



MINUTES
FINANCE COMMITTEE
REGULAR MEETING
THURSDAY, MARCH 24, 2022 – 8:30 AM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
P. Melotik	Chairperson	Present	
T. Richart	Vice-Chairperson	Present	
D. Larson	Supervisor District 8	Present	
J. Strom	Supervisor District 21	Excused	
T. Winker	Supervisor District 1	Present	

Staff present: Corporation Counsel Gorden, Finance Director McMahon, County Treasurer Morrison, DO Intern Snider, Assistant Finance Director Pezanoski (8:47am), and County Clerk Winkelhorst.

2. PROPER NOTICE

Chairperson Melotik called the meeting to order at 8:35 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. February 24, 2022

Motion to approve the February 24, 2022 minutes as submitted.

FINANCE COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	T. Winker, Supervisor District 1
SECONDER:	D. Larson, Supervisor District 8
AYES:	Melotik, Richart, Larson, Winker
EXCUSED:	Strom

5. CORPORATION COUNSEL DEPARTMENT REPORT

a. Corp. Counsel Financial Report

The final reimbursement report is due in March, final numbers for 2021 will be available at the next committee meeting.

6. ACTION ITEMS

a. Resolution: Increase of Revenue 2022 - Planning & Parks

Motion to approve the increase of revenue resolution amending the budget for the Planning & Parks Department to include Wisconsin Department of Natural Resources Surface Water Planning Grant of \$10,000. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** T. Richart, Vice-Chairperson**SECONDER:** D. Larson, Supervisor District 8**AYES:** Melotik, Richart, Larson, Winker**EXCUSED:** Strom

- b. Resolution: Transfer 50% of 2021 General Fund Surplus to Capital Projects Fund

8:47 AM Assistant Finance Director Pezanoski joined the meeting.

Motion to approve the resolution for the transfer of \$953,044 which is 50% of the 2021 General Fund Surplus to Capital Projects Fund. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** T. Winker, Supervisor District 1**SECONDER:** T. Richart, Vice-Chairperson**AYES:** Melotik, Richart, Larson, Winker**EXCUSED:** Strom

- c. Wire Transfers #3447 - #3462 and February 2022 Schedule of Vouchers

Motion to approve Wire Transfers #3447 - #3462 and February 2022 Schedule of Vouchers for a total amount of \$13,962,105.53.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** D. Larson, Supervisor District 8**SECONDER:** T. Winker, Supervisor District 1**AYES:** Melotik, Richart, Larson, Winker**EXCUSED:** Strom**7. DEPARTMENT REPORTS**

- a. County Clerk

Annual report included in the packet. There were no questions.

- b. Finance

Questions on sales tax collection, ARPA Funds, Highland Interchange, General Fund and Special Funds.

- c. Human Resources

There were no questions.

- d. Information Technology

There were no questions.

- e. County Treasurer

Update on cash, foreclosures and Wisconsin Help for Homeowners Mortgage Assistance Program. Annual report included in the packet.

Discussion on the Revolving Loan Fund Program report.

8. NEXT MEETING DATE

MAY 26, 2022 (New Committee)

9. ADJOURNMENT

Motion made by Supervisor Winker, seconded by Supervisor Larson to adjourn. Motion carried. Meeting adjourned at 9:25 AM.

Julianne B. Winkelhorst, County Clerk