



AGENDA  
PUBLIC WORKS COMMITTEE  
REGULAR MEETING  
**THURSDAY, SEPTEMBER 22, 2022 – 8:00 AM**  
**HIGHWAY DEPARTMENT - MEETING ROOM**  
410 SOUTH SPRING STREET, PORT WASHINGTON, WI 53074

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*The public can access the meeting by viewing the live stream at the link which will be opened five minutes before the call to order:*

[Public Works Committee Live Stream](#)

*The public can submit comments here: [Public Comment Form](#)  
[Public Comment Policy](#) & [Instructions For Submitting Public Comments Online](#)*

- 1. CALL TO ORDER**  
Roll Call
- 2. PROPER NOTICE**
- 3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS**
- 4. APPROVAL OF MINUTES**
  - a. August 18, 2022
- 5. DISCUSSION ITEMS:**
  - a. 2023 Budget Recommendation for Public Works Committee
  - b. Public Works Strategic Plan and Performance Metrics Discussion
- 6. FACILITIES MANAGEMENT**
  - a. **Management/Financial/Informational Reports**
    1. Facilities Report
- 7. TRANSIT SERVICES**
  - a. **Discussion Items:**
    1. Commuter Bus Contract Updates
    2. Shared Ride Taxi Fare Structure
  - b. **Management/Financial/Informational Reports**
    1. Transit Financial Report
- 8. HIGHWAYS**
  - a. **Action Items:**
    1. Historic Covered Bridge Pedestrian Bridge Consultant Contract
    2. Cedarburg Office Shop Roof
    3. Waubeka Shed Roof
    4. Asphalt Plant Silo Lining
    5. Cedarburg Shop Weigh Scale Policy
  - b. **Management/Financial/Informational Reports**
    1. Highway Financial Reports
    2. September 2022 Status Update on Public Works Department Items
      - a. CTH C (Pioneer Rd) Park & Ride Closure
      - b. CTH W & Falls Rd
- 9. NEXT MEETING DATE**  
October 20, 2022
- 10. ADJOURNMENT**

A quorum of members of committees or the full County Board of Ozaukee County may be in attendance at this meeting for purposes related to committee or board duties, however, no formal action will be taken by these committees or the board at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the County Clerk's Office at 262-284-8110, twenty-four (24) hours in advance of the meeting.

**Public Works Committee****AGENDA INFORMATION SHEET**

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|                     |                           |
|---------------------|---------------------------|
| <b>AGENDA DATE:</b> | <b>September 22, 2022</b> |
| <b>DEPARTMENT:</b>  | <b>County Clerk</b>       |
| <b>DIRECTOR:</b>    | <b>Julie Winkelhorst</b>  |
| <b>PREPARER:</b>    | <b>Julie Winkelhorst</b>  |

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**Agenda Summary** August 18, 2022

[<https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/ 08182022-3128>](https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/08182022-3128)

**Public Works Committee****AGENDA INFORMATION SHEET**

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**AGENDA DATE:** September 22, 2022  
**DEPARTMENT:** Administrator  
**DIRECTOR:** Jason Dzwinel  
**PREPARER:** Chad Balke

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**Agenda Summary** 2023 Budget Recommendation for Public Works Committee

Facilities - Administration Building

[<https://stories.opengov.com/ozaukeecountywi/published/0uND-m\\_iM>](https://stories.opengov.com/ozaukeecountywi/published/0uND-m_iM)

Facilities - Justice Center

[<https://stories.opengov.com/ozaukeecountywi/published/qbp-vLdLr>](https://stories.opengov.com/ozaukeecountywi/published/qbp-vLdLr)

Fairgrounds Facility

[<https://stories.opengov.com/ozaukeecountywi/published/bERHevbBz>](https://stories.opengov.com/ozaukeecountywi/published/bERHevbBz)

Transit

[<https://stories.opengov.com/ozaukeecountywi/published/ZrUeyel-Q>](https://stories.opengov.com/ozaukeecountywi/published/ZrUeyel-Q)

Highway

[<https://stories.opengov.com/ozaukeecountywi/published/N1icoDY99>](https://stories.opengov.com/ozaukeecountywi/published/N1icoDY99)

**ATTACHMENTS:**

- Facilities - Administration Center Budget Report (PDF)
- Facilities - Justice Center Budget Report (PDF)
- Fairgrounds Budget Report (PDF)
- Transit Budget Report (PDF)
- Highway Budget Report (PDF)

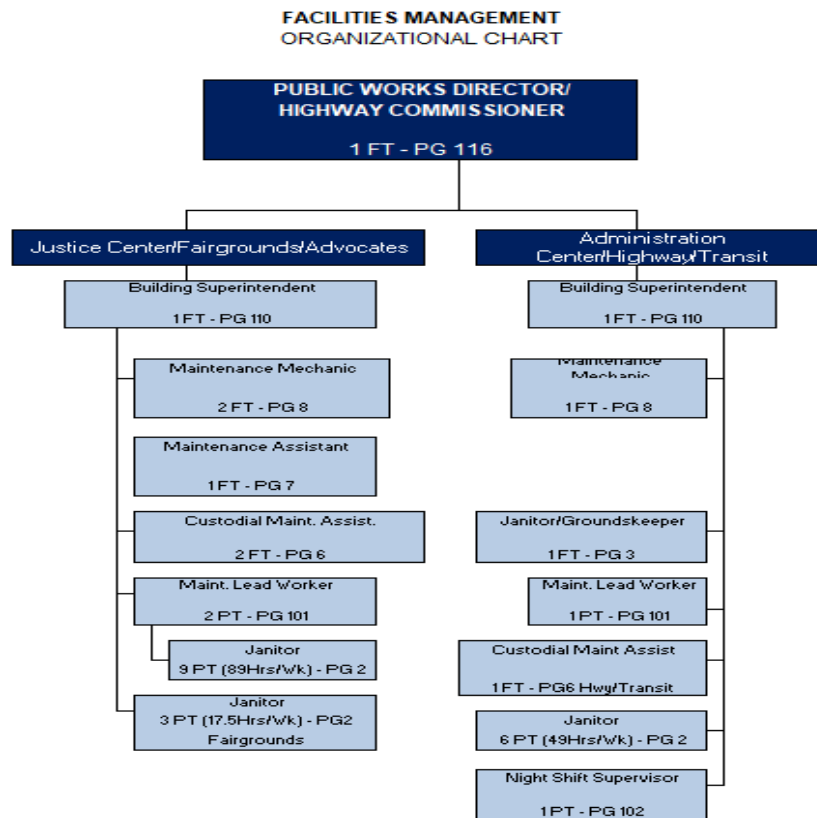


# Facilities - Administration Building

## Budget Report

### Mission

Facilities Management's objective is to provide the county, its employees and the public a clean and safe environment in which to conduct business for the Administration Center and the Port Washington, Waubeka and Cedarburg highway locations. Our efforts will be to do this as efficiently and economically as possible.



### Programs and Services

The Facilities Management strives to maintain a high quality of maintenance and service to Ozaukee County buildings with less and more efficient staff members.

### Budget Highlights

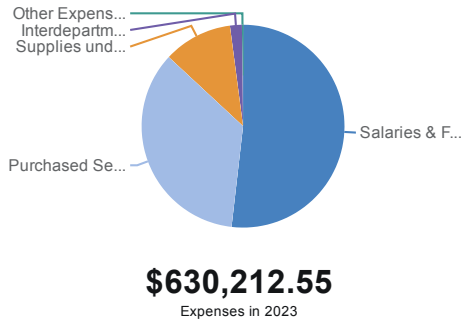
The Facilities - Admin Building Current Service Level Budget increases tax levy by \$42,785 or 8.2% over the 2022 Adopted Budget tax levy. Expenses in the Department shows an increase of \$49,907 or 8.6% over the 2022 Adopted Budget.

The revenue is the janitorial space that is charged to the Human Services Fund. This revenue increases after last year's position upgrades.

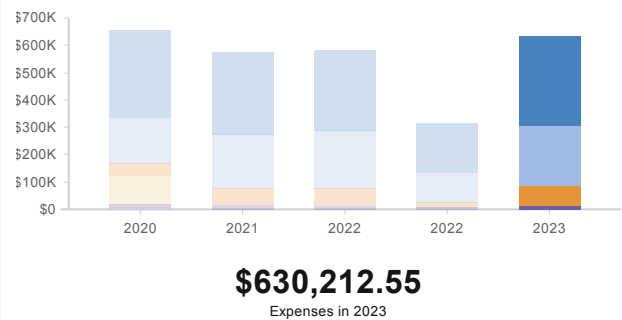
## Facilities - Administration Center - Tax Levy

|                               | 2020 Actual       | 2021 Actual       | 2022 Adopted      | 2022 Actual       | 2023 Budget       |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Revenues</b>               | \$56,964          | \$56,805          | \$56,986          | \$37,191          | \$64,108          |
| <b>Expenses</b>               | \$652,804         | \$572,792         | \$580,306         | \$369,275         | \$630,213         |
| <b>REVENUES LESS EXPENSES</b> | <b>-\$595,840</b> | <b>-\$515,987</b> | <b>-\$523,320</b> | <b>-\$332,083</b> | <b>-\$566,105</b> |

## Facilities - Administration Center - Expenses by Type



## Facilities - Administration Center - Expenses by Type



Most of the increase in expenses is due to a \$37,042 increase in Salaries and Benefits. This 13% increase is partly due to the upgrades last year, but most of it is due to higher salaries after adding more custodial services in the building. Regular Salaries increase by \$29,366 or 14%.

Purchased Services increase by \$8,348 or 4% because of the higher costs associated with maintaining an aging building. Supplies also increase \$4,177 because of higher costs.

## Facilities - Administration Center - Expenses by Type

|                                       | 2020 Actual      | 2021 Actual      | 2022 Adopted     | 2022 Actual      | 2023 Budget      |
|---------------------------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Buildings</b>                      | \$104,489        | \$0              | \$0              | \$0              | \$0              |
| <b>Interdepartmental Charges</b>      | \$10,755         | \$14,209         | \$11,626         | \$6,084          | \$11,965         |
| <b>Other Expenses</b>                 | \$6,804          | \$1,758          | \$1,120          | \$1,120          | \$1,120          |
| <b>Purchased Services</b>             | \$166,744        | \$199,735        | \$212,874        | \$105,556        | \$221,222        |
| <b>Salaries &amp; Fringe Benefits</b> | \$317,287        | \$297,129        | \$289,492        | \$184,162        | \$326,534        |
| <b>Supplies under \$5,000</b>         | \$46,725         | \$59,961         | \$65,195         | \$18,749         | \$69,372         |
| <b>TOTAL</b>                          | <b>\$652,804</b> | <b>\$572,792</b> | <b>\$580,306</b> | <b>\$315,670</b> | <b>\$630,213</b> |

## Facilities - Administration Center - Revenues by Type

|                                                      | 2020 Actual     | 2021 Actual     | 2022 Adopted    | 2022 Actual     | 2023 Budget     |
|------------------------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| <b>Interdepartmental Revenue for County Services</b> | \$56,354        | \$56,354        | \$56,986        | \$32,367        | \$64,108        |
| <b>Other (Donations/One-time/Misc)</b>               | \$610           | \$451           | \$0             | \$48            | \$0             |
| <b>TOTAL</b>                                         | <b>\$56,964</b> | <b>\$56,805</b> | <b>\$56,986</b> | <b>\$32,415</b> | <b>\$64,108</b> |

## Facilities - Administration Center CIP Requests

| <b>DEPARTMENT:</b> Admin Center - Public Works                 |                     |                           |                 |        |        |        |      |      |        |  |
|----------------------------------------------------------------|---------------------|---------------------------|-----------------|--------|--------|--------|------|------|--------|--|
| PROJECT NAME                                                   | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING | FUNDING COMMENT | 2023   | 2024   | 2025   | 2026 | 2027 | TOTAL  |  |
| tractor for snow removal                                       |                     | Tax Levy (Budget Process) | Budget process  | 45,000 |        |        |      |      | 45,000 |  |
| <b>PROJECT DESCRIPTION:</b>                                    |                     |                           |                 |        |        |        |      |      |        |  |
| purchase a new tractor to replace current 15 year old tractor. |                     |                           |                 |        |        |        |      |      |        |  |
| <b>PRIORITY:</b> Urgent                                        |                     |                           |                 |        |        |        |      |      |        |  |
| PROJECT NAME                                                   | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING | FUNDING SOURCE  | 2023   | 2024   | 2025   | 2026 | 2027 | TOTAL  |  |
| north porch roof historical building                           |                     | Tax Levy (Budget Process) |                 | 50,000 |        |        |      |      | 50,000 |  |
| Other (explain in comments)                                    |                     |                           |                 |        |        |        |      |      |        |  |
| <b>PROJECT DESCRIPTION:</b>                                    |                     |                           |                 |        |        |        |      |      |        |  |
| Replace 32 year old roof.                                      |                     |                           |                 |        |        |        |      |      |        |  |
| <b>PRIORITY:</b> Urgent                                        |                     |                           |                 |        |        |        |      |      |        |  |
| PROJECT NAME                                                   | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING | FUNDING SOURCE  | 2023   | 2024   | 2025   | 2026 | 2027 | TOTAL  |  |
| east porch roof Historical building                            |                     | Tax Levy (Budget Process) |                 |        | 27,000 |        |      |      | 27,000 |  |
| Other (explain in comments)                                    |                     |                           |                 |        |        |        |      |      |        |  |
| <b>PROJECT DESCRIPTION:</b>                                    |                     |                           |                 |        |        |        |      |      |        |  |
| replace 30 plus year old roof                                  |                     |                           |                 |        |        |        |      |      |        |  |
| <b>PRIORITY:</b> Required                                      |                     |                           |                 |        |        |        |      |      |        |  |
| PROJECT NAME                                                   | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING | FUNDING SOURCE  | 2023   | 2024   | 2025   | 2026 | 2027 | TOTAL  |  |
| admin. Center garage roof                                      |                     | Tax Levy (Budget Process) |                 |        |        | 26,000 |      |      | 26,000 |  |
| Other (explain in comments)                                    |                     |                           |                 |        |        |        |      |      |        |  |
| <b>PROJECT DESCRIPTION:</b>                                    |                     |                           |                 |        |        |        |      |      |        |  |
| Replace garage roof. It is over 30 years old                   |                     |                           |                 |        |        |        |      |      |        |  |
| <b>PRIORITY:</b> Required                                      |                     |                           |                 |        |        |        |      |      |        |  |

## Position Changes

2023 Proposed Budget: No Changes

2022 Adopted Budget: 2 FT positions upgraded

2021 Adopted Budget: No Changes



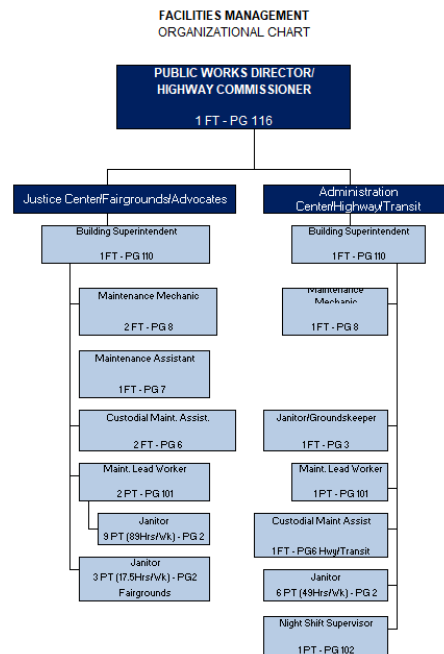


# Facilities - Justice Center

## Budget Report

### Mission

Facilities Management's objective is to provide the county, its employees and the public a clean and safe environment in which to conduct business. Our efforts will be to do this as efficiently and economically as possible.

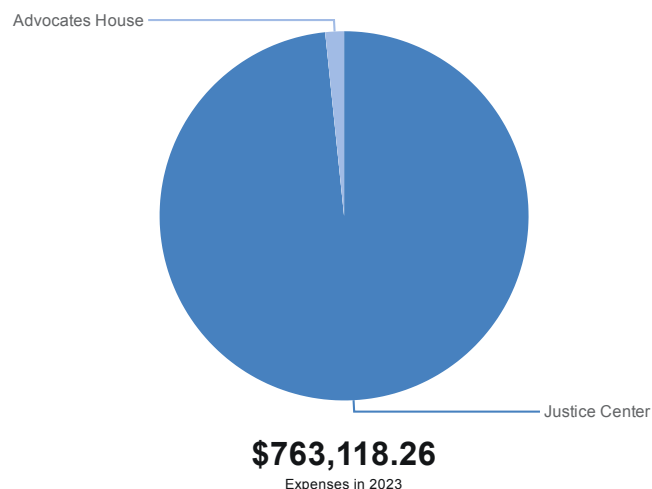


### Programs & Services

The Facilities - Justice Center staff is responsible for the day-to-day maintenance of the Justice Center. Some of the responsibilities include complete building repair and maintenance as needed including security, HVAC, electrical, plumbing and kitchen equipment as well as the structure itself. In addition, routine grounds and building maintenance.

#### Justice Center and Advocates House

Data Updated 3 days ago



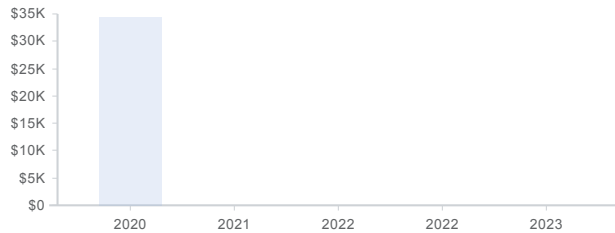
## Budget Highlights

The Facilities - Justice Center Current Service Level Budget increases tax levy by \$5,723 or 0.8% over the 2022 Adopted tax levy. Expenses in the Department shows the same increase. There are no expansion requests. There are no revenues budgeted in the Justice Center. The expenses also includes the facility for the Advocates.

### Facilities - Justice Center - Tax Levy

|                               | 2020 Actual       | 2021 Actual       | 2022 Adopted      | 2022 Actual       | 2023 Budget       |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Revenues</b>               | \$34,414          | \$0               | \$0               | \$0               | \$0               |
| <b>Expenses</b>               | \$802,833         | \$828,677         | \$757,395         | \$419,733         | \$763,118         |
| <b>REVENUES LESS EXPENSES</b> | <b>-\$768,419</b> | <b>-\$828,677</b> | <b>-\$757,395</b> | <b>-\$419,733</b> | <b>-\$763,118</b> |

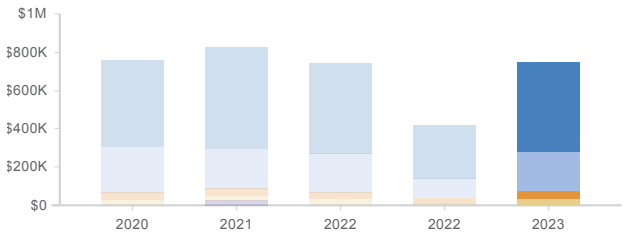
#### Facilities - Justice Center - Revenues by Type



**\$0.00**

Revenues in 2023

#### 2021 - Facilities - Justice Center Expense by Type



**\$750,618.22**

Expenses in 2023

### 2021 - Facilities - Justice Center Expense by Type

|                                               | 2020 Actual      | 2021 Actual      | 2022 Adopted     | 2022 Actual      | 2023 Budget      |
|-----------------------------------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Interdepartmental Charges</b>              | \$28,053         | \$19,526         | \$29,320         | \$11,759         | \$30,090         |
| <b>Other Expenses</b>                         | \$1,120          | \$27,339         | \$1,900          | \$1,891          | \$1,900          |
| <b>Purchased Services</b>                     | \$239,199        | \$207,481        | \$204,250        | \$136,213        | \$204,250        |
| <b>Salaries &amp; Fringe Benefits</b>         | \$453,950        | \$534,777        | \$473,225        | \$315,841        | \$475,728        |
| <b>Supplies under \$5,000</b>                 | \$33,936         | \$37,473         | \$36,100         | \$27,848         | \$38,550         |
| <b>Travel/Mileage/Conference&amp;Meetings</b> | \$0              | \$159            | \$100            | \$0              | \$100            |
| <b>TOTAL</b>                                  | <b>\$756,257</b> | <b>\$826,755</b> | <b>\$744,895</b> | <b>\$493,551</b> | <b>\$750,618</b> |

### Facilities - Justice Center - Revenues by Type

|                                        | 2020 Actual     | 2021 Actual | 2022 Adopted | 2022 Actual | 2023 Budget |
|----------------------------------------|-----------------|-------------|--------------|-------------|-------------|
| <b>Other (Donations/One-time/Misc)</b> | \$34,414        | \$0         | \$0          | \$0         | \$0         |
| <b>TOTAL</b>                           | <b>\$34,414</b> | <b>\$0</b>  | <b>\$0</b>   | <b>\$0</b>  | <b>\$0</b>  |

### Advocates House - Expense by Type

|                                  | 2020 Actual     | 2021 Actual    | 2022 Adopted    | 2022 Actual | 2023 Budget     |
|----------------------------------|-----------------|----------------|-----------------|-------------|-----------------|
| <b>Interdepartmental Charges</b> | \$913           | \$0            | \$2,000         | \$0         | \$2,000         |
| <b>Purchased Services</b>        | \$45,480        | \$1,622        | \$10,000        | \$0         | \$10,000        |
| <b>Supplies under \$5,000</b>    | \$182           | \$299          | \$500           | \$0         | \$500           |
| <b>TOTAL</b>                     | <b>\$46,575</b> | <b>\$1,921</b> | <b>\$12,500</b> | <b>\$0</b>  | <b>\$12,500</b> |

# Facilities - Justice Center CIP Requests

5.a.b

DEPARTMENT: Facilities - Justice Center

| PROJECT NAME                      | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING   | FUNDING SOURCE | 2023 | 2024 | 2025 | 2026 | 2027    | TOTAL   |
|-----------------------------------|---------------------|-----------------------------|----------------|------|------|------|------|---------|---------|
| 99 Jail Addition Roof Replacement |                     | Tax Levy (Budget Process)   |                |      |      |      |      | 300,000 | 300,000 |
|                                   |                     | Other (explain in comments) |                |      |      |      |      |         | -       |

## PROJECT DESCRIPTION:

The roof is 24 years old, with anticipated life expectancy of 28-30 years.

PRIORITY: Required

| PROJECT NAME  | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING   | FUNDING SOURCE | 2023 | 2024   | 2025   | 2026   | 2027 | TOTAL   |
|---------------|---------------------|-----------------------------|----------------|------|--------|--------|--------|------|---------|
| Tuck Pointing |                     | Tax Levy (Budget Process)   |                |      | 75,000 | 50,000 | 50,000 |      | 175,000 |
|               |                     | Other (explain in comments) |                |      |        |        |        |      | -       |

## PROJECT DESCRIPTION:

Re-tuck point and refash the remaining leaking windows at the Justice Center. Replace water damaged window ledges.

PRIORITY: Required

| PROJECT NAME                      | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING   | FUNDING SOURCE | 2023 | 2024 | 2025 | 2026 | 2027    | TOTAL   |
|-----------------------------------|---------------------|-----------------------------|----------------|------|------|------|------|---------|---------|
| Justice Center Boiler Replacement |                     | Tax Levy (Budget Process)   |                |      |      |      |      | 200,000 | 200,000 |
|                                   |                     | Other (explain in comments) |                |      |      |      |      |         | -       |

## PROJECT DESCRIPTION:

The current boilers at the Justice Center are 32 years old. The anticipated life expectancy of 40 years.

PRIORITY: Required

| PROJECT NAME                                        | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING   | FUNDING SOURCE | 2023 | 2024   | 2025 | 2026 | 2027 | TOTAL  |
|-----------------------------------------------------|---------------------|-----------------------------|----------------|------|--------|------|------|------|--------|
| Justice Center Domestic Hot water Plant Replacement |                     | Tax Levy (Budget Process)   |                |      | 50,000 |      |      |      | 50,000 |
|                                                     |                     | Other (explain in comments) |                |      |        |      |      |      | -      |

## PROJECT DESCRIPTION:

The current Domestic Hot Water Plant that supplies hot water throughout the Justice Center needs to be replaced. The current system is only 10 years old, but requires a lot of maintenance, and could be done in a much more efficient manner.

PRIORITY: Required

| PROJECT NAME                     | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING   | FUNDING SOURCE | 2023 | 2024 | 2025 | 2026 | 2027    | TOTAL   |
|----------------------------------|---------------------|-----------------------------|----------------|------|------|------|------|---------|---------|
| Justice Center Fire Alarm System |                     | Tax Levy (Budget Process)   |                |      |      |      |      | 200,000 | 200,000 |
|                                  |                     | Other (explain in comments) |                |      |      |      |      |         | -       |

## PROJECT DESCRIPTION:

The original Fire Alarm System that monitors the Justice Center is 31 years old. The devices ( smoke detectors, fire dampers, and pull stations) will need to be replaced with units that conform to current standards.

PRIORITY: Required

| PROJECT NAME                        | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING   | FUNDING SOURCE | 2023 | 2024   | 2025 | 2026 | 2027 | TOTAL  |
|-------------------------------------|---------------------|-----------------------------|----------------|------|--------|------|------|------|--------|
| Justice Center Sidewalk Replacement |                     | Tax Levy (Budget Process)   |                |      | 50,000 |      |      |      | 50,000 |
|                                     |                     | Other (explain in comments) |                |      |        |      |      |      | -      |

## PROJECT DESCRIPTION:

Replace the remaining original sidewalks that are cracked and heaving causing trip hazards

PRIORITY: Required

| PROJECT NAME                      | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING   | FUNDING SOURCE | 2023 | 2024    | 2025 | 2026 | 2027 | TOTAL   |
|-----------------------------------|---------------------|-----------------------------|----------------|------|---------|------|------|------|---------|
| Fairgrounds Security Enhancements |                     | Tax Levy (Budget Process)   |                |      | 150,000 |      |      |      | 150,000 |
|                                   |                     | Other (explain in comments) |                |      |         |      |      |      | 150,000 |

## PROJECT DESCRIPTION:

Replacement of the unreliable aging camera system. The upgrades would also include card access to be added to the show arena to better monitor who has access.

PRIORITY: Required

## Position Changes

2023 Proposed Budet: No Changes

2022 Adopted Budget: 2 FT Maintenance Mechanics upgraded

2021 Adopted Budget: No Changes

Attachment: Facilities - Justice Center Budget Report (2023 Recommended Budget Discussion)

## OZAUKEE COUNTY 5 YEAR CAPITAL IMPROVEMENT PLAN

Purpose: This form is used to capture all capital projects expected to be requested by a department, regardless of the source of funds utilized. This form is used as a planning tool so that decision-makers will be able to understand the County's capital needs over the next 5 years. This plan is not a guarantee of future funding nor does it replace the evaluation tools used by decision-makers.

## SOURCE OF FUNDS DEFINITIONS

Tax Levy (Budget Process) This is funding that would be used during the budget process for a project.  
 RFP Process Project requested during the RFP Process (based on year-end revenues). Year-end funds are based on a mix of different sources.  
 Grants You are expecting Federal, State, local, or private funds to offset all or part of a project. Name the grantor in the comment field.  
 Other Please explain in the comment field.

DEPARTMENT: Facilities

| PROJECT NAME                      | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING   | FUNDING SOURCE COMMENT | 2023 | 2024 | 2025 | 2026 | 2027    | TOTAL   |
|-----------------------------------|---------------------|-----------------------------|------------------------|------|------|------|------|---------|---------|
| 99 Jail Addition Roof Replacement |                     | Tax Levy (Budget Process)   |                        |      |      |      |      | 300,000 | 300,000 |
|                                   |                     | Other (explain in comments) |                        |      |      |      |      |         | -       |

## PROJECT DESCRIPTION:

The roof is 24 years old, with anticipated life expectancy of 28-30 years.

PRIORITY: Required

| PROJECT NAME  | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING   | FUNDING SOURCE COMMENT | 2023 | 2024   | 2025   | 2026   | 2027 | TOTAL   |
|---------------|---------------------|-----------------------------|------------------------|------|--------|--------|--------|------|---------|
| Tuck Pointing |                     | Tax Levy (Budget Process)   |                        |      | 75,000 | 50,000 | 50,000 |      | 175,000 |
|               |                     | Other (explain in comments) |                        |      |        |        |        |      | -       |

## PROJECT DESCRIPTION:

Re-tuck point and reflash the remaining leaking windows at the Justice Center. Replace water damaged window ledges.

PRIORITY: Required

| PROJECT NAME                      | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING   | FUNDING SOURCE COMMENT | 2023 | 2024 | 2025 | 2026 | 2027    | TOTAL   |
|-----------------------------------|---------------------|-----------------------------|------------------------|------|------|------|------|---------|---------|
| Justice Center Boiler Replacement |                     | Tax Levy (Budget Process)   |                        |      |      |      |      | 200,000 | 200,000 |
|                                   |                     | Other (explain in comments) |                        |      |      |      |      |         | -       |

## PROJECT DESCRIPTION:

The current boilers at the Justice Center are 32 years old. The anticipated life expectancy of 40 years.

PRIORITY: Required

| PROJECT NAME                                        | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING   | FUNDING SOURCE COMMENT | 2023 | 2024   | 2025 | 2026 | 2027 | TOTAL  |
|-----------------------------------------------------|---------------------|-----------------------------|------------------------|------|--------|------|------|------|--------|
| Justice Center Domestic Hot water Plant Replacement |                     | Tax Levy (Budget Process)   |                        |      | 50,000 |      |      |      | 50,000 |
|                                                     |                     | Other (explain in comments) |                        |      |        |      |      |      | -      |

## PROJECT DESCRIPTION:

The current Domestic Hot Water Plant that supplies hot water throughout the Justice Center needs to be replaced. The current system is only 10 years old, but requires a lot of maintenance, and could be done in a much more efficient manner.

PRIORITY: Required

| PROJECT NAME                     | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING   | FUNDING SOURCE COMMENT | 2023 | 2024 | 2025 | 2026    | 2027 | TOTAL   |
|----------------------------------|---------------------|-----------------------------|------------------------|------|------|------|---------|------|---------|
| Justice Center Fire Alarm System |                     | Tax Levy (Budget Process)   |                        |      |      |      | 200,000 |      | 200,000 |
|                                  |                     | Other (explain in comments) |                        |      |      |      |         |      | -       |

## PROJECT DESCRIPTION:

The original Fire Alarm System that monitors the Justice Center is 31 years old. The devices ( smoke detectors, fire dampers, and pull stations) will need to be replaced with units that conform to current standards.

PRIORITY: Required

| PROJECT NAME                        | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING   | FUNDING SOURCE COMMENT | 2023 | 2024   | 2025 | 2026 | 2027 | TOTAL  |
|-------------------------------------|---------------------|-----------------------------|------------------------|------|--------|------|------|------|--------|
| Justice Center Sidewalk Replacement |                     | Tax Levy (Budget Process)   |                        |      | 50,000 |      |      |      | 50,000 |
|                                     |                     | Other (explain in comments) |                        |      |        |      |      |      | -      |

## PROJECT DESCRIPTION:

Replace the remaining original sidewalks that are cracked and heaving causing trip hazards

PRIORITY: Required

| PROJECT NAME                                                                                                                                                   | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING | FUNDING SOURCE COMMENT | 2023 | 2024    | 2025 | 2026 | 2027 | TOTAL   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------------|------------------------|------|---------|------|------|------|---------|
| Fairgrounds Security Enhancements                                                                                                                              |                     | Tax Levy (Budget Process) |                        |      | 150,000 |      |      |      | 150,000 |
| PROJECT DESCRIPTION:                                                                                                                                           |                     |                           |                        |      |         |      |      |      |         |
| Replacement of the unreliable aging camera system. The upgrades would also include card access to be added to the show arena to better monitor who has access. |                     |                           |                        |      |         |      |      |      |         |
| PRIORITY:                                                                                                                                                      |                     | Required                  |                        |      |         |      |      |      |         |



# County Fairgrounds

## Budget Report

### Mission

Ozaukee County Fairgrounds hosts a variety of fairs, events, and special occasions. The beautiful facilities are located in the heart of Ozaukee County and offer ample space and parking along with unique shopping, dining and lodging nearby.

### Budget Highlights

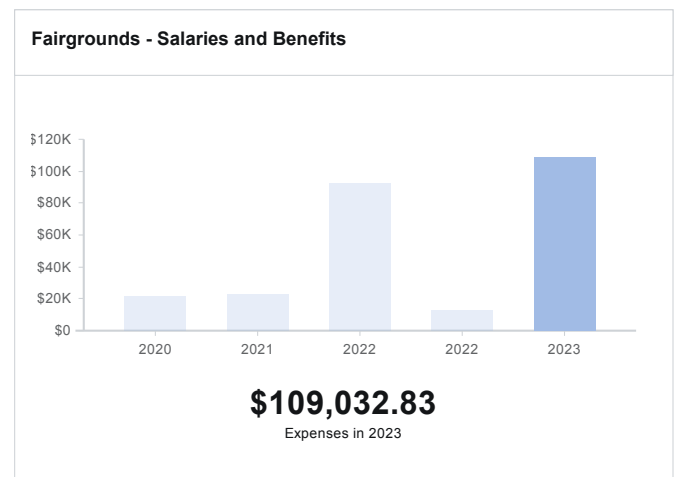
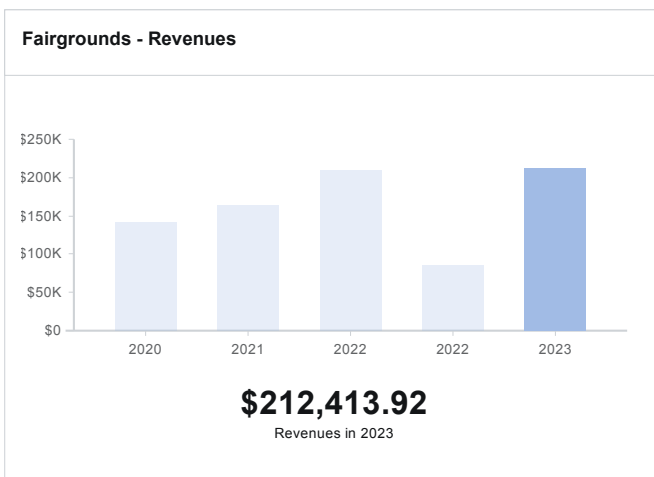
The Fairgrounds budget is always adjusted based on the contractual obligations with the Curlers. The Fairgrounds is still recovering from lower revenues due to Covid. The 2023 budget is flat compared to the 2022 Adopted Budget. There are no Expansion Requests this year after the position change last year.

This budget is overseen by the Buildings Superintendent of the Justice Center facility.

#### Fairgrounds - Tax Levy

|                               | 2020 Actual      | 2021 Actual      | 2022 Adopted      | 2022 Actual      | 2023 Budget       |
|-------------------------------|------------------|------------------|-------------------|------------------|-------------------|
| <b>Revenues</b>               | \$141,865        | \$164,564        | \$209,150         | \$85,256         | \$212,414         |
| <b>Expenses</b>               | \$208,064        | \$256,976        | \$328,166         | \$165,600        | \$331,430         |
| <b>REVENUES LESS EXPENSES</b> | <b>-\$66,199</b> | <b>-\$92,413</b> | <b>-\$119,016</b> | <b>-\$80,344</b> | <b>-\$119,016</b> |

### Revenue Summary



## Fairgrounds - Expenses

|                                    | 2020 Actual      | 2021 Actual      | 2022 Adopted     | 2022 Actual      | 2023 Budget      |
|------------------------------------|------------------|------------------|------------------|------------------|------------------|
| Interdepartmental Charges          | \$4,167          | \$11,723         | \$7,900          | \$8,918          | \$11,473         |
| Other Expenses                     | \$7,860          | \$5,540          | \$6,250          | \$5,940          | \$6,250          |
| Purchased Services                 | \$164,001        | \$192,464        | \$196,299        | \$126,830        | \$179,799        |
| Salaries & Fringe Benefits         | \$21,846         | \$22,724         | \$92,841         | \$13,288         | \$109,033        |
| Supplies under \$5,000             | \$10,027         | \$22,446         | \$24,375         | \$10,118         | \$24,375         |
| Travel/Mileage/Conference&Meetings | \$164            | \$2,080          | \$500            | \$507            | \$500            |
| <b>TOTAL</b>                       | <b>\$208,064</b> | <b>\$256,976</b> | <b>\$328,166</b> | <b>\$165,600</b> | <b>\$331,430</b> |

## Fairgrounds - Revenues

|                                    | 2020 Actual      | 2021 Actual      | 2022 Adopted     | 2022 Actual     | 2023 Budget      |
|------------------------------------|------------------|------------------|------------------|-----------------|------------------|
| Interest                           | \$17,183         | \$15,995         | \$0              | \$0             | \$10,000         |
| Other (Donations/One-time/Misc)    | \$2,501          | \$32             | \$3,000          | \$0             | \$3,000          |
| Public Charges for County Services | \$122,180        | \$148,538        | \$206,150        | \$85,256        | \$199,414        |
| <b>TOTAL</b>                       | <b>\$141,865</b> | <b>\$164,564</b> | <b>\$209,150</b> | <b>\$85,256</b> | <b>\$212,414</b> |

## Fairgrounds CIP Requests

| PROJECT NAME                                                                                                                                                   | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING | FUNDING SOURCE COMMENT | 2023 | 2024    | 2025 | 2026 | 2027 | TOTAL   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------------|------------------------|------|---------|------|------|------|---------|
| Fairgrounds Security Enhancements                                                                                                                              |                     | Tax Levy (Budget Process) |                        |      | 150,000 |      |      |      | 150,000 |
| PROJECT DESCRIPTION:                                                                                                                                           |                     |                           |                        |      |         |      |      |      |         |
| Replacement of the unreliable aging camera system. The upgrades would also include card access to be added to the show arena to better monitor who has access. |                     |                           |                        |      |         |      |      |      |         |
| PRIORITY:                                                                                                                                                      |                     | Required                  |                        |      |         |      |      |      |         |

## Position Changes

2023 Proposed Budget: No Changes

2022 Adopted Budget: Replace PT help with 1 FT Maintenance. No FTE impact.

2021 Adopted Budget: No Changes



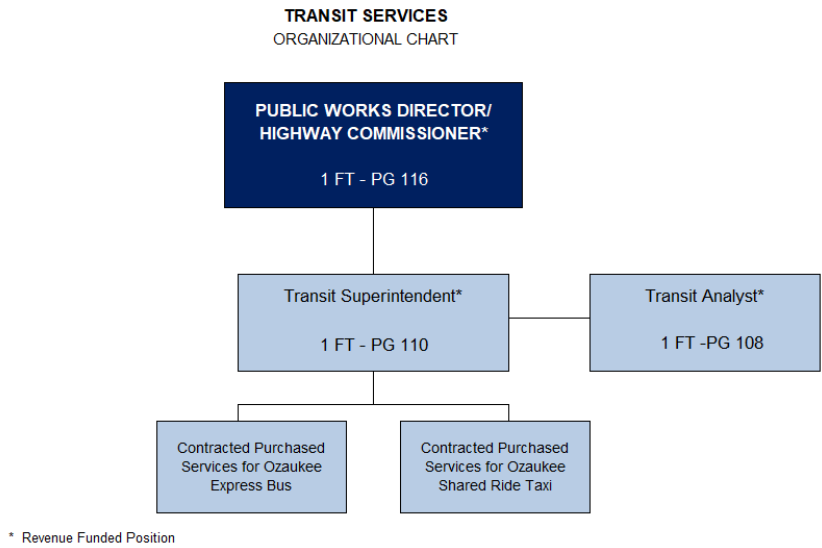


# Transit Services

## Budget Report

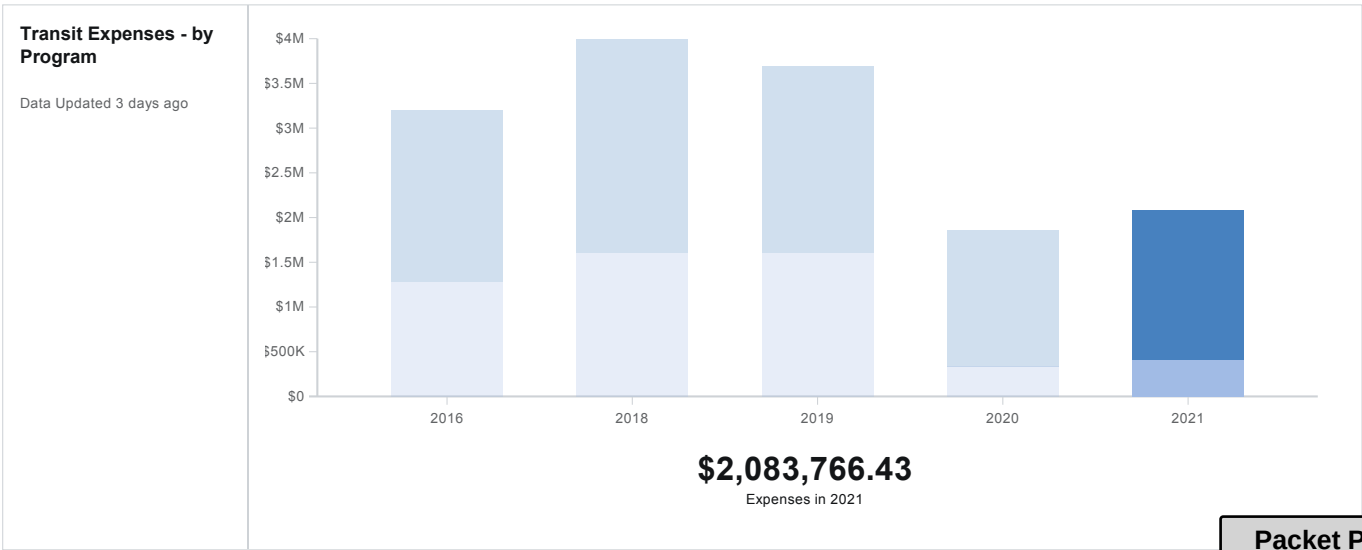
### Mission

The mission of the Ozaukee County Transit Services Department is to provide reliable, convenient, safe public transportation that efficiently and effectively meets the varied travel needs of the community and significantly enhances the quality of life for all.



### Programs and Services

The goal of this program is to provide an economical and environmentally friendly way to transport employees to and from their sources of employment, and to provide transportation alternatives for those in need. Activities of this program include: bus and route operation, route planning, bus maintenance, and program and grant administration.



## Strategic Objectives

### Strategic Objective C. Implement Innovative Public Transportation Solutions

- Implemented a new routing and dispatch software for the Shared Ride Taxi.
- Partnered with Interfaith Caregivers of Ozaukee County to apply for grant funding to implement a Coordinated Transportation Committee for Ozaukee County. This is a direct response to the County's community outreach meeting for ARPA projects. The purpose of the Coordinated Transportation Committee is to increase coordination among transportation providers, thereby reducing gaps in transportation needs.

### Strategic Objective D. Expand Regional Transportation Services

- Completed pilot offering cross-county Shared Ride Taxi service with Washington County. Both counties adopted a new MOU to continue offering the service.
- Initial project plan approved to begin exploration and outreach to establish a flexible route bus service between Milwaukee and Ozaukee counties.
- Transit is exploring alternatives to the current commuter bus service to Milwaukee to increase efficiency.

## Budget Highlights

The Transit Department 2023 Current Service Level Budget reduces tax levy by \$46,319 or -16.9% over the 2022 Adopted Tax Levy. The decrease is the result of expected CARES funding to the department. This budget includes the Express Bus services to Milwaukee.

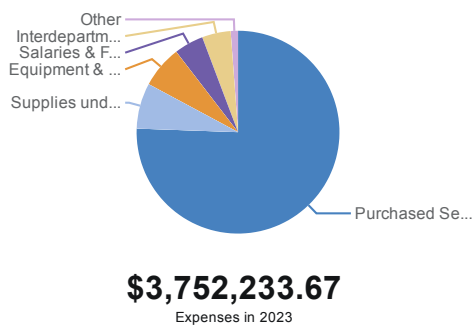
### Expansion Request: Transit Analyst - \$96,901

Transit is requesting a second full-time position, focused on budget management, analytics, and federal/state reporting. Ozaukee County has decided to continue using shared staff with Washington County for Transit, even though the systems are otherwise independent. The second position allows for continued joint transit management while major change projects that affect both counties are being implemented. This position would be 50% funded by Washington County.

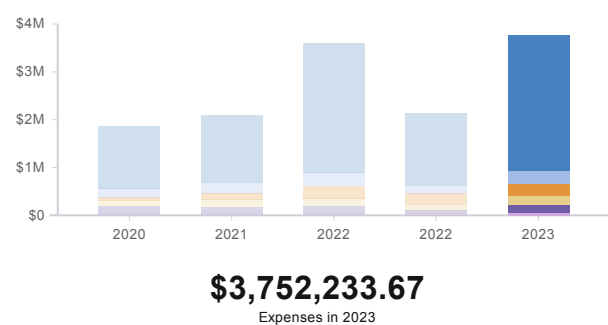
#### Transit - Tax Levy

|                               | 2020 Actual      | 2021 Actual      | 2022 Adopted      | 2022 Actual       | 2023 Budget       |
|-------------------------------|------------------|------------------|-------------------|-------------------|-------------------|
| <b>Revenues</b>               | \$2,288,372      | \$2,375,846      | \$3,329,606       | \$1,361,387       | \$3,524,636       |
| <b>Expenses</b>               | \$1,860,004      | \$2,083,766      | \$3,603,523       | \$1,649,913       | \$3,752,234       |
| <b>REVENUES LESS EXPENSES</b> | <b>\$428,368</b> | <b>\$292,080</b> | <b>-\$273,917</b> | <b>-\$288,526</b> | <b>-\$227,598</b> |

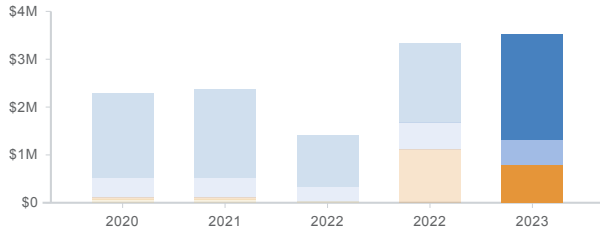
#### Transit - Expenses by Type



#### Transit - Expenses by Type

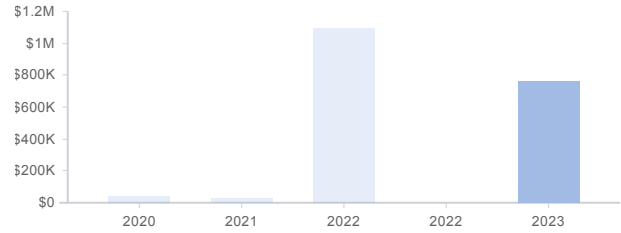


## Transit - Revenues by Type

**\$3,524,635.92**

Revenues in 2023

## Transit - Covid Funding

**\$762,085.92**

Revenues in 2023

## Transit - Expenses by Type

|                                    | 2020 Actual        | 2021 Actual        | 2022 Adopted       | 2022 Actual        | 2023 Budget        |
|------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Equipment & Software               | \$69,297           | \$127,998          | \$262,250          | \$243,024          | \$252,250          |
| Interdepartmental Charges          | \$116,832          | \$154,899          | \$158,606          | \$83,385           | \$171,810          |
| Other Expenses                     | \$53,166           | \$39,142           | \$39,363           | \$41,023           | \$39,363           |
| Purchased Services                 | \$1,289,021        | \$1,404,016        | \$2,702,758        | \$1,082,364        | \$2,835,334        |
| Salaries & Fringe Benefits         | \$139,231          | \$134,324          | \$146,325          | \$69,352           | \$175,967          |
| Supplies under \$5,000             | \$192,458          | \$221,696          | \$289,720          | \$130,766          | \$273,009          |
| Travel/Mileage/Conference&Meetings | \$0                | \$1,691            | \$4,500            | \$0                | \$4,500            |
| <b>TOTAL</b>                       | <b>\$1,860,004</b> | <b>\$2,083,766</b> | <b>\$3,603,523</b> | <b>\$1,649,913</b> | <b>\$3,752,234</b> |

## Transit - Revenues by Type

|                                               | 2020 Actual        | 2021 Actual        | 2022 Adopted       | 2022 Actual        | 2023 Budget        |
|-----------------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Fines/Forfeitures/Penalties                   | \$4,694            | \$1,420            | \$6,300            | \$360              | \$6,300            |
| Interest                                      | \$0                | \$127              | \$0                | \$455              | \$0                |
| Intergovernmental Revenue for County Services | \$50,593           | \$55,329           | \$0                | \$20,680           | \$0                |
| Intergovernmental Rev (State, Federal, Local) | \$1,776,689        | \$1,843,764        | \$1,662,315        | \$1,073,102        | \$2,225,750        |
| Other (Donations/One-time/Misc)               | \$44,171           | \$49,003           | \$1,102,841        | \$8,028            | \$768,086          |
| Public Charges for County Services            | \$412,226          | \$426,204          | \$558,150          | \$258,762          | \$524,500          |
| <b>TOTAL</b>                                  | <b>\$2,288,372</b> | <b>\$2,375,846</b> | <b>\$3,329,606</b> | <b>\$1,361,387</b> | <b>\$3,524,636</b> |

## Transit CIP Requests

## Transit CIP

|                         | 2020 Actual     | 2021 Actual      | 2022 Adopted     | 2022 Actual      | 2023 Budget      |
|-------------------------|-----------------|------------------|------------------|------------------|------------------|
| <b>Operations</b>       |                 |                  |                  |                  |                  |
| Shared Ride Taxi        | \$69,297        | \$127,998        | \$262,250        | \$243,024        | \$252,250        |
| <b>OPERATIONS TOTAL</b> | <b>\$69,297</b> | <b>\$127,998</b> | <b>\$262,250</b> | <b>\$243,024</b> | <b>\$252,250</b> |
| <b>TOTAL</b>            | <b>\$69,297</b> | <b>\$127,998</b> | <b>\$262,250</b> | <b>\$243,024</b> | <b>\$252,250</b> |

## Position Changes

2023 Proposed Budget: 1 new Transit Analyst position shared between Ozaukee and Washington County

2022 Adopted Budget: No Changes

2021 Adopted Budget: No Changes

## OZAUKEE COUNTY EXPANSION REQUEST

|                      |                                   |
|----------------------|-----------------------------------|
| DEPARTMENT:          | Transit                           |
| DIVISION OR PROGRAM: | Transit                           |
| REQUEST TITLE:       | Increased Shared Transit Staffing |

### REQUEST DESCRIPTION:

Transit is requesting a second full-time position, focused on budget management, analytics, and federal/state reporting. Ozaukee County has decided to continue using shared staff with Washington County for Transit, even though the systems are otherwise independent. The second position allows for continued joint transit management while major change projects that affect both counties are being implemented. This position would be 50% funded by Washington County.

PRIORITY: Urgent (dropdown menu for priority)

### DESCRIBE THE PRIORITY LEVEL:

Permanent Transit staff expansion has been put off due to the uncertainty of the department structure for more than a year. Additional staffing is needed to bring transit services in line with post-pandemic transportation needs.

### BUDGET IMPACT:

|                               |                                                                                                                      |                                                             |
|-------------------------------|----------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|
| EXPENSES:                     | \$ 96,901.00                                                                                                         | (What is the total budgetary impact of this request?)       |
| REVENUE:                      | \$ 48,450.50                                                                                                         | (Are there revenues available for this expansion request?)  |
| TAX LEVY REQUESTED:           | \$ 48,450.50                                                                                                         | (Formula taking the difference between Expense and Revenue) |
| REVENUE SOURCE IS GUARANTEED: | <div style="display: flex; justify-content: space-around;"> <span>Yes</span> <span>No</span> <span>N/A</span> </div> |                                                             |

### NEW POSITIONS REQUESTED: (List all of the new positions, including position changes, that are requested)

| <u>Position Title</u> | <u>Position Expenses</u> | <u>PCR Form</u> |
|-----------------------|--------------------------|-----------------|
| Transit Analyst       | \$ 96,901                | PCR 1           |

### STRATEGIC PLAN AND STRATEGIC OBJECTIVES:

Strategic Plan Objectives: II. C. 2 - Align the transportation portfolio of services with the long-term needs of the County; II.D - Expand Regional Transportation Services

This position allows for continued alignment and partnership with Washington County Transit Services through shared Transit staffing. An analyst position will ensure consistency in operations and reporting between the two county systems. The position frees up the Transit Superintendent to focus on planning projects that align transportation portfolio of services with long-term needs of the County, evaluate and expanding regional transportation services, and coordinate community partnerships to address unmet transportation needs.

### OTHER CONSIDERATIONS:

Ozaukee County Public Works Committee approved Transit moving forward with the request prior to FY2023 at the June 2022 committee meeting.

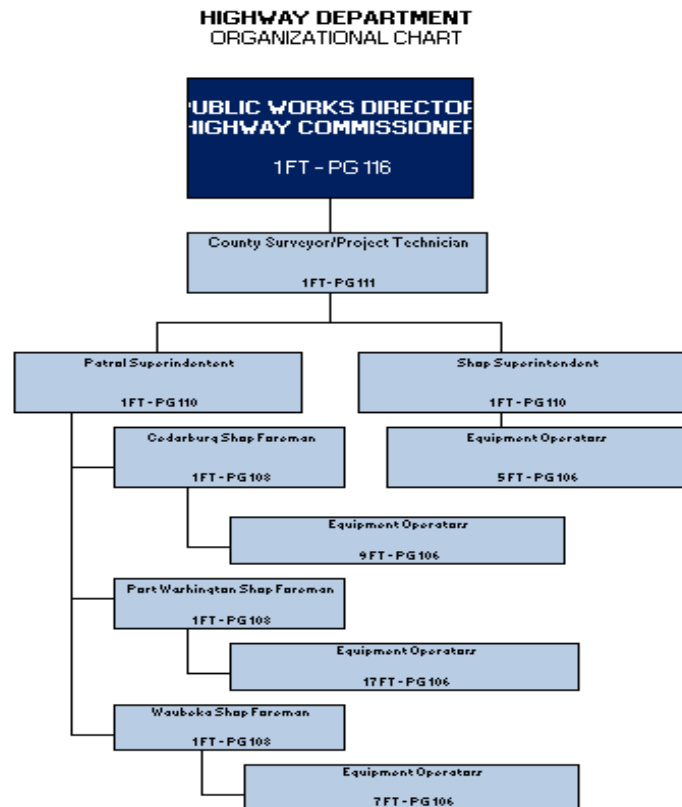


# Highway Department

## Budget Report

### Mission

The Ozaukee County Highway Department seeks to provide and maintain the highest quality transportation system possible, one that balances the desires of County taxpayers for safety, speed and efficiency, and to provide for it in a fiscally responsible manner.



### Programs and Services

Our goal is to construct and maintain the Ozaukee County transportation system. Working under contract of the State of Wisconsin Department of Transportation, services are provided to maintain 27 miles of Interstate Highway, 152 County Roads, 64 miles of State Trunk Highways, and provide maintenance to townships throughout the county.

The primary purpose of the Highway Department is to provide and maintain quality transportation infrastructure in the county. The programs all serve that purpose. The Highway Administration provides the county-wide planning and assessment of the infrastructure for all of the roads, bridges, culverts, and other assets as needed.

Highway Operations is responsible for the maintenance and replacement of all highway equipment used throughout the department to perform its various services. The goal is to set schedules for replacement; determine cost-effective purchases; and developing the department's plan for capital improvements.

General Maintenance consists of work performed on the infrastructure, like roads and bridges. This can include the interstate system, town roads where work is performed under a contract with the town, county roads, and other assets as needed. Activities can vary depending on the project, such as: patrolling, surface maintenance, shoulder maintenance, pavement marking, lighting, and sign repair.

Another service involves the provision of Winter Maintenance services on State highways, interstate highways (I-43), and weather monitoring. The costs of maintenance of these roads are reimbursed by contract. Activities can vary depending on the project; examples include patrolling, snow removal, application of ice control, or other services depending on weather conditions.

Construction is another service provided by the department. This involves a major project designed to significantly improve the respective infrastructure. In-house and outsourced engineering, right of way acquisition, road base and surfacing of roadways with asphalt or concrete. Construction typically happens when the infrastructure is beyond its useful life.

The Highway Department provides services to numerous County Departments. The Department is often contracted by other local units of government to provide similar services. These projects are direct revenue to the department.

## Strategic Objectives

**Strategic Goal: Provide a Safe and Efficient Transportation System for All Ozaukee County Residents**

**Strategic Objective: (A) Assess Existing Operations**

- 1) We've been performing past reviews of projects at year-end to collect data on better cost estimating.
- 2) We've been investigating expanded salt brine operations, which is better financially and environmentally for Ozaukee County.

**Strategic Objective: (B) Focus on Highway Transportation Planning**

- 1) Performed analysis of County Highways for widening needs, and focused upcoming WisDOT Grant funding towards those highways.
- 2) Opitz Gravel Pit is beginning to enter 3rd of 7 sections. Anticipate seeking our next gravel source within a couple years.

## Budget Highlights

The Highway Department fund remains flat for the 2023 Current Service Level Budget.

County Roads & Bridges fund is flat compared to the 2022 adopted budget.

### Equipment Operator

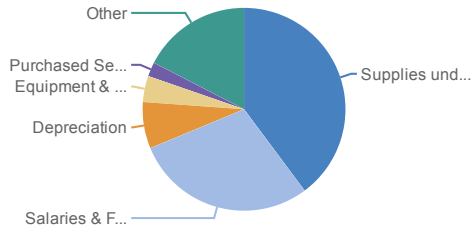
The Highway Department has seen an increased workload for day-to-day activities (i.e. mowing, animal removal, pothole repair) and anticipates more state work going forward, especially for plowing given the expansion of I-43. We are requesting an additional Equipment Operator to fill those needs, and give more flexibility in staffing as we're typically on tight margins with staffing projects and don't have additional staff available. We anticipate the funding for the position to be 60% County Levy and 40% State revenue.

#### County Roads & Bridges - Tax Levy

|                               | 2020 Actual         | 2021 Actual         | 2022 Adopted        | 2022 Actual         | 2023 Budget         |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Revenues</b>               | \$1,634,438         | \$1,573,852         | \$1,696,377         | \$1,244,680         | \$2,080,280         |
| <b>Expenses</b>               | \$5,234,699         | \$5,374,794         | \$5,011,868         | \$2,882,367         | \$5,395,771         |
| <b>REVENUES LESS EXPENSES</b> | <b>-\$3,600,261</b> | <b>-\$3,800,942</b> | <b>-\$3,315,491</b> | <b>-\$1,637,688</b> | <b>-\$3,315,491</b> |

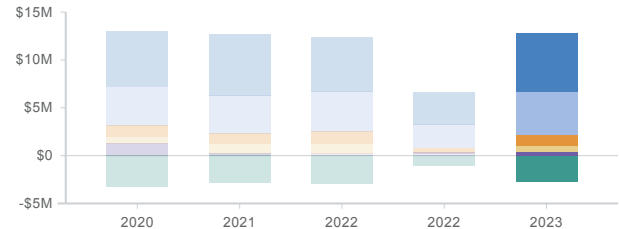
|                               | 2020 Actual       | 2021 Actual      | 2022 Adopted      | 2022 Actual         | 2023 Budget       |
|-------------------------------|-------------------|------------------|-------------------|---------------------|-------------------|
| <b>Revenues</b>               | \$9,577,441       | \$10,057,300     | \$9,300,066       | \$3,669,394         | \$10,000,573      |
| <b>Expenses</b>               | \$9,705,774       | \$9,911,032      | \$9,433,065       | \$5,606,745         | \$10,133,572      |
| <b>REVENUES LESS EXPENSES</b> | <b>-\$128,333</b> | <b>\$146,268</b> | <b>-\$132,999</b> | <b>-\$1,937,351</b> | <b>-\$132,999</b> |

## Highway - Expenses



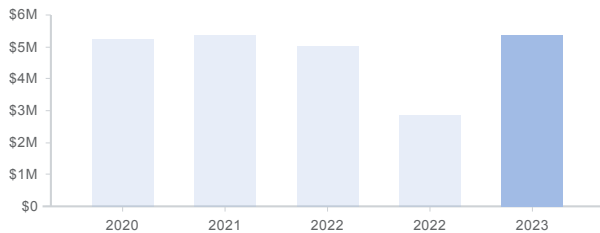
**\$10,133,571.92**  
Expenses in 2023

## Highway - Expenses



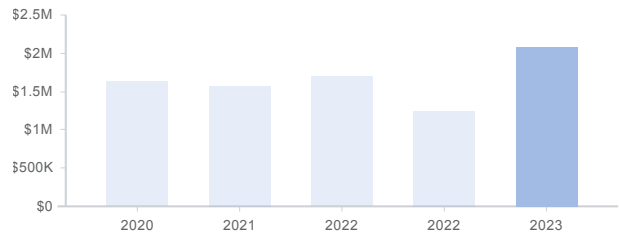
**\$10,133,571.92**  
Expenses in 2023

## Roads &amp; Bridges - Expenses



**\$5,395,771.04**  
Expenses in 2023

## Roads &amp; Bridges - Revenues



**\$2,080,280.00**  
Revenues in 2023

## Roads &amp; Bridges - Expenses by Type

|                                  | 2020 Actual        | 2021 Actual        | 2022 Adopted       | 2022 Actual        | 2023 Budget        |
|----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Interdepartmental Charges</b> | \$5,234,699        | \$5,374,794        | \$5,011,868        | \$2,457,367        | \$5,395,771        |
| <b>Operating Transfers Out</b>   | \$0                | \$0                | \$0                | \$425,000          | \$0                |
| <b>TOTAL</b>                     | <b>\$5,234,699</b> | <b>\$5,374,794</b> | <b>\$5,011,868</b> | <b>\$2,882,367</b> | <b>\$5,395,771</b> |

## Roads &amp; Bridges - Revenues by Type

|                                                      | 2020 Actual        | 2021 Actual        | 2022 Adopted       | 2022 Actual        | 2023 Budget        |
|------------------------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Fund Balance Applied (Budget Only)</b>            | \$0                | \$0                | \$0                | \$0                | \$420,707          |
| <b>Intergovernmental Rev (State, Federal, Local)</b> | \$1,631,438        | \$1,573,852        | \$1,573,852        | \$1,244,680        | \$1,659,573        |
| <b>Other (Donations/One-time/Misc)</b>               | \$3,000            | \$0                | \$122,525          | \$0                | \$0                |
| <b>TOTAL</b>                                         | <b>\$1,634,438</b> | <b>\$1,573,852</b> | <b>\$1,696,377</b> | <b>\$1,244,680</b> | <b>\$2,080,280</b> |

## Highway - Expenses by Type

|                                               | 2020 Actual        | 2021 Actual        | 2022 Adopted       | 2022 Actual        | 2023 Budget         |
|-----------------------------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|
| <b>Buildings</b>                              | \$61,110           | \$166,392          | \$235,000          | \$30,144           | \$335,000           |
| <b>Depreciation</b>                           | \$1,187,431        | \$1,163,733        | \$1,237,638        | \$412,552          | \$1,152,492         |
| <b>Equipment &amp; Software</b>               | \$628,772          | \$904,094          | \$969,000          | \$10,910           | \$647,350           |
| <b>Grants</b>                                 | \$131,980          | \$128,636          | \$133,000          | \$109,754          | \$133,000           |
| <b>Interdepartmental Charges</b>              | -\$3,824,104       | -\$3,120,279       | -\$3,498,505       | -\$1,394,004       | -\$3,454,294        |
| <b>Other Expenses</b>                         | \$390,492          | \$2,652            | \$252,831          | \$167,455          | \$255,120           |
| <b>Purchased Services</b>                     | \$1,343,915        | \$247,430          | \$163,819          | \$153,533          | \$353,406           |
| <b>Salaries &amp; Fringe Benefits</b>         | \$4,048,808        | \$3,959,624        | \$4,277,615        | \$2,914,402        | \$4,497,657         |
| <b>Supplies under \$5,000</b>                 | \$5,724,907        | \$6,444,559        | \$5,631,734        | \$4,218,448        | \$6,192,184         |
| <b>Travel/Mileage/Conference&amp;Meetings</b> | \$12,464           | \$14,191           | \$30,934           | \$8,006            | \$21,657            |
| <b>TOTAL</b>                                  | <b>\$9,705,774</b> | <b>\$9,911,032</b> | <b>\$9,433,065</b> | <b>\$6,631,200</b> | <b>\$10,133,572</b> |

## Highway - Revenues by Type

|                                                      | 2020 Actual        | 2021 Actual         | 2022 Adopted       | 2022 Actual        | 2023 Budget         |
|------------------------------------------------------|--------------------|---------------------|--------------------|--------------------|---------------------|
| <b>Interdepartmental Revenue for County Services</b> | \$3,290,968        | \$2,925,041         | \$2,670,680        | \$410,590          | \$2,813,470         |
| <b>Intergovernmental Revenue for County Services</b> | \$5,286,404        | \$6,656,774         | \$6,070,148        | \$3,043,255        | \$6,694,821         |
| <b>Intergovernmental Rev (State, Federal, Local)</b> | \$765,587          | \$56,079            | \$121,750          | \$7,755            | \$87,610            |
| <b>Licenses &amp; Permits</b>                        | \$122,347          | \$268,559           | \$357,750          | \$73,518           | \$309,487           |
| <b>Other (Donations/One-time/Misc)</b>               | \$112,135          | \$150,847           | \$79,738           | \$134,277          | \$95,185            |
| <b>TOTAL</b>                                         | <b>\$9,577,441</b> | <b>\$10,057,300</b> | <b>\$9,300,066</b> | <b>\$3,669,394</b> | <b>\$10,000,573</b> |

## Highway CIP Requests

See Attached document.

## Position Changes

2023 Proposed Budget: 1 Equipment Operator

2022 Adopted Budget: \$1 Premium for Foremans

2021 Adopted Budget: Added 1 Equipment Operator



## OZAUKEE COUNTY EXPANSION REQUEST

|                             |                    |
|-----------------------------|--------------------|
| <b>DEPARTMENT:</b>          | Highway            |
| <b>DIVISION OR PROGRAM:</b> |                    |
| <b>REQUEST TITLE:</b>       | Equipment Operator |

**REQUEST DESCRIPTION:**

The Highway Department has seen an increased workload for day-to-day activities (i.e. mowing, animal removal, pothole repair) and anticipates more state work going forward, especially for plowing given the expansion of I-43. We are requesting an additional Equipment Operator to fill those needs, and give more flexibility in staffing as we're typically on tight margins with staffing projects and don't have additional staff available. We anticipate the funding for the position to be 60% County Levy and 40% State revenue.

|                                     |         |                              |
|-------------------------------------|---------|------------------------------|
| <b>PRIORITY:</b>                    | Desired | (dropdown menu for priority) |
| <b>DESCRIBE THE PRIORITY LEVEL:</b> |         |                              |

**BUDGET IMPACT:**

|                                      |              |                                                             |
|--------------------------------------|--------------|-------------------------------------------------------------|
| <b>EXPENSES:</b>                     | \$ 77,384.68 | (What is the total budgetary impact of this request?)       |
| <b>REVENUE:</b>                      | \$ 30,954.00 | (Are there revenues available for this expansion request?)  |
| <b>TAX LEVY REQUESTED:</b>           | \$ 46,430.68 | (Formula taking the difference between Expense and Revenue) |
| <b>REVENUE SOURCE IS GUARANTEED:</b> | Yes          |                                                             |

**NEW POSITIONS REQUESTED:** (List all of the new positions, including position changes, that are requested)

| <u>Position Title</u> | <u>Position Expenses</u> | <u>PCR Form</u>            |
|-----------------------|--------------------------|----------------------------|
| Equipment Operator    | \$ 77,385                | PCR 1 - Equipment Operator |

**STRATEGIC PLAN AND STRATEGIC OBJECTIVES:**

This request links to strategic objective (A), assess existing operations. As part of the assessment of existing highway operations, we anticipate more state work with the I43 expansion. This request will assist in satisfying the demands of the workload due to the expansion and allow more flexibility in staffing, particularly with snow and ice control.

**OTHER CONSIDERATIONS:**

Add additional information if needed. Do not go over 1 page.

## OZAUKEE COUNTY 5 YEAR CAPITAL IMPROVEMENT PLAN

Purpose: This form is used to capture all capital projects expected to be requested by a department, regardless of the source of funds utilized. This form is used as a planning tool so that decision-makers will be able to understand the County's capital needs over the next 5 years. This plan is not a guarantee of future funding nor does it replace the evaluation tools used by decision-makers.

## SOURCE OF FUNDS DEFINITIONS

Tax Levy (Budget Process) This is funding that would be used during the budget process for a project.  
 RFP Process Project requested during the RFP Process (based on year-end revenues). Year-end funds are based on a mix of different sources.  
 Grants You are expecting Federal, State, local, or private funds to offset all or part of a project. Name the grantor in the comment field.  
 Other Please explain in the comment field.

DEPARTMENT: Highway

| PROJECT NAME | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING | COMMENT | 2023    | 2024 | 2025 | 2026 | 2027 | TOTAL   |
|--------------|---------------------|---------------------------|---------|---------|------|------|------|------|---------|
| CTH KK       | Road Network        | Tax Levy (Budget Process) |         | 600,000 |      |      |      |      | 600,000 |
|              |                     |                           |         |         |      |      |      |      | -       |

## PROJECT DESCRIPTION:

CTH KK - City of Port Washington Limits to CTH LL: Pulverize & Repave (1.0 miles)

Ozaukee County Highway Department performs bi-annual inspection on all County highways and rates the condition of the pavement. Projects are selected based upon the highway's condition rating, safety factors, and average daily traffic

PRIORITY: Required

| PROJECT NAME | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING | COMMENT | 2023    | 2024 | 2025 | 2026 | 2027 | TOTAL   |
|--------------|---------------------|---------------------------|---------|---------|------|------|------|------|---------|
| CTH KK       | Road Network        | Tax Levy (Budget Process) |         | 500,000 |      |      |      |      | 500,000 |
|              |                     |                           |         |         |      |      |      |      | -       |

## PROJECT DESCRIPTION:

CTH KK - CTH LL to Willow Road: 2.5" Overlay (1.8 miles)

PRIORITY: Required

| PROJECT NAME | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING | COMMENT | 2023    | 2024 | 2025 | 2026 | 2027 | TOTAL   |
|--------------|---------------------|---------------------------|---------|---------|------|------|------|------|---------|
| CTH P        | Road Network        | Tax Levy (Budget Process) |         | 500,000 |      |      |      |      | 500,000 |
|              |                     |                           |         |         |      |      |      |      | -       |

## PROJECT DESCRIPTION:

CTH P - CTH LL to end of CTH P: 2.5" Overlay (1.5 miles)

PRIORITY: Required

| PROJECT NAME | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING  | COMMENT         | 2023    | 2024 | 2025 | 2026 | 2027 | TOTAL   |
|--------------|---------------------|----------------------------|-----------------|---------|------|------|------|------|---------|
| CTH NN       | Road Network        | Other (explain in comment) | State/City Levy | 100,000 |      |      |      |      | 100,000 |
|              |                     |                            |                 |         |      |      |      |      | -       |

## PROJECT DESCRIPTION:

CTH NN - CTH NN & CTH Y (Granville Rd) Traffic Signals - BID Work (Contracted)  
 HSIP Funding (90/10 Split; State/County Levy); Total Project Cost Estimate \$1,000,000 - \$900,000 State/\$100,000 County Levy

PRIORITY: Required

| PROJECT NAME | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING   | COMMENT | 2023   | 2024    | 2025 | 2026 | 2027 | TOTAL   |
|--------------|---------------------|-----------------------------|---------|--------|---------|------|------|------|---------|
| CTH W        | Road Network        | Other (explain in comments) |         | 60,000 | 800,000 |      |      |      | 860,000 |
|              |                     |                             |         |        |         |      |      |      | -       |

## PROJECT DESCRIPTION:

CTH W - STH 33 to Schowalter Rd: Reconstruction - BID Work (Contracted)  
 LRIP-S & CHI-S funding (75/25 Split; State/County Levy); Engineering & ROW Acquisition 2022/2023; Construction 2024; Total Project Cost Estimate \$2,300,000

PRIORITY: Required

| PROJECT NAME | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING  | COMMENT         | 2023  | 2024 | 2025   | 2026 | 2027 | TOTAL  |
|--------------|---------------------|----------------------------|-----------------|-------|------|--------|------|------|--------|
| CTH H        | Road Network        | Other (explain in comment) | State/City Levy | 5,000 | -    | 50,000 |      |      | 55,000 |
|              |                     |                            |                 |       |      |        |      |      | -      |

## PROJECT DESCRIPTION:

CTH H - Washington County Line to CTH A/H; STH 57 to CT KW: Safety Improvements - BID Work (Contracted)  
 WISDOT HRRRP Grant funding (90/10 Split; State/County Levy); Engineering in 2023; Construction 2025; Total Project Cost Estimate \$500,000

PRIORITY: Required

Attachment: Highway Budget Report (2023 Recommended Budget Discussion)

| PROJECT NAME | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING              | COMMENT | 2023 | 2024    | 2025 | 2026 | 2027 | TOTAL   |
|--------------|---------------------|----------------------------------------|---------|------|---------|------|------|------|---------|
| CTH LL       | Road Network        | Other (explain in comme State/Cty Levy |         |      | 200,000 |      |      |      | 200,000 |
|              |                     |                                        |         |      |         |      |      |      | -       |

**PROJECT DESCRIPTION:**

CTH LL - CTH LL & CTH KK Intersection: Concrete Reconstruction - BID Work (Contracted)  
 CHI Funding (50/50 Split; State/County Levy); Total Project Cost Estimate \$400,000 - \$200,000 State/\$200,000 County Levy

**PRIORITY:**

Required

| PROJECT NAME | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING              | COMMENT | 2023 | 2024   | 2025    | 2026 | 2027 | TOTAL   |
|--------------|---------------------|----------------------------------------|---------|------|--------|---------|------|------|---------|
| CTH KW       | Road Network        | Other (explain in comme State/Cty Levy |         |      | 50,000 | 500,000 |      |      | 550,000 |
|              |                     |                                        |         |      |        |         |      |      | -       |

**PROJECT DESCRIPTION:**

CTH KW - CTH H to Lake Drive: Pulverize & Repave; Widen to 30' - BID Work (Contracted)  
 CHI-D Funding (50/50 Split; State/County Levy); Engineering & ROW Acquisition in 2024; Construction in 2025

**PRIORITY:**

Required

| PROJECT NAME | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING | COMMENT | 2023 | 2024    | 2025 | 2026 | 2027 | TOTAL   |
|--------------|---------------------|---------------------------|---------|------|---------|------|------|------|---------|
| CTH V        | Road Network        | Tax Levy (Budget Process) |         |      | 300,000 |      |      |      | 300,000 |
|              |                     |                           |         |      |         |      |      |      | -       |

**PROJECT DESCRIPTION:**

CTH V - STH 60 (Grafton Ave) to CTH W (Port Washington Rd): 2.5" Mill & Overlay (1.5 miles)

**PRIORITY:**

Required

| PROJECT NAME | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING | COMMENT | 2023 | 2024    | 2025 | 2026 | 2027 | TOTAL   |
|--------------|---------------------|---------------------------|---------|------|---------|------|------|------|---------|
| CTH W        | Road Network        | Tax Levy (Budget Process) |         |      | 450,000 |      |      |      | 450,000 |
|              |                     |                           |         |      |         |      |      |      | -       |

**PROJECT DESCRIPTION:**

CTH W - Schowalter St to STH 57: 2.5" Overlay (2.2 miles)

**PRIORITY:**

Required

| PROJECT NAME | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING | COMMENT | 2023 | 2024    | 2025 | 2026 | 2027 | TOTAL   |
|--------------|---------------------|---------------------------|---------|------|---------|------|------|------|---------|
| CTH I        | Road Network        | Tax Levy (Budget Process) |         |      | 375,000 |      |      |      | 375,000 |
|              |                     |                           |         |      |         |      |      |      | -       |

**PROJECT DESCRIPTION:**

CTH I - Jay Road to Sheboygan County Line: Pulverize & Repave; Widen to 24' (1.3 miles)

**PRIORITY:**

Required

| PROJECT NAME | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING | COMMENT | 2023 | 2024    | 2025 | 2026 | 2027 | TOTAL   |
|--------------|---------------------|---------------------------|---------|------|---------|------|------|------|---------|
| CTH K        | Road Network        | Tax Levy (Budget Process) |         |      | 350,000 |      |      |      | 350,000 |
|              |                     |                           |         |      |         |      |      |      | -       |

**PROJECT DESCRIPTION:**

CTH K - CTH KW to Termaat Rd: 2.5" Overlay; Widen to 30' (1.0 Miles)

**PRIORITY:**

Required

| PROJECT NAME | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING | COMMENT | 2023 | 2024    | 2025 | 2026 | 2027 | TOTAL   |
|--------------|---------------------|---------------------------|---------|------|---------|------|------|------|---------|
| CTH O        | Road Network        | Tax Levy (Budget Process) |         |      | 300,000 |      |      |      | 300,000 |
|              |                     |                           |         |      |         |      |      |      | -       |

**PROJECT DESCRIPTION:**

CTH O - STH 60 to Hickory St: 2.5" Mill & Overlay (0.8 Miles)

**PRIORITY:**

Required

| PROJECT NAME | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING | COMMENT | 2023 | 2024 | 2025      | 2026 | 2027 | TOTAL     |
|--------------|---------------------|---------------------------|---------|------|------|-----------|------|------|-----------|
| CTH I        | Road Network        | Tax Levy (Budget Process) |         |      |      | 1,200,000 |      |      | 1,200,000 |
|              |                     |                           |         |      |      |           |      |      | -         |

Attachment: Highway Budget Report (2023 Recommended Budget Discussion)

**PROJECT DESCRIPTION:**

CRH I - Lilac Lane to STH 33: 2.5" Overlay; Widen to 30' (5.1 Miles)

**PRIORITY:**

Required

| PROJECT NAME | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING | COMMENT | 2023 | 2024 | 2025    | 2026 | 2027 | TOTAL   |
|--------------|---------------------|---------------------------|---------|------|------|---------|------|------|---------|
| CTH O        | Road Network        | Tax Levy (Budget Process) |         |      |      | 300,000 |      |      | 300,000 |
|              |                     |                           |         |      |      |         |      |      | -       |

**PROJECT DESCRIPTION:**

CTH O - Cedar Sauk Rd to STH 33: 2.5" Mill &amp; Overlay (1.0 Miles)

**PRIORITY:**

Required

| PROJECT NAME | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING | COMMENT | 2023 | 2024 | 2025 | 2026    | 2027 | TOTAL   |
|--------------|---------------------|---------------------------|---------|------|------|------|---------|------|---------|
| CTH A        | Road Network        | Tax Levy (Budget Process) |         |      |      |      | 650,000 |      | 650,000 |
|              |                     |                           |         |      |      |      |         |      | -       |

**PROJECT DESCRIPTION:**

CTH A - CTH B (North) to CTH LL: 2.5" Mill &amp; Overlay (2.5 Miles)

**PRIORITY:**

Required

| PROJECT NAME | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING | COMMENT | 2023 | 2024 | 2025 | 2026    | 2027 | TOTAL   |
|--------------|---------------------|---------------------------|---------|------|------|------|---------|------|---------|
| CTH I        | Road Network        | Tax Levy (Budget Process) |         |      |      |      | 375,000 |      | 375,000 |
|              |                     |                           |         |      |      |      |         |      | -       |

**PROJECT DESCRIPTION:**

CTH I - Belgium-Kohler Rd (West) to Jay Road: 2.5" Overlay (2.1 Miles)

**PRIORITY:**

Required

| PROJECT NAME | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING | COMMENT | 2023 | 2024 | 2025 | 2026    | 2027 | TOTAL   |
|--------------|---------------------|---------------------------|---------|------|------|------|---------|------|---------|
| CTH H        | Road Network        | Tax Levy (Budget Process) |         |      |      |      | 150,000 |      | 150,000 |
|              |                     |                           |         |      |      |      |         |      | -       |

**PROJECT DESCRIPTION:**

CTH H - CTH A/H to River Road: 2.5" Overlay; Widen to 30' (0.3 Miles)

**PRIORITY:**

Required

## OZAUKEE COUNTY 5 YEAR CAPITAL IMPROVEMENT PLAN

Purpose: This form is used to capture all capital projects expected to be requested by a department, regardless of the source of funds utilized. This form is used as a planning tool so that decision-makers will be able to understand the County's capital needs over the next 5 years. This plan is not a guarantee of future funding nor does it replace the evaluation tools used by decision-makers.

## SOURCE OF FUNDS DEFINITIONS

Tax Levy (Budget Process) This is funding that would be used during the budget process for a project.  
 RFP Process Project requested during the RFP Process (based on year-end revenues). Year-end funds are based on a mix of different sources.  
 Grants You are expecting Federal, State, local, or private funds to offset all or part of a project. Name the grantor in the comment field.  
 Other Please explain in the comment field.

DEPARTMENT: Highway

| PROJECT NAME      | STRATEGIC OBJECTIVE | PRIMARY SOURCE OF FUNDING                          | COMMENT | 2023    | 2024    | 2025    | 2026    | 2027    | TOTAL      |
|-------------------|---------------------|----------------------------------------------------|---------|---------|---------|---------|---------|---------|------------|
| Highway Equipment | Transportation      | Other (explain in comments; Direct Project Charges |         | 735,000 | 765,000 | 785,000 | 770,000 | 740,000 | #####<br>- |

## PROJECT DESCRIPTION:

Part of replacement program established by Highway Department to ensure equipment is in good working order. Replaces current equipment due to wear and tear, and high hours. Detailed plan available

PRIORITY: Required

| PROJECT NAME          | STRATEGIC OBJECTIVE     | PRIMARY SOURCE OF FUNDING                          | COMMENT | 2023    | 2024 | 2025 | 2026 | 2027 | TOTAL        |
|-----------------------|-------------------------|----------------------------------------------------|---------|---------|------|------|------|------|--------------|
| PW - Reroof Main Shop | Transportation Planning | Other (explain in comments; Direct Project Charges |         | 250,000 |      |      |      |      | 250,000<br>- |

## PROJECT DESCRIPTION:

Reroof Main Shop at Port Washington location

PRIORITY: Required

| PROJECT NAME             | STRATEGIC OBJECTIVE     | PRIMARY SOURCE OF FUNDING                          | COMMENT | 2023   | 2024 | 2025 | 2026 | 2027 | TOTAL       |
|--------------------------|-------------------------|----------------------------------------------------|---------|--------|------|------|------|------|-------------|
| PW - Tuckpoint Main Bldg | Transportation Planning | Other (explain in comments; Direct Project Charges |         | 25,000 |      |      |      |      | 25,000<br>- |

## PROJECT DESCRIPTION:

Tuckpoint the north face of the main building at Port Washington location

PRIORITY: Required

| PROJECT NAME        | STRATEGIC OBJECTIVE     | PRIMARY SOURCE OF FUNDING                          | COMMENT | 2023   | 2024 | 2025 | 2026 | 2027 | TOTAL       |
|---------------------|-------------------------|----------------------------------------------------|---------|--------|------|------|------|------|-------------|
| Reline Asphalt Silo | Transportation Planning | Other (explain in comments; Direct Project Charges |         | 60,000 |      |      |      |      | 60,000<br>- |

## PROJECT DESCRIPTION:

Reline Asphalt Silo for the asphalt plant at the Lakeland Site

PRIORITY: Required

| PROJECT NAME     | STRATEGIC OBJECTIVE     | PRIMARY SOURCE OF FUNDING                          | COMMENT | 2023 | 2024    | 2025 | 2026 | 2027 | TOTAL        |
|------------------|-------------------------|----------------------------------------------------|---------|------|---------|------|------|------|--------------|
| PW - Repave Yard | Transportation Planning | Other (explain in comments; Direct Project Charges |         |      | 250,000 |      |      |      | 250,000<br>- |

## PROJECT DESCRIPTION:

Repave yard at Port Washington location

PRIORITY: Required

| PROJECT NAME             | STRATEGIC OBJECTIVE     | PRIMARY SOURCE OF FUNDING                          | COMMENT | 2023 | 2024   | 2025 | 2026 | 2027 | TOTAL       |
|--------------------------|-------------------------|----------------------------------------------------|---------|------|--------|------|------|------|-------------|
| Bldg E - Insulate & Heat | Transportation Planning | Other (explain in comments; Direct Project Charges |         |      | 80,000 |      |      |      | 80,000<br>- |

## PROJECT DESCRIPTION:

Insulate & heat building E at Port Washinton location

PRIORITY: Required

Attachment: Highway Budget Report (2023 Recommended Budget Discussion)

| PROJECT NAME              | STRATEGIC OBJECTIVE     | PRIMARY SOURCE OF FUNDING   | SOURCE COMMENT         | 2023 | 2024 | 2025    | 2026 | 2027 | TOTAL   |
|---------------------------|-------------------------|-----------------------------|------------------------|------|------|---------|------|------|---------|
| Additional Heated Storage | Transportation Planning | Other (explain in comments) | Direct Project Charges |      |      | 350,000 |      |      | 350,000 |
|                           |                         |                             |                        |      |      |         |      |      | -       |

PROJECT DESCRIPTION:

Additional Heated Storage at Port Washington location

| PROJECT NAME   | STRATEGIC OBJECTIVE     | PRIMARY SOURCE OF FUNDING   | SOURCE COMMENT         | 2023 | 2024 | 2025 | 2026    | 2027 | TOTAL   |
|----------------|-------------------------|-----------------------------|------------------------|------|------|------|---------|------|---------|
| Gravel Crusher | Transportation Planning | Other (explain in comments) | Direct Project Charges |      |      |      | 400,000 |      | 400,000 |
|                |                         |                             |                        |      |      |      |         |      | -       |

PROJECT DESCRIPTION:

Gravel crusher for crushing operation at Lakeland Site

PRIORITY: Required

**Ozaukee County Highway Department  
Highway Equipment CIP**

| Description                   | 2022               | 2023             | 2024             | 2025             | 2026             | 2027             | Unprog             | Comment              |
|-------------------------------|--------------------|------------------|------------------|------------------|------------------|------------------|--------------------|----------------------|
| Quad-Axle Truck (Snow Plow)   | \$350,000          |                  | \$360,000        |                  | \$370,000        |                  | \$340,000          |                      |
| Sign Truck                    | \$350,000          |                  |                  |                  |                  |                  | \$0                | Avail as Light Duty? |
| Quad-Axle Truck (Dump Truck)  | \$225,000          |                  |                  |                  |                  |                  | \$0                |                      |
| Tractor w/ Mower Attachments  | \$140,000          |                  |                  | \$170,000        |                  |                  | \$0                |                      |
| Truck-Mounted Attenuator      | \$30,000           |                  |                  |                  |                  |                  | \$0                |                      |
| Tanker Trailer                | \$15,000           |                  |                  |                  |                  |                  | \$0                |                      |
| Patrol Truck (Snow Plows)     |                    | \$275,000        |                  | \$275,000        |                  |                  | \$250,000          |                      |
| One-Ton Truck                 |                    | \$140,000        |                  | \$80,000         |                  | \$80,000         | \$75,000           | (2) in 2023          |
| Brush Chipper                 |                    | \$90,000         |                  |                  |                  |                  | \$0                |                      |
| Water Pump                    |                    | \$80,000         |                  |                  |                  |                  | \$0                |                      |
| Fecon Head                    |                    | \$60,000         |                  |                  |                  |                  | \$0                | (2) in 2023          |
| Hot Box Trailer               |                    | \$50,000         |                  |                  |                  |                  | \$0                |                      |
| Large Equip Trailer(s)        |                    | \$25,000         |                  |                  |                  |                  | \$0                |                      |
| Flail Replacement             |                    | \$15,000         |                  | \$15,000         |                  |                  | \$15,000           |                      |
| Road Grader [USED]            |                    |                  | \$280,000        |                  |                  |                  | \$300,000          |                      |
| Skid Steer Loader             |                    |                  | \$65,000         |                  |                  | \$80,000         | \$70,000           |                      |
| Foreman Truck                 |                    |                  | \$60,000         |                  |                  |                  | \$50,000           |                      |
| Front End Loader [USED]       |                    |                  |                  | \$180,000        |                  |                  | \$180,000          |                      |
| Superintendent Patrol Vehicle |                    |                  |                  | \$65,000         |                  |                  | \$50,000           |                      |
| Tractor/Backhoe [USED]        |                    |                  |                  |                  | \$150,000        |                  | \$0                |                      |
| Track excavator [USED]        |                    |                  |                  |                  | \$250,000        |                  | \$0                |                      |
| Bucket Truck [USED]           |                    |                  |                  |                  |                  | \$150,000        | \$0                |                      |
| Sign Van [USED]               |                    |                  |                  |                  |                  | \$150,000        |                    |                      |
| Shoulder Grader               |                    |                  |                  |                  |                  | \$125,000        |                    |                      |
| Forklift(s)                   |                    |                  |                  |                  |                  | \$80,000         |                    | Cedarburg Shop       |
| Crackfilling machine          |                    |                  |                  |                  |                  | \$75,000         | \$0                |                      |
| 4' Mill                       |                    |                  |                  |                  |                  |                  | \$450,000          |                      |
| Tri-Axle Truck (Snow Plow)    |                    |                  |                  |                  |                  |                  | \$340,000          |                      |
| Chip Spreader                 |                    |                  |                  |                  |                  |                  | \$250,000          |                      |
| Bulldozer [USED]              |                    |                  |                  |                  |                  |                  | \$200,000          |                      |
| Asphalt dist. Truck [USED]    |                    |                  |                  |                  |                  |                  | \$100,000          |                      |
| Rubber Tire Roller            |                    |                  |                  |                  |                  |                  | \$90,000           |                      |
| Automated Flagger             |                    |                  |                  |                  |                  |                  | \$80,000           |                      |
| Attenuator (Tow Behind)       |                    |                  |                  |                  |                  |                  | \$35,000           |                      |
| Excavator Plate Compactor     |                    |                  |                  |                  |                  |                  | \$35,000           |                      |
| Asphalt Crack Router          |                    |                  |                  |                  |                  |                  | \$25,000           |                      |
| Small Equip Trailer           |                    |                  |                  |                  |                  |                  | \$20,000           |                      |
| Plow Replacement              |                    |                  |                  |                  |                  |                  | \$10,000           |                      |
| 60" Diesel Grass mower        |                    |                  |                  |                  |                  |                  | \$0                |                      |
| All Terrain Crane [USED]      |                    |                  |                  |                  |                  |                  | \$0                |                      |
| Asphalt Paver                 |                    |                  |                  |                  |                  |                  | \$0                |                      |
| Asphalt Roller                |                    |                  |                  |                  |                  |                  | \$0                |                      |
| Four-Wheel-Drive Truck [USED] |                    |                  |                  |                  |                  |                  | \$0                |                      |
| Mini-Excavator                |                    |                  |                  |                  |                  |                  | \$0                |                      |
| Road Sweeper                  |                    |                  |                  |                  |                  |                  | \$0                |                      |
| Rubber Track Excavator        |                    |                  |                  |                  |                  |                  | \$0                |                      |
| Scissors Lift                 |                    |                  |                  |                  |                  |                  | \$0                |                      |
| Semi-Tractor [USED]           |                    |                  |                  |                  |                  |                  | \$0                |                      |
| Shoulder Machine [USED]       |                    |                  |                  |                  |                  |                  | \$0                |                      |
| Traffic Arrow/Message Board   |                    |                  |                  |                  |                  |                  | \$0                |                      |
| Vac-All Sweeper Truck [USED]  |                    |                  |                  |                  |                  |                  | \$0                |                      |
| V-Box Replacement             |                    |                  |                  |                  |                  |                  | \$0                |                      |
| <b>Total Equip. Cost</b>      | <b>\$1,110,000</b> | <b>\$735,000</b> | <b>\$765,000</b> | <b>\$785,000</b> | <b>\$770,000</b> | <b>\$740,000</b> | <b>\$2,965,000</b> |                      |

Items "Highlighted" are under \$25,000, and are not included in the Capital Improvement Plan (CIP) Budget information. However, they are covered in the Capital portion of the budget as they are over \$5,000 and depreciated.

**Public Works Committee****AGENDA INFORMATION SHEET**

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|                     |                           |
|---------------------|---------------------------|
| <b>AGENDA DATE:</b> | <b>September 22, 2022</b> |
| <b>DEPARTMENT:</b>  | <b>Administrator</b>      |
| <b>DIRECTOR:</b>    | <b>Jason Dzwinel</b>      |
| <b>PREPARER:</b>    | <b>Jason Dzwinel</b>      |

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**Agenda Summary** Public Works Strategic Plan and Performance Metrics Discussion

Strategic Planning Goal - Provide a Safe & Efficient Transportation System for All

Future State: Transportation Infrastructure is in place and safe to meet current and future resident and business needs.

<https://stories.opengov.com/ozaukeecountywi/published/2jpuHyldi>

Performance Metrics

Facilities - <https://stories.opengov.com/ozaukeecountywi/published/j5UACgvOn>

Transit - <https://stories.opengov.com/ozaukeecountywi/published/7GPwysQMP>

Highway - [https://stories.opengov.com/ozaukeecountywi/published/\\_Eb1l3xd4](https://stories.opengov.com/ozaukeecountywi/published/_Eb1l3xd4)

**Public Works Committee****AGENDA INFORMATION SHEET**

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**AGENDA DATE:** September 22, 2022  
**DEPARTMENT:** Facilities Management  
**DIRECTOR:** Jon Edgren  
**PREPARER:** Jon Edgren

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**Agenda Summary** Facilities Report

**ATTACHMENTS:**

- Facilities Financials - Sept 2022 (PDF)

## Ozaukee County Committee Report

**General Fund Facilities Management**

For the Eight Months Ending Wednesday, August 31, 2022  
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

|                                     | Current<br>Month<br>Actual | 2022<br>YTD<br>Actual | 2022<br>Amended<br>Budget | Budget<br>Balance  | %<br>Budget<br>YTD |
|-------------------------------------|----------------------------|-----------------------|---------------------------|--------------------|--------------------|
| <b>Revenues</b>                     |                            |                       |                           |                    |                    |
| Interdepartmental Charges           | \$4,624                    | \$36,991              | \$56,986                  | \$19,995           | 64.91%             |
| Other Revenue                       | \$152                      | \$201                 | -                         | (\$201)            | 0.00%              |
| <b>Total Revenues</b>               | <b>\$4,776</b>             | <b>\$37,192</b>       | <b>\$56,986</b>           | <b>\$19,794</b>    | <b>65.27%</b>      |
| <b>Expenditures</b>                 |                            |                       |                           |                    |                    |
| Salaries                            | \$47,841                   | \$361,091             | \$581,355                 | \$220,264          | 62.11%             |
| Fringe Benefits                     | \$15,619                   | \$133,203             | \$181,362                 | \$48,159           | 73.45%             |
| Travel/Training                     | -                          | -                     | \$100                     | \$100              | 0.00%              |
| Supplies                            | \$5,845                    | \$48,297              | \$101,795                 | \$53,498           | 47.45%             |
| Purchased Services                  | \$50,693                   | \$266,450             | \$427,124                 | \$160,674          | 62.38%             |
| Interdepartment Charges             | \$1,703                    | \$18,502              | \$42,946                  | \$24,444           | 43.08%             |
| Other Expenses                      | -                          | \$3,011               | \$3,020                   | \$9                | 99.70%             |
| <b>Total Operating Expenditures</b> | <b>\$121,701</b>           | <b>\$830,554</b>      | <b>\$1,337,702</b>        | <b>\$507,148</b>   | <b>62.09%</b>      |
| <b>Capital Outlay</b>               |                            |                       |                           |                    |                    |
| <b>Total Expenditures</b>           | <b>\$121,701</b>           | <b>\$830,554</b>      | <b>\$1,337,702</b>        | <b>\$507,148</b>   | <b>62.09%</b>      |
| <b>Net Increase (Decrease)</b>      | <b>(\$116,925)</b>         | <b>(\$793,362)</b>    | <b>(\$1,280,716)</b>      | <b>(\$487,354)</b> | <b>61.95%</b>      |

*Equity:*

Attachment: Facilities Financials - Sept 2022 (Facilities Financials - Sept 2022)

## Ozaukee County Committee Report

**Special Revenue Fund Fair Grounds**

For the Eight Months Ending Wednesday, August 31, 2022  
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

|                                     | Current<br>Month<br>Actual | 2022<br>YTD<br>Actual | 2022<br>Amended<br>Budget | Budget<br>Balance | %<br>Budget<br>YTD |
|-------------------------------------|----------------------------|-----------------------|---------------------------|-------------------|--------------------|
| <b>Revenues</b>                     |                            |                       |                           |                   |                    |
| Taxes                               | \$9,918                    | \$79,344              | \$119,017                 | \$39,673          | 66.67%             |
| Public Charges for Services         | -                          | \$73,972              | \$206,150                 | \$132,178         | 35.88%             |
| Other Revenue                       | -                          | -                     | \$3,000                   | \$3,000           | 0.00%              |
| <b>Total Revenues</b>               | <b>\$9,918</b>             | <b>\$153,316</b>      | <b>\$328,167</b>          | <b>\$174,851</b>  | <b>46.72%</b>      |
| <b>Expenditures</b>                 |                            |                       |                           |                   |                    |
| Salaries                            | \$1,265                    | \$10,393              | \$69,096                  | \$58,703          | 15.04%             |
| Fringe Benefits                     | \$110                      | \$899                 | \$23,745                  | \$22,846          | 3.79%              |
| Travel/Training                     | -                          | \$507                 | \$500                     | (\$7)             | 101.40%            |
| Supplies                            | \$1,007                    | \$10,118              | \$24,375                  | \$14,257          | 41.51%             |
| Purchased Services                  | \$15,954                   | \$126,830             | \$196,299                 | \$69,469          | 64.61%             |
| Interdepartment Charges             | \$284                      | \$8,918               | \$7,900                   | (\$1,018)         | 112.89%            |
| Other Expenses                      | -                          | \$5,825               | \$6,250                   | \$425             | 93.20%             |
| <b>Total Operating Expenditures</b> | <b>\$18,620</b>            | <b>\$163,490</b>      | <b>\$328,165</b>          | <b>\$164,675</b>  | <b>49.82%</b>      |
| <b>Capital Outlay</b>               |                            |                       |                           |                   |                    |
| <b>Total Expenditures</b>           | <b>\$18,620</b>            | <b>\$163,490</b>      | <b>\$328,165</b>          | <b>\$164,675</b>  | <b>49.82%</b>      |
|                                     |                            |                       |                           |                   | -                  |
| <b>Net Increase (Decrease)</b>      | <b>(\$8,702)</b>           | <b>(\$10,174)</b>     | <b>\$2</b>                | <b>\$10,176</b>   | <b>508700.00%</b>  |
| <i>Equity:</i>                      |                            |                       |                           |                   |                    |
| Governmental Fund Balance           | -                          | (\$178,308)           | -                         | \$178,308         | 0.00%              |

Attachment: Facilities Financials - Sept 2022 (Facilities Financials - Sept 2022)

**Public Works Committee****AGENDA INFORMATION SHEET**

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**AGENDA DATE:** September 22, 2022  
**DEPARTMENT:** Transit  
**DIRECTOR:** Jon Edgren  
**PREPARER:** Joy Neilson

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**Agenda Summary** Commuter Bus Contract Updates

**ATTACHMENTS:**

- 09\_Commuter Bus Contract Updates (PDF)

## COMMUTER BUS CONTRACT UPDATES

### Contract Options

Ozaukee County will need to put out an RFP in order to continue commuter bus service in any form in 2023. Milwaukee County Transit has indicated that they are not interested in continuing the operation of the 143 past the end of the current contract in December 2022. The CB contract can be combined with the SRT contract. Three companies are interested, and all know the contract will not be awarded until November. An RFP for both services is being finalized with an expected release date of 9/26/2022.

### Service Options: Public Hearing Recommendations & Impact

1. **Reduce the number of runs.** This was the top recommendation from the public. Transit released a county-wide resident employment survey to assist in determining the number of runs and times. A link to the survey was sent directly to everyone who emailed comments about the bus service, so Milwaukee commuters are over-represented. The survey is open through 9/23/2022.

Preliminary survey results show that Ozaukee County can reduce the service to 3 runs in the morning and 4 in the afternoon. There are no days when 100% of respondents commute to work; 83% go in on Tuesdays.

| Start Time | # Responses<br>AM | End Time | # Responses<br>PM |
|------------|-------------------|----------|-------------------|
| 6:45       | 1                 | 12:00    | 2                 |
| 7:00       | 12                | 3:30     | 7                 |
| 7:30       | 14                | 4:00     | 16                |
| 8:00       | 11                | 4:30     | 7                 |
| 8:30       | 2                 | 5:00     | 7                 |
| 9:00       | 1                 | 5:30     | 3                 |
| 9:30       | 1                 |          |                   |

Ozaukee County pays the CB operator by platform hours. Cutting the number of platform hours in half has the greatest impact on the overall cost per ride.

| Rides Per Month | 1068            |              |                   |
|-----------------|-----------------|--------------|-------------------|
|                 | Annual Cost     | Fare Revenue | Net Cost per ride |
| Current Hours   | \$ 1,014,196.00 | \$ 44,856.00 | \$ 75.64          |
| Reduced Hours   | \$ 507,098.00   | \$ 44,856.00 | \$ 36.07          |

2. **Increase fares.** This is not as impactful on the overall cost as reducing the number of runs or increasing ridership. In general, increasing fares leads to a reduction of ridership. However, many current riders indicated they would be willing to pay more to keep the service. The table below shows the impact to cost per ride by increasing the fare to a flat \$5 per ride (\$1.50 per ride increase). August ridership numbers are used as a base for comparison.

| Rides Per Month | 1068            |               |                      |                      |
|-----------------|-----------------|---------------|----------------------|----------------------|
|                 | Monthly Revenue | Cost Per Ride | Annual Cost Per Ride | Total Annual Revenue |
| Current Fare    | \$ 3,738.00     | \$ 82.10      | \$ 75.64             | \$ 44,856.00         |
| Increased Fare  | \$ 5,340.00     | \$ 80.60      | \$ 74.14             | \$ 64,080.00         |

3. **Use smaller vehicles.** The cost of the vehicle isn't as impactful as the cost of the driver. Current ridership would allow for vehicles of 15 passengers or less. Vehicles at this size do not require the driver to have a CDL license. This reduces cost; current SRT drivers earn \$13 less per hour than the average CDL licensed driver in Wisconsin. The final savings to the County will not be known until the procurement process is complete.
4. **Add a reverse commute.** Ozaukee County has tried reverse commutes with the Ozaukee County Express in the past with limited success due to the difficulty getting to the last mile. This is not the right type of service to address the reverse commute issue.

**Public Works Committee****AGENDA INFORMATION SHEET**

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|                     |                           |
|---------------------|---------------------------|
| <b>AGENDA DATE:</b> | <b>September 22, 2022</b> |
| <b>DEPARTMENT:</b>  | <b>Transit</b>            |
| <b>DIRECTOR:</b>    | <b>Jon Edgren</b>         |
| <b>PREPARER:</b>    | <b>Joy Neilson</b>        |

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**Agenda Summary** Shared Ride Taxi Fare Structure

**ATTACHMENTS:**

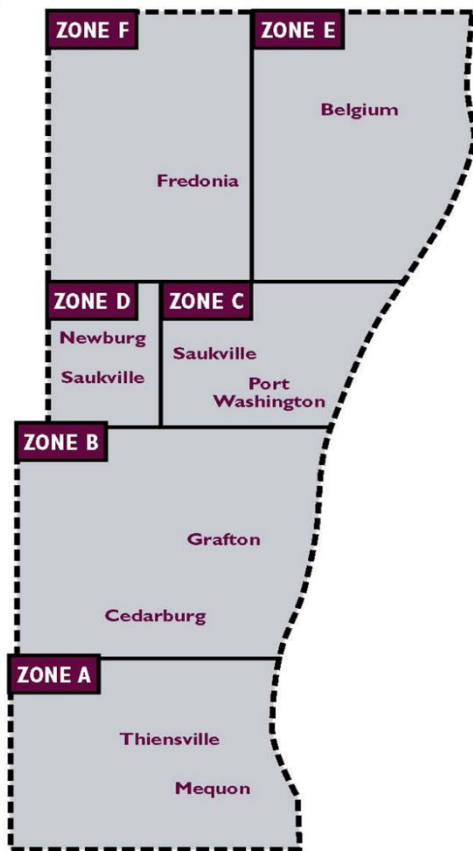
- 09\_Shared Ride Taxi Fare Structure (PDF)

## SHARED RIDE TAXI FARE STRUCTURE

### BACKGROUND INFORMATION:

Ozaukee Shared Ride Taxi has an antiquated and overly complicated system for collecting passenger fares. Passengers can pay for service via cash or check while in the vehicle. Paper punch cards are available for purchase from the driver or dispatch. Credit cards can be used only for punch cards purchased from the Transit office. Transit would like to move to a fare-card system that can be managed by the contractor.

The fare cards would be used on all Ozaukee Transit services. The ultimate goal is to be able to adopt a regional fare card that could, at the very minimum, be used by both Ozaukee and Washington County Shared Ride Taxis. Aligning the Shared Ride Taxi fare structure with Washington County will make the transition easier and more equitable.



Ozaukee Shared Ride Taxi uses a zone structure for calculating fares. The zones roughly correspond to township lines. Fares are calculated by the number of zones traveled through.

The fixed zone lines create a disadvantage for passengers who regularly travel short distances over the line. It also doesn't account for travel outside of the County. For example, passengers being picked up in Brown Deer can travel through Mequon for less than a trip from Port Washington to Grafton.

Washington County uses a tiered mileage fare rate. Rates increase with each additional 5 miles traveled. If both counties have the same fare system, we will be able to more accurately calculate cross-county fares using the actual mileage traveled. This leads to the potential to reduce the surcharge, making the service more accessible.

The current fare tables are:

| Ozaukee County |         |          |                      |
|----------------|---------|----------|----------------------|
|                | Adult   | Students | Seniors/<br>Disabled |
| Within 1 Zone  | \$ 3.25 | \$ 3.00  | \$ 2.75              |
| Within 2 Zones | \$ 4.25 | \$ 4.00  | \$ 3.75              |
| Within 3 Zones | \$ 5.75 | \$ 5.00  | \$ 4.50              |
| Within 4 Zones | \$ 7.00 | \$ 6.25  | \$ 5.75              |

| Washington County |         |          |                      |
|-------------------|---------|----------|----------------------|
|                   | Adult   | Students | Seniors/<br>Disabled |
| 5.0 Miles or Less | \$ 4.25 | \$ 3.25  | \$ 2.50              |
| 5.1 - 10 Miles    | \$ 5.75 | \$ 4.75  | \$ 3.50              |
| 10.1 - 15.0 Miles | \$ 7.00 | \$ 6.00  | \$ 4.25              |
| 15.1 - 20.0 Miles | \$ 8.00 | \$ 7.00  | \$ 5.00              |
| Over 20 Miles     | \$ 9.00 | \$ 8.00  | \$ 5.75              |

Washington County fares are higher for adults and students, but lower for seniors and disabled riders. Ozaukee County can choose to adopt different rates within the mileage-based structure. Sample fares based on the average mileage of actual trips are below. Note that the cross-county fares in the tables below do not include the cross-county surcharge. The current cross-county surcharge is \$5.75.

Changing the fare structure will require a public hearing at the next regularly scheduled Public Works Committee meeting (October). New fares would go into effect when the new fare card system is in place, ideally by June 2023.

Sample Impact on Fares:

| Adult           |                 |                    |                 |                 |                 |  |
|-----------------|-----------------|--------------------|-----------------|-----------------|-----------------|--|
| From            | To              | Average<br>Mileage | Zone<br>Fare    | Mileage<br>Fare | Difference      |  |
| Belgium         | Cedarburg       | 20.8               | \$ 5.75         | \$ 9.00         | \$ 3.25         |  |
| Belgium         | Fredonia        | 7.9                | \$ 4.25         | \$ 5.75         | \$ 1.50         |  |
| Grafton         | Grafton         | 4.5                | \$ 3.25         | \$ 4.25         | \$ 1.00         |  |
| Grafton         | Belgium         | 15.4               | \$ 5.75         | \$ 8.00         | \$ 2.25         |  |
| Grafton         | Cedarburg       | 4.7                | \$ 3.25         | \$ 4.25         | \$ 1.00         |  |
| Grafton         | Port Washington | 8.6                | \$ 4.25         | \$ 5.75         | \$ 1.50         |  |
| Grafton         | West Bend       | 18.2               | \$ 3.25         | \$ 8.00         | \$ 4.75         |  |
| Mequon          | Milwaukee       | 10                 | \$ 3.25         | \$ 5.75         | \$ 2.50         |  |
| Mequon          | Grafton         | 9.7                | \$ 4.25         | \$ 5.75         | \$ 1.50         |  |
| Mequon          | Theinsville     | 3.2                | \$ 3.25         | \$ 4.25         | \$ 1.00         |  |
| Mequon          | Belgium         | 23.6               | \$ 7.00         | \$ 9.00         | \$ 2.00         |  |
| Newburg         | Grafton         | 10.4               | \$ 4.25         | \$ 7.00         | \$ 2.75         |  |
| Newburg         | Port Washington | 11.7               | \$ 4.25         | \$ 7.00         | \$ 2.75         |  |
| Port Washington | Brown Deer      | 11.9               | \$ 5.75         | \$ 5.75         | \$ -            |  |
| Port Washington | Saukville       | 4.9                | \$ 4.25         | \$ 4.25         | \$ -            |  |
|                 |                 | <b>TOTAL</b>       | <b>\$ 66.00</b> | <b>\$ 93.75</b> | <b>\$ 27.75</b> |  |

| Senior/Disabled |                 |                    |                 |                 |                |  |
|-----------------|-----------------|--------------------|-----------------|-----------------|----------------|--|
| From            | To              | Average<br>Mileage | Zone<br>Fare    | Mileage<br>Fare | Difference     |  |
| Belgium         | Cedarburg       | 20.8               | \$ 4.50         | \$ 5.75         | \$ 1.25        |  |
| Belgium         | Fredonia        | 7.9                | \$ 3.75         | \$ 3.50         | \$ (0.25)      |  |
| Grafton         | Grafton         | 4.5                | \$ 2.75         | \$ 2.50         | \$ (0.25)      |  |
| Grafton         | Belgium         | 15.4               | \$ 4.50         | \$ 5.00         | \$ 0.50        |  |
| Grafton         | Cedarburg       | 4.7                | \$ 2.75         | \$ 2.50         | \$ (0.25)      |  |
| Grafton         | Port Washington | 8.6                | \$ 3.75         | \$ 3.50         | \$ (0.25)      |  |
| Grafton         | West Bend       | 18.2               | \$ 2.75         | \$ 5.00         | \$ 2.25        |  |
| Mequon          | Milwaukee       | 10                 | \$ 2.75         | \$ 3.50         | \$ 0.75        |  |
| Mequon          | Grafton         | 9.7                | \$ 3.75         | \$ 3.50         | \$ (0.25)      |  |
| Mequon          | Theinsville     | 3.2                | \$ 2.75         | \$ 2.50         | \$ (0.25)      |  |
| Mequon          | Belgium         | 23.6               | \$ 5.75         | \$ 5.75         | \$ -           |  |
| Newburg         | Grafton         | 10.4               | \$ 3.75         | \$ 4.25         | \$ 0.50        |  |
| Newburg         | Port Washington | 11.7               | \$ 3.75         | \$ 4.25         | \$ 0.50        |  |
| Port Washington | Brown Deer      | 11.9               | \$ 4.50         | \$ 4.25         | \$ (0.25)      |  |
| Port Washington | Saukville       | 4.9                | \$ 2.75         | \$ 2.50         | \$ (0.25)      |  |
|                 |                 | <b>TOTAL</b>       | <b>\$ 54.50</b> | <b>\$ 58.25</b> | <b>\$ 3.75</b> |  |

**Public Works Committee****AGENDA INFORMATION SHEET**

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**AGENDA DATE:** September 22, 2022  
**DEPARTMENT:** Transit  
**DIRECTOR:** Jon Edgren  
**PREPARER:** Joy Neilson

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**Agenda Summary** Transit Financial Report

**ATTACHMENTS:**

- Aug PW Committee Report 2022 (PDF)



## Public Works Committee

### AGENDA INFORMATION SHEET

**AGENDA DATE:** September 22, 2022  
**DEPARTMENT:** Highway  
**DIRECTOR:** Jon Edgren  
**PREPARER:** Jon Edgren

#### Agenda Summary Historic Covered Bridge Pedestrian Bridge Consultant Contract

**BACKGROUND INFORMATION:** In June, the Public Works Committee (PWC) was notified of cracks discovered on the Historic Covered Bridge Pedestrian Bridge, and the decision to close the bridge to any pedestrian traffic due to concerns over the condition of the bridge.

Given the need to close the bridge and on-going construction of the neighboring Covered Bridge Road bridge, the PWC authorized the Public Works Director to seek an agreement with the bridge contractor on the adjacent project.

As we neared the end of summer and discussed beginning the Historic Covered Bridge work, questions were raised as to the “Emergency Declaration” needed to bypass State Statute Bidding requirements and concerns over ensuring a fair price. Therefore, I decided to withdraw from discussions with the contractor, and work with Jewell Associates, our bridge inspection firm, to create a bid proposal to seek bids this fall and perform the repairs over winter.

**ANALYSIS:** Jewell Associates provided a proposal (attached) to oversee the bidding and construction process, including performing a pre-bid meeting, answering project questions, and performing a final punch list inspection. Their cost is \$7,600, and Ozaukee County would provide the day-to-day on-site inspection services.

#### **FISCAL IMPACT:**

Balance Current Year: \$7,600

#### **FUNDING SOURCE:**

County Levy: X

**RECOMMENDED MOTION:** Approve Jewell Associates’ Historic Covered Bridge amendment for \$7,600.

#### **ATTACHMENTS:**

- Historic Covered Bridge - Jewell - Bid Letting Amendment (PDF)

## PROFESSIONAL SERVICES AGREEMENT

**Project:** Covered Bridge Repair - Ozaukee County - Bidding Assistance

**Client:** Ozaukee County Highway Department

**Client Address:** 410 S. Spring Street

**Contact:** Jon Edgren

**Phone:** 262-238-8335

**Email:** jedgren@co.ozaukee.wi.us

■ ■ ■

### Description of Services to be performed:

Jewell Associates Engineers, Inc will produce specifications, agency coordination, advertisements, distribute plans, and assist the County in the bid opening and contractor selection. Jewell will host one pre-bid meeting onsite to answer any questions that contractors may have about the project. Jewell will be onsite for a final punch list inspection (1 inspection visit total). Jewell will be available for construction questions as they come up via virtual/phone meeting.

If additional site visits are required, this will be considered "extra services". It also assumed that hazardous materials or archaeological sites will not be encountered during the project, or literature search.

The County responsibilities on this project include providing:

- a.) Fees for Advertising for Bids, County Zoning fees, DNR permit fees
- c.) Assisting Jewell with the punch list inspection near the end of the project (if desired).
- c.) Day to day construction inspection
- d.) Construction administration (payment requests)

■ ■ ■

### Assumptions:

This agreement is subject to the following assumptions/conditions:

Local permits for this project (zoning, building, etc.) will be obtained by the Client with information provided by the Consultant.

All permit fees will be paid by the Client.

Wisconsin State plan review fees are not part of this agreement.

No Federal permits are anticipated for this project.

Cultural, historic, archeological, or wetland assessment investigations or site remediation activities are not included.

Cost of printing drawings and documents for bidding and construction are not part of this agreement.

■ ■ ■

### Compensation for these services will be as follows:

Lump Sum: \$7,600 \_\_\_\_\_

■ ■ ■

**Schedule:** Jewell to complete bidding documents no later than October 14<sup>th</sup>. This will allow for opening bids in mid-late November. It is anticipated that the construction will take place during the winter months of 2022-2024.

■ ■ ■

Attachment: Historic Covered Bridge - Jewell - Bid Letting Amendment (Hist Covered Bridge Amend)

The services described above will commence upon receipt of a signed copy of this Agreement, subject to all Terms and Conditions on reverse (second page).

Issued for:

Jewell Associates Engineers, Inc.

By: Greg Jewell, P.E., P.L.S. \_\_\_\_\_

Title: Project Manager \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted & Approved for:

By: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Attachment: Historic Covered Bridge - Jewell - Bid Letting Amendment (Hist Covered Bridge Amend)

## TERMS AND CONDITIONS

### HOURLY RATES:

|                            |          |
|----------------------------|----------|
| Senior Principal           | \$225    |
| Senior Structural Engineer | \$170    |
| Principal                  | \$170    |
| Senior Project Manager     | \$160    |
| Project Manager            | \$130    |
| Senior Engineer            | \$125    |
| Staff Engineer             | \$110    |
| Professional Land Surveyor | \$110    |
| Grant Specialist           | \$150    |
| Engineer-In-Training       | \$95     |
| Survey Technician          | \$95     |
| CADD Technician            | \$90     |
| Administrative/Clerical    | \$70     |
| Mileage                    | IRS Rate |

\* Rates are subject to change as of 1/1/23

### TERMINATION:

This Contract may be terminated at any time upon seven (7) calendar days' notice by either party should the other party fail to perform its obligations hereunder. In the event of termination for any reason whatsoever, the Client shall pay the Consultant for all services rendered to the date of termination, and all reimbursable expenses incurred prior to termination.

### ATTORNEY'S FEES:

In the event of any litigation arising or related to this Contract or the services provided hereunder, the prevailing party shall be entitled to recover from the non-prevailing party all reasonable costs incurred, including staff time, court costs, attorney's fees, and all other related expenses in such litigation.

### CONSEQUENTIAL DAMAGES:

Notwithstanding any other provision of this Contract, and to the fullest extent permitted by law, neither the Client nor the Consultant, their respective officers, directors, partners, employees, contractors or subconsultants, shall be liable to the other or shall make any claim for incidental, indirect or consequential damages arising out of or connected in any way to the project or to this Contract. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty.

### INDEMNIFICATION:

The parties to this contract shall, to the fullest extent permitted by law,

indemnify and hold harmless the other parties to this contract, their officers, directors, partners, employees, agents, and subconsultants from and against all damage, liability and cost, including reasonable attorney's fees and defense costs, arising out of or in any way connected with the performance of the services under this Contract, excepting only those damages, liabilities, or costs attributable to the sole negligence or willful misconduct.

### OWNERSHIP OF INSTRUMENTS OF SERVICE:

All reports, drawings, specifications, computer files, field data, note and other documents and instruments prepared by the Consultant as instruments of service shall remain the property of the Consultant. The Consultant shall retain all common law, statutory and other reserved rights, including the copyright thereto.

### TIMELINESS OF PERFORMANCE / DELAYS:

The Consultant will perform services under this Contract with reasonable diligence and expediency consistent with sound professional practices. The Client agrees that the Consultant is not responsible for damages arising directly or indirectly from any delays for causes beyond the Consultant's control. For purposes of this Contract, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters; failure of any government agency to act in a timely manner; failure of performance by the Client or the Client's contractors or consultants; or discovery of any hazardous substances or differing site conditions. If the delays resulting from any such causes increase the cost or time required by the Consultant to perform its services in an orderly and efficient manner, the Consultant shall be entitled to an equitable adjustment in schedule and/or compensation.

If the basic services covered by this Agreement have not been completed within 12 months of the date hereof, through no fault of the Consultant, extension of the Consultant's services beyond that time shall be renegotiated.

### DELIVERY OF ELECTRONIC FILES:

In accepting and utilizing any drawings, reports and data on any form of electronic media generated and furnished by the Consultant, the Client agrees that all such electronic files are

instruments of service of the Consultant, who shall be deemed the author, and shall retain all common law, statutory law and other rights, including copyrights.

The Client agrees not to reuse these electronic files, in whole or in part, for any purpose other than for the Project. The Client agrees not to transfer these electronic files to others without the prior written consent of the Consultant. The Client further agrees to waive all claims against the Consultant resulting in any way from any unauthorized changes to or reuse of the electronic files for any other project by anyone other than the Consultant. In addition, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, employees and subconsultants (collectively, Consultant) against all damages, liabilities or costs, including reasonable attorney's fees and defense costs, arising from any changes made by anyone other than the Consultant or from any reuse of the electronic files without the prior written consent of the Consultant.

In the event of a conflict between the signed construction documents prepared by the Consultant and electronic files, the signed or sealed hard-copy construction documents shall govern.

Under no circumstances shall delivery of electronic files for use by the Client be deemed a sale by the Consultant, and the Consultant makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall the Consultant be liable for indirect or consequential damages as a result of the Client's use or reuse of the electronic files.

### LIMITATION OF LIABILITY:

To the maximum extent permitted by law, the Client agrees to limit the Consultant's liability for the Client's damages to the sum of \$25,000 or the Consultant's fee, whichever is greater. This limitation shall apply regardless of the cause of action or legal theory pled or asserted.

### DISPUTE RESOLUTION:

Any claims or disputes between the Client and the Consultant arising out of the services to be provided by the Consultant or out of this Contract shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

## Public Works Committee

### AGENDA INFORMATION SHEET

**AGENDA DATE:** September 22, 2022  
**DEPARTMENT:** Highway  
**DIRECTOR:** Jon Edgren  
**PREPARER:** Jon Edgren

#### Agenda Summary Cedarburg Office Shop Roof

**BACKGROUND INFORMATION:** As part of the 2022 Highway Department Budget, the re-roofing of the Cedarburg Shop's Office Roof was included in our Building's Capital Improvement Plan (CIP) for \$50,000 due to deterioration, rust holes, and consistent leaking after multiple attempted fixes by contractors and Highway staff.

The proposed maintenance project includes:

- Removal of all steel roofing
- Install Hi Temp ice/water shield over the entire roof
- Install standing seam 24GA metal roof (green)
- Install new wall flashing and 6" gutter where rubber roof meets metal roof
- Install new gutters on metal roof area

**ANALYSIS:** Joe Hicks, Administration Center's Building Superintendent, requested information from multiple companies, and received the following quotes, which are also attached:

| <u>Contractor</u>       | <u>Cost</u>      |
|-------------------------|------------------|
| <b>C&amp;K Services</b> | <b>\$43,865*</b> |
| PHD Roof Doctors        | \$49,000         |
| Dehling-Voight, Inc.    | \$85,960         |

**\*Recommended quote.**

Following review of the quotes, Highway Staff recommends the low bid of \$43,865 from C&K Services. C&K Services have performed well for the Highway Department in the past including reroofing the Port Washington Shop's Salt Dome and the Cedarburg Shop's Salt Dome.

#### **FISCAL IMPACT:**

Balance Current Year: \$43,865

#### **FUNDING SOURCE:**

County Levy: --

Non-County Levy: X Indicate source: Highway Department's Building Fund

**RECOMMENDED MOTION:** Approve the contract with C&K Services for \$43,865.

**ATTACHMENTS:**

- Cedarburg - Roof Quotes (PDF)



**A Trusted Name Since 1978**

6677 Carmody Ct. P.O. Box 8  
Newburg, WI 53060-0080  
Phone: (262) 675-6557  
Fax: (262) 675-6567  
Email: office@ckservicesinc.com  
Website: www.ckservicesinc.com

8.a.2.a

**ROOFING - SIDING - WINDOWS - DOORS - GUTTERS - REPAIRS**

|                                                |                                              |                                |
|------------------------------------------------|----------------------------------------------|--------------------------------|
| PROPOSAL SUBMITTED:<br><b>OZUAKEE HWY DEPT</b> | PHONE:<br><b>262-242-2776</b>                | DATE:<br><b>8-23-22</b>        |
| ADDRESS                                        | JOB NAME:<br><b>GREEN STANDING SEAM ROOF</b> |                                |
| STATE AND ZIP:                                 | JOB LOCATION:<br><b>CEDARBURG WI</b>         |                                |
| EMAIL:                                         | CELL PHONE:<br><b>262-689-1164</b>           | SALESMAN:<br><b>JIM CHESAK</b> |

**ROOFING:**

- REMOVE STEEL ROOFING
- REMOVE UPPER GUTTER OVER THE METAL ROOF ONLY
- HAUL ALL GARBAGE AWAY
- INSTALL HI TEMP ICE SHIELD OVER THE ENTIRE ROOF
- INSTALL STANDING SEAM 24GA METAL ROOF PANELS ( MERIDIAN PANEEL MADE BY MCEROY METALS )
- INSTALL WALL FLASHING
- INSTALL NEW 6" GUTTER OVER THE METAL. ROOF TIEING INTO THE UPPER RUBBER ROOF
- INSTALL NEW GUTTER ON METAL ROOF AREA
- 5 YEAR LABOR WARRANTY
- 20 YEAR LIMITED PAINT FINISH WARRANTY

**TOTAL \$ 43,865.00**

**ALL ROTTEN DECKING WILL BE CHANGED AT \$ 5.85.00 PER SQ FT  
1/3 DOWN AT THE SIGNING OF THE CONTRACT**

Attachment: Cedarburg - Roof Quotes (Cedarburg Roof)

Due to the majority of underlayment's being synthetic and ice and water shield physically adhering to the roof deck surface, it is imperative that a structure has proper ventilation due to these products being non-breathable. Without proper ventilation, it is possible for excess heat and moisture to build up and cause damage to a structure. It can also result in shingles bubbling up in the future because of air pockets below them. Please make sure your attic air ways are open from the eaves to the peak exhaust for air to circulate.

# PRIME ROOFING CONTRACT

*PHD Roof Doctors, Inc*

340 South Milwaukee, Street

Fredonia, WI 53021

Phone (262) 692-3900 Fax (262) 692-3909

JOB ADDRESS: 1221 Hilltop Rd

CITY: Cedarburg

STATE/ZIP: WI

BILL TO ADDRESS:

:

CITY:

STATE/ZIP:

We hereby purpose to furnish all materials and necessary equipment, and perform all labor necessary to complete the following work: 8/19/22

## **METAL ROOF OFF/ METAL ROOF ON:**

We will remove existing metal roof, trim, and accessories down to the roof's substrate.

We will inspect and replace any damaged roof deck if found at \$65.00 per sheet with owner/rep approval.

We will furnish and install new HIGH TEMP Grace ice & water shield throughout the entire roof area.

We will furnish and install new Firestone 24-gauge UC4 painted steel (Standard color) throughout the entire roof.

We will install all necessary trim and edge metal needed to provide you a complete watertight roof system.

All work will be done per manufactures specification and PHD ROOF DOCTORS will provide a 5-year workmanship warranty and a 20-year material warranty **COST FOR THIS \$49,000.00**

## **OPTION TO TEAR OFF/SHINGLE**

We will remove existing metal roof and trim to expose roofs substrate. We will inspect and repair any damaged roof deck if found at \$65.00 per sheet.

We will install new ice and water at the gutter edge and valley sections.

We will install synthetic felt throughout the entire roof.

We will furnish and install new 30-year dimensional shingles and all details performed to manufactures specification.

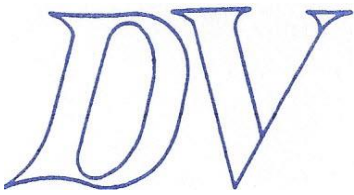
PHD ROOF DOCTORS will provide a 5-year workmanship warranty and 30-year manufactures warranty. **COST FOR RE ROOF \$11,995.00**

PHD ROOF DOCTORS, INC.

Frank Scarpaci, PHD Roof Doctors

SIGNATURE\_\_\_\_\_

Attachment: Cedarburg - Roof Quotes (Cedarburg Roof)



4229 HWY Y - PO BOX 199  
NEWBURG, WI 53060  
262-377-3997  
[info@dehlingvoigt.com](mailto:info@dehlingvoigt.com)

8.a.2.a

Dehling • Voigt Inc.

Owner Ozaukee County  
Address 1221 Hilltop Dr  
City Cedarburg WI 53012

Phone 262-483-0061 Date 8/15/2022  
Email [jhicks@co.ozaukee.wi.us](mailto:jhicks@co.ozaukee.wi.us)

Job Site 1221 Hilltop Dr City Cedarburg WI 53012

Approx. Completeion date (Weather Permitting)

Note: No Oral or implied agreements

Unless otherwise specified, this contract does not include abatement or removal of mold. The owner warrants that all known mold issues have been disclosed and agrees to indemnify and hold harmless Dehling Voigt for any incidental damages caused by mold not disclosed and specifically made part of this contract. It is further understood that Dehling Voigt has inspected only those parts of the premises directly affected by the work to be performed under this contract and has not undertaken a complete inspection of the premises.

Dehling-Voigt, Ind. Hereinafter referred to as DV, porposed to furnish all labor, materials and equipment necessary to perform the following work:

\* Municipal building - Steel roofing / gutters \*

- \* Remove existing steel roofing from pitched roof in front of building.(Green steel)
- \* Remove main roof gutters and remove upper transition area gutter and flashings to end of pitched roof building.
- \* Install Ice/Water sheild to entire roof deck area.
- \* Install new flashings and install new drip edging materials.
- \* Install Central State^ Horizon-Loc concealed fastener roof panel system.
- \* Install new flashings to transistion area (new roof to upper rubber roof) and install new custom gutter to splice into existing.
- \* Install new gutters to lower roof areas and connect to existing downspouts.

**TOTAL \$ 85,960.00**

- \* Clean up and dispose of job related debris.
- \* Provide 10 yr workmanship warranty and provide product warraty.
- \* Pricing on this estimate is good for 30 days.

To furnish labor and materials, complete in accordance with the above-specifications, for the sum of:

Dollars 85960.00

with payment to be made as follows: NET UPON COMPLETION OR AS FOLLOWS:

Payments of the consideration previously stated, together with payment of any extras as may be agreed upon, shall be made as follows:  
on or before the 10th of each month, 90% of all materials delivered to the job site and of the work preformed during the preceding  
Calendar month. Final payment is due within (10) days after completeion of the work preformed under this agreement

Unless otherwise specified, this contract does not include abatement or removal of asbestos materials. The owner warrants that all known asbestos materials  
have been diclosed and agrees to indemnify and hold harmless Dehling Voigt , Inc. for any incidental damages caused by asbestos materials not disclos

Packet Pg. 50

Attachment: Cedarburg - Roof Quotes (Cedarburg Roof)

## Public Works Committee

### AGENDA INFORMATION SHEET

**AGENDA DATE:** September 22, 2022  
**DEPARTMENT:** Highway  
**DIRECTOR:** Jon Edgren  
**PREPARER:** Jon Edgren

#### Agenda Summary Waubeka Shed Roof

**BACKGROUND INFORMATION:** As part of the 2022 Highway Department Budget, the re-roofing of the east side of the Waubeka Shed was included in our Building's Capital Improvement Plan (CIP) for \$80,000 due to holes, tears and leaking in the existing old rubber roofs.

The proposed maintenance project includes:

Removal of all perimeter metal, ballast stone, and insulation

Install new insulation at R30

Install 60 Mil white TPO

Install new perimeter metal copings and counter flashings for watertight roof system

**ANALYSIS:** Joe Hicks, Administration Center's Building Superintendent, requested information from multiple companies, and received the following quotes, which are also attached:

| <u>Contractor</u>       | <u>Cost</u>      |
|-------------------------|------------------|
| <b>PHD Roof Doctors</b> | <b>\$44,910*</b> |
| Dehling-Voight, Inc.    | \$76,912         |
| C&K Services            | \$108,901        |

**\*Recommended quote.**

Following review of the quotes, Highway Staff recommends the low bid of \$44,910 from PHD Roof Doctors. PHD Roof Doctors quote met requirements, and they have performed well on other County facilities roofs in the past including the reroofing of the Justice Centers rubber roof in Port Washington.

#### **FISCAL IMPACT:**

Balance Current Year: \$44,910

#### **FUNDING SOURCE:**

County Levy: --

Non-County Levy: X    Indicate source: Highway Department's Building Fund

**RECOMMENDED MOTION:** Approve the contract with PHD Roof Doctors for \$44,910.

**ATTACHMENTS:**

- Waubeka - Roof Quotes      (PDF)

# PRIME ROOFING CONTRACT

*PHD Roof Doctors, Inc*

340 South Milwaukee, Street

Fredonia, WI 53021

Phone (262) 692-3900 Fax (262) 692-3909

JOB ADDRESS: W 4074 Co Hwy Z

CITY: Waubeka

STATE/ZIP: WI

BILL TO ADDRESS:

CITY:

STATE/ZIP:

We hereby purpose to furnish all materials and necessary equipment, and perform all labor necessary to complete the following work:

We will remove any necessary perimeter metal, ballast stone, and insulation to expose existing roof substrate.

All stone will be taken by the highway Department.

We will inspect and repair any damaged roof deck on a time and material basis if any found.

We will install new 2 layers of 1.5 ISO insulation (R30) that will be mechanically attached to the substrate.

We will furnish and install 60 MIL White TPO weldable membrane that is mechanically attached over new insulation boards.

We will install new wood nailers at perimeter parapet walls and also at all gutter edges to the proper height of new insulation.

We will fabricate and install all new copings, counter flashings, or any other metal needed to complete your watertight roof system.

**RE USE EXISTING GUTTERS AND DOWNSPOUTS**

**PHD ROOF DOCTORS WILL PROVIDE A 5 YEAR WORKMANSHIP WARRANT WITH A 15 YEAR MANUFACTURES MATERIAL WAARANTY.**

**PRICE IS GOOD FOR 60 DAYS OF THE CONTRACTED DATE**

Owner agrees to pay PHD Roof Doctors, Inc. A proposed total price of **\$44,910.00**

Owner represents that this agreement is a cash transaction wherein no financing is contemplated and PHD Roof Doctors, Inc. Act in reliance on said representation. The payment schedule will be made as follows: project draws will be submitted monthly based on completion and due within 30 days of date of draw application. Overdue payments will bear and interest rate of 1-1/2% per month.

PHD ROOF DOCTORS, INC.

OWNER/BUYER SIGNATURE

DATE 7/11/2022

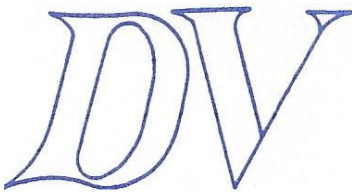
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Ω \_\_\_\_\_

Frank Scarpaci, PHD Roof Doctors

Ω \_\_\_\_\_

Attachment: Waubeka - Roof Quotes (Waubeka Roof)



4229 HWY Y - PO BOX 199  
NEWBURG, WI 53060  
262-377-3997  
[info@dehlingvoigt.com](mailto:info@dehlingvoigt.com)

## Dehling • Voigt Inc.

Owner Ozaukee County  
Address 121 W. Main St.  
City Port Washington WI 53074

Phone Cell: 262-483-0061 Date 8/15/2022  
Email [jhicks@co.ozaukee.wi.us](mailto:jhicks@co.ozaukee.wi.us)

Job Site W4074 County Road Z, Waubeka City Port Washington WI 53074

Approx. Completion date (Weather Permitting)

Note: No Oral or implied agreements

Unless otherwise specified, this contract does not include abatement or removal of mold. The owner warrants that all known mold issues have been disclosed and agrees to indemnify and hold harmless Dehling Voigt for any incidental damages caused by mold not disclosed and specifically made part of this contract. It is further understood that Dehling Voigt has inspected only those parts of the premises directly affected by the work to be performed under this contract and has not undertaken a complete inspection of the premises.

Dehling-Voigt, Ind. Hereinafter referred to as DV, proposed to furnish all labor, materials and equipment necessary to perform the following work:

\* Municipal building Flat roof work \*

- \* Vacuum remove stone from 3 adjacent rubber roof deck areas.
- \* Remove rubber roofing materials and underlying insulation. Remove gutters and metal coping cap.
- \* Prep roof decks and install new ISO insulation to R30.
- \* Install new 60 Mil white TPO membrane and install new projections and flashings.
- \* Install new 6" aluminum seamless gutters and re-attach to existing downspouts.
- \* Install new clad metal copings and counterflashings.

**TOTAL \$76,912.00**

**Note:** If unexpected underlying layers are present under rubber, additional (Labor and Disposal) charges will be added to final bill.

- \* Clean up and dispose of all job related debris. (County may want to keep stone)
- \* Building permit if required will be obtained by Dehling Voigt Inc. Permit cost will be added to final bill.
- \* Provide 10yr workmanship warranty and provide product warranty.
- \* This estimate is good for 30 days.

To furnish labor and materials, complete in accordance with the above-specifications, for the sum of:

Dollars 76912.00

with payment to be made as follows: NET UPON COMPLETION OR AS FOLLOWS:

Payments of the consideration previously stated, together with payment of any extras as may be agreed upon, shall be made as follows:  
on or before the 10th of each month, 90% of all materials delivered to the job site and of the work performed during the preceding  
Calendar month. Final payment is due within (10) days after completion of the work performed under this agreement

Unless otherwise specified, this contract does not include abatement or removal of asbestos materials. The owner warrants that all known asbestos materials have been disclosed and agrees to indemnify and hold harmless Dehling Voigt, Inc. for any incidental damages caused by asbestos materials not disclosed.



**A Trusted Name Since 1978**

6677 Carmody Ct. P.O. Box 8  
Newburg, WI 53060-0080  
Phone: (262) 675-6557  
Fax: (262) 675-6567  
Email: office@ckservicesinc.com  
Website: www.ckservicesinc.com

8.a.3.a

**ROOFING - SIDING - WINDOWS - DOORS - GUTTERS - REPAIRS**

|                                                        |                                    |                                |
|--------------------------------------------------------|------------------------------------|--------------------------------|
| PROPOSAL SUBMITTED:<br><b>OZAUKEE HWY DEPT WAUBEKA</b> | PHONE:<br><b>262-483-0061</b>      | DATE:<br><b>8-30-22</b>        |
| ADDRESS                                                | JOB NAME:                          |                                |
| STATE AND ZIP:                                         | JOB LOCATION:                      |                                |
| EMAIL:                                                 | CELL PHONE:<br><b>262-689-1164</b> | SALESMAN:<br><b>JIM CHESAK</b> |

**RUBBER ROOFING: 3 UPPER ROOF ONLY**

- REMOVE ALL STONE ( OWNER WILL DISPOSE OF )
- REMOVE RUBBER ROOFING AND DISPOSE
- REMOVE PROTECTION BOARD AND DISPOSE
- REMOVE GUTTER BRACKETS SO THE NEW RUBBER CAN RUN INSIDE GUTTER
- HAUL ALL GARBAGE AWAY
- INSTALL NEW 2" ISO BOARD
- INSTALL NEW REINFORCED 60 MILL RUBBER
- INSTALL NEW GUTTER BRACKETS
- INSTALL NEW 24GA COPING CAP
- 20 YEAR LIMITED MEMBRANE WARRANTY
- 5 YEAR LABOR WARRANTY

**TOTAL \$ 108,901.00**

**ALL ROTTEN DECKING WILL BE CHANGED AT \$ 5.85.00 PER SQ FT  
1/3 DOWN AT THE SIGNING OF THE CONTRAC**

Due to the majority of underlayment's being synthetic and ice and water shield physically adhering to the roof deck surface, it is imperative that a structure has proper ventilation due to these products being non-breathable. Without proper ventilation, it is possible for excess heat and moisture to build up and cause damage to a structure. It can also result in shingles bubbling up in the future because of air pockets below them. Please make sure your attic air ways are open from the eaves to the peak exhaust for air to circulate.

Attachment: Waubeka - Roof Quotes (Waubeka Roof)

## Public Works Committee

### AGENDA INFORMATION SHEET

**AGENDA DATE:** September 22, 2022  
**DEPARTMENT:** Highway  
**DIRECTOR:** Jon Edgren  
**PREPARER:** Jon Edgren

#### Agenda Summary Asphalt Plant Silo Lining

**BACKGROUND INFORMATION:** As part of the Highway Department's Asphalt Plant, we utilize an Asphalt Silo to transfer asphalt to trucks and store up to 150 Tons of asphalt, as our paving operations will utilize material faster than our plant can produce the asphalt. Also, it allows the Asphalt Plant to work at full efficiency, and store asphalt in case the County or local municipalities are only using small amounts of asphalt over multiple days.

Over the course of summer, Waubeka Shop Foreman Kurt Farvour performed some measurements on the thickness of the metal walls of the silo as part of our annual maintenance, and found that the lower silo cone was roughly 1/4-in thick, which we've been told is the minimum thickness before becoming concerned with structural integrity.

Given that the work needs to occur during the non-paving season and we have an estimated \$70,000 in savings from other 2022 Highway Building Capital Improvement Program (CIP) projects, I decided that it would make sense to move forward with the repairs this winter. Therefore, I asked Foreman Farvour to obtain quotes to repair the silo's cone portion as well as a 4-ft section immediately above the cone, which we believe will suffice to cover any potentially deficient areas.

The proposed maintenance project includes:

Custom cut 3/8" AR-400 cone liner

Custom cut 3/8" AR-400 48" vertical wall liner

Stitch weld all liners in place

**\*\*All steel prices are subject to price check at time of order**

**ANALYSIS:** Foreman Farvour, requested information from multiple companies, and received the following quotes, which are also attached:

| <u>Contractor</u>   | <u>Cost</u> |
|---------------------|-------------|
| Adams Asphalt Plant | \$61,500*   |
| Motion Engineering  | \$66,250    |

**\*Recommended quote.**

Following review of the quotes, Highway Staff recommends the low bid of \$61,500 from Adams

Asphalt Plant. Adams Asphalt Plant estimated an additional \$28,100 if the re-lining needs to go up another 4-ft, but we're confident that relining of the cone and the next 4-ft will suffice.

**FISCAL IMPACT:**

Balance Current Year: \$61,500

**FUNDING SOURCE:**

County Levy: --

Non-County Levy: X Indicate source: Highway Department's Building Fund

**RECOMMENDED MOTION:** Approve the contract with Adams Asphalt Plant.

**ATTACHMENTS:**

- Asphalt Plant - Silo Lining Quotes (PDF)



PO Box 339  
Johnson Creek, WI 53038

# Estimate

| Date     | Estimate # |
|----------|------------|
| 6/9/2022 | 4618       |

|                                                                          |
|--------------------------------------------------------------------------|
| Name / Address                                                           |
| Ozaukee County Highway Dept.<br>3979 Lakeland Rd.<br>Saukville, WI 53080 |

| Item           | Description                                                                                                                                                                                                   | Qty | Rate                                          | Total       |
|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-----------------------------------------------|-------------|
|                | 150 Ton Silo Cone Liner 3/8"                                                                                                                                                                                  |     |                                               |             |
| Parts          | Custom Cut 3/8" Cone Liner<br>Out of AR-400                                                                                                                                                                   |     | 16,500.00                                     | 16,500.00   |
| Service        | Install Complete cone liner<br>will be stitch welding                                                                                                                                                         |     | 16,900.00                                     | 16,900.00   |
| Equipment R... | Scissors lift to install cone liner<br>If not supplied by customer                                                                                                                                            |     | 1,000.00                                      | 1,000.00    |
| Parts          | Custom Cut 3/8" Wall Liner out of AR-400<br>** 48" Vertical Liner                                                                                                                                             |     | 11,200.00                                     | 11,200.00   |
| Service        | Install 48" Vertical Liner on Wall                                                                                                                                                                            |     | 16,900.00                                     | 16,900.00   |
| Equipment R... | Scissors lift rental to install Wall Liner<br>If not supplied by customer                                                                                                                                     |     | 1,000.00                                      | 1,000.00    |
|                | All labor and travel expenses are included in the prices above<br>** Wall Liner is quoted to be 48" Vertical Sections<br>This estimate is for One -48" Section                                                |     |                                               |             |
|                | ** All steel prices are subject to price check at time of order<br>Payment Terms:<br>Payment for parts are due at the time of order.<br>Payment for Service is due within 30 days after completion of project |     |                                               |             |
|                |                                                                                                                                                                                                               |     | Total = \$61,500                              |             |
|                |                                                                                                                                                                                                               |     | * Each Additional 4' section<br>Cost \$28,100 |             |
| <b>Total</b>   |                                                                                                                                                                                                               |     |                                               | \$63,500.00 |

Attachment: Asphalt Plant - Silo Lining Quotes (Asphalt Silo)



## MOTION ENGINEERING

6926 46TH STREET  
KENOSHA, WI 53144

## Estimate

| Date      | Estimate # |
|-----------|------------|
| 5/20/2022 | 1008-285   |

| Name / Address                                                                   |
|----------------------------------------------------------------------------------|
| OZAUKEE COUNTY HIGHWAY DEPT<br>410 S. SPRING STREET<br>PORT WASHINGTON, WI 53074 |

| Ship To |
|---------|
|         |

| P.O. No. | Customer       | Job Reference |
|----------|----------------|---------------|
|          | Due on receipt |               |

| Item  | Description                                                                                                                                                                                                                                     | Qty  | Rate      | Total     |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----------|-----------|
|       | CONE AND TUB WALL LINERS ASTEC 200                                                                                                                                                                                                              |      |           |           |
|       | SCOPE OF THE WORK WILL BE TO LINE THE CONE PORTION OF THE SILO AND UP THE TUB WALL 3' WITH AR200 CARBON STEEL LINERS.                                                                                                                           |      |           |           |
| LABOR | LABOR AND EXPENSES 1/4 AR200 LINERS WELDED OUT 100%                                                                                                                                                                                             | 1.00 | 53,500.00 | 53,500.00 |
| LABOR | LABOR AND EXPENSES 3/8 AR200 LINERS WELDED OUT 100%                                                                                                                                                                                             | 1.00 | 59,500.00 | 59,500.00 |
| LABOR | EACH ADDITIONAL 2' OF TUB WALL LINER 1/4 AR200                                                                                                                                                                                                  | 1.00 | 12,500.00 | 12,500.00 |
| LABOR | EACH ADDITIONAL 2' OF TUB WALL LINER 3/8 AR200                                                                                                                                                                                                  | 1.00 | 13,500.00 | 13,500.00 |
|       | ANY ADDITIONAL CLEANING/CHIPPING DUE TO EXCESSIVE BUILD UP WILL BE CHARGED AT AN ADDITIONAL T&M BASES. WE WOULD COME OUT FOR AN INSPECTION PRIOR TO WORK STARTING. CUSTOMER WOULD BE RESPONSIBLE FOR OPENING GATES/SAFETY GATES FOR INSPECTION. |      |           |           |
|       | PLEASE LET ME KNOW IF YOU HAVE ANY QUESTIONS.                                                                                                                                                                                                   |      |           |           |

To get to same as other quote "Cone and 4' up the wall"

Total = \$66,250

\* Each Additional 4' section Cost = \$27,000

Attachment: Asphalt Plant - Silo Lining Quotes (Asphalt Silo)

**Public Works Committee****AGENDA INFORMATION SHEET**

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|                     |                           |
|---------------------|---------------------------|
| <b>AGENDA DATE:</b> | <b>September 22, 2022</b> |
| <b>DEPARTMENT:</b>  | <b>Highway</b>            |
| <b>DIRECTOR:</b>    | <b>Jon Edgren</b>         |
| <b>PREPARER:</b>    | <b>Jon Edgren</b>         |

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**Agenda Summary** Cedarburg Shop Weigh Scale Policy

**BACKGROUND INFORMATION:** As part of the Cedarburg Shop grounds, we maintain a weigh station for our trucks to measure salt or other material loads. Additionally, law enforcement will occasionally utilize the weigh station to verify legal loads. As access to the weigh station has never been restricted, we're aware from time-to-time of private individuals pulling cars, trucks and/or farming equipment onto the scale.

When repairs were made to the weigh station due to a shifted load cell a couple years ago, we believed that it occurred due to drivers using the weigh scale in an inappropriate fashion by vehicles pulling onto the scale too fast or stopping too quickly. Therefore, we decided to place barrels in front of the weigh scale when it's not in use and post a sign stating that it's for County use only.

County Board Supervisor Kurt Schoessow requested the Highway Department to review its decision based upon residents' complaints that they've always used the scale for agricultural purposes in the area.

**ANALYSIS:** The repair costs weren't significant and the use of the scale for non-County related business is likely limited, but we also want to be protective of equipment under the Highway Department's care. Therefore, we are looking for the Public Works Committee input to determine if the weigh scale should be used by private individuals and, if so, develop a policy for its use.

**FISCAL IMPACT:** N/A

**FUNDING SOURCE:** N/A

**RECOMMENDED MOTION:** Approve Highway Department's Cedarburg Shop's Weigh Scale policy as discussed.

**Public Works Committee****AGENDA INFORMATION SHEET**

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|                     |                           |
|---------------------|---------------------------|
| <b>AGENDA DATE:</b> | <b>September 22, 2022</b> |
| <b>DEPARTMENT:</b>  | <b>Highway</b>            |
| <b>DIRECTOR:</b>    | <b>Jon Edgren</b>         |
| <b>PREPARER:</b>    | <b>Jon Edgren</b>         |

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**Agenda Summary** Highway Financial Reports

**ATTACHMENTS:**

- Hwy Financials - Sept 2022 (PDF)

Ozaukee County Committee Report  
**Special Revenue Fund County Roads and Bridges**  
 For the Seven Months Ending Sunday, July 31, 2022  
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

|                                             | Current<br>Month<br>Actual | 2022<br>YTD<br>Actual | 2022<br>Amended<br>Budget | Budget<br>Balance  | %<br>Budget<br>YTD |
|---------------------------------------------|----------------------------|-----------------------|---------------------------|--------------------|--------------------|
| <b>Revenues</b>                             |                            |                       |                           |                    |                    |
| Taxes                                       | \$276,291                  | \$1,934,036           | \$3,315,491               | \$1,381,455        | 58.33%             |
| Intergovernmental Revenues                  | \$829,786                  | \$1,244,680           | \$1,573,852               | \$329,172          | 79.08%             |
| Other Revenue                               | -                          | -                     | \$122,525                 | \$122,525          | 0.00%              |
| <b>Total Revenues</b>                       | <b>\$1,106,077</b>         | <b>\$3,178,716</b>    | <b>\$5,011,868</b>        | <b>\$1,833,152</b> | <b>63.42%</b>      |
| <b>Expenditures</b>                         |                            |                       |                           |                    |                    |
| Interdepartment Charges                     | \$912,198                  | \$2,457,367           | \$5,011,868               | \$2,554,501        | 49.03%             |
| <b>Total Operating Expenditures</b>         | <b>\$912,198</b>           | <b>\$2,457,367</b>    | <b>\$5,011,868</b>        | <b>\$2,554,501</b> | <b>49.03%</b>      |
| <b>Capital Outlay</b>                       |                            |                       |                           |                    |                    |
| <b>Total Expenditures</b>                   | <b>\$912,198</b>           | <b>\$2,457,367</b>    | <b>\$5,011,868</b>        | <b>\$2,554,501</b> | <b>49.03%</b>      |
| Other Finance Uses                          | -                          | \$425,000             | -                         | (\$425,000)        | 0.00%              |
| <b>Net Other Financing<br/>Sources/Uses</b> | <b>-</b>                   | <b>\$425,000</b>      | <b>-</b>                  | <b>(\$425,000)</b> | <b>0.00%</b>       |
| <b>Net Increase (Decrease)</b>              | <b>\$193,879</b>           | <b>\$296,349</b>      | <b>-</b>                  | <b>(\$296,349)</b> | <b>0.00%</b>       |
| <i>Equity:</i>                              |                            |                       |                           |                    |                    |
| Governmental Fund Balance                   | -                          | (\$1,161,357)         | -                         | \$1,161,357        | 0.00%              |

Attachment: Hwy Financials - Sept 2022 (Hwy Financials - Sept 2022)

Ozaukee County Committee Report  
**Internal Service Fund Highway Department**  
 For the Seven Months Ending Sunday, July 31, 2022  
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

|                                     | Current<br>Month<br>Actual | 2022<br>YTD<br>Actual | 2022<br>Amended<br>Budget | Budget<br>Balance  | %<br>Budget<br>YTD |
|-------------------------------------|----------------------------|-----------------------|---------------------------|--------------------|--------------------|
| <b>Revenues</b>                     |                            |                       |                           |                    |                    |
| Taxes                               | \$11,083                   | \$77,583              | \$133,000                 | \$55,417           | 58.33%             |
| Intergovernmental Revenues          | -                          | \$7,755               | \$121,750                 | \$113,995          | 6.37%              |
| Intergovernmental Charges           | \$468,718                  | \$3,511,973           | \$6,070,148               | \$2,558,175        | 57.86%             |
| Interdepartmental Charges           | \$793,424                  | \$1,204,014           | \$2,670,680               | \$1,466,666        | 45.08%             |
| Licenses & Permits                  | \$14,872                   | \$87,890              | \$357,750                 | \$269,860          | 24.57%             |
| Other Revenue                       | \$3,128                    | \$132,358             | \$79,738                  | (\$52,620)         | 165.99%            |
| <b>Total Revenues</b>               | <b>\$1,291,225</b>         | <b>\$5,021,573</b>    | <b>\$9,433,066</b>        | <b>\$4,411,493</b> | <b>53.23%</b>      |
| <b>Expenditures</b>                 |                            |                       |                           |                    |                    |
| Salaries                            | \$237,647                  | \$1,729,954           | \$3,127,314               | \$1,397,360        | 55.32%             |
| Fringe Benefits                     | \$96,065                   | \$724,889             | \$1,150,301               | \$425,412          | 63.02%             |
| Travel/Training                     | \$1,042                    | \$5,279               | \$30,934                  | \$25,655           | 17.07%             |
| Supplies                            | \$1,541,730                | \$3,529,824           | \$5,631,734               | \$2,101,910        | 62.68%             |
| Purchased Services                  | \$11,767                   | \$139,426             | \$163,819                 | \$24,393           | 85.11%             |
| Interdepartment Charges             | (\$678,843)                | (\$1,157,477)         | (\$3,498,505)             | (\$2,341,028)      | 33.08%             |
| Depreciation                        | -                          | \$412,552             | \$1,237,638               | \$825,086          | 33.33%             |
| Grants                              | \$29,911                   | \$109,754             | \$133,000                 | \$23,246           | 82.52%             |
| Other Expenses                      | \$7,397                    | \$164,897             | \$252,831                 | \$87,934           | 65.22%             |
| <b>Total Operating Expenditures</b> | <b>\$1,246,716</b>         | <b>\$5,659,098</b>    | <b>\$8,229,066</b>        | <b>\$2,569,968</b> | <b>68.77%</b>      |
| <b>Capital Outlay</b>               |                            |                       |                           |                    |                    |
| Equipment & Furniture               | \$6,435                    | \$10,910              | \$969,000                 | \$958,090          | 1.13%              |
| Buildings & Land                    | -                          | -                     | \$235,000                 | \$235,000          | 0.00%              |
| <b>Total Capital Outlay</b>         | <b>\$6,435</b>             | <b>\$10,910</b>       | <b>\$1,204,000</b>        | <b>\$1,193,090</b> | <b>0.91%</b>       |
| <b>Total Expenditures</b>           | <b>\$1,253,151</b>         | <b>\$5,670,008</b>    | <b>\$9,433,066</b>        | <b>\$3,763,058</b> | <b>60.11%</b>      |
| <b>Net Increase (Decrease)</b>      | <b>\$38,074</b>            | <b>(\$648,435)</b>    | <b>-</b>                  | <b>\$648,435</b>   | <b>0.00%</b>       |
| <i>Equity:</i>                      |                            |                       |                           |                    |                    |
| Retained Earnings                   | -                          | (\$300,267)           | -                         | \$300,267          | 0.00%              |

Attachment: Hwy Financials - Sept 2022 (Hwy Financials - Sept 2022)

**Public Works Committee****AGENDA INFORMATION SHEET**

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**AGENDA DATE:** September 22, 2022  
**DEPARTMENT:** Highway  
**DIRECTOR:** Jon Edgren  
**PREPARER:** Jon Edgren

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**Agenda Summary** September 2022 Status Update on Public Works Department Items

**ATTACHMENTS:**

- PW Comm\_JEE^PW Monthly Report - 9-22-22 (PDF)



**Ozaukee County Highway Department**  
410 South Spring Street  
Port Washington, Wisconsin 53074-0994  
**Jon E. Edgren, P.E. – Director of Public Works**  
Phone 262-238-8335 Fax 262-238-8343

TO: Public Works Committee  
FROM: Jon E. Edgren, Director of Public Works  
SUBJECT: Public Works Monthly Update  
DATE: September 15, 2022

The following are status updates on various Public Works Department items:

**HIGHWAY:**

**1) CTH C (Pioneer Rd) Park & Ride Closure**

The Wisconsin Department of Transportation is beginning to plan for the closure of the CTH C (Pioneer Rd) bridge, but it can't occur until after opening of the Highland Interchange, which is scheduled for November. As part of the discussions regarding the CTH C bridge closure is its impact on the CTH C Park & Ride (P&R).

The original plan was to keep the CTH C P&R open as much as possible, but WisDOT is requesting a longer closure rather than an open/closed/open/closed scenario for the P&R...

The original plan was as follows:

- 1) CTH C bridge closes in late fall or winter for reconstruction, but Highland Interchange must be completed.
- 2) CTH C P&R is open along with Northbound I-43 On & Off Ramps, and Detour Route set-up from STH 60 to CTH C P&R to Highland Interchange for Southbound traffic.
- 3) In spring (estimated), Union Pacific Railroad (UPRR) on-site to reconstruct their highway crossing and associated CTH C reconstruction performed at the same time. WisDOT plans to close the Northbound I-43 On & Off Ramps, CTH C P&R and hide/cover the Southbound Detour Route for 2-3 weeks.
- 4) Re-open CTH C P&R with Northbound I-43 On & Off Ramps with Southbound Detour Route for 4-8 weeks.
- 5) Close Northbound I-43 On & Off Ramps for reconstruction, and keep access to CTH C P&R with Southbound Detour Route.

In short, I foresee continued use of the CTH C Park & Ride for Northbound Semi-trucks while the Northbound I-43 ramps are open, but I don't see a lot of use for local traffic worth bothering to set up an entire Detour Route from STH 60 to CTH C P&R to Highland Interchange.

Therefore, I'm contemplating allowing WisDOT to close the CTH C P&R for the duration of the CTH C Bridge reconstruction rather than set-up the Detour Route. The CTH C P&R will remain open with the Northbound I-43 On & Off Ramps, but will close for the remainder of CTH C Bridge construction whenever those ramps are closed for the first time whether it's for UPRR's work or the ramps reconstruction.

**2) Farmstead on Falls**

The Village of Grafton is in discussions with a private developer regarding a potential combined residential/commercial development on the northeast corner of CTH W (N. Port Washington Rd) & Falls Road. As part of the project review, a Traffic Impact Analysis (TIA) was developed, and it recommends improvements at the intersection, such as traffic signals or a roundabout.

Historically, there have been projects that Ozaukee County and the Village of Grafton have worked with developers to cost-share on improvement projects to CTH W, so the Village of Grafton may be coming forward with a cost-share request in the future.

**3) Personnel Issues**

In early August, we had an Equipment Operator resign, but before obtaining any new applications, an employee that left on good terms in April requested to come back. Therefore, we were able to quickly fill the position with a known quality candidate!

\\OZCTY06\Highway\Public Works Committee\Agendas\2022\9-22-22\PW Comm\_JEE^PW Monthly Report - 9-22-22.docx

Attachment: PW Comm\_JEE^PW Monthly Report - 9-22-22 (PW Monthly Update - Sept 2022)