



MINUTES
EXECUTIVE COMMITTEE
REGULAR MEETING
MONDAY, FEBRUARY 27, 2023 – 3:00 PM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Executive Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
L. Schlenvogt	Chairperson	Present	
P. Melotik	Vice-Chairperson	Late	3:02 PM
M. Wolf	Supervisor District 11	Present	
R. Nelson	Supervisor District 6	Excused	
R. Holyoke	Supervisor District 22	Present	
D. Irish	Supervisor District 17	Late	3:03 PM
J. Haas	Supervisor District 2	Present	

Supervisor Haas present as a voting member on behalf of Supervisor Nelson.

Staff present: County Administrator Dzwinel, Policy & Budget Analyst Wittek, Human Resources Director McDonell, Finance Director McMahon, Economic Development Executive Director Schilling, and Deputy County Clerk Quaas.

Others present: Supervisor Foy

2. PROPER NOTICE

Chairperson Schlenvogt called the meeting to order at 3:01 PM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. January 30, 2023

Motion to approve the January 30, 2023 minutes as submitted.

EXECUTIVE COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: R. Holyoke, Supervisor District 22

SECONDER: M. Wolf, Supervisor District 11

AYES: Schlenvogt, Wolf, Holyoke, Haas

ABSENT: Melotik, Irish

5. DISCUSSION ITEMS

a. Revolving Loan Fund Update and County Business Loan Program

3:03 PM Supervisors Melotik and Irish in attendance.

Ms. Schilling spoke on the potential re-establishment of a county funded loan fund using county reserves. Discussion on the previous success of the Revolving Loan Fund program, interest rates, possible addition of late payment fees, and community vs. county loan funding.

b. Next Steps ARPA Project Submissions

Discussion on available remaining ARPA funds, allocation of funds for not for profits, highly rated projects, and project prioritization.

c. County Clerk Transition Planning

Process would be similar to the recent County Treasurer vacancy and recommended continued implementation of succession planning to be able to promote from within the office.

d. Schedule of County Board Meetings

March 15th - Youth Government Day

6. COUNTY ADMINISTRATOR'S REPORT

a. Lasata Campus Update

Update on the annual survey, dementia wing development, and administrator recruitment.

b. CBRF Planning Update

Discussion on the possible need for an updated market analysis of CBRF, potentially using Lasata Crossings for CBRF, and a request for additional discussion on CBRF in the near future.

c. Covered Bridge Update

Bridge repair work has not yet started due to the recent inclement weather.

d. Opioid Settlement Funds

The final settlement amount is not yet known.

e. Website Refresh Update

All content will be reviewed so the look and feel of the website can be updated to make for a more user-friendly environment.

7. COMMITTEE REPORTS

Public Works Chairperson Wolf reported on Transit staff changes and the upcoming I-43 Pioneer Rd. Interchange construction project.

Finance Chairperson Melotik reported on sales tax revenue.

8. NEXT MEETING DATE

April 3, 2023

9. ADJOURNMENT

Motion made by Supervisor Melotik, seconded by Supervisor Holyoke to adjourn. Motion carried. Meeting adjourned at 4:47 PM.

Tyler Quaas, Deputy County Clerk