



AGENDA
EXECUTIVE COMMITTEE
REGULAR MEETING
MONDAY, MAY 1, 2023 – 3:00 PM
ADMINISTRATION CENTER - ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

The public can access the meeting by viewing the live stream at the link which will be opened five minutes before the call to order:

[Executive Committee Live Stream](#)

The public can submit comments here: [Public Comment Form](#)

[Public Comment Policy](#) & [Instructions For Submitting Public Comments Online](#)

1. CALL TO ORDER

2. PROPER NOTICE

3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

United Way Letters of Support

4. APPROVAL OF MINUTES

- a. April 3, 2023

5. ACTION ITEMS

- a. RES.23-1: Declaring May 6, 2023 Roy Coulson Harms Day in Ozaukee County
- b. RES.23-3: \$1,140,000 Ozaukee County Not-For-Profit Organizations for Capital Improvements and a One-Time Operational Grant From the \$5,000,000 Ozaukee County EMS Grant Program Financed with American Rescue Plan Act Funds

6. DISCUSSION ITEMS

- a. Schedule of County Board Meetings

7. COUNTY ADMINISTRATOR'S REPORT

- a. Administration Center Security
- b. County Support of Municipal Email
- c. Lasata Campus CBRF Update
- d. WCA Conference
- e. Highway Operational Analysis
- f. Strategic Planning and Performance Measures Review

8. COMMITTEE REPORTS

9. NEXT MEETING DATE

June 5, 2023

10. ADJOURNMENT

A quorum of members of committees or the full County Board of Ozaukee County may be in attendance at this meeting for purposes related to committee or board duties, however, no formal action will be taken by these committees or the board at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the County Clerk's Office at 262-284-8110, twenty-four (24) hours in advance of the meeting.

Executive Committee

AGENDA INFORMATION SHEET

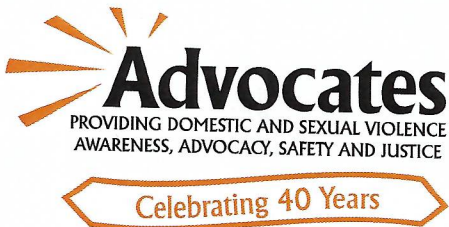
AGENDA DATE:	May 1, 2023
DEPARTMENT:	County Clerk
DIRECTOR:	Julie Winkelhorst
PREPARER:	Tyler Quaas

Agenda Summary United Way Letters of Support

ATTACHMENTS:

- United Way Letters of Support (PDF)

EXECUTIVE COMMITTEE



Business: 262.284.3577 | Fax: 262.284.440

April 20, 2023

Dear County Board Members,

I am writing in support of funding for the Community Services Navigator collaboration. This is a true collaboration, of the type we are always encouraged to, with each entity bringing different expertise to the table. The partners are all leaders in the community and bring many years of experience and expertise to the table.

While this is not a capital project in the sense of building something concrete it is a capital project in the sense of building a stronger, healthier and more self-sustaining population in our community. Without residents who are able to take care of themselves and to thrive our community will soon start seeing a large cost for additional human service needs. This vital program can short circuit that need and get residents to a safe and stable situation where they can contribute to our community rather than take from it. This will not be the case for every situation we run into but so far it has been the case for the majority of those we have seen.

Please consider investing \$200,000 in this position. The \$200,000 is not just for salary but also for child care while residents are at appointments, taxi vouchers and gas cards, supplies and other costs and benefits. This \$200,000 would be a bedrock for us to raise funding on. It would say to foundations and other funders that Ozaukee County believes in this program and is willing to support its inception. We are used to getting start up funding and then using that as leverage to raise other funding to keep programs going. It is what all non-profits do. Please help us do that with this important position and keep the more vulnerable of the residents of the county moving forward from a life of merely existing to a life of safety and thriving.

Sincerely,

Barb Fischer
Executive Director
Advocates of Ozaukee

Attachment: United Way Letters of Support (United Way Letters of Support)

April 26, 2023



Dear County Board,

I am writing to provide you some additional information regarding our request for funding on the Community Services Navigator Program (CSN). As you read through the letters of support by our non-profit partners, health and human services and business leaders you can see that this county-wide initiative came from a recognition that many social services are being underutilized; clients do not know about all of the resources or do not have the skills to navigate the systems. These challenges were amplified in people with multiple issues or those impacted by violence, abuse, and neglect.

The group of six that initially collaborated on this project and researched various service delivery models throughout the country included: Advocates of Ozaukee, Lakeshore Regional Child Advocacy Center, Ozaukee Family Services, Ozaukee County Health and Human Services, Sirona Recovery and United Way of Northern Ozaukee. Our research led us to the efficacy of a navigator as a model for addressing gaps in services and removing barriers to accessing care. Our next step was to establish an Interagency Agreement between the agencies and outline roles and responsibilities, collaboration objectives, and a system of measuring the types of impact the navigator had with the client. (see completed MOU) As organizations struggled coming out of the pandemic with additional expenses, overhead costs, salary hikes, and increased demand for services, UWNO recognized that their partner agencies could not take on the expense of a new start up program. Together, however, by pooling our resources and capabilities we were able to pull this program ahead and help people access the resources more efficiently.

UWNO has a Community Impact fund established that over the years have provided seed money for an emerging need. This fund is similar to an incubator fund in which United Way of Northern Ozaukee helps launch a new program with test performance data: This positions an agency(ies) to successfully apply for future matching funds from other revenue sources once the program has been established and they can demonstrate that the program has measurable outcomes. The CSN program is the only program that UWNO committed to funding at 100%.

In 2022 we began to set aside additional funding from our event revenue stream to fund the CSN program. We thought we would start out as a part time employee so we could build up the resources. However, the need was greater than we anticipated and it was hard to get qualified candidates with a part time salary. To date, we have invested approximately \$40,000 putting the infrastructure in place to support this program. Having the ARPA funding ensures that we can continue to support our current 14 critical program initiatives and not jeopardize our funding commitments to those long-term partnerships. It also will give us the time that we need to build up and set aside funding for this position longer term.

Attachment: United Way Letters of Support (United Way Letters of Support)

For your review, I have provided a copy of the data collected for the last six months from the CSN. The data is not comprehensive because of the short period we have been collecting. It does indicate the number# of people who were helped, the referral sources, client needs, and the interpersonal support they received. (see CSN 2022 Year End Report)

I have also provided a snapshot of the program costs. Please note that United Way of Northern Ozaukee will not retain any of that funding for administering the program nor will our collaborating partners receive any administrative support. All parties involved in this initiative have agreed to support the program thru mentoring and building a sustainable, comprehensive and coordinated delivery of health and human services to our most vulnerable and at-risk populations.

We recognize that there is a clear community need for a trained care coordinator that can work across inter-agency boundaries to improve access and supports for our most vulnerable. We believe this is an excellent investment of ARPA funding and meets the guidelines put forth of "Support for vulnerable populations to access medical or public health services". The CSN will ensure that Ozaukee County residents can access nutritious food, the prevention and ending of homelessness, and support for those impacted by violence, abuse, and neglect.

I would like to thank you for your consideration throughout this process and for providing organizations like ours with opportunities to continue to build strong communities where everyone achieves their full potential through Education, Financial Stability and Health.

Sincerely,

Barbara Bates-Nelson
Executive Director
United Way of Northern Ozaukee
unitedwayno@gmail.com
248 613 7855

Attachment: United Way Letters of Support (United Way Letters of Support)

April 25, 2023

To Whom it May Concern:

I am writing in support of funding the Community Services Navigator program. Sirona Recovery partnered with United Way of Northern Ozaukee, Advocates of Ozaukee, Lakeshore Regional Child Advocacy Center, Ozaukee Family Services, and Ozaukee County Health and Human Services to create this program. This was in response to a collective experience that more and more residents were confronted with barriers to accessing needed services, which was exacerbated by the COVID-19 pandemic. Additionally, we identified a concerning rise in the complexity and severity of issues facing the clients and families by the time they reached our various non-profit and government agencies for services.

The Community Service Navigator program is a low-barrier approach to connect the most vulnerable and at-risk residents quickly and comprehensively to needed services including medical providers, mental health services, substance treatment, and many community resources. Because the Community Service Navigator operates as a collaboration among these entities, there is a robust offering of service options, communication, and continuity of care throughout the county.

The collaboration has proven successful and further demonstrated the benefits of multiple agencies working together to oversee this program as it has helped us to move from a model with silos to one with more coordination of services for clients. Research tells us that centralized and coordinated care is foundational to the wellbeing of clients and families. When needs are met before someone reaches a state of crisis, it leads to better outcomes for the person, but also for the community and taxpayers by reducing costs, such as those associated with criminal justice involvement and hospitalization. Through this effort, many vulnerable clients have received needed services so they can regain stability and move forward in their lives.

I ask your serious consideration of allocating the \$200,000 requested to support this impactful program in the community.

Sincerely,



Sarah Wang, MS, LPC
Administrator
Sirona Recovery

Dear members of the Ozaukee County Board,

I am writing to express my support for United Way of Ozaukee County as a potential funding recipient. I am currently a Managing Director at the Kacmarcik Center for Human Development. Of all the good work done during my time at the Kacmarcik Center, I am most proud of the collaboration with United Way and Advocates of Ozaukee to design and execute on programming that supports their clients. Together we are helping uplift individuals from challenging circumstances and provide high-impact coaching as well as tool that enhance self-reflection and discovery. This will result in transformed and improved lives, ready to move on from trauma and start flourishing in life.

I can attest to the professionalism and care exhibited by United Way of Ozaukee County and believe in Barbara, as she has big plans for making an impact on the region.

Sincerely,



Michael Sapiro

April 25, 2023

To Whom it May Concern:

I am writing in support of the Community Navigator position funded by the United Way of Northern Ozaukee. A 2021 Office of Crime Victim Services Survey reported difficulty people had in finding community resources. Many respondents said that they gave up on the process because it was too cumbersome to try to do, especially when they were often suffering from trauma. These are things Human Services staff and the non-profit sector see individuals struggle with as well.

Throughout 2021, Ozaukee County Human Services, United Way of Northern Ozaukee, Sirona Recovery, Ozaukee Family Services, Lakeshore Child Advocacy Center and Advocates of Ozaukee County met and discussed ways to support of our community members with accessing services. We all agreed the addition of a Community Navigator position was a way help people struggling with getting into and/or following up with services. We also agreed the position would not be a part of Human Services for multiple reasons. First, the cost of the position would be considerably higher if the Human Services Department hosted the position (*at least* \$25,000 more annually). Second, having the position as a part of a non-profit supports a shared responsibility and understanding of the position's goals. A County position limits input and influence of workflow from other service providers. Ultimately, the County takes ownership of their positions and makes decisions that include factors outside of a non-profit agency's focus area. Third, the stigma of coming to Human Services was considered in deciding which entity would host the position.

The Community Services Navigator assists in the following areas:

- Refer and connect to community resources such as social services, mental health services, substance abuse services, homelessness/ housing assistance, medical care where necessary and case management.
- Problem-solve barriers to access
- Assist in navigating the variety of services needed

Thus far since the inception of the position, the group of non-profit agencies and Human Services have seen positive results on cases the Navigator has worked with, increased awareness of the needs in the community and positive feedback from referral sources. Ozaukee County is very fortunate to have a non-profit community that are invested in their residents.

Sincerely,



Liza Drake



**DEPARTMENT
OF
HUMAN
SERVICES**

Director,
Liza Drake

*Aging & Disability
Services Manager,*
Kay-Ella Dee

*Behavioral Health
Manager,*
Emily Plahna

*Children & Families
Manager,*
Kim Quam

*Economic Support
Manager,*
Darsell Johns

*Office Services
Manager,*
Mike Cosgrove

121 W. Main Street,
PO Box 994
Port Washington, WI
53074-0994

Phone:
262-284-8200
(Main)
262-284-8120
(ADRC)

Fax:
262-284-8103
(Main)
262-268-7726
(ADRC)

Email:
dhs@co.ozaukee.wi.us
(Main)
adrc@co.ozaukee.wi.us
(ADRC)

Website:
www.co.ozaukee.wi.us

Attachment: United Way Letters of Support (United Way Letters of Support)



Lakeshore Regional
Child Advocacy Center

lakeshorecac@gmail.com

262-358-9080

134 South Foster Drive
Saukville, Wisconsin 53080

April 26, 2023

Dear County Board Members,

As the executive director of Lakeshore Child Advocacy Center and a member of the founding team behind the Community Service Navigator initiative, I want to express my unwavering support. As a part of the network of human service agencies that provide crucial services to the Ozaukee County community, I fully recognize that we face some of the same struggles that many communities do, including service gaps or lack of information that can leave individuals in a state of gripping need and crisis.

In fact, the first year of this initiative has demonstrated that in spades – that there are individuals who don't quite fit or don't know how they fit into the service window of our existing nonprofits. The Community Service Navigator has not only captured a large swath of these individuals, but has connected them, with caring and compassionate support, to the services that are available. The Community Service Navigator has collected data that has allowed the leaders in our human services network to evaluate not only our services but how we collaborative with each other and the community. In short, the initiative has been invaluable to a post-COVID community that is rife with complex trauma and compound needs - housing, medical care, employment, and mental health needs to name a few.

I challenge each of you to look beyond the classifications of capitol vs. operating costs and see that without the Community Service Navigator individuals in our community could potentially be left to suffer through potentially traumatic health, financial, and personal crises. I urge you to see the value in supporting a new program that is tackling an unmet need and ensuring efficient and timely use of the services that already exist. Support the collaborative initiative that is the Community Service Navigator.

Sincerely,

Attachment: United Way Letters of Support (United Way Letters of Support)



April 25, 2023

To Whom it May Concern:

I am writing in support of funding the Community Services Navigator program. Sirona Recovery partnered with United Way of Northern Ozaukee, Advocates of Ozaukee, Lakeshore Regional Child Advocacy Center, Ozaukee Family Services, and Ozaukee County Health and Human Services to create this program. This was in response to a collective experience that more and more residents were confronted with barriers to accessing needed services, which was exacerbated by the COVID-19 pandemic. Additionally, we identified a concerning rise in the complexity and severity of issues facing the clients and families by the time they reached our various non-profit and government agencies for services.

The Community Service Navigator program is a low-barrier approach to connect the most vulnerable and at-risk residents quickly and comprehensively to needed services including medical providers, mental health services, substance treatment, and many community resources. Because the Community Service Navigator operates as a collaboration among these entities, there is a robust offering of service options, communication, and continuity of care throughout the county.

The collaboration has proven successful and further demonstrated the benefits of multiple agencies working together to oversee this program as it has helped us to move from a model with silos to one with more coordination of services for clients. Research tells us that centralized and coordinated care is foundational to the wellbeing of clients and families. When needs are met before someone reaches a state of crisis, it leads to better outcomes for the person, but also for the community and taxpayers by reducing costs, such as those associated with criminal justice involvement and hospitalization. Through this effort, many vulnerable clients have received needed services so they can regain stability and move forward in their lives.

I ask your serious consideration of allocating the \$200,000 requested to support this impactful program in the community.

Sincerely,

Sarah Wang, MS, LPC
Administrator
Sirona Recovery

Lisa Holtebeck
Lisa Holtebeck, MSW
Executive Director
Ozaukee Family Services

Executive Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	May 1, 2023
DEPARTMENT:	County Clerk
DIRECTOR:	Julie Winkelhorst
PREPARER:	Tyler Quaas

Agenda Summary April 3, 2023

[<https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/ 04032023-3229>](https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/04032023-3229)

EXECUTIVE COMMITTEE

RESOLUTION NO. 23-1

DECLARING MAY 6, 2023 ROY COULSON HARMS DAY IN OZAUKEE COUNTY

WHEREAS, Roy Coulson Harms was born on August 24, 1916 in the Village of Grafton in Ozaukee County; and

WHEREAS, Roy Coulson Harms graduated from Grafton High School in 1934 and was Grafton's first Eagle Scout; and

WHEREAS, Roy Coulson Harms joined the U.S. Army Air Forces in 1938 and was a member of the 329th Bombardment Squadron, 93rd Bombardment Group.

WHEREAS, On August 1, 1943, Roy Coulson Harms piloted a B-24 Liberator bomber that sustained significant enemy fire and crashed on the approach to the oil refineries of Ploesti, Romania in OPERATION TIDAL WAVE; and

WHEREAS, Roy Coulson Harms lost his life in the incident along with eight of his crew, and his remains were not identified from among remains recovered from the area after World War II; and

WHEREAS, Roy Coulson Harms was posthumously awarded the Distinguished Flying Cross, Air Medal, Purple Heart as well as other medals; and

WHEREAS, Roy Coulson Harms shares the name of the Rose-Harms Legion Post #355 with WWI Corporal Fred Rose; and

WHEREAS, a historical and scientific review determined that a set of unidentified remains recovered after OPERATION TIDAL WAVE were positively identified as Roy Coulson Harms after being disinterred from the Ardennes American Cemetery in Neupre, Belgium; and

WHEREAS, after almost eighty years, the remains of Roy Coulson Harms will return to Ozaukee County for burial on Saturday, May 6, at the Woodlawn cemetery on 3rd Ave. in Grafton;

NOW, THEREFORE, BE IT RESOLVED, by the Ozaukee County Board of Supervisors that May 6, 2023 be proclaimed Roy Coulson Harms Day in Ozaukee County; and

FURTHER RESOLVED, that all citizens of Ozaukee County are called upon to remember and honor Roy Coulson Harms and the entire crew of the B-24 Liberator to the United States of America and the citizens of Ozaukee County for their honorable service and for making the ultimate sacrifice on May 6, 2023 and henceforth;

Dated at Port Washington, Wisconsin, this 3rd day of May 2023.

SUMMARY: Declaring May 6, 2023 be proclaimed Roy Coulson Harms Day in Ozaukee County

VOTE REQUIRED: Majority

EXECUTIVE COMMITTEE

Executive Committee
AGENDA INFORMATION SHEET

AGENDA DATE:	May 1, 2023
DEPARTMENT:	Administrator
DIRECTOR:	Jason Dzwinel
PREPARER:	Jason Dzwinel

Agenda Summary Declaring May 6, 2023 Roy Coulson Harms Day in Ozaukee County

BACKGROUND INFORMATION: After almost eighty years, the remains of Lt. Harms have recently been identified and will return to Grafton for burial on Saturday, May 6, at the Woodlawn Cemetery on 3rd Ave. in Grafton. He will be interred with his parents at a Noon ceremony with full military honors.

ANALYSIS: This Resolution will declare May 6, 2023 Roy Coulson Harms Day in Ozaukee County. Normally recognitions are presented to the County Board as a Proclamation, however, to honor Lt. Harms and include this resolution into Ozaukee County's Official Proceedings this is being presented as a Resolution.

RECOMMENDED MOTION: Approve Resolution declaring May 6, 2023 Roy Coulson Harms Day in Ozaukee County.

ATTACHMENTS:

- Harms poster final (PDF)

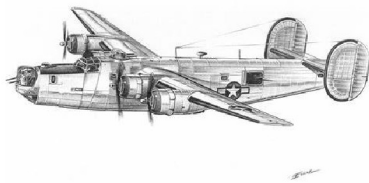
Procession and Ceremony for WWII Pilot Lt. Roy Harms



Saturday, May 6, 2023

Procession: North St. in Grafton from 12th Avenue to 3rd Ave. at 11:15.

Ceremony: Noon in Woodlawn Cemetery at 3rd Ave. and North with full military honors.



All citizens are encouraged to line North St. in silence to honor this local hero and follow the procession to the cemetery. All Grafton residents are encouraged to fly a flag on May 6th.

For more details go to: www.ochs.co.ozaukee.wi.us

RESOLUTION NO. 23-3

\$1,140,000 OZAUKEE COUNTY NOT-FOR-PROFIT ORGANIZATIONS FOR CAPITAL IMPROVEMENTS AND A ONE-TIME OPERATIONAL GRANT FROM THE \$5,000,000 OZAUKEE COUNTY EMS GRANT PROGRAM FINANCED WITH AMERICAN RESCUE PLAN ACT FUNDS

WHEREAS, The American Rescue Plan Act signed into law by the Federal Government on March 11, 2021 has made available \$17,330,133 to Ozaukee County in an effort to provide economic relief to the public following the COVID-19 Pandemic; and

WHEREAS, The American Rescue Plan Act allows units of government receiving the funds to replace lost public sector revenue to provide government services up to the amount of revenue lost due to the pandemic; and

WHEREAS, the public sector revenue loss formulas established by the United States Department of the Treasury in the Coronavirus State and Local Fiscal Recovery Funds Final Rule allow Ozaukee County to allocate \$17,330,133 as funds used to replace lost public sector revenue to provide government services by calculating the amount of revenue lost due to the pandemic; and

WHEREAS, American Rescue Plan Act funds used to replace public sector revenue losses are more flexible and may be used for a broad range of government services, programs and projects outside of typical eligible uses of recovery funds under the final rule including support to non-government entities; and

WHEREAS, the American Rescue Plan Act funds must be obligated by December 31, 2024 for projects scheduled for completion no later than December 31, 2026; and

WHEREAS, the use of American Rescue Plan Act funds for capital projects and other one-time operational expenses allows Ozaukee County to adhere to the legislative timelines in the United States Department of the Treasury in the Coronavirus State and Local Fiscal Recovery Funds Final Rule; and

WHEREAS, Ozaukee County Not-For-Profit organizations submitted proposals for capital projects and other one-time operational expenses to the Department of Administration for evaluation and grading for the review and recommendation by the Executive Committee; and

WHEREAS, Executive Committee recommends the following list of recommended projects for consideration by the County Board to support the Not-For-Profit organizations who partner with Ozaukee County for service delivery to the citizenry.

NOW, THEREFORE, BE IT RESOLVED, by the Ozaukee County Board of Supervisors that the following projects be approved and adopted for completion from the Ozaukee Emergency Medical Services Grant Program from American Rescue Plan Act funds, as established by Resolution 21-72 on April 6, 2022, in the line-item accounts detailed below;

219-1-01-60000-025 Advocates of Ozaukee: \$150,000 - Establishing a project contingency of 15% for the \$1,000,000 CBDG Grant to expand the Advocates Facility

219-1-01-60000-026 Ozaukee Family Sharing: \$40,000 - Purchase of a refrigerated truck

219-1-01-60000-027 Ozaukee Family Services: \$200,000 - Capital improvement projects at the

Ozaukee Family Services Facility

219-1-01-60000-028 Ozaukee Food Alliance: \$150,000 - Capital improvement projects at the Ozaukee Food Alliance Facility

219-1-01-60000-029 Ozaukee Not for Profit Center: \$200,000 - Capital improvement projects at the Ozaukee Not for Profit Center Facility

219-1-01-60000-030 Portal Incorporated: \$200,000 - Capital improvement projects at the Portal Incorporated Facility

219-1-01-60000-031 United Way of Northern Ozaukee: \$200,000 - One-time operational grant to support the Community Services Navigator Program

Dated at Port Washington, Wisconsin, this 3rd day of May 2023.

SUMMARY: Executive Committee recommendation of Not-For-Profit projects funded in 2023 with American Rescue Plan Act Funds

VOTE REQUIRED: Two-Thirds of Members Elect

EXECUTIVE COMMITTEE

Executive Committee
AGENDA INFORMATION SHEET

AGENDA DATE:	May 1, 2023
DEPARTMENT:	Administrator
DIRECTOR:	Jason Dzwinel
PREPARER:	Jason Dzwinel

Agenda Summary \$1,140,000 Ozaukee County Not-For-Profit Organizations for Capital Improvements and a One-Time Operational Grant From the \$5,000,000 Ozaukee County EMS Grant Program Financed with American Rescue Plan Act Funds

DIVIDING THE QUESTION: A request has been made to allow the Executive Committee or County Board to vote on individual project recommendations included in this Resolution. The proper way to separate out individually funded projects is to use a motion to divide the question. This avoids the inefficiency of considering redundant resolutions with Executive Committee and County Board votes, but also the publishing requirements for Resolutions per State of Wisconsin Statute. A memo explaining a motion to divide the question is included as an attachment to this action item.

BACKGROUND INFORMATION: After the February 27, 2023 discussion with the Executive Committee on Not-for-Profit Grants with the County Administrator the following parameters were established. Funding within the quarter two, three and four of the 2022 EMS Grant allocation, focused on one-time capital and/or operational expenditures. The County Administrator reviewed of the Not-for-Profit requests and held discussions with some of their organizational staff and presented following projects are presented to the Executive Committee for consideration.

ANALYSIS: The total allocation for these projects is \$1,140,000. The funding recommendation is allocating a portion of the \$5,000,000 of the EMS funding. Approximately seven months passed between the approval of the program in April of 2022 and the execution of the Subrecipient Agreements. Using the intended thirty-month timeline for the program this would make \$1,155,000 available assuming a monthly expenditure of \$165,000 per month. Quarterly EMS grant reporting will be due before April 14, 2023, and the municipal sustainability plans will be due by May 1, 2023 which will better inform staff and committee on the funds that the county can commit for the remainder of the grant period. *This is an identified risk. It is the recommendation of the County Administrator that these estimates would benefit from a thorough review of the EMS Grant quarterly reporting and sustainability plans.*

RECOMMENDED PROJECTS

- Advocates Building Expansion: \$150,000

This is an allocation to set aside funds for the \$1,000,000 CBDG Grant project to expand

the Advocates facility. The funds would be set aside for a 15 percent project contingency and if unused allocated to other facility enhancements. Projects bids will be reviewed on March 30th.

- Family Sharing: \$40,000

This is an allocation to fund the purchase of a refrigerated van for Family Sharing.

- Ozaukee Family Services: \$200,000

This is an allocation to assist with a roofing project, water mediation and other improvements at the Ozaukee Family Services facility.

- Ozaukee Food Alliance: \$150,000

This is an allocation to fund the Food Market and a roofing project at the Ozaukee Food Alliance facility.

- Ozaukee Not for Profit Center: \$200,000

This is an allocation to fund a roofing project at the Ozaukee Not for Profit Center facility.

- Portal Incorporated: \$200,000

This is an allocation to fund a roofing project at Portal Inc.

- United Way of Northern Ozaukee: \$200,000

This is an allocation for start-up funding for two years of a UWNO Community Navigator position.

FISCAL IMPACT: \$1,140,000

FUNDING SOURCE: \$5,000,000 EMS Grant Program allocation as Established by Resolution 21-72

RECOMMENDED MOTION: Staff respectfully requests that the following Not-For-Profit Grants be funded from the EMS Grant Program allocation as Established by Resolution 21-72

- Advocates Building Expansion: \$150,000
- Family Sharing: \$40,000
- Ozaukee Family Services: \$200,000
- Ozaukee Food Alliance: \$150,000

- Ozaukee Not for Profit Center: \$200,000
- Portal Incorporated: \$200,000
- United Way of Northern Ozaukee: \$200,000

ATTACHMENTS:

- ARPA-Projects-for-Not-for-Profit-Agencies Presentation (PDF)
- Corporation Counsel Memo - Motion to Divide the Question (PDF)
- Community Services Navigator (PDF)



ARPA Projects for Not for Profit Agencies

Grant Process & Timeline

POLICY GOAL: ARPA allocated to various not for profit agencies in Ozaukee county.

1. June 15, 2022: Meeting with Not-for-Profit Agencies to Develop potential grant projects
2. September 1, 2022: Grant Application released
3. October 3, 2022: Grant application Deadline (extended into November)
4. January 30, 2023: Grant Applications reviewed with Executive Committee
5. February 15, 2023: ARPA Grant presentation to County Board
6. February 27, 2023: Executive Committee discussion on final grant parameters
7. March 30, 2023: Funding Scenarios for Not-for-Profit Grants presented to Executive Committee

Grant Allocation Parameters

No “Total” Grant Fund Established – BIG Ideas

The Executive Committee has established the following parameters for the Not-for-Profit Grant allocation:

- Funding will be limited to one-time capital and/or operational expenditures.
- Funding scoped by EMS Funds from quarters two, three, and four of 2022: \$1,155,000

Funding Not-for-Profit Projects

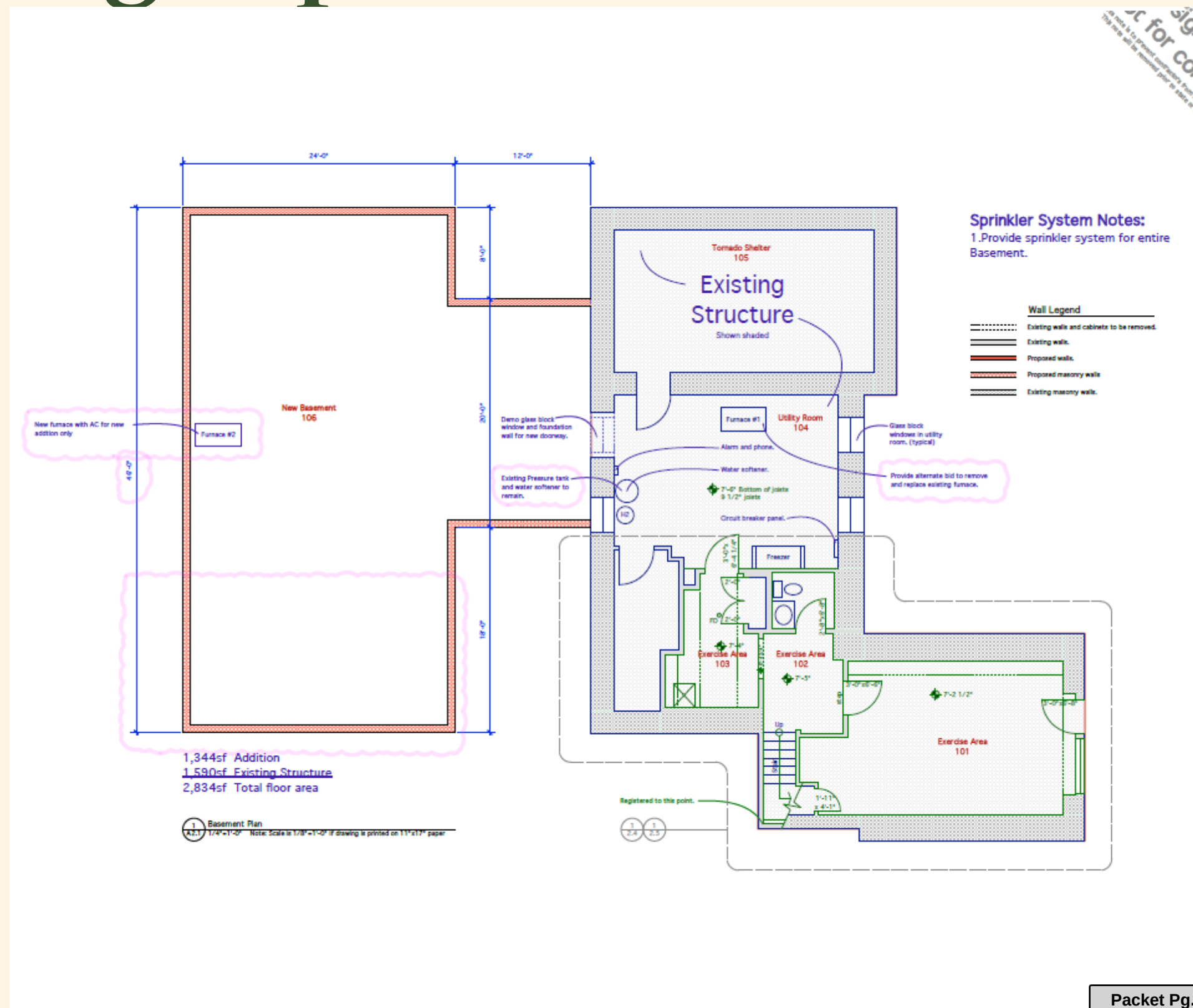
- County Administrator has reviewed Not-for-Profit presented seven projects to the Executive Committee.
- The total allocation for these projects is \$1,140,000
- Recommended to be funded from the \$5,000,000 EMS grant.
 - Minimal expenditures in first seven months from the EMS Grant
 - Monthly expenditure of \$165,000
 - \$1,155,000 for the 2022 time period
- Quarterly EMS grant reporting due April 14, 2023: \$100,000 est.
- Municipal sustainability plans will be due by May 1, 2023.
- This is an identified risk

Advocates Building Expansion



Ambitious Project

- The goal is to optimally expand Advocates facility
- \$1,000,000 CBDG Grant project
- \$150,000 will provide a 15% contingency to the project's cost.
- COVID Reduced capacity by 50%





Refrigerated Van Purchase

Family Sharing has a mission to alleviate hunger within the community.

- \$40,000 to purchase a refrigerated van to help them achieve this goal.



Ozaukee Family Services

Roofing and water mediation

The allocation of \$200,000 will be used to assist with upgrading the facility's infrastructure. This includes roofing and water mediation.

Added safety measures

Upgrade to safety measures to improve the environment, accessibility, and experience for all parties involved.





Ozaukee Food Alliance

New Roof

The Ozaukee Food Alliance facility is long overdue for a new roof. The ARPA allocation of \$150,000 will be used to fund this critical upgrade.

Food market

A portion will be used to fund a new food market, convenient for visitors and volunteers.





The Ozaukee Not for Profit Center hosts 29 collaborating agencies and 59 programs in Grafton. ARPA allocation of \$200,000 towards repairing the roof of the facility.



Attachment: ARPA-Projects-for-Not-for-Profit-Agencies Presentation (RES.23-3 : \$1,140,000 ARPA Funding Recommendation for



Roofing project

Protection and safety were the main priorities on this allocation. Portal Inc. was facilitated with \$200,000 to repair their roof.





United Way
of Northern Ozaukee

Community Navigator

Connecting people with the critical resources they need to achieve self sufficiency. Accessing resources can be challenging and fragmented with multiple communication channels, access points and programs.

\$200,000 for Start up



Additional Projects

- Sirona Recovery Incorporated: \$434,000 for an Integrated Behavioral Health Outpatient Clinic.
- Adult Literacy Center: \$10,000 for tutor recruitment and training.
- Blossom IDD Center: up to \$200,000 for programmatic expansion.
- Feith Family YMCA: \$650,000 for pool upgrades and \$40,000 for Mental Health Services.
- Forward Careers: \$240,000 for Workforce Upskilling.
- Interfaith Caregivers: up to \$1,200,000 for electric vehicle infrastructure and vehicle purchases.
- Lakeshore Regional Advocacy Center: \$50,000 for staff expansion.
- Mel's Charities and Balance Incorporated: up to \$1,500,000 for IDD residence subsidy and smart technology implementation.


OFFICE OF THE CORPORATION COUNSEL

Rhonda K. Gorden
Corporation Counsel

Rik Kluessendorf
Assistant Corporation Counsel

To: Jason Dzwinel

From: Rhonda Gorden
Corporation Counsel

Date: April 24, 2023

Re: Motion for Division of a Question

You indicated that a supervisor may wish to make a Motion to Divide the Question on the ARPA resolution allocating ARPA funds to seven non-profit organizations. You requested a memo on the Motion to Divide the Question.

The Ozaukee County Board Rules expressly allows members to make a “Motion to Divide the Question” as follows:

2.01

(8) Motions and Voting

(a) Presentation and Form of Motions:

1. Every motion received by the Chairperson shall be seconded and restated by the Chairperson prior to debate.

b. When a main motion or motion to amend contains more than one point capable of being decided on its own, a Motion to Divide the Question may be made, and the Clerk shall separate said motion and restate each part before debate or a vote is taken thereon.

The Board Rules rank the Motion to Divide the Question as follow

2.01 (8) (b) 2.

c. Hierarchy of Motions: When a question is before the County Board, no motions shall be in order except the following said motions shall have preference in the order arranged:

(1) To adjourn:

(a) A motion to adjourn is always in order and shall be decided without debate.

(b) This Rule shall not authorize any Supervisor to move an adjournment when another Supervisor has the floor or when the County Board is voting.

(2) To take a recess

(3) To raise a question of privilege

(4) To lay on the table: a motion to table shall be decided without debate.

(5) For the previous question

(6) To limit or extend the limits on debate

(7) To postpone to a certain time

(8) To commit or refer to a committee

(9) To divide the question

(10) To amend

(11) Postpone indefinitely

(12) Main motion

As the Board could consider allocation of ARPA funds to each individual organization as a separate point, a Motion to Divide the Question is in order. If a Supervisor desires to consider just one of the seven non-profit allocations separately, the moving Supervisor could phrase the Motion to Divide the Question to divide off just that allocation from the others to avoid dividing the question into seven separate points. The Supervisor might state as follows:

MEMBER A (obtaining the floor): Chairperson I move to divide the resolution to consider the question of a \$150,000 allocation to Advocates of Ozaukee separately from the other allocations.

County Board Rules provide that “Robert's Rules of Order Newly Revised 12th Edition, or subsequently revised version, shall govern in all cases where they are applicable and not in conflict with the Rules.” Sec. 2.01 (7). Robert’s Rules of Order indicates that a Motion for Division of a Question is not debatable, is amendable and subject to a majority vote.



Resource & Referral Service for Residents of Ozaukee County

2360 Dakota Drive, Grafton WI 53024 | Phone: 262-618-2192, ext. 171 | csn@advocates-oz.org

COLLABORATORS

- ADVOCATES OF OZAUKEE
- LAKESHORE REGIONAL CHILD ADVOCACY CENTER
- OZAUKEE COUNTY DEPARTMENT OF HUMAN SERVICES
- OZAUKEE FAMILY SERVICES
- SIRONA RECOVERY
- UNITED WAY OF NORTHERN OZAUKEE

BASIC IDEA

Individuals with minimal resources and/or experiencing life challenges will be offered support in connecting with resources in the community with the goal of avoiding potential acute crisis in the future.

NAVIGATION PROCESS

1. EVALUATE STRENGTHS
2. EVALUATE RISK AND NEEDS
3. ENGAGE AND SUPPORT
4. ASSIST IN IDENTIFYING APPROPRIATE RESOURCES
5. CELEBRATE PROGRESS
6. EVALUATE PROGRESS, RISK AND ADJUST AS NEEDED
7. DISCHARGE WHEN NEEDS ARE MET

COMMUNITY SERVICE NAVIGATOR IS

- Providing guidance for those in need while supporting independence
- Focused on individual strengths
- An excellent resource for local referrals

A COMMUNITY SERVICE NAVIGATOR DOES NOT

- Provide treatment
- A personal care provider
- Attend to acute crisis

BENEFITS

- EMPOWERS INDIVIDUALS BY ACCENTUATING THEIR STRENGTHS AND OFFERING SUPPORT WHEN THEY ARE MOST AT RISK OF MORE ACUTE CRISIS.
- EDUCATES THE COMMUNITY ABOUT RESOURCES.

ADVOCATESOFOZAUKEE.COM

Community Services Navigator

CSN 2022 Year End Report

June 27 2022- December 31, 2022

The number of people helped-

Households-52
Individuals-103
54 adults, 49 children

Referral Sources- (52)

Family Promise of Ozaukee- 13
Advocates of Ozaukee-11
Ozaukee County-9
Other (police, SVDP, Salvation Army)-8

Client's Needs (97)

Housing -29
Rental Assistance- 19
Resource Navigation (unable to navigate systems on their own)- 17
Financial Assistance-9
Transportation-8
Employment- 4
Other (medical, AODA, family, food...) 24

Interpersonal Support(66):

- Achieved: 60
 - o Easy goals (giving info to client): 19
 - o Moderate – difficult goals (CSN involved w/ achieving goals): 41

- Was able to get 4 clients into subsidized housing.
- Did not follow through: 5
- Did not achieve/unable to assist: 1

Length of service (difficult to determine):

- Clients who did not follow through & easy goals: average of 3 days – 2 weeks.
- Clients who were unable to achieve & moderate to difficult goals: average of 4 weeks – 3 months.
- 4 high needs clients have been receiving services for over 4 months.

Thoughts:

- These numbers do not include at least two dozen individuals I spoke with and referred to appropriate resources in the first two - three months. I did not collect the information of those I spoke with 1 – 3 times at first due to not viewing them as receiving services from the CSN.
- The number of clients I needed to work with intensely decreased due to being able to make appropriate and effective referrals quicker.
- A large portion of my time that is not accounted for in this report is time spent speaking with various agency staff about resources for their clients. I usually speak with 5 – 7 social workers/volunteers a week (SVDP, Salvation Army, OZ County, Family Promise, Advocates,...).
- Two distinct categories of clients have emerged. First, there are those who need someone to talk with and receive resources from due to being unable to figure out where to go to get their needs met as well as need someone to advocate for them to the agencies who they are being referred too. The second are those who need intensive case management due to being unable to follow through on reaching regarding potential resources as well as not qualifying for resources they need. With this being said, I think a possible direction for this position to go in the future would be to have one person answering phone calls and assisting with making the “easy” referrals. Then, referring the more challenging/high needs clients to a second person who is doing intensive case management.

United Way of Northern Ozaukee, Inc
Community Services Navigator Program Expenses

Salary & Benefits for 1 Employee

Salary- Monthly Payroll @ \$4,500.00

FICA expenses \$400. 00

Benefits- Health Insurance @ \$1300.00

Monthly Sub Total \$6200.00

Yearly Expense \$74,400.00

Additional Expenses

Child Care Vouchers \$7500.00/year

Gas Cards @ \$3,00.00

Taxi Vouchers @ \$3500.00

IT Support- \$5000.00 (computers, software and IT support)

Misc. expenses- business cards, travel and mileage @ \$3100.00

Marketing support to promote the service @ \$3500.00

Sub Total \$25,600

TOTAL \$100,000

INTERAGENCY AGREEMENT FOR THE OZAUKEE COUNTY SOCIAL SERVICES NAVIGATOR POSITION

As partners in serving children and families in the Ozaukee community, we acknowledge a deeply embedded trend that has likely been bolstered by the chaos of the last two years. We collectively have observed a series of disturbing trends to our referrals: a marked increase in severity, complexity, and overall traumatic impact. With ACE scores potentially on the rise across the country as many families faced their most difficult year with the fewest supports, we acknowledge the need for a shift in service delivery. The simplest answer we can surmise is that we need to collaborate more, have more access to each other, and truly strive to lighten the burden for families. It is because of this fact that we collectively have developed Community Services Navigator (CSN) position serving Ozaukee County. (Job description attached)

Our Why:

Residents often fall through the cracks as they find it challenging to access resources they need in an uncoordinated system with multiple communication channels, access points, and programs. With a CSN at the helm, we can streamline access to multiple organizations and resources

Collaborators Objectives:

Agencies agree to support and assist the Community Service Navigator in identifying and accessing critical services for clients.

The Community Services Navigator will connect people to medical providers and community resources more efficiently. Utilizing a holistic approach, we will empower clients to enhance their mental, physical, and social health as well as assist them in developing a customized plan of care.

We will take best practices and build from the ground up a more comprehensive and coordinated delivery of health and human services to our most vulnerable and at-risk population.

The CSN will provide the framework to formally handoff clients from multiple agencies in order to coordinate and provide continuity in care.

The program has been initially funded by United Way of Northern Ozaukee, Advocate Aurora and We Energies Foundation. UWNO may provide program funding beyond its contribution of initial funding/seed money. Such future funding by UWNO is contingent upon successful program outcomes and in the sole discretion of UWNO.

How:

As providers of human services in Ozaukee County who have unanimously agreed that there is both need and sustainability for this position, we agree to the following:

Advocates of Ozaukee is the employer of this position and will house and supervise the CSN. Advocates of Ozaukee will provide Workers Compensation Insurance required under Chapter 102 of the WI Statute. Advocates of Ozaukee will be reimbursed by United Way of Northern Ozaukee for the cost of such insurance along with all other associated program costs.

We will educate our staff, partners, and community on the position as needed.

We will work together to ensure adequate funding is available for the position. No financial obligations will be made by any agencies except as otherwise provided herein.

We will serve as a referral source for the program.

We will ensure that the newly hired CSN has the tools and resources they need to build a user-friendly resource portal, including but not limited to a cell phone, computer, access to data base of current services, access to necessary information, access to clients, and access to providers.

Navigator will hold monthly meetings with the partner agencies to update them until such time that the team agrees that schedule can be adjusted to less frequent meetings (quarterly). Partner agencies agree to participate in these meetings.

Withdrawal/Termination of agreement – written notice. A party hereto may withdraw from this Agreement by providing all other parties with a written withdrawal notice not less than 30 days prior to the effective withdrawal date. The withdrawal of one party does not necessarily terminate this Agreement; the remaining parties may elect to continue the Agreement without the withdrawing party. During the 30-day notice period, the withdrawing party shall collaborate and cooperate with the other parties to ensure a smooth dissolution or transition of the withdrawing party's responsibilities under the Agreement. In the event Advocates of Ozaukee or UWNO provides a withdrawal notice, all parties shall meet as soon as possible within the 30-day notice period to determine with the project can continue and, if so, to amend this Agreement accordingly.

We will continue to evaluate the efficacy and productivity of the program, modifying as necessary. Establish benchmarks and metrics to track outcomes both to improve the collaboration and to show evidence of success to the public- See **Metrics**

Metrics & Outcomes:

1. Track the number of at-risk clients that were referred to the Community Service Navigator from outside sources. (i.e. hospitals, schools, law enforcement, county human service department, etc.)

2. The number enrolled in the calendar year
3. Critical services (i.e. housing, mental health, addiction, food insecurity, economic support, transportation, vocational, etc.)
 - a. Track the number and type of referrals to critical services
 - b. Track the number and type of services a client utilized
 - c. Track the number of clients who successfully met their Plan of Care goals
4. Measure monthly progress made on reducing risk factors
5. Track the number of days from start to finish in working with the CSN
6. Identify barriers to accessing critical services

Other Terms:

This agreement does not create a partnership between the agencies. Except as provided by this agreement, no agency is liable to another agency for any expense or obligation incurred by the other.

This Agreement may not be amended except by written amendment signed by all agencies.

This Agreement will be effective upon the signature of all agencies indicated below and will be for an initial term of one (1) year. This agreement will automatically renew for one (1) year terms unless earlier terminated.

Agreement:

This is a memorandum of Understanding (MOU), dated as of 6/1, 2022 between Advocates of Ozaukee, Lakeshore Regional Child Advocacy Center, Ozaukee Family Services, Sirona Recovery, Ozaukee County Human Services, and United Way of Northern Ozaukee

Advocates of Ozaukee:

Barbara A. Fischer
Signature

6/2/22
Date

Lakeshore Regional Child Advocacy Center:

Amanda R. Didier

4.26.23

Signature

Date

Ozaukee County Human Services:*Liza Drake**6/1/23*

Signature

Date

Ozaukee Family Services:*Chad Hebeck**6/1/22*

Signature

Date

United Way of Northern Ozaukee:*Barbara C. Bates-Helton**6/1/22*

Signature

Date

Sirona Recovery:*Sarah Wang**6/1/2022*

Signature

Date