



MINUTES
FINANCE COMMITTEE
REGULAR MEETING
FRIDAY, NOVEMBER 18, 2022 – 8:00 AM
ADMINISTRATION CENTER - ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in room A-200 at the Administration Center.

Attendee Name	Title	Status	Arrived
P. Melotik	Chairperson	Present	
D. Larson	Vice-Chairperson	Excused	
T. Winker	Supervisor District 1	Present	
E. Stelter	Supervisor District 18	Present	
J. Hagen	Supervisor District 13	Present	

Staff present: County Administrator Dzwinel, Corporation Counsel Gorden, Human Resources Director McDonell, County Treasurer Tretow, Deputy Treasurer Morano, Finance Director McMahon, Undersheriff Knowles, Public Works Director Edgren, Assistant Finance Director Pezanoski (8:25am), and County Clerk Winkelhorst.

Others present: Patrick Glynn, Carlson Dettmann Consulting

2. PROPER NOTICE

Chairperson Melotik called the meeting to order at 8:03 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

Under public comment, Undersheriff Knowles addressed the committee regarding the salary study and classification results of some of the positions in the Sheriff's Office.

4. APPROVAL OF MINUTES

a. October 27, 2022

Motion to approve the October 27, 2022 minutes as submitted.

FINANCE COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	T. Winker, Supervisor District 1
SECONDER:	E. Stelter, Supervisor District 18
AYES:	Melotik, Winker, Stelter, Hagen
EXCUSED:	Larson

5. CORPORATION COUNSEL DEPARTMENT REPORT

a. Corp. Counsel Financial Report

Ms. Gorden reported that there was no negative feedback from her staff on the salary study.

6. ACTION ITEMS

a. Resolution: Increase of Revenue 2022 - Planning & Parks

Motion to approve the increase of revenue budget amendment recognizing \$2,725 from the Wisconsin Department of Natural Resources County Conservation Aids Grant for Prairie Restoration Activities in Hawthorne Hills County Park. This resolution will move forward to the County Board for further action.

FINANCE COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER:**T. Winker, Supervisor District 1**SECONDER:**E. Stelter, Supervisor District 18**AYES:**Melotik, Winker, Stelter, Hagen**EXCUSED:**Larson**b. Resolution: Cancellation of 2020 Outstanding Orders**

Motion to approve the resolution for the cancellation of outstanding 2020 payment orders. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER:**E. Stelter, Supervisor District 18**SECONDER:**T. Winker, Supervisor District 1**AYES:**Melotik, Winker, Stelter, Hagen**EXCUSED:**Larson**c. Resolution: Wisconsin Counties Association & National Association of Counties 2023 Membership Dues**

Motion to approve the resolution to submit payment for 2023 WCA and NaCo dues. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER:**T. Winker, Supervisor District 1**SECONDER:**E. Stelter, Supervisor District 18**AYES:**Melotik, Winker, Stelter, Hagen**EXCUSED:**Larson**d. Health Insurance 2023 Renewal Rates**

Discussion on health insurance rates.

Motion to approve the 2023 health insurance renewal rates.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** E. Stelter, Supervisor District 18**SECONDER:** T. Winker, Supervisor District 1**AYES:** Melotik, Winker, Stelter, Hagen**EXCUSED:** Larson

- e. Life/Accidental Death and Dismemberment, Long-Term Disability, Dental and Vision 2023 Renewal Rates and Implementation of Voluntary Term Life Insurance, Voluntary Short-Term Disability, and Pet Insurance

Questions on pet insurance and county liability.

8:25 AM Assistant Finance Director Pezanoski joined the meeting.

Motion to approve the implementation of Voluntary Life insurance, Voluntary Short-Term Disability and Voluntary Pet Insurance; in addition to the renewal of Life, AD&D, Long-Term Disability, Dental, and Vision with MetLife.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** T. Winker, Supervisor District 1**SECONDER:** J. Hagen, Supervisor District 13**AYES:** Melotik, Winker, Stelter, Hagen**EXCUSED:** Larson

- f. Resolution: Repeal and Replace Chapter 3 of the Ozaukee County Policy and Procedure Manual - Positions and Pay Grades

Mr. Glynn conducted a PowerPoint presentation on the process.

Mr. McDonell distributed and reviewed the revised resolution that was updated after discussions with management and staff.

Discussion and questions on Undersheriff Knowles' concerns; sustainability; benefit package; appeal process; county administrator's salary; and medical examiner's (new position) salary.

Motion to approve the revised resolution to repeal and replace Chapter 3 of the County's Policy & Procedure Manual. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** T. Winker, Supervisor District 1**SECONDER:** J. Hagen, Supervisor District 13**AYES:** Melotik, Winker, Stelter, Hagen**EXCUSED:** Larson

g. Wire Transfers #3617 - #3631 and October 2022 Schedule of Vouchers

Motion to approve wire transfers #3617 to #3631 and October 2022 Schedule of Vouchers for a total amount of \$4,825,036.03.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** E. Stelter, Supervisor District 18**SECONDER:** T. Winker, Supervisor District 1**AYES:** Melotik, Winker, Stelter, Hagen**EXCUSED:** Larson**7. DEPARTMENT REPORTS**

a. County Clerk

There were no questions.

b. Finance

Review of funding for wage study.

c. Human Resources

Mr. McDonell explained that after approval of the wage study by the County Board there will be other wage differentials included in Chapter 3 that will be reviewed or eliminated. A review of asterisk positions that are supported by revenue and compensation time/overtime status will be reviewed as well.

Question on culture change initiatives.

d. Information Technology

Preparing to launch Microsoft 365.

e. County Treasurer

Department financials were distributed.

Update on the Municipal Treasurers' meeting and tax collection.

8. NEXT MEETING DATE

Thursday, December 22, 2022

9. ADJOURNMENT

Motion made by Supervisor Hagen, seconded by Supervisor Winker to adjourn. Motion carried. Meeting adjourned at 9:56 AM.

Julianne B. Winkelhorst, County Clerk