



MINUTES
PUBLIC WORKS COMMITTEE
REGULAR MEETING
THURSDAY, NOVEMBER 17, 2022 – 8:00 AM
HIGHWAY DEPARTMENT - MEETING ROOM
410 SOUTH SPRING STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Public Works Committee was held in the Highway office meeting room.

Attendee Name	Title	Status	Arrived
M. Wolf	Chairperson	Present	
T. Grabow	Vice-Chairperson	Present	
T. Richart	Supervisor District 12	Present	
J. Strom	Supervisor District 21	Present	
M. Godden	Supervisor District 20	Present	

Staff present: County Administrator Dzwinel, Public Works Director Edgren, Building Superintendent Tackes, Transit Superintendent Neilson-Loomis (8:03am) and County Clerk Winkelhorst.

Others present: Town of Belgium Chairperson Tom Winker, Dave Maiman, Dan Benson - Ozaukee Press, and Specialized Transport Services representatives Joe Minton and Kenn Jones.

2. PROPER NOTICE

Chairperson Wolf called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

Chairperson Wolf indicated Mr. Maiman and Mr. Winker can comment under the CTH D action item. There were no other comments.

4. APPROVAL OF MINUTES

a. October 20, 2022

Motion to approve the October 20, 2022 minutes as submitted.

PUBLIC WORKS COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	T. Grabow, Vice-Chairperson
SECONDER:	M. Godden, Supervisor District 20
AYES:	Wolf, Grabow, Richart, Strom, Godden

5. PUBLIC HEARING

85.21 Specialized Transportation Assistance Grant

Chairperson Wolf opened the public hearing at 8:01 AM.

There was no one present to speak.

8:03 AM Transit Superintendent Neilson-Loomis joined the meeting.

Chairperson Wolf closed the public hearing at 8:05 AM.

6. TRANSIT SERVICES

a. Action Item:

1. 2023 Application for 85.21 Specialized Transportation Assistance Program for Counties

Motion to approve and accept the 2023 application for annual 85.21 Specialized Transportation Assistance grant.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Richart, Supervisor District 12

SECONDER: T. Grabow, Vice-Chairperson

AYES: Wolf, Grabow, Richart, Strom, Godden

7. HIGHWAYS

a. Action Item:

1. CTH D Angled Parking Pending Dedication of Right-of-Way

This has been resolved, no action is needed.

8. FACILITIES MANAGEMENT

a. Action Items:

1. Resolution: Designating Concessionaire(s) to Utilize County Facilities at Fairgrounds - Revised

Mr. Dzwinel noted that Shully's Catering does not want to be a provider and should be removed from the resolution.

Motion to approve the resolution, as revised, designating Boot Q n' Boogie as a bar provider at the Fairgrounds. This resolution will move forward to the County Board for final action.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: J. Strom, Supervisor District 21

SECONDER: T. Grabow, Vice-Chairperson

AYES: Wolf, Grabow, Richart, Strom, Godden

2. Facilities Snow Equipment Purchase

Discussion on the staff recommendation to use Schoessow Equipment for the purchase of a Boss Plow. Schoessow Equipment is owned by a current county board supervisor and is not the low bid.

Mr. Edgren explained that the other quote, \$490 cheaper, was from 5 Corners Dodge. After discussion with his staff, it was indicated that the workmanship from 5 Corners Dodge has not been up to the department's expectation on other purchases. Mr. Tackes further explained that Schoessow Equipment has a reputation for quality

installations and the last installation at 5 Corners Dodge was poorly done.

Motion to authorize purchase of the Facilities Snow Equipment purchase as recommended by staff.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Grabow, Vice-Chairperson

SECONDER: J. Strom, Supervisor District 21

AYES: Wolf, Grabow, Richart, Strom, Godden

b. Management/Financial/Informational Reports

1. Facilities Financial Report

Question on salary line item in the Fairgrounds budget.

9. TRANSIT SERVICES (CONT.)

a. Action Items:

1. 2023 Contract Awards for Shared Ride Taxi and Express Bus Service

One proposal was received from Specialized Transport Services (STS), the current provider, for the Shared Ride Taxi and a proposal from GoRiteway for the Shared Ride Taxi and the Commuter Bus service.

Discussion on cost per ride, lack of increase in ridership, options available, payment system, lack of space for two entities to operate out of the Transit Center, ARPA Funds, uncertainty of future of bus service, current drivers if changed service provider, and Phase III flex route.

Motion to award a contract for Shared Ride Taxi and Commuter Bus services to GoRiteway.

Further discussion on continuing the bus service for two years and including an out clause.

Supervisor Strom requested a roll call vote.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [3 TO 2]**

MOVER: T. Richart, Supervisor District 12

SECONDER: T. Grabow, Vice-Chairperson

AYES: Richart, Strom, Godden

NAYS: Wolf, Grabow

2. Drug and Alcohol Program Policy and Procedures Revisions

Motion to approve revised Drug and Alcohol Program Policy as presented.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** J. Strom, Supervisor District 21**SECONDER:** M. Godden, Supervisor District 20**AYES:** Wolf, Grabow, Richart, Strom, Godden**b. Management/Financial/Informational Reports**

1. Transit Financial Report

Question on Federal funding.

10. HIGHWAYS (cont.)**a. Action Items:**

1. Authorization to Purchase 2023 Highway Equipment Approved in 2023 Adopted Budget

Motion to authorize the Highway Commissioner to purchase Highway Department vehicles and/or equipment up to the estimated \$735,000 as approved in the 2023 Budget.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** T. Grabow, Vice-Chairperson**SECONDER:** J. Strom, Supervisor District 21**AYES:** Wolf, Grabow, Richart, Strom, Godden**b. Management/Financial/Informational Reports**

1. Highway Financial Reports

Question on interdepartmental charges line item of the Internal Service Fund Highway Department.

Update on Historic Covered Bridge and Highway Conference in January.

11. NEXT MEETING DATE

December 15, 2022

12. ADJOURNMENT

Motion made by Supervisor Grabow, seconded by Supervisor Godden to adjourn. Motion carried. Meeting adjourned at 9:16 AM.

Julianne B. Winkelhorst, County Clerk