total Expenditures	**$14,722**	**$140,732**	**$202,434**	**$61,702**	**69.52%**
Net Increase (Decrease)	**($14,691)**	**($125,939)**	**($180,884)**	**($54,945)**	**69.62%**

Equity:

Health and Human Services Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **October 26, 2021**
DEPARTMENT: **Public Health**
DIRECTOR: **Kim Buechler**
PREPARER: **Julie Winkelhorst**

Agenda Summary Public Health Financial Report

ATTACHMENTS:

- PH Financials Sept. 2021 (PDF)

Ozaukee County Committee Report

Special Revenue Fund Public Health

For the Nine Months Ending Thursday, September 30, 2021
Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2021 YTD Actual	2021 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	$43,392	$390,530	$520,707	$130,177	75.00%
Intergovernmental Revenues	$143,009	$557,490	$3,665,275	$3,107,785	15.21%
Public Charges for Services	$430	$10,815	$78,000	$67,185	13.87%
Intergovernmental Charges	-	$429,149	$847,180	$418,031	50.66%
Interdepartmental Charges	$1,667	$15,000	$17,070	$2,070	87.87%
Licenses & Permits	$24,004	$386,467	$373,525	($12,942)	103.46%
Other Revenue	$12,300	$13,561	$125,000	$111,439	10.85%
Total Revenues	**$224,802**	**$1,803,012**	**$5,626,757**	**$3,823,745**	**32.04%**
Expenditures					
Salaries	$153,235	$1,636,538	$2,005,525	$368,987	81.60%
Fringe Benefits	$50,807	$512,354	$625,032	$112,678	81.97%
Travel/Training	$4,398	$17,371	$58,832	$41,461	29.53%
Supplies	$3,596	$30,080	$102,063	$71,983	29.47%
Purchased Services	$2,307	$53,474	$155,953	$102,479	34.29%
Interdepartment Charges	$570	$3,971	$7,400	$3,429	53.66%
Other Expenses	$7,123	$186,701	$2,671,947	$2,485,246	6.99%
Total Operating Expenditures	**$222,036**	**$2,440,489**	**$5,626,752**	**$3,186,263**	**43.37%**
Capital Outlay					
Total Expenditures	**$222,036**	**$2,440,489**	**$5,626,752**	**$3,186,263**	**43.37%**
Net Increase (Decrease)	**$2,766**	**($637,477)**	**$5**	**$637,482**	**-1274954 0.00%**
Equity:					
Governmental Fund Balance	-	($1,684,610)	-	$1,684,610	0.00%

ORDINANCE NO. (ID # 8323)

HUMAN SERVICES DEPARTMENT USER FEE SCHEDULE

An Ordinance amending Section 2.51 of the Ozaukee County Code of Ordinances pertaining to Human Services Fees.

The County Board of Supervisors of the County of Ozaukee does ordain that Section 2.51 of the Ozaukee County Code of Ordinances be amended as follows:

2.51 HUMAN SERVICES FEES

(1) User Fees for the Ozaukee County Human Services Department are established per this policy and managed by the Divisions, as detailed in this policy.

(2) The policy identifies ~~Ozaukee County~~ the Human Services Department's usual and customary rates by program that are billable to either consumers and/or insurance plans.

(3) Behavioral Health Division User Fees:

(c) Psychiatric Follow up: ~~$160~~ $175

(d) ~~APNP (~~Advanced Practice Nurse Prescriber~~)~~ (APNP) Diagnostic Assessment (60 mins): $180

(e) ~~APNP (~~Advanced Practice Nurse Prescriber~~)~~ (APNP) Diagnostic Assessment (30 mins): $95

(f) ~~APNP (~~Advanced Practice Nurse Prescriber~~)~~ (APNP) Diagnostic Assessment Follow up: Up to ~~$130~~ $155

~~(8) CLTS/CCOP Parental Payment Liability:~~

~~(a) Parental Cost Share/Payment Liability is determined following the development of the ISP (Individual Service Plan) in accordance with DHS Chapter 1.~~

~~(b) The payment liability considers size of family, determines daily cost of services, family adjusted gross income, and current federal poverty guidelines.~~

~~(c) Families with an adjusted gross at or above 330% of the Federal Poverty Guideline (FPG) will have a cost share determined at program admission, at the annual re-determination and when there is a significant change in services on the ISP.~~

~~(9) Birth to 3 Program:~~

~~(a) Families may be required to share the cost of their child's Birth to 3 services.~~

~~(b) The Birth to 3 Program will calculate a family's cost share based on information provided by the family.~~

~~(c) Family income will not determine a child's eligibility for the Birth to 3 Program.~~

~~(d) The cost share is applied to the cost of the entire plan and no individual services. Evaluation, assessment, Individual Family Service Plan development and service coordination are not included in the cost share determined at program admission and at the annual IFSP update.~~

(~~10~~8) Children and Families Division User Fees:

(d) Children and Families Division User Fees

~~1. Respite: $50.00/day~~

~~a. Families may request a monthly payment plan for Respite service by completing the Ozaukee County Monthly Payment Plan Determination Form.~~

~~b. Designated billing staff shall determine a monthly payment obligation.~~

~~2. Custody/Periods of Physical Placement Studies: $50.99/hour~~

~~3. Court Appearance Hourly Rate: $16.00/day~~

~~4~~1. Court Ordered Youth Justice Monthly Supervision Fee: $75.00/month

(~~11~~9) Family Court: Based on the authority granted in WI Statutes, Section 814.615(2), Ozaukee County may charge a fee to conduct a ~~Family Court Custody study~~ legal custody and physical placement study. Ozaukee County Ordinance 2.49 assigns responsibility for setting fees for legal custody and physical placement studies to the director of family court services. The fee schedule is on file and available at the Ozaukee County Clerk of Court's office.

(10) Secure Detention Placements:

(a) When youth are placed under Chapter 48 or 948 in a secure detention facility, placements are provided by a number of regional private and county systems who set their daily rates.

(b) Ozaukee County assumes responsibility for billing and client collections.

(c) When placement in a secure detention facility is determined necessary, Ozaukee County will bill the parent or guardian the provider's daily rate. When a payment plan is requested, child protection services and/or youth justice staff will collect the required documentation so that Ozaukee County fiscal staff can determine a client's monthly payment plan.

(d) Fiscal staff will use the Ozaukee County *Monthly Payment Plan Determination Form* to determine a monthly payment obligation by the client.

(~~12~~11) ~~Juvenile~~ Youth Justice Supervision:

(12) Birth to 3 Program:

(a) Parents may be required to share the cost of their child's Birth to 3 services.

(b) The Birth to 3 Program will calculate a parent's cost share based on information provided by the parent.

(c) Income will not determine a child's eligibility for the Birth to 3 Program.

(d) The cost share is applied to the cost of the entire plan and not individual services. Evaluation, assessment, Individual Family Service Plan development and service coordination are not included in the cost share determined at program admission and at the annual IFSP update.

(13) CLTS/CCOP Parental Payment Liability:

(a) Parental Cost Share/Payment Liability is determined following the development of the ISP (Individual Service Plan) in accordance with DHS Chapter 1.

(b) The payment liability considers size of family, determines daily cost of services, family adjusted gross income, and current federal poverty guidelines.

(c) Families with an adjusted gross at or above 330% of the Federal Poverty Guideline (FPG) will have a cost share determined at program admission, at the annual re-determination and when there is a significant change in services on the ISP.

(~~13~~14)The fees for services provided by the Ozaukee County Department of Human Services are approved annually by the Ozaukee County Board of Supervisors in compliance with the requirement in DHS 1.03(2) of the Wisconsin Administrative Code.

This Ordinance shall take effect upon enactment and publication.

Dated at Port Washington, Wisconsin, this 3rd day of November 2021.

SUMMARY: Amending Section 2.51 of the Ozaukee County Code of Ordinances pertaining to Human Services Fees.

VOTE REQUIRED: Majority

HEALTH & HUMAN SERVICES COMMITTEE

Health and Human Services Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **October 26, 2021**
DEPARTMENT: **Human Services**
DIRECTOR: **Liza Drake**
PREPARER: **Julie Winkelhorst**

Agenda Summary Human Services Department User Fee Schedule

BACKGROUND INFORMATION: The Department of Human Services fee schedule requires approval by the County Board. *"Fees for services provided by the county department under s. 51.42 Stats., shall be established and approved annually by a county board of supervisors."* Attached is the proposed 2022 fee listing. User fees for the Human Services Department include the following:

- Usual and customary charges billed to insurance (Medicaid, Medicare, Private Insurance) from services provided out of the Outpatient Clinic in the Behavioral Health Division.
- Room and Board Payments for clients utilizing Mental Health and AODA Residential services
- Assessment and safety plan development provided under the Intoxicated Driver Program
- Parental fees related to services and costs for residential care, Family Court, and for Court-ordered Supervision and Secure Detention of Juvenile Offenders
- Parental fees related to the Birth to Three and Children's Long Term Services Programs

User Fees for the Human Services Department are established and managed by Division, as they are different depending on the service.

FISCAL IMPACT: The collection of User Fees are incorporated in the 2022 budget.

FUNDING SOURCE: Individuals/families are responsible for the fees outlined in the document.

RECOMMENDED MOTION: The Human Services Department respectfully requests approval of the ordinance establishing the fee schedule.

ATTACHMENTS:

- OzaukeeCounty HSD2022 Proposed User Fees_2022 Budget _Final (PDF)

To: **Human Services Committee**

From: **Liza Drake, Human Services Department Director**

Date: **September, 2021**

Subject: **Proposed 2022 Human Services Department User Fees**

User fees for the Human Services Department include the following:

- Usual and customary charges billed to insurance (Medicaid, Medicare, Private Insurance) from services provided in the Outpatient Clinic
- Payment for Room and Board for clients utilizing Mental Health and AODA Residential services, and for clients receiving Inpatient services
- Assessment and safety plan development provided under the Intoxicated Driver Program
- Parental fees related to services and costs for Family Court, Court-ordered Supervision and Secure Detention of Juvenile Offenders
- Parental fees related to the Birth to Three and Children's Long Term Services Programs

User Fees for the Human Services Department are established and managed by Division, as they are different depending on the service.

Behavioral Health Division User Fees

The following table identifies Ozaukee County Human Services Department's usual and customary rates by program that are billable to either consumers and/or insurance plans. For clients who are uninsured, have no other funding source, and who present the required documentation, Ozaukee County staff will set a rate depending on the service. Designated billing staff meet with clients, work with them to support client understanding of their financial responsibility and cost share, and set a rate for services.

Outpatient Clinic Services	**2021**	**2022**
Psychiatric Diagnostic Assessment (60 mins)	$250	$250
Psychiatric Diagnostic Assessment (30 mins)	$125	$125
Psychiatric Follow up	Up to $160	Up to $175
APNP (Advanced Practice Nurse Prescriber) Diagnostic Assessment (60 mins)	$180	$180
APNP (Advanced Practice Nurse Prescriber) Diagnostic Assessment (30 mins)	$95	$95
APNP (Advanced Practice Nurse Prescriber) Diagnostic Assessment Follow up	Up to $130	Up to $155
Clinical Social Worker/LPC/CSAC Diagnostic Assessment (60 mins)	$125	$125
Clinical Social Worker/LPC/CSAC Individual Therapy (16-37 mins)	$60	$60
Clinical Social Worker/LPC/CSAC Individual Therapy (38-52 mins)	$80	$80
Clinical Social Worker/LPC/CSAC Individual Therapy (53+ mins)	$110	$110
Clinical Social Worker/LPC/CSAC Family Therapy	$100	$100
Clinical Social Worker/LPC/CSAC Group Therapy per session	$40	$40
On Site Urinalysis	$25	$25
Medication Injection	$25	$25

Intoxicated Driver Program (IDP):
All clients referred for assessments and safety plan development are assessed and must pay a standard one-time fee. This standard fee is non-negotiable and clients will not successfully complete the program unless payment is received in full. Clients will also be assessed fees for the services listed in the table below.

Intoxicated Driver Program (IDP)	**2021**	**2022**
Ozaukee County IDP Assessment (one-time fee)	$255	$255
No Call/No Show	$125	$125
Intoxicated at Scheduled Assessment - Must reschedule	$125	$125
Cancellation less than 72 hour notice of scheduled appointment	$75	$75
Amendment/Extension to Driver Safety Plan	$75	$75
Reinstatement of Driver Safety Plan	$100	$100
Victim Impact Panel	$10	$10
Victim Impact Panel No Call/No Show Fee	$25	$25

Behavioral Health Contracted Services: including Outpatient and Residential Services:
Ozaukee County's contracted providers set their daily rates, which are comprised of a Room and Board rate and a Treatment rate. Program costs related to Room and Board: food, housing, utilities, etc., are the responsibility of clients. Clients are required to utilize any and all personal financial means to pay the cost of Room and Board. If a client is unable to meet the cost of Room and Board at 100%, Ozaukee County, depending upon the service provided, and in accordance with DHS Chapter 1, will use the Ozaukee County *Monthly Payment Plan Determination Form or the Ozaukee County Cost of Care Worksheet* to determine a monthly payment obligation by the client.

Inpatient Hospital Services Daily Rates:
Inpatient Services are provided by a number of regional private, county, and state hospital systems, who assume responsibility for billing client insurance and client collections. Ozaukee County is mandated to assume the role of "funder of last resort" when clients are emergency detained under DHS Chapter 51 and placed in Hospital Inpatient Units or one of the State Institutions. When placement to an Inpatient Unit is determined, crisis staff will collect the required documentation so that Ozaukee County Fiscal staff can determine a client's a monthly payment plan in accordance with in accordance with DHS Chapter 1. Fiscal staff will use the Ozaukee County *Monthly Payment Plan Determination Form* to determine a monthly payment obligation by the client.

Children and Families Division User Fees
The following table identifies Ozaukee County Human Services Department's usual and customary rates by program that are billable to consumers. For clients who present the required documentation, Ozaukee County staff may set an adjusted rate depending on the service. Designated billing staff meet with clients, work with them to support client understanding of their financial responsibility and cost share, and set a rate for services.

Children and Families Division User Fees	**2021**	**2022**
Court Ordered Youth Justice Monthly Supervision Fee	$75.00/month	$75.00/month

Family Court:
Based on the authority granted in WI Statutes, Section 814.615(2), Ozaukee County may charge a fee to conduct a Family Court Custody study. Ozaukee County's ordinance 2.49 directs the Director of Family Court Services to set the rate for this study.

Secure Detention Placements:
When youth are placed under Chapter 48 or 948 in a secure detention facility, placements are provided by a number of regional private and county systems who set their daily rates. Ozaukee County assumes responsibility for billing and client collections. When placement in a secure detention facility is determined necessary, Ozaukee County will bill the parent or guardian the provider's daily rate. When a payment plan is requested, child protection services and/or youth justice staff will collect the required documentation so that Ozaukee County fiscal staff can determine a client's monthly payment plan. Fiscal staff will use the Ozaukee County *Monthly Payment Plan Determination Form* to determine a monthly payment obligation by the client.

Youth Justice Supervision:
Based on the authority granted in WI Statutes, Sections 938.275 (1)(b) and 938.36(2), Human Services may establish a fee for supervision services for youth adjudicated Delinquent or for Youth found to be In Need of Protection or Services. The Ozaukee County Juvenile Justice program assesses a $75.00 per month supervision fee for all youth and families in the program.

Birth to 3 Program:
Families may be required to share the cost of their child's Birth to 3 services. The Birth to 3 Program will calculate a family's cost share based on information provided by the family. Family income will not determine a child's eligibility for the Birth to 3 Program. The cost share is applied to the cost of the entire plan and no individual services. Evaluation, assessment, Individual Family Service Plan development and service coordination are not included in the cost share. Determined at program admission and at the annual IFSP update.

CLTS/CCOP Parental Payment Liability:
Parental Cost Share/Payment Liability is determined following the development of the ISP (Individual Service Plan) in accordance with DHS Chapter 1. The payment liability considers size of family, determines daily cost of services, family adjusted gross income, and current federal poverty guidelines. Families with an adjusted gross at or above 330% of the Federal Poverty Guideline (FPG) will have a cost share. Determined at program admission, at the annual re-determination and when there is a significant change in services on the ISP.

Health and Human Services Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **October 26, 2021**
DEPARTMENT: **Human Services**
DIRECTOR: **Liza Drake**
PREPARER: **Brad Mueller**

Agenda Summary HS/Aging/ADRC Financial Report

ATTACHMENTS:

- HSAgingADRCCommRptSept21 (PDF)

Ozaukee County Committee Report

Human Services with ADRC and Aging Service

For the Nine Months Ending Thursday, September 30, 2021

Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2021 YTD Actual	2021 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	$364,875	$3,283,871	$4,378,495	$1,094,624	75.00%
Intergovernmental Revenues	$1,414,165	$6,036,936	$10,070,616	$4,033,680	59.95%
Public Charges for Services	$191,330	$1,638,759	$2,554,052	$915,293	64.16%
Intergovernmental Charges	-	-	$3,000	$3,000	0.00%
Interdepartmental Charges	-	$9,546	$9,546	-	100.00%
Other Revenue	$8,495	$55,580	$26,426	($29,154)	210.32%
Total Revenues	**$1,978,865**	**$11,024,692**	**$17,042,135**	**$6,017,443**	**64.69%**
Expenditures					
Salaries	$462,926	$4,268,363	$6,443,255	$2,174,892	66.25%
Fringe Benefits	$174,317	$1,743,089	$2,471,269	$728,180	70.53%
Travel/Training	$7,679	$67,873	$188,850	$120,977	35.94%
Supplies	$7,278	$86,579	$132,975	$46,396	65.11%
Purchased Services	$352,991	$3,412,249	$6,546,662	$3,134,413	52.12%
Interdepartment Charges	$33,199	$298,951	$455,965	$157,014	65.56%
Grants	$10,414	$90,170	$80,736	($9,434)	111.68%
Other Expenses	$89,290	$757,288	$722,424	($34,864)	104.83%
Total Operating Expenditures	**$1,138,094**	**$10,724,562**	**$17,042,136**	**$6,317,574**	**62.93%**
Capital Outlay					
Total Expenditures	**$1,138,094**	**$10,724,562**	**$17,042,136**	**$6,317,574**	**62.93%**
Net Increase (Decrease)	**$840,771**	**$300,130**	**($1)**	**($300,131)**	**-3001300 0.00%**
Equity:					
Governmental Fund Balance	-	($1,568,510)	-	$1,568,510	0.00%