



AGENDA
OZAUKEE COUNTY BOARD
REGULAR MEETING
WEDNESDAY, MARCH 1, 2023 – 9:00 AM
ADMINISTRATION CENTER - ROOM A-204
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

THE FOLLOWING BUSINESS WILL BE BEFORE THE COUNTY BOARD FOR INITIATION, DISCUSSION, CONSIDERATION, DELIBERATION AND POSSIBLE FORMAL ACTION:

The public can access the meeting by viewing the live stream at the link which will be opened five minutes before the call to order:

[County Board Live Stream](#)

*The public can submit comments here: [Public Comment Form](#)
[Public Comment Policy](#) & [Instructions For Submitting Public Comments Online](#)*

1. CALL TO ORDER

Roll Call

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. APPROVAL OF MINUTES

a. February 1 & 15, 2023

4. PUBLIC COMMENT

Legislative Update

Chairperson's Proclamation

5. COMMUNICATIONS

6. CLAIMS

7. REPORT OF COUNTY ADMINISTRATOR

Lasata Campus Update

CBRF Planning Update

County Clerk Transition Planning

Covered Bridge Update

Opioid Settlement Funds

Website Refresh Update

8. RESOLUTIONS

RES.22-39: Increase of Revenue 2023 - Planning & Parks; Sheriff

RES.22-40: Transfer of Funds 2023 - Transfer from Emergency Medical Services Grant for ProPhoenix Records Management and Wireless Device Management Software

RES.22-41: Supplemental Appropriation 2023 - Transit-Shared Ride Taxi

RES.22-42: Carryover of 2022 Funds

RES.22-43: Permanent Easement Granted to We Energies on Pinnacle Site

RES.22-44: Permanent Easement Granted to We Energies at CTH C Park & Ride

9. ORDINANCES

ORD.22-9: Amending Section 9.024 (7) of the Ozaukee County Code of Ordinances - Sanitary Permit Fees

10. COMMITTEE APPOINTMENTS/REAPPOINTMENTS

11. COMMITTEE REPORTS AND SUPERVISOR ANNOUNCEMENTS

12. ADJOURNMENT

Ozaukee County Board**AGENDA INFORMATION SHEET**

AGENDA DATE:	March 1, 2023
DEPARTMENT:	County Clerk
DIRECTOR:	Julie Winkelhorst
PREPARER:	Julie Winkelhorst

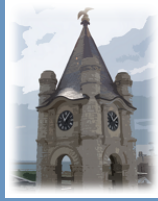
Agenda Summary February 1 & 15, 2023

February 1, 2023

[<https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/_02012023-3196>](https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/_02012023-3196)

February 15, 2023

[<https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/_02152023-3205>](https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/_02152023-3205)



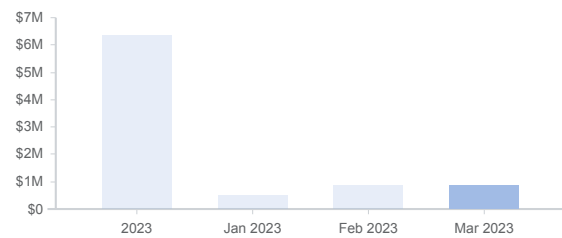
County Administrator's Report

March 1, 2023

FINANCE

- Sales Tax collections of \$1.1 M over budget YTD
-

Finance Committee



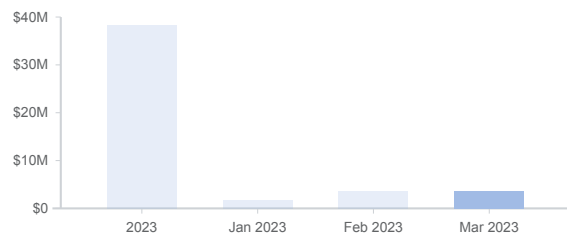
\$893,195.26

Expenses in Mar 2023

HUMAN SERVICES

- Lasata year end financials improved with increase to T-19 Rates, losses down to approximately \$500,000

Human Services

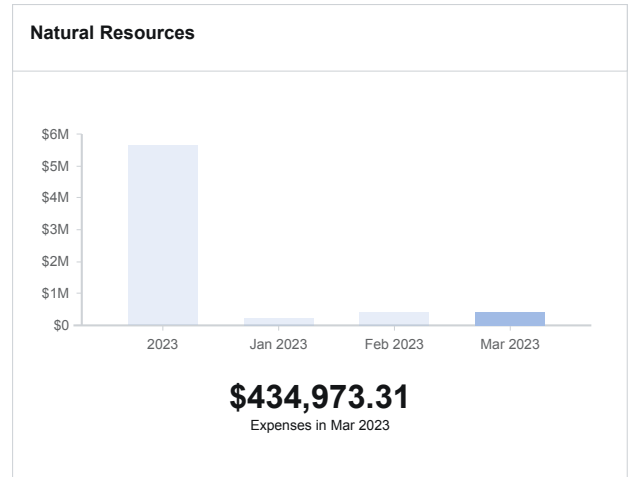


\$3,681,162.23

Expenses in Mar 2023

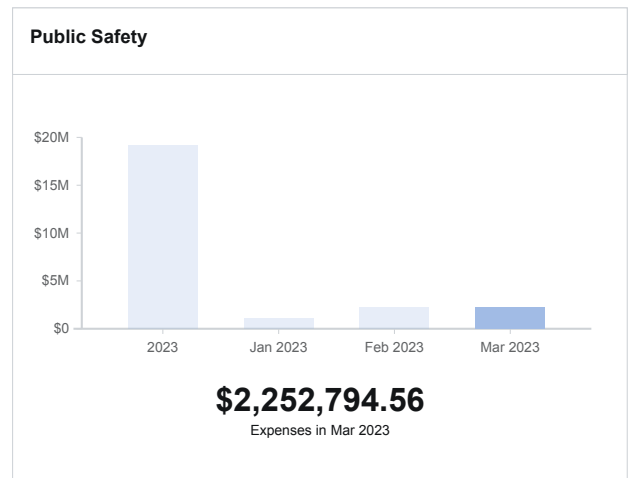
NATURAL RESOURCES

- Approved new septic fees
- Approved 2023 Greens Fees



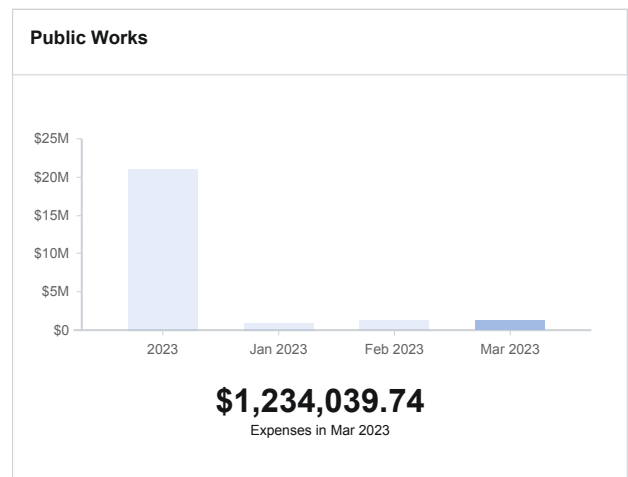
PUBLIC SAFETY -

- Approved purchase of Pro Phoenix Software for Fire Departments



PUBLIC WORKS

- Presentation on Reverse Commute Flex Ride Bus



RESOLUTION NO. 22-39

INCREASE OF REVENUE 2023 - PLANNING & PARKS; SHERIFF

RESOLVED, by the Ozaukee County Board of Supervisors, that budgets be increased in the accounts as follows:

Department / Program

	<u>Account Number</u>	<u>Account Name</u>	<u>AMOUNT</u>	<u>AMOUNT</u>
<i>Planning & Parks</i>				
Expense	221-1-01-52002-000	Travel/Mileage	\$223	
Expense	221-1-01-53601-000	Other Material Supplies	2,441	
Expense	221-1-01-54310-000	Equipment Leases and Rentals	1,600	
Expense	221-1-01-54533-000	Contracted Outside Employment	13,000	
Revenue	221-1-01-42110-000	Fed Aid - USFS GLRI SEWISC UCP UCNP		\$17,264
<i>Sheriff</i>				
Expense	112-5-03-54501-004	Equipment Software PSAP Grant	\$132,416	
Revenue	112-5-03-42320-004	State Aid - PSAP 2023 Grant		\$132,416

Dated at Port Washington, Wisconsin, this 1st day of March 2023.

SUMMARY: U.S. Forest Service Great Lakes Restoration Initiative - Cooperative Weed Management Areas Grant through the Southeastern Wisconsin Invasive Species Consortium, Inc. / Ulao Creek Partnership, Inc.-\$17,2654; and Wisconsin Department of Military Affairs - 2023 Public Safety Answering Point Program Grant - \$132,416.

VOTE REQUIRED: Two-Thirds of Members Elect

FINANCE COMMITTEE

02/23/23

Finance Committee APPROVED

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Stelter, Supervisor District 18
SECONDER:	J. Hagen, Supervisor District 13
AYES:	P. Melotik, D. Larson, E. Stelter, J. Hagen
EXCUSED:	T. Winker

Natural Resources Committee

AGENDA INFORMATION SHEET

AGENDA DATE: February 2, 2023
DEPARTMENT: Planning and Parks
DIRECTOR: Andrew Struck
PREPARER: Andrew Struck

Agenda Summary Increase of Revenue Budget Amendment for a U.S. Forest Service Great Lakes Restoration Initiative - Cooperative Weed Management Areas Grant through the Southeastern Wisconsin Invasive Species Consortium, Inc. / Ulao Creek Partnership, Inc. for Invasive Species Management in Ulao Creek Nature Preserve County Park

BACKGROUND INFORMATION: The Ozaukee County - Planning and Parks Department (Department) was awarded a grant from the U.S. Forest Service (USFS) Great Lakes Restoration Initiative (GLRI) - Cooperative Weed Management Areas (CWMA) grant program through the Southeastern Wisconsin Invasive Species Consortium, Inc. (SEWISC) and Ulao Creek Partnership (UCP) to improve the local ecology within Ulao Creek Nature Preserve County Park by controlling and managing invasive vegetation. Specifically, this grant will support contracting with conservation corps (e.g. AmeriCorps NCCC, Milwaukee Community Service Corps, Wisconsin Youth Conservation Corps and Great Lakes Community Conservation Corps) for assistance with invasive species management in Ulao Creek Nature Preserve County Park in 2023. Invasive species management will be followed by native tree and shrub planting (under separate projects and as match funding) as part of a comprehensive effort to further restore the ecology in the Ozaukee County Park System.

ANALYSIS: The total grant award is \$17,264. The Ozaukee County Natural Resources Committee unanimously approved the submittal and acceptance of a USFS GLRI CWMA grant application at its June 3, 2021 meeting (Ayes: Korinek, Jobs, Holyoke, Minkel-Dumit; Excused: Ross) and the associated budget amendment at its January 6, 2022 meeting (Ayes: Jobs, Holyoke, Minkel-Dumit; Excused: Ross), and the Ozaukee County Board of Supervisors approved the budget amendment (Resolution 21-58; Ayes - 19, Nays - 0, Absent -6) at its February 2, 2022 meeting for similar USFS GLRI CWMA grant funded invasive species management activities at Hawthorne Hills County Park (prior to Ulao Creek Nature Preserve being formally included in the Ozaukee County Park System) and the Department has partnered with the UCP on this grant and project administration. 12% of the total project budget (\$2,300) is required as match and will be provided by in-kind staff time and volunteer time for a total project budget of \$19,564. There have been no changes to the project scope or budget since grant submittal.

FISCAL IMPACT:

Balance Current Year: In-kind staff time (\$17,264 Additional Revenue)

Next Year's Estimated Cost: NONE

FUNDING SOURCE:

Non-County Levy: X

Indicate source: USFS GLRI CWMA grant and in-kind Department staff and volunteer time.

RECOMMENDED MOTION: Approve and recommend to the Ozaukee County Board of Supervisors the budget amendment for the U.S. Forest Service Great Lakes Restoration Initiative - Cooperative Weed Management Areas grant program through the Southeastern Wisconsin Invasive Species Consortium, Inc. and Ulao Creek Partnership for Invasive Species Management in Ulao Creek Nature Preserve County Park.

NATURAL RESOURCES COMMITTEE

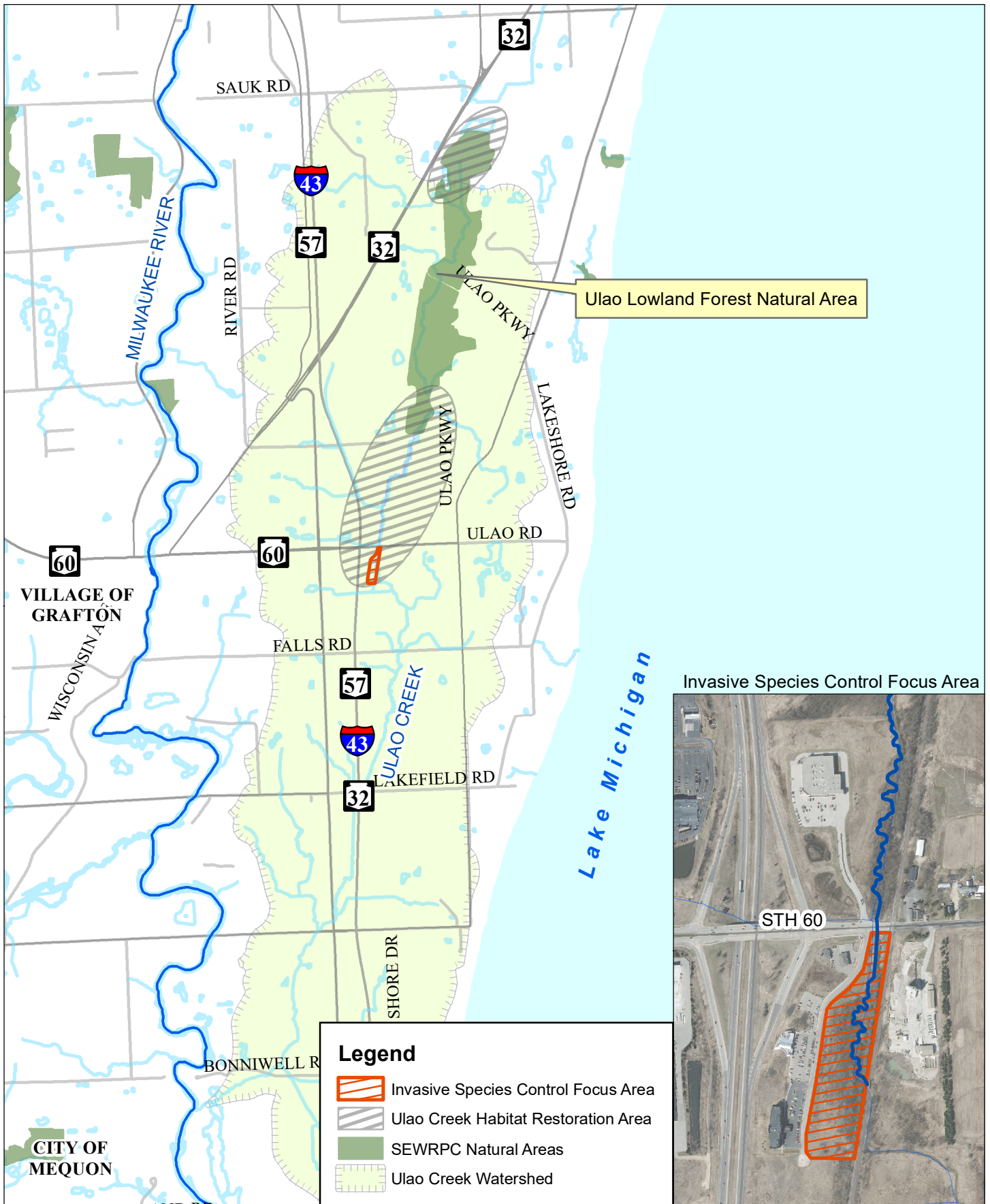
RESULT: **APPROVED AND FORWARDED [UNANIMOUS]Next: 2/23/2023 8:00 AM**

MOVER: B. Ross, Supervisor District 19

SECONDER: B. Jobs, Vice-Chairperson

AYES: Holyoke, Jobs, Ross, Matera, Schoessow

Ulaio Creek Habitat Restoration Project Area



Public Safety Committee
AGENDA INFORMATION SHEET

AGENDA DATE: February 14, 2023
DEPARTMENT: Sheriff
DIRECTOR: Christy Knowles
PREPARER: Timothy Nelson

Agenda Summary Increase of Revenue Budget Amendment for a Wisconsin Department of Military Affairs - 2023 Public Safety Answering Point Program Grant for the Ozaukee County Sheriff's Office

BACKGROUND INFORMATION: The Wisconsin Department of Military Affairs (DMA)/Office of Emergency Management Communications (OEMC) has awarded the Ozaukee County Sheriff's Office state funding through the State of Wisconsin Public Safety Answering Point (PSAP) Grant Program. The PSAP Grant Program provides additional funding for the equipment and software upgrades for Next Generation 9-1-1 (NG911) implementation. This state grant was authorized by Wis. Stats. § 256.35 (3s) (bm), with funds allocated to DMA from the Wisconsin Police and Fire Protection Fund. This year's funding focuses on providing enhancements for Emergency Medical Dispatch (EMD), NG911 implementation, and PSAP consolidations.

ANALYSIS: The Ozaukee County Public Safety Committee unanimously approved the submittal of this grant application at its October 19, 2022 meeting. The total grant approved budget is \$165,519.60. The State will cover 80% or \$132,415.68 of the grant approved budget. The grant requires a 20% match of \$33,103.92, which will be provided from pending capital projects and expenses related to the consolidation of the City of Mequon PSAP with the county's 911 center. The county has been approved in the grant to upgrade software and equipment to implement NG911 and new audio logger software for radio and 911 transmissions.

FISCAL IMPACT:

Balance Current Year: Increase departmental revenue \$132,415.68

Next Year's Estimated Cost: None

FUNDING SOURCE:

County Levy: \$33,103.92 20% Match Non-County Levy: \$132,415.68 80%

Indicate source: State of Wisconsin Public Safety Answering Point (PSAP) Grant Program

RECOMMENDED MOTION: Approve and recommend to various committees and board the budget amendment to accept funds for the Wisconsin Department of Military Affairs - 2023 Public Safety Answering Point Program Grant for the Ozaukee County Sheriff's Office.

PUBLIC SAFETY COMMITTEE

RESULT: **APPROVED AND FORWARDED [UNANIMOUS]** Next: 2/23/2023 8:00 AM

MOVER: P. Foy, Supervisor District 26

SECONDER: J. Haas, Vice-Chairperson

AYES: R. Nelson, J. Haas, P. Foy, T. Maguire

EXCUSED: J. Krane

RESOLUTION NO. 22-40

TRANSFER OF FUNDS 2023 - TRANSFER FROM EMERGENCY MEDICAL SERVICES
GRANT FOR PROPHOENIX RECORDS MANAGEMENT AND WIRELESS DEVICE
MANAGEMENT SOFTWARE

RESOLVED, by the Ozaukee County Board of Supervisors, that budgets be increased in the accounts as follows:

Department / Program

	<u>Account Number</u>	<u>Account Name</u>	<u>AMOUNT</u>	<u>AMOUNT</u>
County Administrator				
Expense	219-2-01-59101-000	Other Expense	\$225,000	
Revenue	219-2-01-58000-000	EMS Grant		\$225,000

Dated at Port Washington, Wisconsin, this 1st day of March 2023.

SUMMARY: Transfer from EMS Grant for ProPhoenix Records Management and Wireless Device Management Software.

VOTE REQUIRED: Two-Thirds of Members Elect

FINANCE COMMITTEE

02/23/23 Finance Committee APPROVED

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Stelter, Supervisor District 18
SECONDER:	J. Hagen, Supervisor District 13
AYES:	P. Melotik, D. Larson, E. Stelter, J. Hagen
EXCUSED:	T. Winker

Public Safety Committee

AGENDA INFORMATION SHEET

AGENDA DATE: February 14, 2023
DEPARTMENT: Administrator
DIRECTOR: Jason Dzwiniel
PREPARER: Jason Dzwiniel

Agenda Summary Transfer of Funds - Fire/Emergency Management Services Records Management and Wireless Agent

BACKGROUND INFORMATION: The Ozaukee Fire and Emergency Management Services has requested that the ProPhoenix Records (RMS) and Wireless Device Management (WDA) Software that has been in use by all Law Enforcement agencies in Ozaukee County be expanded to include the Fire Departments throughout the county. The ProPhoenix Software has been in use with Law Enforcement for more than a decade. The county historically has provided the software and the municipal agencies purchase the peripheral devices and subscriptions for cellular connectivity.

WDA info <<https://prophoenix.com/mobile/>>

RMS info <<https://prophoenix.com/fire/>>

ANALYSIS: Implementation of the ProPhoenix Records Management and Wireless Device Management Software will streamline the paging and dispatching operations for Ozaukee County Dispatch and improve response times for Fire and EMS Services by coordinating response. The software, when implemented, will create capacity within Ozaukee County Dispatch. Staff is recommending that funding for the software purchase of \$107,000, \$6,000 for the WDA licensing and annual maintenance of \$28,000 per year through 2026 be transferred from the \$5,000,000 set aside for the Countywide EMS Grant, totaling \$225,000.

FISCAL IMPACT: \$225,000

FUNDING SOURCE: Countywide EMS Grant

RECOMMENDED MOTION: Approve the transfer of funds for ProPhoenix Records Management and Wireless Device Management Software.

PUBLIC SAFETY COMMITTEE

RESULT: **APPROVED AND FORWARDED [UNANIMOUS]**Next: 2/23/2023 8:00 AM

MOVER: P. Foy, Supervisor District 26

SECONDER: T. Maguire, Supervisor District 15

AYES: R. Nelson, J. Haas, P. Foy, T. Maguire

EXCUSED: J. Krane

Attachment: Transfer from EMS Grant (RES.22-40 : Transfer of Funds)

RESOLUTION NO. 22-41

SUPPLEMENTAL APPROPRIATION 2023 - TRANSIT-SHARED RIDE TAXI

RESOLVED, by the Ozaukee County Board of Supervisors, that funds be committed in the accounts as follows:

Department / Program

	<u>Account Number</u>	<u>Account Name</u>	<u>AMOUNT</u>	<u>AMOUNT</u>
<i>Transit-Shared Ride Taxi</i>				
Expense	211-1-01-61255-000	Vehicles	\$336,686	
Revenue	211-1-01-42115-001	Federal Aids - Public		\$132,709
		Transptn-5339 Vehicle Purch		
Revenue	211-0-00-31690-000	Committed Fund Balance		33,177
		Used		
Revenue	211-1-01-42344-000	St Aid-Elderly & Disabled		170,800
		85.21		

Dated at Port Washington, Wisconsin, this 1st day of March 2023.

SUMMARY: Use of 5339 Grant - \$132,709, Fund Balance - \$33,177 and 85.21 Grant - \$170,800 for vehicle purchases.

VOTE REQUIRED: Two-Thirds of Members Elect

FINANCE COMMITTEE

02/23/23 **Finance Committee APPROVED**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	D. Larson, Vice-Chairperson
SECONDER:	E. Stelter, Supervisor District 18
AYES:	P. Melotik, D. Larson, E. Stelter, J. Hagen
EXCUSED:	T. Winker

Public Works Committee

AGENDA INFORMATION SHEET

AGENDA DATE: February 16, 2023
DEPARTMENT: Transit
DIRECTOR: Jon Edgren
PREPARER: Joy Neilson

Agenda Summary Supplemental Appropriation to Purchase Transit Vehicles with Fund Balance

BACKGROUND INFORMATION: Ozaukee Transit has a fleet of 28 vehicles in use at the Shared Ride Taxi. Transit generally uses the WisDOT Human Services Vehicle bid to replace ADA accessible vehicles, and conducts procurements for non-accessible vehicles. Vehicle costs have increased. Transit is seeking a budget adjustment to cover the full cost of vehicle replacements planned for 2022-2023. The budget adjustment includes an increase to the vehicle capital expenditure account using the 2022 account surplus of \$124,950.

ANALYSIS: Transit has had difficulty obtaining vehicles for the Shared Ride Taxi in the past 2 years. As a result, 22% of the fleet is past the useful life benchmark of 200,000 miles. The estimated total cost of vehicles to get up to date with the replacement plan is \$575,686. The estimated local share is \$80,977. The 2023 budget is \$239,000 with a local share of 47,800.

Transit has \$406,000 in open 5339 grants (80% Fed./20% local) and \$277,600 in 85.21 Trust funds for capital expenses. In addition, Transit has a 2022 vehicle capital expenditure account balance of \$124,950.

Transit is seeking a budget adjustment to the vehicle costs and grant revenue accounts, and to access \$33,177 from the Transit surplus fund balance to purchase needed fleet vehicles.

2023 Replacement	2023 Actual	2023 Budget	Adjustment
Vehicle Costs	\$ 575,686.00	\$ 239,000.00	\$ 336,686.00
Grant Payments	\$ 494,708.80	\$ 191,200.00	\$ 303,509.00
Local Share	\$ 80,977.20	\$ 47,800.00	\$ 33,177.00

FISCAL IMPACT:

Balance Current Year: \$336,686

Next Year's Estimated Cost:

FUNDING SOURCE:

County Levy: \$0

Non-County Levy: \$303,509

Sources: FTA 5307, 5339, 85.21 Trust

RECOMMENDED MOTION: Approve a budget adjustment as detailed in the Budget Amendment Request Committee Approval From to purchase all 2022 and 2023 planned vehicle fleet replacements.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED AND FORWARDED [UNANIMOUS]Next: 2/23/2023 8:00 AM**

MOVER: J. Strom, Supervisor District 21

SECONDER: T. Grabow, Vice-Chairperson

AYES: M. Wolf, T. Grabow, T. Richart, J. Strom

ABSENT: M. Godden

RESOLUTION NO. 22-42

CARRYOVER OF 2022 FUNDS

RESOLVED, by the Ozaukee County Board of Supervisors, the following carry-over of funds from 2022 to 2023 be approved:

DEPARTMENT NAME / Account Number	Account Name	Amount	Dept Total
GENERAL FUND			
<i>Planning & Parks</i>			
115-1-05-55103-000	Highway - Grounds Maintenance	\$13,000	
115-1-07-54501-000	Purchase Services - Construction	16,000	
115-1-07-55103-000	Highway - Grounds Maintenance	24,000	
115-1-09-55103-000	Highway - Grounds Maintenance	16,000	
115-2-01-54106-000	Professional Services - SEWRPC	27,500	
115-1-01-51101-000	Regular Salaries and Wages	8,000	
			\$104,500
<i>Land & Water Management</i>			
117-2-01-58180-005	Landowner Reimbursement - Phosphorus MDV	\$13,918	
117-2-01-54107-000	Consulting Services	12,924	
			\$26,842
<i>Facilities Management - Admin Center</i>			
109-1-01-53309-000	Building Repair & Maintenance Supplies	\$22,000	
109-1-01-54302-000	Service Contracts	11,450	
109-1-01-54303-000	Building Repair & Maintenance	11,450	
			\$44,900
Total Year End Carryovers:			\$176,242

Dated at Port Washington, Wisconsin, the 1st day of March 2023.

SUMMARY: Carryover of Funds from 2022 to 2023 - \$176,242.

VOTE REQUIRED: Two-Thirds of Members Elect

FINANCE COMMITTEE

02/23/23

Finance Committee APPROVED

RESULT:	APPROVED [UNANIMOUS]
MOVER:	D. Larson, Vice-Chairperson
SECONDER:	E. Stelter, Supervisor District 18
AYES:	P. Melotik, D. Larson, E. Stelter, J. Hagen
EXCUSED:	T. Winker

Carry over 2022 - 2023

Dept/Account	Description	Request	2022 Balance	Reason
General Fund				
Planning & Parks				
Hawthorne Hills Park				
115-1-05-55103-000	Highway - Grounds Maintenance	\$ 13,000	\$ 13,000	WDNR Stewardship Grant - Multipurpose Maintenance Bldg Parking Paving HWY
Interurban Recreation Trail				
115-1-07-54501-000	Purchase Services - Construction	\$ 16,000	\$ 17,100	Existing E&D Contract and OIT Grant Construction / Repaving Projects
Interurban Recreation Trail				
115-1-07-55103-000	Highway - Grounds Maintenance	\$ 24,000	\$ 24,309	OIT WisDOT Grant Construction Project (Match) and HWY OIT Trail Signage (Bridge, etc)
Mee-Kwon Park				
115-1-09-55103-000	Highway - Grounds Maintenance	\$ 16,000	\$ 24,000	HWY Road Reconstruction and Stormwater Wetlands WDNR UNPSP & WCMP Grants
Planning - Administration				
115-2-01-54106-000	Professional Services - SEWRPC	\$ 27,500	\$ 27,500	SEWRPC Planning/Tech Assistance per MOU /Agreements - POSP, Comp Plan, GIS Mapping
Parks - Administration				
115-1-01-51101-000	Regular Salaries and Wages	\$ 8,000	\$ 8,000	Salaries/Wages for committed match on existing grants (Invasive, Trees, FP, Eco)
Total Department Carry over: \$ 104,500				
			\$ 113,909	Department's 2022 remaining balance
Land and Water Management				
Land & Water Conservation				
117-2-01-58180-005	Landowner Reimbursement - Phosphorus MDV	\$ 13,918	\$ 29,972	WI Multi-Discharger Variance for Phosphorus Program Funds
Land & Water Conservation				
117-2-01-54107-000	Consulting Services	\$ 12,924	\$ 12,924	Stormwater Modeling compliance work regarding MS4 permit
Total Department Carry over: \$ 26,842				
			\$ 42,896	Department's 2022 remaining balance
Facilities Management - Admin Ctr				
109-1-01-53309-000	Building Repair & Maintenance Supplies	\$ 22,000	\$ 23,413	John Deere Tractor - Snow Removal
109-1-01-54302-000	Service Contracts	\$ 11,450	\$ 14,518	John Deere Tractor - Snow Removal
109-1-01-54303-000	Building Repair and Maintenance	\$ 11,450	\$ 14,845	John Deere Tractor - Snow Removal
Total Department Carry over: \$ 44,900				
			\$ 52,776	Department's 2022 remaining balance
Total General Fund Carry overs:		\$ 176,242		

Attachment: Support Doc for Carryovers 2022 to 2023 (RES.22-42 : Carryovers of 2022 Funds)

RESOLUTION NO. 22-43

PERMANENT EASEMENT GRANTED TO WE ENERGIES ON PINNACLE SITE

WHEREAS, We Energies needs to install an electric line to the proposed cell tower; and

WHEREAS, the proposed electric facility work will include underground service to the cell tower; and

WHEREAS, the proposed underground electric service requires a We Energies easement across Ozaukee County's Pinnacle Site; and

WHEREAS, the easement area is described as strips of land 12 feet in width being a part of the Northeast ¼ of the Southeast ¼ of Section 32, Township 12 North, Range 21 East, Town of Fredonia, Ozaukee County, Wisconsin; and

WHEREAS, the purpose of this easement is to construct, install, operate, maintain, repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground as deemed necessary by Grantee, all to transmit electric energy, signals, television and telecommunication services, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area; and

WHEREAS, the proposed easement will not interfere with any Pinnacle Site operations or maintenance; and

NOW, THEREFORE, BE IT RESOLVED, that the Ozaukee County Board of Supervisors grants and warrants to Wisconsin Electric Power Company, a Wisconsin corporation doing business as We Energies, a permanent easement upon, within, beneath, over, and across County-owned land at the Pinnacle Site for electrical service to the cell tower and authorizes the Ozaukee County Clerk to sign and execute this easement.

Dated at Port Washington, Wisconsin, this 1st day of March 2023.

SUMMARY: Permanent easement granted to We Energies at the Pinnacle Site in the Town of Fredonia for provision of electrical service.

VOTE REQUIRED: Majority

PUBLIC WORKS COMMITTEE

02/16/23

Public Works Committee

APPROVED

RESULT:	APPROVED [UNANIMOUS]
MOVER:	T. Grabow, Vice-Chairperson
SECONDER:	T. Richart, Supervisor District 12
AYES:	M. Wolf, T. Grabow, T. Richart, J. Strom
ABSENT:	M. Godden

Public Works Committee
AGENDA INFORMATION SHEET

AGENDA DATE:	March 1, 2023
DEPARTMENT:	Facilities Management
DIRECTOR:	Jon Edgren
PREPARER:	Jon Edgren

Agenda Summary Permanent Easement Granted to We Energies on Pinnacle Site

BACKGROUND INFORMATION: Ozaukee County is constructing a new cell tower in the Town of Fredonia on our Pinnacle Site, which is at N5071 CTH Y. We Energies needs to run electric to the cell tower, so in order to perform this project, they'll need a 12-foot easement from CTH Y through the Pinnacle Site to the new tower. (See diagram in the attached easement.)

ANALYSIS: Ozaukee County's new cell tower needs the electrical extension and the Highway Staff have no concerns with the proposed project, so we support granting the utility easement.

FISCAL IMPACT: N/A

FUNDING SOURCE: N/A

RECOMMENDED MOTION: Approve and recommend to the Ozaukee County Board of Supervisors the resolution for a WE Energies underground easement at the Pinnacle Site for extension of the electric utility.

ATTACHMENTS:

- WE- Energies Electric - Easement Request - Pinnacle Cell Tower (PDF)

We Energies
700 Sunset Rd.
Port Washington, WI 53074-2150
Office 262-268-3600
800-498-5111
Fax 262-268-3628
www.we-energies.com



January 31, 2023

**Ozaukee County
121 W. Main Street
Port Washington, WI 53074**

Dear Jon Edgren:

We Energies has developed a plan to install electrical facilities to a communications tower on your property in the Town of Fredonia, Ozaukee County, Wisconsin. Enclosed please find an easement which, when executed, would grant this company the right to install and maintain the necessary facilities.

If the above proposal meets with your approval, please have the enclosed document executed.

The easement should be signed by the appropriate authorities of Ozaukee County and a Notary Public must attest to the signatures.

I have enclosed a business reply envelope for you to return one fully executed document to me. If you have any questions, please feel free to contact me at 414-507-1030.

Sincerely,

A handwritten signature in blue ink that reads "Douglas J. Hartmann".

**Douglas J. Hartmann, SR/WA
Right-Of-Way Agent**

enclosures

Attachment: WE- Energies Electric - Easement Request - Pinnacle Cell Tower (RES.22-43 : We Energies Pinnacle Easement)

DISTRIBUTION EASEMENT UNDERGROUND

Document Number

WR NO. **4810656** IO NO. **5478**

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, **OZAUKEE COUNTY**, hereinafter referred to as "Grantor", owner of land, hereby grants and warrants to **WISCONSIN ELECTRIC POWER COMPANY**, a Wisconsin corporation doing business as **We Energies**, hereinafter referred to as "Grantee", a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area".

The easement area is described as strips of land 12 feet in width being a part of the **Northeast ¼ of the Southeast ¼ of Section 32**, Township 12 North, Range 21 East, Town of Fredonia, Ozaukee County, Wisconsin.

The location of the easement area with respect to Grantor's land is as shown on the attached drawing, marked Exhibit "A", and made a part of this document.

RETURN TO:
We Energies
PROPERTY RIGHTS & INFORMATION GROUP
231 W. MICHIGAN STREET, ROOM P129
PO BOX 2046
MILWAUKEE, WI 53201-2046

04-032-13-000.00
(Parcel Identification Number)

1. **Purpose:** The purpose of this easement is to construct, install, operate, maintain, repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground as deemed necessary by Grantee, all to transmit electric energy, signals, television and telecommunication services, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
2. **Access:** Grantee or its agents shall have the right to enter and use Grantor's land with full right of ingress and egress over and across the easement area and adjacent lands of Grantor for the purpose of exercising its rights in the easement area.
3. **Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric codes or any amendments thereto.
4. **Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.
5. **Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.
6. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until some time in the future, and that none of the rights herein granted shall be lost by non-use.
7. **Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
8. **Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document or voluntarily waives the five day review period.

Grantor:

OZAUKEE COUNTY

By: _____

(Print name and title): _____

By _____

(Print name and title): _____

Personally came before me in _____ County, Wisconsin on _____, 2023,
the above named _____, the _____
and _____, the _____
of OZAUKEE COUNTY pursuant to a Resolution adopted by the County Board on _____
as Resolution No. _____.

Notary Public Signature, State of Wisconsin

Notary Public Name (Typed or Printed)

(NOTARY STAMP/SEAL)

My commission expires _____

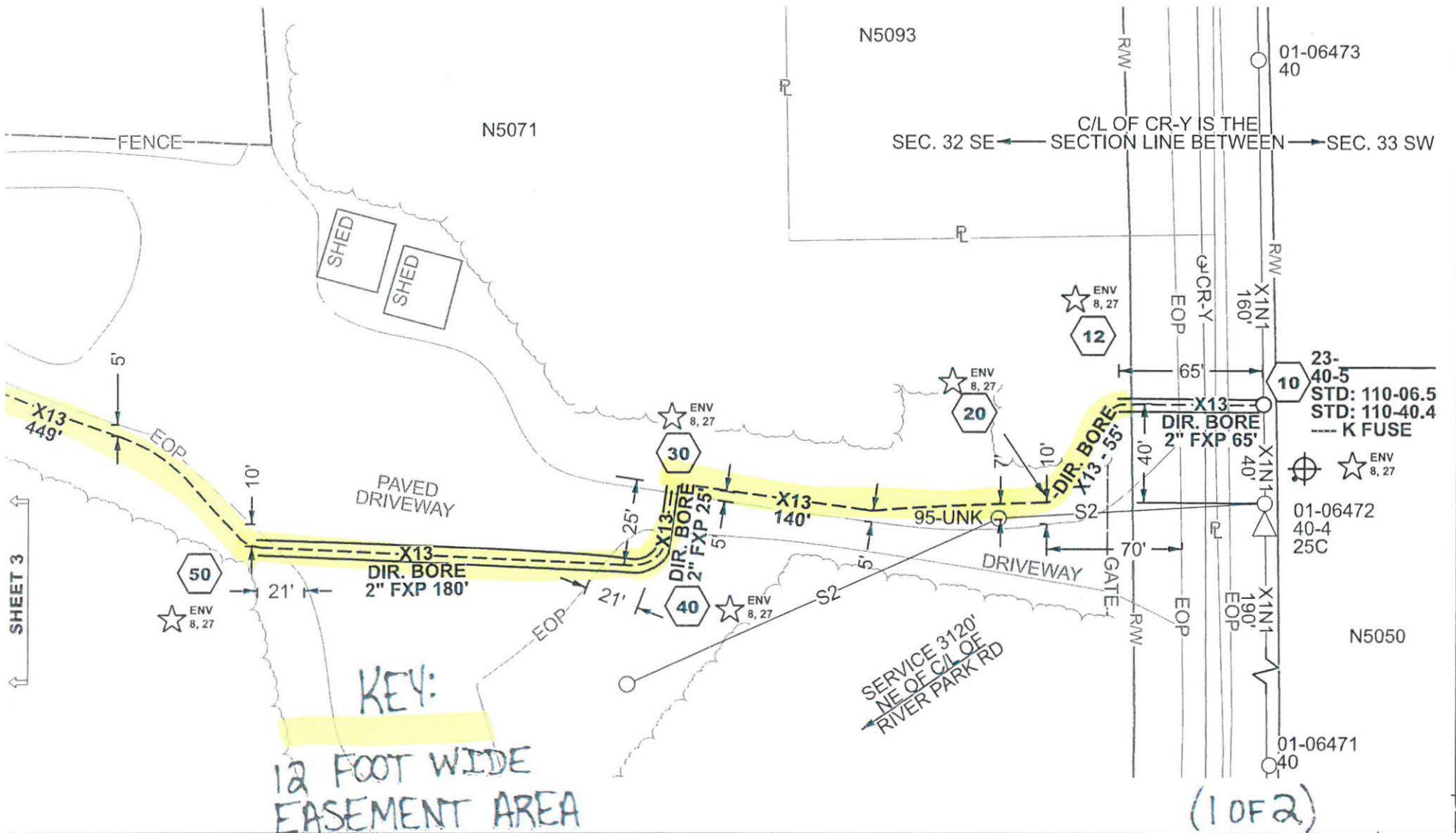
This instrument was drafted by Douglas J. Hartmann on behalf of Wisconsin Electric Power Company, PO Box 2046, Milwaukee, Wisconsin 53201-2046.

Attachment: WE- Energies Electric - Easement Request - Pinnacle Cell Tower (RES.22-43 : We Energies Pinnacle Easement)

EXHIBIT "A"



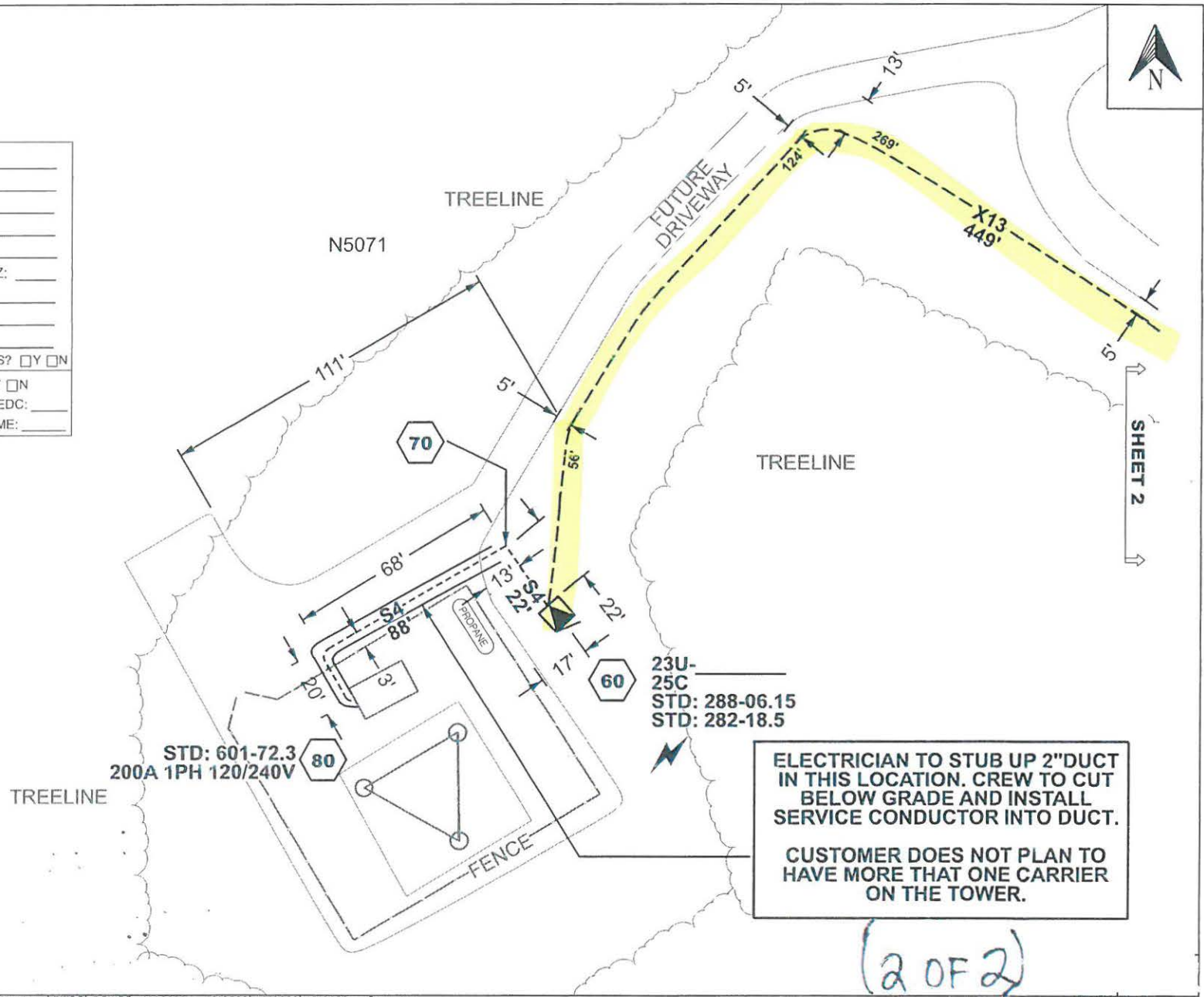
TOTAL X13: 914'
TOTAL S4: 110'





ELEC WR **PW 4810656**
GAS WR **####**

MANUFACTURER: _____
KVA: _____
VOLTAGE: _____
LOCATION ID: _____
PHASE: _____
FLUID TYPE: _____ DESIGN IZ: _____
SERIAL: _____
MATERIAL #: **2271301**
ASSET ID #: _____
3 PHASE TRANSFORMER LOAD BREAK SWITCHES? ☐ Y ☐ N
FOR SOC USE ONLY
WE ENERGIES EQUIPMENT ENERGIZED ☐ Y ☐ N
Customer EQUIPMENT ENERGIZED ☐ Y ☐ N EDC: _____
SWITCHED BY: _____ DATE/TIME: _____



RESOLUTION NO. 22-44

PERMANENT EASEMENT GRANTED TO WE ENERGIES AT CTH C PARK & RIDE

WHEREAS, We Energies needs to install a high voltage primary line to the cell tower; and

WHEREAS, the proposed electric facility work will include underground service to the cell tower; and

WHEREAS, the proposed underground electric service requires a We Energies easement across the CTH C Park & Ride site; and

WHEREAS, the easement area is described as strips of land 12 feet in width being a part of the Northwest ¼ of the Southwest ¼ of Section 32, Township 10 North, Range 21 East, Town of Grafton, Ozaukee County, Wisconsin; and

WHEREAS, the purpose of this easement is to construct, install, operate, maintain, repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground as deemed necessary by WE Energies, all to transmit electric energy, signals, television and telecommunication services, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with WE Energies use of the easement area; and

WHEREAS, the proposed easement will not interfere with any CTH C Park & Ride operations or maintenance; and

NOW, THEREFORE, BE IT RESOLVED, that the Ozaukee County Board of Supervisors grants and warrants to Wisconsin Electric Power Company, a Wisconsin corporation doing business as We Energies, a permanent easement upon, within, beneath, over, and across County-owned land at CTH C Park & Ride for electrical service to the cell tower and authorizes the Ozaukee County Clerk to sign and execute this easement.

Dated at Port Washington, Wisconsin, this 1st day of March 2023.

SUMMARY: Permanent easement granted to We Energies at CTH C Park & Ride in the Town of Grafton for provision of electrical service.

VOTE REQUIRED: Majority

PUBLIC WORKS COMMITTEE

02/16/23

Public Works Committee

APPROVED

RESULT:	APPROVED [UNANIMOUS]
MOVER:	J. Strom, Supervisor District 21
SECONDER:	T. Richart, Supervisor District 12
AYES:	M. Wolf, T. Grabow, T. Richart, J. Strom
ABSENT:	M. Godden

Public Works Committee
AGENDA INFORMATION SHEET

AGENDA DATE:	March 1, 2023
DEPARTMENT:	Facilities Management
DIRECTOR:	Jon Edgren
PREPARER:	Jon Edgren

Agenda Summary Permanent Easement Granted to We Energies at CTH C Park & Ride

BACKGROUND INFORMATION: We Energies is scheduled to improve their electrical connection to the CTH C (Pioneer Rd) Park Ride cell tower via a high voltage primary extension. In order to perform this project, they'll need a 12-foot easement along the east side of the Park & Ride, and across the site to the cell tower. (See diagram in the attached easement.)

ANALYSIS: While Ozaukee County only leases the property for the CTH C Park & Ride cell tower, we have no concerns about an underground extension of high voltage line, and support the granting of the utility easement.

FISCAL IMPACT: N/A

FUNDING SOURCE: N/A

RECOMMENDED MOTION: Approve and recommend to the Ozaukee County Board of Supervisors the resolution for a We Energies underground easement at the CTH C Park & Ride Site for extension of a high voltage primary line.

ATTACHMENTS:

- WE- Energies Electric - Easement Request - CTH C Park & Ride Cell Tower (PDF)

We Energies
700 Sunset Rd.
Port Washington, WI 53074-2150
Office 262-268-3600
800-498-5111
Fax 262-268-3628
www.we-energies.com



January 4, 2023

**Ozaukee County
121 W. Main Street
Port Washington, WI 53074**

Dear Jon Edgren:

We Energies has developed a plan to install electrical facilities to a cell tower lessee on your property in the Town of Grafton, Ozaukee County, Wisconsin. Enclosed please find an easement which, when executed, would grant this company the right to install and maintain the necessary facilities.

If the above proposal meets with your approval, please have the enclosed document executed.

The easement should be signed by the appropriate authorities of Ozaukee County and a Notary Public must attest to the signatures.

I have enclosed a business reply envelope for you to return one fully executed document to me. If you have any questions, please feel free to contact me at 414-507-1030.

Sincerely,

A handwritten signature in blue ink, appearing to read "Douglas J. Hartmann".

**Douglas J. Hartmann, SR/WA
Right-Of-Way Agent**

enclosures

DISTRIBUTION EASEMENT UNDERGROUND

Document Number

WR NO. **4832498**IO NO. **11790**

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, **OZAUKEE COUNTY**, hereinafter referred to as "Grantor", owner of land, hereby grants and warrants to **WISCONSIN ELECTRIC POWER COMPANY, a Wisconsin corporation doing business as We Energies**, hereinafter referred to as "Grantee", a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area".

The easement area is described as strips of land 12 feet in width being a part of the **Northwest ¼ of the Southwest ¼ of Section 32**, Township 10 North, Range 22 East, Town of Grafton, Ozaukee County, Wisconsin.

The location of the easement area with respect to Grantor's land is as shown on the attached drawing, marked Exhibit "A", and made a part of this document.

RETURN TO:
We Energies
PROPERTY RIGHTS & INFORMATION GROUP
231 W. MICHIGAN STREET, ROOM P129
PO BOX 2046
MILWAUKEE, WI 53201-2046

06-032-11-011.00
(Parcel Identification Number)

1. **Purpose:** The purpose of this easement is to construct, install, operate, maintain, repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground as deemed necessary by Grantee, all to transmit electric energy, signals, television and telecommunication services, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
2. **Access:** Grantee or its agents shall have the right to enter and use Grantor's land with full right of ingress and egress over and across the easement area and adjacent lands of Grantor for the purpose of exercising its rights in the easement area.
3. **Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric codes or any amendments thereto.
4. **Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.
5. **Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.
6. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until some time in the future, and that none of the rights herein granted shall be lost by non-use.
7. **Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
8. **Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document or voluntarily waives the five day review period.

Grantor:

OZAUKKEE COUNTY

By: _____

(Print name and title): _____

By _____

(Print name and title): _____

Personally came before me in _____ County, Wisconsin on _____, 2023,

the above named _____, the _____

and _____, the _____

of OZAUKKEE COUNTY pursuant to a Resolution adopted by the County Board on _____

as Resolution No. _____.

Notary Public Signature, State of Wisconsin_____
Notary Public Name (Typed or Printed)

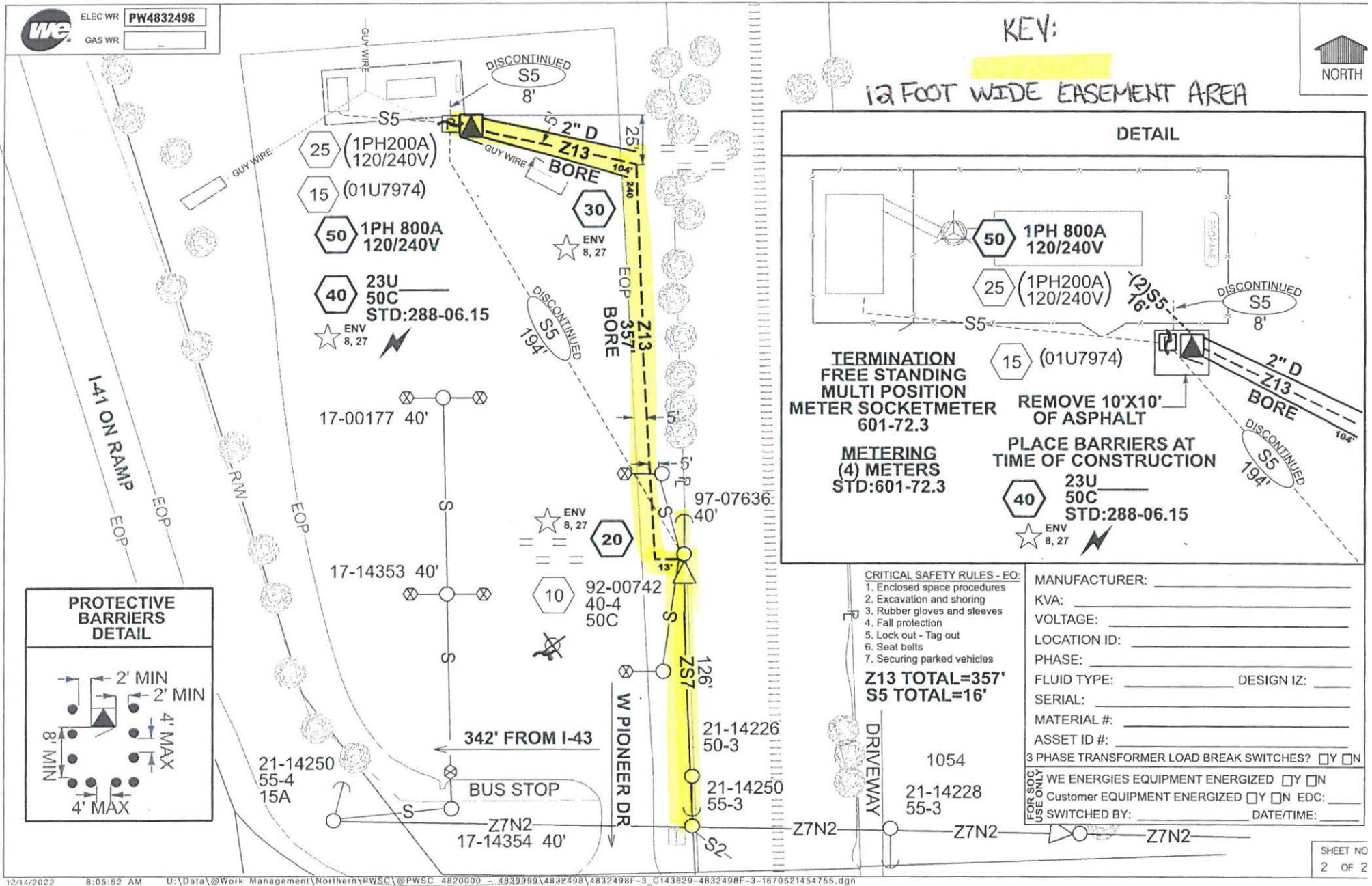
(NOTARY STAMP/SEAL)

My commission expires _____

This instrument was drafted by Douglas J. Hartmann on behalf of Wisconsin Electric Power Company, PO Box 2046, Milwaukee, Wisconsin 53201-2046.

Attachment: WE- Energies Electric - Easement Request - CTH C Park & Ride Cell Tower (RES.22-44 : We Energies CTH C P&R Easement)

EXHIBIT "A"



ORDINANCE NO. 22-9

AMENDING SECTION 9.024 (7) OF THE OZAUKEE COUNTY CODE OF ORDINANCES -
SANITARY PERMIT FEES

An Ordinance amending Section 9.024 (7) of the Ozaukee County Code of Ordinances
pertaining to Sanitary Permit, License, and Fees

The County Board of Supervisors of the County of Ozaukee does ordain that Section
9.024 (7) of the Ozaukee County Code of Ordinances be amended as follows:

9.024 Sanitary Permit, License, and Fees

(7) Fees.

Unless otherwise indicated, all fees are non-refundable. In order to be eligible for a
refund of fees, the applicant must submit to this department, a written request to
withdraw their Application, within two (2) business days of receipt.

(a) Sanitary Permit Application Fees (Includes State Groundwater Surcharge)

1.	Conventional Gravity Systems	
a.	Gravity Feed Conventional	\$475.00 600.00
b.	Pump/Siphon Conventional w/ Passive Pretreatment	\$475.00 725.00
c.	At-Grade	\$725.00
d.	Mound w/ Passive Pretreatment	\$850.00
2.	In-Ground Pressurized Systems (At-Grade / IGP / Mound)	\$625.00
a.	Pressurized Systems	\$1000.00
b.	Pressurized Systems (With Pretreatment)	\$1125.00
3.	At-Grade	\$725.00
4.	Mound	\$725.00
5 3.	Holding Tank	\$725.00 1000.00
6 4.	Large Scale POWTS, Per 100 Gallons of Design Rate (>3000GPD)	\$125.00 60.00
7 5.	Privy Non-Plumbing Systems	\$345.00 460.00
8 6.	Septic Tank/Pump Chamber Addition / Replacement (Includes Effluent Filter)	
		50% of the Sanitary Permit Fee for that system or \$300.00, whichever is less. \$500.00
9.	Repair to POWTS and/or associated tank(s)	\$300.00
10.	Installation of an additional Treatment Tank only	\$300.00

	<u>7. Pretreatment Unit (addition to existing system)</u>	<u>\$225.00</u>
	<u>8. Effluent Filter (addition to existing system)</u>	<u>\$120.00</u>
(b)	<u>POWTS Plan Review Fees</u>	
	1. Conventional System	\$250.00
	2. In-Ground Pressure	\$250.00
	3. At Grade	\$250.00
	4. Mound	\$250.00
	5. Holding Tank	\$90.00
	6. Plan Revision	\$75.00 <u>\$85.00</u>
	<u>7. Miscellaneous Review</u>	<u>\$80.00</u>
(c)	Reconnection <u>County Sanitary Permit Application Fees</u>	\$200.00
	<u>1. Sanitary Permit Renewal</u>	<u>\$110.00</u>
	<u>2. Permit Transfer to New Owner</u>	<u>\$110.00</u>
	<u>3. POWTS Repair</u>	<u>\$200.00</u>
	<u>4. POWTS Reconnection</u>	<u>\$200.00</u>
	<u>5. POWTS Abandonment</u>	<u>\$100.00</u>
(d)	<u>POWTS Abandonment Service Fees</u>	\$100.00
	<u>1. Return/Premise Inspection</u>	
	<u>a. First</u>	<u>\$35.00</u>
	<u>b. Second and Subsequent</u>	<u>\$70.00</u>
	<u>2. On-Site Soil Evaluation and Verification</u>	
	<u>a. Subdivision (per proposed lot)</u>	<u>\$150.00</u>
	<u>b. Individual Property</u>	<u>\$200.00</u>
	<u>3. POWTS Evaluation/Certification</u>	<u>\$100.00</u>
	<u>4. POWTS Dye Test</u>	<u>\$200.00</u>
	<u>5. One-time Electronic Reporting Service Fee</u>	
	<u>a. POWTS Holding Components</u>	<u>\$90.00</u>
	<u>b. All Other POWTS</u>	<u>\$45.00</u>
(e)	Transfer of Sanitary Permit <u>POWTS Administration Fees</u>	\$50.00
	<u>1. Appeal (proceeding under Section 9.011(3)(a))</u>	<u>\$275.00</u>
	<u>2. Sanitary Ordinance Amendment Request</u>	<u>\$375.00</u>
	<u>3. Wisconsin Fund Application Fee (if the application is</u>	<u>\$150.00</u>
	<u>denied by state review, \$75.00 will be refunded to the applicant)</u>	
(f)	First Return/Premise Inspection	\$35.00

Second and Subsequent Return/Premise Inspection	\$70.00
(g) Groundwater Monitoring (per inspection site)	\$50.00
(h) Subdivision Soil Verification (per hour or part thereof)	\$50.00
(i) Subdivision Groundwater Monitoring (per lot)	\$50.00
(j) POWTS Evaluation/Certification	\$65.00
(k) On-Site Soil Evaluation and Verification	\$50.00
(l) POWTS Dye Test	\$65.00
(m) Appeal (proceeding under Section 9.011(3)(a))	\$125.00
(n) Wisconsin Fund Application Fee (if the application is denied by state review, \$75.00 will be refunded to the applicant)	\$150.00
(o) Formaldehyde testing (per test, subject to availability)	\$100.00
(p) Renewal of Sanitary Permit	\$100.00
(q) Sanitary Ordinance Amendment Request	\$375.00
(r) One-time Electronic Reporting Service Fee	
1. POWTS Holding Components	\$90.00
2. All Other POWTS	\$45.00

This Ordinance shall take effect upon enactment and publication.

Dated at Port Washington, Wisconsin, this 1st day of March 2023.

SUMMARY: Amending Section 9.04 (7) of the Ozaukee County Code of Ordinances pertaining to Sanitary Permit Fees.

VOTE REQUIRED: Majority

NATURAL RESOURCE COMMITTEE

01/05/23 Natural Resources Committee
Next: 02/02/23

POSTPONED

RESULT:	POSTPONED [UNANIMOUS]	Next: 2/2/2023 9:00 AM
MOVER:	T. Matera, Supervisor District 7	
SECONDER:	B. Jobs, Vice-Chairperson	
AYES:	R. Holyoke, B. Jobs, T. Matera, K. Schoessow	
EXCUSED:	B. Ross	

02/02/23 Natural Resources Committee

APPROVED

RESULT:	APPROVED [UNANIMOUS]
MOVER:	B. Ross, Supervisor District 19
SECONDER:	T. Matera, Supervisor District 7
AYES:	Holyoke, Jobs, Ross, Matera, Schoessow

Natural Resources Committee
AGENDA INFORMATION SHEET

AGENDA DATE:	March 1, 2023
DEPARTMENT:	Land and Water Management
DIRECTOR:	Katie Vogeler
PREPARER:	Katie Vogeler

Agenda Summary Amending Section 9.024 (7) of the Ozaukee County Code of Ordinances - Sanitary Permit Fees

BACKGROUND INFORMATION: Sanitary Permit Fee Schedule Amendments are proposed to bring Ozaukee County in range with surrounding Counties fee schedules. We feel that bringing our County up to similar fee schedules as neighboring Counties (Washington for example) is a positive, and creates cohesiveness with the businesses working in multiple County's.

FISCAL IMPACT:

Balance Current Year: None

Next Year's Estimated Cost: Estimated \$13,625 in additional revenue based on average number of new construction systems per year.

FUNDING SOURCE: Sanitary Permits

County Levy: X

Non-County Levy: X

Indicate source: Fee Revenue for County

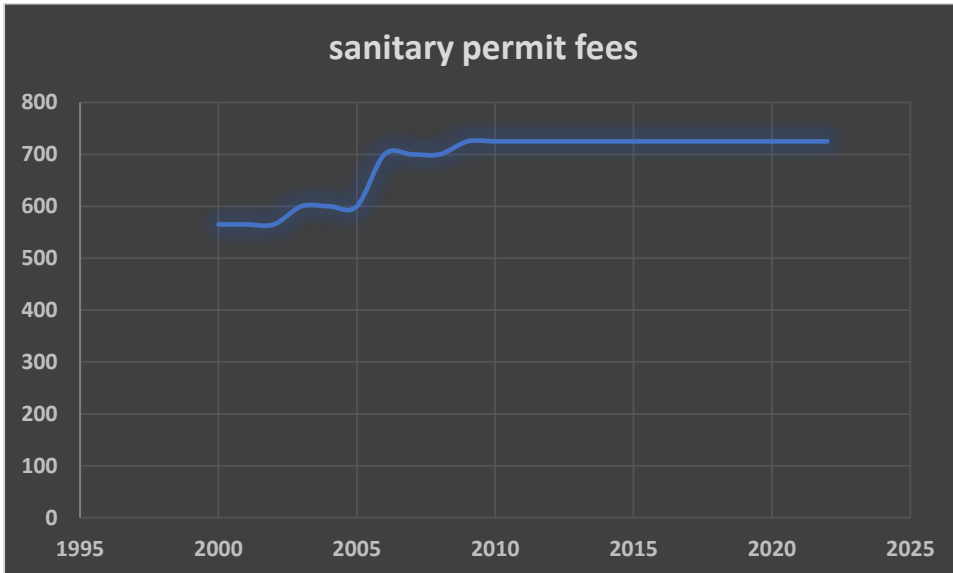
RECOMMENDED MOTION: Approve

ATTACHMENTS:

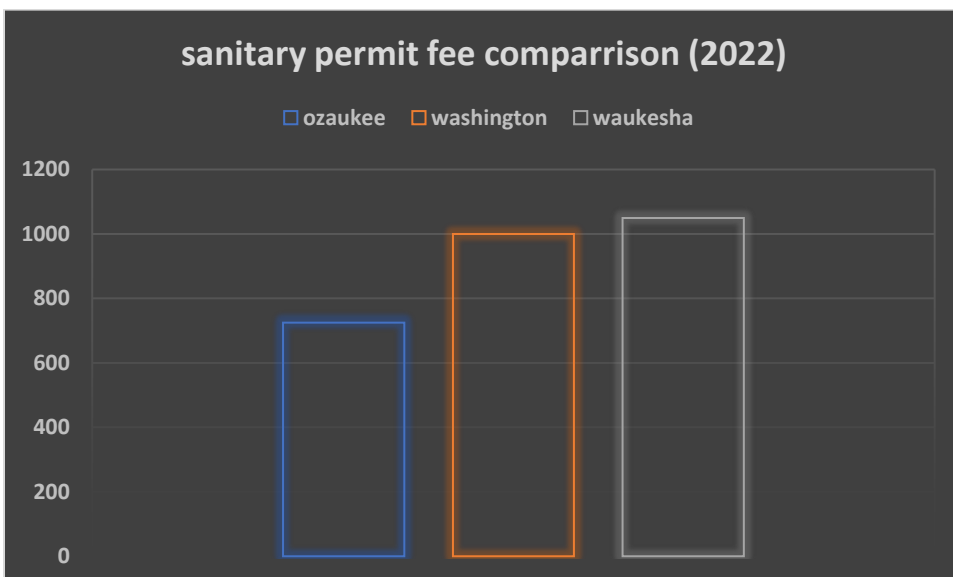
- Proposed Sanitation Fee Schedule Changes(PDF)
- Sanitation Fees (PDF)

Proposed Sanitation Fee Schedule Changes - LWM

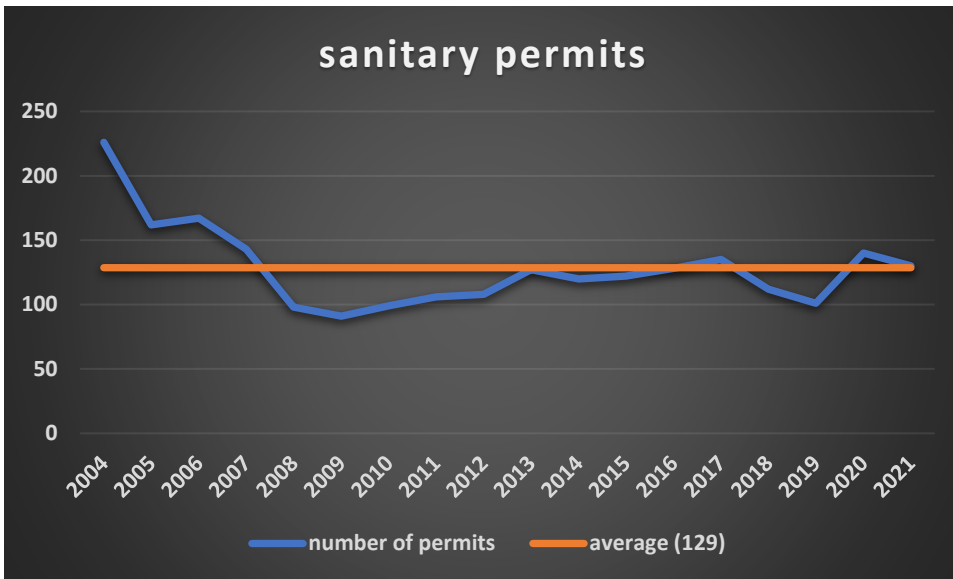
LWM department proposes an increase to current sanitary permit fees. Since 2000, fees have only been adjusted to reflect increases to the mandated state groundwater surcharge fee (currently at \$100.00). Permit fees are intended to cover the cost of permit review, installation inspections, and continued maintenance involvement by this department.



We provide permits and associated services at a significantly reduced cost when looking at our most comparable counties, Washington and Waukesha. Ozaukee currently charges \$725.00 for permits, while Washington and Waukesha County have justified their permit costs at \$1000.00 and \$1050.00 respectively. This department provides better service for a lesser fee, placing departmental cost on the tax levy rather than the recipient of said service.



Although the number of sanitary permits issued by this department fluctuates annually, we average approximately 129 permits per year. Using this average, we fail to collect between \$35,475 and \$41,925 of annual revenue in comparison to neighboring counties.

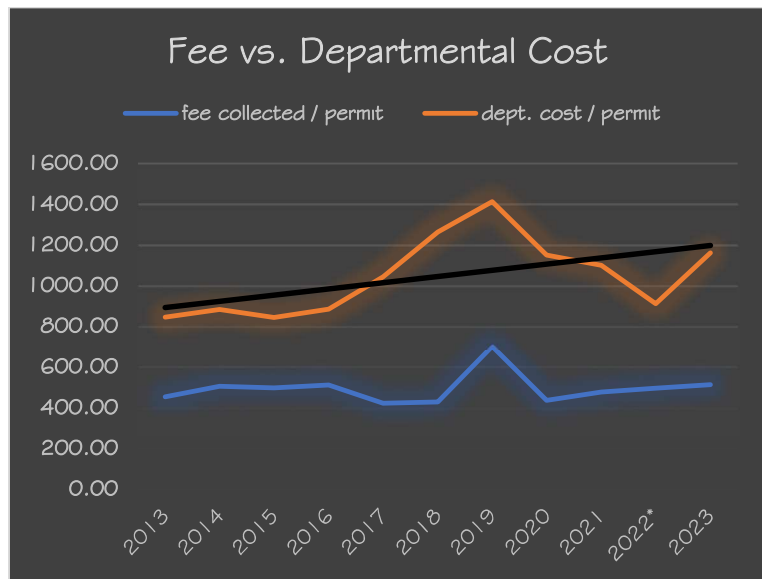


If sanitary permit fees are increased for 2023, annual departmental revenue would be increased by \$35,475.

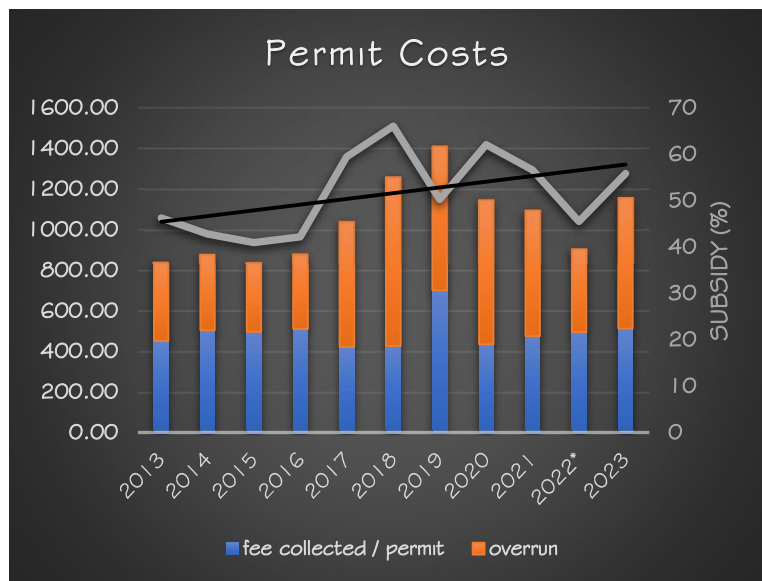
sanitation fees

All services provided by the sanitation division of the Land & Water Management Department are related to existing, current, and proposed State Sanitary Permits. Fees collected during the application process are intended to cover the cost of permit processing, installation inspection, final reporting, and perpetual septic maintenance involvement. Once permitted, no additional funding source is made available to manage the sanitary permit associated with a given property.

The operational costs of the sanitation division have increased over time. The sanitation budget has experienced a 5-year average increase of 18% when compared to 2014. A 24% budget increase is projected for 2023. When comparing the last 5 years, the average departmental cost incurred per sanitary permit was \$1166.47. For 2023, the department projects the cost per sanitary permit to be \$1160.35.

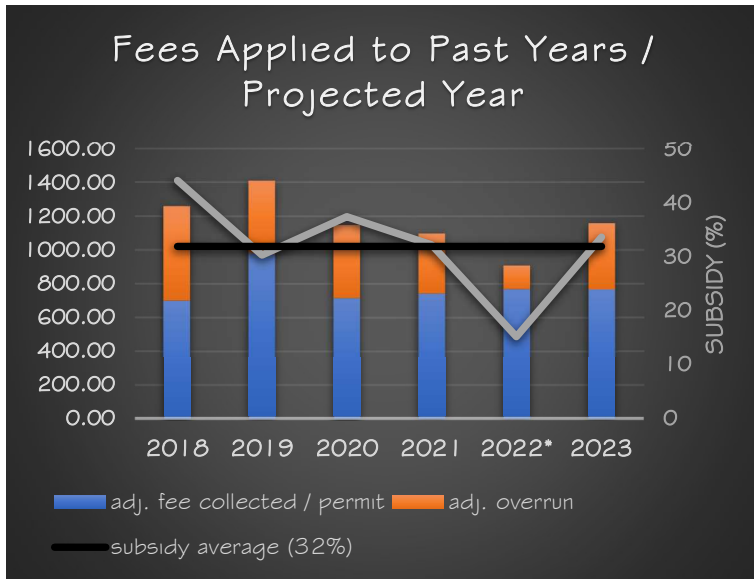


The 5-year average of fees collected per sanitary permit issued was \$507.51. This resulted in a departmental subsidy of \$658.96 per permit. Under the current fee schedule, Land & Water Management is only recouping 44% of costs incurred for sanitary permit services provided.



To demonstrate the implications of adopting the proposed changes to the fee schedule, the last 5 years were analyzed and adjusted for the proposed fee changes. The results indicate that the average fee collected per sanitary permit would increase to \$784.33, reducing the departmental subsidy to \$382.14 per permit. If

adopted, the proposed fee schedule would reimburse this department with 68% of the costs incurred for sanitary permit services provided. For 2023, the proposed changes represent an increase of 33% to current sanitary permit fees collected.



year	dept. cost / permit	fee collected / permit	overrun	subsidy (%)
2013	844.03	453.15	390.88	46
2014	882.63	504.38	378.25	43
2015	842.70	497.34	345.36	41
2016	884.25	511.29	372.96	42
2017	1043.00	422.60	620.40	59
2018	1261.63	427.46	834.17	66
2019	1411.81	701.73	710.07	50
2020	1149.50	435.71	713.78	62
2021	1099.33	476.92	622.41	57
2022*	910.11	495.73	414.38	46
2023	1160.35	512.40	647.95	56
5-year avg.	1166.47	507.51	658.96	56

adj. fee collected / permit	adj. overrun	adj. subsidy (%)
703.57	558.06	44
983.17	428.64	30
718.71	430.78	37
744.62	354.71	32
771.58	138.53	15
769.84	390.51	34
784.33	382.14	32

*non-typical budget year