



MINUTES
ADRC BOARD/COMMISSION ON AGING
REGULAR MEETING
MONDAY, DECEMBER 12, 2022
IN PERSON AND REMOTE MEETING via ZOOM*



1. CALL TO ORDER

A regular meeting of the ADRC Board/Commission on Aging was held via ZOOM

Attendee Name	Title	Status
K. Hertz	Chairperson	VIRTUAL
S. Rishel	County Board Appointed Representative	VIRTUAL
C. Lueders Bolwerk	Board Member	EXCUSED
L. Cosentine	Board Member	PRESENT
A. Laubenstein	Board Member	PRESENT
S. Pechiva	Board Member	PRESENT
T. Couwenhoven	Board Member	EXCUSED
K. Queen	Board Member	EXCUSED
K. Berns	Board Member	PRESENT
M. Wilt	Board Member	PRESENT

Staff attending remotely: Transit, Joy Neilson Loomis

Staff attending in person: ADRC Director-Dee, Aging Services Supervisor-Dombrowski, ADRC Account Clerk-Susen, Department of Human Services, Director, Liza Drake

2. PROPER NOTICE

Chairperson Hertz called the meeting to order at 9:00 AM. ADRC Account Clerk-Susen noticed the meeting as required.

3. ADOPTION OF AGENDA

A. Date of Agenda being approved

Motion to adopt the December 12, 2022 agenda as submitted

ADRC/COMMISSION ON AGING	
RESULT:	Unanimous
MOVER:	Wilt
SECONDER:	Pechiva
AYES:	7
NAYS:	0

4. APPROVAL OF MINUTES

A. Date of Minutes being approved

Motion to approve the October 10, 2022 minutes as submitted

ADRC/COMMISSION ON AGING	
RESULT:	Unanimous
MOVER:	Wilt
SECONDER:	Pechiva
AYES:	7
NAYS:	0

5. PUBLIC COMMENTS – None

6. DISCUSSION

A. Introduce newest ADRC Board Member-Kay-Ella Dee

Teresa Couwenhoven unable to attend meeting, will give introduction at next board meeting.

B. Updates from Public Health – Kim Buechler

COVID-19 Situation for the following: Awareness – Medium, Transmission – Substantial, Community Medium.

Respiratory Syncytial Virus Infection (RSV) – is at a peak for all demographics.

C. Annual Update on 85.21 Program/Transit Education – Joy Neilson-Loomis

Joy Neilson-Loomis updated on the 2023 program funding. ADRC to receive \$7,200 service vouchers for 2023.

D. ADRC's New Conflict of Interest Policy – Dee

Kay-Ella Dee reviewed policy and asked each member to sign and return.

7. Reports and Updates

A. ADRC – ADRC Director, Dee

Ms. Dee shared operational hours will change for 2023 to coincide with the building hours of service to 8:00 am – 4:30 pm. New hours will be included in the January newsletter. ADRC Modernization is one of the nine initiatives funded through the American Rescue Plan Act funds received by the state of Wisconsin. The ADRC Modernization project is in the early stages of developing a statewide database for resources and a website that will include all ADRC's in Wisconsin.

Financials are on target



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B. AGING – Aging Service Manager, Dombrowski.

Ms. Dombrowski reported restaurant model at the Prime Minister served 385 folks and 63% were donating. Aging Plan goals were to open two restaurant models. Beginning in 2023 will look for an additional location. Job openings: PT meal driver. Human Services will again give Meal Program volunteers a \$25 gift card as a thank you for volunteering for the program. Senior Farmer's market vouchers - 164 vouchers were distributed here in Ozaukee County and 87% of vouchers were redeemed at Farmers Markets in Wisconsin. Home Delivered Meal Program – will be discontinuing the breakfast bag option in January. An additional pickup for two home delivered Port Washington/Saukville routes (to reduce the waitlist) has been operating out of the Grand Avenue Methodist Church.

Financials are backlogged due to GWAAR not being able to supply the updated claim form for September needed to submit claim. They are working on getting the claim form to us as soon as possible.

C. DEVELOPMENTAL DISABILITIES REPRESENTATIVE REPORT – Nothing to report

8. OTHER BUSINESS –

Lynn Cosentine mentioned that Interfaith was collecting donations to give seniors \$10 gift cards. Karl Hertz asked Kay-Ella Dee, Aging & Disability Services Manager in the last two months what has been the biggest challenges for the ADRC. Kay-Ella replied shortages of staff for Supportive Home Care and the recent increase in the number of enrollments into publicly funded long-term care programs.

9. TOPICS FOR NEXT MEETING

Mike Wilt will contact Law Enforcement for training to identify and effectively manage interactions with developmentally or intellectually challenged or disabled individuals for a future meeting.

Continue to update on the ADRC initiative ADRC Modernization.

10. ADJOURNMENT

Motion made by Pechiva seconded by Cosentine to adjourn. Motion Carried.
Meeting adjourned at 9:57 AM

Submitted by Laurie Susen
