



MINUTES
FINANCE COMMITTEE
REGULAR MEETING
THURSDAY, OCTOBER 27, 2022 – 8:00 AM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
P. Melotik	Chairperson	Present	
D. Larson	Vice-Chairperson	Excused	
T. Winker	Supervisor District 1	Excused	
E. Stelter	Supervisor District 18	Present	
J. Hagen	Supervisor District 13	Present	

Staff present: County Administrator Dzwinel, Corporation Counsel Gorden, Human Resources Director McDonell, Assistant Finance Director Pezanoski, Deputy Treasurer Morano and Chief Deputy County Clerk Henning.

Others present: Sandi Tretow

2. PROPER NOTICE

Chairperson Melotik called the meeting to order at 8:02 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. September 29, 2022

Motion to approve the September 29, 2022 minutes as submitted.

FINANCE COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Stelter, Supervisor District 18
SECONDER:	J. Hagen, Supervisor District 13
AYES:	Melotik, Stelter, Hagen
EXCUSED:	Larson, Winker

5. CORPORATION COUNSEL DEPARTMENT REPORT

a. Corporation Counsel Financial Report

There were no questions.

6. ACTION ITEMS

a. Request to Repurchase Property Acquired by County - Parcel # 13-050-22-14-000, City of Cedarburg (Site Address: N45 W5665 Spring St, Cedarburg, WI 53012)

Ms. Gorden did reach out to acquire a title agent's perspective on this type of transaction. The title agent's preferred method would be to have the living owner take the property

through a summary probate process. Following a meeting with Ms. Gorden and the title agent, the individual who wanted to own the property decided it would be better if the property went to sale.

No action taken.

- b. Plan for Disposition of Property Acquired by County - Parcel # 13-050-22-14-000, City of Cedarburg (Site Address: N45 W5665 Spring St, Cedarburg, WI 53012)

Ms. Morano explained that historically the Treasurer's Office uses a sealed bid process to sell property.

Ms. Gorden stated that the property would have to be appraised in order to advertise for sale. The property can be appraised by a real estate agent or the Finance Committee could set a value to the property.

Discussion on the market value, assessed value, taxes owed and the fact that this is a land only parcel.

Motion to sell "as is" through a sealed bid at a minimum bid of \$5,000.

FINANCE COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: J. Hagen, Supervisor District 13

SECONDER: E. Stelter, Supervisor District 18

AYES: Melotik, Stelter, Hagen

EXCUSED: Larson, Winker

- c. Wire Transfers #3597 - #3616 and September 2022 Schedule of Vouchers

Motion to approve wire transfers #3597 to #3616 and September 2022 Schedule of Vouchers for a total amount of \$6,002,629.74.

FINANCE COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: E. Stelter, Supervisor District 18

SECONDER: J. Hagen, Supervisor District 13

AYES: Melotik, Stelter, Hagen

EXCUSED: Larson, Winker

7. DEPARTMENT REPORTS

- a. County Clerk

There were no questions.

- b. Finance

Update on sales tax. Questions on the Enterprise Fleet Management arrangement and the deadline for utilization of ARPA funds.

- c. Human Resources

Update on compensation study, proposed voluntary benefits and Land & Water Management Director recruitment.

d. Information Technology

Update on the radio system transition. Questions regarding network security standards, risk analysis and disaster recovery.

e. County Treasurer

Mr. Morrison emailed his report to the committee members prior to the meeting. Ms. Morano read Mr. Morrison's overview of the report to the committee which included an update on cash, interest and penalties, investments and sales tax, foreclosures and request for an internal audit of the department.

8. NEXT MEETING DATE

November 18, 2022

9. ADJOURNMENT

Motion made by Supervisor Hagen, seconded by Supervisor Stelter to adjourn. Motion carried. Meeting adjourned at 9:14 AM.

Lisa M. Henning, Chief Deputy County Clerk