



MINUTES
HEALTH AND HUMAN SERVICES COMMITTEE
HUMAN SERVICES BOARD
REGULAR MEETING & PUBLIC HEARING
TUESDAY, SEPTEMBER 27, 2022 – 8:00 AM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Health & Human Services Committee and Human Services Board was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
D. Irish	Chairperson	Present	
D. Clark	Vice-Chairperson	Present	
S. Rishel	Supervisor District 14	Excused	
S. Whitworth	Supervisor District 16	Absent	
A. Watts	Supervisor District 25	Present	
Nitish Bangalore	Board Member	Late	8:04 AM
Chuck Sigurdson	Board Member	Excused	
Kristen Berns	Board Member	Present	

Staff present: County Administrator Dzwinel, Budget and Policy Analyst Wittek, Public Health Director Buechler, Lasata Senior Living Campus Administrator Brown, Campus Finance & Reimbursement Manager Kuemmerlein, Human Services Director Drake, Human Services Compliance Officer Petersen, and Deputy County Clerk Quaas.

Others Present: Advocates Executive Director Barbara Fischer.

2. PROPER NOTICE

Chairperson Irish called the meeting to order at 8:01 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. July 26, 2022

Motion to approve the July 26, 2022 minutes as submitted.

HEALTH AND HUMAN SERVICES COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: D. Clark, Vice-Chairperson

SECONDER: A. Watts, Supervisor District 25

AYES: Irish, Clark, Watts, Bangalore, Berns

ABSENT: Whitworth

EXCUSED: Rishel, Sigurdson

5. DISCUSSION ITEMS:

a. 2023 Budget Recommendation for Health and Human Services Committee

8:04 AM Board Member Bangalore in attendance.

Mr. Dzwinel reviewed the budget highlights for the departments under the Health and Human Services Committee's oversight including:

Human Services

The budget holds tax levy flat. One position request anticipated to have adequate funding due to an increase in the Vacancy and Turnover (VAT) assumption.

ADRC

There is no tax levy support, 100% supported by State and Federal revenues. The budget remains status quo.

Aging

Primarily funded by State and Federal revenues.

Lasata Care Center

Lasata Crossings

Lasata Heights

Staffing challenges and low census numbers creating revenue losses at the Care Center. The Crossings and the Heights facilities are budgetarily holding their own. Salaries and benefits are the biggest contributing factor towards expenses.

Public Health

Tax levy is flat. A strong fund balance and federal funding will provide sufficient funding for the department.

Veterans' Services

Status quo budget.

b. Health and Human Services Strategic Plan and Performance Metrics Discussion

Mr. Dzwinel discussed the strategic objectives and performance indicators and metrics of each objective.

6. PUBLIC HEARING

Department of Human Services Proposed 2023 Services and Budget per Wisconsin Statutes 46.23 (3)(am)2

Chairperson Irish opened the public hearing at 8:39 AM.

No one was present to address the committee regarding the Human Services 2023 Proposed Budget.

Chairperson Irish closed the public hearing at 8:40 AM.

HUMAN SERVICES BOARD

7. ACTION ITEMS:

a. Award of Architect and Engineering Contract by Subrecipient Advocates of Ozaukee

Motion to approve award of Architect and Engineering Services Contract by Subrecipient Advocates of Ozaukee to Kueny Architects in the lump sum amount of \$61,623.

HEALTH AND HUMAN SERVICES COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER:** A. Watts, Supervisor District 25**SECONDER:** D. Clark, Vice-Chairperson**AYES:** Irish, Clark, Watts, Bangalore, Berns**ABSENT:** Whitworth**EXCUSED:** Rishel, Sigurdson**HEALTH & HUMAN SERVICES COMMITTEE****8. HUMAN SERVICES****a. Action Items:****1. Human Services HIPAA Sanctions Policy**

Motion to approve the HIPAA sanctions policy as required under 45 CFR §164.306 as presented.

HEALTH AND HUMAN SERVICES COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER:** A. Watts, Supervisor District 25**SECONDER:** D. Clark, Vice-Chairperson**AYES:** Irish, Clark, Watts**ABSENT:** Whitworth**EXCUSED:** Rishel**b. Management/Financial/Informational Reports****1. HS/Aging/ADRC Report**

Ms. Drake stated that some revenues would be delayed.

9. VETERANS SERVICE OFFICE**a. Management/Financial/Informational Reports****1. Veterans Services Report**

There were no questions.

10. PUBLIC HEALTH**a. Management/Financial/Informational Reports****1. Public Health Report**

There were no questions.

11. LASATA CAMPUS**a. Management/Financial/Informational Reports****1. Lasata Campus Reports**

Staffing and recruitment update.

12. NEXT MEETING DATE

October 25, 2022

13. ADJOURNMENT

Motion made by Supervisor Clark, seconded by Supervisor Watts to adjourn. Motion carried.
Meeting adjourned at 8:58 AM.

Tyler Quaas, Deputy County Clerk