



MINUTES
FINANCE COMMITTEE
REGULAR MEETING
THURSDAY, DECEMBER 22, 2022 – 8:00 AM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
P. Melotik	Chairperson	Present	
D. Larson	Vice-Chairperson	Present	
T. Winker	Supervisor District 1	Present	
E. Stelter	Supervisor District 18	Present	
J. Hagen	Supervisor District 13	Present	

Staff present: County Administrator Dzwinel, Corporation Counsel Gorden, Human Resources Director McDonell, County Treasurer Tretow, Deputy Treasurer Morano (8:03 AM), Finance Director McMahon (8:03 AM), Assistant Finance Director Pezanoski (8:22 AM) and Chief Deputy County Clerk Henning.

Others present: Matt Olson

2. PROPER NOTICE

Chairperson Melotik called the meeting to order at 8:01 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. November 18, 2022

Motion to approve the November 18, 2022 minutes as submitted.

FINANCE COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: E. Stelter, Supervisor District 18

SECONDER: T. Winker, Supervisor District 1

AYES: Melotik, Larson, Winker, Stelter, Hagen

5. CORPORATION COUNSEL DEPARTMENT REPORT

a. Corporation Counsel Financial Report

Ms. Gorden reported that financials are doing well.

6. ACTION ITEMS

a. Bid Opening & Acceptance of Sale of Tax Deed Property, City of Cedarburg, N45 W5665 Spring St, Parcel# 13-050-22-14-000

8:03 AM Deputy Treasurer Morano and Finance Director McMahon joined the meeting.

Two bids were received as follows: 1) Matthew and Monica Olson - \$5,550 and 2) S. Duane Stroebel, Terrace Realty - \$8,125. All bids were received timely with a 10% down payment.

Discussion on whether the property is buildable.

Chairperson Melotik allowed Mr. Olson to address the committee.

Question on whether the committee can accept the lower bid. Ms. Gorden reviewed the Wisconsin Statute referencing a lower bid may be accepted if it exceeds the minimum appraisal and the committee's responsibility if the lower bid was to be accepted.

8:22 AM Assistant Finance Director Pezanoski joined the meeting.

Question on the current outstanding balance on the property.

Ms. Gorden reviewed the county's responsibility regarding the sale of the tax deed property.

Further discussion on potential development of the property. The committee would like more information from the City of Cedarburg and the former property owner, Mr. Eggert, before making a decision.

Motion to postpone to the January 26, 2023 meeting.

FINANCE COMMITTEE

RESULT: POSTPONE [UNANIMOUS]

MOVER: D. Larson, Vice-Chairperson

SECONDER: J. Hagen, Supervisor District 13

AYES: Melotik, Larson, Winker, Stelter, Hagen

- b. Resolution: Authorization of Sale of Tax Deed Property, City of Cedarburg - N45 W5665 Spring Street, City of Cedarburg, Parcel# 13-050-22-14-000

No action taken.

- c. Resolution: Amending Chapter 3 of the Ozaukee County Policy and Procedure Manual - Wage Differentials

Motion to approve the resolution to amend Chapter 3 of the County's Policy & Procedure Manual. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Winker, Supervisor District 1

SECONDER: D. Larson, Vice-Chairperson

AYES: Melotik, Larson, Winker, Stelter, Hagen

- d. Wire Transfers #3632 - #3654 and November 2022 Schedule of Vouchers

Motion to approve wire transfers #3632 to #3654 and November 2022 Schedule of Vouchers for a total amount of \$7,040,977.74.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** E. Stelter, Supervisor District 18**SECONDER:** D. Larson, Vice-Chairperson**AYES:** Melotik, Larson, Winker, Stelter, Hagen

e. 2023 Property Insurance

Two quotes were received with the final premiums as follows: 1) County Mutual Insurance Company - \$255,667 and 2) EMC Insurance - \$252,756.

Motion to approve the staff recommendation to maintain coverage with EMC.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** E. Stelter, Supervisor District 18**SECONDER:** T. Winker, Supervisor District 1**AYES:** Melotik, Larson, Winker, Stelter, Hagen**7. DEPARTMENT REPORTS**

a. County Clerk

There were no questions.

b. Finance

Update on sales tax.

c. Human Resources

Update on the wage study, open enrollment and Foundational Leadership Training Series offered to employees.

Question on culture change initiatives.

d. Information Technology

Preparing to launch Microsoft 365 and implementation of new spam filtering.

e. County Treasurer

Update on interest rates.

8. NEXT MEETING DATE

Thursday, January 26, 2023

9. ADJOURNMENT

Motion made by Supervisor Winker, seconded by Supervisor Stelter to adjourn. Motion carried. Meeting adjourned at 9:00 AM.

Lisa M. Henning, Chief Deputy County Clerk