



MINUTES
PUBLIC WORKS COMMITTEE
REGULAR MEETING
THURSDAY, OCTOBER 20, 2022 – 8:00 AM
HIGHWAY DEPARTMENT - MEETING ROOM
410 SOUTH SPRING STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Public Works Committee was held in the Highway office meeting room.

Attendee Name	Title	Status	Arrived
M. Wolf	Chairperson	Present	
T. Grabow	Vice-Chairperson	Present	
T. Richart	Supervisor District 12	Present	
J. Strom	Supervisor District 21	Present	
M. Godden	Supervisor District 20	Present	

Staff present: County Administrator Dzwinel, Public Works Director Edgren, Transit Superintendent Neilson-Loomis and Chief Deputy County Clerk Henning.

Others present: Dan Benson, Ozaukee Press and Linda Stegemeyer.

2. PROPER NOTICE

Chairperson Wolf called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. September 22, 2022

Motion to approve the September 22, 2022 minutes as submitted.

PUBLIC WORKS COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	T. Grabow, Vice-Chairperson
SECONDER:	T. Richart, Supervisor District 12
AYES:	Wolf, Grabow, Richart, Strom, Godden

5. PUBLIC HEARING

Shared Ride Taxi Fare Schedule Changes

Chairperson Wolf opened the public hearing at 8:01 AM.

Linda Stegemeyer, Employment Services Manager at Portal Industries, Inc., addressed the committee stating that many individuals utilize the taxi for work and inquired if the individuals will still utilize the taxi passes and how they will be informed of the new fee schedule.

Ms. Neilson-Loomis read into the record two (2) email communications received regarding the proposed fare change.

Chairperson Wolf closed the public hearing at 8:07 AM.

6. TRANSIT SERVICES

a. Action Items:

1. Shared Ride Taxi and Express Bus Fares 2023

Ms. Neilson-Loomis distributed and reviewed a Shared Ride Taxi Farebox Equity Analysis.

Discussion on demographics, driver availability, vehicle capacity, history of the service and whether or not an increase in fares would affect grant monies received.

Ms. Neilson-Loomis explained that the OCE Connection is the transfer charge to get to the park and ride to take the Ozaukee County Express Bus.

Motion by Supervisor Richart, seconded by Supervisor Strom to approve the recommended fare schedule (Table 3) for Shared Ride Taxi for 2023 changing to a mileage-based schedule with a cross county charge of \$3.00 and a bus connection charge of \$2.00.

Ms. Neilson-Loomis explained the policy for publicizing the change in fares requires a 30-day notice. Notification will be published in the papers, on the website, and pamphlets will be distributed in all the Shared Ride Taxis.

Further discussion on demographics, historical intervals of reviewing rate changes and future review of rates and implementation of increases.

The vote was then taken on the motion above pertaining to the Shared Ride Taxi rates for 2023. (5-0) Motion carried.

Ms. Neilson-Loomis provided background information and reviewed the current fare structure for the Ozaukee County Express Bus.

Discussion regarding demographics, whether or not an increase in fare would affect grant monies received and the possibility of discount programs.

Motion to approve a \$5.00 flat fare for the Ozaukee County Express Bus in 2023.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: M. Godden, Supervisor District 20

SECONDER: T. Grabow, Vice-Chairperson

AYES: Wolf, Grabow, Richart, Strom, Godden

b. Management/Financial/Informational Reports

1. Transit Financial Report

There were no questions.

7. FACILITIES MANAGEMENT

a. *Management/Financial/Informational Reports*

1. Facilities Financial Report

There were no questions.

2. Update on Facilities Projects

Update on the entrance renovation and boiler conversion at the Administration Center and building improvements at the fairground's pavilion.

8. HIGHWAYS

a. *Action Items:*

1. Responsibility for Car Killed Deer (CKD) Pick-up

9:05 AM Supervisor Strom excused.

Motion to authorize the Public Works Director to notify local municipalities that they will be responsible for the Car Killed Deer (CKD) on their respective roadway's jurisdiction starting January 1, 2023.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Grabow, Vice-Chairperson

SECONDER: M. Godden, Supervisor District 20

AYES: Wolf, Grabow, Richart, Godden

EXCUSED: Strom

b. *Management/Financial/Informational Reports*

1. Hwy Financial Report

There were no questions.

2. Public Works Monthly Status Update

Update on a question from the September meeting regarding supplies under \$5,000, 2021 metrics and county/state highway construction activities.

9. NEXT MEETING DATE

November 17, 2022

10. ADJOURNMENT

Motion made by Supervisor Grabow, seconded by Supervisor Godden to adjourn. Motion carried. Meeting adjourned at 9:16 AM.

Lisa M. Henning, Chief Deputy County Clerk