



AGENDA
EXECUTIVE COMMITTEE
REGULAR MEETING
MONDAY, OCTOBER 31, 2022 – 6:30 PM
ADMINISTRATION CENTER - ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

Roll Call

2. PROPER NOTICE

3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

4. APPROVAL OF MINUTES

a. October 3 & 5 Minutes

5. ACTION ITEMS

- a. RES.22-23: New Positions Approved in the 2023 Budget
- b. RES.22-24: 2023 Cost of Living Wage Adjustment for Non-Represented Employees
- c. RES.22-25: 2023 Budget
- d. RES.22-26: 2023 County Tax Levy and Rate

6. DISCUSSION ITEMS

a. Schedule of County Board Meetings

7. COUNTY ADMINISTRATOR'S REPORT

8. COMMITTEE REPORTS

9. NEXT MEETING DATE

December 5, 2022

10. ADJOURNMENT

A quorum of members of committees or the full County Board of Ozaukee County may be in attendance at this meeting for purposes related to committee or board duties, however, no formal action will be taken by these committees or the board at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the County Clerk's Office at 262-284-8110, twenty-four (24) hours in advance of the meeting.

Executive Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	October 31, 2022
DEPARTMENT:	County Clerk
DIRECTOR:	Julie Winkelhorst
PREPARER:	Lisa Henning

Agenda Summary October 3 & 5 Minutes

October 3, 2022 Minutes

[<https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/_10032022-3147>](https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/_10032022-3147)

October 5, 2022 Minutes

[<https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/_10052022-3151>](https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/_10052022-3151)

RESOLUTION NO. 22-23

NEW POSITIONS APPROVED IN THE 2023 BUDGET

NOW, THEREFORE, BE IT RESOLVED, by the Ozaukee County Board of Supervisors that the following positions and position changes be approved in the 2023 Budget:

- Sheriff: Dispatch Manager: one new position for the assumption of City of Mequon Dispatch
- Sheriff: Dispatchers: four and one-half new positions for the assumption of City of Mequon Dispatch
- Clerk of Courts: Register in Probate: Creation of one new position following retirement of Clerk of Courts
- Public Health: changing title of Office Assistant II to Billing Specialist one position with new title
- Transit: Transit Analyst Position: one new shared position with Washington County to support Transit operations
- Lasata: Rehab Nurse: one position new pay grade approved in 2022: 108-110
- Lasata: Activity Assistants: five positions with new pay grades: PG4 - 102
- Lasata: Campus Volunteer Coord: one position with new pay grade: 102 - 103
- Lasata: Infection Preventionist: 1: one position with new pay grade: 109-108

Dated at Port Washington, Wisconsin, this 2nd day of November 2022.

SUMMARY: Positions and position changes be approved in the 2023 Budget.

VOTE REQUIRED: Majority

EXECUTIVE COMMITTEE

Executive Committee
AGENDA INFORMATION SHEET

AGENDA DATE: October 31, 2022
DEPARTMENT: Administrator
DIRECTOR: Jason Dzwinel
PREPARER: Jason Dzwinel

Agenda Summary New Positions Approved in the 2023 Budget

BACKGROUND INFORMATION: The 2023 Budget assumes the creation of various positions to support county departments, this resolution approves the creation of the positions.

ANALYSIS: Historically, the County Board has approved an amendment of Chapter 3 of the Policy and Procedure Manual to approve the positions created in the budget, however, since the entire Position Control Policy will be revised when the wage scales are revised with the approval of the salary study this resolution is presented to approve the new positions.

Department	Item/ Request	Number	Description	Expense	Tax Levy
Sheriff	Dispatch Manager	1	New position for the assumption of City of Mequon Dispatch	\$93,000	\$93,000
Sheriff	Dispatchers	4.5	New position for the assumption of City of Mequon Dispatch	\$325,000	\$325,000
Clerk of Courts	Register in Probate	1	Creation of position following retirement of Clerk of Courts	\$2,000	\$0
Public Health	Office Assistant II to Billing Specialist	1	New title	\$3,300	\$0
Transit	Transit Analyst Position	1	New Shared position with Washington County to support Transit operations	\$97,000	\$15,000
Lasata	Rehab Nurse	1	New pay grade approved in 2022: 108-110	\$4,000	\$0
Lasata	Activity Assistants	5	New pay grade approved in 2023: PG4 - 102	\$14,000	\$0
Lasata	Campus Volunteer Coord	1	New pay grade approved in 2023: 102 - 103	\$5,300	\$0
Lasata	Infection Preventionist	1	New pay grade approved in 2023: 109-108	\$18,000	\$0

FISCAL IMPACT: \$562,000

FUNDING SOURCE:

County Levy: \$433,000

Non-County Levy: \$129,000

RECOMMENDED MOTION: Staff respectfully requests that the Executive Committee approve the new positions approved in the 2023 Budget.

RESOLUTION NO. 22-24

2023 COST OF LIVING WAGE ADJUSTMENT FOR NON-REPRESENTED EMPLOYEES

NOW, THEREFORE, BE IT RESOLVED, by the Ozaukee County Board of Supervisors that the 2023 Budget include a three-percent cost of living wage adjustment for non-represented county employees and Jailers in the 2023 Budget; and

FURTHER RESOLVED, that per Resolution No. 22-17 the implementation of the compensation plan will be accomplished by providing employees a 3.0% cost of living adjustment on their 2022 pay steps.

Dated at Port Washington, Wisconsin, this 2nd day of November 2022.

SUMMARY: Three-percent cost of living wage adjustment for non-represented county employees and Jailers in the 2023 Budget.

VOTE REQUIRED: Majority

EXECUTIVE COMMITTEE

Executive Committee
AGENDA INFORMATION SHEET

AGENDA DATE:	October 31, 2022
DEPARTMENT:	Administrator
DIRECTOR:	Jason Dzwinel
PREPARER:	Jason Dzwinel

Agenda Summary 2023 Cost of Living Wage Adjustment for Non-Represented Employees

BACKGROUND INFORMATION: This resolution will approve the three-percent cost of living wage adjustment for non-represented county employees and Jailers in the 2023 Budget.

ANALYSIS: Eligibility for the wage increase will require each non-represented employee or employee class to meet the performance measures based on the requirements of the position established during the 2022 review of performance. The final wage scales and will be approved in December with the completion of the salary study.

FUNDING SOURCE: 2023 Budgeted Tax Levy and Revenues

RECOMMENDED MOTION: Staff respectfully requests that the Executive Committee approved the three-percent cost of living wage adjustment for non-represented county employees and Jailers in the 2023 Budget.

RESOLUTION NO. 22-25

2023 BUDGET

RESOLVED, by the Ozaukee County Board of Supervisors, that the following Budget for 2023 be approved and adopted:

The amounts listed in this resolution are the totals of line-items reflected in the 2023 Proposed Budget document as amended by the Executive Committee, which is hereby adopted by reference.

Dated at Port Washington, Wisconsin, this 2nd day of November 2022.

SUMMARY: 2023 Budget

VOTE REQUIRED: Majority

EXECUTIVE COMMITTEE

Executive Committee
AGENDA INFORMATION SHEET

AGENDA DATE: October 31, 2022
DEPARTMENT: Administrator
DIRECTOR: Jason Dzwinel
PREPARER: Jason Dzwinel

Agenda Summary 2023 Budget

BACKGROUND INFORMATION: The resolution approves the 2023 Ozaukee County Budget as recommended by the Executive Committee.

ANALYSIS: Please see the 2023 Budget Memo for detail. The full budget document can be found at <https://www.co.ozaukee.wi.us/DocumentCenter/View/16651/2023-County-Administrators-Budget-Memo?bidId=>>

FISCAL IMPACT: The 2023 Budget totals \$93 Million. Revenues of \$73 Million offset the expenses resulting in a 2023 Property Tax Levy of \$22.2 Million. Overall expenses increased 2.8 percent over 2022 and revenues increased 4.5 percent. The 2023 Budget recommendation increases the property tax levy 1.8 percent from 2022 for county operations and an additional \$418,000, or 1.95 percent, for the assumption of the City of Mequon dispatch services. The total tax levy increase totals \$851,127.

The table below compares the 2023 property tax levy to 2022.

	2022	2023	\$Incr/(Decr)	%Incr/(Decr)
Total Tax Levy	\$21,429,276	\$22,280,403	\$851,127	3.97%
County Tax Levy	\$20,758,434	\$21,566,434	\$808,000	3.89%
Fed. Library Levy	\$669,842	\$713,969	\$44,127	6.59%
Total Tax Rate	\$1.76	\$1.64	(\$0.12)	-6.57%
County Tax Rate	\$1.50	\$1.40	(\$0.10)	-6.86%
Fed. Library Rate	\$0.26	\$0.25	(\$0.01)	-4.93%

RECOMMENDED MOTION: The Executive Committee respectfully requests that the County Board approved the 2023 Ozaukee County Budget as presented.

RESOLUTION NO. 22-26

2023 COUNTY TAX LEVY AND RATE

RESOLVED, by the County Board of Supervisors of Ozaukee County, Wisconsin, that the following sums of money be raised for the ensuing year, 2023 taxes:

STATE TAXES (FORESTATION TAX).....	\$0.00	\$0.00
COUNTY TAXES:		
State Charitable Penal Charges	139.00	
Federated Library System	713,969.00	
All Other County Taxes	21,566,293.00	22,280,401.00
	\$22,280,401.00	\$22,280,401.00

FURTHER RESOLVED, that the following be the rate per \$1,000.00 of equalized valuation on the various taxes:

State Tax	\$	0.0000
Federated Library System		0.2486
All Other County Taxes		1.3962
TOTAL	\$	1.6448

FURTHER RESOLVED, that the sum of \$713,969, the amount approved for the budget of the County Library System, be and hereby is levied against all taxable property in the townships, excluding the Town of Grafton, excluding the Villages of Bayside, Grafton, Saukville and Thiensville, and excluding the Cities of Cedarburg, Mequon and Port Washington.

FURTHER RESOLVED, that the County Clerk and County Board Chairperson shall, pursuant to Section 70.63, of the Wisconsin Statutes, determine and apportion within ten (10) days of this date, the county tax and the whole amount of state taxes and charges levied upon the county, among the towns, villages and cities of the county, according and in proportion to the valuations for the towns, villages, and cities as determined by the Wisconsin Department of Revenue.

Dated at Port Washington, Wisconsin this 2nd day of November 2022.

SUMMARY: 2023 Ozaukee County Property Taxes and Rates.

VOTE REQUIRED: Majority

EXECUTIVE COMMITTEE

Executive Committee
AGENDA INFORMATION SHEET

AGENDA DATE:	October 31, 2022
DEPARTMENT:	Administrator
DIRECTOR:	Jason Dzwinel
PREPARER:	Jason Dzwinel

Agenda Summary 2023 County Tax Levy and Rate

BACKGROUND INFORMATION: This resolution sets the levy and rate for the taxes levied by Ozaukee County.

ANALYSIS:

- The 2023 Budget as recommended by the Executive Committee is a 3.97% levy increase over 2022 for county taxes.

FISCAL IMPACT:

- On the average Ozaukee County home, valued at \$250,000, the County Tax Bill will increase \$17.28.

RECOMMENDED MOTION: Approve the 2023 Budget Levy and Tax Rate as recommended by the Executive Committee.