



AGENDA
HEALTH AND HUMAN SERVICES COMMITTEE
HUMAN SERVICES BOARD
REGULAR MEETING
TUESDAY, JANUARY 25, 2022 – 8:00 AM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074
HUMAN SERVICES BOARD PUBLIC HEARING – 8:00 AM

The public can access the meeting by viewing the live stream at the link which will be opened five minutes before the call to order:

[Health & Human Services Committee / Human Services Board Live Stream](#)

The public can submit comments here: [Public Comment Form](#)
[Public Comment Policy & Instructions for Submitting Public Comments Online](#)

1. CALL TO ORDER

Roll Call

2. PROPER NOTICE

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

4. APPROVAL OF MINUTES

- a. December 14, 2021

HUMAN SERVICES BOARD

5. PUBLIC HEARING

The Human Services Board of Ozaukee County will conduct a public hearing regarding its proposed application for Community Development Block Grant – Coronavirus Program (CDBG-CV) funds.

- a. Identification of total potential funds
- b. Eligible CDBG activities
- c. Presentation of identified community development needs
- d. Identification of any community development needs by public
- e. Presentation of activities proposed for CDBG application, including potential residential displacement.
- f. Citizen input regarding proposed and other CDBG activities

6. ACTION ITEM

- a. Resolution: Submission and Acceptance of Community Development Block Grant Coronavirus Program (CDBG-CV) - Advocates Expansion

HEALTH & HUMAN SERVICES COMMITTEE

7. LASATA CAMPUS

a. Discussion Items:

- 1. Vaccine Mandate
- 2. 2021 Preliminary Financials

b. Management/Financial/Informational Reports

- 1. Lasata Campus Monthly Reports

8. VETERANS SERVICES OFFICE

a. Management/Financial/Informational Reports

1. Veterans Services Report

9. PUBLIC HEALTH*a. Management/Financial/ Informational Reports*

1. Public Health Report

10. HUMAN SERVICES*a. Management/Financial/Informational Reports*

1. HS/Aging/ADRC Financial Reports

11. NEXT MEETING DATE

February 22, 2022

12. ADJOURNMENT

A quorum of members of committees or the full County Board of Ozaukee County may be in attendance at this meeting for purposes related to committee or board duties, however, no formal action will be taken by these committees or the board at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the County Clerk's Office at 262-284-8110, twenty-four (24) hours in advance of the meeting.

Health and Human Services Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	January 25, 2022
DEPARTMENT:	County Clerk
DIRECTOR:	Julie Winkelhorst
PREPARER:	Julie Winkelhorst

Agenda Summary December 14, 2021

[<https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/ 12142021-3005>](https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/12142021-3005)

Health and Human Services Committee

AGENDA INFORMATION SHEET

AGENDA DATE: January 25, 2022
DEPARTMENT: Administrator
DIRECTOR: Jason Dzwinel
PREPARER: Jason Wittek

Agenda Summary Public Hearing Notice

ATTACHMENTS:

- Human Services Board_Public_Hearing_Notice_1-25-2022 (PDF)

PUBLIC HEARING NOTICE

Ozaukee County
Administration Center – Auditorium
121 W Main St, Port Washington, WI 53074
January 25th, 2022
8:00 AM

The Human Services Board of Ozaukee County will conduct a public hearing regarding its proposed application for Community Development Block Grant – Coronavirus Program (CDBG-CV) funds. The public is invited to attend to learn about the CDBG program, to help identify additional community development needs, and to comment on the activities proposed to be included in the CDBG application.

The agenda for the public hearing is:

1. Identification of total potential funds
2. Eligible CDBG activities
3. Presentation of identified community development needs
4. Identification of any community development needs by public
5. Presentation of activities proposed for CDBG application, including potential residential displacement.
6. Citizen input regarding proposed and other CDBG activities

Residents of Ozaukee County are encouraged to attend, especially residents with low to moderate incomes.

The meeting room is handicapped accessible.

Persons needing additional accommodations should contact The County Clerk's Office via telephone at (262) 284-8110, or via email: jwinkelhorst@co.ozaukee.wi.us.

RESOLUTION NO. (ID # 8474)

SUBMISSION AND ACCEPTANCE OF COMMUNITY DEVELOPMENT BLOCK GRANT
CORONAVIRUS PROGRAM (CDBG-CV) - ADVOCATES EXPANSION

WHEREAS, Federal monies are available under the community Development Block Grant (CDBG-CV) Coronavirus program, administered by the Wisconsin Department of Administration (DOA) Division of Energy, Housing and Community Resources (DEHCR) for the purpose of the provision or improvement of public facilities (CDBG-CV); and

WHEREAS, a public hearing and due consideration by the Human Services Board was held on January 25th and that, upon their recommendation, an application be submitted to DOA for the following project: Domestic Shelter Expansion; and

WHEREAS, it is necessary for the Ozaukee County Board of Supervisors to approve the preparation and filing of an application for Ozaukee County to receive funds from this program; and

WHEREAS, the Ozaukee County Board of Supervisors has reviewed the need for the proposed projects and the benefits to be gained there from.

NOW, THEREFORE, BE IT RESOLVED, the Ozaukee County Board of Supervisors does hereby approve and authorize the preparation and filing of an application for the above named projects, that the County Board Chairperson is hereby authorized to sign all necessary documents on behalf of Ozaukee County to accept the grant funds; and

FURTHER RESOLVED, that authority is granted to the Human Services Board to take the necessary steps to prepare and file the application for funds under this program in accordance with this resolution.

Dated at Port Washington, Wisconsin, this 2nd day of February 2022.

SUMMARY: Authorizing the submission and acceptance of a Community Development Block Grant - Coronavirus (CDBG-CV) for Domestic Shelter Expansion.

VOTE REQUIRED: Majority

HEALTH & HUMAN SERVICES BOARD

Health and Human Services Committee

AGENDA INFORMATION SHEET

AGENDA DATE:	January 25, 2022
DEPARTMENT:	Administrator
DIRECTOR:	Jason Dzwinel
PREPARER:	Jason Wittek

Agenda Summary Submission and Acceptance of Community Development Block Grant Coronavirus Program (CDBG-CV) - Advocates Expansion

BACKGROUND INFORMATION: The State of Wisconsin DOA CDBG-Coronavirus program released an additional \$16 Million in grant funds statewide to prevent, and prepare for, and respond to the Coronavirus in September. Shortly after, Barb Fischer, the Executive Director of Advocates of Ozaukee approached the County on partnering on a grant submittal to expand their domestic shelter. Subsequently, the Advocates initiated a pre-application phone call with DEHCR, Advocates, and the County to discuss the viability of the program. That discussion was positive, and the State has earmarked a portion of funds pending our submittal of the application. Initial quotes indicate the addition would cost approximately, \$900,000. Final costs would not be known until bids would be received, especially in this inflationary environment.

ANALYSIS: The Community Development Block Grant for Coronavirus (CDBG-CV) proposed project for the expanded shelter at Advocates of Ozaukee was reviewed by the HHS Board in December. The current 2,800 sf shelter has been proven inadequate during the coronavirus pandemic, as more space has been required to house clients following COVID protocols. These space constraints required a 50% reduction in capacity at a time, when more shelter services were needed. The proposed expansion is for a 1,350 square foot expansion, that requires the demolition of a main floor bathroom to create a hallway to the addition that will include an ADA bathroom, bedroom, laundry room and family/children's center. This space will provide the room needed to continue to accommodate the maximum number of victim households during Covid and other types of health emergencies

Currently, the State of Wisconsin DOA, has indicated that \$1,000,000 has been set aside for this project pending the submittal of the application. There are no matching fund requirements.

The funds requested will support estimated costs of:

1. Building Shelter Addition/Improvements: \$559,000
2. Architectural/engineering: \$72,000
3. Electrical/Sprinklers: \$168,000
4. Furnishing/Fixtures: \$24,000

5. Increased Staffing: \$56,000

TOTAL CDBG-CV PROJECT BUDGET: \$ 879,000

Similar to the grant partnership with Family Promise, a Subrecipient Agreement would be put in place outlining the Grantee to Subrecipient relationship.

FISCAL IMPACT:

Balance Current Year: \$879,000

FUNDING SOURCE:

County Levy: Non-County Levy: \$879,000 Indicate source: CDBG-CV

RECOMMENDED MOTION: Approve the Submittal/Acceptance of the CDBG-CV Application.

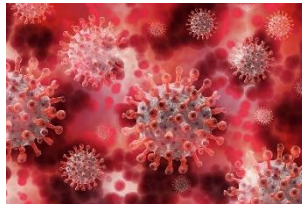
ATTACHMENTS:

- CDBG-CV Application 12-3 condensed_revised 1-18-22 (PDF)
- New drawing for expansion (PDF)

STATE OF WISCONSIN
Department of Administration



**Community Development Block Grant –
Coronavirus (CDBG CV)**



Grant Application Round 2

9/1/2021



CDBG CV PROGRAM CONTACT INFORMATION

Questions regarding the program or application can be directed to the email address provided below.

Do not mail applications. Applications will only be accepted via email to the address below.

Applications will be accepted on a first come first served basis until the funding is gone. A pre-application call is REQUIRED prior to application submission to discuss project eligibility.

Telephone: Mark Staff, Section Chief
Bureau of Community Development
(608) 635-6058

Email: CDBGCV@wisconsin.gov

PLEASE NOTE:

CDBG CV Grant Application materials can be downloaded from the Bureau of Community Development section on the Division of Energy, Housing and Community Resources website at: https://doa.wi.gov/Pages/LocalGovtsGrants/CDBG_Coronavirus.aspx. Please **download the electronic document(s) prior to application submission** to ensure that you are referencing the most up-to-date version of the application as periodic revisions may have been made since this copy was printed.

**Wisconsin Department of Administration
Division of Energy, Housing and Community Resources**

**Community Development Block Grant
Coronavirus (CDBG CV)
Grant Application**

PART 1 - GRANT REQUEST		
Grant Request Amount: \$ 879,000	Other Funding, if applicable: \$	Total Project Cost: \$ 879,000
Project Scope: ☒ Community-Wide ☐ Neighborhood, District, or Site-Specific		
Project Title: Advocates Shelter Expansion		
Brief Project Description: Ozaukee County in partnership with Advocates of Ozaukee is seeking funding to build 1,200 sq. addition to the only shelter for domestic, sexual violence and human trafficking victims in the county. The addition will alleviate many issues that complicated service provision during the Covid quarantine such as overcrowding and access to laundry and play areas. With the expansion, Advocates be in a position to shelter more people safely throughout the rest of this pandemic and for any future health emergencies.		
If Project receives CDBG funding: Project Begin Date (MM/YY): 02 / 22 Project Completion Date (MM/YY): 09 / 22		

PART 2 - APPLICANT INFORMATION			
APPLICANT (Unit of General Local Government [Ozaukee County: ☒])			Population: 89,221
UGLG Type: ☐ City ☐ Village ☐ Town ☒ County	County: Ozaukee		
Senate District #: 8. 20	Assembly District #: 23,24,60		
Joint Application? ☒ No ☐ Yes (If yes, list other unit[s] of government):			
Chief Elected Official (CEO): Lee Schlenvogt			Title: Board Chair
Clerk: Julie Winkelhorst			Title: County Clerk
Municipal Administrator: Jason Dzwinel			Title: County Administrator
Treasurer/Finance Director: Joshua Morrison			Title: Treasurer
UGLG Street Address: 121 West Main Street			
UGLG Mailing Address if different than above: PO Box 994			
City: Port Washington	Zip: 53074	DUNS #: 071159479	
UGLG Phone: (262) 284 - 9411	UGLG Fax: () -	FEIN: 39-6005726	
UGLG E-Mail: jwittek@co.ozaukee.wi.us		jwinkelhorst@co.ozaukee.wi.us	
Chief Elected Official's Signature:			Date:
Application Contact			
Name: Jason Wittek		Title: Policy and Budget Analyst	
Firm/Company/Entity: Ozaukee County			

Mailing Address: PO Box 994		
City: Port Washington	State: WI	Zip: 53074
Phone: (262) 284 - 8324	Fax: ()	E-Mail: jwittek@co.ozaukee.wi.us

PART 3 - INITIAL ELIGIBILITY

Provide or acknowledge the following to demonstrate initial application eligibility. *Contact the Bureau of Community Development if any answer in this section is "No":*

Yes No

- ☒ ☐ 1. The Unit of General Local Government (UGLG) certifies that it is a non-entitlement community that does not receive CDBG funds directly from the Department of Housing and Urban Development (HUD).
- ☒ ☐ 2. UGLG's adopted *Citizen Participation Plan* is attached.
- ☒ ☐ 3. Documentation of the first public hearing notice, verifying that the notice was published in accordance with the UGLG's *Citizen Participation Plan* in effect on the date of the first notice; and adequate advance notice was given for the public hearing [which must be at least 2 weeks (14 days) notice or the equivalent of a Class 2 Notice] in accordance with the UGLG's *Citizen Participation Plan* in effect on the date of the first notice is attached.
- ☒ ☐ 4. *Citizen Participation Public Hearing Certification* is attached.
- ☒ ☐ 5. Public Hearing Meeting Minutes [with attendees listed in the Minutes or on separate sign-in sheet(s) provided] are attached.
- ☒ ☐ 6. *Authorizing Resolution to Submit CDBG Application* is attached.
- ☒ ☐ 7. *Statement of Assurances* is attached.
- ☒ ☐ 8. *Lobbying Certification* is attached.
- ☒ ☐ 9. *Potential Fair Housing Actions* checklist is attached.
- ☒ ☐ 10. The UGLG acknowledges that if the project is funded, the UGLG will be required to complete the environmental review process **before** the UGLG can receive grant funds.
- ☒ ☐ 11. The UGLG acknowledges that if this project is funded, Professional Services for Grant Administration will be properly procured in compliance with Federal, State, and local requirements.
- ☒ ☐ 12. The UGLG understands that the contract for professional services is between the UGLG and the professional services provider; the State is **not** responsible or a part of that relationship.
- ☒ ☐ 13. The UGLG acknowledges responsibility for ensuring that CDBG contract requirements are met. The fees paid for grant application preparation and grant administration may be published on DEHCR's web page.
- ☒ ☐ 14. The UGLG certifies it is not debarred from receiving federal grant funds.
- ☒ ☐ 15. The UGLG understands that incomplete applications may be denied before review and denial of incomplete applications **cannot** be appealed.

By initialing, the Chief Elected Official (CEO) certifies that the eligibility information noted above is complete and accurate.

Contact the Bureau of Community Development if any answer in this section is "No."

PART 4 - CDBG NATIONAL OBJECTIVE AND PROJECT BENEFICIARIES

1. Will the proposed project benefit the entire community? ☒ Yes ☐ No
 - How many total individuals will benefit from the project? 420 annually
 - Of those who will benefit, how many individuals meet the qualification of LMI? 95%

2. Which CDBG National Objective does your proposed project meet and which method(s) was/were used to demonstrate National Objective compliance? (Answer using the checkboxes below.)
 - ☒ Benefit to Low- and Moderate-Income Persons
 - ☐ Area Benefit using HUD Local Government LMI Summary Data
(only for projects having community-wide benefit or having primary benefit to multiple entire communities)
 - ☐ Area Benefit using HUD Census Block LMI Summary Data
(only for projects with a service area that is coterminous with one or more census blocks)
 - ☐ Area Benefit using Income Survey Data
(for projects for which an income survey was conducted to determine the LMI percentage of the service area)
 - ☐ Area Benefit using combination of HUD LMI Summary Data and Income Survey Data
(for projects for which the LMI percentage calculation for the total service area was made by using the aggregate totals for the population and number of LMI persons from a combination of HUD LMISD for part of the service area and income survey data for the rest of the service area)
 - ☒ Limited Clientele - HUD presumed group: battered spouses
Provide the justification for Limited Clientele (LMC) on the next page.
 - ☐ Retention or Creation of Permanent Jobs
(at least 51% of the jobs retained or created must be held by LMI persons)
 - ☐ Microenterprise Assistance
(a person developing a microenterprise; or a commercial enterprise that has five or fewer employees, one or more of whom owns the enterprise)
 - ☐ Housing Assistance
(rental or mortgage assistance; transitional housing)
 - ☐ Urgent Local Need (ULN)

HUD's regulation found at 24 CFR 570.483 (d) and policy guidance in meeting a National Objective states that to qualify under the Urgent Local Need Objective the project activity must alleviate conditions that meet **all** of the following criteria:

 1. Pose a serious and immediate threat to the health or welfare of the community; **and**
 2. Are of recent origin or which recently became urgent, meaning that the conditions developed or became critical within 18 months preceding the certification; **and**
 3. The local government is unable to finance the activity on its own, and other sources of funding are not available to carry out the activity.

Please note: Additionally, HUD's guide to "*Meeting a National Objective*" states planning grants are not allowed under the Urgent Local Need objective and activities designated solely to *prevent* a threat will not qualify. Provide justification below.

Provide the justification for Urgent Local Need (ULN) on the next page.

For Limited Clientele, briefly explain how the project:

1. Exclusively benefits persons in one or more Limited Clientele groups that are generally presumed by HUD to be principally Low- and Moderate-Income (LMI) persons (refer to page 3-14 at https://www.hud.gov/sites/documents/DOC_17134.PDF for the list of the Limited Clientele groups); or
2. Supports an activity that requires information on family size and income so that it is evident that at least 51.0% of the clientele are persons whose family income does not exceed the LMI limit; or
3. Supports an activity of such a nature and in such a location that it may reasonably be concluded that the activity's clientele will primarily be LMI persons; or
4. Will remove material or architectural barriers to mobility or accessibility of elderly persons or of adults meeting the Bureau of Census' Current Population Reports definition of "severely disabled" for an existing public facility.

(Limit the narrative to this page with not less than 11-point font.)

(The Domestic Abuse Shelter meets the criteria for the Limited Clientele groups as outlined by HUD, as it exclusively benefits a generally presumed by HUD group to be principally low-and moderate income persons; which are battered spouses in need of a domestic abuse shelter.)

For Urgent Local Need (ULN), briefly explain how the activity will alleviate conditions that:

1. Pose a serious and immediate threat to the health or welfare of the community; and
2. Are of recent origin or which recently became urgent, meaning that the conditions developed or became critical within 18 months preceding the certification; and
3. The local government is unable to finance the activity on its own, and other sources of funding are not available to carry out the activity.

(Limit the narrative to this page with not less than 11-point font.)

(Insert Text Here.)

PART 5 – PROJECT DESCRIPTION NARRATIVE (2 Pages Max.)**1. Current condition of the problem:**

(Advocates of Ozaukee is the ONLY Ozaukee County shelter and program for domestic, sexual violence and human trafficking victims. Volunteers founded Advocates in 1980 as a hotline, hired the first professional staff and in 1985 received a donated circa 1910 farmstead which on which the shelter is located. The shelter (rebuilt in 1953) has four bedrooms; one is on the main floor (making it accessible to individuals with disabilities) and the other three are upstairs. The main floor also hosts a kitchen and living area, as well as one staff office. The laundry room and second living/play area is in the basement, with another small office. The shelter, when fully functional and not in quarantine, can sleep up to 16. The pandemic revealed many issues. With the current 2800 square feet of shelter space, we were challenged to make space for victims who needed shelter, and their children, in alignment with Covid protocols. Families could isolate in their rooms however also needed to access the bathroom, laundry and kitchen in a socially-distant manner. People with disabilities needed to go outside to the no step entrance to access the laundry and playroom. The shelter capacity decreased by 50% as the pandemic increased incidents and severity of domestic violence. Through the creativity and commitment of our staff, we have made it through the past 20 months, meeting the needs of our clients in real time, with only one waitlist for mental health services (the first in our history that we are working earnestly to address.)

2. Describe the increased frequency with which the problem occurs due to the coronavirus pandemic as compared to the situation prior to coronavirus. (Include supporting documentation in the attachments when necessary):

Having enough space is always an issue within a shelter building, however during the Covid quarantine, it became apparent that we need this expansion to accommodate victims as this pandemic evolves into to an endemic. Reducing our census by 50% created a dangerous situation for victims and children who could not escape abuse to stay with us. For those clients in shelter, every day staff had to juggle time for people to be out of their rooms in to safely access common areas alone or with their family. The kitchen, bathrooms, laundry and play areas had to be sanitized between usages, limiting the amount of usable time for these spaces. Clients with disabilities could not access the laundry or play area without going outside to use the step free entrance, and could not do their laundry on their own. At the time, we recognized that putting client laundry into the wash machine potentially exposed our staff to Covid but we took this risk for the safety of all in shelter. We also struggled to provide space for other regular activities of shelter and recovery, such as access to advocacy, counseling and legal services. For example, we had a premature baby staying in the shelter and the public health nurse needed to visit every other day. For the baby's safety, those visits took place in the basement, despite the complications of getting there, due to space issues. The proposed expansion will provide space to quarantine but not totally isolate victims in the shelter, and provide greater accessibility to vital services. With additional space on the main floor, we can provide much more efficient and safe space for victims and staff.

3. Number of persons and/or households affected by the problem compared to before the coronavirus pandemic:

(Due to our space constraints, we actually had fewer people in shelter during the pandemic, at a time when domestic violence incidents have risen across the nation. While domestic violence knows no boundaries, for the 95% of our clients with incomes below \$15,000 and 70% below \$10,000, our free shelter truly makes a difference to those with no other options. In 2020, we worked 780 people with 2,250 nights of shelter, compared to 1,044 clients accessing 3,183 nights of shelter in 2019. This left many people in dangerous situations because we had to limit the number of people we could take into the shelter due to isolation protocols. Leaving an abusive situation is the most dangerous time for a victim; Advocates safety planning contacts increased by 83% in 2020, so at least we were able to help those who we were not able to shelter in other ways.

The services we provided to fewer shelter clients increased dramatically during the pandemic due to the spike in domestic violence and mental health needs. During 2020 and continuing to 2021, Advocates provided 66% more services to victims and survivors than in 2019, despite fewer clients accessing shelter. While some of our clients are finally

experiencing some degree of recovery, others are still struggling a great deal. Shelter continues to be needed and we continue to have space limitations in shelter according to CDC guidelines.

4. Effect(s) of the problem if left untreated:

(Without the shelter expansion, Advocates shelter will remain at 50% capacity, meaning fewer victims will have access to a safe escape from domestic abuse. If this expansion does not take place, we will be neglecting a very vulnerable population during a time of national crisis. We know that DV situations can turn quickly to homicide situations, as evidenced by the increase in homicides perpetrated by DV abusers during the pandemic. Space to house the most vulnerable during a national health emergency is a basic and vital need in our community.

5. Extent to which this proposed CDBG CV project will prepare, prevent or respond to coronavirus.:

(This project is in direct response to Covid and the space limitations exacerbated during the quarantine. On a daily basis we had to try to juggle time for people leave their rooms to use common areas, either alone or with their family groups. Spaces like the kitchen, bathrooms, and play areas had to be sanitized between each usage. People with disabilities could not access the laundry or the play area without going outside to use the no steps entrance and needed assistance with laundry. This project will provide the space and layout necessary to continue to work with multiple households, making all services accessible to all the shelter residents. The expansion will give all household members, regardless of disability status, the opportunity to care for themselves and their families, gain independence and remain safe. With the upgrade in electricity, we will be able to put a small refrigerator and microwave in each room. We will have an extra family gathering place on the main level with tv, games, craft supplies and computers. Children can do their school work in this space if needed, away from the distractions in their family bedroom.

6. Scope of work:

(To make space for the 1,350 square foot expansion requires the demolition of a main floor bathroom to create a hallway to the addition that will include an ADA bathroom, bedroom, laundry room and family/children's center. This space will provide the room needed to continue to accommodate the maximum number of victim households during Covid and other types of health emergencies. Costs include: Architectural/engineering costs: \$72,000; Shelter space current upgrading electrical and adding sprinklers to existing space: \$168,000; Shelter space addition: \$559,000; Fixtures \$10,000; Furnishings \$14,000; Increased Staffing \$56,000: Total - \$879,000

7. Extent to which CDBG CV funding is needed to complete the project:

(CDBG funding is needed to cover the cost of the building expansion, renovation work and salary for an added staffer due to the expansion (currently, we have 2 staff on duty from 7:30 am -7 pm and one overnight). Without this funding the project cannot move forward. As we enter potentially another season of confinement, due to the weather and the Delta and Omicron strains, we are very concerned that we will once again have to turn away victims. Our only other option is to put clients in a hotel, which is an expensive and dangerous option. As a non-disclosed shelter, we provide a physically secure place for all, particularly those who need to remain under the radar, for example if their abuser is a law enforcement officer in their community. Additionally, staff are available 24/7 at the shelter and one on one support, even with a mask at 6 feet away, is more effective than a phone call. Many of our clients have difficulty at night and need our reassurance then.

Advocates is the ONLY DV/SA/HT agency in Ozaukee County. Our main goal is to keep victims and their children safe. Leaving an abusive relationship is the most dangerous time of all for victims. We match their courage with a safe and timely response through our undisclosed, fully staffed, safe refuge. With this funding we will be able to accomplish that for victims and survivors in our community.

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PART 6 – CDBG CV PROJECT BUDGET

APPLICANT: Ozaukee County

DATE: 2 / 4 / 2022

Check ALL that apply (by double-clicking on the box and selecting the “Checked” option) and include the applicable documents (see below) with the “Financial Attachments” section of this application:

- ☒ **CDBG-CV Project Budget Form (Required)** – Check box to acknowledge this required form is included in the attachments for *Part 6*.
- ☒ **Detailed project budget with itemized costs (Required)** – Check the box to acknowledge this required documentation is included in the attachments for *Part 6*. A detailed itemization of project costs (e.g., engineer’s estimate or similar itemization of costs) must be attached and should be reconcilable with the total costs of the project and costs for each activity listed in the *CDBG CV Project Budget Form*.
- ☐ **Matching Funds documentation**– Check the box if match funding supporting documentation is included in the attachments for *Part 6*. If the total project costs will exceed the amount available in CDBG CV funds and the UGLG will be covering the remaining costs with Matching Funds, the UGLG is advised to include a *Resolution to Commit Matching Funds* (recommended) to demonstrate the UGLG’s commitment to contribute Matching Funds for the costs exceeding the CDBG CV funds available for the project; and provide all relevant documentation available at the time of application to verify the Matching Funds amounts and sources listed as Applied, Pending, Committed, Secured/Awarded, and/or having Other status on the *CDBG CV Project Budget Form*.

Grant Administration and Professional Services Information:

- ☒ Yes ☐ No Will CDBG funds be used to pay (in whole or in part) costs for any Grant Administration or other professional services associated with this project?

Important Notice:

If Grant Administration or any other professional services are funded with CDBG, then they must be competitively procured in accordance with state and federal CDBG requirements, in addition to meeting the municipality’s local procurement policies.

If the professional services will be funded solely with match funds, then the services must be secured in accordance with the municipality’s local procurement policies.

CDBG CORONAVIRUS APPLICATION

ATTACHMENTS AND SUPPORTING DOCUMENTATION CHECKLIST

Topic	Documents	Required for All Apps	Included with this application submission?	
			YES	NO
Citizen Participation	1. Adopted Citizen Participation Plan (CPP)	✓	☒	
	2. Citizen Participation Public Hearing Notice (<i>with proof of publication [if required] and/or clerk's certification of posting dates and locations [if required]; and proof of adequate advance notice [which must be at least 2 weeks (14 days) notice or the equivalent of a Class 2 Notice] in accordance with the UGLG's CPP in effect on the date of the first notice</i>)	✓	☒	
	3. Citizen Participation Public Hearing Certification Form	✓	☒	
	4. Public Hearing Meeting Minutes (<i>with the attendees listed in the Minutes or on a separate Sign-In Sheet provided</i>)	✓	☒	
	5. Policy for Non-Violent Civil Rights Demonstrations/Prohibiting the Use of Excessive Force and Enforcing State & Local Laws Prohibiting Physically Barring Entrances/Exits	✓	☒	
Financial	6. CDBG CV Project Budget Form (<i>attachment for Part 6 of this application</i>)	✓	☒	
	7. Detailed Itemization of Project Costs (<i>including applicable supporting documentation, for Part 6 of this application and the CDBG CV Project Budget Form</i>)	✓	☒	
	8. Matching Funds Documentation (<i>if applicable</i>)		☐	☒
Project Area / Service Area	9. Map(s) of Project Area (nature and location(s) of project activities)	✓	☒	
	10. Service Area Demographic Profile Form	✓		
	11. Map(s) of Service Area (location(s) of where primary beneficiaries live)	✓	☒	
	12. Map(s) of Utility Service in Project Area & Service Area (<i>if applicable</i>)		☐	☒
	13. LMI Calculation Worksheet (Form 8 of Income Survey Data Forms document), if HUD LMI Summary Data (LMISD) for multiple census blocks or multiple local governments that make up the entire service area were used to calculate the LMI percentage for the service area; or if a combination of HUD LMISD and income survey data were used to calculate the LMI percentage for the service area (<i>if applicable</i>)		☐	☒
Income Survey	14. Income Survey Certification Letter from DEHCR (<i>if applicable; and if received certification of survey results from DEHCR prior to application</i>)		☐	☒
	15. Income Survey Packet [including Income Survey Data Forms] (<i>if applicable; and if did not receive certification of survey results from DEHCR prior to application</i>)		☐	☒
Limited Clientele	16. Letter from Limited Clientele Facility/Program (<i>if applicable</i>)		☒	☐
	17. Income Limits Used by Limited Clientele Facility/Program (<i>if applicable</i>)		☐	☒
Fair Housing	18. Potential Fair Housing Actions Checklist (<i>Specifying the three (3) actions that the local community will undertake</i>)	✓	☒	
	19. Fair Housing Ordinance	✓	☒	
Acquisition / Relocation	20. Residential Anti-Displacement and Relocation Assistance Plan (RADRAP)	✓	☒	
	21. Acquisition/Relocation/Demolition Questionnaire	✓	☒	
Other	22. Authorizing Resolution to Submit CDBG CV Application	✓	☒	
	23. Project Narrative Supporting Documentation		☒	☒
	24. Statement of Assurances	✓	☒	
	25. Lobbying Certification	✓	☒	

Fillable forms and sample documents can be found electronically on the Bureau of Community Development Website at:
https://doa.wi.gov/Pages/LocalGovtsGrants/CDBG_Coronavirus.aspx.

Attachment: CDBG-CV Application 12-3 condensed revised 1-18-22 (Review/Approve the Community Development Block Grant - CV

CITIZEN PARTICIPATION

ATTACHMENTS AND SUPPORTING DOCUMENTATION

Attach this cover page, followed by the documents in the order listed below, to the end of the Application.

Attachments:

1. Adopted Citizen Participation Plan (with date of adoption shown on Plan and with required components) – **Required for ALL applicants**
2. Citizen Participation Public Hearing Notice (with proof of publication [if required by CPP] and/or clerk's certification of posting dates and locations [if required by CPP]; and proof of adequate advance notice given [which must be at least 2 weeks (14 days) notice **or** the equivalent of a Class 2 Notice] in accordance with the UGLG's CPP if effect on the date of the first notice) – **Required for ALL applicants**
3. Citizen Participation Public Hearing Certification Form – **Required for ALL applicants**
4. Public Hearing Meeting Minutes (with the attendees listed in the Minutes or on a separate Sign-In Sheet provided) – **Required for ALL applicants**
5. Policy for Non-Violent Civil Rights Demonstrations – Prohibiting the Use of Excessive Force and Enforcing State and Local Laws Prohibiting Physically Barring Entrances/Exits (with date of adoption/approval shown on policy and with required language) – **Required for ALL applicants**

FINANCIAL

ATTACHMENTS AND SUPPORTING DOCUMENTATION

Attach this cover page, followed by the documents in the order listed below, to the end of the Application **after** the Citizen Participation attachment(s).

Attachment(s):

6. CDBG CV Project Budget Form (attachment for *Part 6: CDBG CV Project Budget* of this application) – **Required for ALL applicants**
7. Detailed Itemization of Project Costs (including applicable supporting documentation, for *Part 6* of this application and the *CDBG CV Project Budget Form*; e.g., engineer's estimate or similar itemization of costs to verify the costs listed in the Budget) – **Required for ALL applicants**
8. Matching Funds Documentation – **Recommended if applicant will be contributing Matching Funds to the project** [*If the total project budget exceeds the applicant's CDBG CV funding amount available, then proof of Matching Funds being secured and committed to the CDBG project is required prior to execution of a CDBG Grant Agreement to verify the total project costs are fully funded.*]

PROJECT AREA / SERVICE AREA

ATTACHMENTS AND SUPPORTING DOCUMENTATION

Attach this cover page, followed by the documents in the order listed below, to the end of the Application after the Financial attachment(s).

Attachments:

9. Map(s) of Project Area (clearly showing project activity location(s) and nature/type of work being completed) – **Required for all applicants**
 - a. Show the locations of the water/sewer mains, streets and/or other utilities to be improved where applicable
 - b. Show the location(s) of the buildings or other facilities being built and/or improved where applicable
10. Map(s) of Service Area (clearly showing the location of the beneficiaries, including the boundaries of the area in which the primary beneficiaries of the project reside, in relation to the project area boundaries) – **Required for all applicants**
 - a. Show borders of the municipality if project will have community-wide benefit
 - b. Show census block group/tract boundaries if HUD LMISD for census block groups/tracts are used to qualify the project
11. Map(s) of Utility Services in the Service Area (showing the water/sewer system components, mains, and connections) – **Required only for water and/or sanitary sewer projects**
12. LMI Calculation Worksheet (*Form 8 of the Income Survey Data Forms* document) – **Required only if HUD LMI Summary Data (LMISD) for multiple census blocks or multiple local municipalities were used to calculate LMI percentage for the Service Area; or if a combination of HUD LMISD and income survey data were used to calculate LMI percentage for the Service Area]**

INCOME SURVEY

ATTACHMENTS AND SUPPORTING DOCUMENTATION

13. Income Survey Certification Letter from DEHCR – **Required only for applicants using income survey data to qualify the project and received an Income Survey Certification Letter from DEHCR for the Service Area survey results prior to submitting the CDBG Application and received certification of survey results from DEHCR prior to application** [*Submit Certification Letter in lieu of Income Survey Packet*]
14. *Income Survey Packet* [including *Income Survey Data Forms*] – **Required only for applicants using income survey data to qualify the project and did not receive certification of survey results from DEHCR prior to application** [*Submit the complete Income Survey Packet with the CDBG application paper or PDF copy and submit the Income Survey Data Forms document in Microsoft Excel via email to DOACDBG@wisconsin.gov*]

LIMITED CLIENTELE

ATTACHMENTS AND SUPPORTING DOCUMENTATION

Attachments:

15. Letter from Limited Clientele Facility/Program – **Required only for applicants with a project that will meet the LMI National Objective through *exclusively* benefitting an existing public facility/program that *exclusively* serves persons in one or more Limited Clientele groups**
16. Income Limits Used by Limited Clientele Facility/Program – **Required only for applicants with a project that will meet the LMI National Objective through *exclusively* benefitting an existing public facility/program that *exclusively* serves persons in one or more Limited Clientele groups and those persons are receiving housing or services at the facility/program contingent upon low-income-based qualification**

FAIR HOUSING

ATTACHMENTS AND SUPPORTING DOCUMENTATION

Attach this cover page, followed by the documents in the order listed below, to the end of the Application after the Service Area / Income Survey attachment(s).

Attachments:

17. Potential Fair Housing Actions Checklist (with three (3) actions selected) – **Required for ALL applicants**
18. Fair Housing Ordinance (with current Fair Housing state statute citations and language, and with date of adoption shown on ordinance) – **Required for ALL applicants**

ACQUISITION / RELOCATION

ATTACHMENTS AND SUPPORTING DOCUMENTATION

Attach this cover page, followed by the documents in the order listed below, to the end of the Application after the Slum & Blight attachment(s).

Attachment(s):

19. Residential Anti-Displacement and Relocation Assistance Plan (RADRAP) (with date of adoption shown on Plan; must be current with required components, as specified on the *Sample Residential Anti-Displacement and Relocation Plan* in the provided attachments to the CDBG application) – **Required for ALL applicants**
20. Acquisition/Relocation/Demolition Questionnaire – **Required for ALL applicants**

Attachment: CDBG-CV Application 12-3 condensed revised 1-18-22 (Review/Approve the Community Development Block Grant - CV

OTHER

ATTACHMENTS AND SUPPORTING DOCUMENTATION

Attach this cover page, followed by the documents in the order listed below, to the end of the Application **after** the Acquisition/Relocation attachment(s).

Attachments:

21. Authorizing Resolution to Submit the CDBG CV Application – **Required for ALL applicants**

22. Project Description Narrative supporting documentation, and indicate if documents are attached for the topics listed and include the name(s) of the document(s), if applicable:

	YES	NO
1) Current condition of the problem	☐	☐
If yes, identify each corresponding document in the order attached:		
a. _____		
b. _____		
c. _____		
2) Frequency with which the problem occurs	☐	☐
If yes, identify each corresponding document in the order attached:		
a. _____		
b. _____		
c. _____		
3) Number of persons and/or households affected by the problem	☐	☐
If yes, identify each corresponding document in the order attached:		
a. _____		
b. _____		
c. _____		
4) Effect(s) of the problem if left untreated	☐	☐
If yes, identify each corresponding document in the order attached:		
a. _____		
b. _____		
c. _____		
5) Extent to which this proposed project will address the problem	☐	☐
If yes, identify each corresponding document in the order attached:		
a. _____		
b. _____		
c. _____		
6) Scope of work	☐	☐
If yes, identify each corresponding document in the order attached:		
a. _____		
b. _____		
c. _____		
7) Extent to which CDBG CV funding is needed to complete the project	☐	☐
If yes, identify each corresponding document in the order attached:		
a. _____		
b. _____		
c. _____		

23. Statement of Assurances – **Required for ALL applicants**

24. Lobbying Certification – **Required for ALL applicants**

Owner
Advocates

Architect
Stauss Architect LLC
8215 W. Donges Bay Rd.
Mequon, WI 53097
1.262.238.8888

Design drawings
not for construction

This note is to prevent contractors from building from design drawings.
This note will be removed prior to state or building permit submittal.

Certified Survey Requirement.

The site plan shown on this page was generated from a property description. The buildings shown are accurate to scale but not located accurately on the site. The site plan needs to be updated to reflect accurate building locations.

A certified survey needs to be performed including the following.

- Building locations
- Spot elevations in 12" increments within 50' of structures.
- Abandoned footing and foundations
- Driveways.
- Easements
- Buried utilities if any.
- Overhead utilities and poles.
- Well head
- Septic tank lids and cleanout.
- Etc

Booster Pump

- Confirm requirement of booster pump for required sprinkler system.

Table of Contents

Site

A1.1 Site Plan

Plans

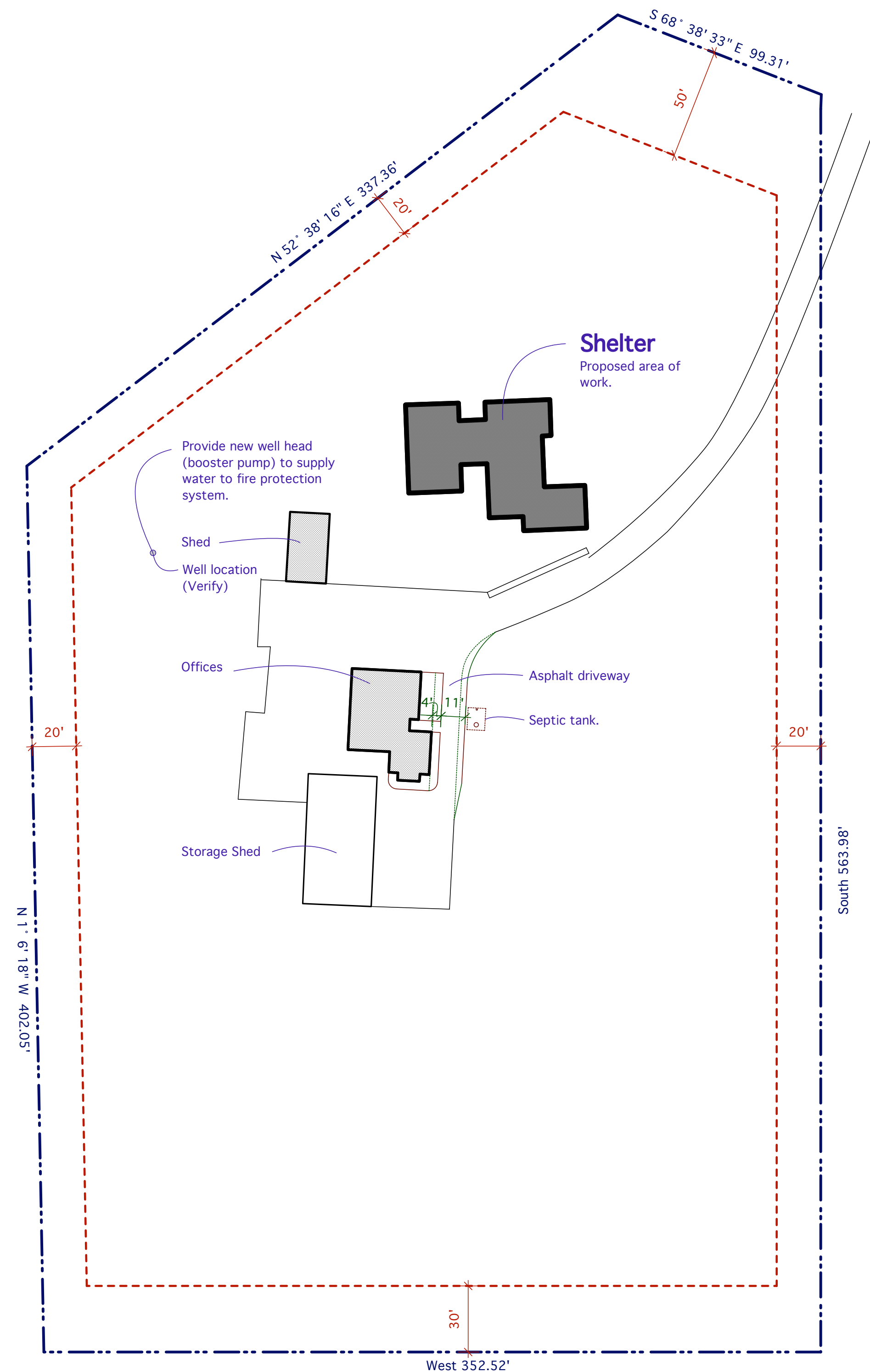
- A2.1 Basement Floor Plan
- A2.2 First Floor Plan
- A2.3 Second Floor Plan
- A2.4 Basement Floor Plan - Enlarged
- A2.5 Basement Reflected Ceiling Plan - Enlarged

Sections

A4.1 Section

Interior Elevations

A7.1 Interior Elevations - Basement



1 Site Plan - Proposed
A1.1 1"=40' Note: Scale is 1"=80' if drawing is printed on 11"x17" paper

ADVOCATES
SHELTER - ADDITION
WISCONSIN

Project Number:

Date: 4.Nov.2021

Sheet Title:
Section

Review Set 25.October.2021



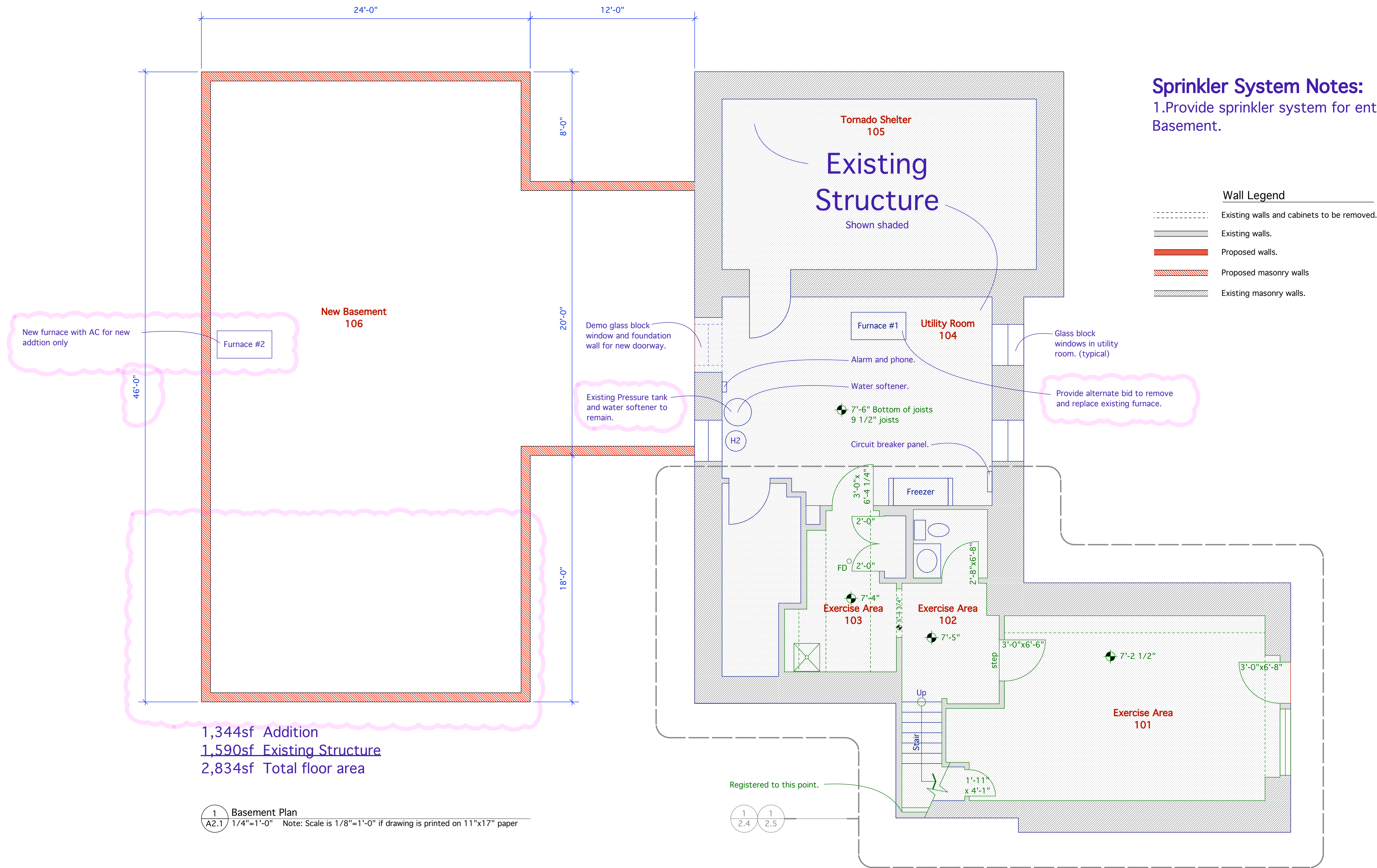
A1.1

Owner
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ADVOCATES
SHELTER - ADDITION
WISCONSIN

Project Number:

Date: 4.Nov.2021

Sheet Title:
Basement
Floor Plan

A2.1



**Design drawings
not for construction**

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Sprinkler System Notes:

1. Provide sprinkler system for entire first floor including both Existing structure and Addition.

Wall Legend

Existing walls and cabinets to be removed.

Existing walls.

Proposed walls.

Proposed masonry walls

Existing masonry walls.

Existing electrical in heavy dashed line area to be removed and replaced with new outlets, switches, and ceiling mounted junction boxes. New electrical to meet code. Patch all drywall and trims to match existing. Paint all drywall walls and ceilings.

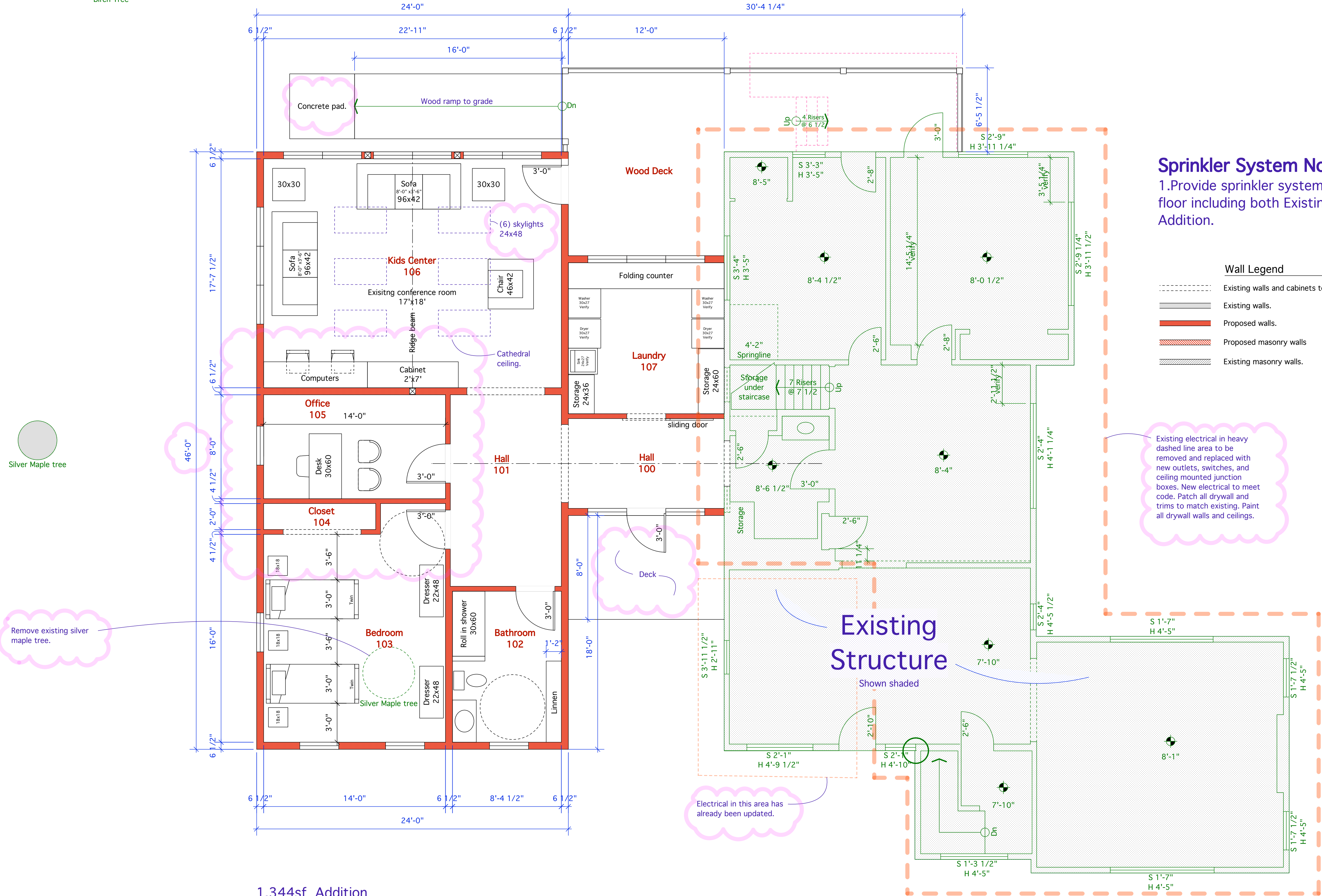
Electrical in this area has already been updated.

Existing Structure

Shown shaded

1,344sf Addition
1,590sf Existing Structure
 2,834sf Total floor area

1 First Floor Plan
A2.2 1/4"=1'-0" Note: Scale is 1/8"=1'-0" if drawing is printed on 11"x17" paper



Owner
Advocates

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Stauss Architect LLC
8215 W. Donges Bay Rd.
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**Design drawings
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Attachment: New drawing for expansion (Review/Approve the Community Development Block Grant - CV Application (Advocates Expansion))

ADVOCATES
SHELTER - ADDITION
WISCONSIN

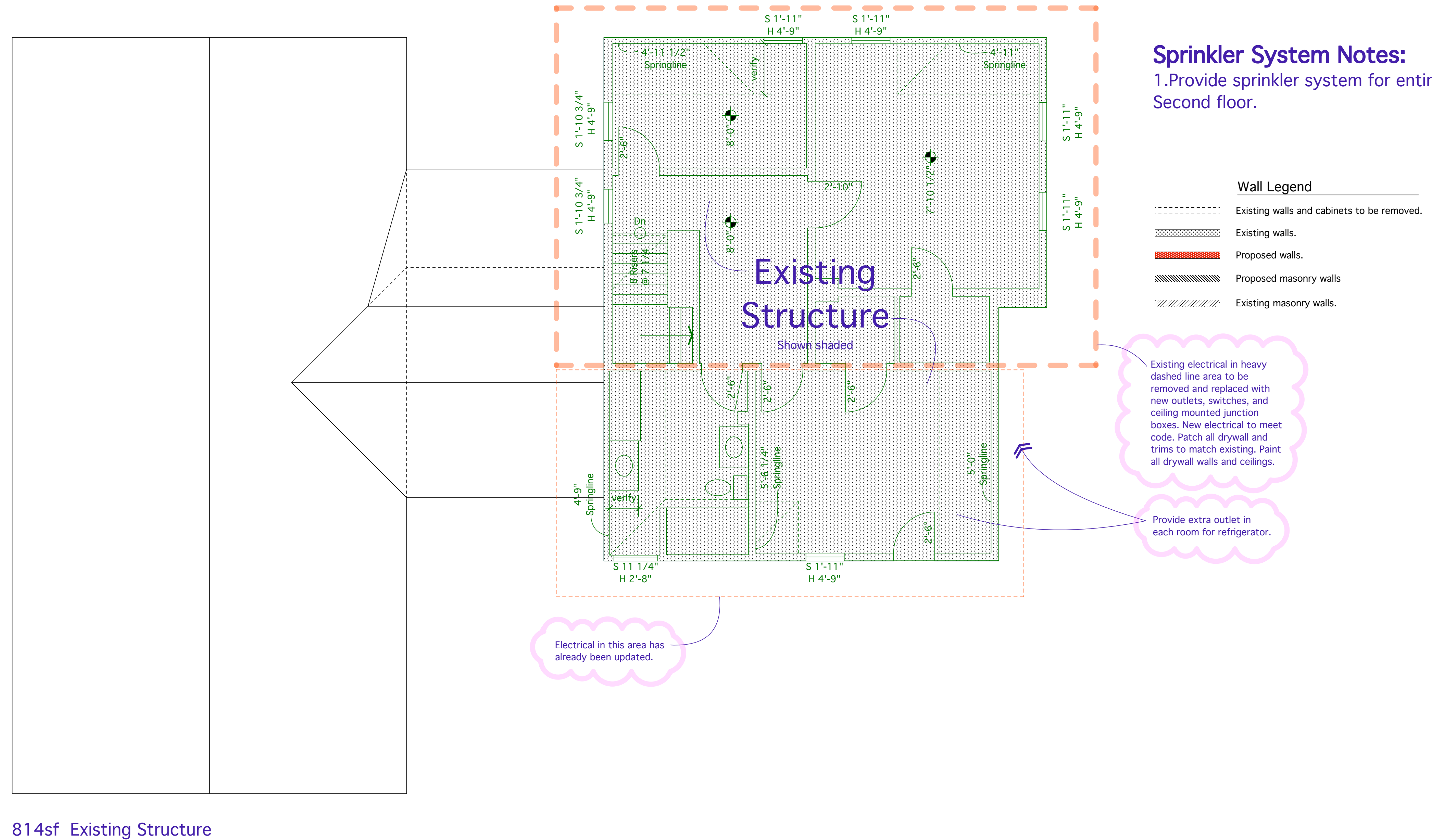
Project Number:

Date: 4.Nov.2021

Sheet Title:
**Second
Floor Plan**

A2.3

Packet Pg. 31



1 Second Floor Plan
A2.3 1/4"=1'-0" Note: Scale is 1/8"=1'-0" if drawing is printed on 11"x17" paper

Owner
Advocates

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ADVOCATES
SHELTER - ADDITION
WISCONSIN

Project Number:

Date: 4.Nov.2021

Sheet Title:
Enlarged
Basement Plan



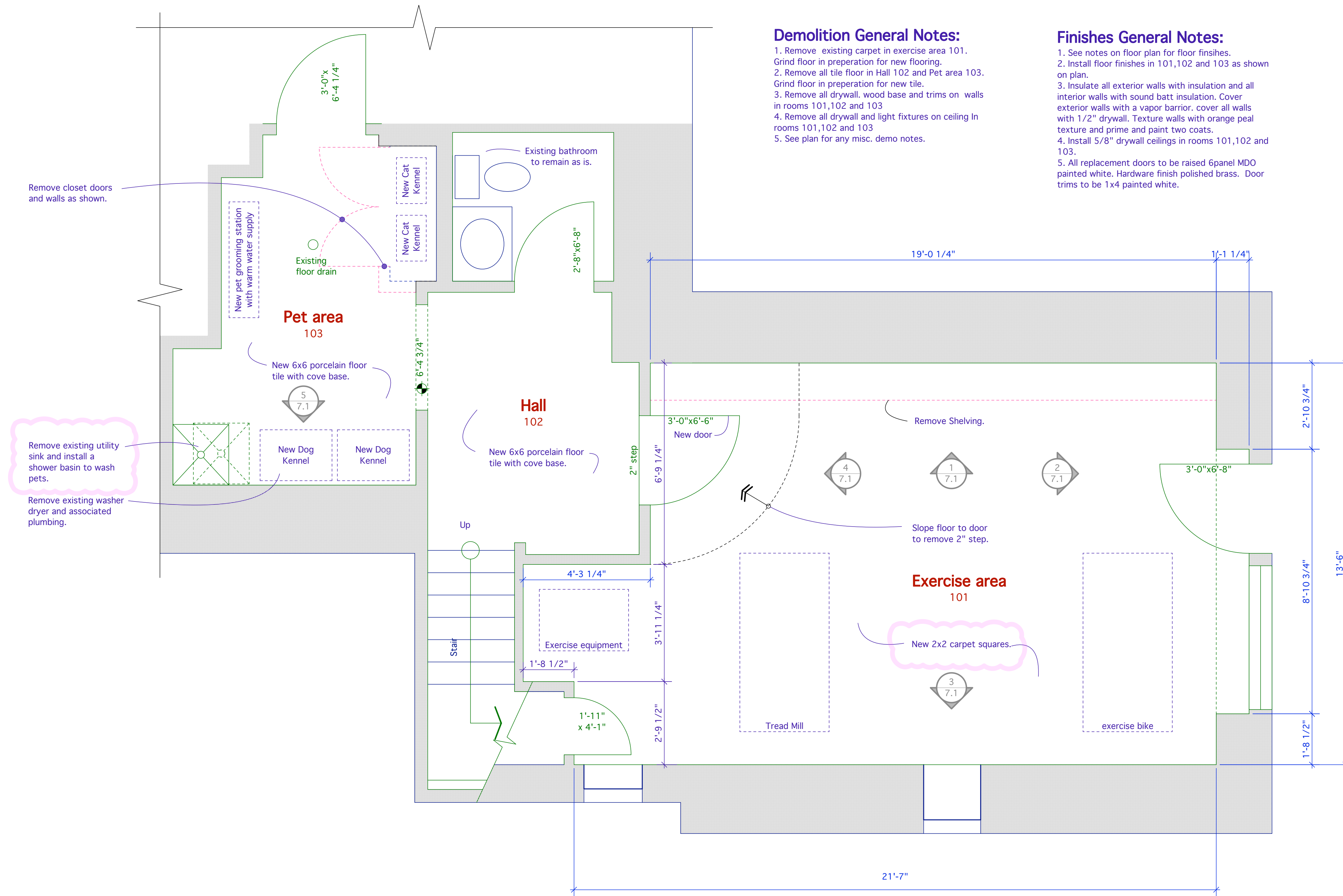
A2.4

Demolition General Notes:

1. Remove existing carpet in exercise area 101. Grind floor in preparation for new flooring.
2. Remove all tile floor in Hall 102 and Pet area 103. Grind floor in preparation for new tile.
3. Remove all drywall, wood base and trims on walls in rooms 101,102 and 103
4. Remove all drywall and light fixtures on ceiling in rooms 101,102 and 103
5. See plan for any misc. demo notes.

Finishes General Notes:

1. See notes on floor plan for floor finishes.
2. Install floor finishes in 101,102 and 103 as shown on plan.
3. Insulate all exterior walls with insulation and all interior walls with sound batt insulation. Cover exterior walls with a vapor barrier, cover all walls with 1/2" drywall. Texture walls with orange peel texture and prime and paint two coats.
4. Install 5/8" drywall ceilings in rooms 101,102 and 103.
5. All replacement doors to be raised 6panel MDO painted white. Hardware finish polished brass. Door trims to be 1x4 painted white.



1 Basement Plan - Enlarged
A2.4 1/2"=1'-0" Note: Scale is 1/4"=1'-0" if drawing is printed on 11"x17" paper

Owner
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Attachment: New drawing for expansion (Review/Approve the Community Development Block Grant - CV Application (Advocates Expansion))

ADVOCATES
SHELTER - ADDITION
WISCONSIN

Project Number:

Date: 4.Nov.2021

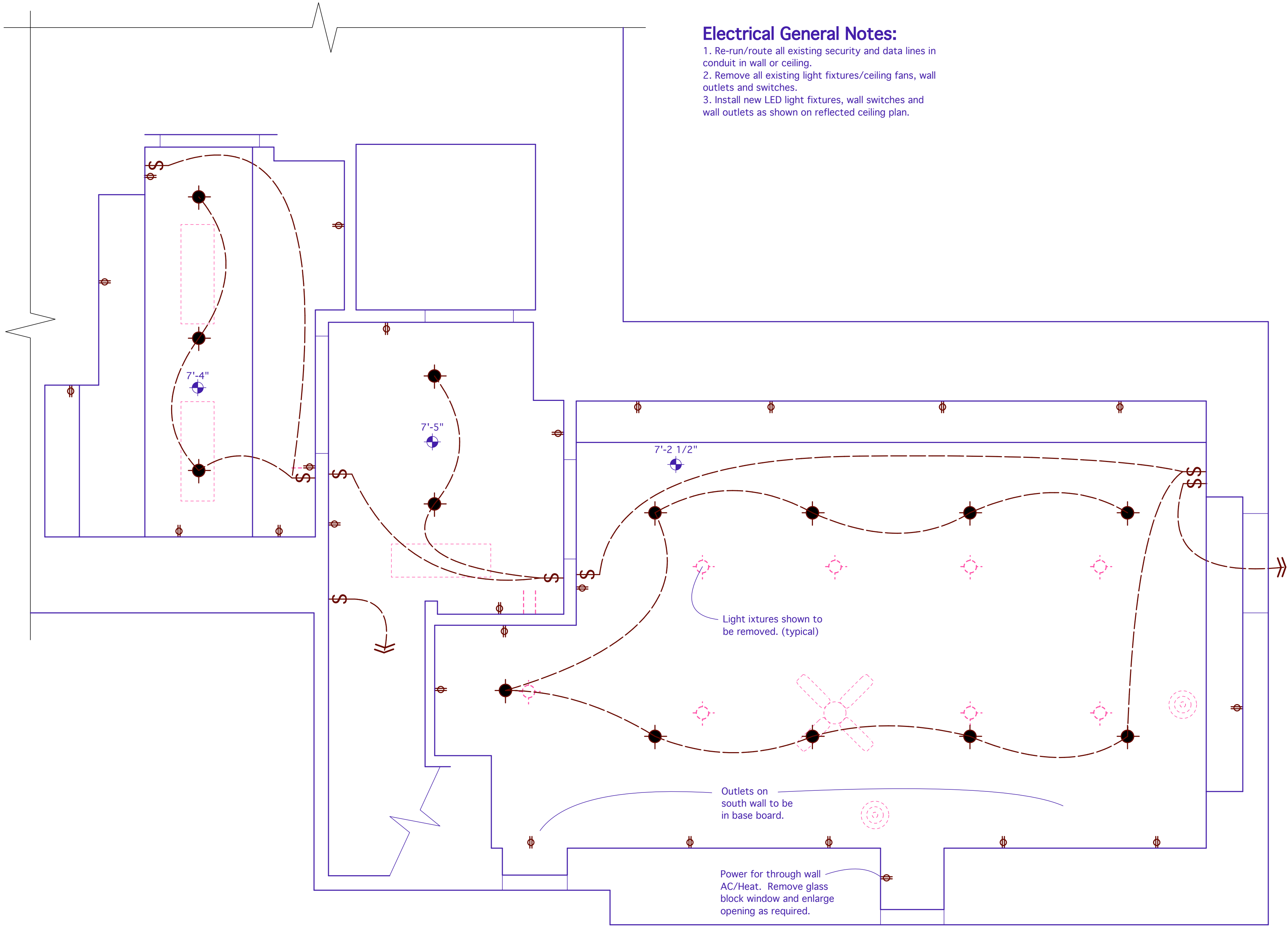
Sheet Title:
Basement
Reflected Ceiling

A2.5



Electrical General Notes:

1. Re-run/route all existing security and data lines in conduit in wall or ceiling.
2. Remove all existing light fixtures/ceiling fans, wall outlets and switches.
3. Install new LED light fixtures, wall switches and wall outlets as shown on reflected ceiling plan.



Electrical Symbol Key

- 4- Quad wall outlet right duplex switched.
- 4- Quad wall outlet
- Duplex wall outlet
- Duplex wall outlet top outlet switched
- Wall switch
- Surface mounted ceiling light fixture
- Wall mounted light fixture
- Recessed ceiling light fixture
- Recessed ceiling light fixture - directional
- Porcelain Socket with outlet
- Telephone
- POP- Porcelain Socket with outlet and pull string
- Surface mounted low voltage
- Recessed Fan
- Ceiling Fan (Use appropriate J-box)

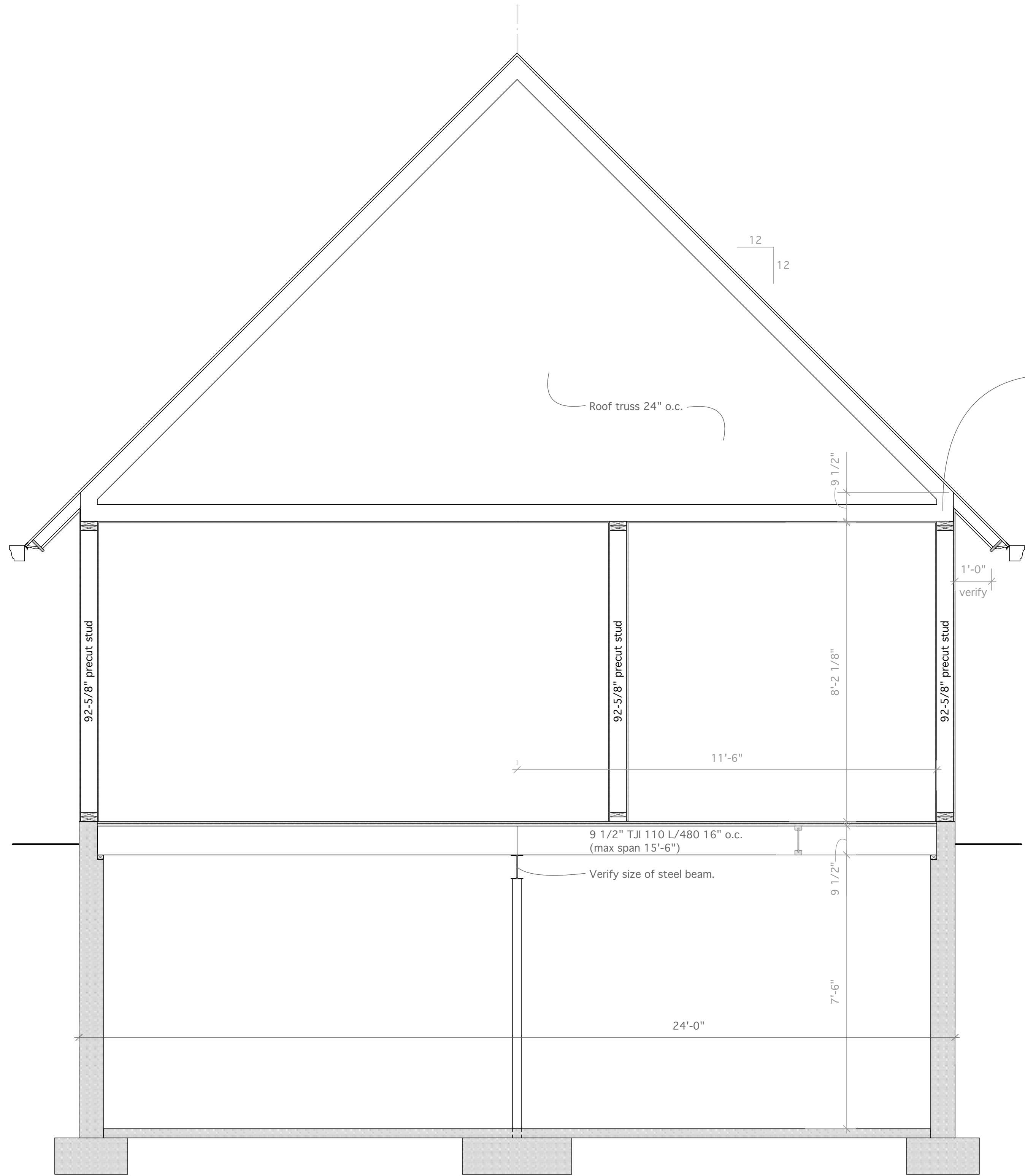
1 Basement Plan - Reflected Ceiling Enlarged
A2.5 1/2"=1'-0" Note: Scale is 1/4"=1'-0" if drawing is printed on 11"x17" paper

Owner
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Mequon, WI 53097
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Design drawings
not for construction

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This note will be removed prior to state or building permit submittal.



R-38 will satisfy the ceiling R-value requirement for a dwelling where the full height of uncompressed R-38 insulation extends over the wall top plate at the eaves. SPS322.32 (1) R-38/4.3R per inch =9.5"

ADVOCATES
SHELTER - ADDITION
WISCONSIN

Project Number:

Date: 4.Nov.2021

Sheet Title:
Section

A4.1

1 Section
A4.1 1/2"=1'-0" Note: Not to scale if drawing is printed on 11"x17" paper

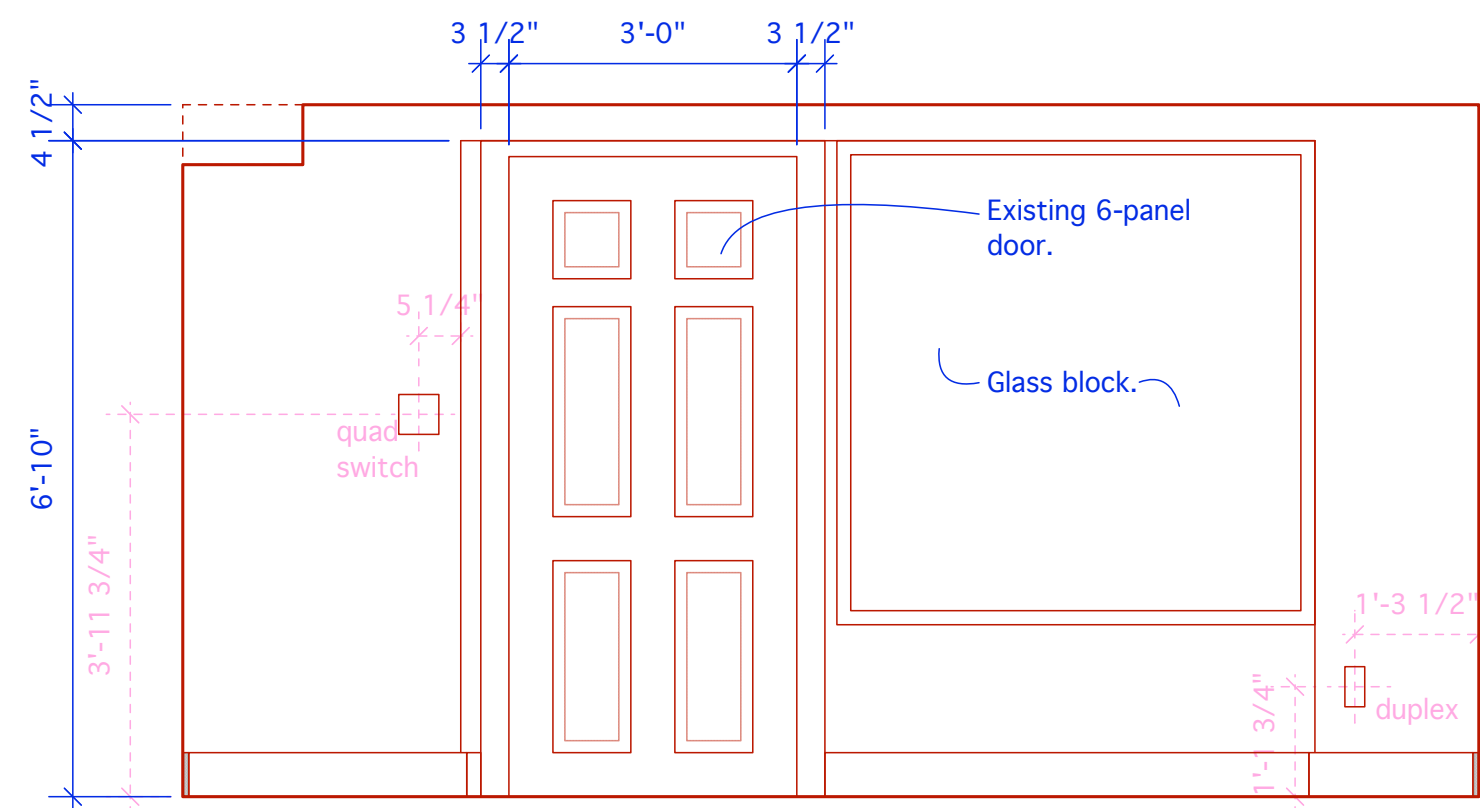
Owner
Advocates

Architect
Stauss Architect LLC
8215 W. Donges Bay Rd.
Mequon, WI 53097
1.262.238.8888

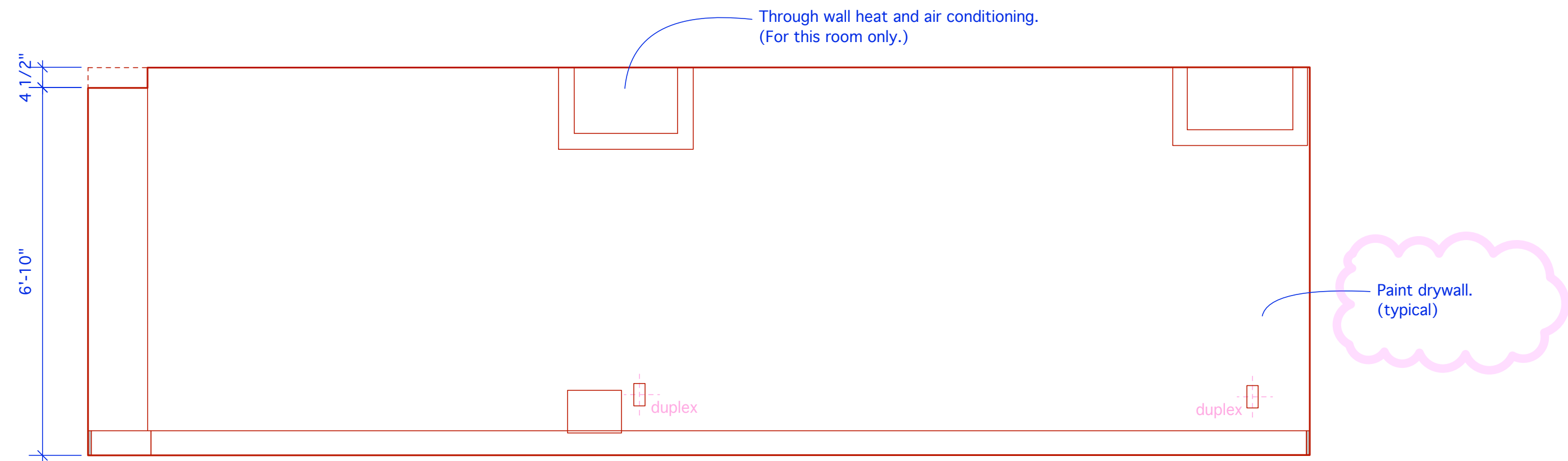
Design drawings
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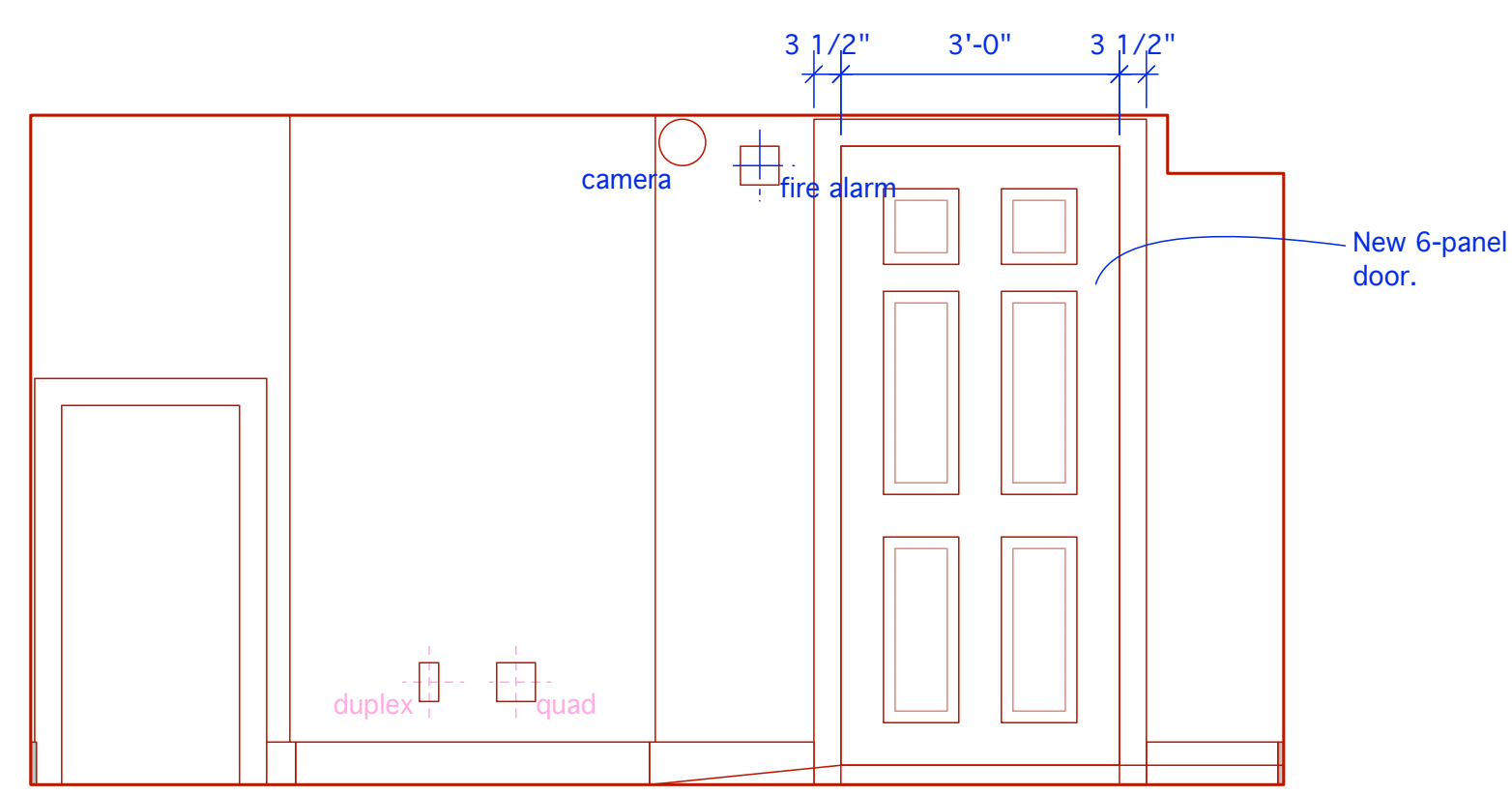
1 Playroom - Interior elevation looking North
A7.1 1/2"=1'-0" Note: Scale is 1/4"=1'-0" if drawing is printed on 11"x17" paper



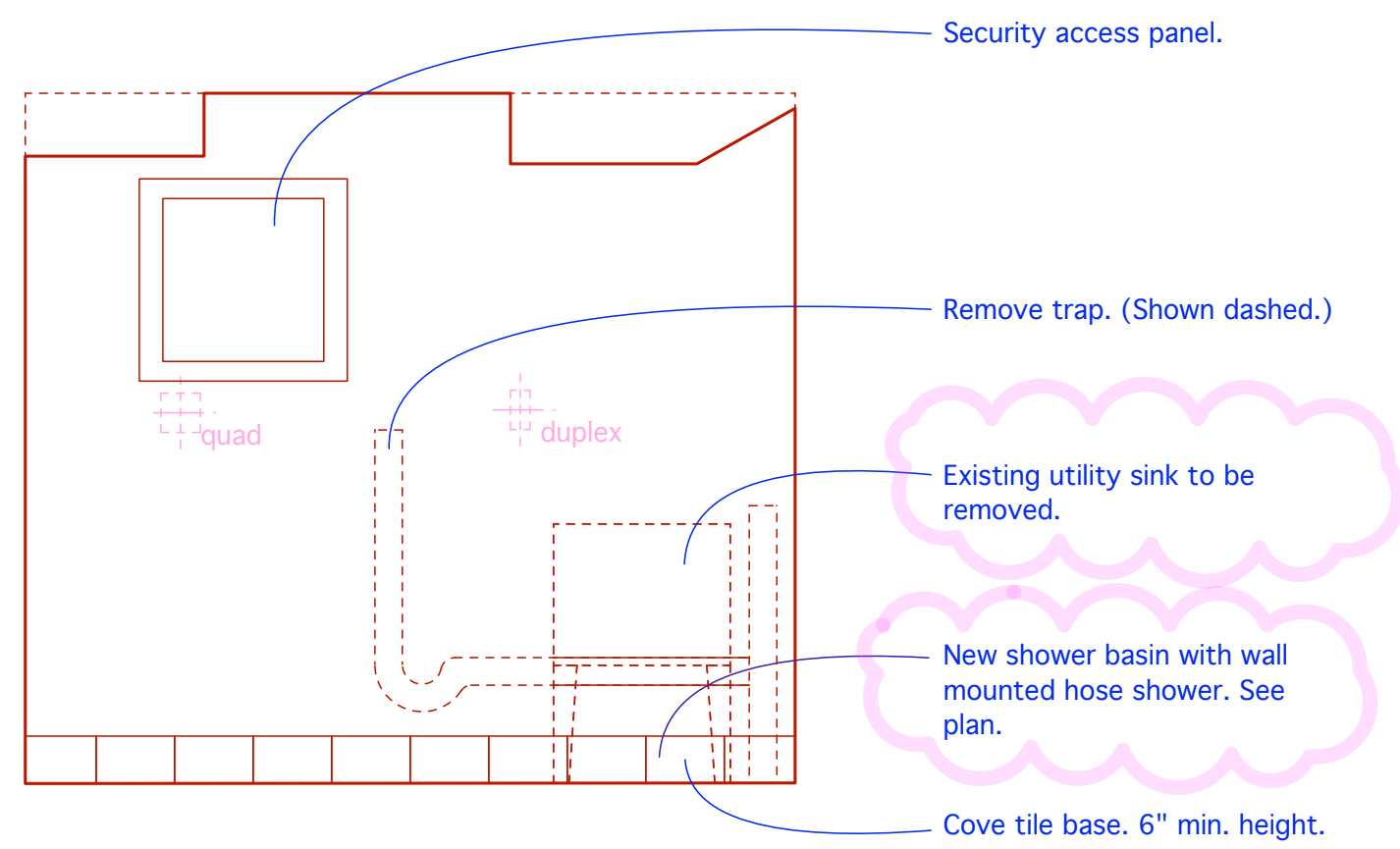
2 Playroom - Interior elevation looking East
A7.1 1/2"=1'-0" Note: Scale is 1/4"=1'-0" if drawing is printed on 11"x17" paper



3 Playroom - Interior elevation looking South
A7.1 1/2"=1'-0" Note: Scale is 1/4"=1'-0" if drawing is printed on 11"x17" paper



4 Playroom - Interior elevation looking West
A7.1 1/2"=1'-0" Note: Scale is 1/4"=1'-0" if drawing is printed on 11"x17" paper



5 Laundry Room - Interior elevation looking South
A7.1 1/2"=1'-0" Note: Scale is 1/4"=1'-0" if drawing is printed on 11"x17" paper

Electrical Note:
1. Existing electrical shown to remain.

ADVOCATES
SHELTER - ADDITION
WISCONSIN

Project Number:

Date: 4.Nov.2021

Sheet Title:
Interior Elevation
Basement

A7.1

Health and Human Services Committee

AGENDA INFORMATION SHEET

AGENDA DATE: January 25, 2022
DEPARTMENT: Lasata Campus
DIRECTOR: Amanda Kohal
PREPARER: Amanda Kohal

Agenda Summary Lasata Campus Monthly Reports

ATTACHMENTS:

- LH December 2021 (PDF)
- LX December 2021 (PDF)
- LCC December 2021 (PDF)
- December 2021 Campus Financial Summaries (PDF)

LASATA HEIGHTS MONTHLY REPORT**December 2021****Kristen Sonnenberg, Director of Senior Apartments****Census:**

- December census – 42
Breakdown of empty apartments:
 - 11 apartments are ready to be rented (102, 103, 104, 105, 202, 206, 212, 215, 305, 315, and 319), we are currently not renting any apartments to prepare for the remodeling of the 24 apartments
 - Apartment 109 is currently being worked on
 - Apartments 114, 211, 313, 318, 320 will be remodeled in 2022

Move ins/Moveouts in December:

- There were no move ins in December
- There is one move out for 12/31, as Tenant passed away
- There are three anticipated discharges for January 30- Two Tenants are moving to the Crossings and one Tenant is staying at Cedar Health post rehab.
- There is one anticipated move in for 1/1/22 to apartment 206

Misc:

- All Tenants are being encouraged to wear a mask when outside of their apartments. All visitors and Volunteers are still required to wear masks in common areas.
- Dining Room: We continue with offering both service in the dining room and carryout as an alternate to eating in the dining room. Crossings continues to provide a carryout only option for the weekends.
- There was two tours in December- both are looking for a two bedroom two bath, they were made aware of the remodeling and encouraged to go on our waiting list if interested.

Lasata Crossings Monthly Report

December 2021

Submitted by: Patricia Fabian

- **Census:** At the end of December, the census is 56 with 53 in assisted living and 3 additional persons in assisted living. The group consists of 49 tenants paying privately, seven utilizing Family Care.
- **Admission/Discharges in October:**
 - Discharges:
 - There was one discharge in December due to hospice care needs
 - Tenant transferred to the Care Center
 - Admissions:
 - We had two admissions in December (married couple)
 - We have two people moving in January 2022 (transitioning from the Heights)
 - Our two Respite tenants have no plans to discharge at this point
- **Waiting List:**
- There are 14 individuals on the waiting list for Family Care Studio apartments.
 - Two of these are current tenants at Crossings
 - One tenant is in a 1 bedroom and we will be transitioning to the open studio in December
- There are 18 individuals on our waiting list for one and two bedroom apartments; 10 of these are on the inactive list.
 - ***Wait List:*** Application and \$500 fee (refundable) on file
 - ***Inactive List:*** Name on list; application complete and refundable fee on file but they prefer we not contact them.
 - ***Current residents and tenants on campus do not submit a waitlist fee.***
- **Highlights**
 - **Activities:** December highlights included shopping and lunch outings; many musical performances; and the return of the Christmas Party. The tenants were still talking about how grand the food, music and decorations were the next morning at breakfast. Staff decorated doors to represent Christmas Carols and tenants had to guess the name and select their favorite – it had everyone walking around and talking for a week! Tenants were excited to go out and spend time with their families over the holiday this year.
 - **Visiting:** We are Open to visitors. We require all visitors to complete the screening form, must have a mask on to enter the facility/be in common areas. We request no more than two visitors in an apartment at any time. We routinely have 20+ visitors a day.

Lasata Care Center
December 2021 Monthly Report
Amanda Kohal

Average Daily Census

Payor Mix Days	Current Month Actual AVG	YTD actual AVG	Budget
Medicare/MC	11	14	25
Private	20	23	30
Medicaid	45	51	70
Total	76	89	125

Payor Mix	Current Month Actual	YTD actual	Budget
Medicare/MC	15%	16%	19%
Private	26%	26%	19%
Medicaid	59%	58%	58%

Organization and Operations Focus

- Census
- Pandemic management
- Core Principals of Infection Prevention

Vaccine Mandate

CMS Vaccine Mandate policy implemented

The specifics of the regulation have been released.

<https://www.cms.gov/files/document/gso-22-07-all-attachment-ltc.pdf>

<https://www.cms.gov/files/document/gso-22-07-all.pdf>

State of WI DQA Webinar CMS Health care staff vaccination

[DQA Webinar CMS healthcare staff vaccination](#)

Residents

CMS Visitation is now allowed for all residents at all times.

<https://www.cms.gov/files/document/gso-20-39-nh-revised.pdf>

Recruitment and Retention

Staff Development Position filled, working on a transition plan

Regulatory Updates

No regulatory activity in December 2021

Campus Projects and initiatives:

- ❖ Campus Master plan
- ❖ Grant project for Lasata Heights, first planning meeting scheduled January 18th, 2022
- ❖ Staffing

Financial Overview

- Discussion item

Ozaukee County Committee Report
Enterprise Fund Lasata Heights
 For the Twelve Months Ending Friday, December 31, 2021
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2021 YTD Actual	2021 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Public Charges for Services	\$67,015	\$882,348	\$1,023,284	\$140,936	86.23%
Other Revenue	\$1,099	\$3,026	\$2,100	(\$926)	144.10%
Total Revenues	\$68,114	\$885,374	\$1,025,384	\$140,010	86.35%
Expenditures					
Salaries	\$21,301	\$189,425	\$233,850	\$44,425	81.00%
Fringe Benefits	\$8,127	\$84,337	\$75,066	(\$9,271)	112.35%
Travel/Training	-	-	\$1,000	\$1,000	0.00%
Supplies	\$369	\$46,042	\$72,850	\$26,808	63.20%
Purchased Services	\$13,380	\$124,211	\$161,084	\$36,873	77.11%
Interdepartment Charges	\$933	\$12,120	\$24,022	\$11,902	50.45%
Depreciation	-	\$202,125	\$223,000	\$20,875	90.64%
Other Expenses	\$2,457	\$40,781	\$37,636	(\$3,145)	108.36%
Total Operating Expenditures	\$46,567	\$699,041	\$828,508	\$129,467	84.37%
Capital Outlay					
Equipment & Furniture	(\$4,889)	\$33,549	-	(\$33,549)	0.00%
Buildings & Land	\$7,380	\$68,874	\$105,000	\$36,126	65.59%
Contra	-	-	(\$105,000)	(\$105,000)	0.00%
Total Capital Outlay	\$2,491	\$102,423	-	(\$102,423)	0.00%
Total Expenditures	\$49,058	\$801,464	\$828,508	\$27,044	96.74%
Net Increase (Decrease)	\$19,056	\$83,910	\$196,876	\$112,966	42.62%
Equity:					
Retained Earnings	-	(\$1,153,729)	-	\$1,153,729	0.00%

Attachment: December 2021 Campus Financial Summaries (Lasata Campus Monthly Reports)

Ozaukee County Committee Report
Enterprise Fund Lasata RCAC
 For the Twelve Months Ending Friday, December 31, 2021
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2021 YTD Actual	2021 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Public Charges for Services	\$247,744	\$3,078,066	\$3,195,431	\$117,365	96.33%
					4684.60
Other Revenue	\$67,262	\$70,269	\$1,500	(\$68,769)	%
Total Revenues	\$315,006	\$3,148,335	\$3,196,931	\$48,596	98.48%
Expenditures					
Salaries	\$141,506	\$1,078,530	\$1,071,071	(\$7,459)	100.70%
Fringe Benefits	\$34,481	\$360,942	\$353,957	(\$6,985)	101.97%
Travel/Training	-	-	\$1,000	\$1,000	0.00%
Supplies	\$13,125	\$142,657	\$163,800	\$21,143	87.09%
Purchased Services	\$18,195	\$239,132	\$251,218	\$12,086	95.19%
Interdepartment Charges	\$3,827	\$46,846	\$95,864	\$49,018	48.87%
Depreciation	-	\$333,117	\$365,900	\$32,783	91.04%
Debt Service	\$52,196	\$225,621	\$173,425	(\$52,196)	130.10%
Other Expenses	\$13,449	\$83,219	\$110,979	\$27,760	74.99%
Total Operating Expenditures	\$276,779	\$2,510,064	\$2,587,214	\$77,150	97.02%
Capital Outlay					
Equipment & Furniture	-	-	\$35,000	\$35,000	0.00%
Buildings & Land	\$4,594	\$31,184	\$20,000	(\$11,184)	155.92%
Contra	-	-	(\$55,000)	(\$55,000)	0.00%
Total Capital Outlay	\$4,594	\$31,184	-	(\$31,184)	0.00%
Total Expenditures	\$281,373	\$2,541,248	\$2,587,214	\$45,966	98.22%
Other Finance Uses	-	\$583,716	\$583,716	-	100.00%
Net Other Financing Sources/Uses	-	\$583,716	\$583,716	-	100.00%
Net Increase (Decrease)	\$33,633	\$23,371	\$26,001	\$2,630	89.89%
Equity:					
Retained Earnings	\$686,376	(\$652,579)	-	\$652,579	0.00%

Attachment: December 2021 Campus Financial Summaries (Lasata Campus Monthly Reports)

Ozaukee County Committee Report
Enterprise Fund Lasata Care Center
 For the Twelve Months Ending Friday, December 31, 2021
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2021 YTD Actual	2021 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Public Charges for Services	\$740,890	\$9,897,537	\$14,205,318	\$4,307,781	69.67%
Other Revenue	\$879,513	\$2,243,383	\$1,380,650	(\$862,733)	162.49%
Total Revenues	\$1,620,403	\$12,140,920	\$15,585,968	\$3,445,048	77.90%
Expenditures					
Salaries	\$882,838	\$7,756,682	\$7,995,525	\$238,843	97.01%
Fringe Benefits	\$215,728	\$2,446,352	\$2,677,447	\$231,095	91.37%
Travel/Training	-	\$3,595	\$10,000	\$6,405	35.95%
Supplies	\$43,868	\$490,953	\$665,550	\$174,597	73.77%
Purchased Services	\$143,754	\$1,885,092	\$2,023,550	\$138,458	93.16%
Interdepartment Charges	\$81,998	\$485,784	\$512,308	\$26,524	94.82%
Depreciation	-	\$759,000	\$828,000	\$69,000	91.67%
Debt Service	(\$4,650)	\$219,425	\$224,075	\$4,650	97.92%
Other Expenses	\$69,420	\$776,857	\$1,174,728	\$397,871	66.13%
Total Operating Expenditures	\$1,432,956	\$14,823,740	\$16,111,183	\$1,287,443	92.01%
Capital Outlay					
Equipment & Furniture	\$28,225	\$102,717	\$118,500	\$15,783	86.68%
Buildings & Land	-	-	\$20,000	\$20,000	0.00%
Contra	-	-	(\$130,000)	(\$130,000)	0.00%
					1208.44
Total Capital Outlay	\$28,225	\$102,717	\$8,500	(\$94,217)	%
Total Expenditures	\$1,461,181	\$14,926,457	\$16,119,683	\$1,193,226	92.60%
Other Finance (Sources)	-	(\$583,716)	(\$583,716)	-	100.00%
Other Finance Uses	-	\$50,000	\$50,000	-	100.00%
Net Other Financing Sources/Uses	-	(\$533,716)	(\$533,716)	-	100.00%
					-
Net Increase (Decrease)	\$159,222	(\$2,251,821)	\$1	\$2,251,822	2251821 00.00%
Equity:					
Retained Earnings	-	\$1,706,397	-	(\$1,706,397)	0.00%

Attachment: December 2021 Campus Financial Summaries (Lasata Campus Monthly Reports)

Health and Human Services Committee**AGENDA INFORMATION SHEET**

AGENDA DATE: January 25, 2022
DEPARTMENT: Veterans Service
DIRECTOR: Kevin Johnson
PREPARER: Kevin Johnson

Agenda Summary Veterans Services Report

ATTACHMENTS:

- Veterans Financials PnL Actual to Amended Budget.DEC (PDF)

Ozaukee County Committee Report
General Fund Veterans Services

For the Twelve Months Ending Friday, December 31, 2021
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2021 YTD Actual	2021 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Intergovernmental Revenues	\$3,014	\$16,014	\$20,000	\$3,986	80.07%
Public Charges for Services	-	\$700	\$1,500	\$800	46.67%
Interest Revenue	\$1	\$15	\$50	\$35	30.00%
Other Revenue	-	\$1,371	-	(\$1,371)	0.00%
Total Revenues	\$3,015	\$18,100	\$21,550	\$3,450	83.99%
Expenditures					
Salaries	\$15,469	\$129,983	\$120,845	(\$9,138)	107.56%
Fringe Benefits	\$4,259	\$44,859	\$37,238	(\$7,621)	120.47%
Travel/Training	\$311	\$5,327	\$15,800	\$10,473	33.72%
Supplies	-	\$1,023	\$1,100	\$77	93.00%
Purchased Services	\$175	\$2,076	\$6,940	\$4,864	29.91%
Interdepartment Charges	\$549	\$6,774	\$8,011	\$1,237	84.56%
Grants	\$1,150	\$2,520	\$5,000	\$2,480	50.40%
Other Expenses	-	\$6,586	\$7,500	\$914	87.81%
Total Operating Expenditures	\$21,913	\$199,148	\$202,434	\$3,286	98.38%
Capital Outlay					
Total Expenditures	\$21,913	\$199,148	\$202,434	\$3,286	98.38%
Net Increase (Decrease)	(\$18,898)	(\$181,048)	(\$180,884)	\$164	100.09%

Equity:

Attachment: Veterans Financials PnL Actual to Amended Budget.DEC (Veterans Services Report)

Health and Human Services Committee**AGENDA INFORMATION SHEET**

AGENDA DATE: January 25, 2022
DEPARTMENT: Public Health
DIRECTOR: Kim Buechler
PREPARER: Julie Winkelhorst

Agenda Summary Public Health Report

ATTACHMENTS:

- PH Financials Dec 2021 (PDF)

Ozaukee County Committee Report
Special Revenue Fund Public Health
 For the Twelve Months Ending Friday, December 31, 2021
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2021 YTD Actual	2021 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	\$43,392	\$520,707	\$520,707	-	100.00%
Intergovernmental Revenues	\$90,278	\$735,039	\$3,665,275	\$2,930,236	20.05%
Public Charges for Services	\$146	\$11,201	\$78,000	\$66,799	14.36%
Intergovernmental Charges	-	\$448,459	\$847,180	\$398,721	52.94%
Interdepartmental Charges	\$1,667	\$20,000	\$17,070	(\$2,930)	117.16%
Licenses & Permits	\$1,301	\$396,979	\$373,525	(\$23,454)	106.28%
Other Revenue	-	\$13,585	\$125,000	\$111,415	10.87%
Total Revenues	\$136,784	\$2,145,970	\$5,626,757	\$3,480,787	38.14%
Expenditures					
Salaries	\$261,585	\$2,312,506	\$2,005,525	(\$306,981)	115.31%
Fringe Benefits	\$58,247	\$684,212	\$625,032	(\$59,180)	109.47%
Travel/Training	\$1,234	\$22,465	\$58,832	\$36,367	38.19%
Supplies	\$215	\$39,591	\$102,063	\$62,472	38.79%
Purchased Services	\$21,705	\$113,372	\$155,953	\$42,581	72.70%
Interdepartment Charges	\$113	\$5,141	\$7,400	\$2,259	69.47%
Other Expenses	\$28,747	\$279,576	\$2,671,947	\$2,392,371	10.46%
Total Operating Expenditures	\$371,846	\$3,456,863	\$5,626,752	\$2,169,889	61.44%
Capital Outlay					
Total Expenditures	\$371,846	\$3,456,863	\$5,626,752	\$2,169,889	61.44%
					-
Net Increase (Decrease)	(\$235,062)	(\$1,310,893)	\$5	\$1,310,898	0.00%
Equity:					
Governmental Fund Balance	-	(\$1,684,610)	-	\$1,684,610	0.00%

Health and Human Services Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	January 25, 2022
DEPARTMENT:	Human Services
DIRECTOR:	Liza Drake
PREPARER:	Brad Mueller

Agenda Summary HS/Aging/ADRC Financial Reports

ATTACHMENTS:

- HS Aging ADRC Comm Rpt Dec 21 (PDF)

Ozaukee County Committee Report
Human Services with ADRC and Aging Service
 For the Twelve Months Ending Friday, December 31, 2021
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2021 YTD Actual	2021 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	\$364,875	\$4,378,495	\$4,378,495	-	100.00%
Intergovernmental Revenues	\$1,605,463	\$8,289,736	\$10,070,616	\$1,780,880	82.32%
Public Charges for Services	\$192,266	\$2,270,106	\$2,554,052	\$283,946	88.88%
Intergovernmental Charges	-	-	\$3,000	\$3,000	0.00%
Interdepartmental Charges	-	\$10,024	\$9,546	(\$478)	105.01%
Other Revenue	\$8,864	\$76,067	\$26,426	(\$49,641)	287.85%
Total Revenues	\$2,171,468	\$15,024,428	\$17,042,135	\$2,017,707	88.16%
Expenditures					
Salaries	\$695,513	\$6,110,421	\$6,443,255	\$332,834	94.83%
Fringe Benefits	\$213,291	\$2,331,464	\$2,471,269	\$139,805	94.34%
Travel/Training	\$5,184	\$95,094	\$188,850	\$93,756	50.35%
Supplies	\$6,175	\$122,730	\$132,975	\$10,245	92.30%
Purchased Services	\$464,205	\$4,668,551	\$6,546,662	\$1,878,111	71.31%
Interdepartment Charges	\$32,793	\$399,771	\$455,965	\$56,194	87.68%
Grants	\$9,916	\$120,660	\$80,736	(\$39,924)	149.45%
Other Expenses	\$6,843	\$778,665	\$722,424	(\$56,241)	107.79%
Total Operating Expenditures	\$1,433,920	\$14,627,356	\$17,042,136	\$2,414,780	85.83%
Capital Outlay					
Total Expenditures	\$1,433,920	\$14,627,356	\$17,042,136	\$2,414,780	85.83%
					-
Net Increase (Decrease)	\$737,548	\$397,072	(\$1)	(\$397,073)	3970720 0.00%
Equity:					
Governmental Fund Balance	-	(\$1,568,510)	-	\$1,568,510	0.00%

Attachment: HSAgingADRCCommRptDec21 (HS/Aging/ADRC Financial Reports - Dec 2021)