



AGENDA
NATURAL RESOURCES COMMITTEE
REGULAR MEETING
THURSDAY, FEBRUARY 3, 2022 – 9:00 AM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

The public can access the meeting by viewing the live stream at the link which will be opened five minutes before the call to order:

[Natural Resources Committee Live Stream](#)

*The public can submit comments here: [Public Comment Form](#)
[Public Comment Policy](#) & [Instructions For Submitting Public Comments Online](#)*

1. CALL TO ORDER

Roll Call

2. PROPER NOTICE

3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

4. APPROVAL OF MINUTES

a. January 6, 2022

5. LAND & WATER MANAGEMENT DEPARTMENT

a. Discussion Items:

1. USDA Farm Service Agency Report, Matthew Peplinski, Executive Director*
2. USDA Farm Service Agency - County Committee Member Participation on State Sponsored Committees*

6. UNIVERSITY EXTENSION OFFICE

a. Management/Financial/Informational Reports

1. UW Extension Reports

7. REGISTER OF DEEDS/LAND INFORMATION

a. Discussion Items:

1. Digital/Indexing Book Project Update
2. GIS Update
3. Land Info 2022 Plans

b. Management/Financial/Informational Reports

1. Register of Deeds Reports

8. LAND AND WATER MANAGEMENT DEPARTMENT (cont.)

a. Action Items:

1. Increase of Revenue Budget Amendment for Unspent 2021 Funds*
2. Carryover of 2021 Funds - LWM

b. Management/Financial/Informational Reports

1. Land & Water Management Reports*

9. ACTION ITEMS:

- a. Recommendation of Natural Resources Capital Projects to Executive Committee

10. PLANNING AND PARKS DEPARTMENT

a. Action Items:

1. Resolution: Application and Acceptance of Outdoor Recreation Trail Aids - County Snowmobile Trail Aids Funding Through the Wisconsin Department of Natural Resources
2. Application and Acceptance of Quiet Trails Grant Funding through the Natural Resources Foundation of Wisconsin
3. Golf Course Division - Golf Equipment Purchases for 2022 - Tee Mowers
4. Golf Course Division - Golf Equipment Purchases for 2022 - Beverage Carts
5. Carryover of 2021 Funds - Planning & Parks

b. Discussion Items:

1. Update on Planning and Parks Department Capital Projects and Ecological Division Projects

c. Management/Financial/Informational Reports

1. Planning & Parks Reports

11. NEXT MEETING DATE

March 3, 2022

12. ADJOURNMENT

* FSA Representative Item

A quorum of members of committees or the full County Board of Ozaukee County may be in attendance at this meeting for purposes related to committee or board duties, however, no formal action will be taken by these committees or the board at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the County Clerk's Office at 262-284-8110, twenty-four (24) hours in advance of the meeting.

Natural Resources Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	February 3, 2022
DEPARTMENT:	County Clerk
DIRECTOR:	Julie Winkelhorst
PREPARER:	Julie Winkelhorst

Agenda Summary January 6, 2022

[<https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/ 01062022-3014>](https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/01062022-3014)

Natural Resources Committee**AGENDA INFORMATION SHEET**

AGENDA DATE: February 3, 2022
DEPARTMENT: Land and Water Management
DIRECTOR: Andy Holschbach
PREPARER: Andy Holschbach

Agenda Summary USDA Farm Service Agency - County Committee Member Participation on State Sponsored Committees*

ATTACHMENTS:

- FSA Memo & Wis. Chapter 92 (PDF)

**LAND & WATER MANAGEMENT DEPARTMENT**

Andy Holschbach, Director
Edward J. Pfister, Sanitation & Zoning Coordinator
Jeffrey P. Bell, Land & Water Coordinator
www.co.ozaukee.wi.us

January 28, 2022

TO: Natural Resources Committee

From: Andy Holschbach
Director

RE: Wisconsin Chapter 92 as it Pertains to the Appointment of Farm Service Agency Member to Land Conservation Committee

The following memo dated November 4, 2021 from the USDA has resulted in the need to clarify FSA representation on the Natural Resources Committee.

While Chapter 92.06 references Land Conservation Committees, it is understood the Natural Resources Committee includes the role of Land Conservation Committees as described in statute.

Rhonda Gorden, Corp Counsel, is invited to attend the February 3rd Natural Resources Committee meeting to provide legal counsel.

Attachment: FSA Memo & Wis. Chapter 92 (FSA Report - LWM)



Gas Light Building
626 East Wisconsin Avenue
Suite 601
Milwaukee, Wisconsin 53202

November 4, 2021

TO: Warren Hanson
Administrative Officer
USDA Farm Service Agency, Wisconsin FSA State Office
United States Department of Agriculture

FROM: Paul G. Johnson
Attorney Advisor 

SUBJECT: County Committee Member Participation on State-Sponsored Committees

You have asked our office to address an ongoing issue involving Wisconsin FSA County Commission ("COC") members serving on outside groups, specifically county boards that are created under Wisconsin state law. Service on these boards is a particular issue because, pursuant to Wisconsin state statute, such county board membership must include "a person who is the chairperson of the county farm service agency committee created under 16 USC 590h (b)" or other FSA designee. Wis. Stat. § 92.06(1)(b).

County Committees are created under federal state. Specifically, 16 U.S.C. § 590h(5)(B)(ii) authorizes the Secretary to create County Committees that are between 3 and 5 members and are "fairly representative of the agricultural producers within the area" and "are elected by the agricultural producers . . . within the area." The County Committee is essentially an advisory board that helps inform decisions made by the local FSA service center. Notably, COC members are considered to be "public officials" for the purposes of certain statutes, such as 18 U.S.C. § 201 and, regardless, are elected officials serving a federal agency.

You have advised that numerous COC members have chosen to participate on such Wisconsin county-level boards, even if they are not obligated to do so. This does raise ethical concerns, as it must be clear that any representation is not connected to the COC.

We have been advised that 5 C.F.R. § 2635.702(b) would likely apply to COC members. That regulation addresses issues related to the use of public office for private gain. It directly prohibits an individual from using his or her official title in connection with participation with outside groups, which include a state created or sponsored committee. Under that regulation, "an employee shall not use or permit the use of his Government position or title or any authority associated with his public office in a manner that could reasonably be construed to imply that his agency or the Government sanctions or endorses his personal activities or those of another." 5 C.F.R. § 2635.702(b).

Use of an official USDA title in connection with participation on a state-sponsored board would likely create the impression that the committee member is serving in his or her official

Attachment: FSA Memo & Wis. Chapter 92 (FSA Report - LWM)

capacity as a representative of USDA. That is not the case. The COC member should not use his or her title in connection with any work with such an outside group, or in any other way imply that their participation is sanctioned by USDA. Doing so would risk violating federal regulations in place to prohibit the use of public office for private gain.

3 Updated 19–20 Wis. Stats.

92.06 Land conservation committees. (1) CREATION; MEMBERSHIP. (a) *Creation.* Each county board shall create a land conservation committee.

(b) *Membership.* 1. The county board shall appoint to the land conservation committee at least 2 persons who are members of the committee on agriculture and extension education created under s. 59.56 (3) (b).

2. The county board shall appoint to the land conservation committee a person who is the chairperson of the county farm service agency committee created under 16 USC 590h (b) or other county farm service agency committee member designated by the chairperson of the county farm service agency committee.

3. The county board may appoint to the land conservation committee any number of members who are also members of the county board.

4. The county board may appoint to the land conservation committee up to 2 members who are not members of the county board.

(c) *Terms.* Each member of the land conservation committee shall serve for a term of 2 years or until a successor is appointed, whichever is longer.

(d) *Reimbursement.* Each member of the land conservation committee shall be reimbursed for necessary expenses and shall be paid the same per diem as members of other county board committees.

(e) *Programs and responsibilities.* The county board may assign other programs and responsibilities to the land conservation committee.

(2) DESIGNATED REPRESENTATIVES. The county board shall designate a representative of each county committee with responsibilities related to natural resource management to serve as an adviser to the land conservation committee. The county board shall designate, at a minimum, representatives from any county zoning or land use, forestry, parks and solid waste committees. In addition, the land conservation committee may invite any state, federal or local agency with which the county or committee has a memorandum of understanding to designate a representative to advise the land conservation committee.

(4) PUBLIC PARTICIPATION. The committee shall actively solicit public participation in the planning and evaluation of soil and water conservation programs.

History: 1981 c. 346; 1985 a. 29; 1995 a. 201; 2011 a. 263.

Appointments to the conservation committee are made by the county board, not the county executive. 76 Atty. Gen. 173.

Committee responsibilities and prohibitions of private interests in public contracts are discussed. 76 Atty. Gen. 184.

92.07 Land conservation committee; powers.

(1) POWERS GENERALLY. Each land conservation committee may carry out the powers delegated to the committee subject to the approval of the county board.

(2) STANDARDS. Each land conservation committee may develop and adopt standards and specifications for management practices to control erosion, sedimentation and nonpoint source water pollution. The standards and specifications for agricultural facilities and practices that are constructed or begun on or after October 14, 1997, and, if cost-sharing is available to the owner or operator under s. 92.14 or 281.65 or from any other source, for agricultural facilities and practices that are constructed or begun before that date shall be consistent with the performance standards, prohibitions, conservation practices and technical standards under s. 281.16 (3). The land conservation committee shall use the rules promulgated under s. 281.16 (3) (e) to determine whether cost-sharing is available.

(3) DISTRIBUTE FUNDS. Each land conservation committee may distribute and allocate federal, state and county funds made available to the committee for cost-sharing programs or other incentive programs for improvements and practices relating to soil and water conservation on private or public lands, and within

SOIL, WATER AND ANIMAL WASTE

92.07

the limits permitted under these programs, to determine the methods of allocating these funds.

(5) EDUCATIONAL AND OTHER PROGRAMS. Each land conservation committee may encourage research and educational, informational and public service programs, advise the University of Wisconsin System on educational needs and assist the University of Wisconsin System and the department in implementing educational programs under ss. 36.25 (7), 59.56 (3) and 92.05.

(6) PREVENTIVE AND CONTROL MEASURES AND WORKS OF IMPROVEMENT. Each land conservation committee may carry out preventive and control measures and works of improvement for flood prevention and for conservation, development, utilization and control of water within the county. These preventive and control measures and works of improvement may include, but are not limited to, changes in the use of land and use of engineering operations such as terraces, terrace outlets, desilting basins, floodwater retarding structures, floodways, dikes and ponds, methods of cultivation and the growing of vegetation. These preventive and control measures and works of improvement may be carried out on lands owned or controlled by this state or any of its agencies, with the cooperation of the agency administering and having jurisdiction of the land, and on any other lands within the county upon obtaining the consent of the landowner or the necessary rights or interests in the land.

(7) ASSISTANCE. Each land conservation committee, in the name of the county, may cooperate with, enter into agreements with, or furnish financial, technical, planning or other assistance to any agency, governmental or otherwise, or any landowner or land user within the incorporated or unincorporated parts of the county, in carrying out resource conservation operations and works of improvement for flood prevention or for the conservation, development, utilization and protection of soil and water resources within the county.

(7m) ASSISTANCE TO THE DEPARTMENT OF TRANSPORTATION. Each land conservation committee shall cooperate with the department of transportation as requested under s. 85.195.

(8) OBTAIN PROPERTY. Each land conservation committee, in the name of the county, may obtain options upon and acquire, by purchase, exchange, lease, gift, grant, bequest, devise or otherwise, any property or rights or interests in property or in water. A land conservation committee may maintain, administer and improve any properties acquired. A land conservation committee may receive income from these properties on behalf of the county and may expend this income in carrying out the purposes and provisions of this chapter. A land conservation committee may sell, lease or otherwise dispose of the property or interests in property in furtherance of the purposes and the provisions of this chapter.

(9) MACHINERY AVAILABILITY. Each land conservation committee may make available, on terms it may prescribe, to landowners and land users within the incorporated and unincorporated parts of the county, agricultural and engineering machinery and equipment, fertilizer, seeds and seedlings, and other material or equipment which will assist the landowners and land users in carrying on operations upon their lands for the conservation of soil resources, for the prevention and control of soil erosion, for flood prevention, for the conservation, development and utilization of water or for the prevention of nonpoint source water pollution.

(10) STRUCTURES. Each land conservation committee may construct, improve, operate and maintain structures necessary or convenient for the performance of any of the operations or activities authorized in this chapter.

(11) ADMINISTRATION OF PROJECTS OR PROGRAMS. Each land conservation committee, in the name of the county, may acquire, by purchase, lease or otherwise, and administer, any soil conservation, flood prevention, water management or nonpoint source water pollution abatement project or combinations of these projects, and participate in programs concerned with the conservation of natural resources located within the county undertaken by the United States or any of its agencies, or by this state

92.07 SOIL, WATER AND ANIMAL WASTE

Updated 19–20 Wis. Stats. 4

or any of its agencies. A land conservation committee may administer, as agent of the United States or any of its agencies, or of this state or any of its agencies, any soil conservation, flood prevention, water management, water quality improvement, nonpoint source water pollution abatement, erosion control, erosion prevention project or resource conservation program within the county. A land conservation committee may act as agent for the United States, or any of its agencies, or for this state or any of its agencies, in connection with the acquisition, construction, operation or administration of any resource conservation program within the county. A land conservation committee, on behalf of the county, may accept donations, gifts and contributions in money, services, materials or otherwise from any source and use or expend these moneys, services, materials or other contributions in carrying on its operations.

(12) **CONTRACTS; RULES.** Each land conservation committee, in the name of the county, may make and execute contracts and other instruments necessary or convenient to the exercise of its powers.

(13) **CONTRIBUTIONS; AGREEMENTS.** As a condition to extending any benefits under this chapter to, or the performance of work upon, any lands not owned or controlled by this state or any of its agencies, a land conservation committee may require contributions in money, services, materials or otherwise to any operations conferring the benefits, and may require landowners and land users to enter into and perform agreements or covenants respecting the use of land as will lead to conservation of soil and water resources.

(14) **ENTER UPON LANDS.** Each land conservation committee may enter upon any lands within the county to examine the land and make surveys or plans for soil and water conservation without being liable for trespass in the reasonable performance of these duties. This authorization applies to the land conservation committee members and their agents.

(15) **ADMINISTRATION AND ENFORCEMENT OF ORDINANCES.** A land conservation committee may, if authorized by the county board, administer and enforce those provisions of an ordinance enacted under s. 101.65 (1) (a) related to construction site erosion, a zoning ordinance enacted under s. 59.693 or an ordinance enacted under authority granted under s. 101.1206.

History: 1981 c. 346; 1983 a. 410 s. 2200 (2); 1985 a. 332 s. 251 (8); 1991 a. 309; 1993 a. 16; 1995 a. 201; 1997 a. 27; 1999 a. 9; 2009 a. 28; 2011 a. 32.

Cross-reference: See ss. 59.70 (2) (c) and 60.10 (2) (i) for authorization of county or town appropriations.

92.09 Land conservation committee staff. The land conservation committee may employ county soil and water conservation staff, subject to the approval of the county board. The county soil and water conservation staff is responsible for the administration of the county soil and water conservation program and may exercise the powers granted to the land conservation committee.

History: 1981 c. 346.

92.10 Land and water resource management planning program. (1) **CREATION.** There is created a land and water resource management planning program. The department, board and land conservation committees jointly shall develop and administer this program.

(2) **PURPOSES.** The purposes of the land and water resource management planning program are to conserve long-term soil productivity, protect the quality of related natural resources, enhance water quality and focus on severe soil erosion problems.

(4) **IMPLEMENTATION; DEPARTMENT DUTIES.** (a) *Data.* The department shall develop a systematic method of collecting and organizing data related to soil erosion. The department shall cooperate with the department of administration under s. 16.967 in developing this methodology or any related activities related to land information collection.

(c) *Plan assistance.* The department shall assist land conservation committees in preparing land and water resource management plans.

(d) *Plan review.* The department shall review and approve or disapprove land and water resource management plans submitted by the land conservation committees. The department may require land conservation committees to indicate specific projects to be funded under each plan and the related cost-sharing rates.

(5) **IMPLEMENTATION; BOARD DUTIES.** (a) *Plan review.* The board shall review land and water resource management plans submitted by the land conservation committees and make recommendations to the department.

(b) *Solicit comments.* The board shall solicit comments on land conservation committee plans from the agencies identified as advisers to the board under s. 15.135 (4).

(6) **IMPLEMENTATION; COMMITTEE DUTIES.** (a) *Plan preparation.* A land conservation committee shall prepare a land and water resource management plan that, at a minimum, does all of the following:

1. Includes an assessment of water quality and soil erosion conditions throughout the county, including any assessment available from the department of natural resources.

2. Specifies water quality objectives for each water basin, priority watershed, as defined in s. 281.65 (2) (c), and priority lake, as defined in s. 281.65 (2) (be).

3. Identifies the best management practices to achieve the objectives under subd. 2. and to achieve the tolerable erosion level under s. 92.04 (2) (i).

4. Identifies applicable performance standards and prohibitions related to the control of pollution from nonpoint sources, as defined in s. 281.65 (2) (b), and to soil erosion control, including those under this chapter and chs. 281 and 283 and ss. 59.692 and 59.693.

5. Includes a multiyear description of planned county activities, and priorities for those activities, related to land and water resources, including those designed to meet the objectives specified under subd. 2. and to ensure compliance with the standards and prohibitions identified under subd. 4.

6. Describes a system to monitor the progress of activities described in the plan.

7. Includes a strategy to provide information and education related to soil and water resource management.

8. Describes methods for coordinating activities described in the plan with programs of other local, state and federal agencies.

(b) *Notification.* A land conservation committee shall notify landowners and land users of the results of any determinations concerning soil erosion rates and nonpoint source water pollution, and provide an opportunity for landowners and land users to present information relating to the accuracy of the determinations during preparation of the land and water resource management plan.

(c) *Hearings.* A land conservation committee shall hold one or more public hearings on the land and water resource management plan.

(d) *Plan submission.* A land conservation committee shall submit the land and water resource management plan to the board and department.

(8) **DUTIES OF THE DEPARTMENT OF NATURAL RESOURCES.** The department of natural resources shall provide counties with assistance in land and water resource management planning, including providing available water quality data and information, providing training and support for water resource assessments and appraisals and providing related program information.

History: 1981 c. 346; 1983 a. 524; 1985 a. 29; 1987 a. 27; 1989 a. 31; 1997 a. 27 ss. 2488s to 2489L, 9456 (3m); 1999 a. 9; 2003 a. 33 s. 2811; 2003 a. 48 ss. 10, 11; 2003 a. 206 s. 23; 2005 a. 25 ss. 1742, 2493.

92.11 Regulation of local soil and water resource management practices. (1) **PROPOSED ORDINANCES.** To promote soil and water conservation or nonpoint source water pollution abatement, a county, city, village or town may enact ordinances for the regulation of land use, land management and pollutant management practices.

Natural Resources Committee**AGENDA INFORMATION SHEET**

AGENDA DATE: February 3, 2022
DEPARTMENT: UW Extension
DIRECTOR: Cindy Sarkady
PREPARER: Claudia Breitengross

Agenda Summary UW Extension Reports

ATTACHMENTS:

- January 2022 Report(PDF)
- UW Ext Financial Report (PDF)



January 2022 Report

4-H Youth Development

Jayna Hintz, 4-H Program Educator



Highlight: Several in-person sessions for families were held at libraries, where people participated in a hands-on watercolor painting class. The class used the do, reflect, apply, experiential learning model, the process that guides 4-H project meetings. The purpose of this outreach is to increase enrollment and the understanding of the 4-H experience. We reached 48 people that did not previously engage in the 4-H program. Based on evaluations turned in at the end of each session, 99% strongly agreed the activity increased their interest and curiosity about the 4-H program in Ozaukee County.

4-H Program Highlights

- A series of in-person sessions for families not currently in the 4-H program where they learn about a 4-H project and participate in a hands-on experience. The goal of this effort is to expand 4-H and reach new audiences.
- A training for adults who are interested in becoming 4-H volunteers, where adults learned what Extension is, how volunteers contribute to Extension programs, volunteer roles and responsibilities, what makes a quality youth development program, and what resources are available to 4-H volunteers. This effort is intended to prepare all future 4-H volunteers.
- Development of the “Lead Together, Learn Together: Building Relationships, Open Communication, & Inclusive Environments” Training for adults and youth. This training is a two-part series and will raise awareness of the benefits of and build skills in implementing effective Youth-Adult Partnerships for 4-H volunteers and youth leaders as well as community organizations across the state.



January 2022 Report

Agriculture

Stephanie Plaster, Agriculture Educator



If it happens on a farm or in a field, the Extension Institute of Agriculture works with you to achieve better results. Our innovative dairy management programs range from genetics to farm and business management. Extension researchers work hand-in-hand with row crop, forage and fresh produce growers to provide best practices for every aspect of the growing phase. We also advise communities on using sustainable practices to create inviting spaces free from invasive species

Agriculture Highlights

- **Crops and Soils:** Mike Ballweg, Area Crops and Soils Agent
 - A webinar series (Badger Crop Connect) for farmers, agronomists and agriculture professionals, where they learned about research to address timely crop production practices and emerging agronomic concerns. Through this program, attendees implemented these practices on their farms or used the information to advise their clients.
- **Farm Management:** Stephanie Plaster, Farm Management Educator
 - A presentation for farmers and agriculture professionals, where participants learned how to use a SWOT analysis for business and personal growth. This effort was designed to help participants assess their skills, assets, personalities, and/or networks to help make a decision about a business opportunity or new enterprise.
 - An activity for farmers and agriculture professionals, where participants identified their stressors, strengths, and resources. This effort was designed to provide an opportunity for participants to recognize the common stressors, strengths, and resources among their peer group.
- **Dairy & Livestock:** Tina Kohlman, Dairy & Livestock Agent
 - A presentation for dairy farmers, calf managers, farm workers, and agribusiness professionals, where they learned calf health benchmarks, hygiene practices, housing considerations, and disbudding considerations to improve calf growth, health, management, and profitability while maintaining animal health and wellbeing.
 - A training for youth dairy project members, where they learned animal handling, husbandry, and herd health management practices to improve dairy production management and animal health and well-being.



January 2022 Report

Community Development

Karina Ward, Community Development Educator



Community Development provides educational programming to assist leaders, communities, and organizations realize their fullest potential. We work with communities to build the vitality that enhances their quality of life and enriches the lives of their residents. IN short, the Community Development Institute plants and cultivates the seeds for thriving communities and organizations.

Community Development Highlights

- Development of a Story Map, in partnership with Bridge the Divide, for residents of Ozaukee County where they will learn about the history of racially restrictive covenants. The goal of this effort is to inspire reflection, increase understanding of the impact of historically recent racial discrimination, and encourage direct action towards change.
- Planning for a series of presentations, in collaboration with Ozaukee County leaders, for Mequon and Thiensville residents where they will learn about the Racially Restrictive Covenant project. The goal of this effort is to develop a strategy to include current elected officials and candidates in upcoming elections at these presentations so that they can demonstrate support of the project and similar work.
- Technical assistance for a local nonprofit where the organization's leader learned about the need to invite members into leadership positions of the organization. The goal of this effort is to increase the capacity of members of the organization and ensure the work of the nonprofit continues.



January 2022 Report

What's Next/Upcoming Events

- **February 4, 2022**
 - [Build Effective Training Programs that Engage Your Team](#), Virtual, 11:00 a.m.
- **February 5, 2022**
 - 4-H Pinewood Derby Build Day, Ozaukee County Fairgrounds, Pavilion, 10:00 am.
- **February 6, 2022**
 - Ozaukee 4-H Foundation Bowl-a-Thon
- **February 8, 22, 2022**
 - [4-H Harbinger](#) newsletter published
- **February 8, 2022**
 - 4-H Educational Travel Opportunity Interviews, 5:00 pm.
- **February 12, 2022**
 - 4-H Pinewood Derby Physics Day, Ozaukee County Fairgrounds, Pavilion, 9:00 am.
- **February 13, 2022**
 - 4-H Pinewood Derby Race Day, Ozaukee County Fairgrounds, Pavilion, Noon – 3pm.
- **February 17, 2022**
 - Ozaukee County 4-H Leaders Association Board Meeting, Oz Cnty Admin Building, 6:00 pm.
- **February 18, 2022**
 - [Employee Trust & Engagement through a Culture of Safety](#), Virtual, 11:00 am.
- **February 19, 2022**
 - 4-H Dance, Ozaukee County Fairgrounds, Pavilion, 6:30 pm.
- **February 23, 2022**
 - [Pesticide Applicator Training](#), Ozaukee County, Admin Center, Auditorium, 9:00 am.



Extension

UNIVERSITY OF WISCONSIN-MADISON
OZAUKEE COUNTY

6.a.1.a

January 2022 Report

In Other News

- **Mental Health First Aid Training:** The University of Wisconsin – Division of Extension announces additional Mental Health First Aid dates for the first quarter of the year! This training is open to all who work and live in Wisconsin.
 - **Youth Mental Health First Aid** is designed to teach parents, family members, caregivers, teachers, school staff, peers, neighbors, health and human services workers, and other caring citizens how to help an adolescent (age 12-18) who is experiencing a mental health or addictions challenge or is in crisis. Youth Mental Health First Aid is primarily designed for adults who regularly interact with young people.
 - **Adult Mental Health First Aid** teaches adults how to recognize signs of a mental health or substance use challenge or crisis. The program teaches people how to recognize signs of mental health or substance use challenges in adults ages 18 and older, how to offer and provide initial help, and how to guide a person toward appropriate care if necessary.
- To sign up for trainings, please read the attached flyers or go to the WiROSE website - <https://wirose.wisc.edu/community-programming/>

We teach, learn, lead and serve, connecting people with the University of Wisconsin, and engaging with them in transforming lives and communities.

UW-Madison Division of
Extension Ozaukee County
Office

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P: 262-284-8288
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711 Wisconsin Relay

ozaukee.extension.wisc.edu/



Cindy Sarkady
Area Extension Director



Jayna Hintz
4-H Program Educator



Karina Ward
*Community Development
Educator*



Stephanie Plaster
*Farm Management
Educator (Ozaukee-home office)*

Claudia Breitengross & Joe Larsen: *Support Staff*



Extension

UNIVERSITY OF WISCONSIN-MADISON
OZAUKEE COUNTY

Attachment: January 2022 Report (UW-Madison Division of Extension Ozaukee County Written & Financial Report)

Ozaukee County Committee Report

General Fund University of Wisconsin Extension

For the Twelve Months Ending Friday, December 31, 2021

Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2021 YTD Actual	2021 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Intergovernmental Revenues	-	\$3,890	\$3,890	-	100.00%
Public Charges for Services	\$74	\$4,854	\$7,980	\$3,126	60.83%
Total Revenues	\$74	\$8,744	\$11,870	\$3,126	73.66%
Expenditures					
Salaries	\$4,399	\$56,421	\$65,167	\$8,746	86.58%
Fringe Benefits	\$630	\$8,056	\$9,755	\$1,699	82.58%
Travel/Training	\$510	\$2,401	\$14,788	\$12,387	16.24%
Supplies	\$2,107	\$11,060	\$17,940	\$6,880	61.65%
Purchased Services	\$197	\$95,409	\$106,871	\$11,462	89.27%
Interdepartment Charges	\$1,466	\$19,829	\$21,659	\$1,830	91.55%
Other Expenses	\$234	\$511	\$743	\$232	68.78%
Total Operating Expenditures	\$9,543	\$193,687	\$236,923	\$43,236	81.75%
Capital Outlay					
Total Expenditures	\$9,543	\$193,687	\$236,923	\$43,236	81.75%
Net Increase (Decrease)	(\$9,469)	(\$184,943)	(\$225,053)	(\$40,110)	82.18%

Equity:

Natural Resources Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	February 3, 2022
DEPARTMENT:	Register of Deeds
DIRECTOR:	Ron Voigt
PREPARER:	Julie Winkelhorst

Agenda Summary Digital/Indexing Book Project Update

ATTACHMENTS:

- Digital Project (PDF)

Digital/Indexing Book Project

The project started with 359 books to Index

Deed Books – 326

Miscellaneous Books – 23

Easement – 1

Land Contract 2

Lis Pendens – 6

Special Assessment – 1

As of January 21, 2022 – 233 Deed books are Complete.

Scanned, Indexed and completely searchable in Laredo/Tapestry

The project is moving along at a good pace, we are now into the older deed books which is a bit harder to read so it does slow it down a bit.

Once the Deed books are complete they will move onto the miscellaneous books those and the remaining books should go at a fairly quick pace.

The project is currently 65% complete

Funding – We started the project with \$110,000.00 as of this date we have \$28,867.83 remaining.

We are charged \$.90 per document indexed.

This is going to be really nice for genealogy, **I was able to trace back ownership on a parcel all the way back to 1934 using just the Grantor/Grantee information we are back indexing.**

Printing copies from Laredo rather than pulling out the books has been not only great for the books but for the employees as well. It is so much faster now to print copies for our customers.

Natural Resources Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	February 3, 2022
DEPARTMENT:	Register of Deeds
DIRECTOR:	Ron Voigt
PREPARER:	Julie Winkelhorst

Agenda Summary GIS Update

ATTACHMENTS:

- GIS Update (PDF)

Natural Resources Committee**AGENDA INFORMATION SHEET**

AGENDA DATE: February 3, 2022
DEPARTMENT: Register of Deeds
DIRECTOR: Ron Voigt
PREPARER: Julie Winkelhorst

Agenda Summary Land Info 2022 Plans

ATTACHMENTS:

- Land Info 2022 Plans (PDF)

Land Info 2022 plans

Orthophotography

Contractor is SEWRPC – done for 7 counties (last done in 2020)

Used for zoning enforcement, law enforcement, planning, assessment, emergency management, etc.

Flyover in spring of 2022, receive deliverables in fall of 2022

County cost \$19,478 – paid with WLIP Strategic Initiative Grant (\$60,000)

Processing & Cashing contractor TBD (estimated at \$3,000) 3" pixels

Web Application Development

Continue to maintain GIS Hub Apps, including: GIS parcel website, Shoreland Zoning, Supervisory Districts, various Municipal Zoning maps, Story Maps, etc.

Currently working on Roadway Projects Plans for Highway Dept. (\$5,900) WLIP Grant funded

Looking into creating online App for Ozaukee County Shared Ride/Taxi Service

Create Additional Administrative Mapping Boundaries

Cell Towers, Healthcare Facilities (Hospitals, Clinics, Elderly Facilities), PSAP (Public Safety Answering Point), ESN Zones (Fire, Ambulance, Law), School District verification

WLIP Grant funded

NG911 Standards for Address and Centerline Data

Continue to support Sheriff's Dept. by updating data for their new software - WLIP Grant funded

Natural Resources Committee**AGENDA INFORMATION SHEET**

AGENDA DATE: February 3, 2022
DEPARTMENT: Register of Deeds
DIRECTOR: Ron Voigt
PREPARER: Ron Voigt

Agenda Summary Register of Deeds Reports

ATTACHMENTS:

- 2022 Department Report (PDF)
- Register of Deeds - Committee (PDF)
- Land Information - Committee (PDF)



Register of Deeds Land Information

February 2022 Department Report

Register of Deeds Office: We recorded 1540 documents in December as compared to 2230 the year before. So, for the year we recorded 21,736 compared to 21,483 last year. This December we made a profit of \$48,784 and for the year \$820,296 which is 178.97% of Budget.

Attached is the 'Digital/Indexing Book Project' which we believe will be completed with cost. A side note to this is that we continue to increase our revenue through contracted customers accessing our online system, which this project is enhancing. In 2019 we made of profit of \$99,821, in 2020 that profit was \$117,701 and for 2021 the profit was \$128,171.

Land Information Office: Attached is the monthly GIS Update. Also attached is the Land Information 2022 plans for the year. I will be more than happy to respond to any questions with all materials submitted.

Ozaukee County Committee Report

General Fund Register of Deeds

For the Twelve Months Ending Friday, December 31, 2021
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2021 YTD Actual	2021 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Public Charges for Services	\$89,029	\$1,212,126	\$832,000	(\$380,126)	145.69%
Total Revenues	\$89,029	\$1,212,126	\$832,000	(\$380,126)	145.69%
Expenditures					
Salaries	\$23,275	\$199,114	\$162,426	(\$36,688)	122.59%
Fringe Benefits	\$7,489	\$82,686	\$70,047	(\$12,639)	118.04%
Travel/Training	-	\$775	\$2,400	\$1,625	32.29%
Supplies	\$29	\$920	\$1,125	\$205	81.78%
Purchased Services	\$6,964	\$74,537	\$100,700	\$26,163	74.02%
Interdepartment Charges	\$2,488	\$33,798	\$36,952	\$3,154	91.46%
Total Operating Expenditures	\$40,245	\$391,830	\$373,650	(\$18,180)	104.87%
Capital Outlay					
Total Expenditures	\$40,245	\$391,830	\$373,650	(\$18,180)	104.87%
Net Increase (Decrease)	\$48,784	\$820,296	\$458,350	(\$361,946)	178.97%

Equity:

Attachment: Register of Deeds - Committee (Register of Deeds/Land Info Monthly Department Report)

Ozaukee County Committee Report

Special Revenue Fund Land Information

For the Twelve Months Ending Friday, December 31, 2021
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2021 YTD Actual	2021 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	\$2,394	\$28,722	\$28,722	-	100.00%
Intergovernmental Revenues	\$3,293	\$71,000	\$71,000	-	100.00%
Public Charges for Services	\$12,138	\$174,794	\$128,500	(\$46,294)	136.03%
Total Revenues	\$17,825	\$274,516	\$228,222	(\$46,294)	120.28%
Expenditures					
Salaries	\$12,052	\$120,276	\$127,699	\$7,423	94.19%
Fringe Benefits	\$4,315	\$50,568	\$46,825	(\$3,743)	107.99%
Travel/Training	-	\$1,790	\$8,000	\$6,210	22.38%
Supplies	-	\$11,863	\$15,400	\$3,537	77.03%
Purchased Services	\$4,551	\$17,140	\$25,000	\$7,860	68.56%
Interdepartment Charges	\$372	\$4,952	\$4,761	(\$191)	104.01%
Other Expenses	-	\$537	\$537	-	100.00%
Total Operating Expenditures	\$21,290	\$207,126	\$228,222	\$21,096	90.76%
Capital Outlay					
Total Expenditures	\$21,290	\$207,126	\$228,222	\$21,096	90.76%
Net Increase (Decrease)	(\$3,465)	\$67,390	-	(\$67,390)	0.00%
Equity:					
Governmental Fund Balance	-	\$137,917	-	(\$137,917)	0.00%

Natural Resources Committee

AGENDA INFORMATION SHEET

AGENDA DATE:	February 3, 2022
DEPARTMENT:	Land and Water Management
DIRECTOR:	Andy Holschbach
PREPARER:	Andy Holschbach

Agenda Summary Increase of Revenue Budget Amendment for Unspent 2021 Funds*

BACKGROUND INFORMATION: This increase in revenue budget amendment includes \$7,148 of unspent 2021 Soil & Water Resource Management Program Grant cost-share funds allocated to landowners for conservation practices to be installed in 2022 to improve water quality.

ANALYSIS: Unspent DATCP funds were included in the 2021 Budget.

FISCAL IMPACT: \$7,148

Balance Current Year:

Next Year's Estimated Cost:

FUNDING SOURCE:

County Levy: \$0

Non-County Levy: \$7,148

Indicate source: WI Department of Agriculture, Trade & Consumer Protection

RECOMMENDED MOTION: To approve Increase of Revenue Budget Amendment of \$7,148

ATTACHMENTS:

- Budget Amendment Year End 2021(PDF)



Budget Amendment Request Committee Approval Form

8.a.1.a

TO: **Finance Committee**FROM: **Land and Water Management**

Department Name

Date of Request: **3-Feb-22**

Resolution No: _____

Period Transfer Recorded: _____

Type of Budget Amendment (check one)

Increase of Revenue: **X**

Fund Transfer: _____

Supplemental Appropriations: _____

Debit / Expense**Credit / Revenue**Acct # **117-2-01-58180-000** \$ **7,148***Pre-request Account's Budget* | *Changed To*Cost Ctr & A/C Desc **Landowner Reimbursement**

Acct # \$ -

Pre-request Account's Budget | *Changed To*

Cost Ctr & A/C Desc

Acct # \$ -

Pre-request Account's Budget | *Changed To*

Cost Ctr & A/C Desc

Acct # \$ -

Pre-request Account's Budget | *Changed To*

Cost Ctr & A/C Desc

Acct # \$ -

Pre-request Account's Budget | *Changed To*

Cost Ctr & A/C Desc

Acct # \$ -

Pre-request Account's Budget | *Changed To*

Cost Ctr & A/C Desc

Acct # \$ -

Pre-request Account's Budget | *Changed To*

Cost Ctr & A/C Desc

Total Debits: 7,148

A/C # **117-2-01-42375-000** \$ **7,148***Pre-request Account's Budget* | *Changed To*Cost Ctr & A/C Desc **St. Aid - Conservation Aid - WDATCP - Landowner**

A/C # \$ -

Pre-request Account's Budget | *Changed To*

Cost Ctr & A/C Desc

A/C # \$ -

Pre-request Account's Budget | *Changed To*

Cost Ctr & A/C Desc

A/C # \$ -

Pre-request Account's Budget | *Changed To*

Cost Ctr & A/C Desc

A/C # \$ -

Pre-request Account's Budget | *Changed To*

Cost Ctr & A/C Desc

A/C # \$ -

Pre-request Account's Budget | *Changed To*

Cost Ctr & A/C Desc

A/C # \$ -

Pre-request Account's Budget | *Changed To*

Cost Ctr & A/C Desc

Total Credits: 7,148

Reason for Request (Be Specific). Also fill out Support Document for County Board.

\$7,148 is unspent 2021 Soil & Water Resource Management Program Grant cost-share funds allocated to landowners for conservation practices to be installed in 2022.

Barbara Jobs

Department Head Signature

TYPE IN Oversight Committee Chairperson's Name

Oversight Committee Members**Finance Committee Members**

Date of Meeting

Date of Meeting

Date Amended: _____

Budget Amended By: _____

Natural Resources Committee**AGENDA INFORMATION SHEET**

AGENDA DATE: February 3, 2022
DEPARTMENT: Land and Water Management
DIRECTOR: Andy Holschbach
PREPARER: Julie Winkelhorst

Agenda Summary Carryover of 2021 Funds - LWM

ATTACHMENTS:

- 2021 Carryovers LWM (PDF)

Natural Resources Committee**AGENDA INFORMATION SHEET**

AGENDA DATE: February 3, 2022
DEPARTMENT: Land and Water Management
DIRECTOR: Andy Holschbach
PREPARER: Andy Holschbach

Agenda Summary Land & Water Management Reports*

ATTACHMENTS:

- January 2022 news (PDF)
- January 2022 Financials (PDF)
- Gabe Brown Workshop 2-10-2022 Flyer Online RSVP Link (PDF)



LAND AND WATER MANAGEMENT DEPARTMENT

CURRENT PROJECTS AND REPORT UPDATES

-JANUARY 2022 -



MISSION STATEMENT

To protect, preserve, and enhance natural resources,
local ecology, and the quality of life

Land and Water Management Department

Andy Holschbach, Director
Jeff Bell, Land & Water Coordinator
Ed Pfister, Sanitation & Zoning Coordinator
Geoff Schramm, Soil & Water Conservationist
Barry Sullivan, Sanitation & Zoning Specialist
Jo Ellen Erstad, Office Services Specialist

Ozaukee County Administration Center
Room 223
121 W. Main Street, P. O. Box 994
Port Washington, WI 53074-0994
Phone: 262-284-8313

Attachment: January 2022 news (Land & Water Reports - LWM)



Land & Water Resource Management

♦ Conservation Planning/Farmland Preservation (FPP)

- 94 farms currently participating in Farmland Preservation Program; 2021 self-certifications ; owners who self-certify receive a certificate of compliance for 2021 tax credit; completing status reviews. Sat down with about ten FPP in 2021 and did a complete farm compliance review.

♦ Best Management Practices Design and Certification

- Peter Eskra: 634 waste transfer practice is completed and paid out. In 2022 will finish up with 313 manure Storage or simply another 634 Waste Transfer. Watching for how the heavily bedded steer manure acts to rain and snow runoff conditions in the spring. This site has a TRM Grant in 2022
- Roden: Construction of roof is complete; NRCS approved construction; all payments have been made and invoices have been received with proof of payment by the owner.
- Joe Ott: Waterway design completed; to be installed in 2022
- Jeremy Risch: Designed feed storage drainage containment practice; installation proposed for 2022
- Got approximately 10 small projects lined up for in 2022 for SWRM Grant funds.

♦ Administration of Cost-Share Agreements (grants)

- TRM grant – Roden HFR Center, LLC – \$225,000, project completed
- 2021 SWRM bonded grant – \$55,000; SWRM SEG grant – \$25,000; transferred \$21,695 of SEG funds to Door County, and \$3,305.00 to Marathon County
- Ozaukee County awarded 2022 TRM grant funds for Gasser, Hamm, and Eskra
- Contact flyer sent to RCPP landowners in Milwaukee River area

♦ Nutrient Management

- Awarded DATCP Nutrient Management Farmer Education Grant in the amount \$2,500.

Environmental Education

- 2 schools participated entering about 30 posters.

♦ NR151 Compliance Tracking

- No activity

♦ Manure Storage Ordinance

- No activity

♦ Stormwater Management & Construction Site Erosion Control-WPDES Permit

- Working with Stantec to evaluate nonpoint source pollutant loadings on county property in the MS4 area for compliance with the DNR stormwater permit

♦ Buffer Initiative—Conservation Reserve Enhancement Program (CREP)

- No activity

♦ Wildlife Damage and Abatement

- No activity

♦ Tree, Shrub, Prairie Grass & Wildflower Seed Program/Pollinator Plant & Grass Sale

- Most orders are coming in online, some by mail

♦ Invasive Species

- No activity

♦ Miscellaneous

- DNR has approved harvestable buffer plan for 2019 and 2020 MDV (Multi-discharger Phosphorus Variance) funds totaling \$19,261; Pete Weiss & Dan Large has signed up for buffers starting in 2021 and 2022 respectively.

- Katie Werner started on 1/17/2022 as a Conservation Planner-Soil Health Specialist for the LWMD. **8.b.1.a**
- Clean Farm Families awarded \$33,600 from DATCP Producer-led Watershed Protection Grant for 2022. Working on the Fund For Lake Michigan Proposal to secure \$30,000 to support the Clean Farm Families
- Completed 2 proposal for 2022 County Project Funds, 1) \$30,000 for airflow seeder and 2) \$30,000 to support planting green and rotational grazing under the Clean Farm Families Conservation Practice Incentive Program.
- Mitchell Jacoby, Nathan DeMaster, Walt Ruben and Geoff Schramm attended the National No-Tillage Conference.
- Taking registration for the February 10th Soil Health Workshop featuring Gabe Brown. Event moved to Country Inn and Suites in Port Washington.



Sanitation Program

♦ Sanitation Ordinance

- No sanitation ordinance violations
- Maintenance: No notices were sent in January ; the Office of Corporation Counsel continues action with non-compliant owners; 12,335 reports filed to date in 2021

♦ POWTS Plan Reviews, Permits, and Final Inspections

- Six plan reviews; seven permits; twenty-seven final inspection reports

♦ Wisconsin Fund

- All 2021-23 biennium funding of up to \$1,680,000 will be paid to qualified applicants in 2022; deadline for counties to submit applications is 1/31/22

♦ Miscellaneous

- Working with Symbion on POWTS inspection / GIS collection and in-house electronic permitting program



Shoreland and Floodplain Zoning

♦ Shoreland and Floodplain Zoning Ordinance

- One zoning ordinance violation

♦ Permits

- Two shoreland zoning permit

♦ National Flood Insurance/Community Rating System (CRS)

- Provided floodplain information to numerous landowners, completed NFIP information to lenders and realtors

♦ Technical Advisory—SEWRPC Regional Plans

- SEWRPC developing "Regional Food System Plan"

♦ Non-metallic Mining Reclamation

- Notified non-metallic mine operators that annual permit fee is due

♦ Miscellaneous

- 1930 & 1936 Edgewater Dr. Offers to Purchase have been prepared and signed.

Ozaukee County Committee Report
General Fund Land & Water Management
 For the One Month Ending Monday, January 31, 2022
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2022 YTD Actual	2022 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	-	-	\$1	\$1	0.00%
Intergovernmental Revenues	-	-	\$1,008,553	\$1,008,553	0.00%
Public Charges for Services	\$7,424	\$7,424	\$127,360	\$119,936	5.83%
Licenses & Permits	\$7,776	\$7,776	\$101,000	\$93,224	7.70%
Other Revenue	-	-	\$200	\$200	0.00%
Total Revenues	\$15,200	\$15,200	\$1,237,114	\$1,221,914	1.23%
Expenditures					
Salaries	\$15,956	\$15,956	\$550,004	\$534,048	2.90%
Fringe Benefits	\$10,418	\$10,418	\$186,361	\$175,943	5.59%
Travel/Training	\$723	\$723	\$14,425	\$13,702	5.01%
Supplies	\$2,421	\$2,421	\$24,778	\$22,357	9.77%
Purchased Services	-	-	\$452,871	\$452,871	0.00%
Interdepartment Charges	\$5,968	\$5,968	\$42,603	\$36,635	14.01%
Grants	\$40	\$40	\$207,500	\$207,460	0.02%
Other Expenses	\$11,442	\$11,442	\$83,103	\$71,661	13.77%
Total Operating Expenditures	\$46,968	\$46,968	\$1,561,645	\$1,514,677	3.01%
Capital Outlay					
Buildings & Land	-	-	\$219,000	\$219,000	0.00%
Total Capital Outlay	-	-	\$219,000	\$219,000	0.00%
Total Expenditures	\$46,968	\$46,968	\$1,780,645	\$1,733,677	2.64%
Net Increase (Decrease)	(\$31,768)	(\$31,768)	(\$543,531)	(\$511,763)	5.84%

E q u i t y:

Attachment: January 2022 Financials (Land & Water Reports - LWM)



Clean Farm Families Presents:

Improving Soil Health & Farm Profitability

GABE BROWN

Gabe travels from his ranch in Bismarck, North Dakota, where he is a pioneer of the soil health movement, to discuss how he integrates pastures, multi-species cover crops and no-till into his farm to become more profitable! Being awarded the Zero-Till Producer of the year, partnering with Ray Archuleta and an Instructor for the Soil Health Academy, you don't want to miss out on this presentation!



Free Event

Thursday, February 10, 2022

9:30 am - 3:00pm (Lunch Provided)

Country Inn and Suites - Conference Room

350 E Seven Hills Rd. Port Washington, WI

9:30-10:00 - Meet & Greet

10:00 – Gabe Brown Presentation

Noon Lunch

12:30-1:00 – Clean Farm Families presentation

1:00 - Gabe Brown Presentation

2:30-3:00 - Questions and Adjourn

If you cannot make this event, see the other side of the flyer for more dates and locations in Wisconsin!

Please RSVP by February 7th

Matt Winker

(262) 689-8994

redlinedairy@gmail.com

Or

Mike Paulus

(414) 378-6453

cowsrus@paulusdairy.com

Or

Andy Holschbach

262-284-8271

aholschbach@co.ozaukee.wi.us

Or

Register online at

[RSVP Clean Farm Families-Gabe Brown](https://www.rsvp-cleanfarmfamilies-gabebrown.com)

Attachment: Gabe Brown Workshop 2-10-2022 Flyer Online RSVP Link (Land & Water Reports - LWM)



Wisconsin
Department of
Agriculture, Trade,
& Consumer Protection



United States Department of Agriculture
Natural Resources Conservation Service

Additional Dates & Locations

February 7th - Farmers for Tomorrow, Waupaca & Portage County Jensen Community Center. 487 N Main Street, Amherst, WI 54406

February 8th - Sauk County Baraboo Performing Arts Center
323 Water Street, Baraboo, WI 53913

February 9th - Dodge County Farmers, Juneau Community Center
500 Lincoln Drive, Juneau, WI 53039

February 10th - Ozaukee County, Country Inn & Suites
350 E. Seven Hills Road, Port Washington, WI 53074

February 11th - Racine County, Cotton Exchange
345 Hickory Hollow Road, Waterford, WI 53185

Natural Resources Committee

AGENDA INFORMATION SHEET

AGENDA DATE: February 3, 2022
DEPARTMENT: Administrator
DIRECTOR: Jason Dzwinel
PREPARER: Jason Wittek

Agenda Summary Recommendation of Natural Resources Capital Projects to Executive Committee

BACKGROUND INFORMATION: Below the Committee will find information on the project fund applications from the departments within your oversight. A memo explaining the process is included to aid in understanding. A project feasibility reports is included for each submittal that summarizes the project and details the staff recommendation. Finally, all of the information submitted by the departments is included.

SUMMARY OF RECOMMENDATIONS:

- Electric Park Gates & Bathroom Locks - Recommended due to the amount of staff time and resources it requires to open, close and secure park gates and bathrooms daily. Significant time and cost savings will accrue allocating park resources elsewhere.
- Waubedonia Park Caretakers House & Garage Roof Repairs - Recommended due to the urgency of the leaking roof, and to limit further deterioration of an existing asset.
- MeeKwon County Park Maintenance Building Repairs - Recommended due to the urgency of the condition of the siding and windows, and to limit further deterioration of an existing asset.
- Parks Security Cameras - Recommended due to the ability to secure our public park facilities and mitigate the risk of vandalism in our Parks.
- Clean Farm Families - Soil Health & Rotational Grazing - Not recommended to be funded at this time, but should be given consideration if additional funding becomes available.
- Hawthorne Hill Campground Development - Not recommended at this time.
- New Tractor with Cab - Not recommended at this time, but should be given consideration if additional funding becomes available.
- Airflow Cover Crop Seeder - Not recommended at this time, but should be given consideration if additional funding becomes available.

- Repaving Portions of the Interurban Trail - Not recommended at this time due to the overall cost, and lack of secured grant funding, but future consideration should be given, if grant award is secured.
- Waubedonia County Park Playground Equipment - Not recommended at this time.
- New Woodchipper - Not recommended at this time.
- Mee-Kwon County Park Road (north) - Not recommended at this time.
- Skid Steer Attachments - Not recommended at this time.
- Mee-Kwon County Park Road (south) - Not recommended at this time.
- Virmond Stormwater Wetland Restoration - Not recommended at this time.
- Waubedonia County Park Showers - Not recommended at this time.
- MeeKwon Park Wetland-Stormwater Restoration - Not recommended at this time.
- Virmond Park Parking Lot Extension - Not recommended at this time.
- Hawthorne Hills Park Paving - Not recommended at this time.
- HH Peters Youth Camp Furnace Replacement, Aluminum Trailers - Department should look to fund in Annual Budget process, as these are lower than \$25,000.

RECOMMENDED MOTION: Staff respectfully requests that the committee consider the projects as proposed and make recommendations for consideration by the Executive Committee.

ATTACHMENTS:

- 2022 Project Reserve Memo_12-13-2021 (PDF)
- Project Scorecard 2022 (PDF)
- Capital Project Request Form_Electric Parks Gates 1.13.22_ATS011422 (PDF)
- Electric Gates Project Analysis (PDF)
- Waubedonia Caretakers Roof_COMBINED (PDF)
- Waubedonia Caretaker House and Roof Project Analysis (PDF)
- CFF Planting Green and Rotational Grazing (PDF)
- CFF Planting Green and Rotational Grazing Project Analysis (PDF)
- Hawthorne Hills Campground_COMBINED (PDF)
- Hawthorne Hills Park Campground Development - Analysis (PDF)
- Kubota Tractor_COMBINED (PDF)
- New Tractor With Cab Project Analysis (PDF)

- Airflow Seeder Capital Project Request 2022 (PDF)
- Airflow Cover Crop Seeder Project Analysis (PDF)
- OIT Paving_COMBINED (PDF)
- OIT Paving Project Analysis (PDF)
- Waubedonia Playground Equipment_COMBINED(PDF)
- Waubedonia Playground Equipment Project Analysis (PDF)
- Parks Woodchipper_COMBINED (PDF)
- New Wood Chipper Project Analysis (PDF)
- MeeKwon Paving North_COMBINED (PDF)
- Meekwon Road Paving North Project Analysis (PDF)
- MeeKwon Paving South_COMBINED (PDF)
- MeeKwon Road Paving South Project Analysis (PDF)
- Parks Skid Steer Attachments_COMBINED (PDF)
- Skid Steer Attachments Project Analysis (PDF)
- Virmond Park_Stormwater_Wetland_COMBINED (PDF)
- Virmond County Park Stormwater Wetland Restoration (PDF)
- Waubedonia Showers_COMBINED (PDF)
- Waubedonia Showers Project Analysis (PDF)
- MeeKwon Stormwater_COMBINED (PDF)
- MeeKwon Stormwater Runoff and Restoration (PDF)
- Virmond Parking Lot Expansion_COMBINED (PDF)
- Virmond County Park Parking Lot Extension Project Analysis (PDF)
- Hawthorne Hills Paving_COMBINED (PDF)
- Hawthorne Hills County Park Paving Project Analysis (PDF)
- Capital Project Request Form_HH Peters Youth Camp Furnace 1.14.22_ATS011422 (PDF)
- Parks Trailer_COMBINED (PDF)
- MeeKwon Maintenance Building_COMBINED (PDF)
- MeeKwon Building Repairs Project Analysis (PDF)
- Capital Project Request Form_Park Building Security Cameras 1.14.22_ATS011422 (PDF)
- Parks Security Cameras Project Analysis (PDF)



DEPARTMENT OF ADMINISTRATION
 COUNTY ADMINISTRATOR'S OFFICE
 Jason Dzwinel, County Administrator
 www.co.ozaukee.wi.us

TO: COUNTY DEPARTMENTS

FROM: JASON DZWINEL, COUNTY ADMINISTRATOR

SUBJECT: 2022 PROJECT PROPOSAL PROCESS

DATE: 12/13/2021

BACKGROUND

Through the 2022 Budget Process, the Board and Staff identified funds to be reserved for projects funded through a Request for Proposal process submitted by departments. The current amount of funding available is approximately \$1,200,000 in 2022. Additional funding could be available in 2022, after the 2021 financial closeout. A new county policy adopted in 2018, allows the County Board to add up to fifty-percent of the year-end surplus to the project fund. In an effort to decrease the amount of annual deferral of necessary projects. One of the goals established by the Board and Staff is better capital asset and one-time project planning, and part of this involves finding a regular source of funds for these projects. There is significant pressure on using the base tax levy to fund regular operations, and this leaves little tax levy available for capital assets or one-time projects.

PROCESS

In 2019, the Executive Committee met and approved a concept for staff to design and implement a Project Proposal Process, which will continue in 2022. With this input from the Executive Committee, Staff has finalized an evaluation process intending to prioritize projects into various quartiles. The evaluation is based on a set of criterion established by the Executive Committee and Staff. The evaluation places less emphasis on a hard 1 through 30 ranking of projects and more emphasis on putting projects into a quadrant that highlights the impact of the project. This allows the Board and Staff to focus less on rankings and understand the general priority of all projects.

PROCESS REQUIREMENTS AND ELIGIBILITY

The intention of this funding is to provide an opportunity for Departments that are typically unable to fund their projects using tax levy during the annual budget process. Funding is available to Departments within the rules and eligibility highlighted below:

1. Projects are tax levy supported. Projects could use Enterprise or Special Revenue funds to offset some of the tax levy, but overall the project would not be completed without tax levy investment.
2. Projects can be capital (example: replacement of existing asset, purchase of new asset, new building/service, etc.) or a one-time project that is not capital related (consulting services studying operations, innovation, business process improvement, etc.). Projects could include both components.
3. The number of projects requested is up to the discretion of departments. This includes any projects that a department has submitted in prior requests during a budget process. It should

121 W. Main Street, P. O. Box 994, Port Washington, WI 53074

Phone: (262) 284-8198 Metro: (262) 238-8198 Fax: (262) 284-8199 Metro Fax: (262) 238-8199



DEPARTMENT OF ADMINISTRATION

COUNTY ADMINISTRATOR'S OFFICE

Jason Dzwiniel, County Administrator

www.co.ozaukee.wi.us

also include any projects the department has not submitted in the past because they might have assumed it would not be approved due to the constant deferral of projects in prior budget processes.

4. Projects should be in the near-term of the County's 5-year CIP plan. Projects should be shovel ready for start and completion within the next 2 years.
5. Consult with Administration if you have any questions about projects you are considering.
6. Submit projects via email to the following: jwittek@co.ozaukee.wi.us

PROJECT PROPOSAL CALENDAR

The dates below indicate the timeline for this process. The process relies on the County's Committee process for input and recommendations. The Board will approve the final plan.

December 10 – Materials Available to Departments

January 14 – Materials Due from Departments

January 17-21 – Staff Analysis of Department Projects. Departments provide clarification, if needed.

January 24-28 – Staff follows up with Departments. Review results of analysis presented to Committees.

February 3 – Natural Resources Committee

February 15 – Public Safety Committee

February 17 – Public Works Committee

February 22 – Health and Human Services Committee

February 24 – Finance Committee

February 28 (Tentative) – Executive Committee Reviews

March 16 – County Board Review at Mid-Month Meeting

April 6 – County Board Approves (projects and funds approved for the 2022 Amended Budget)

ATTACHMENTS

1. **Business Case Analysis Form**
2. **Evaluation Scorecard**

VALUE AND EFFICIENCY										
Percentage of Project Budget expended - Project's percentage of available budget. Inverse score to project cost.	10	20	30	40	50	60	70	80	90	100
This is a measurement of input and the scarcity of resources. Assumption is that the project fund is limited and due to scarcity projects requiring a higher percentage of the total budget limits the ability to fund project in the current year or future funding cycles.										
Operational Budget Impact - Net of project revenues and ongoing operational expenses.	10			40			70			100
Operational Cost	\$50,000 - \$25,000			\$25,000 - \$5,000			\$5,000 - \$0			<\$0
This is a measurement of how the project will impact the operational budget. Projects creating efficiencies, revenue streams, cost savings and with limited risk should score well on the operational budget impact scale.										
Health and Safety - Impacts of potential health hazards, public safety, and risk to citizens and employees will be addressed by this project.	10	20	30	40	50	60	70	80	90	100
Negligible			Marginal					Critica		
This is a measurement of the project's impact on health and safety, public, environmental and risk mitigation.										
Project Urgency - Project need is imminent, consider risk of delay.	10	20	30	40	50	60	70	80	90	100
Desired			Necessary					Urgen		
This is a measurement the level of need for project completion. Consideration should be given to the impact of project delay, legal requirements, the viability of project alternatives.										

MODERNIZATION AND SERVICE										
Modernization - Proposals include innovative solutions and/or leverages technology or partnerships to improve business processes. Project maintains or enhances existing assets.	10	20	30	40	50	60	70	80	90	100
Low Impact			ON BUSINESS PROCESS					High Impact		
This is a measurement of the project's innovation, how it was selected over other viable alternative, and how it leverages partnerships.										
Project purpose - Project addresses a recognized problem and/or need that is supported by data or information. Project links back to departmental strategy, service.	10	20	30	40	50	60	70	80	90	100
Does Not Meet Need			PROPOSAL MEETS NEED					Quality Solution		
Assess the quality of the proposal, the consideration of alternatives and the final recommendation.										
Quality of Life - Proposal leads to a positive impact on customer's improving quality of life.	10	20	30	40	50	60	70	80	90	100
Low Impact			ON QUALITY OF LIFE					High Impact		
Consideration should be given to the departmental mission and how the project will impact specific measures of quality of life under the mission.										
Customer Satisfaction - Proposal satisfies customer need or request.	10	20	30	40	50	60	70	80	90	100
Low Satisfaction			CUSTOMER SATISFACTION					High Satisfaction		
Consideration should be given to the needs of the service population, as well as, how the customer requests of the project or service. Customers include both the internal and external persons served.										

Project Reserve Information Sheet			
Project Name:	Parks Division - Electric Parks Gates & Bathroom Locks		
Requested By:	Andrew Struck		
Project Owner:	Planning and Parks Department		
Start Date:	2022		
Project Costing - Detail Project Costs			
Funding Source (Please Check All that Apply):			
☒	Project Fund	☐	Grants
☐		☐	Dept. Reserve
☐		☐	Other
List All Funding Sources Selected:			
Source	Amount	Grant Information	
2022 CIP Fund	\$113,000	N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
TOTAL PROJECT COST:	\$113,000		
Offsetting Revenue or Savings (If Applicable):			
Source	Amount		
	TOTAL		
Provide a narrative of project costs:			
Estimated project costs (per quote) of \$113,000 include automated, electric gates for Lion's Den Gorge Nature Preserve, Virmond County Park, HH Peters Youth Camp and Tendick Nature Park, along with automatic locking bathroom doors. This total includes sliding gates and associated posts, controls, ground loops, safety ground loops, safety mechanisms, and other hardware (\$80,000). In addition, project costs includes approximately \$20,000 for electrical hookups for all locations (which may be less depending on proximity of existing or planned electrical service), and \$13,000 for automatic bathroom locks at each of the bathroom pavilions. Electric gates are not proposed for Covered Bridge County Park (nor have gates been used in the recent past at this park) due to the location of the park pavilion near the road and multiple access areas to the Park.			

Project Narrative - Define the Current State

Describe the need, urgency, or gap in service and risk of delay from a customer perspective:

Parks staff manually open/close each gate & bathroom each day at each park (Mar - Nov) coinciding with park hours (closed 9 pm-6 am). Staff are required to travel to each location in the early morning and evening, resulting in difficult hours to staff, travel time and associated fuel costs. When staffing is limited due to staff shortages and/or vacations/sick, completing the task becomes a burden on other PT/FT employees. In addition, only staff that have gate keys can open the gates, which also becomes an issue when other staff are assisting with these duties, or when emergency vehicles need access to the parks outside posted hrs/weekends.

Describe how the project impacts the department's level of service:

Park gates and bathrooms may not be opened in a timely manner per posted park hours or with reservations (HH Peters Youth Camp) on weekends and after hours under the current method if staffing is limited due to sickness, vacations, inclement weather, vehicle issues, etc. Automated, electric gates and automatic bathroom locks can be programmed to open and close based on a timer system, remotely through WIFI or a radio system, or manually on site using a keyless touch pad, saving significant staff time and associated expenses.

Project Recommendation - Define the Suggested Course of Action

Define the project scope and why the project is an innovative solution:

Automatic lock/gate systems are standard in many park & businesses. The project scope includes installation of (2) 24' bi parting gates (each gate end meets in the middle) at Lion's Den Gorge NP, HH Peters YC and Tendick Nature Park, and a single 21' gate at Virmond County Park. The gates are "sliding" as opposed to "swinging", which is a safer, more efficient system involving less components and long term maintenance. A ground loop is installed to automatically detect traffic leaving the park and open the gate for vehicles still in the park after posted hours, with a safety sensor to ensure the gate will not close until the vehicle exits.

Describe how the project addresses Department objectives or countywide strategy:

Consistent with the POSP and Strategic Plan (III - Enhance Quality of Life Assets, P. 12) to maintain a quality Parks system. Reduces vandalism and the cost of vandalism to the Ozaukee County Park System (recent examples at LDGNP where there were significant costs associated with tree vandalism, signage, stairway damage, etc.).

Describe the project's impact on quality of life:

Automatic gates and bathroom locks will increase staff efficiency and improve the quality of the Parks system and associated visitor experience. The project will help minimize vandalism, particularly at the bathroom pavilions and other structures.

Describe the project's impact on health and safety:

Automatic gates come equipped with multiple safety features including in-ground loops and safety loops to automatically open and close for exiting vehicles after normal park hours. In addition, the gates are outfitted with safety measures to avoid pedestrian entrapment and wind damage. Automated gates with a keypad entry will allow emergency vehicles to access parks after hours if staff is unable to immediately respond to situations onsite. The project will help minimize vandalism, particularly at the bathroom pavilions, in conjunction with the proposed security cameras.

Describe how the project impacts department operations using business objectives:

Parks staff manually open/close each gate & bathroom each day at each park (Mar - Nov) coinciding with park hours (closed 9 pm-6 am). Staff are required to travel to each location in the early morning and evening, resulting in difficult hours to staff, travel time and associated fuel costs. When staffing is limited due to staff shortages and/or vacations/sick, completing the task becomes a burden on other PT/FT employees. Automated gates would be useful for park closings outside normal hours (e.g. hunting at LDGNP, HH Peters reservations), and in conjunction with the proposed security cameras, would facilitate easier fine collections.

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

Business Goal/Objective	Description
Increase Revenue	Describe impact on revenue and timelines
Control Costs	Describe impact on costs and timelines
Customer Deliverables	How does the project meet customer expectations
Partnerships	Describe how the project leverages internal and external partnerships
Customer Service	How does the impact improve customer service internally and externally
Investment in Innovation	What is innovative about the approach
Reduce Errors	How will the project reduce errors in work
Improve Safety	How will the project improve safety
Impact on Energy Usage	What is the impact of energy usage
Streamline Business Process	Define efficiencies in process
Ensure Compliance	How does the project ensure legal/policy compliance
Improve Reporting or Transparency	How will the project impact the dissemination of information
Improve Community Outreach	Define impacts on community partnerships
Improve Staff Skills	How will the project improve the analytical or technical skills of staff
Build Performance Measures	How will the project allow for improved reporting of performance
Improve Productivity and Performance	How will the project impact staff output and goal attainment
Development of Leaders	How will the project assist with stability and succession

PROJECT FEASIBILITY ANALYSIS

Project Name: Parks Division – Electric Parks Gates & Bathroom Locks

Project Manager: Andrew Struck

Project Budget Estimate:

Source	Amount	Grant Info
2022 Capital Project Fund	\$113,000	N/A
TOTAL	\$113,000	

Project Score: Value and Efficiency (310/400) Modernization and Service (320/400)

Project Purpose Summary (from department):

Parks staff manually open/close each gate & bathroom each day at each park (Mar - Nov) coinciding with park hours (closed 9 pm-6 am). Staff are required to travel to each location in the early morning and evening, resulting in difficult hours to staff, travel time and associated fuel costs. When staffing is limited due to staff shortages and/or vacations/sick, completing the task becomes a burden on other PT/FT employees. Automated gates would be useful for park closings outside normal hours (e.g. hunting at LDGNP, HH Peters reservations), and in conjunction with the proposed security cameras, would facilitate easier fine collections.

Proposal Considerations, Risks, and Identified Issues:

The project scored well in Value and Efficiency due to its Percent of Budget and Budget Impact. This project also scores well in Modernization and Service due to the upgrade in technology and the project purpose. The project has benefits for both employee and park visitors. This project will also help to deter vandalism, particularly in the bathroom pavilions. This project aligns well with the County's Strategic Plan Objective of Enhancing Quality of Life Assets.

Staff Recommendation:

Staff recommends funding the Electric Park Gates through the Capital Project Fund.

Project Reserve Information Sheet			
Project Name:	Waubedonia County Park Caretakers House and Garage Roof Re		
Requested By:	Andrew Struck		
Project Owner:	Planning and Parks Department		
Start Date:	2022		
Project Costing - Detail Project Costs			
Funding Source (Please Check All that Apply):			
☒	Project Fund	☐	Grants
☐		☐	Dept. Reserve
☐		☐	Other
List All Funding Sources Selected:			
Source	Amount	Grant Information	
2022 CIP Fund	\$40,000	N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
TOTAL PROJECT COST:	\$40,000		
Offsetting Revenue or Savings (If Applicable):			
Source	Amount		
	TOTAL		
Provide a narrative of project costs:			
Estimated project costs (per a recent quote) include \$24,000 for the Caretakers house roof replacement (metal roof) and \$10,000 for Caretakers house garage roof replacement. With a 17% contingency, the total project costs are approximately \$40,000. Project elements include removal and disposal of existing shingles, replacement of rotten wood as needed, replace rotted wood soffit, replace all gutter apron and drip edge, install 6ft ice and water shield on eaves, 3ft on valleys and all roof penetrations and synthetic underlayment on remainder of roof, replace w-valley (color to match), bath vents and pipe flashing, install new standing seam metal roof, and replace chimney flashing.			

Project Narrative - Define the Current State

Describe the need, urgency, or gap in service and risk of delay from a customer perspective:

The Waubedonia County Park Caretaker's house and garage roofs need full replacements. Both roofs are active leaking, potentially damaging County (including new housing upgrades) and private property (Caretaker personal property).

Describe how the project impacts the department's level of service:

Non-functioning roofs directly impact the house and garage structures and the ability to adequately and safely house the new, full time Park Caretaker. Roof patching or repairs is not feasible due to likely widespread rot of the roof deck, soffit and fascia, non-functioning gutters and downspouts, and possible inadequate venting (not to current code). Roof replacements are also consistent with the recently replaced metal roofs on the Waubedonia County Park pavilion and associated outbuildings.

Project Recommendation - Define the Suggested Course of Action

Define the project scope and why the project is an innovative solution:

The project costs are estimated based on a recent proposal. Project elements include removal and disposal of existing shingles, replacement of rotten wood as needed, replace rotted wood soffit, replace all gutter apron and drip edge, install 6ft ice and water shield on eaves, 3ft on valleys and all roof penetrations and synthetic underlayment on remainder of roof, replace w-valley (color to match), bath vents and pipe flashing, install new standing seam metal roof, and replace chimney flashing. Replacement will alleviate ongoing repair costs, structure damage and potential costs for damaged equipment and/or personal property.

Describe how the project addresses Department objectives or countywide strategy:

Consistent with the County Park and Open Space Plan and Ozaukee County Strategic Plan (III. Enhance Quality of Life Assets). The Department has an obligation to provide a safe, comfortable residence for its Caretaker (requirement and benefit of employment), and the structures are vulnerable to major damage from leaks.

Describe the project's impact on quality of life:

Replacement roofs will ensure the Caretakers house and personal and County property is protected and safe from the elements. The Department has an obligation (requirement of employment and benefit to employee) to provide a safe, comfortable residence. This deficiency may impact employee morale and retention (new Caretaker (2021) asked about the condition upon accepting the position). In addition, the structures are vulnerable to major damage from roofing leaks.

Describe the project's impact on health and safety:

Replacement roofs will ensure the Caretakers house and personal and County property is protected and safe from the elements. The Department has an obligation (requirement of employment and benefit to employee) to provide a safe, comfortable residence. This deficiency may impact employee morale and retention (new Caretaker (2021) asked about the condition upon accepting the position). In addition, the structures are vulnerable to major damage from roofing leaks.

Describe how the project impacts department operations using business objectives:

Replacement roofs will remove the need for ongoing maintenance, protect the building structures, and protect personal and County property. Cost effective due to lifespan costs as the new metal roofs are expected to have a 30-50 year lifespan.

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

Business Goal/Objective	Description
Increase Revenue	Describe impact on revenue and timelines
Control Costs	Describe impact on costs and timelines
Customer Deliverables	How does the project meet customer expectations
Partnerships	Describe how the project leverages internal and external partnerships
Customer Service	How does the impact improve customer service internally and externally
Investment in Innovation	What is innovative about the approach
Reduce Errors	How will the project reduce errors in work
Improve Safety	How will the project improve safety
Impact on Energy Usage	What is the impact of energy usage
Streamline Business Process	Define efficiencies in process
Ensure Compliance	How does the project ensure legal/policy compliance
Improve Reporting or Transparency	How will the project impact the dissemination of information
Improve Community Outreach	Define impacts on community partnerships
Improve Staff Skills	How will the project improve the analytical or technical skills of staff
Build Performance Measures	How will the project allow for improved reporting of performance
Improve Productivity and Performance	How will the project impact staff output and goal attainment
Development of Leaders	How will the project assist with stability and succession





PROJECT FEASIBILITY ANALYSIS

Project Name: Waubedonia County Park Caretakers House and Garage Roof Repairs

Project Manager: Andrew Struck

Project Budget Estimate:

Source	Amount	Grant Info
2022 Capital Project Fund	\$40,000	N/A
TOTAL	\$40,000	

Project Score: Value and Efficiency (350/400) Modernization and Service (270/400)

Project Purpose Summary (from department):

The Waubedonia County Park Caretaker's house and garage roofs need full replacements. Both roofs are actively leaking, potentially damaging County (including new housing upgrades) and private property (Caretaker personal property). Non-functioning roofs directly impact the house and garage structures and the ability to adequately and safely house the new, full time Park Caretaker. Roof patching or repairs is not feasible due to likely widespread rot of the roof deck, soffit and fascia, non-functioning gutters and downspouts, and possible inadequate venting (not to current code). Roof replacements are also consistent with the recently replaced metal roofs on the Waubedonia County Park pavilion and associated outbuildings.

Proposal Considerations, Risks, and Identified Issues:

The project scored well, as there is a level of urgency in replacing the Caretaker's house and garage roofs, to prevent further damage. At a relatively low cost of \$40,000, replacing the roofs before they get worse mitigates future damage and costs to the County. Providing adequate shelter for our Caretakers are important to retaining quality Parks employees.

Staff Recommendation:

Staff does recommend funding the Caretakers House and Garage Roof Repairs through the project fund.

Project Reserve Information Sheet			
Project Name:	Clean Farm Families - Improving Soil Health - Planting Green & M		
Requested By:	Andy Holschbach		
Project Owner:	Land & Water Management Department		
Start Date:	April 2022		
Project Costing - Detail Project Costs			
Funding Source (Please Check All that Apply):			
☒	Project Fund	☒	Grants
☐		☐	Dept. Reserve
☐		☐	Other
List All Funding Sources Selected:			
Source	Amount	Grant Information	
Project Fund	\$30,000	N/A	
DATCP	\$7,000	Awarded	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
TOTAL PROJECT COST:	\$37,000		
Offsetting Revenue or Savings (If Applicable):			
Source	Amount		
DATCP	\$7,000		
	TOTAL	\$7,000	
Provide a narrative of project costs:			
\$30,000 for the Clean Farm Families to use as cost-sharing to promote planting green and rotational grazing. Funds will be used as conservation incentive payments to farmers for utilizing these practices. Planting green is a new cover crop management technique involving no-till planting into actively growing cover crops often followed by crimping of the cover crop. Planting green provides an opportunity to reduce herbicide usage and dramatically improve soil health, further resulting in less runoff and improved water quality. The Clean Farm Families is very interested in having more farmers plant green and is pursuing additional funds to provide adequate cost-sharing. In 2022 the Clean Farm Families established a grazing network in an effort to support farmers interested in establishing rotational grazing systems and is seeking funds to support rotational grazing.			

Project Narrative - Define the Current State

Describe the need, urgency, or gap in service and risk of delay from a customer perspective:

The Soil Health foundation consists of five principles which are: soil armor, minimizing soil disturbance, plant diversity, continual live plant/root, and livestock integration. Planting green is considered an ultimate soil health practice. Rotational Grazing or integration of cattle into a cropping system dramatically improves soil health. The Clean Farm Families is putting a greater emphasis on getting more farmers to utilize these two practices, however have limited funds.

Describe how the project impacts the department's level of service:

Level of service will increase as staff work more closely one on one with farmers to perfect planting green and assist in the layout and establishment of rotational grazing systems. Planting green often involves crimping which will result in greater utilization of the county-owned crimper. Working together with the Clean Farm Families also grows farmer-staff relationships resulting in greater accomplishments.

Project Recommendation - Define the Suggested Course of Action

Define the project scope and why the project is an innovative solution:

Project scope: To get more farmers to plant green and increase the number of rotational grazing systems to improve soil health & water quality. Planting green is a new and innovative practice being promoted throughout the country to improve soil health and reduce the use of herbicides. Rotational grazing is often not utilized or applied adequately to manage the land resource and is also innovative. The Clean Farm Families in January of 2022 initiated a grazing network to support farmers interested in establishing and or maintaining a rotational grazing system.

Describe how the project addresses department objectives or countywide strategy:

Countywide objective is to improve soil health. The Soil Health foundation consists of five principles which are: soil armor, minimizing soil disturbance, plant diversity, continual live plant/root, and livestock integration. Planting green and integrating cattle via rotational grazing are management technique to improve soil health, water quality and the quality of life.

Describe the project's impact on quality of life:

The establishment of cover crops is the most significant aspect of the 5 soil health principles. Healthy soils result in greater water infiltration, less soil erosion, improved water quality, reduces amount of fertilizers and chemicals. Farmers following the soil health principles (one of which is keeping the soil covered) result in increased farm profits furthering the sustainability of agricultural land which furthers the preservation of open space. Healthy soils result in a healthy environment and an improved quality of life. Cattle grazing are aesthetically pleasing and when correctly managed improve soil health and water quality.

Describe the project's impact on health and safety:

Healthy soils produce healthy crops that in turn nourish people and animals. Soil health is directly linked to food quality and quantity. Healthy Soil-Healthy Plant, Healthy Food-Healthy People, Cleaner Water- Greater Farm Profits-Less Farmer Stress-Preservation of Farmland as farming is now more profitable.

Describe how the project impacts department operations using business objectives:

This project meets the business objectives of the department: Planting green and rotational grazing are cost effective practices resulting in more farm profitability. One of our goals is to help sustain and protect agricultural lands. Project supports customer needs and expectations, involves partnerships, provides for innovation. Project provides for community outreach and improves the quality of life and the environment.

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

Business Goal/Objective	Description
Increase Revenue	Describe impact on revenue and timelines
Control Costs	Describe impact on costs and timelines
Customer Deliverables	How does the project meet customer expectations
Partnerships	Describe how the project leverages internal and external partnerships
Customer Service	How does the impact improve customer service internally and externally
Investment in Innovation	What is innovative about the approach
Reduce Errors	How will the project reduce errors in work
Improve Safety	How will the project improve safety
Impact on Energy Usage	What is the impact of energy usage
Streamline Business Process	Define efficiencies in process
Ensure Compliance	How does the project ensure legal/policy compliance
Improve Reporting or Transparency	How will the project impact the dissemination of information
Improve Community Outreach	Define impacts on community partnerships
Improve Staff Skills	How will the project improve the analytical or technical skills of staff
Build Performance Measures	How will the project allow for improved reporting of performance
Improve Productivity and Performance	How will the project impact staff output and goal attainment
Development of Leaders	How will the project assist with stability and succession

PROJECT FEASIBILITY ANALYSIS

Project Name: Clean Farm Families – Improving Soil Health – Planting Green & Rotational Grazing

Project Manager: Andy Holschbach

Project Budget Estimate:

Source	Amount	Grant Info
2022 Capital Project Fund	\$30,000	N/A
DATCP	\$7,000	Awarded
TOTAL	\$37,000	

Project Score: Value and Efficiency (320/400) Modernization and Service (300/400)

Project Purpose Summary (from department):

Planting green is a new cover crop management technique involving no-till planting into actively growing cover crops often followed by crimping of the cover crop. Planting green provides an opportunity to reduce herbicide usage and dramatically improve soil health., further resulting in less runoff and improved water quality. Planting green is considered an ultimate soil health practice. Rotational Grazing or integration of cattle into a cropping system dramatically improves soil health. The funds are for the Clean Farm Families to use as a cost-sharing to promote planting green and rotational grazing. Funds will be used as conservation incentive payments to farmers for utilizing these practices.

Proposal Considerations, Risks, and Identified Issues:

This is a quality proposal. While it didn't score relatively high on level of urgency. It is a low cost – low risk project that will help County farmers adopt new methods of farming, using crop management and rotational grazing, that have a direct impact on lowering the amount of runoff on farmland, which reduces water pollution. This project is in line with the Strategic Plan Objective to Improve Water Quality.

Staff Recommendation:

Staff does not recommend funding the Clean Farm Families – Improving Soil Health – Planting Green & Rotational Grazing at this time, through the project fund. If future funding becomes available, this project should be given additional consideration.

Project Reserve Information Sheet			
Project Name:	Hawthorne Hills Park Campground Development		
Requested By:	Andrew Struck		
Project Owner:	Planning and Parks Department		
Start Date:	2022		
Project Costing - Detail Project Costs			
Funding Source (Please Check All that Apply):			
☒	Project Fund	☒	Grants
☐		☐	Dept. Reserve
☐		☐	Other
List All Funding Sources Selected:			
Source	Amount	Grant Information	
2022 Project Fund	\$50,000	N/A	
WDNR Stewardship	\$50,000	Not Applied For	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
TOTAL PROJECT COST:	\$100,000		
Offsetting Revenue or Savings (If Applicable):			
Source	Amount		
	TOTAL		
Provide a narrative of project costs:			
The total project costs for Phase I of the campground development are estimated at \$100,000. \$50,000 under the 2022 budget is requested. A future Wisconsin Department of Natural Resources Knowles-Nelson Stewardship grant (May 2022) in the amount of approximately \$50,000 would also provide funding for the campgrounds. This grant requires a 50% match, which would be provided for from this request. The Stewardship grant would also require public bathrooms be accessible from the campground area, so this request is consistent with the award of the Hawthorne Hills Park Multi-Purpose Building project capital reserve request. Ongoing staff and maintenance costs for the building and the bathrooms would be offset by campground revenue (including from OCHS events) (approximately \$20,000 annually).			

Project Narrative - Define the Current State

Describe the need, urgency, or gap in service and risk of delay from a customer perspective:

Aside from Waubedonia County Park (11 campsites), no additional camping is available within the Ozaukee County Park System and the Waubedonia County Park camping locations, especially RV/Trailer camping, are routinely fully booked. Currently, this camping activity is not accommodated or permitted for at Hawthorne Hills County Park, although it has been used in this way by the OCHS events. Waubedonia County Park experienced its highest usage and reservations in 2020 and this trend is expected to increase (even after COVID impacts).

Describe how the project impacts the department's level of service:

Aside from Waubedonia County Park (11 campsites), no additional camping is available within the Ozaukee County Park System and the Waubedonia County Park camping locations, especially RV/Trailer camping, are routinely fully booked, especially with usage of the online reservation system. This project represents Phase I of the campground development, which includes up to approximately 25-30 sites. Several OCHS events (including the annual Civil War reenactment and Antique Tractor show) include many participants, vendors, and volunteers traveling from miles away, who stay overnight for the weekend. In addition, youth conservation corps teams (e.g., AmeriCorps NCCC, WisCorps) annually assist the Planning and Parks Department during multi-week stays throughout the year. Their accommodations have included lodging at the H.H. Peters Youth camp and/or camping at Waubedonia Park, which takes up highly-sought reservations at both locations.

Project Recommendation - Define the Suggested Course of Action

Define the project scope and why the project is an innovative solution:

This project represents Phase I of the campground development, which includes up to approximately 25-30 sites. Approximately 2 acres of the Phase I site has already been filled, graded, and stabilized by the HWY Dept using fill (~936 yards) from the Little Menomonee River Fish and Wildlife Area project, which was supported by outside grants (~ \$100,000). The campground would utilize external entry, indoor bathrooms and showers at the Multi-Purpose building, and also connection to an existing well. The campground would be developed in conjunction with the Multi-Purpose building and designed to accommodate both tent campers and RV campers.

Describe how the project addresses Department objectives or countywide strategy:

This project is consistent with the POSP and helps the Department meet its mission, particularly Parks. The campground would help host Corps Teams that work in the County Parks for several weeks at a time and free up lodging space at HH Peters Youth Camp for scout and other rentals and also free up camping space at Waubedonia County Park. Waubedonia County Park experienced its highest usage and reservations in 2020 and this trend is expected to increase (even after COVID impacts).

Describe the project's impact on quality of life:

The campground at Hawthorne Hills County Park would capitalize on the overflow from Harrington Beach State Park, which has been booked almost every week during the summer since it opened. The campground complex would also capitalize on OCHS events where many participants/vendors come from miles away and stay overnight for the weekend (currently not a permitted activity). Camping is not currently accommodated for at Hawthorne Hills County Park. The Department, thru grant funds (~\$100K), filled/leveled the campsite areas. This campground would also support the HH County Park complex by providing visitors easy access Pioneer Village and HHGC.

Describe the project's impact on health and safety:

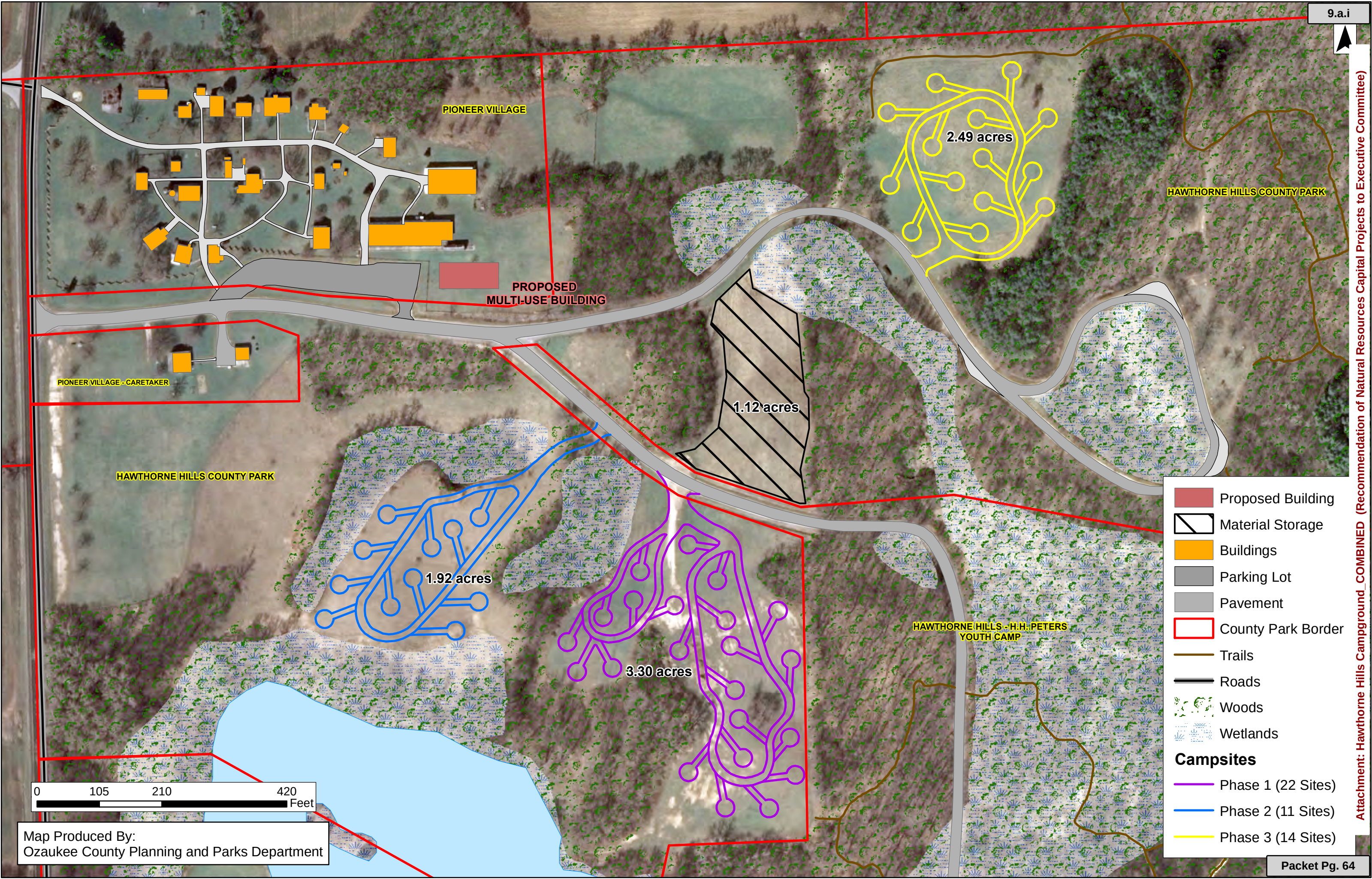
Multiple locations have been considered during prior planning, particularly in relation to the requirement that campgrounds must be located within 100 yards of an accessible public bathroom. The campground is also planned to be developed in conjunction with the construction of the shared bathrooms / showers at the multi-purpose building. The public bathroom and showers would be constructed with locking outside entry, so that the facility could be shared by visitors to Pioneer Village or campers at the campground. Electrical service would be provided to at least half of the campgrounds from the main line running to H.H. Peters Youth Camp.

Describe how the project impacts department operations using business objectives:

This campground would differ from that at Waubedonia County Park in that most of the sites would accommodate trailer campers and RV campers. In addition, the "build-out" of the campground sites would result in significantly more sites than Waubedonia County Park can accommodate. The campground would also capitalize on being part of the Hawthorne Hills County Park complex, which includes Pioneer Village, Hawthorne Hills Golf Course (HHGC) (golfing and restaurant), and Shady Lane (fishing, hiking). Increased revenue from the camping facilities would offset staff maintenance and upkeep costs at the outside entry public bathrooms and campground.

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

Business Goal/Objective	Description
Increase Revenue	Describe impact on revenue and timelines
Control Costs	Describe impact on costs and timelines
Customer Deliverables	How does the project meet customer expectations
Partnerships	Describe how the project leverages internal and external partnerships
Customer Service	How does the impact improve customer service internally and externally
Investment in Innovation	What is innovative about the approach
Reduce Errors	How will the project reduce errors in work
Improve Safety	How will the project improve safety
Impact on Energy Usage	What is the impact of energy usage
Streamline Business Process	Define efficiencies in process
Ensure Compliance	How does the project ensure legal/policy compliance
Improve Reporting or Transparency	How will the project impact the dissemination of information
Improve Community Outreach	Define impacts on community partnerships
Improve Staff Skills	How will the project improve the analytical or technical skills of staff
Build Performance Measures	How will the project allow for improved reporting of performance
Improve Productivity and Performance	How will the project impact staff output and goal attainment
Development of Leaders	How will the project assist with stability and succession



PIONEER VILLAGE

PROPOSED
MULTI-USE BUILDING

PIONEER VILLAGE - CARETAKER

HAWTHORNE HILLS COUNTY PARK

HAWTHORNE HILLS COUNTY PARK

HAWTHORNE HILLS - H.H. PETERS
YOUTH CAMP

2.49 acres

1.12 acres

1.92 acres

3.30 acres

- Proposed Building
- Material Storage
- Buildings
- Parking Lot
- Pavement
- County Park Border
- Trails
- Roads
- Woods
- Wetlands
- Campsites**
 - Phase 1 (22 Sites)
 - Phase 2 (11 Sites)
 - Phase 3 (14 Sites)

0 105 210 420 Feet

Map Produced By:
Ozaukee County Planning and Parks Department

PROJECT FEASIBILITY ANALYSIS

Project Name: Hawthorne Hills Park Campground Development

Project Manager: Andrew Struck

Project Budget Estimate:

Source	Amount	Grant Info
2022 Capital Project Fund	\$50,000	N/A
WDNR Stewardship	\$50,000	Not Applied For
TOTAL	\$100,000	

Project Score: Value and Efficiency (210/400) Modernization and Service (270/400)

Project Purpose Summary (from department):

Aside from Waubedonia County Park (11 campsites), no additional camping is available within the Ozaukee County Park System and the Waubedonia County Park camping locations, especially RV/Trailer camping, are routinely fully booked. Currently, this camping activity is not accommodated or permitted for at Hawthorne Hills County Park, although it has been used in this way by the OCHS events. Waubedonia County Park experienced its highest usage and reservations in 2020 and this trend is expected to increase (even after COVID impacts).

Proposal Considerations, Risks, and Identified Issues:

The project failed to score well in Value and Efficiency due to the lack of urgency of the project and its low impact on health and safety. The project scored reasonably well in Modernization and Service given its high impact on serving the department's mission and improving the quality of life of park users. However, compared to other projects it did not score as well, combined with the limited amount of available capital project funds. Future consideration should be given to this project as it meets County's Strategic Plan Objective of Enhancing Quality of Life Assets.

Staff Recommendation:

Staff does not recommend funding the Campground through the project fund.

Project Reserve Information Sheet			
Project Name:	Parks Division - New Tractor With Cab		
Requested By:	Andrew Struck		
Project Owner:	Planning and Parks Department		
Start Date:	2022		
Project Costing - Detail Project Costs			
Funding Source (Please Check All that Apply):			
☒	Project Fund	☐	Grants
☐		☐	Dept. Reserve
☐		☐	Other
List All Funding Sources Selected:			
Source	Amount	Grant Information	
2022 CIP Fund	\$28,000	N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
TOTAL PROJECT COST:	\$28,000		
Offsetting Revenue or Savings (If Applicable):			
Source	Amount		
Trade in value for existing M5060 Kubota tractor	\$14,000		
	TOTAL	\$14,000	
Provide a narrative of project costs:			
Total project costs are approximately \$28,000 for the purchase of a new Kubota MX6000. This includes an approximate \$42,000 purchase price with a \$14,000 trade-in value for the current Parks Division Kubota M5060 tractor. The current tractor has an open sided rain canopy that does not protect the operator from the elements (e.g., wind, snow, rain, debris, etc) nor allow for air conditioning or heat. It also does not protect the user from air borne poisonous or phototoxic plants (poison ivy, wild parsnip, etc). The MX6000 includes a cab that would allow for more efficient, safe work in inclement weather, in particular, when heat (late fall) and air conditioning (mid summer) are desired.			

Project Narrative - Define the Current State

Describe the need, urgency, or gap in service and risk of delay from a customer perspective:

The current tractor has an open sided rain canopy that does not protect the operator from the elements (e.g., wind, snow, rain, debris, etc) or from air borne poisonous or phototoxic plants (poison ivy, wild parsnip, etc) nor allow for air conditioning or heat. A tractor with a cab would allow for more efficient, safe work in inclement weather, in particular, when heat (late fall) and air conditioning (mid summer) are desired. Kubota does not currently offer a suitable cab attachment for the existing tractor and there are no aftermarket options available.

Describe how the project impacts the department's level of service:

The current tractor has an open sided rain canopy that does not protect the operator from the elements (e.g., wind, snow, rain, debris, etc) nor allow for air conditioning or heat. It also does not protect the user from air borne poisonous or phototoxic plants (poison ivy, wild parsnip, etc). A tractor with a cab would allow for more efficient, safe work in inclement weather, in particular, when heat (late fall) and air conditioning (mid summer) are desired. Kubota does not currently offer a suitable cab attachment for the existing tractor and there are no aftermarket options available.

Project Recommendation - Define the Suggested Course of Action

Define the project scope and why the project is an innovative solution:

The current tractor has an open sided rain canopy that does not protect the operator from the elements (e.g., wind, snow, heat, rain, debris, etc) nor allow for air conditioning or heat. It also does not protect the user from poisonous or phototoxic plants. A tractor with a cab would allow for more efficient, safe work in inclement weather, in particular, during the fall months. Kubota does not currently offer a suitable cab attachment for the existing tractor and there are no aftermarket options available. This project would include a trade-in for the existing Kubota M5060 tractor to reduce purchase costs for the new Kubota MX6000.

Describe how the project addresses Department objectives or countywide strategy:

This project is consistent with the Park and Open Space Plan and helps the Department meet its mission, particularly in the Parks Division. It is also consistent with the Ozaukee County Strategic Plan. It also protects the health and safety of Parks employees and provides a safer environment for their work.

Describe the project's impact on quality of life:

This project will help Department staff improve the quality of the Park System and natural areas. It also protects the health and safety of Parks employees and provides a safer environment for their work. The current tractor has an open sided rain canopy that does not protect the operator from the elements (e.g., wind, snow, rain, debris, etc) nor allow for air conditioning or heat. It also does not protect the user from air borne poisonous or phototoxic plants (poison ivy, wild parsnip, etc).

Describe the project's impact on health and safety:

The new tractor will improve Department staff safety through use of reliable and safe equipment. It also protects the health and safety of Parks employees and provides a safer environment for their work.

Describe how the project impacts department operations using business objectives:

The new tractor will enable staff to operate the tractors during the entire calendar year, including in inclement weather. The new tractor will improve Department staff safety through use of reliable and safe equipment. It also protects the health and safety of Parks employees and provides a safer environment for their work. The current tractor has an open sided rain canopy that does not protect the operator from the elements (e.g., wind, snow, rain, debris, etc) nor allow for air conditioning or heat. It also does not protect the user from air borne poisonous or phototoxic plants (poison ivy, wild parsnip, etc).

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

Business Goal/Objective	Description
Increase Revenue	Describe impact on revenue and timelines
Control Costs	Describe impact on costs and timelines
Customer Deliverables	How does the project meet customer expectations
Partnerships	Describe how the project leverages internal and external partnerships
Customer Service	How does the impact improve customer service internally and externally
Investment in Innovation	What is innovative about the approach
Reduce Errors	How will the project reduce errors in work
Improve Safety	How will the project improve safety
Impact on Energy Usage	What is the impact of energy usage
Streamline Business Process	Define efficiencies in process
Ensure Compliance	How does the project ensure legal/policy compliance
Improve Reporting or Transparency	How will the project impact the dissemination of information
Improve Community Outreach	Define impacts on community partnerships
Improve Staff Skills	How will the project improve the analytical or technical skills of staff
Build Performance Measures	How will the project allow for improved reporting of performance
Improve Productivity and Performance	How will the project impact staff output and goal attainment
Development of Leaders	How will the project assist with stability and succession



PROJECT FEASIBILITY ANALYSIS

Project Name: Parks Division – New Tractor With Cab

Project Manager: Andrew Struck

Project Budget Estimate:

Source	Amount	Grant Info
2022 Capital Project Fund	\$28,000	N/A
TOTAL	\$28,000	

Project Score: Value and Efficiency (330/400) Modernization and Service (280/400)

Project Purpose Summary (from department):

The current tractor has an open sided rain canopy that does not protect the operator from the elements (e.g., wind, snow, rain, debris, etc) or from air borne poisonous or phototoxic plants (poison ivy, wild parsnip, etc) nor allow for air conditioning or heat. A tractor with a cab would allow for more efficient, safe work in inclement weather, in particular, when heat (late fall) and air conditioning (mid summer) are desired. Kubota does not currently offer a suitable cab attachment for the existing tractor and there are no aftermarket options available.

Proposal Considerations, Risks, and Identified Issues:

While there is a demonstrated need to upgrade the current tractor, the level of urgency in relation to other projects is smaller. A tractor with a closed canopy, and heat and air conditioning would be a considerably more comfortable working condition.

Staff Recommendation:

Staff does not recommend funding the New Tractor With Cab, at this time through the project fund. If future funding becomes available, this project should be given additional consideration.

Project Reserve Information Sheet			
Project Name:	Airflow Cover Crop Seeder - A Step Toward Healthy Soils		
Requested By:	Andy Holschbach		
Project Owner:	Land & Water Management Department		
Start Date:	April 2022		
Project Costing - Detail Project Costs			
Funding Source (Please Check All that Apply):			
☒	Project Fund	☐	Grants
☐		☐	Dept. Reserve
☐		☐	Other
List All Funding Sources Selected:			
Source	Amount	Grant Information	
Project Fund	\$30,000	N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
TOTAL PROJECT COST:	\$30,000		
Offsetting Revenue or Savings (If Applicable):			
Source	Amount		
User Fee	\$6,000/year resulting in 5 year payback		
	TOTAL	\$30,000 in 5 years	
Provide a narrative of project costs:			
Cost of pull type airflow cover crop seeder recommended by the Clean Farm Families to increase cover crop acreage and improve soil health is approximately \$30,000. Users will pay \$4.00/acre. Anticipate 1,500 plus acres planted annually resulting in \$6,000/year, providing a 5 year equipment payback. Some of the user fee will be utilized for equipment maintenance and repair			

Project Narrative - Define the Current State

Describe the need, urgency, or gap in service and risk of delay from a customer perspective:

The establishment of cover crops is the most significant aspect of soil health. An airflow seeder is an implement typically not found on a farm. Farmers can hire a cooperative to airflow seed. However, having a local airflow seeder with staff and Clean Farm Families support will result in more farmers using the seeder increasing cover crop acreage. This seeder also affords the ability to establish cover crops under different planting scenarios not typically used such as frost-seeding, seeding prior to manure incorporation, and seeding into soybeans prior to harvest.

Describe how the project impacts the department's level of service:

Level of service will dramatically increase as staff work more closely one on one with farmers to establish cover crops, especially when using methods they may not have ever considered before as described above. Providing equipment helps to grow farmer-staff relationships and allows everyone to learn together. The backing and support of the Clean Farm Families also increases farmer-staff relationships resulting in greater accomplishments.

Project Recommendation - Define the Suggested Course of Action

Define the project scope and why the project is an innovative solution:

Scope: To increase the amount of cover crops established annually by providing equipment farmers can use themselves which otherwise is not readily available. The airflow seeder also provides the ability to establish cover crops under different planting scenarios not typically used such as frost-seeding, seeding prior to manure incorporation, and seeding into soybeans prior to harvest.

Describe how the project addresses department objectives or countywide strategy:

Countywide objective is to improve soil health by having all the cropland protected by a cover crop and not be bare following a harvested crop. The airflow seeder will serve as another tool in the tool box to get more farmers to establish more cover crops. An airflow seeder with a 60' seeding width is appealing to farmers as they can get more cover crops established in a shorter period of time.

Describe the project's impact on quality of life:

The establishment of cover crops is the most significant aspect of soil health. Healthy soils result in greater water infiltration, less soil erosion, improved water quality, reduces amount of fertilizers and chemicals. Farmers following the soil health principles (one of which is keeping the soil covered) result in increased farm profits furthering the sustainability of agricultural land which furthers the preservation of open space. Healthy soils result in a healthy environment and an improved quality of life.

Describe the project's impact on health and safety:

Healthy soils produce healthy crops that in turn nourish people and animals. Indeed, soil quality is directly linked to food quality and quantity. Healthy Soil-Healthy Plant-Healthy Food-Healthy People-Cleaner Water- Greater Farm Profits-Less Farmer Stress-Preservation of Farmland as farming is now more profitable

Describe how the project impacts department operations using business objectives:

This project meets the business objectives of the department: Seeder provides revenue to payback cost in 5 years, costs are controlled, supports customer needs and expectations, involves partnerships, provides for innovation, working together reduces errors, since planter provides a 60' wide seed spread reduces fuel usage, provides for community outreach and builds and improves the quality of life and the environment.

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

Business Goal/Objective	Description
Increase Revenue	Describe impact on revenue and timelines
Control Costs	Describe impact on costs and timelines
Customer Deliverables	How does the project meet customer expectations
Partnerships	Describe how the project leverages internal and external partnerships
Customer Service	How does the impact improve customer service internally and externally
Investment in Innovation	What is innovative about the approach
Reduce Errors	How will the project reduce errors in work
Improve Safety	How will the project improve safety
Impact on Energy Usage	What is the impact of energy usage
Streamline Business Process	Define efficiencies in process
Ensure Compliance	How does the project ensure legal/policy compliance
Improve Reporting or Transparency	How will the project impact the dissemination of information
Improve Community Outreach	Define impacts on community partnerships
Improve Staff Skills	How will the project improve the analytical or technical skills of staff
Build Performance Measures	How will the project allow for improved reporting of performance
Improve Productivity and Performance	How will the project impact staff output and goal attainment
Development of Leaders	How will the project assist with stability and succession

PROJECT FEASIBILITY ANALYSIS

Project Name: Airflow Cover Crop Seeder – A Step Toward Healthy Soils

Project Manager: Andy Holschbach

Project Budget Estimate:

Source	Amount	Grant Info
2022 Capital Project Fund	\$30,000	N/A
TOTAL	\$30,000	

Project Score: Value and Efficiency (310/400) Modernization and Service (290/400)

Project Purpose Summary (from department):

The establishment of cover crops is the most significant aspect of soil health. An airflow seeder is an implement typically not found on a farm. Farmers can hire a cooperative to airflow seed. However, having a local airflow seeder with staff and Clean Farm Families support will result in more farmers using the seeder increasing cover crop acreage. This seeder also affords the ability to establish cover crops under different planting scenarios not typically used such as frost-seeding, seeding prior to manure incorporation, and seeding into soybeans prior to harvest.

Proposal Considerations, Risks, and Identified Issues:

This project scored relatively well, accept for the level of urgency. This project meets the County Strategic Plan objective to Improve Water Quality, by supporting Clean Farm Families program efforts to establish cover crops on Ozaukee County farms.

Staff Recommendation:

Staff does not recommend funding the Airflow Cover Crop Seeder at this time, through the project fund. If future funding becomes available, this project should be given additional consideration.

Project Reserve Information Sheet			
Project Name:	Repaving Portions of the Ozaukee Interurban Trail		
Requested By:	Andrew Struck		
Project Owner:	Planning and Parks Department		
Start Date:	2022		
Project Costing - Detail Project Costs			
Funding Source (Please Check All that Apply):			
☒ Project Fund	☒ Grants	☐ Dept. Reserve	☐ Other
List All Funding Sources Selected:			
Source	Amount	Grant Information	
2022 CIP Fund	\$250,000	N/A	
2022 WisDot TAP	\$999,212	Applied For	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
TOTAL PROJECT COST:	\$1,249,015		
Offsetting Revenue or Savings (If Applicable):			
Source	Amount		
HWY Completed Shouldering/Culvert	\$17,670		
	TOTAL	\$17,670	
Provide a narrative of project costs:			
Total project costs to shoulder and repave the entire 13 mile County-managed portion of the Ozaukee Interurban Trail (OIT) is approximately \$1,249,015. Project costs are estimated based on recent quotes from the Highway Department. All OIT major shouldering has been completed, which was partially covered by an awarded FEMA/WEM grant. Project costs include engineering and design and surveying (as applicable), construction oversight, construction activities, and restoration to be completed by local force account support (e.g., Highway Department). A pending WisDOT Transportation Aids Program (TAP) program grant will support project costs. If TAP funds are not awarded, this request would represent about a 20% project completion if phased.			

Project Narrative - Define the Current State**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

The OIT is 20 years old in 2022. The pavement has been maintained (crack sealing, reshoulder) & some small portions have been repaved, but many sections are showing significant signs of breaking down. The Highway Dept. has completed a detailed PASER rating of the Trail and pavement condition (attached). Shouldering and culvert replacements have been ongoing to address significant erosion. Several portions of pavement are cracked and potholed, causing trail user and complaints and multiple cyclist injuries (e.g. broken collarbone). A larger repaving project is required to maintain the quality of the pavement and make it safe for Trail users.

Describe how the project impacts the department's level of service:

Several portions of pavement are cracked, buckled and potholed, causing trail user complaints and multiple cyclist injuries. Portions of the shoulder has been eroded, also causing a safety concern. A larger repaving project is required to maintain the quality of the pavement and make it safe for trail users. In 2018, a daily average of 695 people utilized the trail (216,345 total counted trips from 1/1/18 to 11/5/18, 311 counting days). In 2019, a daily average of 1,127 people used the trail (354,707 total counted trips from 1/1/19-12/31/19, 315 counting days). In 2020, a daily average of 1,405 people utilized the trail (514,162 counted trips from 1/1/20 to 12/31/20). In 2021, a daily average of 942 people utilized the trail (343,772 total counted trips from 1/1/21 to 12/31/21). The P&P Department has expended significantly more dollars on pavement maintenance in the last few years due to trail and pavement conditions.

Project Recommendation - Define the Suggested Course of Action**Define the project scope and why the project is an innovative solution:**

This capital project is to re-pave and shoulder the entire County-maintained portion of the OIT (approximately 13 miles). The County has coordinated with We-Energies to replace (and pay for) multiple culverts on the OIT in 2020 - 2021, representing a significant investment. The County has also recently (last 5 years) replaced several large culverts with grants (FEMA). WisDOT TAP funds are awarded under a competitive request for proposals and CIP funds will provide the required local match amount for this significant TAP investment.

Describe how the project addresses Department objectives or countywide strategy:

This project addresses CIP project 115-36, starting in 2014. Consistent with the 2020 - 2024 Strategic Plan Quality of Life - Recreational; Park and Open Space Plan; Comp Plan for Ozaukee County 2035 (development/enhancement of OIT), consistent with the Route of the Badger regional and connected trail network vision and the OIT Advisory Council mission and priority goals, consistent with the Ozaukee County Strategic Plan (III. Enhance Quality of Life Assets, P. 12).

Describe the project's impact on quality of life:

OIT improvements will help address the OIT Advisory Council mission to promote the safe public use of the OIT for transportation, recreation, health, education, economic development, and enjoyment of Ozaukee County's unique cultural, historical and natural resources. The current trail condition is a safety hazard and potential liability and injuries have already occurred in many locations as a result of the pavement condition.

Describe the project's impact on health and safety:

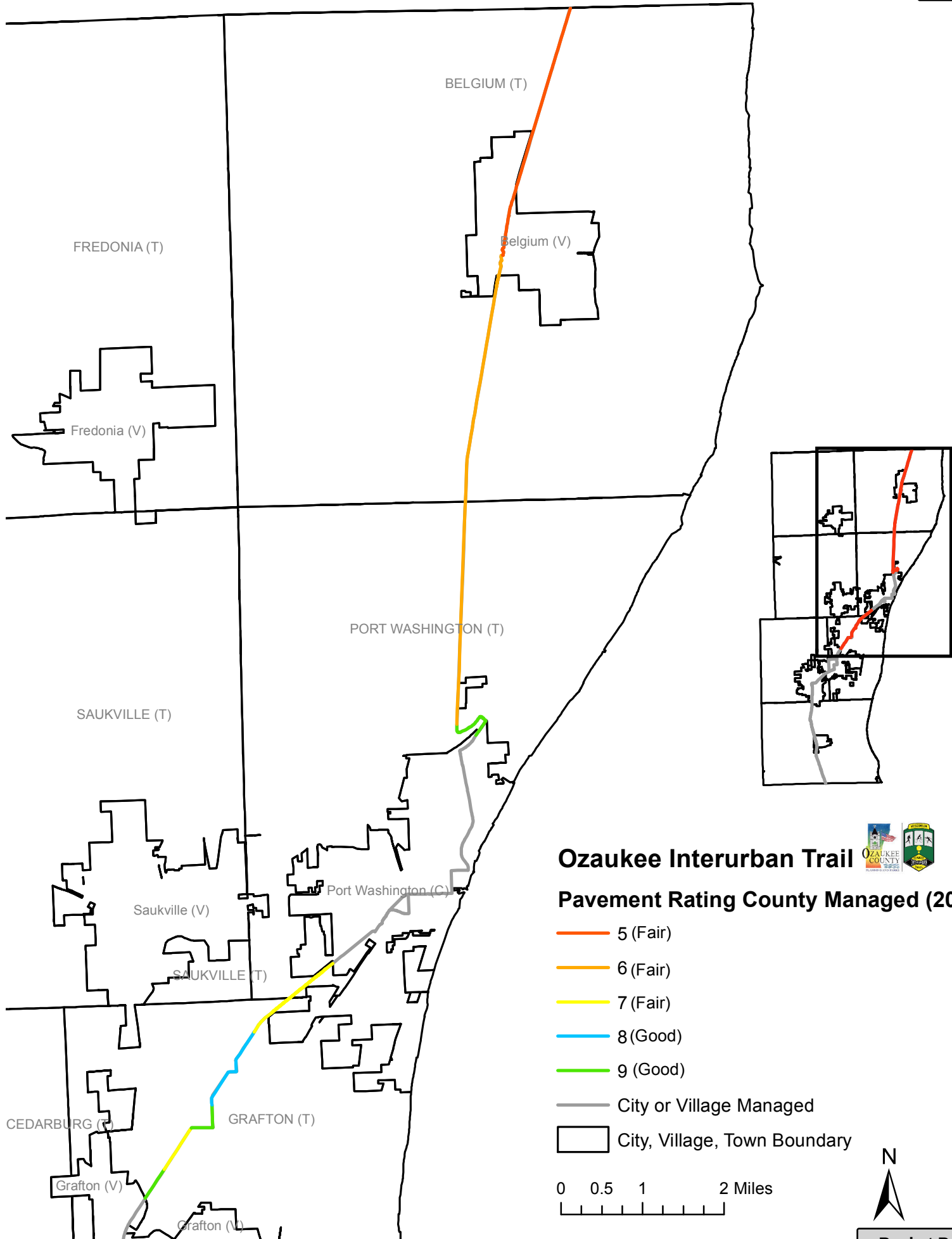
The Planning and Parks Department has completed incremental paving, shouldering, and culvert replacements over the past several years in strategic areas as funding allowed. The Department has been proactive in receiving FEMA grant funds to support the shouldering and some culvert work and private cost share funding and coordination with We-Energies for additional culvert replacements. However, while these efforts have addressed drainage issues, they have been inadequate to fully address safety concerns throughout the entire OIT. A large scale paving project will improve the OIT conditions and alleviate safety issues.

Describe how the project impacts department operations using business objectives:

Completion of a large scale paving project will protect the investment of several recent culvert replacement projects (some cost-shared with private landowners and completed by We-Energies) and other existing culverts, which may be impacted by erosion issues from poor shoulder conditions. In addition, this effort will extend the life of the Trail pavement for another 15-20 years and significantly reduce recent on-going P&P Dept maintenance expenditures (e.g. patching the trail).

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

Business Goal/Objective	Description
Increase Revenue	Describe impact on revenue and timelines
Control Costs	Describe impact on costs and timelines
Customer Deliverables	How does the project meet customer expectations
Partnerships	Describe how the project leverages internal and external partnerships
Customer Service	How does the impact improve customer service internally and externally
Investment in Innovation	What is innovative about the approach
Reduce Errors	How will the project reduce errors in work
Improve Safety	How will the project improve safety
Impact on Energy Usage	What is the impact of energy usage
Streamline Business Process	Define efficiencies in process
Ensure Compliance	How does the project ensure legal/policy compliance
Improve Reporting or Transparency	How will the project impact the dissemination of information
Improve Community Outreach	Define impacts on community partnerships
Improve Staff Skills	How will the project improve the analytical or technical skills of staff
Build Performance Measures	How will the project allow for improved reporting of performance
Improve Productivity and Performance	How will the project impact staff output and goal attainment
Development of Leaders	How will the project assist with stability and succession



PROJECT FEASIBILITY ANALYSIS

Project Name: Repaving Portions of the Ozaukee Interurban Trail

Project Manager: Andrew Struck

Project Budget Estimate:

Source	Amount	Grant Info
2022 Capital Project Fund	\$250,000	N/A
2022 WisDot TAP	\$999,212	Applied For
TOTAL	\$1,249,015	

Project Score: Value and Efficiency (320/400) Modernization and Service (260/400)

Project Purpose Summary (from department):

The OIT is 20 years old in 2022. The pavement has been maintained (crack sealing, reshoulder) & some small portions have been repaved, but many sections are showing significant signs of breaking down. Several portions of pavement are cracked, buckled and potholed, causing trail user complaints and multiple cyclist injuries. Portions of the shoulder has been eroded, also causing a safety concern. A larger repaving project is required to maintain the quality of the pavement and make it safe for trail users. In 2021, a daily average of 942 people utilized the trail.

Proposal Considerations, Risks, and Identified Issues:

This project has been an on-going need for the last few years. Funding was secured and lost a couple of years ago. The project is directly related to the mission and purpose of the Department and is supported by the Strategic Plan. But ultimately, due to the relative high cost, and higher scoring proposals, it did not make the cut for funding at this time.

Staff Recommendation:

Staff does not recommend allocating funding to Repaving the Ozaukee Interurban Trail at this time, through the project fund. If grants are secured, additional funding should be considered, as the match to the project is 20%.

Project Reserve Information Sheet			
Project Name:	Waubedonia County Park - Playground Equipment		
Requested By:	Andrew Struck		
Project Owner:	Planning and Parks Department		
Start Date:	2022		
Project Costing - Detail Project Costs			
Funding Source (Please Check All that Apply):			
☒	Project Fund	☐	Grants
☐		☐	Dept. Reserve
☐		☐	Other
List All Funding Sources Selected:			
Source	Amount	Grant Information	
2022 CIP Fund	\$65,000	N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
TOTAL PROJECT COST:	\$65,000		
Offsetting Revenue or Savings (If Applicable):			
Source		Amount	
		TOTAL	
Provide a narrative of project costs:			
Total project costs are approximately \$65,000, based on recent costs for the playground installation at Virmond County Park.			

Project Narrative - Define the Current State

Describe the need, urgency, or gap in service and risk of delay from a customer perspective:

The current playground equipment and surrounds do not meet the new State law requirements for safety and accessibility (e.g. ADA). The current playground is heavily used by children and families during gatherings using the rented shelters and tennis courts. The replacement is needed to comply with new State regulations and to provide a safe environment for children to play. Per the POSP, several visioning sessions included updated/bigger playground facilities as a recommendation (p. 199).

Describe how the project impacts the department's level of service:

The current playground equipment and surrounds do not meet the new State law requirements for safety and accessibility (e.g. ADA). The current playground is heavily used by children and families during gatherings using the rented shelters and tennis courts. The replacement is needed to comply with new State regulations and to provide a safe environment for children to play.

Project Recommendation - Define the Suggested Course of Action

Define the project scope and why the project is an innovative solution:

The project includes site preparation, purchase and installation of ADA compliant, nature-based playground equipment, mulch, and plastic or composite border timbers recessed into the ground at an appropriate height.

Describe how the project addresses Department objectives or countywide strategy:

This project is consistent with the POSP and helps the Department meet its mission, particularly Parks. This project also addresses CIP project 115-21, beginning in 2013, and is consistent with the Ozaukee County Strategic Plan (III. Enhance Quality of Life Assets, P. 12).

Describe the project's impact on quality of life:

This project will improve the quality of the Park System.

Describe the project's impact on health and safety:

The current playground equipment and surrounds do not meet the new State law requirements for safety and accessibility (e.g. ADA). The current playground is heavily used by children and families during gatherings using the rented shelters and tennis courts. The replacement is needed to comply with new State regulations and to provide a safe environment for children to play.

Describe how the project impacts department operations using business objectives:

This project will help Department staff improve the quality of the Park System, and provide an additional park amenity that will help increase visitation and reservations (e.g., camping).

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

Business Goal/Objective	Description
Increase Revenue	Describe impact on revenue and timelines
Control Costs	Describe impact on costs and timelines
Customer Deliverables	How does the project meet customer expectations
Partnerships	Describe how the project leverages internal and external partnerships
Customer Service	How does the impact improve customer service internally and externally
Investment in Innovation	What is innovative about the approach
Reduce Errors	How will the project reduce errors in work
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Build Performance Measures	How will the project allow for improved reporting of performance
Improve Productivity and Performance	How will the project impact staff output and goal attainment
Development of Leaders	How will the project assist with stability and succession



0 175 350 525 700 Feet

Map Produced By:
Ozaukee County Planning and Parks Department
3/2/2018

PROJECT FEASIBILITY ANALYSIS

Project Name: Waubedonia County Park – Playground Equipment

Project Manager: Andrew Struck

Project Budget Estimate:

Source	Amount	Grant Info
2022 Capital Project Fund	\$65,000	N/A
TOTAL	\$65,000	

Project Score: Value and Efficiency (300/400) Modernization and Service (270/400)

Project Purpose Summary (from department):

The current playground equipment and surrounds do not meet the new State law requirements for safety and accessibility (e.g. ADA). The current playground is heavily used by children and families during gatherings using the rented shelters and tennis courts. The replacement is needed to comply with new State regulations and to provide a safe environment for children to play. Per the POSP, several visioning sessions included updated/bigger playground facilities as a recommendation (p. 199).

Proposal Considerations, Risks, and Identified Issues:

While the current playground equipment is dated, the project scored lower on level of urgency, modernization and health and safety, in relation to other project submittals.

Staff Recommendation:

Staff does not recommend funding the Playground Equipment through the project fund.

Project Reserve Information Sheet			
Project Name:	Parks Division - New Wood Chipper		
Requested By:	Andrew Struck		
Project Owner:	Planning and Parks Department		
Start Date:	2022		
Project Costing - Detail Project Costs			
Funding Source (Please Check All that Apply):			
☒	Project Fund	☐	Grants
☐		☐	Dept. Reserve
☐		☐	Other
List All Funding Sources Selected:			
Source	Amount	Grant Information	
2022 Project Fund	\$70,000	N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
TOTAL PROJECT COST:	\$70,000		
Offsetting Revenue or Savings (If Applicable):			
Source	Amount		
	TOTAL		
Provide a narrative of project costs:			
Total project costs are approximately \$70,000 for a new Morbark Eeger Beever 1621x wood chipper. A new wood chipper is needed to assist with tree and shrub removals as a result of the significant impact of emerald ash borer (e.g. many dead ash trees), increase invasive species removals (supported by multiple large grants), management of imprecis tree damage and regular hazard tree maintenance in the Park System. This equipment is required to manage the increased workload on the Parks staff and the current woodchipper (over 24 years old) has required significant and extensive repairs the last few years and lacks many safety features (e.g., emergency pull ropes) found on newer models. It is currently out of operation again and the Department has incurred significant costs renting woodchippers (when available). The golf course woodchipper has not been available due to the significant workloads throughout the Golf Courses on regular basis.			

Project Narrative - Define the Current State

Describe the need, urgency, or gap in service and risk of delay from a customer perspective:

A new wood chipper is needed to assist with tree and shrub removals as a result of the significant impact of emerald ash borer (e.g. many dead ash trees), increase invasive species removals (supported by multiple large grants), management of impenetrable tree damage and regular hazard tree maintenance in the Parks. Sharing use of the existing golf course division woodchipper is not feasible due to existing daily use and maintenance requirements. In addition, the existing Parks wood chipper is over 24 years old, has reached the end of its functional life cycle and lacks many safety features (e.g., emergency pull ropes) found on newer models.

Describe how the project impacts the department's level of service:

A new wood chipper is needed to assist with tree and shrub removals as a result of the significant impact of emerald ash borer (e.g. many dead ash trees), increase invasive species removals (supported by multiple large grants), management of impenetrable tree damage and regular hazard tree maintenance in the Park System. This equipment is required to manage the increased workload on the Parks staff and the current woodchipper (over 24 years old) has required significant and extensive repairs the last few years and lacks many safety features (e.g., emergency pull ropes) found on newer models. Sharing use of the existing golf course division woodchipper is not feasible due to existing daily use and maintenance requirements.

Project Recommendation - Define the Suggested Course of Action

Define the project scope and why the project is an innovative solution:

A new wood chipper is needed to assist with tree and shrub removals as a result of the significant impact of emerald ash borer (e.g. many dead ash trees), increase invasive species removals (supported by multiple large grants), management of impenetrable tree damage and regular hazard tree maintenance in the Parks. Sharing use of the existing golf course division woodchipper is not feasible due to existing daily use and maintenance requirements. In addition, the existing Parks wood chipper is over 24 years old, has reached the end of its functional life cycle and lacks many safety features (e.g., emergency pull ropes) found on newer models.

Describe how the project addresses Department objectives or countywide strategy:

This project is consistent with the County Park and Open Space Plan (POSP) and Ozaukee County Strategic Plan (III. Enhance Quality of Life Assets) and helps the Department meet its mission, particularly Parks. The Department has immediate woodchipper needs associated with ongoing and planned Parks projects and regular maintenance as well as multiple federal, state, and local grants associated with invasive species management and ash tree removal. The current woodchipper is far past its useful life and unsafe for users.

Describe the project's impact on quality of life:

This project will help Department staff improve the quality of the Park System and natural areas. The Department has immediate woodchipper needs associated with ongoing and planned Parks projects and regular maintenance as well as multiple federal, state, and local grants associated with invasive species management and ash tree removal. The current woodchipper is far past its useful life and unsafe for users.

Describe the project's impact on health and safety:

The new woodchipper will improve Department staff safety through use of reliable and safe equipment and include current recommended safety features such as emergency pull ropes, bottom feed stop bar, panic bar, flexible rubber curtain flaps not found on the existing model.

Describe how the project impacts department operations using business objectives:

A new woodchipper will remove the need and significant cost of ongoing woodchipper rentals (when available... much harder to get rental units now), scheduling and pick up of rental units when needed (e.g. Conservation Corps groups working), significant and costly repairs (to the existing Parks Division woodchipper) and sharing of the newer Golf Course Division existing woodchipper, which has not been feasible due to the significant and daily use by the Golf Course Division.

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

Business Goal/Objective	Description
Increase Revenue	Describe impact on revenue and timelines
Control Costs	Describe impact on costs and timelines
Customer Deliverables	How does the project meet customer expectations
Partnerships	Describe how the project leverages internal and external partnerships
Customer Service	How does the impact improve customer service internally and externally
Investment in Innovation	What is innovative about the approach
Reduce Errors	How will the project reduce errors in work
Improve Safety	How will the project improve safety
Impact on Energy Usage	What is the impact of energy usage
Streamline Business Process	Define efficiencies in process
Ensure Compliance	How does the project ensure legal/policy compliance
Improve Reporting or Transparency	How will the project impact the dissemination of information
Improve Community Outreach	Define impacts on community partnerships
Improve Staff Skills	How will the project improve the analytical or technical skills of staff
Build Performance Measures	How will the project allow for improved reporting of performance
Improve Productivity and Performance	How will the project impact staff output and goal attainment
Development of Leaders	How will the project assist with stability and succession



PROJECT FEASIBILITY ANALYSIS

Project Name: New Wood Chipper

Project Manager: Andrew Struck

Project Budget Estimate:

Source	Amount	Grant Info
2022 Capital Project Fund	\$70,000	N/A
TOTAL	\$70,000	

Project Score: Value and Efficiency (330/400) Modernization and Service (320/400)

Project Purpose Summary (from department):

A new wood chipper is needed to assist with tree and shrub removals as a result of the significant impact of emerald ash borer (e.g. many dead ash trees), increase invasive species removals (supported by multiple large grants), management of imperils tree damage and regular hazard tree maintenance in the Park System. This equipment is required to manage the increased workload on the Parks staff and the current woodchipper (over 24 years old) has required significant and extensive repairs the last few years and lacks many safety features (e.g., emergency pull ropes) found on newer models. Sharing use of the existing golf course division woodchipper is not feasible due to existing daily use and maintenance requirements.

Proposal Considerations, Risks, and Identified Issues:

While the current woodchipper is dated, the project scored lower in overall relative benefit to our citizens, and quality of life in relation to other project proposals. There may be potential to share woodchippers in the Highway Department, during different times of year.

Staff Recommendation:

Staff does not recommend funding the New Wood Chiopper through the project fund.

Project Reserve Information Sheet			
Project Name:	Mee-Kwon County Park - Road Paving (north)		
Requested By:	Andrew Struck		
Project Owner:	Planning and Parks Department		
Start Date:	2021		
Project Costing - Detail Project Costs			
Funding Source (Please Check All that Apply):			
☒ Project Fund	☐ Grants	☐ Dept. Reserve	☐ Other
List All Funding Sources Selected:			
Source	Amount	Grant Information	
2021 County CIP Fund	\$37,000	Applied For	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
TOTAL PROJECT COST:	\$37,000		
Offsetting Revenue or Savings (If Applicable):			
Source	Amount		
	TOTAL		
Provide a narrative of project costs:			
Total project costs are approximately \$37,000 per a recent Ozaukee County Highway Department estimate, which would come from this capital fund request (2021). Repaving would be completed by the Highway Department and activities include excavation, pavement removals, grading, re-paving, and reshouldering. This would also serve as match to existing WDNR grant funding for stormwater management at Mee-Kwon County Park and Golf Course.			

Attachment: MeeKwon Paving North_COMBINED (Recommendation of Natural Resources Capital Projects to Executive Committee)

Project Narrative - Define the Current State

Describe the need, urgency, or gap in service and risk of delay from a customer perspective:

The Mee-Kwon County Park road from the lower parking lot (near the pond) to the golf course parking lot is in need of repaving. The pavement has been in poor condition, as several portions are cracked and potholed, and the road has not been repaired in several years. Recent hauling of fill (over a 1000 loads) from the Little Menomonee River Corridor Habitat Restoration project by the Highway Department has further damaged and broken down the pavement.

Describe how the project impacts the department's level of service:

Mee-Kwon County Park and Golf Course is a highly visited site in the Ozaukee Park System. Re-paving of the park road is required to meet usage demands and safety. The park road was recently paved (as part of a fish passage grant project) from Bonniwell Road to and including the lower parking lot area (by the sledding hill); however, the portion of the road up the hill to the golf course is in very poor shape and is breaking down quickly impacting service.

Project Recommendation - Define the Suggested Course of Action

Define the project scope and why the project is an innovative solution:

This capital improvement project proposes to repave the road from the lower parking lot (near the pond) to the golf course parking lot. This is part of a phased project, as the park road from Bonniwell Rd to the lower parking lot has been repaved in recent years. This project would also serve as match to the recently awarded and accepted Wisconsin Department of Natural Resources (WDNR) Urban Non-Point Source & Stormwater Management (UNPS & SWM) grant to construct a stormwater management and wetland restoration project west of the golf course parking lot.

Describe how the project addresses Department objectives or countywide strategy:

New pavement for the Mee-Kwon County Park roadway is recommended in the Ozaukee County Park and Open Space Plan (p. 95). It is also consistent with recent approved projects and grants.

Describe the project's impact on quality of life:

Onsite surveys of park users during the summer of 2010 indicated that Mee-Kwon County Park and Golf Course is one of the most popular County parks. In 2020, 40,712 golfers visited the park.

Describe the project's impact on health and safety:

Poor pavement conditions do not provide a quality level of service to park users and poses a potential issue for emergency (e.g. fire and police) response. Water has ponded/froze in potholed sections, causing unsafe conditions.

Describe how the project impacts department operations using business objectives:

Repaving the road would reduce required, ongoing maintenance, and provides for match for the WDNR UNPS & SWM grant.

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

Business Goal/Objective	Description
Increase Revenue	Describe impact on revenue and timelines
Control Costs	Describe impact on costs and timelines
Customer Deliverables	How does the project meet customer expectations
Partnerships	Describe how the project leverages internal and external partnerships
Customer Service	How does the impact improve customer service internally and externally
Investment in Innovation	What is innovative about the approach
Reduce Errors	How will the project reduce errors in work
Improve Safety	How will the project improve safety
Impact on Energy Usage	What is the impact of energy usage
Streamline Business Process	Define efficiencies in process
Ensure Compliance	How does the project ensure legal/policy compliance
Improve Reporting or Transparency	How will the project impact the dissemination of information
Improve Community Outreach	Define impacts on community partnerships
Improve Staff Skills	How will the project improve the analytical or technical skills of staff
Build Performance Measures	How will the project allow for improved reporting of performance
Improve Productivity and Performance	How will the project impact staff output and goal attainment
Development of Leaders	How will the project assist with stability and succession

Mee-Kwon County Park



Attachment: MeeKwon Paving North_COMBINED (Recommendation of Natural Resources Capital



PROJECT FEASIBILITY ANALYSIS

Project Name: Mee-Kwon Road Paving North

Project Manager: Andrew Struck

Project Budget Estimate:

Source	Amount	Grant Info
2022 Capital Project Fund	\$37,000	N/A
TOTAL	\$37,000	

Project Score: Value and Efficiency (240/400) Modernization and Service (140/400)

Project Purpose Summary (from department):

The Mee-Kwon County Park road from the lower parking lot (near the pond) to the golf course parking lot needs repaving. The pavement has been in poor condition, as several portions are cracked and potholed, and the road has not been repaired in several years. Recent hauling of fill (over a 1000 loads) from the Little Menomonee River Corridor Habitat Restoration project by the Highway Department has further damaged and broken down the pavement. Mee-Kwon County Park and Golf Course is a highly visited site in the Ozaukee Park System. Re-paving of the park road is required to meet usage demands and safety.

Proposal Considerations, Risks, and Identified Issues:

The project failed to score well in Value and Efficiency due to the minimal impact on improving health and safety, and the urgency was deemed minimal. The project would improve the current infrastructure at the Park, but the impact on quality of life and modernization failed to materialize. Overall, the project did not score well.

Staff Recommendation:

Staff does not recommend funding the Mee-Kwon Road Paving North Showers through the project fund.

Project Reserve Information Sheet			
Project Name:	Mee-Kwon County Park - Road Paving (south)		
Requested By:	Andrew Struck		
Project Owner:	Planning and Parks Department		
Start Date:	2022		
Project Costing - Detail Project Costs			
Funding Source (Please Check All that Apply):			
☒	Project Fund	☐	Grants
☐		☐	Dept. Reserve
☐		☐	Other
List All Funding Sources Selected:			
Source	Amount	Grant Information	
2022 CIP Fund	\$63,000	N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
TOTAL PROJECT COST:	\$63,000		
Offsetting Revenue or Savings (If Applicable):			
Source	Amount		
	TOTAL		
Provide a narrative of project costs:			
Total project costs are approximately \$63,000 per a recent Ozaukee County Highway Department estimate, which would come from this budget request (2022). Repaving would be completed by the Highway Department and activities include excavation, pavement removals, grading, re-paving, and reshouldering. This project would also serve as match to the recently awarded and accepted Wisconsin Department of Natural Resources (WDNR) Urban Non-Point Source & Stormwater Management (UNPS & SWM) grant to construct a stormwater management and wetland restoration project west of the golf course parking lot.			

Project Narrative - Define the Current State

Describe the need, urgency, or gap in service and risk of delay from a customer perspective:

The Mee-Kwon County Park road from Green Bay Road to Fromm Family Foods, Inc., is in need of repaving. The pavement has been in poor condition, as several portions are cracked and potholed and sinking/holding water, and the road has not been fully repaired in several years. This section of park road sees heavy truck traffic from Fromm Family Foods, Inc. Recent hauling of fill (over 1000 loads) from the Little Menomonee River Corridor Habitat Restoration and Mequon Thiensville Dam Fishway improvement projects by the Highway Department has further damaged and broken down the pavement.

Describe how the project impacts the department's level of service:

Mee-Kwon County Park and Golf Course is a highly visited site in the Ozaukee Park System. Re-paving of the park road is required to meet usage demands and safety. This road is also under an easement from Fromm Foods, Inc. for trucking to their facility with upgrades as necessary to maintain this access.

Project Recommendation - Define the Suggested Course of Action

Define the project scope and why the project is an innovative solution:

This capital improvement project proposes to repave the road from Green Bay Road to Fromm Family Foods, Inc. This is part of a phased project, as the park road from Bonniwell Rd to the lower parking lot has been repaved in recent years, in addition to incremental paving and repairs on this section of park road. This project would also serve as match to the recently awarded and accepted Wisconsin Department of Natural Resources (WDNR) Urban Non-Point Source & Stormwater Management (UNPS & SWM) grant to construct a stormwater management and wetland restoration project west of the golf course parking lot.

Describe how the project addresses Department objectives or countywide strategy:

New pavement for the Mee-Kwon County Park roadway is recommended in the Ozaukee County Park and Open Space Plan (p. 95). This project is also consistent with the County Strategic Plan (III. Enhance Quality of Life Assets, P. 12) and recently approved and accepted projects and grants.

Describe the project's impact on quality of life:

Onsite surveys of park users during the summer of 2010 indicated that Mee-Kwon County Park and Golf Course is one of the most popular County parks. In 2020, 40,712 golfers visited the park, and in 2021, 78,133 golfers visited the park (through November).

Describe the project's impact on health and safety:

Poor pavement conditions do not provide a quality level of service to park users and poses a potential issue for emergency (e.g. fire and police) response. Water has ponded/froze in potholed sections, causing unsafe conditions.

Describe how the project impacts department operations using business objectives:

Repaving the road would reduce required, ongoing maintenance, and provides for match for the WDNR UNPS & SWM grant.

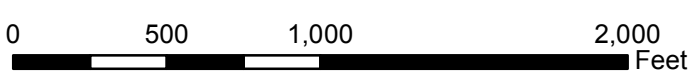
BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

Business Goal/Objective	Description
Increase Revenue	Describe impact on revenue and timelines
Control Costs	Describe impact on costs and timelines
Customer Deliverables	How does the project meet customer expectations
Partnerships	Describe how the project leverages internal and external partnerships
Customer Service	How does the impact improve customer service internally and externally
Investment in Innovation	What is innovative about the approach
Reduce Errors	How will the project reduce errors in work
Improve Safety	How will the project improve safety
Impact on Energy Usage	What is the impact of energy usage
Streamline Business Process	Define efficiencies in process
Ensure Compliance	How does the project ensure legal/policy compliance
Improve Reporting or Transparency	How will the project impact the dissemination of information
Improve Community Outreach	Define impacts on community partnerships
Improve Staff Skills	How will the project improve the analytical or technical skills of staff
Build Performance Measures	How will the project allow for improved reporting of performance
Improve Productivity and Performance	How will the project impact staff output and goal attainment
Development of Leaders	How will the project assist with stability and succession

Mee-Kwon County Park



Attachment: MeeKwon Paving South_COMBINED (Recommendation of Natural Resources Capital



Map Produced By: Ozaukee County
Planning and Parks
4/11/2018

PROJECT FEASIBILITY ANALYSIS

Project Name: Mee-Kwon Road Paving South

Project Manager: Andrew Struck

Project Budget Estimate:

Source	Amount	Grant Info
2022 Capital Project Fund	\$63,000	N/A
TOTAL	\$63,000	

Project Score: Value and Efficiency (240/400) Modernization and Service (140/400)

Project Purpose Summary (from department):

The Mee-Kwon County Park road from Green Bay Road to Fromm Family Foods, Inc., is in need of repaving. The pavement has been in poor condition, as several portions are cracked and potholed and sinking/holding water, and the road has not been fully repaired in several years. This section of park road sees heavy truck traffic from Fromm Family Foods, Inc. Recent hauling of fill (over 1000 loads) from the Little Menomonee River Corridor Habitat Restoration and Mequon Thiensville Dam Fishway improvement projects by the Highway Department has further damaged and broken down the pavement.

Proposal Considerations, Risks, and Identified Issues:

The project failed to score well in Value and Efficiency due to the minimal impact on improving health and safety, and the urgency was deemed minimal. The project would improve the current infrastructure at the Park, but the impact on quality of life and modernization failed to materialize. Overall, the project did not score well.

Staff Recommendation:

Staff does not recommend funding the Mee-Kwon Road Paving South through the project fund.

Project Reserve Information Sheet			
Project Name:	Parks Division - Skid Steer Attachments		
Requested By:	Andrew Struck		
Project Owner:	Planning and Parks Department		
Start Date:	2022		
Project Costing - Detail Project Costs			
Funding Source (Please Check All that Apply):			
☒	Project Fund	☐	Grants
☐		☐	Dept. Reserve
☐		☐	Other
List All Funding Sources Selected:			
Source	Amount	Grant Information	
2022 CIP Fund	\$29,000	N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
TOTAL PROJECT COST:	\$29,000		
Offsetting Revenue or Savings (If Applicable):			
Source	Amount		
	TOTAL		
Provide a narrative of project costs:			
Total project costs are approximately \$29,000 for skid steer attachments, which includes a snowblower (\$12,500), and a side arm brush cutter (\$16,500). A snowblower attachment will provide staff with additional flexibility in clearing snow throughout the Parks system, especially during heavy snowfall where traditional vehicle/plow use can be limited, inefficient, and may damage existing equipment. Specifically, this piece of equipment could be used on the bridges for the Ozaukee Interurban Trail and the Trail itself. The side arm brush cutter can cut both horizontally and vertically, providing additional flexibility for park and trail maintenance. This piece of equipment also has particular applicability to maintaining the Ozaukee Interurban Trail and trails throughout the Park System (e.g. Lion's Den Gorge Nature Preserve), which currently require rental equipment or hand trimming (taking a significant amount of staff hours).			

Project Narrative - Define the Current State

Describe the need, urgency, or gap in service and risk of delay from a customer perspective:

A snowblower attachment will provide staff with additional flexibility in clearing snow throughout the Parks system, especially during heavy snowfall where traditional vehicle/plow use can be limited, inefficient, and may damage existing equipment. The side arm brush cutter can cut both horizontally and vertically. This is required to maintain the quality and safety of the OIT as well as prolong the life of the pavement and shouldering. Currently, the Highway Department uses their side mower attachment on the tractor, but it has limitations for removing brush back far enough along the Trail and also cutting anything vertically.

Describe how the project impacts the department's level of service:

A snowblower attachment will provide staff with additional flexibility in clearing snow throughout the Parks system, especially during heavy snowfall where traditional vehicle/plow use can be limited, inefficient, and may damage existing equipment. The side arm brush cutter can be used throughout the Parks System and OIT. This piece of machinery is capable of going around sign posts, trimming vertically and trimming along steep ditch lines, along with traditional horizontal grass and brush clearing applications on flatter surfaces. The OIT can be very difficult and unsafe to plow at times due to heavy snow or ice and the snowblower would greatly assist this effort particularly over the bridges on the OIT. The Department has had damage to its vehicles as a result of plowing the OIT during heavy snowfall given overhanging branches and wet and slippery conditions on a narrow path with deep side ditches.

Project Recommendation - Define the Suggested Course of Action

Define the project scope and why the project is an innovative solution:

A snowblower attachment will provide staff with additional flexibility in clearing snow throughout the Parks System, especially during heavy snowfall where traditional vehicle/plow use can be limited, inefficient, and may damage existing equipment. The side arm brush cutter would allow the Parks staff to be more flexible and proactive in clearing vegetation in the Parks System trail network and along the OIT, and is more effective than the current side mower attachment used by the Highway Department (for the OIT only), as it is capable of going around sign posts, trimming vertically, and trimming along steep ditch lines.

Describe how the project addresses Department objectives or countywide strategy:

This project addresses CIP project 115-43, starting in 2014. Consistent with the 2020 - 2024 Strategic Plan Quality of Life - Recreational; Park and Open Space Plan; Comp Plan for Ozaukee County 2035 (development/enhancement of OIT), consistent with the Route of the Badger regional and connected trail network vision and the OIT Advisory Council mission and priority goals.

Describe the project's impact on quality of life:

This project will help Department staff improve the quality of the Park System and natural areas. Improved, effective maintenance of the OIT through use of the side arm brush mower will help address the OIT Advisory Council mission to promote the safe public use of the OIT for transportation, recreation, health, education, economic development, and enjoyment of Ozaukee County's unique cultural, historical and natural resources. The vegetation can create a safety hazard and potential liability and injuries have already occurred.

Describe the project's impact on health and safety:

The snowblower attachment will improve Department staff safety through use of reliable and safe equipment. Improved, effective maintenance of the OIT through use of the side arm brush mower and snowblower will help address the OIT Advisory Council mission to promote the safe public use of the OIT for transportation, recreation, health, education, economic development, and enjoyment of Ozaukee County's unique cultural, historical and natural resources. The vegetation can create a safety hazard and potential liability and injuries have already occurred.

Describe how the project impacts department operations using business objectives:

The snowblower attachment will enable staff to have additional flexibility in snow removal operations, and will reduce maintenance and damage to vehicles equipped with snowplows. The side arm brush mower would allow the Parks staff to be more flexible and proactive in clearing vegetation from along Parks trail network and OIT as it is capable of going around sign posts, trimming vertically, and trimming along steep ditch lines. This machinery and associated results from regular vegetation maintenance will also prolong the life of the OIT pavement and shouldering.

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

Business Goal/Objective	Description
Increase Revenue	Describe impact on revenue and timelines
Control Costs	Describe impact on costs and timelines
Customer Deliverables	How does the project meet customer expectations
Partnerships	Describe how the project leverages internal and external partnerships
Customer Service	How does the impact improve customer service internally and externally
Investment in Innovation	What is innovative about the approach
Reduce Errors	How will the project reduce errors in work
Improve Safety	How will the project improve safety
Impact on Energy Usage	What is the impact of energy usage
Streamline Business Process	Define efficiencies in process
Ensure Compliance	How does the project ensure legal/policy compliance
Improve Reporting or Transparency	How will the project impact the dissemination of information
Improve Community Outreach	Define impacts on community partnerships
Improve Staff Skills	How will the project improve the analytical or technical skills of staff
Build Performance Measures	How will the project allow for improved reporting of performance
Improve Productivity and Performance	How will the project impact staff output and goal attainment
Development of Leaders	How will the project assist with stability and succession

Blue Diamond Swing Arm Brush Cutter Attachment





PROJECT FEASIBILITY ANALYSIS

Project Name: Skid Steer Attachments

Project Manager: Andrew Struck

Project Budget Estimate:

Source	Amount	Grant Info
2022 Capital Project Fund	\$29,000	N/A
TOTAL	\$29,000	

Project Score: Value and Efficiency (290/400) Modernization and Service (220/400)

Project Purpose Summary (from department):

Snowblower attachment will provide staff with additional flexibility in clearing snow throughout the Parks system, especially during heavy snowfall where traditional vehicle/plow use can be limited, inefficient, and may damage existing equipment. The side arm brush cutter can be used throughout the Parks System and OIT. This piece of machinery is capable of going around sign posts, trimming vertically and trimming along steep ditch lines, along with traditional horizontal grass and brush clearing applications on flatter surfaces. The OIT can be very difficult and unsafe to plow at times due to heavy snow or ice and the snowblower would greatly assist this effort particularly over the bridges on the OIT. The Department has had damage to its vehicles as a result of plowing the OIT during heavy snowfall given overhanging branches and wet and slippery conditions on a narrow path with deep side ditches.

Proposal Considerations, Risks, and Identified Issues:

While flexibility in department operation is important, this project scored lower in level of urgency, and quality of life, and net benefit to the customer.

Staff Recommendation:

Staff does not recommend funding the Skid Steer Attachments through the project fund.

Project Reserve Information Sheet			
Project Name:	Virmond County Park Stormwater Wetland Restoration		
Requested By:	Andrew Struck		
Project Owner:	Planning and Parks Department		
Start Date:	2022		
Project Costing - Detail Project Costs			
Funding Source (Please Check All that Apply):			
☒	Project Fund	☒	Grants
☐		☐	Dept. Reserve
☐		☐	Other
List All Funding Sources Selected:			
Source	Amount	Grant Information	
2022 CIP Fund	\$44,000	N/A	
WCMP	\$96,000	Applied For	
Brookby Fnd	\$20,000	Not Applied For	
		N/A	
		N/A	
		N/A	
		N/A	
TOTAL PROJECT COST:	\$160,000		
Offsetting Revenue or Savings (If Applicable):			
Source	Amount		
	TOTAL		
Provide a narrative of project costs:			
Estimated project costs of \$160,000 will support stormwater wetland restoration activities at Virmond County Park that will resolve drainage issues, bluff impacts and complaints by the neighbors of impacts. Specifically, this includes the design and engineering (concept designs already completed per the groundwater and stormwater study), construction, and restoration activities for an expanded wetland area to capture surface water drainage from existing wetlands within a problematic northeast area of the Park and discharge to the west into an expanded wetland. Design and engineering will be completed by consultants, and construction and restoration activities will be completed by P&P Department, the HWY Department, youth conservation corps, and volunteer assistance. CIP funding will support final engineering and design and construction and restoration activities and will be used as required match to the pending Wisconsin Coastal Management Program (WCMP) and Brookby Foundation grants.			

Project Narrative - Define the Current State

Describe the need, urgency, or gap in service and risk of delay from a customer perspective:

Surface water runoff in Park has changed over the years causing some bluff instability along the eastern portion of the Park near depressional wetlands. Adjacent residential development on neighboring properties to the north have prevented the continued discharge of surface water from these wetlands and has caused ponding on Park property. Neighbors to the north of the Park have expressed concern over the ponded water and potential impacts to the residential and other structures on their properties.

Describe how the project impacts the department's level of service:

In the 2000s, drainage improvements by the County (directional bore pipe installation and sump crock) were constructed to aid in the discharge of the ponding water to the toe of the bluff; however, over the years, the construction has failed (due to shifts in the bluff) and the system is no longer functioning. In addition to the ponded water concerns, the drainage is impacting bluff stability and the overall trail network within the Park, requiring extra levels of staff effort for routine trail maintenance.

Project Recommendation - Define the Suggested Course of Action

Define the project scope and why the project is an innovative solution:

Proposed solutions include capturing drainage from existing wetlands within this area and discharging it to the west in an expanded wetland. The expanded wetland would provide additional storage prior to discharging off-site to the north, away from the affected neighboring properties and consistent with the original drainage, and would fit the aesthetics of the site and overall restoration goals for the park. CIP and matching funding would support the design, engineering, and construction and restoration activities for this expanded wetland area, completion of additional wetland delineations and construction of a groundwater monitoring well.

Describe how the project addresses Department objectives or countywide strategy:

Consistent with the POSP and draft Strategic Plan to maintain a quality Parks system, and WCMP Coastal Resiliency grants (2020 and 2021) to support development of a Master Plan for the Park and to complete a stormwater and groundwater study as part of the Master Plan, which considers the relationship between wetlands, drainage patterns, existing and planned infrastructure (parking lot areas) and other facilities (public access stairway to Lake Michigan). Consistent with the Ozaukee County Strategic Plan (P. 13).

Describe the project's impact on quality of life:

This expanded wetland area (restoration of existing wetlands and hydric soils) would provide additional storage and manage peak flows prior to discharging away from the bluff edge and off-site to the north through an existing culvert under the private residential drive and through an existing ravine down the bluff to Lake Michigan, away from the affected neighboring properties and structures. These improvements would be consistent with the original drainage patterns and also fit the aesthetics of the site and overall restoration goals for the park.

Describe the project's impact on health and safety:

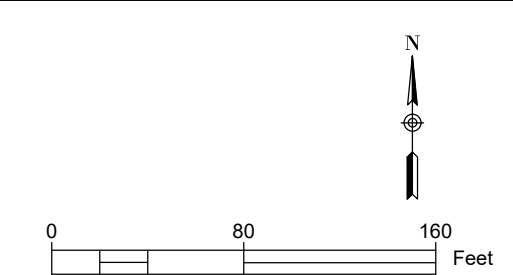
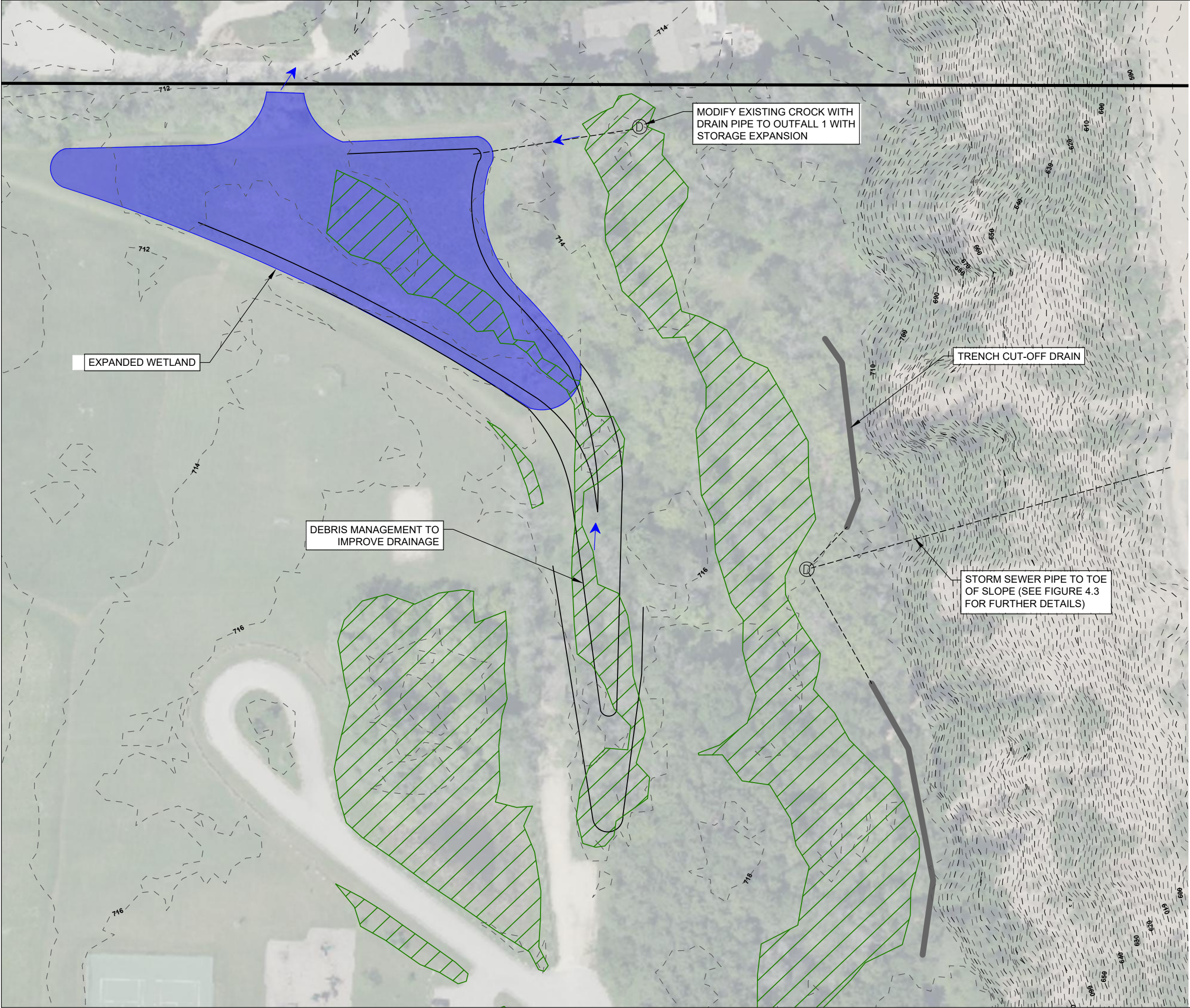
The expanded wetland will have active storage volume that will detain water and allow total suspended solids and associated phosphorus and other pollutants to settle, and will have sediment storage capacity. Native vegetation plantings will provide habitat for a variety of native insects, birds, and associated pollinators and mitigate water quality impacts by filtering and retention of solids and pollutants from stormwater runoff, assist with stabilizing the disturbed ground within the restoration areas and mitigate the loss of the native ash tree canopy due to invasive emerald ash borer (EAB).

Describe how the project impacts department operations using business objectives:

Project activities will help alleviate extra, ongoing trail and bluff maintenance associated with current drainage patterns. The neighbors to the north have also expressed significant concerns about damage to structures. Activities also include completion of additional wetland delineations to further inform surface water drainage and to update the Master Plan and help guide future improvement projects in the Park (e.g., parking lot expansion). Similarly, installation of a groundwater monitoring well near the project area will assist with planning for groundwater related recommendations as included in the surfacewater and groundwater study.

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

Business Goal/Objective	Description
Increase Revenue	Describe impact on revenue and timelines
Control Costs	Describe impact on costs and timelines
Customer Deliverables	How does the project meet customer expectations
Partnerships	Describe how the project leverages internal and external partnerships
Customer Service	How does the impact improve customer service internally and externally
Investment in Innovation	What is innovative about the approach
Reduce Errors	How will the project reduce errors in work
Improve Safety	How will the project improve safety
Impact on Energy Usage	What is the impact of energy usage
Streamline Business Process	Define efficiencies in process
Ensure Compliance	How does the project ensure legal/policy compliance
Improve Reporting or Transparency	How will the project impact the dissemination of information
Improve Community Outreach	Define impacts on community partnerships
Improve Staff Skills	How will the project improve the analytical or technical skills of staff
Build Performance Measures	How will the project allow for improved reporting of performance
Improve Productivity and Performance	How will the project impact staff output and goal attainment
Development of Leaders	How will the project assist with stability and succession



- LEGEND:**
- PROPERTY BOUNDARY
 - EXISTING CONTOURS (MAJOR - 10' INTERVAL)
 - EXISTING CONTOURS (MINOR - 2' INTERVAL)
 - MAPPED WETLANDS (WISCONSIN WETLAND INVENTORY)
 - PREVIOUSLY DELINEATED WETLAND
 - CONCEPTUAL CATCH BASIN
 - CONCEPTUAL STORM SEWER PIPE
 - CONCEPTUAL TRENCH CUT-OFF DRAIN
 - PROPOSED GRADING CONTOURS
 - CONCEPTUAL EXPANDED WETLAND
 - STORMWATER FLOW DIRECTION

- GENERAL NOTES:**
- AERIAL BASE MAP WAS OBTAINED FROM AUTOCAD CIVIL 3D ONLINE IMAGERY (2011).
 - DRAINAGE AREAS WERE DELINEATED UTILIZING A BASE MAP OF EXISTING TOPOGRAPHY OBTAINED FROM OZAUKEE COUNTY AND ON-SITE OBSERVATIONS.
 - CULVERT LOCATIONS WERE OBTAINED FROM VISUAL OBSERVATIONS, COUNTY PROVIDED, AND CITY OF MEQUON DATA.

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Engineers and Scientists
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OZAUKEE COUNTY
PLANNING AND PARKS DEPARTMENT
121 W MAIN ST, #220
PORT WASHINGTON, WI 53074

SHEET NAME:
CONCEPTUAL DRAINAGE DESIGN - AREA 1

PROJECT NAME:
SURFACE WATER AND GROUNDWATER STUDY FOR VIRMOND PARK

PROJECT ADDRESS:
10606 NORTH LAKESHORE DRIVE

ISSUED FOR:	REV:	DATE

DRAWN BY: KLK

REVIEWED BY: ARC

APPROVED BY: CBG

DATE: July 2021

SEAL AND SIGNATURE

PROJECT NUMBER:

SITE NUMBER:

FIGURE

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PROJECT FEASIBILITY ANALYSIS

Project Name: Virmond Stormwater Wetland Restoration

Project Manager: Andrew Struck

Project Budget Estimate:

Source	Amount	Grant Info
2022 Capital Project Fund	\$44,000	N/A
WCMP	\$96,000	Applied For
Brookby Fund	\$20,000	Not Applied For
TOTAL	\$160,000	

Project Score: Value and Efficiency (290/400) Modernization and Service (210/400)

Project Purpose Summary (from department):

Surface water runoff in Park has changed over the years causing some bluff instability along the eastern portion of the Park near depressional wetlands. Adjacent residential development on neighboring properties to the north have prevented the continued discharge of surface water from these wetlands and has caused ponding on Park property. Neighbors to the north of the Park have expressed concern over the ponded water and potential impacts to the residential and other structures on their properties. Proposed solutions include capturing drainage from existing wetlands within this area and discharging it to the west in an expanded wetland. The expanded wetland would provide additional storage prior to discharging off-site to the north, away from the affected neighboring properties and consistent with the original drainage, and would fit the aesthetics of the site and overall restoration goals for the park. CIP and matching funding would support the design, engineering, and construction and restoration activities for this expanded wetland area, completion of additional wetland delineations and construction of a groundwater monitoring well.

Proposal Considerations, Risks, and Identified Issues:

This project scored lower in net benefit to health and safety, quality of life, and customer satisfaction in relation to other project submittals.

Staff Recommendation:

Staff does not recommend funding the Virmond Stormwater Wetland Restoration through the project fund.

Project Reserve Information Sheet			
Project Name:	Parks Division - Waubedonia County Park Showers		
Requested By:	Andrew Struck		
Project Owner:	Planning and Parks Department		
Start Date:	2022		
Project Costing - Detail Project Costs			
Funding Source (Please Check All that Apply):			
☒	Project Fund	☐	Grants
☐		☐	Dept. Reserve
☐		☐	Other
List All Funding Sources Selected:			
Source	Amount	Grant Information	
2022 CIP Fund	\$215,000	N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
TOTAL PROJECT COST:	\$215,000		
Offsetting Revenue or Savings (If Applicable):			
Source	Amount		
	TOTAL		
Provide a narrative of project costs:			
Total project costs are approximately \$215,000, based on recent proposal submitted for the Hawthorne Hills Golf Course bathroom addition ADA project. The project includes construction of an external entry shower room on the existing bathroom/pavilion building and associated connection to the Fredonia WWTP through the existing grinder pump. The bathrooms and shower rooms would also serve the tennis courts as well the campsites. With available showers, the camping rates could be increased and camping stays would likely be consistently longer.			

Attachment: Waubedonia Showers_COMBINED (Recommendation of Natural Resources Capital Projects to Executive Committee)

Project Narrative - Define the Current State

Describe the need, urgency, or gap in service and risk of delay from a customer perspective:

Camping at Waubedonia Park is an extremely popular activity, as the 11 campsites are routinely reserved and the campgrounds are at capacity through most of the camping season. There are no current shower facilities in Waubedonia Park to serve campers and/or tennis players. In addition, the Department utilizes youth conservation corps assistance for support within the Parks system each year, and several conservation corps (e.g., WisCorps, AmeriCorps NCCC) require lodging with access to showers.

Describe how the project impacts the department's level of service:

Camping at Waubedonia County Park is an extremely popular activity, as the 11 campsites are routinely reserved and the campgrounds are at capacity through most of the camping season. There are no current shower facilities in Waubedonia County Park to serve campers or other park patrons (e.g., tennis players), and the Department has received several requests from campers to construct bathrooms at Waubedonia County Park.

Project Recommendation - Define the Suggested Course of Action

Define the project scope and why the project is an innovative solution:

The project includes construction of an external entry shower room on the existing bathroom/pavilion building and associated connection to the Fredonia WWTP through the existing grinder pump. The bathrooms and shower rooms would also serve the tennis courts as well the campsites. With available showers, the camping rates could be increased and camping stays would likely be consistently longer.

Describe how the project addresses Department objectives or countywide strategy:

This project addresses CIP project 115-05, starting in 2015. Consistent with the POSP and helps the Department meet its mission, particularly Parks. The facilities would help host Corps Teams that work in the County Parks for several weeks at a time and alleviate staff time in assisting with finding shower accommodations elsewhere. Waubedonia County Park experienced its highest usage and reservations in 2020-2021 and this trend is expected to increase (even after COVID impacts).

Describe the project's impact on quality of life:

Showers would provide quality facilities for campers and users of Waubedonia County Park.

Describe the project's impact on health and safety:

Showers would provide quality facilities for campers and users of Waubedonia County Park.

Describe how the project impacts department operations using business objectives:

Department business operations would see efficiencies. Costs for staff to clean and maintain the showers would be offset by increased revenue through additional reservations and longer reservations as a result of the shower facilities.

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

Business Goal/Objective	Description
Increase Revenue	Describe impact on revenue and timelines
Control Costs	Describe impact on costs and timelines
Customer Deliverables	How does the project meet customer expectations
Partnerships	Describe how the project leverages internal and external partnerships
Customer Service	How does the impact improve customer service internally and externally
Investment in Innovation	What is innovative about the approach
Reduce Errors	How will the project reduce errors in work
Improve Safety	How will the project improve safety
Impact on Energy Usage	What is the impact of energy usage
Streamline Business Process	Define efficiencies in process
Ensure Compliance	How does the project ensure legal/policy compliance
Improve Reporting or Transparency	How will the project impact the dissemination of information
Improve Community Outreach	Define impacts on community partnerships
Improve Staff Skills	How will the project improve the analytical or technical skills of staff
Build Performance Measures	How will the project allow for improved reporting of performance
Improve Productivity and Performance	How will the project impact staff output and goal attainment
Development of Leaders	How will the project assist with stability and succession

Waubedonia County Park

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0 175 350 525 700 Feet

Map Produced By:
Ozaukee County Planning and Parks Department
3/2/2018

Packet Pg. 124

PROJECT FEASIBILITY ANALYSIS

Project Name: Waubedonia County Park Showers

Project Manager: Andrew Struck

Project Budget Estimate:

Source	Amount	Grant Info
2022 Capital Project Fund	\$215,000	N/A
TOTAL	\$215,000	

Project Score: Value and Efficiency (220/400) Modernization and Service (280/400)

Project Purpose Summary (from department):

Camping at Waubedonia Park is an extremely popular activity, as the 11 campsites are routinely reserved and the campgrounds are at capacity through most of the camping season. There are no current shower facilities in Waubedonia Park to serve campers and/or tennis players. In addition, the Department utilizes youth conservation corps assistance for support within the Parks system each year, and several conservation corps (e.g., WisCorps, AmeriCorps NCCC) require lodging with access to showers. With available showers, the camping rates could be increased and camping stays would likely be consistently longer.

Proposal Considerations, Risks, and Identified Issues:

While showers could be desirable for some campers, the campground does not suffer issues with being reserved and used throughout the camping season in spite of no available showers. At a relatively higher project cost, the project scored lower in urgency, and health and safety benefits.

Staff Recommendation:

Staff does not recommend funding the Waubedonia Park Showers through the project fund.

Project Reserve Information Sheet			
Project Name:	Mee-Kwon County Park Wetland Restoration & Stormwater Mana		
Requested By:	Andrew Struck		
Project Owner:	Planning and Parks Department		
Start Date:	2022		
Project Costing - Detail Project Costs			
Funding Source (Please Check All that Apply):			
☒	Project Fund	☒	Grants
☐		☐	Dept. Reserve
☐		☐	Other
List All Funding Sources Selected:			
Source	Amount	Grant Information	
2022 CIP Fund	\$40,000	N/A	
WCMP	\$38,000	Awarded	
WDNR UNPS & SWM	\$45,000	Awarded	
		N/A	
		N/A	
		N/A	
		N/A	
TOTAL PROJECT COST:	\$123,000		
Offsetting Revenue or Savings (If Applicable):			
Source	Amount		
	TOTAL		
Provide a narrative of project costs:			
This project is removing an unnecessary, redundant portion of asphalt near the Mee-Kwon County Park Golf Course clubhouse and create two stormwater treatment wetlands in its place to manage runoff from the golf course parking lot and meet TMDL requirements. The project will include pavement removal, repaving approach areas, culvert installation, earthwork, vegetation restoration, and flow inlet and outlet protection (see attached concept plans). Design and engineering is underway under secured WDNR Urban Nonpoint Source and Stormwater Management (UNPS & SWM) and Wisconsin Coastal Management Program (WCMP) grants. CIP funding will support engineering and design, construction and restoration activities to be completed by Department staff and the Highway Department for a total estimated project cost of \$123,000.			

Project Narrative - Define the Current State

Describe the need, urgency, or gap in service and risk of delay from a customer perspective:

This project will result in the treatment of stormwater from the project area and will remove approximately 90% of the total suspended solids and 60% of the total phosphorus loads (TMDL requirements) from the project drainage areas to Pigeon Creek, the Milwaukee River and Lake Michigan. Suspended solids and phosphorus in runoff negatively affect the water quality of coastal waters. This reduction in loading will contribute to the total reductions required by the Total Maximum Daily Loads (TMDLs) established for the Milwaukee River, tributary to Lake Michigan.

Describe how the project impacts the department's level of service:

This project will remove an unnecessary, redundant portion of asphalt near the Mee-Kwon Park Golf Course clubhouse which is in need of repair or replacement. The pavement has been in poor condition, as several portions are cracked and potholed, and the road has not been repaired in many years. Recent hauling of fill (over 1000 loads) from the Little Menomonee River Corridor Habitat Restoration and Mequon Thiensville Dam Fishway improvement projects by the Highway Department has further damaged and broken down the pavement. This section of the road would receive a poor to fair PASER rating given the significant breakdown of the pavement.

Project Recommendation - Define the Suggested Course of Action

Define the project scope and why the project is an innovative solution:

The project objectives are to reduce the area of impervious pavement and associated maintenance of that pavement, treat stormwater runoff from the clubhouse parking lot to improve water quality and reduce peak flows for downstream neighbors and streams, and create a natural aesthetic amenity near the clubhouse and new hiking trail. CIP and grant funds will support pavement removal, repaving approach areas, culvert installation, earthwork, vegetation restoration, and flow inlet and outlet protection. Construction and restoration activities will be completed by the P&P and HWY Departments.

Describe how the project addresses Department objectives or countywide strategy:

Project activities meet overall goals as listed in the Comprehensive Plan for Ozaukee County: 2035 (P. 176, 277, 279-282, 452, 456), Park and Open Space Plan for Ozaukee County (P. 18), Ozaukee County Land and Water Resource Management Plan (P. 49, 89), A Farmland Preservation Plan for Ozaukee County (P. 193-195), and the Ozaukee County Strategic Plan (P. 13).

Describe the project's impact on quality of life:

In addition to the stormwater benefits, the wetlands will be planted with locally native vegetation that will provide habitat for a variety of native insects, birds and associated pollinators. Given the location at the entrance to the parking lot for the golf course, it will also provide outreach opportunities associated with the importance of protecting water quality, the value of native vegetation, and the ability to incorporate native vegetation attractively into landscaping, even within golf course settings.

Describe the project's impact on health and safety:

This system will be designed to remove approximately 90% of the total suspended solids and 60% of the total phosphorus loads from the project drainage areas. This reduction in loading will contribute to the total reductions required by the Total Maximum Daily Loads (TMDLs) established for the Milwaukee River (tributary to Lake Michigan). The project will be located in a very visible, publicly accessible area near the entrance to the parking lot for the golf course and immediately alongside a new hiking trail and a golf course tee box.

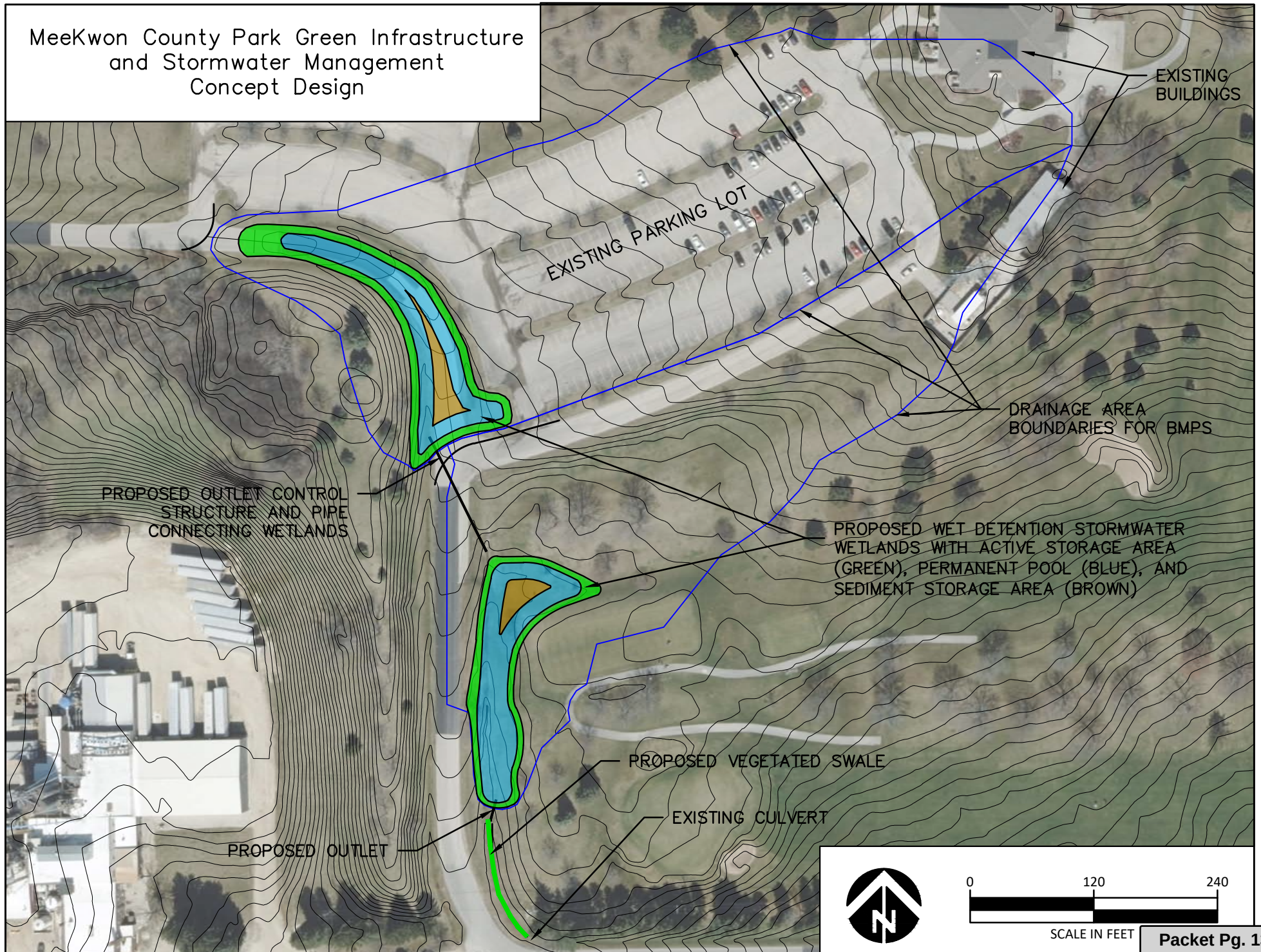
Describe how the project impacts department operations using business objectives:

This project will remove the time and expense for ongoing pavement maintenance repairs, is complimentary to CIP requests to repave the adjacent roads (north and south) to to the clubhouse, and will and improve visitors and golfers experience to this regional park. CIP funding would be used as required match for the secured WDNR UNPS & SWM and WCMP grants.

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

Business Goal/Objective	Description
Increase Revenue	Describe impact on revenue and timelines
Control Costs	Describe impact on costs and timelines
Customer Deliverables	How does the project meet customer expectations
Partnerships	Describe how the project leverages internal and external partnerships
Customer Service	How does the impact improve customer service internally and externally
Investment in Innovation	What is innovative about the approach
Reduce Errors	How will the project reduce errors in work
Improve Safety	How will the project improve safety
Impact on Energy Usage	What is the impact of energy usage
Streamline Business Process	Define efficiencies in process
Ensure Compliance	How does the project ensure legal/policy compliance
Improve Reporting or Transparency	How will the project impact the dissemination of information
Improve Community Outreach	Define impacts on community partnerships
Improve Staff Skills	How will the project improve the analytical or technical skills of staff
Build Performance Measures	How will the project allow for improved reporting of performance
Improve Productivity and Performance	How will the project impact staff output and goal attainment
Development of Leaders	How will the project assist with stability and succession

MeeKwon County Park Green Infrastructure and Stormwater Management Concept Design



PROJECT FEASIBILITY ANALYSIS

Project Name: Mee-Kwon County Park Wetland Restoration and Stormwater Management

Project Manager: Andrew Struck

Project Budget Estimate:

Source	Amount	Grant Info
2022 Capital Project Fund	\$40,000	N/A
WCMP	\$38,000	Awarded
WDNR UNPS & SWM	\$45,000	Awarded
TOTAL	\$215,000	

Project Score: Value and Efficiency (150/400) Modernization and Service (170/400)

Project Purpose Summary (from department):

This project is removing an unnecessary, redundant portion of asphalt near the Mee-Kwon County Park Golf Course clubhouse and create two stormwater treatment wetlands in its place to manage runoff from the golf course parking lot and meet TMDL requirements. The project will include pavement removal, repaving approach areas, culvert installation, earthwork, vegetation restoration, and flow inlet and outlet protection. Design and engineering are underway under secured WDNR Urban Nonpoint Source and Stormwater Management (UNPS & SWM) and Wisconsin Coastal Management Program (WCMP) grants. CIP funding will support engineering and design, construction and restoration activities to be completed by Department staff and the Highway Department.

Proposal Considerations, Risks, and Identified Issues:

This project scored relatively low across the board. While mitigating runoff from County parking lots is important, the project scored low on urgency, and having relatively low impact on health and safety, quality of life, and customer satisfaction.

Staff Recommendation:

Staff does not recommend funding the Mee-Kwon Wetland Restoration and Stormwater Management through the project fund.

Project Reserve Information Sheet				
Project Name:		Virmond County Park Parking Lot Expansion		
Requested By:		Andrew Struck		
Project Owner:		Planning and Parks Department		
Start Date:		2022		
Project Costing - Detail Project Costs				
Funding Source (Please Check All that Apply):				
☒	Project Fund	☐	Grants	☐ Dept. Reserve ☐ Other
List All Funding Sources Selected:				
Source	Amount	Grant Information		
2022 CIP Fund	\$64,000	N/A		
		N/A		
		N/A		
		N/A		
		N/A		
		N/A		
		N/A		
TOTAL PROJECT COST:		\$64,000		
Offsetting Revenue or Savings (If Applicable):				
Source		Amount		
		TOTAL		
Provide a narrative of project costs:				
Estimated project costs of \$64,000 will support a parking lot expansion project at Virmond County Park. Specifically, this includes grading and construction of an asphalt parking lot south of the playground, east of the pavilion, and west of the existing parking lot across the driveway to the west (see attached map). Construction activities would be completed by the Ozaukee County Highway Department and activities include excavation, grading, paving, pavement markings, and bioswales to combat runoff and prevent further bluff erosion.				

Attachment: Virmond Parking Lot Expansion_COMBINED (Recommendation of Natural Resources Capital Projects to Executive Committee)

Project Narrative - Define the Current State

Describe the need, urgency, or gap in service and risk of delay from a customer perspective:

The demands for parking have outstripped the availability. Currently, the parking lot is often completely filled and parking happens along the park road. This parking along the park road has resulted in the breaking of shoulder pavement and ground rutting of the adjacent areas. It has also resulted in reduced visitor access and a potential issue for emergency (e.g. fire, police, and first responders). This project will be designed to accommodate additional visitor parking and emergency parking and staging needs.

Describe how the project impacts the department's level of service:

Virmond County Park is a highly visited park in the Ozaukee County Park System (not including the GC's), with 2021 annual counts of 174,967 and a daily average of 508 counts per day. The demands for parking have outstripped the availability. Currently, on numerous occasions the parking lot is completely filled and parking happens along the park road. This parking along the park road has resulted in the breaking of shoulder pavement and ground rutting of the adjacent areas. It has also resulted in reduced visitor access and a potential issue for emergency (e.g. fire, police, and first responders). This project will be designed to accommodate additional visitor parking and emergency parking and staging needs.

Project Recommendation - Define the Suggested Course of Action

Define the project scope and why the project is an innovative solution:

This includes grading and construction of an asphalt parking lot south of the playground, east of the pavilion, and west of the existing parking lot across the driveway to the west (see attached map). Construction activities would be completed by the Ozaukee County Highway Department and activities include excavation, grading, paving, pavement markings, and bioswales to combat runoff and prevent further bluff erosion, as recommended in the 2021 Master Plan for the Park.

Describe how the project addresses Department objectives or countywide strategy:

Consistent with the POSP and draft Strategic Plan to maintain a quality Parks system, and WCMP Coastal Resiliency grants (2020 and 2021) to support development of a Master Plan for the Park and to complete a stormwater and groundwater study as part of the Master Plan, which considers the relationship between wetlands, drainage patterns, existing and planned infrastructure (parking lot areas) and other facilities (public access stairway to Lake Michigan). This project was recommended in the Master Plan and associated drainage studies.

Describe the project's impact on quality of life:

The demands for parking have outstripped the availability. Currently, the parking lot is often completely filled and parking happens along the park road. This parking along the park road has resulted in the breaking of shoulder pavement and ground rutting of the adjacent areas. It has also resulted in reduced visitor access and a potential issue for emergency (e.g. fire, police, and first responders). This project will be designed to accommodate additional visitor parking and emergency parking and staging needs.

Describe the project's impact on health and safety:

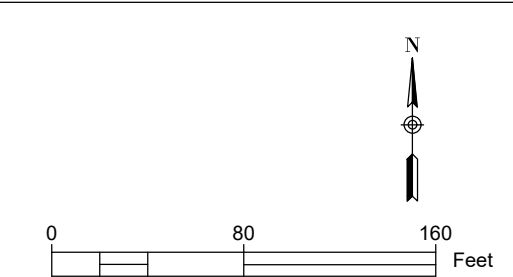
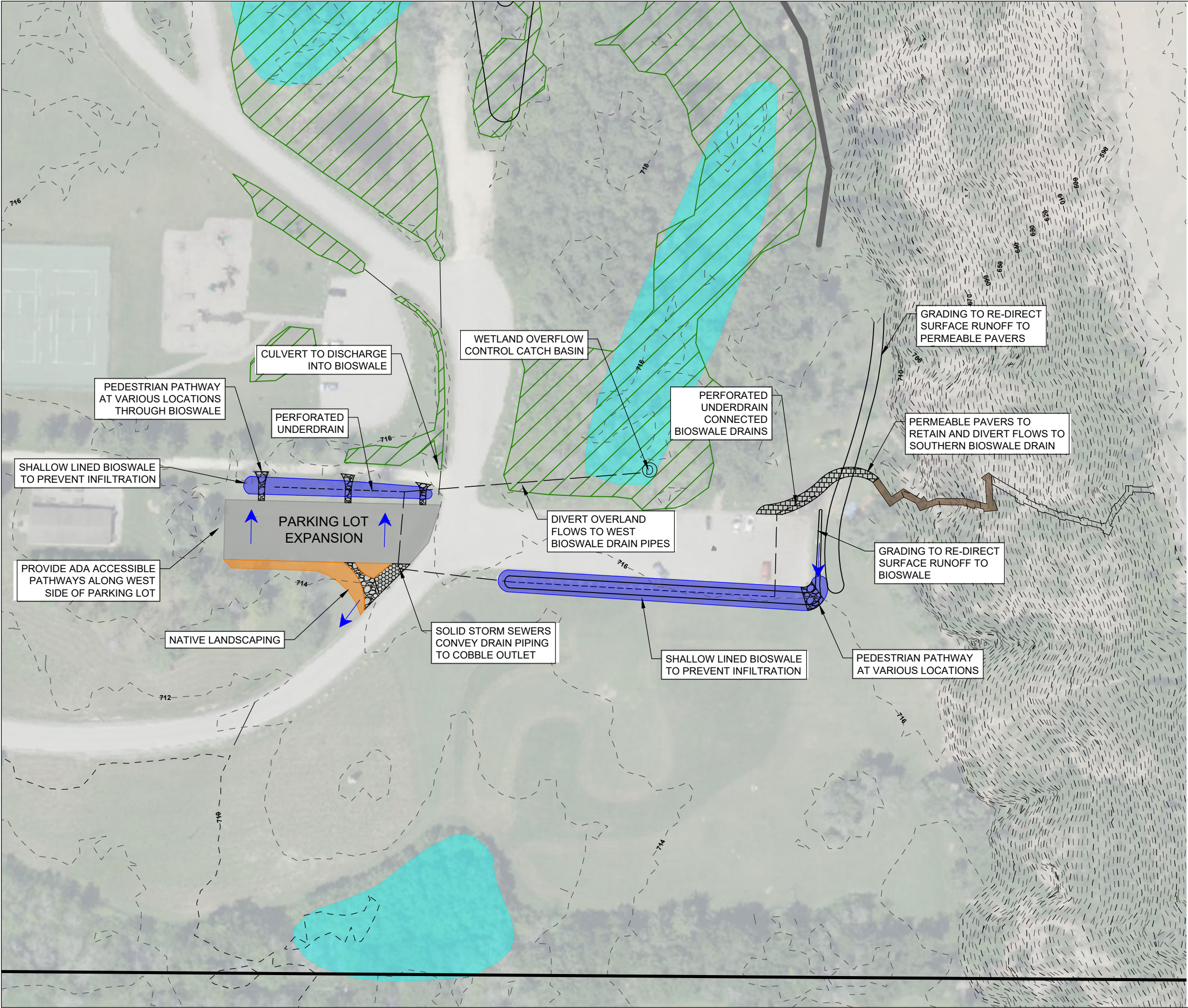
The demands for parking have outstripped the availability. Currently, on numerous occasions the parking lot is completely filled and parking happens along the park road. This parking along the park road has resulted in the breaking of shoulder pavement and ground rutting of the adjacent areas. It has also resulted in reduced visitor access and a potential issue for emergency (e.g. fire, police, and first responders). This project will be designed to accommodate additional visitor parking and emergency parking and staging needs.

Describe how the project impacts department operations using business objectives:

An expanded parking area and addressing drainage issues would reduce ongoing maintenance associated with paved shoulder breakage and rutting.

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

Business Goal/Objective	Description
Increase Revenue	Describe impact on revenue and timelines
Control Costs	Describe impact on costs and timelines
Customer Deliverables	How does the project meet customer expectations
Partnerships	Describe how the project leverages internal and external partnerships
Customer Service	How does the impact improve customer service internally and externally
Investment in Innovation	What is innovative about the approach
Reduce Errors	How will the project reduce errors in work
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Impact on Energy Usage	What is the impact of energy usage
Streamline Business Process	Define efficiencies in process
Ensure Compliance	How does the project ensure legal/policy compliance
Improve Reporting or Transparency	How will the project impact the dissemination of information
Improve Community Outreach	Define impacts on community partnerships
Improve Staff Skills	How will the project improve the analytical or technical skills of staff
Build Performance Measures	How will the project allow for improved reporting of performance
Improve Productivity and Performance	How will the project impact staff output and goal attainment
Development of Leaders	How will the project assist with stability and succession



- LEGEND:**
- PROPERTY BOUNDARY
 - EXISTING CONTOURS (MAJOR - 10' INTERVAL)
 - EXISTING CONTOURS (MINOR - 2' INTERVAL)
 - MAPPED WETLANDS (WISCONSIN WETLAND INVENTORY)
 - PREVIOUSLY DELINEATED WETLANDS
 - CONCEPTUAL CATCH BASIN
 - CONCEPTUAL STORM SEWER PIPE
 - CONCEPTUAL UNDERDRAIN PIPE
 - CONCEPTUAL TRENCH CUT-OFF DRAIN
 - PROPOSED GRADING CONTOURS
 - CONCEPTUAL BIOSWALE
 - CONCEPTUAL STORMWATER FLOW DIRECTION

- GENERAL NOTES:**
- AERIAL BASE MAP WAS OBTAINED FROM AUTOCAD CIVIL 3D ONLINE IMAGERY (2011).
 - DRAINAGE AREAS WERE DELINEATED UTILIZING A BASE MAP OF EXISTING TOPOGRAPHY OBTAINED FROM OZAUKEE COUNTY AND ON-SITE OBSERVATIONS.
 - CULVERT LOCATIONS WERE OBTAINED FROM VISUAL OBSERVATIONS, COUNTY PROVIDED, AND CITY OF MEQUON DATA.

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GZA GeoEnvironmental
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www.gza.com
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PHONE: (262) 754-2560
WWW.GZA.COM

OZAUKEE COUNTY
PLANNING AND PARKS DEPARTMENT
121 W MAIN ST, #220
PORT WASHINGTON, WI 53074

SHEET NAME:
CONCEPTUAL DRAINAGE DESIGN - AREA 2

PROJECT NAME:
SURFACE WATER AND GROUNDWATER STUDY FOR VIRMOND PARK

PROJECT ADDRESS:
10606 NORTH LAKESHORE DRIVE

ISSUED FOR:	REV:	DATE

DRAWN BY:	KLK
REVIEWED BY:	ARC
APPROVED BY:	CBG
DATE:	July 2021

SEAL AND SIGNATURE

PROJECT NUMBER:

SITE NUMBER:

FIGURE

Packet Pg. 136

PROJECT FEASIBILITY ANALYSIS

Project Name: Virmond Parking Lot Extension

Project Manager: Andrew Struck

Project Budget Estimate:

Source	Amount	Grant Info
2022 Capital Project Fund	\$64,000	N/A
TOTAL	\$64,000	

Project Score: Value and Efficiency (220/400) Modernization and Service (180/400)

Project Purpose Summary (from department):

Estimated project costs of \$64,000 will support a parking lot expansion project at Virmond County Park. Specifically, this includes grading and construction of an asphalt parking lot south of the playground, east of the pavilion, and west of the existing parking lot across the driveway to the west (see attached map). Construction activities would be completed by the Ozaukee County Highway Department and activities include excavation, grading, paving, pavement markings, and bioswales to combat runoff and prevent further bluff erosion. The parking lot is often completely filled and parking happens along the park road. This parking along the park road has resulted in the breaking of shoulder pavement and ground rutting of the adjacent areas. Virmond County Park is a highly visited park in the Ozaukee County Park System (not including the GC's), with 2021 annual counts of 174,967 and a daily average of 508 counts per day.

Proposal Considerations, Risks, and Identified Issues:

This project scored relatively low in urgency, and impact on health and safety.

Staff Recommendation:

Staff does not recommend funding Virmond Parking Lot Extension through the project fund.

Project Reserve Information Sheet			
Project Name:	Parks Division - Hawthorne Hills County Park Paving		
Requested By:	Andrew Struck		
Project Owner:	Planning and Parks Department		
Start Date:	2022		
Project Costing - Detail Project Costs			
Funding Source (Please Check All that Apply):			
☒	Project Fund	☐	Grants
☐		☐	Dept. Reserve
☐		☐	Other
List All Funding Sources Selected:			
Source	Amount	Grant Information	
2022 CIP Fund	\$70,000	N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
TOTAL PROJECT COST:	\$70,000		
Offsetting Revenue or Savings (If Applicable):			
Source	Amount		
	TOTAL		
Provide a narrative of project costs:			
Total project costs are approximately \$70,000 per a recent Ozaukee County Highway Department estimate, which would come from this request (2022). Repaving would be completed by the Highway Department and activities include excavation, grading, paving, and shouldering.			

Project Narrative - Define the Current State

Describe the need, urgency, or gap in service and risk of delay from a customer perspective:

This project would pave the remaining park road and parking areas below the crest of the hill and also patch areas on the driveway / parking at HH Peters Youth Camp. The current roadway cannot be plowed in the winter due to the steep hill. Paving this portion would allow for winter plowing and year-round park access. The Highway Department will be contracted to do the work.

Describe how the project impacts the department's level of service:

The remaining park road and parking areas are gravel, which can get wet/muddy. Visitors have complained about the surface conditions and inability to access all areas of the park during the winter when the current road cannot be plowed.

Project Recommendation - Define the Suggested Course of Action

Define the project scope and why the project is an innovative solution:

Repaving would be completed by the Highway Department and activities include excavation, grading, paving, shouldering, and patching. This request is consistent with the CIP award for the Hawthorne Hills Park Multi-Purpose Building project.

Describe how the project addresses Department objectives or countywide strategy:

Paving remaining portions of Hawthorne Hills County Park is recommended in the Ozaukee County Park and Open Space Plan (p. 95), and this project represents CIP project 115-01, beginning in 2014. This project is also consistent with the Ozaukee County Strategic Plan (III. Enhance Quality of Life Assets, P. 12). This request is also consistent with the CIP award for the Hawthorne Hills Park Multi-Purpose Building project.

Describe the project's impact on quality of life:

This project would improve visitor experience for visitors of Hawthorne Hills County Park, including year-round access.

Describe the project's impact on health and safety:

Poor parking and road conditions do not provide a quality level of service to park users and poses a potential issue for emergency (e.g. fire and police) response. Water has ponded/froze in potholed sections, causing unsafe conditions. Visitors have complained about the lack of winter access due to unplowed roads.

Describe how the project impacts department operations using business objectives:

Paving the park road and park areas would reduce required, ongoing maintenance.

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

Business Goal/Objective	Description
Increase Revenue	Describe impact on revenue and timelines
Control Costs	Describe impact on costs and timelines
Customer Deliverables	How does the project meet customer expectations
Partnerships	Describe how the project leverages internal and external partnerships
Customer Service	How does the impact improve customer service internally and externally
Investment in Innovation	What is innovative about the approach
Reduce Errors	How will the project reduce errors in work
Improve Safety	How will the project improve safety
Impact on Energy Usage	What is the impact of energy usage
Streamline Business Process	Define efficiencies in process
Ensure Compliance	How does the project ensure legal/policy compliance
Improve Reporting or Transparency	How will the project impact the dissemination of information
Improve Community Outreach	Define impacts on community partnerships
Improve Staff Skills	How will the project improve the analytical or technical skills of staff
Build Performance Measures	How will the project allow for improved reporting of performance
Improve Productivity and Performance	How will the project impact staff output and goal attainment
Development of Leaders	How will the project assist with stability and succession

Hawthorne Hills Park and Golf Course



Attachment: Hawthorne Hills Paving_COMBINED (Recommendation of Natural Resources Capital Projects to Executive Committee)

PROJECT FEASIBILITY ANALYSIS

Project Name: Hawthorne Hills County Park Paving

Project Manager: Andrew Struck

Project Budget Estimate:

Source	Amount	Grant Info
2022 Capital Project Fund	\$70,000	N/A
TOTAL	\$70,000	

Project Score: Value and Efficiency (220/400) Modernization and Service (180/400)

Project Purpose Summary (from department):

This project would pave the remaining park road and parking areas below the crest of the hill and also patch areas on the driveway / parking at HH Peters Youth Camp. The current roadway cannot be plowed in the winter due to the steep hill. Paving this portion would allow for winter plowing and year-round park access. The Highway Department will be contracted to do the work. The remaining park road and parking areas are gravel, which can get wet/muddy. Visitors have complained about the surface conditions and inability to access all areas of the park during the winter when the current road cannot be plowed.

Proposal Considerations, Risks, and Identified Issues:

This project scored low in urgency and impact on health and safety and modernization.

Staff Recommendation:

Staff does not recommend funding the Hawthorne Hills County Park Paving through the project fund.

Project Reserve Information Sheet			
Project Name:	Parks Division - HH Peters Youth Camp Furnace Replacement		
Requested By:	Andrew Struck		
Project Owner:	Planning and Parks Department		
Start Date:	2022		
Project Costing - Detail Project Costs			
Funding Source (Please Check All that Apply):			
☒	Project Fund	☐	Grants
☐		☐	Dept. Reserve
☐		☐	Other
List All Funding Sources Selected:			
Source	Amount	Grant Information	
2022 CIP Fund	\$15,000	N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
TOTAL PROJECT COST:		\$15,000	
Offsetting Revenue or Savings (If Applicable):			
Source		Amount	
		TOTAL	
Provide a narrative of project costs:			
Total project costs are approximately \$15,000 per a recent quote.			

Project Narrative - Define the Current State

Describe the need, urgency, or gap in service and risk of delay from a customer perspective:

The furnace at HH Peters Youth Camp is over 30 years old and is no longer functioning adequately to fully heat the building. The furnace has been inspected by HVAC companies the costs of repair and ongoing maintenance are likely greater than the cost of a new furnace. Multiple repairs have occurred over fall 2021 and winter 2022. HH Peters Youth Camp is routinely rented/reserved for large events including weddings and scout group gatherings (including during fall through spring where heat is required), and provides lodging for youth conservation corps groups assisting with Department activities.

Describe how the project impacts the department's level of service:

HH Peters Youth Camp is routinely rented/reserved for large events including weddings and scout group gatherings (including during fall through spring where heat is required), and provides lodging for youth conservation corps groups assisting with Department activities. Reliable heat is also required to avoid damage to building infrastructure (e.g., plumbing) and would compliment the recently installed new air conditioning unit and current ADA improvements project.

Project Recommendation - Define the Suggested Course of Action

Define the project scope and why the project is an innovative solution:

HH Peters Youth Camp is routinely rented/reserved for large events including weddings and scout group gatherings (including during fall through spring where heat is required), and provides lodging for youth conservation corps groups assisting with Department activities. Reliable heat is also required to avoid damage to building infrastructure (e.g., plumbing), and the project is consistent with the current ADA improvements at the facility.

Describe how the project addresses Department objectives or countywide strategy:

Consistent with the County Park and Open Space Plan (POSP) and Strategic Plan (III - Enhance Quality of Life Assets, P. 12) to maintain a quality Parks system, and consistent with the current ADA projects at the facility as well as recent past improvements to the roof and siding.

Describe the project's impact on quality of life:

A new furnace would provide quality and safe facilities for users / renters of HH Peters Youth Camp.

Describe the project's impact on health and safety:

A new furnace would provide quality facilities for users / renters of HH Peters Youth Camp, and is required to protect facility infrastructure (e.g., plumbing) and the health of those using the facility (year round).

Describe how the project impacts department operations using business objectives:

HH Peters Youth Camp is routinely rented/reserved for large events including weddings and scout group gatherings (including during late fall, winter and early spring where heat is required), and provides lodging for youth conservation corps groups assisting with Department activities.

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

Business Goal/Objective	Description
Increase Revenue	Describe impact on revenue and timelines
Control Costs	Describe impact on costs and timelines
Customer Deliverables	How does the project meet customer expectations
Partnerships	Describe how the project leverages internal and external partnerships
Customer Service	How does the impact improve customer service internally and externally
Investment in Innovation	What is innovative about the approach
Reduce Errors	How will the project reduce errors in work
Improve Safety	How will the project improve safety
Impact on Energy Usage	What is the impact of energy usage
Streamline Business Process	Define efficiencies in process
Ensure Compliance	How does the project ensure legal/policy compliance
Improve Reporting or Transparency	How will the project impact the dissemination of information
Improve Community Outreach	Define impacts on community partnerships
Improve Staff Skills	How will the project improve the analytical or technical skills of staff
Build Performance Measures	How will the project allow for improved reporting of performance
Improve Productivity and Performance	How will the project impact staff output and goal attainment
Development of Leaders	How will the project assist with stability and succession

Project Reserve Information Sheet			
Project Name:	Parks Division - Aluminum Trailer		
Requested By:	Andrew Struck		
Project Owner:	Planning and Parks Department		
Start Date:	2022		
Project Costing - Detail Project Costs			
Funding Source (Please Check All that Apply):			
☒	Project Fund	☐	Grants
☐		☐	Dept. Reserve
☐		☐	Other
List All Funding Sources Selected:			
Source	Amount	Grant Information	
2022 CIP Fund	\$11,000	N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
TOTAL PROJECT COST:	\$11,000		
Offsetting Revenue or Savings (If Applicable):			
Source	Amount		
	TOTAL		
Provide a narrative of project costs:			
Total project costs are approximately \$11,000 per a recent quote.			

Project Narrative - Define the Current State**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

The Parks Division currently has 2 steel frame wood deck utility trailers that need significant repairs due to rusting of the frame, wheel wells, and rotting of the wood decking. Each trailer can only hold one utility golf cart, which is not efficient. This project would include purchase of a new aluminum trailer that can haul multiple utility carts. In addition, aluminum trailers have a much longer usable life span and less need for ongoing maintenance. The new trailer includes all aluminum rails, deck, and ramp.

Describe how the project impacts the department's level of service:

The Parks Division currently has 2 steel frame wood deck utility trailers that need significant repairs due to rusting of the frame, wheel wells, and rotting of the wood decking. Each trailer can only hold one utility golf cart, which is not efficient as staff requires multiple trips to haul more than one utility golf cart. This project would include purchase of a new aluminum trailer that can haul multiple utility carts. In addition, aluminum trailers have a much longer usable life span and less need for ongoing maintenance. The new trailer includes all aluminum rails, deck, and ramp.

Project Recommendation - Define the Suggested Course of Action**Define the project scope and why the project is an innovative solution:**

This project would include purchase of a new aluminum trailer that can haul multiple utility carts, which will be much more efficient. In addition, aluminum trailers have a much longer usable life span and less need for ongoing maintenance. The new trailer includes all aluminum rails, deck, and ramp. Fully repairing the existing trailer to ensure adequate safety is not a feasible option due to the level of deterioration.

Describe how the project addresses Department objectives or countywide strategy:

This project will help Department staff improve the quality of the Park System and natural areas. This project is also consistent with the POSP and County Strategic Plan (III. Enhance Quality of Life Assets). It also improves safety while transporting golf carts, mowers and other equipment.

Describe the project's impact on quality of life:

The new aluminum trailer will improve Department staff safety through use of reliable and safe equipment.

Describe the project's impact on health and safety:

The new aluminum trailer will improve Department staff safety through use of reliable and safe equipment.

Describe how the project impacts department operations using business objectives:

This project would include purchase of a new aluminum trailer that can haul multiple utility carts, mowers or other equipment, which will be much more efficient and involve less redundant vehicle trips (e.g. mileage).

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

Business Goal/Objective	Description
Increase Revenue	Describe impact on revenue and timelines
Control Costs	Describe impact on costs and timelines
Customer Deliverables	How does the project meet customer expectations
Partnerships	Describe how the project leverages internal and external partnerships
Customer Service	How does the impact improve customer service internally and externally
Investment in Innovation	What is innovative about the approach
Reduce Errors	How will the project reduce errors in work
Improve Safety	How will the project improve safety
Impact on Energy Usage	What is the impact of energy usage
Streamline Business Process	Define efficiencies in process
Ensure Compliance	How does the project ensure legal/policy compliance
Improve Reporting or Transparency	How will the project impact the dissemination of information
Improve Community Outreach	Define impacts on community partnerships
Improve Staff Skills	How will the project improve the analytical or technical skills of staff
Build Performance Measures	How will the project allow for improved reporting of performance
Improve Productivity and Performance	How will the project impact staff output and goal attainment
Development of Leaders	How will the project assist with stability and succession



Project Reserve Information Sheet			
Project Name:	Mee-Kwon County Park - Maintenance Building Repairs		
Requested By:	Andrew Struck		
Project Owner:	Planning and Parks Department		
Start Date:	2022		
Project Costing - Detail Project Costs			
Funding Source (Please Check All that Apply):			
☒	Project Fund	☐	Grants
☐		☐	Dept. Reserve
☐		☐	Other
List All Funding Sources Selected:			
Source	Amount	Grant Information	
2022 CIP Fund	\$40,000	N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
TOTAL PROJECT COST:	\$40,000		
Offsetting Revenue or Savings (If Applicable):			
Source	Amount		
	TOTAL		
Provide a narrative of project costs:			
Total project costs are approximately \$40,000, per recent received contractor proposals. This project would include power washing/sanding, scraping, caulking, primer, and painting the Mee-Kwon County Park barn (approximately \$18,000) and residing the old maintenance building at Mee-Kwon County Park with sheet metal siding (\$22,000).			

Project Narrative - Define the Current State

Describe the need, urgency, or gap in service and risk of delay from a customer perspective:

The siding and window and door trim on both buildings are showing significant deterioration combined with paint peeling. The wood has delamination as evidenced by wood fibers on the back of paint chips. This is usually caused by moisture that has penetrated the wood, and once started, it is an ongoing issue for any subsequent coats unless the boards are replaced. Repainting and recaulking is required to prevent further deterioration and major wood siding and window and door trim repairs in the future for the barn. Repainting of the maintenance building is not a feasible, long-term solution given the condition of the wood siding.

Describe how the project impacts the department's level of service:

The barn siding and window and door trim for both buildings are showing significant deterioration combined with paint peeling. The wood has delamination as evidenced by wood fibers on the back of paint chips. This is usually caused by moisture that has penetrated the wood, and once started, it is an ongoing issue for any subsequent coats unless the boards are replaced. Repainting and recaulking at the barn is required to prevent further deterioration and major wood siding and window and door trim repairs in the future. Repainting to prevent further damage will also protect equipment and supplies stored in the barn. Repainting of the maintenance building is not a feasible, long-term solution given the condition of the wood siding.

Project Recommendation - Define the Suggested Course of Action

Define the project scope and why the project is an innovative solution:

This project would include power washing/scraping existing siding and trim at the barn to remove all loose and peeling paint to allow for proper surface exposure, caulking all gaps and cracks to seal and protect against moisture, masking areas to prevent overspray, priming, and painting of the wood siding and window and door trim, to be completed by a private contractor. The new color would match existing surrounding County-owned buildings. This project also includes residing the maintenance building with metal siding to match the siding type and color of the new maintenance building siding, and will compliment the new asphalt shingle roof.

Describe how the project addresses Department objectives or countywide strategy:

This project is consistent with the County Park and Open Space Plan and Ozaukee County Strategic Plan (III. Enhance Quality of Life Assets), and would compliment the new maintenance building, the new roof of the old maintenance building, and new caretaker's roof and associated improvements to the residence and overall Park and GC campus.

Describe the project's impact on quality of life:

This project is consistent with the County Park and Open Space Plan (POSP) and Ozaukee County Strategic Plan (III. Enhance Quality of Life Assets), and would compliment the new maintenance building, the new roof of the old maintenance building, and new caretaker's roof and associated improvements to the residence and overall Park and GC campus.

Describe the project's impact on health and safety:

This project will improve the overall appearance and structural integrity of the Mee-Kwon County Park maintenance buildings and improve visitors and golfers experience to this regional park. It will also prevent moisture and other damage to supplies and equipment stored in the facilities.

Describe how the project impacts department operations using business objectives:

The project would reduce ongoing maintenance and repair costs. This project will improve the overall appearance and structural integrity of the Mee-Kwon County Park maintenance buildings and improve visitors and golfers experience to this regional park. It will also prevent moisture and other damage to supplies and equipment stored in the facilities.

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

Business Goal/Objective	Description
Increase Revenue	Describe impact on revenue and timelines
Control Costs	Describe impact on costs and timelines
Customer Deliverables	How does the project meet customer expectations
Partnerships	Describe how the project leverages internal and external partnerships
Customer Service	How does the impact improve customer service internally and externally
Investment in Innovation	What is innovative about the approach
Reduce Errors	How will the project reduce errors in work
Improve Safety	How will the project improve safety
Impact on Energy Usage	What is the impact of energy usage
Streamline Business Process	Define efficiencies in process
Ensure Compliance	How does the project ensure legal/policy compliance
Improve Reporting or Transparency	How will the project impact the dissemination of information
Improve Community Outreach	Define impacts on community partnerships
Improve Staff Skills	How will the project improve the analytical or technical skills of staff
Build Performance Measures	How will the project allow for improved reporting of performance
Improve Productivity and Performance	How will the project impact staff output and goal attainment
Development of Leaders	How will the project assist with stability and succession



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Attachment: MeeKwon Maintenance Building_COMBINED (Recommendation



PROJECT FEASIBILITY ANALYSIS

Project Name: Mee-Kwon County Park - Maintenance Building Repairs

Project Manager: Andrew Struck

Project Budget Estimate:

Source	Amount	Grant Info
2022 Capital Project Fund	\$40,000	N/A
TOTAL	\$40,000	

Project Score: Value and Efficiency (350/400) Modernization and Service (280/400)

Project Purpose Summary (from department):

The siding and window and door trim on both buildings are showing significant deterioration combined with paint peeling. The wood has delamination as evidenced by wood fibers on the back of paint chips. This is usually caused by moisture that has penetrated the wood, and once started, it is an ongoing issue for any subsequent coats unless the boards are replaced. Repainting and recaulking is required to prevent further deterioration and major wood siding and window and door trim repairs in the future for the barn. Repainting of the maintenance building is not a feasible, long-term solution given the condition of the wood siding. This project is consistent with the County Park and Open Space Plan and Ozaukee County Strategic Plan (III. Enhance Quality of Life Assets), and would complement the new maintenance building, the new roof of the old maintenance building, and new caretaker's roof and associated improvements to the residence and overall Park and GC campus.

Proposal Considerations, Risks, and Identified Issues:

This project scored well in Value and Efficiency due to the cost of the project, and the high urgency behind the project. This project scored well in Modernization and Service as well given its high impact on modernization and the project purpose. This project was scored near the top by staff in total points. The pictures provided show more than enough evidence to make this project a priority.

Staff Recommendation:

Staff does recommend funding the building repairs through the project fund.

Project Reserve Information Sheet			
Project Name:	Parks Division - Security Cameras		
Requested By:	Andrew Struck		
Project Owner:	Planning and Parks Department		
Start Date:	2022		
Project Costing - Detail Project Costs			
Funding Source (Please Check All that Apply):			
☒	Project Fund	☐	Grants
☐		☐	Dept. Reserve
☐		☐	Other
List All Funding Sources Selected:			
Source	Amount	Grant Information	
2022 CIP Fund	\$40,000	N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
TOTAL PROJECT COST:	\$40,000		
Offsetting Revenue or Savings (If Applicable):			
Source	Amount		
	TOTAL		
Provide a narrative of project costs:			
Total project costs are approximately \$40,000. New security cameras are needed at Lion's Den Gorge Nature Preserve County Park, Tendick Nature County Park, Virmond County Park and Waubedonia County Park to deter damage and vandalism, protect the Department's investment in new, valuable park buildings, infrastructure and stored equipment, and increase park safety for visitors, especially with increased park visitor numbers due to the COVID-19 pandemic. Project costs include the purchase of 12 security cameras (3 per park), camera installation & wiring, and the purchase of camera signage. Covered Bridge County Park will be getting security cameras already as part of the capital bonding project for the pavilion construction. These cameras can be used to follow up with fines for ordinance violations.			

Project Narrative - Define the Current State**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

New security cameras are needed at Lion's Den Gorge Nature Preserve County Park, Tendick Nature County Park, Virmond County Park and Waubedonia County Park to deter damage and vandalism and increase park safety for visitors, especially with increased park visitor numbers due to the COVID-19 pandemic. Currently Ozaukee County Parks have no security cameras, although cameras will be installed at Covered Bridge County Park as part of the pavilion construction. There have been many significant vandalism issues in Ozaukee County Parks in the past; security cameras with posted signage indicating their presence will deter future vandalism.

Describe how the project impacts the department's level of service:

New security cameras are needed at Lion's Den Gorge Nature Preserve County Park, Tendick Nature County Park, Virmond County Park and Waubedonia County Park to deter damage and vandalism and increase park safety for visitors, especially with increased park visitor numbers due to the COVID-19 pandemic. Currently Ozaukee County Parks have no security cameras, although cameras will be installed at Covered Bridge County Park as part of the pavilion construction. There have been many significant vandalism issues in Ozaukee County Parks in the past; security cameras with posted signage indicating their presence will deter future vandalism, keeping the park clean, safe and presentable for visitors.

Project Recommendation - Define the Suggested Course of Action**Define the project scope and why the project is an innovative solution:**

New security cameras are needed at Lion's Den Gorge Nature Preserve County Park, Tendick Nature County Park, Virmond County Park and Waubedonia County Park to deter damage and vandalism, protect the department's investment in new, valuable park buildings, and stored equipment (in the pavilions), and increase park safety for visitors, especially with increased park visitor numbers due to the COVID-19 pandemic. Currently Ozaukee County Parks have no security cameras, although cameras will be installed at Covered Bridge County Park as part of the pavilion construction. These cameras can be used to follow up with fines for ordinance violations.

Describe how the project addresses Department objectives or countywide strategy:

This project is consistent with the County Park and Open Space Plan (POSP) and helps the Department meet its mission, particularly the Parks Division, and is consistent with the Ozaukee County Strategic Plan (III. Enhance Quality of Life Assets). It also ensures the safety of the County investment in new buildings (and stored equipment in those pavilions) and visitors to the Parks.

Describe the project's impact on quality of life:

This project will help Department staff improve the quality of the Park System and natural areas. Security cameras will deter damage and vandalism and increase park safety for visitors, especially with increased park visitor numbers due to the COVID-19 pandemic. Currently Ozaukee County Parks have no security cameras, although cameras will be installed at Covered Bridge County Park as part of the pavilion construction. There have been vandalism issues in Ozaukee County Parks in the past; security cameras with posted signage indicating their presence will deter future vandalism, keeping the park clean, safe and presentable for visitors.

Describe the project's impact on health and safety:

New security cameras are needed at Lion's Den Gorge Nature Preserve County Park, Tendick Nature County Park, Virmond County Park and Waubedonia County Park to deter damage and vandalism and increase park safety for visitors, especially with increased park visitor numbers due to the COVID-19 pandemic and anticipated increase in users once the new LM public access stairway is completed at Virmond. There have been many significant vandalism issues in Ozaukee County Parks in the past; security cameras with posted signage indicating their presence will deter future vandalism and can be used to follow up with fines for ordinance violations.

Describe how the project impacts department operations using business objectives:

Installation of new security cameras at the mentioned Ozaukee County Parks will protect park infrastructure, especially the new park buildings at Lion's Den Gorge Nature Preserve County Park (and Covered Bridge County Park) and the equipment stored in those pavilions. Security cameras will prevent loss of money from associated costs of damages and vandalism to the new buildings or other areas of the parks. Additionally, security cameras will improve safety for park visitors and can be used to follow up with fines for ordinance violations.

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

Business Goal/Objective	Description
Increase Revenue	Describe impact on revenue and timelines
Control Costs	Describe impact on costs and timelines
Customer Deliverables	How does the project meet customer expectations
Partnerships	Describe how the project leverages internal and external partnerships
Customer Service	How does the impact improve customer service internally and externally
Investment in Innovation	What is innovative about the approach
Reduce Errors	How will the project reduce errors in work
Improve Safety	How will the project improve safety
Impact on Energy Usage	What is the impact of energy usage
Streamline Business Process	Define efficiencies in process
Ensure Compliance	How does the project ensure legal/policy compliance
Improve Reporting or Transparency	How will the project impact the dissemination of information
Improve Community Outreach	Define impacts on community partnerships
Improve Staff Skills	How will the project improve the analytical or technical skills of staff
Build Performance Measures	How will the project allow for improved reporting of performance
Improve Productivity and Performance	How will the project impact staff output and goal attainment
Development of Leaders	How will the project assist with stability and succession

PROJECT FEASIBILITY ANALYSIS

Project Name: Parks Division – Security Cameras

Project Manager: Andrew Struck

Project Budget Estimate:

Source	Amount	Grant Info
2022 Capital Project Fund	\$40,000	N/A
TOTAL	\$40,000	

Project Score: Value and Efficiency (320/400) Modernization and Service (300/400)

Project Purpose Summary (from department):

New security cameras are needed at Lion's Den Gorge Nature Preserve County Park, Tendick Nature County Park, Virmond County Park and Waubedonia County Park to deter damage and vandalism and increase park safety for visitors, especially with increased park visitor numbers due to the COVID-19 pandemic. Currently Ozaukee County Parks have no security cameras, although cameras will be installed at Covered Bridge County Park as part of the pavilion construction. There have been many significant vandalism issues in Ozaukee County Parks in the past; security cameras with posted signage indicating their presence will deter future vandalism.

Proposal Considerations, Risks, and Identified Issues:

This project scored well across the board, providing value to our citizens by securing our parks, and mitigating the risk of vandalism of our park assets.

Staff Recommendation:

Staff does recommend funding the Parks Security Cameras through the project fund.

RESOLUTION NO. (ID # 8491)

APPLICATION AND ACCEPTANCE OF OUTDOOR RECREATION TRAIL AIDS -
COUNTY SNOWMOBILE TRAIL AIDS FUNDING THROUGH THE WISCONSIN
DEPARTMENT OF NATURAL RESOURCES

WHEREAS, Ozaukee County, through the Planning and Parks Department, is interested in continuing to maintain, acquire, insure, and/or develop lands for public outdoor recreation purposes such as snowmobile trail use as described in the application; and

WHEREAS, said public snowmobile trails are eligible for funding under Section 23.09 (26) of the Wisconsin State Statutes through the Wisconsin Department of Natural Resources Outdoor Motorized Recreation Trail Aids - County Snowmobile Trail Aids Program and a grant agreement is requested to carry out the project; and

WHEREAS, the maintenance, acquisition, insurance, and development of lands for public snowmobile trail use is consistent with *A Park and Open Space Plan for Ozaukee County* and *A Multi-jurisdictional Comprehensive Plan for Ozaukee County: 2035*;

WHEREAS, the WDNR Outdoor Motorized Recreation Trail Aids - County Snowmobile Trail Aids Program will provide up to \$34,425 based on the currently approved and pending new snowmobile trail mileage.

NOW, THEREFORE, BE IT RESOLVED, by the Ozaukee County Board of Supervisors that the Ozaukee County Planning and Parks Department has budgeted a sum sufficient to fully and satisfactorily complete the project and the Planning and Parks Director is authorized on behalf of Ozaukee County to sign and submit a Wisconsin Department of Natural Resources Outdoor Recreation Trail Aids grant application under Section 23.09 (26) for financial assistance that may be available for such eligible maintenance costs, attests to the validity and veracity of the statements and representations contained in the grant application, sign a grant agreement between Ozaukee County and the WDNR, submit quarterly and/or final reports to the WDNR to satisfy the grant agreement, submit grant reimbursement requests to the WDNR along with necessary supporting documentation within 6 months of the project completion date, and sign and submit other required documentation and take necessary actions to initiate, direct, and complete the approved project within the provided funding timeline.

BE IT FURTHER RESOLVED that Ozaukee County will comply state or federal rules for the programs; may perform force account work; will maintain the completed project in an attractive, inviting and safe manner; will keep the project open to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources approval in writing before any change is made in the use of the project site.

BE IT FURTHER RESOLVED, by the Ozaukee County Board of Supervisors that the County Clerk shall forward a copy of this resolution to the Wisconsin Department of Natural Resources.

Dated at Port Washington, Wisconsin, this 2nd day of March 2022.

SUMMARY: Submittal and acceptance of a Wisconsin Department of Natural Resources Outdoor Motorized Recreation Trail Aids - County Snowmobile Trail Aids Program grant for 2022-2023 trail maintenance funding.

VOTE REQUIRED: Majority

NATURAL RESOURCES COMMITTEE

Natural Resources Committee
AGENDA INFORMATION SHEET

AGENDA DATE:	February 3, 2022
DEPARTMENT:	Planning and Parks
DIRECTOR:	Andrew Struck
PREPARER:	Andrew Struck

Agenda Summary Application and Acceptance of Outdoor Recreation Trail Aids - County Snowmobile Trail Aids Funding Through the Wisconsin Department of Natural Resources

BACKGROUND INFORMATION: Ozaukee County, in conjunction with the Ozaukee County Snowmobile Clubs, is proposing to submit an application for funding through Wisconsin Department of Natural Resources (WDNR) Outdoor Motorized Recreation Trail Aids program for snowmobile trail maintenance funds. Each year the Ozaukee County Planning and Parks Department applies to the WDNR to fund the operation and maintenance of the Ozaukee County snowmobile trails through the various snowmobile trail clubs in the County. The County serves as the administrator of the grant funds and provides reimbursement to each of the Ozaukee County snowmobile clubs for eligible maintenance activities for their snowmobile trails. The Ozaukee County Planning and Parks Department may receive funds for administering the grant after the Snowmobile Clubs have been reimbursed and is responsible for filing reimbursements with the WDNR. These grant proposals are consistent and complementary with past Trail Aids collaborative applications.

ANALYSIS: The Planning and Parks Department has applied for and received WDNR grant funding for snowmobile trail maintenance in several past years. The trail maintenance grant funds are based on the amount of snowmobile trail miles maintained by the snowmobile clubs in the County. The funding request for trail maintenance is \$34,425, based on the current approved mileage (112 miles) and pending new mileage (2.75 miles - see attached new proposed mileage maps). The County provides in-kind management, administration and distribution of the trail maintenance funds. Actual expenses for the snowmobile trail maintenance grant is equal to the revenue in a given snowmobile season. The County is eligible for a pre-payment on 50% of the reimbursable grant. See also the attached required resolution for application and acceptance of Outdoor Recreation Aids from the WDNR.

FISCAL IMPACT:

Balance Current Year: NONE (\$17,212.50 in revenue and in-kind staff time)

Next Year's Estimated Cost: NONE (\$17,212.50 in revenue and in-kind staff time)

FUNDING SOURCE:

County Levy:

Non-County Levy: X

Indicate source: WDNR Outdoor Motorized Recreation Trail Aids Funding - Snowmobile Trail Aid and In-kind staff time

RECOMMENDED MOTION: Approve and recommend the submittal and acceptance of a grant under the WDNR Outdoor Motorized Recreation Trail Aids grant funding program for the 2022-2023 Snowmobile Trail Maintenance funding and recommend to the Ozaukee County Board of Supervisors the resolution for the application and acceptance of Outdoor Recreational Trail funds through the WDNR.

ATTACHMENTS:

- P&P_Dept_Snowmobile Trail Map (PDF)
- P&P_Dept_NewTrailMaps_RotateATS (PDF)
- Grant Application Summary_WDNR OMRT Snowmobile Trail Maintance Funds 2022-2023_ATSFinal012522 (PDF)

OZAUKEE COUNTY
Planning and Parks Department
121 West Main Street, 7th Floor
Port Washington, WI 53091
Phone: (262) 238-8259
Fax: (262) 238-8259
WWW.CO.OZAUKEE.WI.US/540/PLANNING-PARKS

**PLANNING AND PARKS
DEPARTMENT MISSION**
To provide an organic and framework
for Ozaukee County residents and
businesses to enhance the quality of
their lives through the use of
natural and cultural resources.
Local ecology, environmental
sustainability, and the preservation
of life in Ozaukee County
through the preservation, protection
and management of natural resources
and the preservation, development
and management of cultural resources.
The department provides a
comprehensive planning
and development process
including environmental
impact studies, site plans, and
other documents, and
provides technical assistance
to residents and businesses.



OZAUKEE COUNTY SNOWMOBILE TRAILS

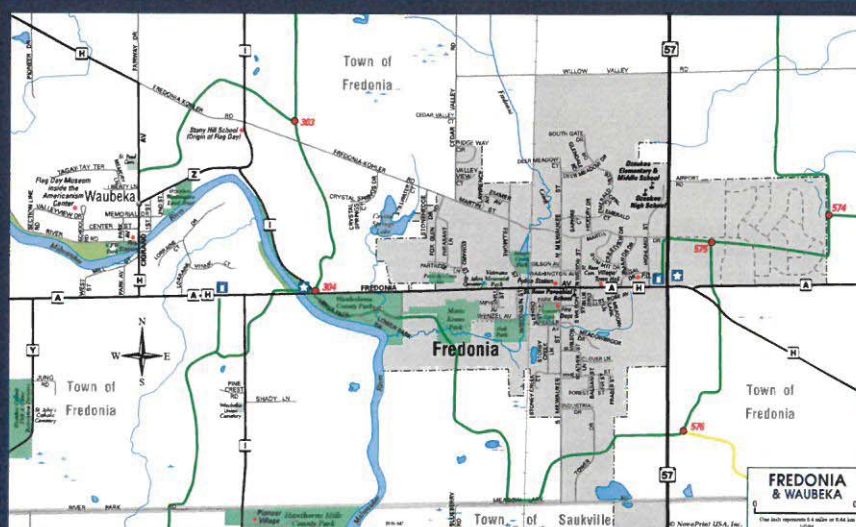
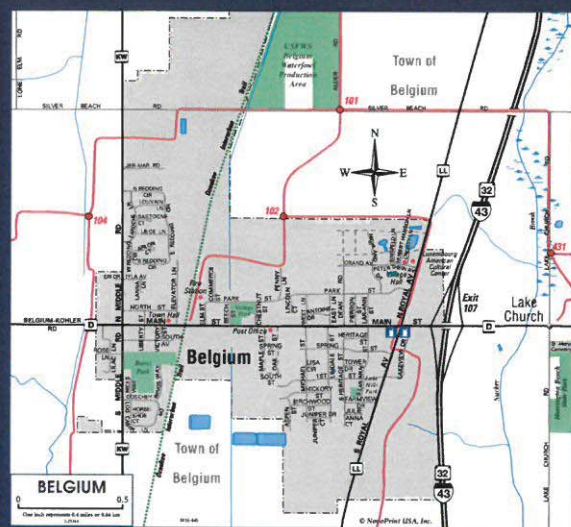


**OZAUKEE COUNTY SNOWMOBILE CLUBS
24 HOUR SNOW PHONE**

(262) 284-8259

10.a.1.a

Attachment: P&P_Dept_Snowmobile Trail Map (P&PDept_SubmitAccept_WDNR_ORTA_SnowmobileTrailsMaintGrant)



In cooperation with
WB Energies
WARNING
**SNOWMOBILES
PROHIBITED**
Not For Motorized Vehicles
www.interurbantour.us

FREDONIA SCHNEE KATZEN SC
County Representatives:
Sven Keller (262) 492-4273
Jeff Soss (262) 692-3241
www.schneekatzen.com
Meeting Location/Date/Time:
Waubesa Park / 2nd Wed / 7:00 pm
Dues: \$25.00 per family

MONTICELLO SHO-MOBILE CLUB
County Representatives:
Randy Kase (262) 707-9328
Jeff Kaul (414) 940-5890
www.monticelloshomobileclub.org
Meeting Location/Date/Time:
Crisis / 2nd Thurs / 7:30 pm
Dues: \$40 non-working
\$25.00 working

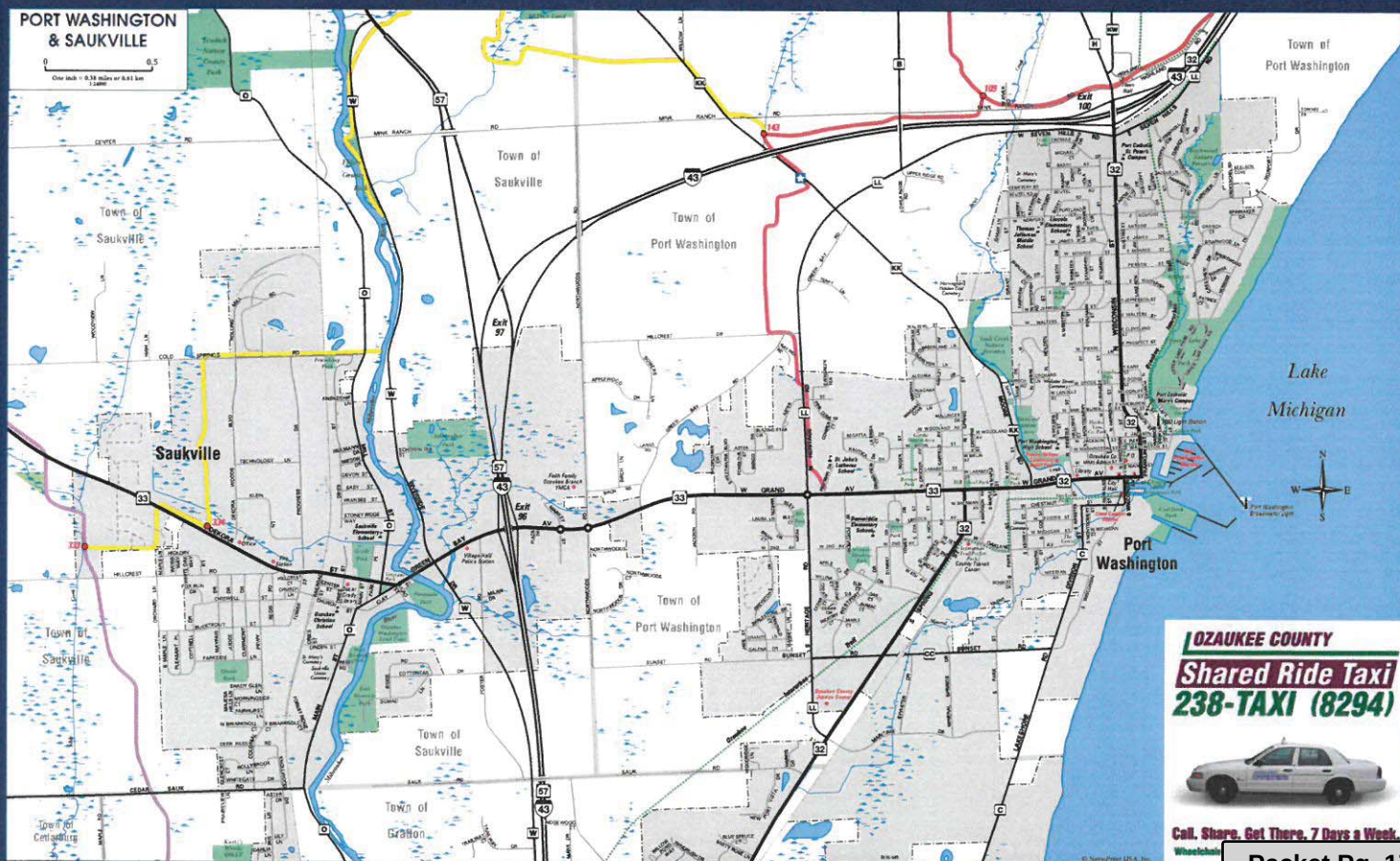
OZAUKEE SHO DRIFTERS
County Representatives:
Jan Gephart (262) 366-1844
Doug Wacker (414) 217-0426
www.ozaukee-sho-drifters.com
Meeting Location/Date/Time:
Rosedale / 1st Wed / 8:00 pm
Dues: \$30.00 per family

SNOW BUNNIES LTD
County Representatives:
Jeff St. Pierre (414) 614-3317
Jeff Olson (414) 828-5285
www.snowbunniesltd.com
Meeting Location/Date/Time:
Belgium Legion Hall / 1st Sat / 7:00 pm
Dues: \$25.00 per family

VILLAGE SHO SEEKERS
County Representatives:
Bill Dickman Jr. (262) 844-7169
John Franzen (262) 483-3745
www.villagesho-seekers.com
Meeting Location/Date/Time:
Rosedale Station / 2nd Thurs / 7:30 pm
Dues: \$25.00 per family

**ASSOCIATION OF WISCONSIN
SNOWMOBILE CLUBS**
DeForest, WI
(608) 846-5530
(608) 846-5534 fax
www.awsc.org
Date Published: January 2018

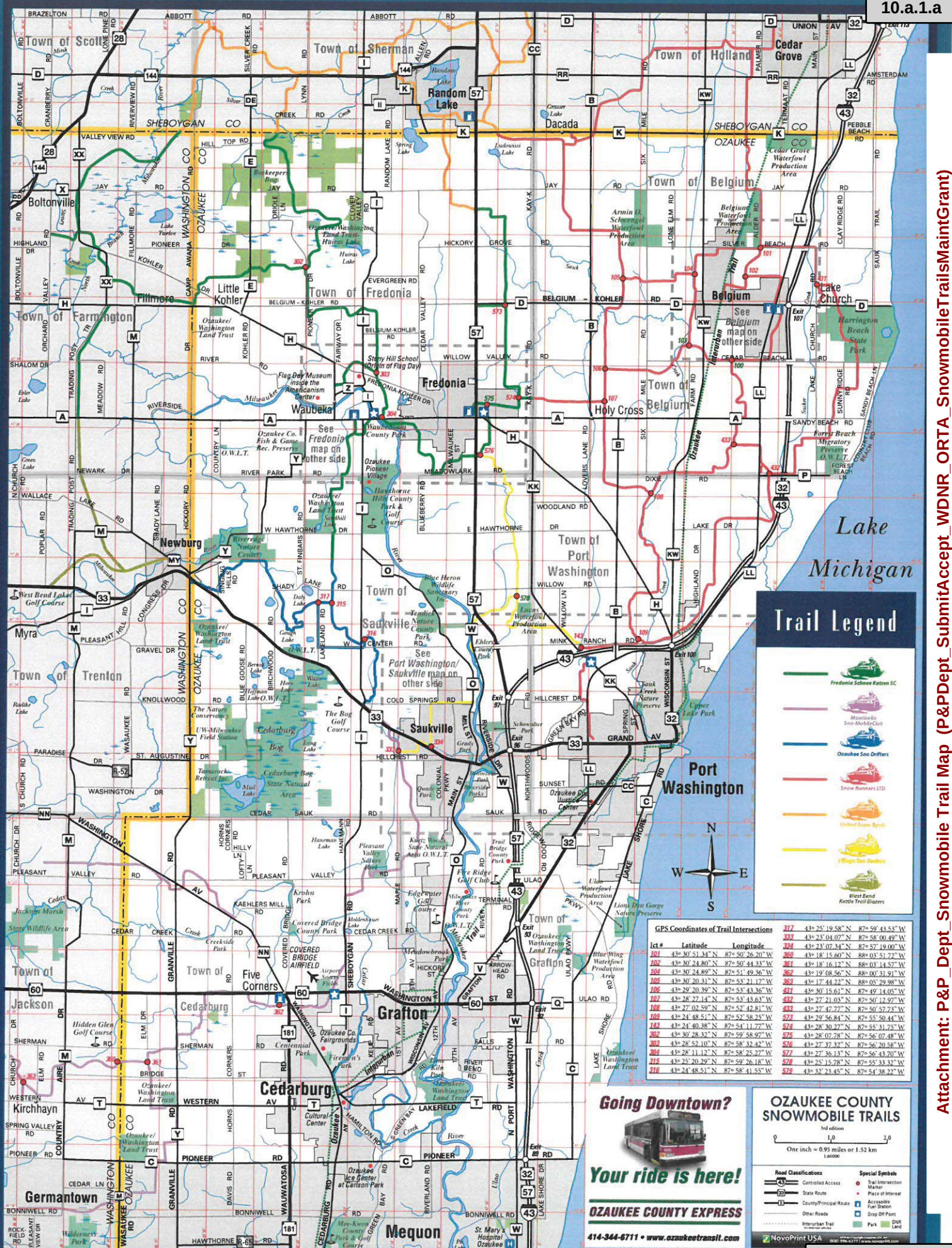
OZAUKEE COUNTY SNOWMOBILE ASSOCIATION
COUNTY SNOW PHONE RECORDING ON TRAIL: OPENING AIR CLOSING: (262) 284-8259
PRESIDENT: Jeff Olson (414) 828-5285
COUNTY REPRESENTATIVE: Jeff Soss (262) 692-3241
SECRETARY/TREASURER: John Franzen (262) 483-3745
AREA 1 EAST OF HWY 57: John Franzen (262) 483-3745
TRAIL COORDINATOR: Jeff St. Pierre (414) 614-3317
AREA 2 WEST OF HWY 57: Sven Keller (262) 492-4273
AWSC: Jeff Soss (262) 692-3241
DIRECTOR: Randy Kase (262) 707-9328
Randy Kase (262) 707-9328
County Association Snowmobiles: Rosedale Station, 1st Monday of the Month, 1:00 PM, September 2018



**OZAUKEE COUNTY
Shared Ride Taxi
238-TAXI (8294)**



Call, Share, Get There. 7 Days a Week.
Waukegan





Ozaukee County, Wisconsin

Schnee Katzen Snowmobile Club

New Trail Mileage Request

Trail is approximately ~6,120 ft long

North



Exhibit A



Ozaukee County, Wisconsin

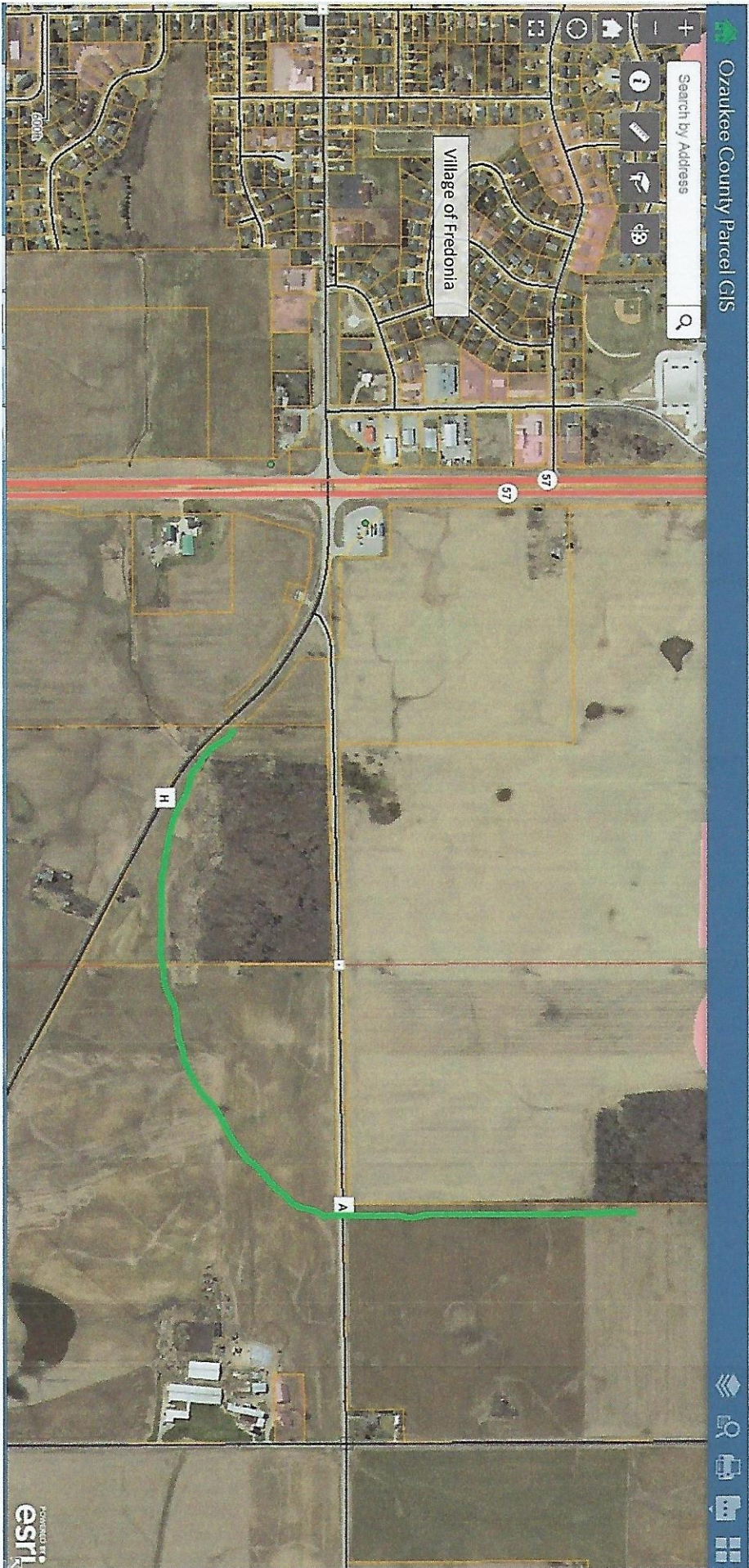
Schnee Katzen Snowmobile Club

New Trail Mileage Request

Trail is approximately ~3,530 ft long

▲
North

Exhibit B



Ozaukee County, Wisconsin

Schnee Katzen Snowmobile Club

New Trail Mileage Request

Trail is approximately ~4,890 ft long

North ▲

GRANT APPLICATION SUMMARY

Project Name: WDNR Snowmobile Trail Aids Maintenance Funding 2022-2023
Grant Name/Agency: WDNR OMRT **CFDA/State ID:**
Department: Planning and Parks
Total Project Amount: \$34,425 **Grant Match Required:** 0%

Exp Acct. **Preparer:** Matt Aho
Rev Acct. **Approver:** Andrew Struck

Strategy: (Linkages to other planning efforts)

- Comprehensive Plan for Ozaukee County: 2035 (P. 511)
- POSP for Ozaukee County (P. 54, 55, 99, 247)

Project Scope and Expectations

- Operation and maintenance of Oz Co Snowmobile Trails
- County serves as grant funding administrator
- County provides reimbursement to each county Snowmobile Club
- Actual expenses equals the revenue in a given snowmobile season
- Staff may receive funds for administering the grant

Other Grants Supporting Project	Status	Amount
		\$0
		\$0
		\$0
		\$0

Project Partners:

- Ozaukee County Snowmobile Clubs

Project Landowner Upon Completion:

- Ozaukee County

GRANT EXPENSE		GRANT/PROJECT MATCH	
Operational Expense	\$	Operational Match	\$
Salaries/Fringe Benefits	\$600	Salaries/Fringe Benefits	\$600
Capital Expense	\$	Other Grants	\$
Snowmobile Clubs	\$33,825		
TOTAL	\$34,425	TOTAL	\$600
% PROJECT	98%	% MATCH	2%

GRANT SUPPORTED STAFF		DEPARTMENT REVENUES	
Positon	\$	Department	\$
Administrative Manager	\$600	Salaries/Fringe Benefits	\$600
TOTAL	\$600	TOTAL	\$600

Project Risks:	Comments
	▪ County eligible for 50% pre-payment

Major Milestones		Date	
Initial payments to snowmobile clubs		Nov-22	
Final payments to snowmobile clubs		Nov-23	
Duration:	12 Months	Extension:	NA

Attachment: Grant Application Summary_WDNR OMRT Snowmobile Trail Maintenance Funds 2022-

Natural Resources Committee

AGENDA INFORMATION SHEET

AGENDA DATE: February 3, 2022
DEPARTMENT: Planning and Parks
DIRECTOR: Andrew Struck
PREPARER: Andrew Struck

Agenda Summary Application and Acceptance of Quiet Trails Grant Funding through the Natural Resources Foundation of Wisconsin

BACKGROUND INFORMATION: The Ozaukee County Planning and Parks Department (Department) proposes to submit a grant application to the Natural Resources Foundation (NRF) Norma and Stanley DeBoer Quiet Trails Fund grant program to fund County activities to construct a new ADA accessible walking/hiking trail (with culvert) that will lead to a new boardwalk and observation deck at Lion's Den Gorge Nature Preserve (LDGNP). The original, 14-year old boardwalk and observation deck was disassembled by a WisCorps conservation corps team in fall 2021, after it was showing signs of deterioration in the beams/joists due to the higher water levels, and was no longer ADA accessible due to the sinking and shifting of the piers. The Department will hire a conservation corps team (e.g. Milwaukee Community Service Corps, WisCorps, AmeriCorps NCCC or GLCCC) to construct a new ADA accessible walking/hiking trail leading to the new floating boardwalk and observation deck that will be completed by the Highway Department/Private Contractor in 2022 (funding through a WDNR Stewardship Grant and Ozaukee County Capital Project Grant). The Highway Department will also install a culvert for drainage under the trail at this location as part of the project. LDGNP is the most visited park in the Ozaukee County Park System, with the number of visitors growing each year. LDGNP had 2021 annual counts of 238,769 and a daily average of approximately 687 counts. The new trail, boardwalk and overlook will restore access to portions of the park (e.g., "Waterfowl Walk", adjacent to the US Fish & Wildlife Service Ulao Waterfowl Production Area) which are currently inaccessible by other trails or methods. This project addresses CIP project 115-52 (starting in 2017), and is supported by the following plans: the County [Park and Open Space Plan <https://www.co.ozaukee.wi.us/645/Park-Open-Space>](https://www.co.ozaukee.wi.us/645/Park-Open-Space) ([\(<https://www.co.ozaukee.wi.us/645/Park-Open-Space>\)](https://www.co.ozaukee.wi.us/645/Park-Open-Space) (pages 45, 47, 99, 110), the [Comprehensive Plan for Ozaukee County: 2035](http://www.sewrpc.org/SEWRPCFiles/Publications/CAPR/capr-285-comp-plan-for-ozaukee-co.pdf) (<http://www.sewrpc.org/SEWRPCFiles/Publications/CAPR/capr-285-comp-plan-for-ozaukee-co.pdf>) (pages 77, 80, 563), and the [Ozaukee County Land and Water Resource Management Plan <https://www.co.ozaukee.wi.us/DocumentCenter/View/212/Ozaukee-Land--Water-Plan-2011-2015?bidId=>](https://www.co.ozaukee.wi.us/DocumentCenter/View/212/Ozaukee-Land--Water-Plan-2011-2015?bidId=>) ([\(<https://www.co.ozaukee.wi.us/DocumentCenter/View/212/Ozaukee-Land--Water-Plan-2011-2015?bidId=>\)](https://www.co.ozaukee.wi.us/DocumentCenter/View/212/Ozaukee-Land--Water-Plan-2011-2015?bidId=>)) (pages 4, 60) to improve and protect public recreation and access to applicable water resources and retrofitting of facilities where necessary to accommodate access by persons with disabilities in Ozaukee County.

ANALYSIS: Proposals to the NRF Norma and Stanley DeBoer Quiet Trails grant program are due March 1, 2022. Total funding requested under this grant is \$1,000. No formal match is required, but the grant will leverage a pending US Fish and Wildlife Service (USFWS) cooperative grant, a portion of an Ozaukee County Capital Project Grant and have a total project cost of \$15,000 for the trail portion of the project.

FISCAL IMPACT:

Balance Current Year: NONE (Additional Program Revenue - \$1,000)

Next Year's Estimated Cost: NONE

FUNDING SOURCE:

County Levy: X

Non-County Levy: X

Indicate source: NRF Norma and Stanley DeBoer Quiet Trails Fund grant, a USFWS cooperative grant (pending), a portion of an Ozaukee County Capital Project Grant and in-kind County staff (Planning and Parks Department) time, equipment use and supplies.

RECOMMENDED MOTION: Approve the submittal, acceptance, and implementation of a grant by the Planning and Parks Department to the Natural Resources Foundation Norma and Stanley DeBoer Quiet Trails Fund grant program to support construction of an ADA accessible trail (including culvert installation) leading to the new boardwalk and overlook at Lion's Den Gorge Nature Preserve.

ATTACHMENTS:

- P&P_Dept_NRF DeBoer Quiet Trails Grant_RFP (PDF)
- P&P_Dept_LDGNP_Trail and Boardwalk_Map (PDF)
- Grant Application Summary_NRF DeBoer Quiet Trails Grant_Boardwalk Trail_LDGNP_ATSFinal012522 (PDF)

The Norma and Stanley DeBoer Quiet Trails Fund

Creating and maintaining nature trails in Wisconsin

The Norma and Stanley DeBoer Quiet Trails Fund provides funding to support the creation and maintenance of quiet trails (e.g., walking, hiking, or skiing) in Wisconsin. Grants range from \$500 to \$1,000.

Grantmaking Priorities:

- The primary purpose is to create and maintain walking, hiking, or skiing trails open to the public in Wisconsin. This includes, but is not limited to: increasing access for people with disabilities; identification of trail locations; surveying; purchase of materials; construction; clean-up activities; repairs of trail surfaces, railings, or existing signage; and fees for necessary professional services.
- The secondary purpose is to enhance and promote quiet trails through activities including: habitat improvement adjacent to the trail; development, creation and installation of directional or explanatory signage and trail guide booklets; and modest costs of events designed to increase awareness and/or use of quiet trails.

Eligibility:

- Applicant must be one of the following: a public charity with approved 501(c)(3) exempt status (under section 509(a)(1), 509(a)(2), or 509(a)(3) Type I and Type II status); a federal, state, or local governmental unit, an American Indian nation or tribal community; or an accredited school, college, or university. The following types of organizations are not eligible for funding: individuals; businesses; section 509(a)(3) Type III supporting organizations; section 501(c)(4) organizations; section 501(c)(7) organizations; private foundations; and private operating foundations.
- Projects must support trails in Wisconsin that are open to the public.
- Projects must support walking, hiking, or skiing trails.
- Funding may not be used to support projects associated with trails open to motorized vehicles (e.g., snowmobiles, all-terrain vehicles, motorcycles) or mountain bikes.
- Project expenses may not have been incurred prior to submitting the application.

How to Apply:

1. Determine if your project addresses our grantmaking priorities and meets our eligibility requirements.
2. Complete the application.
3. Include proof of IRS tax-exempt status (IRS form 501c3 tax determination letter).
4. Submit all materials to Lindsey at NRFgrants@WisConservation.org by **March 1st**.
5. Applicants will be notified within six weeks.

Lion's Den Gorge Nature Preserve - Proposed Boardwalk/Overlook Location



Legend

- Trail Field GPS Points
- ▭ Lion's Den Gorge Nature Preserve
- WI Wetland Inventory (2019)
- Elevation Line

Proposed

- Boardwalk (Approx. 80 Feet)
- Overlook (Approx. 15 x 25 Feet)
- Trail (Approx. 260 Feet)

GRANT APPLICATION SUMMARY

Project Name: LDGNP Boardwalk Trail Construction and Culvert Installation
Grant Name/Agency: NRF - Norma and Stanley DeBoer Quiet Trails Fund **CFDA/State ID:**
Department: Planning and Parks
Total Project Amount: \$15,000 **Grant Match Required:** 0%

Exp Acct. **Preparer:** Tina Kroening
Rev Acct. **Approver:** Andrew Struck

Strategy: (Linkages to other planning efforts)

- Comprehensive Plan for Ozaukee County: 2035 (P. 77, 80, 563)
- POSP for Ozaukee County (P. 45, 47, 99, 110)
- Ozaukee County Land and Water Resource Management Plan (P. 4, 60)

Project Scope and Expectations

- Construction and graveling of trail leading to new boardwalk/overlook at LDGNP
- Purchase and installation of a new culvert under the trail
- ADA compliance
- Construction by Conservation Corps Team and Oz Co Highway Department

Other Grants Supporting Project	Status	Amount
USFWS (Materials)	Pending	\$2,500
Oz Co CIP Grant (for Trail portion)	Awarded	\$7,500
		\$0
		\$0

Project Partners:

- OWLT
- USFWS
- WisCorps, AmeriCorps
- Oz Co. Highway Department

Project Landowner Upon Completion:

- Ozaukee County

GRANT EXPENSE		GRANT/PROJECT MATCH	
Operational Expense	\$	Operational Match	\$
		Staff time (P&P In-kind)	\$3,000
		Equipment (P&P In-kind)	\$1,000
Capital Expense	\$	Other Grants	\$
Contractual	\$1,000	USFWS (Materials)	\$2,500
		Oz Co CIP Grant (for Trail	\$7,500
TOTAL	\$1,000	TOTAL	\$14,000
% PROJECT	7%	% MATCH	93%

GRANT SUPPORTED STAFF		DEPARTMENT REVENUES	
Positon	\$	Department	\$
		Contractual	\$1,000
TOTAL	\$0	TOTAL	\$1,000

Project Risks:	Comments
- Weather/site conditions - Highway Department Availability - Timelines - Pending USFWS match	- Required for ADA accessibility - Public access to areas inaccessible by other methods

Major Milestones		Date
Grant Award		Apr-22
Permitting		Apr-22
Construction		Oct-22
Final Reporting		Dec-22
Duration:	9 Months	Extension: NA

Natural Resources Committee

AGENDA INFORMATION SHEET

AGENDA DATE: February 3, 2022
DEPARTMENT: Planning and Parks
DIRECTOR: Andrew Struck
PREPARER: Andrew Struck

Agenda Summary Golf Course Division - Golf Equipment Purchases for 2022 - Tee Mowers

BACKGROUND INFORMATION: The Golf Course Division currently uses four tee mowers between the two golf courses. The current mowers are model years 2005, 2009, 2009 and 2011 with an average of 2,720 hours each. The power and reliability of the units have deteriorated. Their replacement would be consistent with the long term capital plan.

ANALYSIS: The Planning and Parks Department as well as The Highway Department have been using the Sourcwell Government Contract pricing to ensure the best available municipal pricing and that bid requirements are met. Sourcwell Government Contract pricing was sought for the mowers (and trade of existing mowers) and received as follows:

- Reinders Inc.

\$101,942	Qty 4 Toro Greensmaster 3150-Q traction units
\$37,927	Qty 12 8 Blade reel cutting units
(\$11,200)	Trade in value
\$128,669	Package Total

The Toro 3150-Q units are the preferred cutting units for the operators and the mechanics. The recommendation is within the 2022 Moveable Equipment budget allocation for the Golf Course Division.

FISCAL IMPACT:

Balance Current Year: \$128,669

Next Year's Estimated Cost: NONE

FUNDING SOURCE:

County Levy:

Non-County Levy: X

Indicate source: Golf Division Cost Center - Enterprise Fund 503

RECOMMENDED MOTION: Approve the purchase of the four Toro 3150-Q tee mowers for

the Planning and Parks Department - Golf Division for \$128,669 per the 2022 budget.

ATTACHMENTS:

- P&P_Dept_TeeMower GR3150_Image (PDF)
- Ozaukee County Parks GR3150 tee mower Quote 1.24.22 (PDF)





Derek Kastenschmidt
Territory Manager
W227 N6225 Sussex Road
Sussex, WI 53089
Cell (414) 313-5260
Fax (262) 786-6111

dkastenschmidt@reinders.com

Acct #: 35019

Ozaukee County Park Commission
121 W Main Street
Port Washington WI 53074

Attn: Jon Stahl

Quote ID# JJDK041221	Quotes Good for 30 days
Quote Date 4/12/2021	Sourcewell # 109855

Sourcewell Contract #062117-TTC

Qty	Model #	Description	Sourcewell Total
-----	---------	-------------	------------------

4 04358 (4) Greensmaster 3150-Q Traction Units

MSRP: \$130,360.00
Sourcewell Discount: -\$28,418.48
Subtotal: \$101,941.52



Attachment: Ozaukee County Parks GR3150 tee mower Quote 1.24.22



Derek Kastenschmidt
Territory Manager
W227 N6225 Sussex Road
Sussex, WI 53089
Cell (414) 313-5260
Fax (262) 786-6111
dkastenschmidt@reinders.com

Acct #: 35019

Ozaukee County Park Commission
121 W Main Street
Port Washington WI 53074

Attn: Jon Stahl

<u>Quote ID</u> JJDK011922	Prices are subject to change without notice
<u>Quote Date</u> 1/19/22	<u>Sourcewell #</u> 109855

Sourcewell Contract #031121-TTC

Qty	Model #	Description	Total
12	04652	(12) 8-Blade Reels for Greensmaster 3150-Q	MSRP: \$48,624.20
12	120-9600	High HOC Kit	Sourcewell Discount: <u>(\$10,697.32)</u>
12	04256	Wide Wiehle Roller (One roller)	Subtotal: \$37,926.88
4	04554	Light Kit - LED	
			Package Subtotal: \$139,868.40
			Total Trade Value: <u>(\$11,200.00)</u>
			Package Total: \$128,668.40



Attachment: Ozaukee County Parks GR3150 tee mower Quote 1.24.22

Proposal Summary and Agreement

I am pleased to submit the attached proposal for your consideration

This is a proposal on the goods named, subject to the following conditions: The prices and terms on this proposal are not subject to verbal changes or other agreements unless approved in writing by the seller. All proposals and agreements are contingent on availability of product from the manufacturer. Typographical errors are subject to correction. *Based on the best information available today, it is our preferred and strong desire to deliver the product(s) to you at the price we are quoting today, but the current supply chain lag and volatile inflationary environment require us to have contingencies.*

All prices quoted include delivery to your facility unless otherwise stated. Timing at delivery may vary and is subject to manufacturer's availability. Purchaser is responsible for applicable taxes. All financed items will require lease documentation to be returned to the finance company and approved for shipment by the lessor before delivery can be completed.

ORDER ACCEPTANCE AGREEMENT

By signing below, I am authorizing Reinders, Inc. to proceed with fulfilling the product order based on the quote I.D.# noted and that I have reviewed the quote in its entirety. Unless otherwise indicated I agree to accept delivery on the earliest date that this product can be shipped to our location(s). All trades associated with this order are required to be ready for pickup and in the same condition we originally evaluated them in. **A 2.5% service fee will apply for all credit card transactions.**

Reinders reserves the right to re-price all orders based on current market conditions. These will be reviewed once we receive confirmation that the product(s) are being shipped from manufacturing. Should there be a manufacturing price increase you will be notified and at that time can decide to pay the upcharge or cancel with no additional penalty.

Quote I.D. # _____ Accepted Equipment Delivery Date _____

Authorized Signature: _____

Print Name: _____

Date: _____

Derek Kastenschmidt
Territory Manager
Reinders, Inc.



**Grounds &
Sports Turf**



Attachment: Ozaukee County Parks GR3150 tee mower Quote 1.24.22

Trade Quote

Derek Kastenschmidt
Territory Manager
W227 N6225 Sussex Road
Sussex, WI 53089
Cell (414) 313-5260
Fax (262) 786-6111
dkastenschmidt@reinders.com

Acct #: 35019

Ozaukee County Park Commission
121 W Main Street
Port Washington WI 53074

Attn: Jon Stahl

<u>Quote ID</u> Trades	Prices are subject to change without notice
<u>Quote Date</u> 1/19/22	Tax Not Included In Quote

PRICE QUOTATION

<i>Description</i>	<i>Total</i>
1997 GA 30	(\$50.00)
1998 GA 30	(\$50.00)
2001 GA 30	(\$50.00)
1995 GA 60	(\$50.00)
2009 GR 3150	(\$3,000.00)
2009 GR 3150	(\$3,000.00)
2011 GR 3150	(\$3,000.00)
2005 GR 3250	(\$500.00)
1998 Ransomes 1280	(\$250.00)
2001 Jacobsen 628	(\$250.00)
1991 Cushman Utility	(\$500.00)
1994 Cushman Utility	<u>(\$500.00)</u>

Total Trade Value: (\$11,200.00)

Attachment: Ozaukee County Parks GR3150 tee mower 1.24.22

Natural Resources Committee

AGENDA INFORMATION SHEET

AGENDA DATE: February 3, 2022
DEPARTMENT: Planning and Parks
DIRECTOR: Andrew Struck
PREPARER: Andrew Struck

Agenda Summary Golf Course Division - Golf Equipment Purchases for 2022 - Beverage Carts

BACKGROUND INFORMATION: The Golf Course Division currently uses two Club Car Café Express beverage carts between the two golf courses. The current carts are model year 2016 with an average of 1,442 hours. The power and reliability of the units have deteriorated. The current carts will be replaced with Club Car Carryall 700 models. The 700 models are less expensive, lighter, and easier to maintain than the Café Express. Their replacement would be consistent with the long term capital plan.

ANALYSIS: The Planning and Parks Department sought pricing from Omnia Partners Contract: EV2671-01 Government Contract to ensure the best available municipal pricing and that bid requirements are met. It is not possible to trade-in the current carts at this time due to the extended lead time on the availability of the new carts. Premier Golf and Utility Vehicles Inc. has made an offer to purchase the carts at the time of the new deliveries for \$5,000 each if they remain in current condition and within normal usage hours. The Planning and Parks Department will evaluate the offer at that time to see if it is reasonable or if it best would serve the county to sell them at auction. The golf courses will continue to operate the current carts until delivery. Club Car is currently estimating availability in August/September of 2022. Pricing is as follows:

- Premier Golf and Utility Vehicles Inc.

\$27,575 Qty 2 2022 Club Car Carryall 700 Gas Powered Utility Vehicle

The recommendation is within the 2022 Moveable Equipment budget allocation for the Golf Course Division.

FISCAL IMPACT:

Balance Current Year: \$27,575

Next Year's Estimated Cost: NONE

FUNDING SOURCE:

County Levy:

Non-County Levy: X

Indicate source: Golf Division Cost Center - Enterprise Fund 503

RECOMMENDED MOTION: Approve the purchase of two 2022 Club Car Carryall 700 Gas Powered Utility Vehicles for the Planning and Parks Department - Golf Division for \$27,575 per the 2022 budget.

ATTACHMENTS:

- P&P_Dept_ClubCarCarryAll700_Image (PDF)
- Ozaukee County Parks beverage cart Omnia Pricing_2-2022 Club Car Carryall 700 Gas (PDF)



PREMIER | GOLF & UTILITY
VEHICLES, INC.

Club Car Authorized Distributor

Date of Quote: January 3, 2022
Sales Persons: Steve Fischer
414-688-0443 (Cell)
608-246-2811 (Fax)

To: Ozaukee County Parks
121 W. Main St. Room 220
Port Washington, WI 543704
Mr. Jon Stahl

WE ARE PLEASED TO SUBMIT THE FOLLOWING QUOTATION:

QUANTITY	DESCRIPTION	RETAIL PRICE/E.A.	OMNIA PRICE/E.A.
2	New 2022 Club Car Carryall 700 Gas Powered Utility Vehicle Equipped as follows: ➤ 14.0 HP Overhead Valve Kohler EFI Engine ➤ 4-Wheel Mechanical Drum Brakes ➤ Premium 6-Ply rated Turf Tires, 20 x 10-10 ➤ Fuel Gauge/Hour Meter ➤ Front Body Color: Bright Blue ➤ Seat Color: Gray ➤ Halogen Headlights ➤ Heavy-Duty Suspension ➤ Aluminum Cargo Box Rhino Lined (65.5” x 47.5” x 10.5”) ➤ Heavy-Duty Front Brush Guard ➤ Differential Guard ➤ Black Canopy Top, Front Seats Only ➤ 2” Rear Receiver Hitch ➤ Fold-Down Windshield ➤ Limited Slip Differential ➤ Freight Augusta, GA. to WI. ➤ Setup ➤ Local Delivery Charge 210 Round Trip Miles @\$2.00/mile 1 Vehicle Shipped to Mee-Kwon Park Golf Course 1 Vehicle Shipped to Hawthorne Hills Golf Course Omnia Partners Contract: EV2671-01 Omnia Partners Discount: 20% Off MSRP on Carryall 700 and 15% Off MSRP on Accessories. Force Id: 5012210	\$13,233.00 Incl. Incl. Incl. Incl. Incl. Incl. Incl. Incl. \$851.00 \$369.00 \$42.00 \$482.00 \$114.00 \$175.00 \$400.00 \$472.77 \$450.00 Sub-Total Local Delivery Fee TOTAL	\$10,586.40 Incl. Incl. Incl. Incl. Incl. Incl. Incl. Incl. \$723.35 \$313.65 \$35.70 \$409.70 \$96.90 \$148.75 \$340.00 \$472.77 \$450.00 \$13,577.22 x 2 \$420.00 \$27,574.44
TERMS Net 30	F.O.B. Port Washington, WI.	APPROX. DELIVERY DATE August/September 2022	QUOTE VALID 14 Days

Accepted By:_____

Date: _____

Premier Golf & Utility Vehicles, Inc.

Title:

by: _____

Thank you for your interest in Club Car

Steve Fischer



Natural Resources Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	February 3, 2022
DEPARTMENT:	Planning and Parks
DIRECTOR:	Andrew Struck
PREPARER:	Julie Winkelhorst

Agenda Summary Carryover of 2021 Funds - Planning & Parks

ATTACHMENTS:

- 2021 Carryovers PP (PDF)



Budget Amendment Year-End Carryover Standing Committee Request Form

10.a.5.a

TO: Finance Committee

Resolution No: 19 - ##

Period Transfer Recorded: 3

FROM Department: Planning and Parks

All Carryovers must meet the following criteria

A: Available in Budget

B: Not operational

C: Greater than \$5,000

D: (Check one below)

A) Completion of Capital Related or Grant Project

B) Encumbered but not completed or received

Date of Request: 1/21/2022

Fund: 115

Account Number	Account Name	Request	Criteria D	Explanation
115-1-05-55103-000	Highway - Grounds Maintenance	5,000	☒ A ☒ B	NFWF Invasives Grant and Capital Project - Tree Removals and Road/Site Prep for Bldg.
115-1-06-55103-000	Highway - Grounds Maintenance	5,000	☒ A ☐ B	WDOA CDBG ADA Grant - Parking Lot / Bldg Approach Improvements
115-1-07-54501-000	Purchase Services - Construction	13,000	☒ A ☒ B	Existing E&D Contract and OIT Grant Construction Project - Port Washington
115-1-09-55103-000	Highway - Grounds Maintenance	14,000	☒ A ☒ B	Highway Dept Road Reconstruction and Stormwater Wetlands WDNR UNPSP Grant
115-1-12-62105-000	Building	29,000	☒ A ☒ B	Contract - E&D and Infrastructure for Maintenance Building Replacement
115-1-15-63315-000	Land Improvements/Land	200,000	☒ A ☒ B	USFWS JV Grant - Property Acquisition and Improvements - Clay Bluffs/Cedar Gorge
115-2-01-54106-000	Professional Services - SEWRPC	20,000	☒ A ☒ B	SEWRPC Planning Assistance per MOU / Agreement - POSP & Comprehensive Plan
115-1-01-51101-000	Regular Salaries and Wages	21,000	☒ A ☒ B	Salaries/Wages for committed match on existing grants (Invasive, Trees, FP, Eco) -
115-1-01-51103-000	Temporary Salaries	3,000	☒ A ☒ B	Salaries/Wages for committed match on existing grants (Invasive, Trees, FP, Eco) -
			☐ A ☐ B	Amount reduced/eliminated from last years carryover request and not in 2022 budget
			☐ A ☐ B	
			☐ A ☐ B	
			☐ A ☐ B	
			☐ A ☒ B	
			☐ A ☐ B	
			☐ A ☐ B	
			☐ A ☐ B	
			☐ A ☐ B	
			☐ A ☐ B	

Year-End Carryover Request - Page 1: \$ 310,000.00

Year-End Carryover Request - Page 2: \$ -

Total Year-End Carryover Request: \$ 310,000.00

2018 Department's Remaining Balance

TYPE IN Oversight Committee Chairperson's Name

[Signature]

Finance Director Signature

Signatures of Oversight Committee Members

Department Head Signature

[Signature]

County Administrator Signature

Signatures of Finance Committee Members

Date of Meeting

Date of Meeting

Budget Amended By: _____

Date Amended: _____

Packet Pg. 193

Attachment: 2021 Carryovers PP (Carryover of 2021 Funds - Planning & Parks)

Natural Resources Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	February 3, 2022
DEPARTMENT:	Planning and Parks
DIRECTOR:	Andrew Struck
PREPARER:	Andrew Struck

Agenda Summary Planning & Parks Reports

ATTACHMENTS:

- PPDept_MgmtReport_NRC020322_Jan2022_FINAL_ATS012622 (PDF)
- CommRpt2021_Finacials (PDF)
- News Graphic_2002.01.20_HHPeters_EagleScoutProject (PDF)
- News Graphic_2022.01.04_Pavilion (PDF)
- News Graphic_2022.01.27_Virmond (PDF)
- OzaukeePress_2022.01.13_HawthorneHillsSledding (PDF)
- OzaukeePress_2022.01.20_Snowmobile (PDF)
- December 2021 Summary of Parks Revenue (PDF)
- Golf Courses Daily Revenue 2021 (PDF)



GOLF COURSES



GOLF COURSES — MEE-KWON PARK AND HAWTHORNE HILLS

- January (thru Jan 20th) revenue and rounds: \$155 and 0 rounds (2021) vs \$74.25 and 0 rounds (2022) for both MKGC and HHGC. 2022 total revenue to date \$74.25 and 0 rounds. 2021 total revenue (to date) \$155 and 0 rounds. \$7,233 worth of gift cards were sold during the holiday season. The concessionaire is offering Friday Fish Fry at MKGC.
- Fiber optic will be available at the golf courses for the 2022 season. This will greatly enhance our ability to provide a faster and much more reliable service to our customers.
- The golf industry is still seeing supply chain issues. Some of the manufacturer's products will not be available until mid to late summer. Other options will be explored to fill the void.
- Preparation for the 2022 season is underway. League and outing retention, merchandise purchasing and new opportunities for our customers to enjoy our facilities. New golf cart paths were paved by Highway at HHGC.
- GC Maintenance staff and Contractors have continued work on ash tree/invasive species removals and tree planting under the USFS & NFWF SOGL grants, particularly at HHGC. Roof snow rails were added to the MKGC Maintenance Building.



ECOLOGICAL DIVISION



BIRD CONSERVATION / BIRD CITY WISCONSIN

Received 2021 renewal with High Flyer status. Ozaukee County was awarded "High Flyer" status for its Bird City Wisconsin (BCW) renewal in 2021. The "High Flyer" status is the highest level of achievement under BCW and Ozaukee County was the first County in the State to achieve "High Flyer" status and is one of only 24 communities to accomplish this highest level out of 110 BCW communities in WI. Continued maintenance and monitoring of nest boxes (Kestrel, Bluebird, Wood duck) including 11 new bluebird boxes at Tendick and 9 new bluebird boxes at Virmond. Received additional bluebird boxes from WGLBBO. Preparing application for 2022 BCW recognition status.

FISH PASSAGE PROGRAM

Aquatic Connectivity Projects: Coordination with landowners, local municipalities, County Highway Dept, and contractors (youth conservation corps) for completion of all planned construction and site restoration work, including grant-funded materials acquisition. Contract management and site visits for finalizing engineering and design work for culvert replacements or remediation work on Mole Creek and Tendick Creek in the Town of Saukville, Sucker Brook Creek in the Town of Port Washington, and Silver Beach Creek in the Town of Belgium. Continued site surveys, design and engineering and project planning for Mineral Springs Creek in the City of Port Washington (90% plans). Significant completion of construction activities at the nature-like fishway at the Mequon-Thiensville Dam with HWY Dept and Village of Thiensville with final site restoration planned for Spring/Summer 2022 as well as a grand opening celebration.

Habitat Improvement Projects: Oversight and coordination of construction and restoration activities at the Little Menomonee River Corridor Ecosystem Restoration project with the County Highway Department. Ongoing project planning and Quality Assurance Project Plan (QAPP) development with WDNR and Milwaukee County for aquatic habitat inventories, assessments, and engineering and design for aquatic habitat restoration activities on the Little Menomonee River in Milwaukee County. Project planning, permitting, QAPP development, and HWY Dept and landowner coordination for restoration work on Mineral Springs Creek in the City of Port Washington. Project planning for restoration work on Tendick Creek. Ongoing analysis and reporting for the Lake Sturgeon Habitat Assessment in the Milwaukee River.

Environmental Monitoring: Continued analysis and reporting of fish, avian, wildlife, and water quality sampling data per QAPPs. Supplies and materials acquisition and project planning for 2022 monitoring activities. Water quality sampling analysis for the Little Menomonee River and Creek and Ulao and Mole Creeks. Coordination with SEWRPC for monitoring conductivity and chlorides on Ulao Creek. The underwater "fish cam" at MT Fishway has been removed temporarily during the fishway construction project. Continued larval fish trapping data analysis and reporting on project streams. New PIT tag reader coordination in conjunction with WDNR at the MT Fishway.

Education and Outreach Activities: On-going website and social media development and refinement of multiple education/outreach materials and updates on construction and restoration projects. Temporary signage at construction and restoration projects. Development of temporary and permanent education signage for multiple projects including Mineral Springs Creek with We Energies, Lake Michigan public access, wetland restorations, chimney swift tower at Virmond County Park and the Tendick Nature Park wetland and prairie restoration. Research of applicable bluff safety signage, brochures and ordinances.

Reporting and Other Activities: On-going grant (financial and technical) reporting for NOAA, USFWS, USFS, WCMP, NFWF SOGL, WDNR (Stewardship, RPM, RPP, CCA), SEWISC and FFLM. Submitted multiple grant applications. QAPP and NEPA submittals and approvals for federally-funded projects. Coordinated w/ the AmeriCorps NCCC, WisCorps, MCSC and GLCCC on 2022 planned work. Coordinated w/ the Great Lakes Ecological regarding the GIS Fish & Wildlife Habitat Tool contracts. Coordinated w/ partners (MMSD, Milwaukee Riverkeeper, SEWRPC) on water quality monitoring. Coordinated w/ City of Port Washington, We-Energies, HWY & WDNR regarding stream restoration on Mineral Springs Creek. Coordination w/ the WDNR Milwaukee River Estuary AOC Coordinator and WDNR Lamp Coordinator. Coordinated w/ Finance on project accounting system, grant reporting/reimbursements & annual audit. Completed multiple federal and state grant reimbursement requests. Coordination with WGLBBO, LNR and the City of Port Washington on Minerals Springs Creek project. Mtgs. for the AOC MAIT (1/11), Fish & Wildlife Tech Team (1), Project Managers (1/5). Coordination w/ Hwy & Consultant on CTH W Project (1). Coordinate on Lake Michigan Stakeholder SC (1/24). SWWT Finance Cmte (1) and SWWT Board Mtgs. (1). Coordinate w/ Ducks Unlimited on EAGL NAWCA grant. Coordinate with raSmith Consultants on various FP projects. Coordinate w/ USFWS staff Re: Coastal Pgm grant funding for current and future projects. Met w/ the OCWC SC (1/11). Participated in NFWF Grant Assessment Interview (1/12). Present at the WCMP Grant Selection Cmte Re: Virmond Park Proposal (1/27).

INVASIVE SPECIES MANAGEMENT

Continued removal of ash trees and invasive shrubs and herbaceous spp. at County Parks and Restoration Areas including Tendick, Covered Bridge, Lion's Den Gorge, Mee-Kwon, Hawthorne Hills, LMRFPW, River Oaks, Harborview & Virmond County Parks under NFWF SOGL Invasive Grant. Continued work on private foundation grants for invasive species management and native tree planting in the County Park System. Continued ROW Invasive Species Treatment and coordinated w/ HWY on implementation. Coordination on 2 USFS grants w/ Partners (HH Park and Coastal Parks Project Areas for tree planting).

DEPARTMENT ADMINISTRATION

- Attended NRC (1/6-in person), County Board (1/5 and 1/19-in person). Prepared County Capital Project Grants & Carryovers.
- Managing staff teleworking/remote working, parks and golf course operations, and day to day operations with COVID-19.
- Worked on Dept staff annual reviews and position descriptions & interviews (Parks Maintenance, Administrative Manager).
- Staff finished major repairs to the Waubedonia Park Caretaker house including bathroom remodel, flooring, etc.
- Hired a new Park Caretaker—Waubedonia, Ryan Mueller, who started on 12/13/21 and is now fully moved into the house.



PLANNING & PARKS DEPARTMENT

CURRENT PROJECTS & REPORT UPDATES

JANUARY 2022



MISSION STATEMENT

To provide opportunities for Ozaukee County residents and visitors of Ozaukee County to appreciate and enjoy the natural and cultural resources, local ecology, recreational experiences, well planned sustainable growth and improved quality of life in Ozaukee County through the preservation, restoration and management of natural resources, increased awareness and education, stewardship, promotion of tourism, comprehensive planning, and the acquisition, development, enhancement and operation of large scale, intergovernmental recreational opportunities including exceptionally well-maintained golf courses, multi-use trails and parks.

<https://www.co.ozaukee.wi.us/540/Planning-Parks>

Ozaukee County Administration Center
121 W. Main Street, Box 994
Port Washington, WI 53074-0994
Phone: 262-284-8257



Ozaukee County Planning and Parks



PLANNING DIVISION

Comprehensive Planning

- Reviewed local government amendments to County Comprehensive Plan (e.g. Towns of Grafton, Port Washington, Belgium & Saukville, Villages of Grafton, Belgium & Newburg & Cities of Port Washington & Mequon). Coordinated w/ SEWRPC for assistance on County Comp Plan amendment regarding local governments.
- Coordinated w/ Town of Saukville & Village of Belgium on process of amending their local comprehensive plan, planned land use & zoning maps and County Comprehensive Plan. Discussed options w/ SEWRPC.
- Began to review the GIS mapping for the proposed local government amendments to the County Comprehensive Plan (e.g. planned land use map). Coordinated with SEWRPC staff regarding level of effort for updates.

Land Division / Plat Review / Zoning

- Discussed/reviewed preliminary/final land divisions with landowner(s) in the Towns of Grafton, Port Washington, Fredonia & Cedarburg. Generated GIS maps including shoreland zoning, land use, soils, floodplain, etc.
- Provided review for proposed projects under the County-owned lands zoning ordinance including Mee-Kwon Park, Belgium & Port Washington—cell towers, Pinnacle/HH Park property—communications tower, Highway properties—nonmetallic mining, LMRFPW—public access and Advocates of Ozaukee—building expansion.

Park and Open Space Plan - Park & Natural Areas Preservation/Conservation Planning

- Reviewed prioritization and implementation recommendations in the adopted *Park and Open Space Plan for Ozaukee County: 2035 (POSP)* as approved by County Board on June 1, 2011. Coordinated with SEWRPC staff regarding the update to the POSP, inventory data, mapping updates and survey data (on-site surveys).
- Discussed recommendations of the POSP with several residents, WDNR, MMSD/Conservation Fund, OWLT, UCP, WWA, ROTB, FOCB and Ozaukee Treasures Network, particularly with regard to identified Natural Areas and proposed County parks and trail systems. Continued discussions with interested citizens regarding developing a mountain bike park and natural area acquisitions (Clay Bluffs Cedar Gorge, OIT, Waubedonia).
- Coordinated on several occasions with the Conservation Fund/MMSD on the expanded "Greenseams" Program. Coordinated with the WDNR, Conservation Fund & MMSD staff regarding fish passage projects.
- Coordinated/attended meetings with partners (e.g. FOCB(1/6), WDNR, MMSD, OWLT, OCWC(), WAC, BCW, LNRP (1/24), UCP(1/20)) to discuss natural area preservation/restoration and WDNR/WCMP/USFWS/USFS grants (Clay Bluffs Cedar Gorge Nature Preserve (CBCGNP) (1/11, 1/13). Virtual mtg w/ WDNR Secretary Re: CBCGNP(1/19).
- Completed land appraisal at Mee-Kwon County Park and discussed with WDNR and Utility Companies.
- Completing final drafts of three County Park Master Plans including Virmond, Lion's Den Gorge Nature Preserve (LDGNP) and the proposed Clay Bluffs Cedar Gorge Nature Preserve (CBCGNP) as part of WCMP Coastal Resiliency Grants. Updating Park Master Plan (GIS) maps for several other County Parks.

Farmland Preservation Plan and Working Lands Initiative

- County Board formally adopted the *Farmland Preservation Plan for Ozaukee County: 2035 (FPP)* on July 3, 2013 as a stand alone plan. The County Board adopted the Comprehensive Plan Amendment 2013-02 (incorporation of FPP & POSP) on 12/04/13. Coordinated (with SWWT and MMSD) adoption of the Cedar, Pigeon, Mole and Ulao Watershed 9 Key Element Plan per FPP. Discuss implementing 9 Key Element Plans.

Geographic Information Systems (GIS) / Land Information

- Continued development of the GIS Fish & Wildlife Habitat Model and Ecological Prioritization GIS Tool with partners (Received NACPRO Award 2021). Reviewed Preservation/Restoration output maps with partners and coordinated with staff/partners/consultant on next steps for the GIS Tools. Coordinated follow-up with WDNR AOC Program to demonstrate the GIS Fish & Wildlife Habitat and Ecological Prioritization Tools. Continued work on Fisheries component of the GIS Tools. Work with consultant on SLCI output reports.
- Prepared several GIS databases and maps for the Planning Division, Parks and Trails Divisions and Ecological Division / Fish Passage Program regarding: land divisions, zoning, tree plantings, natural areas, Trail/ROTB, streams/impediments, wetland/riparian restorations & stormwater, water quality data, fish & wildlife monitoring, ROW invasive spp., invasive species, other restorations (e.g. prairies) and Master Plans.
- Coordinated w/ LIO on GIS databases (ROW Invasive), JEM Grant (GIS Storybook for OIT) and adding Planning & Parks Dept data to GIS Server.

Floodplain, Stormwater Management, Bluff Erosion and Construction Site Erosion Control

- Developed/reviewed erosion control, floodplain and stormwater management plans, permits and implementation for various Fish Passage Program (e.g. MT Fishway, MSC), Parks (e.g. Virmond staircase, MK Park stormwater wetland, Covered Bridge and LDGNP Pavilions) & Ozaukee Interurban Trail projects with USAC-OE, WDNR, LVMD, consultants, & municipalities (e.g. Towns of Cedarburg and Grafton).
- Coordinated w/ WCMP State Coastal Hazards WG regarding Virmond Park. Coordinated with UW Sea Grant/WGNHS on outreach for Lake Michigan water levels and bluff erosion, Virmond public access and a guide to native vegetation for coastal bluffs. Coordinated on WCMP SE Coastal Resiliency Project grant funding (e.g. predicting bluff erosion and water study—Virmond Park, Master Plans—CBCGNP, Virmond, LDGNP) and coordinated w/ the WCMP/Sea Grant CALM Steering Cmte Mtg (1/25).

Strategic Planning and Economic Development Planning

- Coordinated w/ Chambers of Commerce and State & County Tourism on another State Tourism Joint Effort Marketing (JEM) grant for promoting the Ozaukee Interurban Trail and a WDOA Tourism Capital grant for repaving and adding wayfinding signage to the OIT. Coordinated strategic planning for Trail w/ municipalities.
- Continued to report on the Department goals, objectives, metrics for the County Strategic Plan including evaluation of goals and reporting to NRC and CB.
- Attended Ozaukee Economic Development Practitioners Mtg (1/12).

Non-metallic Mining Planning

- Coordinated with the Highway Dept on the implementation of the restoration plan (e.g. tree establishment, the Hetzel Pit / Bee-Keeper Bog to comply with the WDNR permit. Coordinated with the Highway Dept for restoration / reclamation activities at the Saukville properties (Guenther, Lakeland and Opitz Pits) and coordinated with multi-Department staff for future land use at these properties. Coordinated w/ WDNR & SEWRPC.

Regional Technical Review & Planning Assistance (SEWRPC, MMSD, WisDOT, etc.)

- Follow-up SEWRPC Regional Land Use & Transportation and Natural Areas Advisory Cmte mtg.
- Coordinated w/ SWWT & MMSD on 9-Key Element Plans-Ulao, Mole, Pigeon, Cedar & Fredonia.
- Coordinated w/ WisDOT & Consultants on CTH I, STH 33 and I-43 reconstruction projects ().

PARKS, RECREATION, NATURAL AREAS AND CULTURE DIVISION

Parks, Natural Areas, Recreation and Culture Implementation

- Implementation of 2022 park projects & 2021 approved Capital Improvement Projects (CIP) for the County (e.g., Pavilion Buildings, LDGNP Parking & Boardwalk, etc.). Coordinated w/ Highway Dept on other Park (e.g. culverts, grading), Fish Passage (LMRFPW, MSC) and Ozaukee Interurban Trail (e.g. shouldering, mowing) projects and CTH, STH, and Federal ROW Invasives Project. Planning w/ Highway Dept Re: 2022 Projects (Park, FP, etc) and CTH W reconstruction and funding.
- Coordinated with several potential Eagle Scouts for current and future service projects at various County Park and the Interurban Trail (e.g. Kiosk - Covered Bridge, Wood duck nest boxes—HH Park, HH Peters, & LMRFPW Donation Box—Tendick Nature Park, Trail Construction/Bike Rack—Mee-Kwon County Park, etc.).
- Coordinated and continued intensive invasive species removal (e.g. herbaceous & woody shrubs), ash tree removals, and 2022 tree plantings at Lion's Den Gorge Nature Preserve, Virmond, Mee-Kwon, Hawthorne & LMRFPW, Waubedonia and Tendick County Parks, Mee-Kwon & HH Park Project Areas (USFS grants), Mc Creek and both Golf Courses under private foundation, USFS GLRI, NFWF SOGL Invasive and WDNR grant. Continued inventory of invasive species, tree plantings and ash trees in the County Parks & restorations.
- Coordinated with several recreational organizations regarding the Mee-Kwon County Park master plan. Work on signage/maps for the trail (pedestrian) network in the woodland area per the WDNR Stewardship grant.
- Coordinated with the Parks staff on the remodeling and repair of the Shady Lane, Mee-Kwon, Waubedonia & Virmond Park Houses (doors, roofs, floors, paint, bathroom, etc), out buildings and yard (e.g., invasives, tree removals).
- Coordinated with the Steering Committee of the Ozaukee Treasures Network (OTN), a collaboration of organizations working on the implementation of the *Park and Open Space Plan for Ozaukee County*. Coordinated w/ the Steering Committee of the Ozaukee County Watershed Coalition (OCWC) regarding Sauk, Sucker and I.
- Management of additional prairie restoration areas (Phases III-V) at Tendick Nature Park, LMRFPW and Virmond County Park with staff and USFWS. Coordinated grant reporting WDNR CCA, ATC, We Energies, Brookly I.
- Worked on the new Covered Bridge County Park and River Oaks County Park additions regarding surveying restoration, tree removal (e.g. ash), invasive species removals, signage, maintenance and tree plantings ().
- Coordinated and held several Zoom meetings/calls/emails with Partners regarding the Clay Bluffs Cedar Gorge Nature Preserve project. Working on finalizing contract documents for a USFWS JV Ph II grant (\$261,000) a National Coastal Wetlands Conservation Program grant (\$538,290). Continued discussions with the seller (WSB) and other partners (OWLT, City of Port, WDNR, WCMP, USFS & USFWS). Prepared summaries for
- Coordinated w/ the WCMP Coastal Hazards Work Group, WDNR Stewardship, engineer, contractor, City and WDOA WCMP staff for the public access to the Lake Michigan shoreline (e.g. staircase) at Virmond County.
- Coordinated w/ Parks Division staff on multiple items (e.g. reservations, signage, snow removal, camping, & trees, etc.) with the hire of a new Parks Superintendent and new Park Caretaker-Waubedonia (Ryan Muelle).
- Coordinated w/ Architect for Covered Bridge & LDGNP Park bathroom/shelters, Hawthorne Hills Maintenance Bldg. designs & ADA modifications for HH Peters Youth Camp Bldg. (1/19).
- Coordinated w/ Highway and Grafton & Mequon FDs regarding access/parking at LDGNP and Virmond Park.

Coordination with Cultural, Tourism & Recreation Groups

- Prep for Ozaukee County Tourism Council (OCTC) Board Mtg (2/7). Continued work on Tourism & Trail web sites. Continued to assist w/ OCTC Treasurer duties/reviews, Re: 2022 budget. Coordination w/ OCHS Re: OCHS Caretaker septic, lease agreement, tree planting, wifi connectivity (w/GC fiber) & OCHS events.

TRAILS DIVISION

Trails Development & Facilitation—Ozaukee Interurban Trail/Snowmobile Trails

- Coordination w/ the Ozaukee Interurban Trail (OIT) Advisory Council including: safety, user counts, Trail we Trail maintenance/drainage/culverts, bike racks & benches, John Ward recognition, maintenance items for the Trail (e.g. cutting, paving), RTC grant-Port Washington Trail Improvement Project—design & engineering, at Route of the Badger (ROTB) Regional Mtg (), coordination w/ communities (Mequon, Cedarburg, Port Washington) & professionals (SEWRPC) on OIT crossings and coordination with UP Railroad on OIT damage and re (Train derailment). Development of Trail gateway signage. Developed regional grant proposal for Trail plan for OIT connection to the west (RAISE Grant) and also WDOA Tourism Capital grant & WisDOT TAP grant.
- Coordinated with We Energies on several occasions on development of trailside facilities in several locations along the Trail (e.g. bike repair stations, signage, bike racks, benches) as well as safety improvements & construction.
- Continued to conduct Trail user counts and analyze correlations with other survey data. Maintained the count.
- Coordinated with the Ozaukee Snowmobile Clubs on the existing and new (2022) Trail Maintenance and Trail Bridge Grants under the WDNR Trail Recreational Aids Grants. Coordinated and managed the SNARS data and GIS mapping for snowmobile trail maintenance with the Clubs and sent out payments to Clubs.
- Coordination w/ City of Mequon, City of Port, City of Cedarburg, and Village of Thiensville staff regarding trailside facilities, safety and trail connections for the Ozaukee Interurban Trail.
- Coordinated w/ Washington County and ROTB regarding planning for trail connections.
- Trail and criteria for regional trail network. Coordinated w/ the Town of Grafton on OIT & infrastructure grants.
- Follow-up Re: Trail paving of county-managed portion of OIT and WisDOT CMAQ, TAP & infrastructure grants.

10.c.1.a



Attachment: PPDept_MgmtReport_NRC020322_Jan2022_FINAL_ATS012622 (P&PDept_Financials and



	Current Month Actual	2021 YTD Actual	2021 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Intergovernmental Revenues	-	\$33,600	\$33,600	-	100.00%
Public Charges for Services	\$224	\$45,687	\$40,875	(\$4,812)	111.77%
Other Revenue	(\$6,623)	\$28,663	\$24,500	(\$4,163)	116.99%
Total Revenues	(\$6,399)	\$107,950	\$98,975	(\$8,975)	109.07%
Expenditures					
Salaries	\$61,037	\$429,723	\$464,105	\$34,382	92.59%
Fringe Benefits	\$13,289	\$118,981	\$126,282	\$7,301	94.22%
Travel/Training	\$956	\$4,564	\$7,450	\$2,886	61.26%
Supplies	\$37,522	\$100,814	\$103,115	\$2,301	97.77%
Purchased Services	\$117,539	\$264,837	\$286,050	\$21,213	92.58%
Interdepartment Charges	\$55,679	\$125,903	\$156,506	\$30,603	80.45%
Other Expenses	\$3,095	\$20,708	\$18,892	(\$1,816)	109.61%
Total Operating Expenditures	\$289,117	\$1,065,530	\$1,162,400	\$96,870	91.67%
Capital Outlay					
Buildings & Land	-	-	\$230,000	\$230,000	0.00%
Total Capital Outlay	-	-	\$230,000	\$230,000	0.00%
Total Expenditures	\$289,117	\$1,065,530	\$1,392,400	\$326,870	76.52%
Other Finance (Sources)	-	(\$80,000)	(\$408,200)	(\$328,200)	19.60%
Net Other Financing Sources/Uses	-	(\$80,000)	(\$408,200)	(\$328,200)	19.60%
Net Increase (Decrease)	(\$295,516)	(\$877,580)	(\$885,225)	(\$7,645)	99.14%

Equity:

Ozaukee County Committee Report
Special Revenue Fund Parks Projects
For the Twelve Months Ending Friday, December 31, 2021
Profit and Loss Statement ACTUAL TO AMENDED BUDGET

10.c.1.b

	Current Month Actual	2021 YTD Actual	2021 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Intergovernmental Revenues	-	\$3,122	\$1,540,256	\$1,537,134	0.20%
Other Revenue	\$13,700	\$86,138	\$111,797	\$25,659	77.05%
Total Revenues	\$13,700	\$89,260	\$1,652,053	\$1,562,793	5.40%
Expenditures					
Salaries	\$6,423	\$56,207	\$107,265	\$51,058	52.40%
Fringe Benefits	\$1,608	\$17,247	\$11,982	(\$5,265)	143.94%
Travel/Training	\$155	\$642	\$786	\$144	81.68%
Supplies	-	\$61,187	\$122,437	\$61,250	49.97%
Purchased Services	\$26,858	\$120,038	\$193,000	\$72,962	62.20%
Interdepartment Charges	-	\$12,208	\$78,000	\$65,792	15.65%
Total Operating Expenditures	\$35,044	\$267,529	\$513,470	\$245,941	52.10%
Capital Outlay					
Buildings & Land	-	-	\$1,138,290	\$1,138,290	0.00%
Total Capital Outlay	-	-	\$1,138,290	\$1,138,290	0.00%
Total Expenditures	\$35,044	\$267,529	\$1,651,760	\$1,384,231	16.20%
Net Increase (Decrease)	(\$21,344)	(\$178,269)	\$293	\$178,562	#####
Equity:					
Governmental Fund Balance	-	(\$95,651)	-	\$95,651	0.00%

Attachment: CommRpt2021_Financials (P&PDept_Financials and Management Reports)

Ozaukee County Committee Report
Special Revenue Fund Ozaukee Water Projects
For the Twelve Months Ending Friday, December 31, 2021
Profit and Loss Statement ACTUAL TO AMENDED BUDGET

10.c.1.b

	Current Month Actual	2021 YTD Actual	2021 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Intergovernmental Revenues	\$31,789	\$141,703	\$187,500	\$45,797	75.57%
Other Revenue	\$20,000	\$22,500	\$299,450	\$276,950	7.51%
Total Revenues	\$51,789	\$164,203	\$486,950	\$322,747	33.72%
Expenditures					
Salaries	\$13,673	\$155,867	\$272,361	\$116,494	57.23%
Fringe Benefits	\$3,997	\$59,024	\$81,579	\$22,555	72.35%
Travel/Training	\$35	\$783	-	(\$783)	0.00%
Supplies	-	\$2,531	-	(\$2,531)	0.00%
Purchased Services	\$19,100	\$34,785	\$10,000	(\$24,785)	347.85%
Interdepartment Charges	\$28,287	\$381,621	\$123,302	(\$258,319)	309.50%
Total Operating Expenditures	\$65,092	\$634,611	\$487,242	(\$147,369)	130.25%
Capital Outlay					
Total Expenditures	\$65,092	\$634,611	\$487,242	(\$147,369)	130.25%
Net Increase (Decrease)	(\$13,303)	(\$470,408)	(\$292)	\$470,116	#####
Equity:					
Governmental Fund Balance	-	(\$350,263)	-	\$350,263	0.00%

Attachment: CommRpt2021_Financials (P&PDept_Financials and Management Reports)

	Current Month Actual	2021 YTD Actual	2021 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Public Charges for Services	\$53,816	\$2,409,859	\$1,871,079	(\$538,780)	128.80%
Other Revenue	\$1,885	\$3,974	\$16,500	\$12,526	24.08%
Total Revenues	\$55,701	\$2,413,833	\$1,887,579	(\$526,254)	127.88%
Expenditures					
Salaries	\$47,733	\$688,519	\$692,177	\$3,658	99.47%
Fringe Benefits	\$16,471	\$210,741	\$237,006	\$26,265	88.92%
Travel/Training	\$503	\$7,358	\$11,350	\$3,992	64.83%
Supplies	\$7,221	\$267,260	\$317,250	\$49,990	84.24%
Purchased Services	\$22,953	\$154,877	\$132,800	(\$22,077)	116.62%
Interdepartment Charges	\$8,894	\$50,102	\$48,106	(\$1,996)	104.15%
Depreciation	-	\$274,404	\$305,350	\$30,946	89.87%
Other Expenses	\$17,078	\$94,193	\$63,540	(\$30,653)	148.24%
Total Operating Expenditures	\$120,853	\$1,747,454	\$1,807,579	\$60,125	96.67%
Capital Outlay					
Equipment & Furniture	-	\$328,126	\$237,000	(\$91,126)	138.45%
Buildings & Land	(\$261)	-	\$24,000	\$24,000	0.00%
Contra	(\$89,432)	(\$328,126)	(\$261,000)	\$67,126	125.72%
Total Capital Outlay	(\$89,693)	-	-	-	0.00%
Total Expenditures	\$31,160	\$1,747,454	\$1,807,579	\$60,125	96.67%
Other Finance Uses	-	\$80,000	\$80,000	-	100.00%
Net Other Financing Sources/Uses	-	\$80,000	\$80,000	-	100.00%
Net Increase (Decrease)	\$24,541	\$586,379	-	(\$586,379)	0.00%
Equity:					
Retained Earnings	\$80,000	(\$588,023)	-	\$588,023	0.00%

Closing ranks on invasive species

Cedarburg teen works to

10.c.1.c

By Kay Dahlke

Special to the News Graphic

CEDARBURG — Invasive species will be getting the boot in Hawthorne Hills County Park, thanks to the hard work of Andrew Kurten.

Andrew, a member of Boy Scout Troop 830 in Cedarburg and freshman at Cedarburg High School, has been involved in Scouting since first grade. For his Eagle Scout service project, he chose to plan, construct and install four invasive species boot brushes, along with educational sign panels, in the Saukville county park. Two brushes are at trail entrances in the park and two are in the Herbert H. Peters Youth Camp area.

The boot brush stations are designed to significantly help slow down or eliminate the arrival and spread of invasive species at the park. The stations have a brush designed to remove seeds and other parts of invasive plant species from hikers' footwear, both before and after their visit. This prevents the arrival and spread of invasive plant species, such as garlic mustard, honeysuckle, dame's rocket and buckthorn.

Andrew worked on the project closely with conservation biologist Tina Kroening and Andrew Struck, Ozaukee County Planning and Parks Department director. "I called the county and asked if this was something they needed at the park," Andrew said. "And boot brushes were on the list."



Andrew Kurten works on his service project with help from his troop members.

Andrew came up with the proposal and drew the original design. After getting approval from the troop's parent adviser group, he presented his plan to Struck and Kroening, who made a few suggestions as to design and project requirements. They also indicated just where the brushes should be installed.

His next step was to take his materials list to Neuens Lumber in Fredonia who, according to his father Ben, is friendly to Scouts. Above and beyond, Scouts in their Ben Kurten said, his father is an assistant Scout leader for Troop 830.

Andrew was faced with

many challenges on his project. "My biggest was designing and making the model, hoping to get it approved," he said. Funding for the project came from grandparents and family members.

With the help of troop dads and members of Venturing Crew 9630, the lumber was cut, the boot brushes were assembled and luckily, the units were installed before the first frost in late November.



Andrew Kurten works on his service project with help from his troop members.

Attachment: News

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The Kurtenes were able to check on the boot brushes recently. As part of his Eagle project, he and Eagle Scout Crew 9830 volunteered in to help. Peters cut buckthorn and also near a bridge.
"They all looked good," Andrew reported.

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Packet Pg. 201



Art Dahlke/ Special to the News Graphic

The pavilion in Covered Bridge Park is nearing completion.

Picnic in the park in comfort

Ozaukee crown jewel adds another facet

By Kay Dahlke

Special to the News Graphic

CEDARBURG — More than 40 covered bridges once dotted the Wisconsin countryside. Today the sole survivor is a Cedarburg bridge, located near the junction of Highway 60 and County NN on Covered Bridge Road.

Originally known as the Red Bridge, the structure was built in 1876 by the Town of Cedarburg to replace periodically washed-out bridges on petition of neighboring farmers. It measured 120 feet long and was 12 feet wide. Updated in 1927 to carry heavier traffic, a modern span on Covered Bridge Road to the west of the original bridge was built in the 1960s to accommodate truck and vehicle traffic. The wooden structure is now in a state of semi-retirement.

The bridge, the crown jewel in Ozaukee County's 12 parks, is situated next to Covered Bridge County Park, which has become a popular tourist stop.

"Covered Bridge County Park is a highly visited park in the Ozaukee County Park System and routinely hosts large groups and events, including weddings and bike rides," said Andrew Struck, director of Ozaukee County Planning and Parks Department.

The park was previously

served by a vault bathroom building; however, this rustic bathroom building was in the 100-year floodway. "As such, the Wisconsin Department of Natural Resources (WDNR) required its removal (along with an existing flowing drinking water well)," said Struck.

The Department then constructed a building pad and new drinking water well outside of the floodway and in the only possible location in the park to comply with floodway regulations.

The department is in the process of constructing a new pavilion building in the park. The building includes indoor bathrooms and an open-air picnic shelter designed by Kueny Architects LLC and constructed by J.H. Hassinger Inc. Recently, through a partnership with the Town of Cedarburg, the county paved the section of Cedar Creek Road that enters the park.

"Until now, the park has been serviced by three rental portable toilets, which were not adequate with increased park use, especially during large events. Also, a WDNR Federal Land and Water Conservation Fund grant that supported park acquisition and improvements required construction of a replacement public indoor bathroom. This project is expected to

greatly enhance the park user experience," Struck said.

Construction activities are scheduled to be significantly complete by January 2022. The building design and colors have been selected to complement the architecture and colors of the historic Covered Bridge.

The county has added a piece of property across Covered Bridge Road that will eventually expand the size of the county park.

"While it's not open to the public at this time, we are working on restoration of the property. We have been undertaking invasive species management in the last couple of years and are marking/surveying the property boundaries," Struck said. "We hope to continue with invasive species management, ash tree removals, tree planting and other restoration work as well as adding some property signage in 2022."

In the near future, the county will be adding trails and opening for public access. "Stay tuned," Struck added.

The department is accepting online pavilion reservations for dates beginning in May 2022. Go to www.co.ozaukee.wi.us.

For additional project information, contact the department office at 262-238-8257.



OZAUKEE COUN NEWS GRA

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Thursday, January 27, 2022

Take a walk on the serene side



Photo by Mark Justesen/News Graphic staff

A woman enjoys a walk along the bluffs above Lake Michigan in Virmond Park recently. The 63-acre park on Lake Shore Drive in Mequon contains a nature conservancy and clay bluffs as high as 110 feet that allow for a panoramic view of the lake.

Ozaukee PRESS

Wisconsin's Largest Paid Circulation Community Weekly

Three sections

Thursday, January 13, 2022

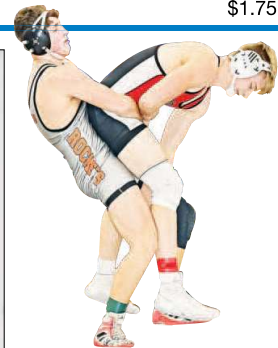
\$1.75



Just enough snow for some winter fun

There's not much snow on the ground but it was just enough for some sledding fun at Ozaukee County's Hawthorne Hills Park in the Town of Saukville, where Robert Arms and his two bundled-up passengers, 6-year-old Annabelle Rodgers and 4-year-old Christine Arms, careened down the hill Saturday. Coming up from behind was 10-year-old RJ Arms.

Photo by Sam Arendt



All systems go for Rockets

CG-Belgium wrestlers scramble to second behind Erickson in home tourney.

Sports



He's fit for a life's work keeping kids fit

Jake Maechtle, who discovered his love for sports and teaching while attending Port schools, is now pursuing those passions as the fitness guru for the Cedar Grove-Belgium School District.

Good Living

Inside the PRESS

www.ozaukeeexpress.com

Section A Opinion pages
Sports • Business • Public notices

Section B Front page news
Obituaries • Saukville news
Grafton news • Fredonia news
Belgium news

Section C Good Living features
Recipes • Weddings • Engagements
Real Estate • Classifieds



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Packet Pg. 204



Making the most of the season

A snowmobiler whipped down the Milwaukee River near Waubesa Park. With little snowfall this winter and snowmobiling trails still closed, the river presented a good option for snowmobiling. For information on trail openings and conditions, check travelwisconsin.com.

Photo by Sam Arendt

Ozaukee County Press – January 20, 2022



OZAUKEE COUNTY PLANNING & PARKS

Parks Division

Summary of Parks Revenue

December 2021

Location	Fees for Events in December 2021	
	Cur Mo	YTD
Covered Bridge	-	876.80
Ehlers	-	-
Hawthorne Hills	-	-
HH Peters Youth Camp	312.79	3,298.00
Ozaukee I.U. Trail	-	104.26
Lions Den Gorge	-	364.93
Mee-Kwon	-	-
Tendick Nature	173.46	9,776.21
Virmond	-	5,446.26
Waubedonia	-	19,713.98
Totals:	486.25	39,580.44

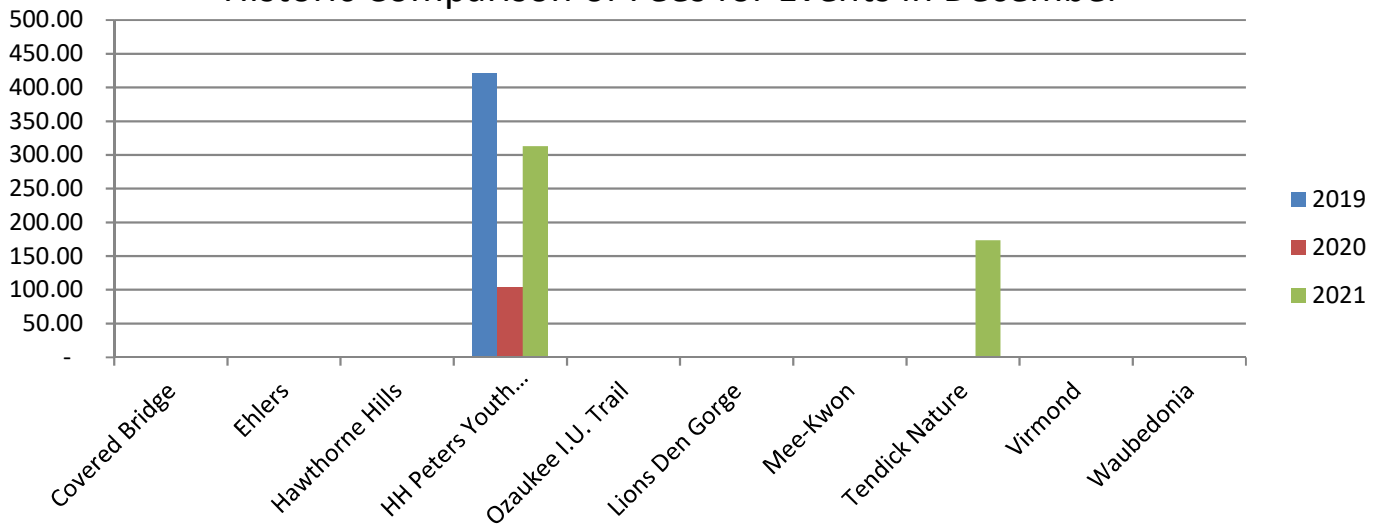
	Revenue Collected During December 2021	
	Cur Mo	YTD
	-	620.40
	-	-
	-	-
	-	10,803.93
	-	156.39
	(106.65)	81.43
	-	-
	331.00	12,001.02
	-	3,901.90
	-	13,490.41
	224.35	41,055.48

Location	Historic Comparison Fees for Events in December			Fees for Events in December YTD		
	2019	2020	2021	2019	2020	2021
Covered Bridge	-	-	-	1,245.25	611.05	876.80
Ehlers	-	-	-	-	-	-
Hawthorne Hills	-	-	-	-	-	-
HH Peters Youth Camp	421.40	104.17	312.79	4,895.85	2,362.93	3,298.00
Ozaukee I.U. Trail	-	-	-	260.41	-	104.26
Lions Den Gorge	-	-	-	156.25	469.29	364.93
Mee-Kwon	-	-	-	-	-	-
Tendick Nature	-	-	173.46	10,400.58	13,935.72	9,776.21
Virmond	-	-	-	2,775.56	1,620.33	5,446.26
Waubedonia	-	-	-	12,867.43	13,789.57	19,713.98
Total:	421.40	104.17	486.25	32,601.33	32,788.89	39,580.44

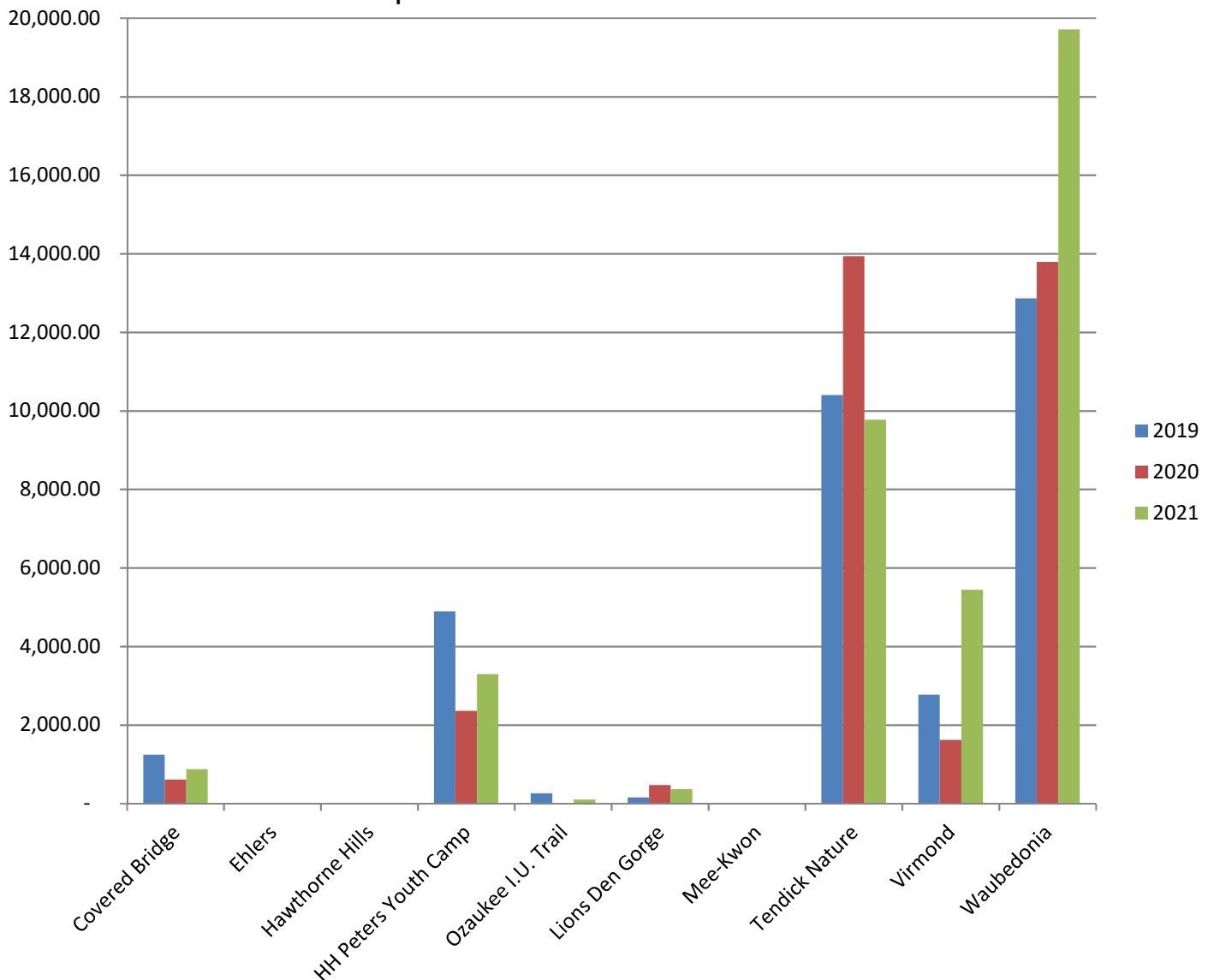
Fee Type	2019	2020	2021	2019	2020	2021
Park Fees	421.40	104.17	312.79	11,818.17	7,432.74	13,289.25
Disc Golf Fees	-	-	173.46	7,682.77	12,315.16	8,269.10
Camping Fees	-	-	-	10,646.78	11,961.74	16,394.29
Firewood	-	-	-	644.89	1,079.29	1,627.74
Total:	421.40	104.17	486.25	30,792.61	32,788.93	39,580.38

Attachment: December 2021 Summary of Parks Revenue (P&PDept_Financials and Management Reports)

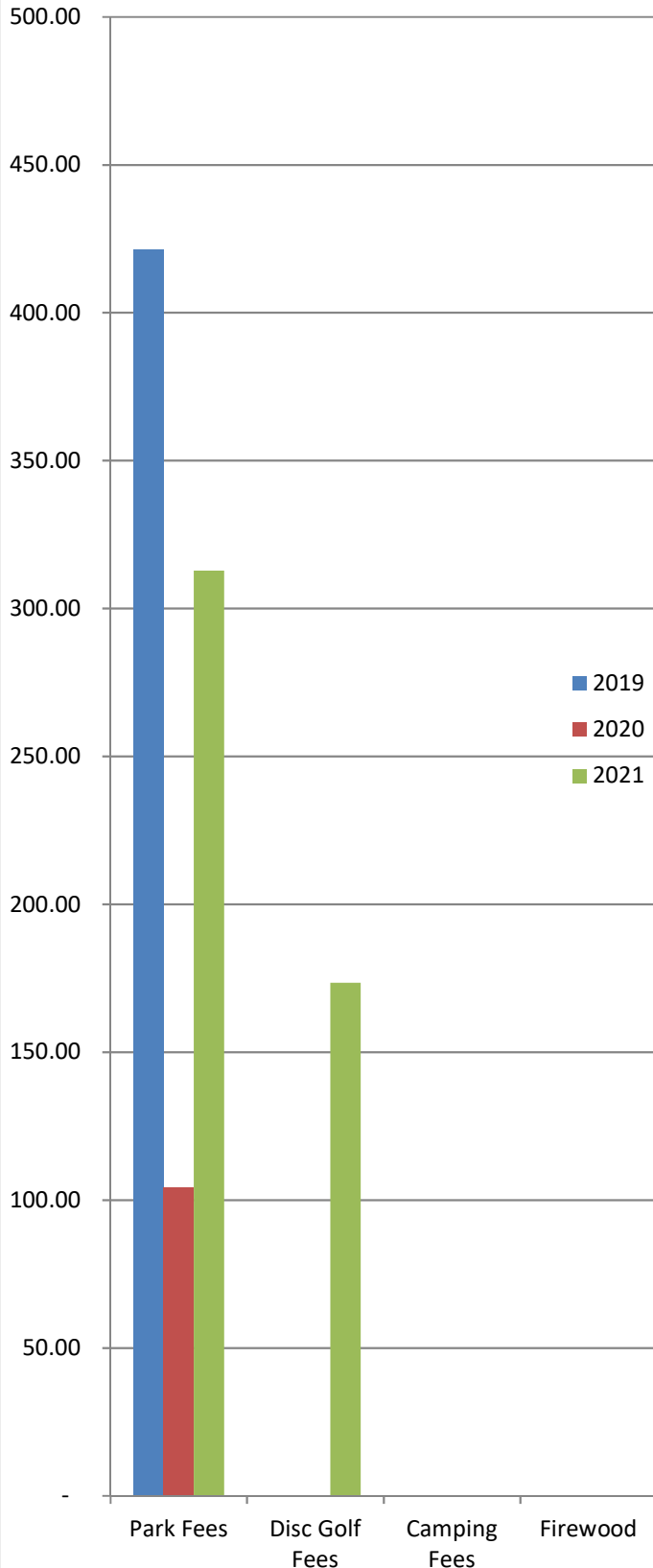
Historic Comparison of Fees for Events in December



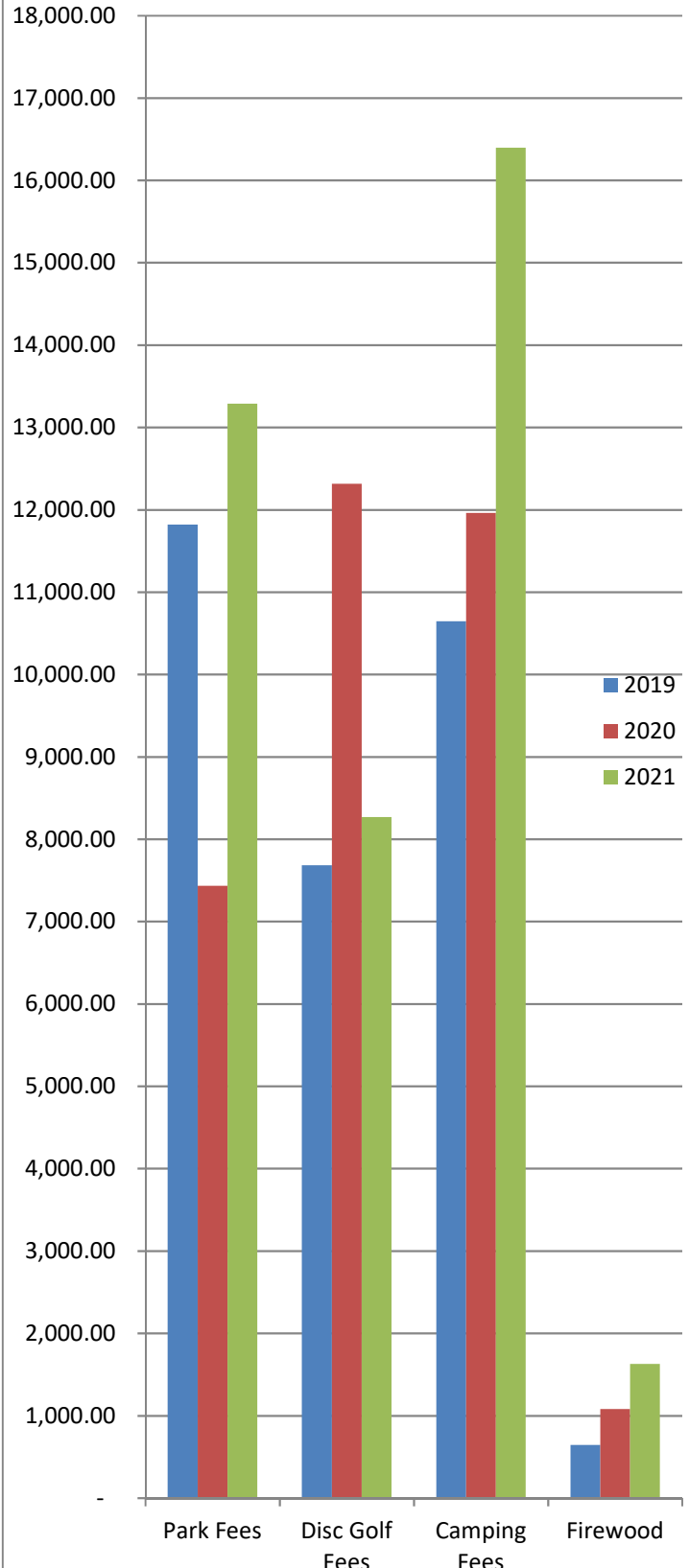
Historic Comparison of Fees for Events YTD December



Historic Comparison for Type of Fees In December



Historic Comparison for Type of Fees YTD December





OZAUKEE COUNTY PLANNING & PARKS
SUMMARY OF GOLF COURSE RECEIPTS
GOLF COURSE DIVISION
DECEMBER 2021

Hawthorne Hills
Mee-Kwon

This Year	Last Year
3/20/2021	4/24/2020
3/13/2021	4/24/2020

* Includes Golf Cart Rental

	Current Month				Year to Date			
	DECEMBER 2021		DECEMBER 2020		DECEMBER 2021		DECEMBER 2020	
	Golfers	Receipts	Golfers	Receipts	Golfers	Receipts	Golfers	Receipts
Hawthorne Hills	-	\$ -	180	\$ 4,449	36,772	\$ 1,074,100	34,140	\$ 928,623
Mee-Kwon	319	\$ 6,100	842	\$ 11,963	41,361	\$ 1,154,213	38,513	\$ 960,956
	319	\$ 6,100	1,022	\$ 16,412	78,133	\$ 2,228,312	72,653	\$ 1,889,578

	Current Month			Year to Date	
Hawthorne Hills	(180)	Increase (Decrease) in Golfers	2,632	Increase (Decrease) in Golfers - Year to Date	
	\$ (4,449)	Increase (Decrease) in Receipts	\$ 145,477	Increase (Decrease) in Receipts - Year to Date	
Mee-Kwon	(523)	Increase (Decrease) in Golfers	2,848	Increase (Decrease) in Golfers - Year to Date	
	\$ (5,862)	Increase (Decrease) in Receipts	\$ 193,257	Increase (Decrease) in Receipts - Year to Date	
Total	(703)	Increase (Decrease) in Golfers	5,480	Increase (Decrease) in Golfers - Year to Date	
	\$ (10,312)	Increase (Decrease) in Receipts	\$ 338,734	Increase (Decrease) in Receipts - Year to Date	



