



AGENDA
PUBLIC WORKS COMMITTEE
REGULAR MEETING
THURSDAY, JUNE 22, 2023 – 8:00 AM
HIGHWAY DEPARTMENT - MEETING ROOM
410 SOUTH SPRING STREET, PORT WASHINGTON, WI 53074

The public can access the meeting by viewing the live stream at the link which will be opened five minutes before the call to order:

[Public Works Committee Live Stream](#)

*The public can submit comments here: [Public Comment Form](#)
[Public Comment Policy](#) & [Instructions For Submitting Public Comments Online](#)*

- 1. CALL TO ORDER**
- 2. PROPER NOTICE**
- 3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS**
- 4. APPROVAL OF MINUTES**
 - a. April 20, 2023
- 5. FACILITIES MANAGEMENT**
 - a. *Action Items:*
 1. Salt Brine Building Architectural Contract
 2. Port Washington Highway Shop Roofing Repair
 3. Port Washington Highway Shop Tuckpointing
 - b. *Management/Financial/Informational Reports*
 1. Facilities Financials - June 2023
- 6. TRANSIT SERVICES**
 - a. *Action Items:*
 1. Commuter Express Bus Advertising Wrap
 - b. *Management/Financial/Informational Reports*
 1. Transit Financials - June 2023
 2. Transit Update - June 2023
- 7. HIGHWAYS**
 - a. *Action Items:*
 1. N5363 Cigrand Drive (CTH H) Ditching Project
 2. CTH W ROW Acquisition Contract
 3. Town Road Maintenance Contracts - 2024/2025
 - b. *Management/Financial/Informational Reports*
 1. Highway Financials - June 2023
 2. PW Update - June 2023
- 8. NEXT MEETING DATE**

July 20, 2023
- 9. ADJOURNMENT**

A quorum of members of committees or the full County Board of Ozaukee County may be in attendance at this meeting for purposes related to committee or board duties, however, no formal action will be taken by these committees or the board at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the County Clerk's Office at 262-284-8110, twenty-four (24) hours in advance of the meeting.

Public Works Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	June 22, 2023
DEPARTMENT:	County Clerk
DIRECTOR:	Karen Niemuth
PREPARER:	Lisa Henning

Agenda Summary April 20, 2023

[<https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/ 04202023-3236>](https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/04202023-3236)

PUBLIC WORKS COMMITTEE

Public Works Committee

AGENDA INFORMATION SHEET

AGENDA DATE: June 22, 2023
DEPARTMENT: Facilities Management
DIRECTOR: Jon Edgren
PREPARER: Jon Edgren

Agenda Summary Salt Brine Building Architectural Contract

BACKGROUND INFORMATION: The Ozaukee County Highway Department has started planning for the proposed Salt Brine Building approved as part of the County Board's American Rescue Plan Act (ARPA) funding, and we're interested in contracting with Kueny Architects for the design, plan development, City of Port Washington approval process, bidding phase and construction oversight.

ANALYSIS: Kueny Architects performed Ozaukee County Highway Department's Facility Analysis, so they are very familiar with Highway's operations and they have been performing services for Ozaukee County's Sheriff's Department and Planning & Parks Department.

Further, we've asked them to model our proposed Salt Brine Building after a recent Salt Brine Building constructed by Waukesha County's Highway Department, so the fees are held relatively low. (Attached is Kueny Architect's proposal.)

FISCAL IMPACT:

Balance Current Year: \$17,745

Next Year's Estimated Cost: --

FUNDING SOURCE:

County Levy: --

Non-County Levy: X

Indicate source: ARPA Funds

RECOMMENDED MOTION: Approve the Salt Brine Building Architectural Contract by Kueny & Associates.

ATTACHMENTS:

- Kueny Arch - Oz Cty Salt Brine Bldg - 1-Pg Proposal - 6-9-23 (PDF)

PUBLIC WORKS COMMITTEE



KUENY ARCHITECTS, LLC

10505 CORPORATE DRIVE, SUITE 100
PHONE: (262) 857-8101

PLEASANT PRAIRIE, WISCONSIN 53158
WEB: www.kuenyarch.com

PROPOSAL

6/7/2023

To: Ozaukee County Highway Department
410 South Spring Street
Port Washington, WI 53074
Attn: Jon E. Edgren, P.E.
Public Works Director
262-238-8335

Project: New Salt Brine Building

Project:

Kueny Architects is pleased to submit this proposal for Architectural and Engineering Services for the design of a new Salt Building to house the High-Capacity Brine Maker (HCBM) currently located in the Highway Department Building B in Port Washington.

Scope of work includes structural calculations, construction documents and specifications suitable for bidding and construction. Drawings would include site layout plan, floor plans, exterior elevations, building sections and framing. Scope also includes bidding and construction observation services.

Constant Effort:

Individual	Jon Wallenkamp	Lee Anderson	Anita Stanley
Hourly Rate	\$ 125 / hour	\$ 95 / hour	\$ 55 / hour
Schematic Design Phase	8	6	2
Design Development Phase	12	8	2
Construction Document Phase	30	45	8
Bidding Phase	10	10	6
Construction Administration	12	8	8

Ozaukee County Highway Department - New Salt Brine Building

Fee for Services:

Lump sum fee of \$17,745.00

Please feel free to contact me if you have any questions.

Respectfully submitted,



Jon P. Wallenkamp

Attachment: Kueny Arch - Oz Cty Salt Brine Bldg - 1-Pg Proposal - 6-9-23 (Salt Brine Bldg)

Public Works Committee

AGENDA INFORMATION SHEET

AGENDA DATE: June 22, 2023
DEPARTMENT: Facilities Management
DIRECTOR: Jon Edgren
PREPARER: Jon Edgren

Agenda Summary Port Washington Highway Shop Roofing Repair

BACKGROUND INFORMATION:

As part of the 2023 Highway Department Budget, the re-roofing of the Port Washington Shop roof was included in our Building's Capital Improvement Plan (CIP) for \$250,000 due to holes, tears and leaking in the existing old rubber roofs.

The proposed maintenance project includes:

Removal of all perimeter metal, ballast stone, and insulation.

Install new insulation at R30.

Install 60 Mil white TPO.

Install new perimeter metal copings and counter flashings for watertight roof system.

ANALYSIS:

Joe Hicks, Administration Center's Building Superintendent, requested information from multiple contractors, and received the following quotes, which are also attached:

<u>Contractor</u>	<u>Cost</u>
PHD Roof Doctors	\$134,475*
Alois Roofing and Sheet Metal	\$142,940
C&K Services	\$274,250

***Recommended quote.**

Following review of the quotes, Highway Staff recommends the low bid of \$134,475 from PHD Roof Doctors. PHD Roof Doctors quote met requirements, and they have performed well on other County facilities roofs in the past including the re-roofing of the Waubeka Shops rubber roof last year.

Additionally, as part of this project, we're planning some plumbing and drain upgrades to address water drainage and ponding issues that occur with the current layout. We estimate about \$35,000 for the additional work, so we'll be seeking approval for \$170,00 for the entire project.

FISCAL IMPACT:

Balance Current Year: \$170,000

Next Year's Estimated Cost: --

FUNDING SOURCE:

County Levy: --

Non-County Levy: X

Indicate source: Highway Department's CIP Building Fund

RECOMMENDED MOTION:

Approve the Port Washington Highway Shop Roof Repair project up to \$170,000, which includes \$134,475 for PHD Roof Doctors.

ATTACHMENTS:

- Port Washington Highway Shop - Roof Quotes - REV (PDF)

PUBLIC WORKS COMMITTEE

PRIME ROOFING CONTRACT

PHD Roof Doctors, Inc
 340 South Milwaukee, Street
 Fredonia, WI 53021
Phone (262) 692-3900 Fax (262) 692-3909

OZAUKEE HIGHWAY DEPARTMENT

JOB ADDRESS: 410 SPRING ST

CITY: PORT WASHINGTON

STATE/ ZIP

BILL TO ADDRESS:

CITY:

STATE/ZIP:

We hereby purpose to furnish all materials and necessary equipment, and perform all labor necessary to complete the following work:

We will remove all ballast stone and membrane to expose the existing tapered insulation.

We will replace any damaged or wet insulation if found on a time and material basis.

We will add ½ inch insulation that over the existing tapered insulation that is secured to existing substrate.

We will furnish and install new 60 mil TPO (WHITE) weldable membrane that is going to be mechanically attached over new insulation.

We will provide all new wood blocking at the top of all of the parapet walls.

We will fabricate and install all new copings or counter flashings needed to complete your watertight roof system. (STANDARD COLOR OPTION)

PHD ROOF DOCTORS WILL PROVIDE A 5 YEAR WORKMANSHIP WARRANTY AND A 15 YEAR MANUFACTURES WARRANTY. PLEASE NOTE OWNER TO OBTAIN ANY NECESSARY PERMITS IF REQUIRED.

Owner agrees to pay PHD Roof Doctors, Inc. A proposed total price of **\$134,475.00**

Owner represents that this agreement is a cash transaction wherein no financing is contemplated and PHD Roof Doctors, Inc. Act in reliance on said representation. The payment schedule will be made as follows: project draws will be submitted monthly based on completion and due within 30 days of date of draw application. Overdue payments will bear and interest rate of 1-1/2% per month.

PHD ROOF DOCTORS, INC.

OWNER/BUYER SIGNATURE

DATE 6/05/23

Ω _____

Ω _____

Frank Scarpaci, PHD Roof Doctors

Ω _____

Attachment: Port Washington Highway Shop - Roof Quotes - REV (Highway Shop Roof)



June 8, 2023

Mr. Joe Hicks
 Lasata Care Center
 410 S Spring Street
 Port Washington, WI 53074
 Phone: (262) 483-0061
 Email: jhicks@co.ozaukee.wi.us

Re: Roof replacement per attached

Thank you for giving us the opportunity to present you with our proposal for the work to be done at the above referenced project. Our proposal is as follows:

- 1) Vacuum off all existing ballast stone and leave onsite.
- 2) Remove existing EPDM, perimeter metal, and safely dispose of debris.
- 3) Supply and mechanically attach insulation cover board.
- 4) All insulation will be properly staggered and laid out to provide for positive drainage.
- 5) Supply and loose lay .060mil TPO roof system complete with RPF strip where applicable.
- 6) All walls and penetrations will be flashed using materials compatible with the roof system designed completed in line with the manufacturer's specifications.
- 7) Architectural sheet metal to consist of new standard color 24ga. Kynar 500 prefinished steel coping caps and wall flashing systems.

TOTAL COST FOR THE ABOVE SCOPE OF WORK \$ 142,940.00

All work will be completed in a professional manner by experienced roofing and sheet metal technicians.

A 2-year workmanship guarantee applies in accordance with paragraph 6 in the attached terms and conditions. Proposal may be withdrawn by us if not accepted within 10 days.

To commence scheduling, please sign below indicating acceptance and return one copy with a 30% down payment per the attached terms and conditions.

ALOIS ROOFING & SHEET METAL

Owners Signature: _____

Print Name: _____

Date: _____

Michael Pum
 MP036280

Attachment: Port Washington Highway Shop - Roof Quotes - REV (Highway Shop Roof)





A Trusted Name Since 1978

6677 Carmody Ct. P.O. Box 8
Newburg, WI 53060-0080
Phone: (262) 675-6557
Fax: (262) 675-6567
Email: office@ckservicesinc.com
Website: www.ckservicesinc.com

5.a.2.a

ROOFING - SIDING - WINDOWS - DOORS - GUTTERS - REPAIRS

PROPOSAL SUBMITTED: OZAUKEE HWY DEPT	PHONE: 262-483-0061	DATE: 6-8-23
MAILING ADDRESS: 410 N SPRING STREET	JOB NAME:	
CITY, STATE AND ZIP: PORT WASHINGTON WI	JOB LOCATION:	
EMAIL: JHICKS@OZAUKEECOUNTY.GOV	CELL PHONE: 262-689-1164	SALESMAN: JIM CHESAK

ROOFING:

- REMOVE ALL THE STONE AND DISPOSE OF
- REMOVE THE EXISTING RUBBER AND DISPOSE OF
- INSTALL NEW 1/2" ISO BAORD
- INSTALL NEW 60 MILL TPO ROOFING (WHITE)
- INSTALL NEW 24GA COPING CAP
- INSTALL NEW 24GA WALL FLASHING
- FLASH AROUND ALL CURBS
- FLASH AROUND ALL B-VENTS
- NEW PIPE BOOT FLASHINGS
- 20 YEAR LIMITED MATERIALS WARRANTY
- 5 YEAR LABOR WARRANTY

TOTAL \$ 274,250.00

**ALL ROTTEN PLYWOOD WILL BE REPLACED AT 4.80 PER SQ FT
1/3 DOWN AT THE SIGNING OF PROPOSAL**

Due to the majority of underlayment's being synthetic and ice and water shield physically adhering to the roof deck surface, it is imperative that a structure has proper ventilation due to these products being non-breathable. Without proper ventilation, it is possible for excess heat and moisture to build up and cause damage to a structure. It can also result in shingles bubbling up in the future because of air pockets below them. Please make sure your attic air ways are open from the eaves to the peak exhaust for air to circulate.

Attachment: Port Washington Highway Shop - Roof Quotes - REV (Highway Shop Roof)

Public Works Committee

AGENDA INFORMATION SHEET

AGENDA DATE: June 22, 2023
DEPARTMENT: Highway
DIRECTOR: Jon Edgren
PREPARER: Jon Edgren

Agenda Summary Port Washington Highway Shop Tuckpointing

BACKGROUND INFORMATION: As part of the 2023 Highway Department Budget, the Tuckpointing of the north side of the Port Washington Highway Shop was included in our Building's Capital Improvement Plan (CIP) for \$25,000 due to failing joints and leaking from the existing brick exterior.

The proposed maintenance project includes:

Repairing the east side of building, where bricks collapsed.

Grinding of all joints.

Re-mortaring of all joints.

Wash building when complete.

ANALYSIS: Warren Guettel, Construction Superintendent, requested information from two companies, and received the following quotes, which are also attached:

<u>Contractor</u>	<u>Cost</u>
Pushing Perfection Concrete and Construction, LLC	\$17,700*
Paulus Construction, LLC	\$18,000

***Recommended quote.**

Following review of the quotes, Highway Staff recommends the low bid of \$17,700 from Pushing Perfection Concrete and Construction, LLC. Pushing Perfections quote met requirements, and they have performed well in the past couple of years tuckpointing the south and west side of the Highway Shop building in Port Washington.

FISCAL IMPACT: Balance Current Year: \$17,700 Next Year's Estimated Cost: --

FUNDING SOURCE: County Levy: -- Non-County Levy: X

Indicate source: Highway Department's CIP Building Fund

RECOMMENDED MOTION: Approve the contract with Pushing Perfection Concrete and Construction for \$17,700.

ATTACHMENTS:

- Port Washington Highway Shop - Tuckpointing Quotes (PDF)

PUBLIC WORKS COMMITTEE

Pushing Perfection
Concrete and Construction, LLC
W3070 Hoitink Rd Cedar Grove, WI 53013
920-377-1883

Estimate for: Ozaukee County Highway Dept.
 Attention Warren

6/12/23

For work at: 410 S. Spring St.
 Port Washington, WI 53074

Option 1: Tuck point approximately 135 lineal ft. and repair bricks that have fallen
 \$17,700.00

Bid includes materials, labor, and taxes.

Total \$17,700.00

Please sign and return this ½ of payment for scheduling. Signing of this document means you agree to the terms and price listed above. Estimates are valid for 30 days. Owners are responsible for all permits. Thank you.

Signature_____Date_____

Attachment: Port Washington Highway Shop - Tuckpointing Quotes (Highway Shop Tuckpointing)

PAULUS CONSTRUCTION LLC

W5011 County Rd H
Fredonia, WI 53021-9725

BID

Date	BID #
5/31/2023	1756

Name / Address
Ozaukee County Highway Dept. 410 S. Spring St. P.O. Box 994 Port Washington, WI 53074 ATT Warren

Description	Total
Job Tuck point east wall Tuck point east wall of building and wash it when finished Note Will fix south wall where brick fell off	18,000.00

Phone #	Fax #	E-mail
414-881-3278		paulusconstruction@gmail.com

Total

\$18,000.00

Attachment: Port Washington Highway Shop - Tuckpointing Quotes (Highway Shop Tuckpointing)

Public Works Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	June 22, 2023
DEPARTMENT:	Facilities Management
DIRECTOR:	Jon Edgren
PREPARER:	Jon Edgren

Agenda Summary Facilities Financials - June 2023

ATTACHMENTS:

- Facilities Financials - June 2023 (PDF)

PUBLIC WORKS COMMITTEE

Ozaukee County Committee Report
General Fund Facilities Management
 For the Five Months Ending Wednesday, May 31, 2023
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2023 YTD Actual	2023 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Interdepartmental Charges	\$5,217	\$26,087	\$64,108	\$38,021	40.69%
Total Revenues	\$5,217	\$26,087	\$64,108	\$38,021	40.69%
Expenditures					
Salaries	\$53,597	\$268,049	\$614,203	\$346,154	43.64%
Fringe Benefits	\$20,626	\$116,140	\$188,058	\$71,918	61.76%
					1002.00
Travel/Training	\$169	\$1,002	\$100	(\$902)	%
Supplies	\$6,188	\$36,214	\$130,422	\$94,208	27.77%
Purchased Services	\$38,939	\$163,423	\$458,372	\$294,949	35.65%
Interdepartment Charges	\$1,786	\$19,240	\$44,055	\$24,815	43.67%
Other Expenses	-	\$741	\$3,020	\$2,279	24.54%
Total Operating Expenditures	\$121,305	\$604,809	\$1,438,230	\$833,421	42.05%
Capital Outlay					
Total Expenditures	\$121,305	\$604,809	\$1,438,230	\$833,421	42.05%
Net Increase (Decrease)	(\$116,088)	(\$578,722)	(\$1,374,122)	(\$795,400)	42.12%

Equity:

Attachment: Facilities Financials - June 2023 (Facilities Financials - June 2023)

Ozaukee County Committee Report

Special Revenue Fund Fair Grounds

For the Five Months Ending Wednesday, May 31, 2023

Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2023 YTD Actual	2023 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	\$9,918	\$49,590	\$119,017	\$69,427	41.67%
Public Charges for Services	\$44,379	\$65,455	\$199,414	\$133,959	32.82%
Interest Revenue	-	-	\$10,000	\$10,000	0.00%
Other Revenue	-	-	\$3,000	\$3,000	0.00%
Total Revenues	\$54,297	\$115,045	\$331,431	\$216,386	34.71%
Expenditures					
Salaries	\$3,096	\$9,892	\$72,847	\$62,955	13.58%
Fringe Benefits	\$253	\$839	\$36,185	\$35,346	2.32%
Travel/Training	\$224	\$224	\$500	\$276	44.80%
Supplies	\$3,764	\$16,799	\$24,375	\$7,576	68.92%
Purchased Services	\$18,896	\$78,125	\$179,799	\$101,674	43.45%
Interdepartment Charges	\$298	\$2,231	\$11,473	\$9,242	19.45%
Other Expenses	-	-	\$6,250	\$6,250	0.00%
Total Operating Expenditures	\$26,531	\$108,110	\$331,429	\$223,319	32.62%
Capital Outlay					
Total Expenditures	\$26,531	\$108,110	\$331,429	\$223,319	32.62%
Net Increase (Decrease)	\$27,766	\$6,935	\$2	(\$6,933)	346750. 00%

Equity:

Attachment: Facilities Financials - June 2023 (Facilities Financials - June 2023)

Public Works Committee

AGENDA INFORMATION SHEET

AGENDA DATE: June 22, 2023
DEPARTMENT: Highway
DIRECTOR: Jon Edgren
PREPARER: Jon Edgren

Agenda Summary Commuter Express Bus Advertising Wrap

BACKGROUND INFORMATION: The Ozaukee County Transit Services (OCTS) has been exploring ways to increase ridership on the Commuter Express in order to reduce the Per Ride costs. Based upon past marketing in Manitowoc County, Transit Superintendent Kara Ottum thought performing Advertising Bus Wrap's could be a clear way to advertise to the commuters driving downtown alongside the Commuter Express.

Currently, each GoRiteway Bus has a small logo for OCTS and GoRiteway (See attached diagram.). The Advertising Bus Wrap would fully envelop the vehicles, and GoRiteway has approved the proposed concept. (See attached samples.)

ANALYSIS: Transit Superintendent Ottum reached out to Houck Transit Advertising. to create and install the Bus Wraps, and was quoted \$5,300/Bus.

We wouldn't recommend doing all Express Buses, but would propose to wrap two (2) buses for a total of \$10,600.

Funding for the wraps would be through current Federal Funds allocated towards the Commuter Express Bus Service.

FISCAL IMPACT:

Balance Current Year: \$10,600

Next Year's Estimated Cost: --

FUNDING SOURCE:

County Levy: --

Non-County Levy: X

Indicate source: OCTS Federal Funds

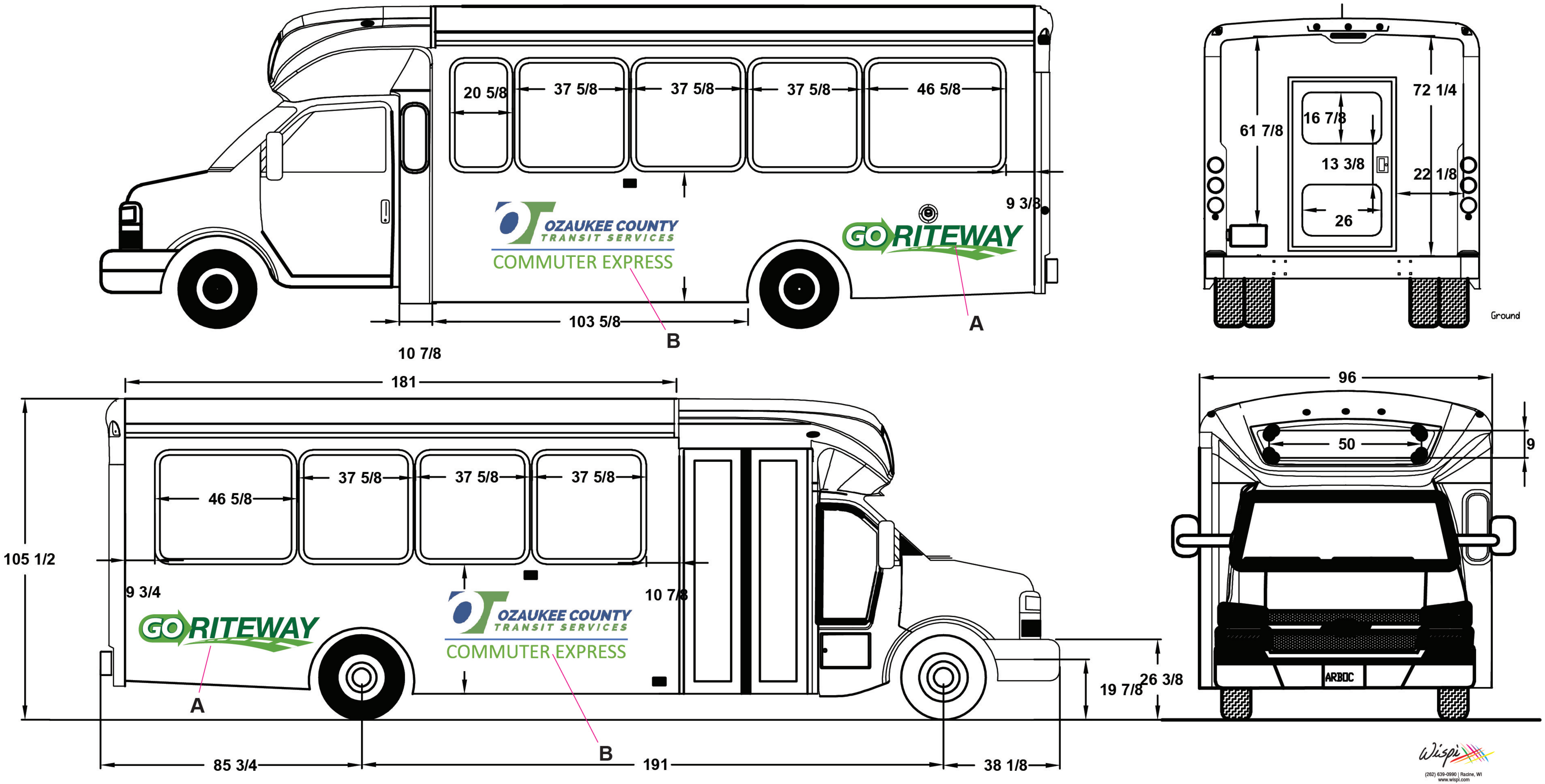
RECOMMENDED MOTION: Approve the OCTS Advertising Bus Wrap for up to \$10,600.

ATTACHMENTS:

- Commuter Express - Full Wrap (PDF)

PUBLIC WORKS COMMITTEE

GO Riteway- ARBOC Ozaukee County Commuter Express Shuttle



GRAPHIC SIZES:

- A) PT# GOR96- GO Riteway Logo- 59.28" x 14.08" (2 per set)
- B) PT# TBD- Ozaukee County Transit Services- Commuter Express- 61.62" x 22" (2 per set)





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Public Works Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	June 22, 2023
DEPARTMENT:	Transit
DIRECTOR:	Jon Edgren
PREPARER:	Jon Edgren

Agenda Summary Transit Financials - June 2023

ATTACHMENTS:

- Transit Financials - June 2023 (PDF)

PUBLIC WORKS COMMITTEE

Ozaukee County Committee Report
Special Revenue Fund Transit Services
 For the Five Months Ending Wednesday, May 31, 2023
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2023 YTD Actual	2023 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	\$20,217	\$101,083	\$242,598	\$141,515	41.67%
Intergovernmental Revenues	-	-	\$2,565,926	\$2,565,926	0.00%
Public Charges for Services	\$38,921	\$183,733	\$524,500	\$340,767	35.03%
Fines/Forfeitures/Penalties	-	-	\$6,300	\$6,300	0.00%
Interest Revenue	\$1,268	\$5,357	-	(\$5,357)	0.00%
Other Revenue	-	-	\$783,086	\$783,086	0.00%
Total Revenues	\$60,406	\$290,173	\$4,122,410	\$3,832,237	7.04%
Expenditures					
Salaries	\$10,932	\$53,815	\$182,031	\$128,216	29.56%
Fringe Benefits	\$2,302	\$9,775	\$60,599	\$50,824	16.13%
Travel/Training	-	-	\$4,500	\$4,500	0.00%
Supplies	\$1,781	\$78,077	\$273,009	\$194,932	28.60%
Purchased Services	\$191,929	\$799,791	\$2,835,334	\$2,035,543	28.21%
Interdepartment Charges	\$4,767	\$63,185	\$171,810	\$108,625	36.78%
Other Expenses	\$29	\$134	\$39,363	\$39,229	0.34%
Total Operating Expenditures	\$211,740	\$1,004,777	\$3,566,646	\$2,561,869	28.17%
Capital Outlay					
Equipment & Furniture	-	\$57,853	\$588,936	\$531,083	9.82%
Total Capital Outlay	-	\$57,853	\$588,936	\$531,083	9.82%
Total Expenditures	\$211,740	\$1,062,630	\$4,155,582	\$3,092,952	25.57%
					2328.64
Net Increase (Decrease)	(\$151,334)	(\$772,457)	(\$33,172)	\$739,285	%
<i>Equity:</i>					
Governmental Fund Balance	-	-	(\$33,177)	(\$33,177)	0.00%

Attachment: Transit Financials - June 2023 (Transit Financials - June 2023)

Public Works Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	June 22, 2023
DEPARTMENT:	Transit
DIRECTOR:	Jon Edgren
PREPARER:	Jon Edgren

Agenda Summary Transit Update - June 2023

ATTACHMENTS:

- Transit - PWC Monthly Update - 6-15-23 FINAL (PDF)

PUBLIC WORKS COMMITTEE



Ozaukee County Transit Services

410 South Spring Street

P.O. Box 994

Port Washington, Wisconsin 53074-0994

Jon Edgren – Director of Public Works

Kara Ottum – Transit Superintendent

www.ozaukeetransit.com

Phone 262.284.8108

Fax 262.238.8343

TO: Public Works Committee
 FROM: Kara Ottum, Transit Superintendent
 SUBJECT: Transit Monthly Update
 DATE: June 15, 2023

1) SEWRPC Origin & Destination Survey

SEWRPC will be performing Transportation surveys in Fall to develop Transportation Demand Modeling, using local transport options & statistics with the census data from 2020. The data will be used to extrapolate the transportation needs for the future.

2) SEWRPC Milwaukee Urbanized Area

Ozaukee County Transit Services is currently part of the SEWRPC Milwaukee Urbanized Area, which designates the funding and review agencies that we operate through. However, based upon changes in Federal interpretations and census data, Ozaukee County is likely being moved to Rural funding in 2024. We consider this good news as it will put WisDOT in charge of oversight of our operations, which will reduce our reporting requirements to the Federal Transit Administration (FTA), including their Triennial Reviews and National Transit Database (NTD) information. Additionally, Rural funding recipients have historically received slightly higher (~2%) funding reimbursements.

3) American Rescue Plan Act (ARPA) Transit Funds

Ozaukee County Transit Services (OCTS) has over \$3,000,000 in American Rescue Plan Act (ARPA) Transit funds, but until recently they weren't tied to any specific expenses. Given concerns over potential Congressional plans to rescind any unobligated funds, we've obligated the OCTS funds for Operating Assistance.

4) Alternative Fuel Vehicle Infrastructure

The Wisconsin Department of Transportation (WisDOT) recently offered funding for infrastructure improvements related to Electric Vehicles, and we anticipate more opportunities in the near horizon. We plan to seek PWC feedback on pursuing similar funding opportunities as they present themselves.

5) Point & Pay Updates

OCTS revised some payment systems recently to shift additional transaction fees onto the Riders, which match other local Transit Agencies and the Ozaukee County Sheriff's Department. Also, we've shifted the responsibility for managing counter sales to GoRiteway as they do with the Commuter Bus and as it's handled in Washington County.

6) Routing Software

OCTS shifted to QRYde routing software for our Shared Ride Taxis (SRT) in March of 2022 from RouteMatch as the existing software was significantly more expensive annually and our operations had outgrown their capabilities. The initial changeover wasn't smooth as their initial transfer of data counted recurring rides as a single ride, so later rides were missed. However, since those issues, QRYde has worked adequately for the OCTS though there have been some scheduling issues including lack of responsiveness. Transit Superintendent Ottum is exploring another option through Ecolane, which is the routing software for 10 Wisconsin transit agencies, including the City of Sheboygan. She's found multiple improvements such as:

- On average, Ecolane's clients increase efficiency by 44%
- Improved Rider App
- Automated rider alert system (voice &/or text)
- Automated Reporting system for FTA & WISDOT
- Meets goal of eliminating Punch Cards
- Sheboygan's Return on Investment (ROI) was 9 months:
 - o Decreased mileage by 35%
 - o Decreased vehicle hours by 50%
 - o Went from 3 dispatchers to 1
 - o Reduced peak daily vehicle requirements from 8 to 6
 - o The improved efficiencies paid for the software in 9 months
- 10 Wisconsin transit agencies
 - o Valley Transit
 - o City of Waukesha
 - o Oneida Nation Transit
 - o Merrill Transit System
 - o Stevens Point Transit
 - o Dunn County Transit
 - o Kenosha Transit
 - o Rusk County Transit
 - o Shoreline Metro
 - o Bay Area Rural Transit

Public Works Committee

AGENDA INFORMATION SHEET

AGENDA DATE: June 22, 2023
DEPARTMENT: Highway
DIRECTOR: Jon Edgren
PREPARER: Jon Edgren

Agenda Summary N5363 Cigrand Drive (CTH H) Ditching Project

BACKGROUND INFORMATION: The Homeowner at N5363 Cigrand Drive (CTH H), which is the southwest corner of Cigrand Drive & Mill Street in Waubeka, has expressed concerns over several years about her basement leaking, and her belief that it's caused by water in the CTH H ditch. (Map attached.)

Over the last five (5) years, we've ditched along the west side of Cigrand Dr from CTH A to Mill Street multiple times performing several different tasks:

- 1) Clean up the plugged up ditch from near the flat area on the top of the hill (N5336 Park Avenue).
- 2) Create a better back slope to keep water in the ditch at the Utility Property (N5353 Cigrand Dr).
- 3) Add some earthen "speed bumps" to slow water down the hill to prevent erosion.
- 4) Create a larger back slope along Ms. Young's property to ensure that no water was overtopping the ditch.

My understanding was historically that her concern was water would overtop the ditch, flow into her backyard and enter her basement. Since I met with the Homeowner in December of 2021, we added more dirt to the back slope along her property to ensure that didn't happen. I've driven past her parcel multiple times during rain storms over the last year, and water has never been anywhere close to the top of the ditch.

However, she reached out again over Winter, so I explained that I've been watching the location, and no water is overtopping the ditch. She stated that the problem is the water "in the ditch". She said that it's infiltrating into the ground, and entering her basement through the walls. I stated that we wouldn't be responsible for groundwater entering her basement, and, further, I don't believe that water in the ditch has time to infiltrate into the ground to enter her basement given the steep slope of the roadway ditch.

She stated that the ditching that we performed for N5336 Park Avenue is the root cause of her issues, as she believes that water up there "always stayed on that property", and our ditching has brought the water down to her property. I stated that there has always been a ditch along the west side of Cigrand Dr, and we would always allow properties to drain to the roadside ditch.

In Spring, we held a site meeting with representatives of the Planning & Parks and Land & Water Management Departments, and met with the owner to review her concerns and inspect the

property.

Based upon that meeting, PWC Chairman Wolf asked Highway staff to develop options to exclude water in the ditch as the cause of the homeowner's issues.

ANALYSIS: We developed two (2) options with the goal of minimizing infiltration of water within the ditch:

1) Minimal Cost Option (+/- \$5,000):

Line the majority of the ditch, going down the hill, with a waterproof fabric with a couple minor rock ditch checks. Given the steep slope and not wanting to cause significant erosion at the bottom of the hill, we feel that we'd need to install at least a few rock ditch checks along the slope.

2) Full Design Option (+/- \$10,000):

Line the majority of the ditch, going down the hill, with a waterproof fabric, and cover the entire stretch with rip-rap to limit erosion, ensure holding the fabric down and create a more aesthetic ditch line.

Our intent is to get direction from the PWC as to the preferred direction for this situation, if any action is desired.

FISCAL IMPACT:

Balance Current Year: \$0 to \$10,000

Next Year's Estimated Cost: --

FUNDING SOURCE:

County Levy: X

Non-County Levy: --

Indicate source: --

RECOMMENDED MOTION: Following discussion by the PWC, direct staff as appropriate.

ATTACHMENTS:

- N5363 Cigrand Drive w-Topo (PDF)

PUBLIC WORKS COMMITTEE

Assessor's Plat

Historical Parcel Lines

Plat of Survey

Overlap

Subdivision Plat

Private Road

Gap

Condominium Plat

Ramp

Tax Parcel

CSM

Cemetery Plat

US Highway

State Highway

Railroad Centerline

Town/Public Road

Product of the LAND INFORMATION OFFICE

12/22/2022, 11:42:54 AM

12/22/2022, 11:42:54 AM

0 0.0036 0.007 0.014 0.021 0.028 mi

DISCLAIMER: This map is not a substitute for an actual field survey or on-site investigation. The accuracy of this map is limited to the quality of the records from which it was assembled.

Attachment: N5363 Cigrand Drive w-Topo (N5363 Cigrand Dr Ditch)

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Public Works Committee

AGENDA INFORMATION SHEET

AGENDA DATE: June 22, 2023
DEPARTMENT: Highway
DIRECTOR: Jon Edgren
PREPARER: Jon Edgren

Agenda Summary CTH W ROW Acquisition Contract

BACKGROUND INFORMATION: Ozaukee County is in the design phase of the CTH W (STH 33 to Mink Ranch Road) Reconstruction project, which utilizes funds through the Wisconsin Department of Transportation (WisDOT) Local Road Improvement - Supplementary (LRIP-S) and County Highway Improvement - Supplementary (CHI-S) programs.

Based upon our desire to create separation from the Highway from the Milwaukee River as part of the design review, we are recommending acquiring additional right-of-way (ROW) through Fee Acquisition and some Temporary Limited Easements (TLE) to allow grading to occur for highway side slopes.

In order to begin acquiring right-of-way (ROW) and ensure we're following all applicable State & Federal acquisition regulations, we need to hire a ROW Acquisition Specialist.

Ozaukee County requested proposals from eighteen (18) firms, and used a modified Quality Based Selection (QBS) process. The QBS process reviews and ranks ROW acquisition firms based upon their skills, background, and approach to the project. Typically, through a QBS process, we would select a firm purely on qualifications, and negotiate a cost after-the-fact. However, we've modified the process to attribute a portion of the ranking to the design cost.

The Selection Committee to review, score and rank the consultants are:

- Jon Edgren, Ozaukee County Director of Public Works
- Warren Guettel, Ozaukee County Construction Superintendent

ANALYSIS: Ozaukee County requested proposals from eighteen (18) firms, and received five (5) proposals. Our Selection Committee is in process of reviewing, scoring and ranking the firms. We will present our recommendation at the Public Works Committee meeting.

FISCAL IMPACT: Balance Current Year: -- Next Year's Estimated Cost: \$100,000

FUNDING SOURCE:

County Levy: X Non-County Levy: -- Indicate source: --

RECOMMENDED MOTION: Approve the ROW Acquisition firm as recommended by the Selection Committee.

PUBLIC WORKS COMMITTEE

Public Works Committee

AGENDA INFORMATION SHEET

AGENDA DATE: June 22, 2023
DEPARTMENT: Highway
DIRECTOR: Jon Edgren
PREPARER: Jon Edgren

Agenda Summary Town Road Maintenance Contracts - 2024/2025

BACKGROUND INFORMATION: The Ozaukee County Highway Department acts as the Public Works Department for three Townships in Ozaukee County, though we may begin serving a fourth community in the near future. Serving as a guideline for our activities, we sign a Road Maintenance Contract between ourselves and each community.

The 2022-2023 Town Road Maintenance Contracts are valid through the end of 2023, but we want to give the Public Works Committee an opportunity to review the agreements before distributing them to the Towns, especially as there have been discussions over the Guaranteed Work Partnership (GWP).

The GWP was developed as a Pilot Program by the Public Works Committee in 2013 to balance Township's requests for lower costs and the County's preference for a stable workload. To accomplish these items, if a Town approved the GWP, then their storage fees were removed and machinery charges were reduced. (However, in order to keep the Highway Department whole, the County covers the lost revenue in Tax Levy, which has typically been in excess of \$130,000.

In exchange for the discounts, the Township would guarantee a minimum amount of work annually for the Highway Department, which allows for more accurate staffing plans. Attached is the Billing information for Towns in the GWP from 2020 to 2022.

ANALYSIS: Staff is looking for input on any potential revisions to the language and/or activities covered within the standard contract.

Following approval by the Public Works Committee, Staff intends to distribute the Road Maintenance Contracts to the Towns in Ozaukee County for their review and input on the contract language.

Upon approval by a Town, the Town Road Maintenance Contract will come back before the Public Works Committee for approval, including any potential requested revisions by the Towns.

FISCAL IMPACT: Balance Current Year: -- Next Year's Estimated Cost: --

FUNDING SOURCE: County Levy:-- Non-County Levy:-- Indicate source:--

RECOMMENDED MOTION: Approve the Town Road Maintenance Contract as presented.

ATTACHMENTS:

- Town Maint Contract 2024-25 - GENERIC (PDF)

- GWP - Town Billing 2020-2022 (PDF)

PUBLIC WORKS COMMITTEE

ROAD MAINTENANCE CONTRACT 2022-2023

IN CONSIDERATION of the mutual promises of the parties and for services to be rendered, **OZAUKEE COUNTY HIGHWAY COMMITTEE**, representing Ozaukee County, 121 West Main Street, Port Washington, Wisconsin, hereinafter "County", and TOWN OF _____, hereinafter "Town", AGREE AS FOLLOWS:

ONE: Effective **January 1st, 2022** and for two years thereafter, the Ozaukee County Highway Department will perform the following maintenance work on town roads without further direction, instruction or authorization, except where specifically required by this contract. Services to be deleted from this agreement should be **lined out and initialed**. Specific methods, timeframes or other detail **may be written to the right of the respective item**, or submitted to the County via a Memorandum of Understanding (MOU).

Services to be provided under this contract include:

As
Yes No Directed

___	___		Guaranteed Work Partnership: Checking "Yes" engages all requirements of Section (2)(5) – Guaranteed Work Partnership.
___	___	___	*Snowplowing and blading of all town roads that meet min. standards
___	___	___	Sanding or salting town roads
___	___	___	Surveillance or patrolling to find hazardous conditions
___	___	___	Replacement or repair of existing traffic signs
___	___	___	Drift prevention by erecting and removing snow fence
___	___	___	Culvert steaming
___	___	___	Picking up trash and debris along roads
___	___	___	Repairing potholes in pavements
___	___	___	Review driveway permits and inspect driveway installations
___	___	___	Inspect new roads for compliance to town specifications
___	___	___	Mowing roadsides two times per year
___	___	___	Grading gravel roads and shoulders
___	___	___	Crack-filling paved roads
___	___	___	Minor ditch cleaning and roadside maintenance
___	___	___	Bridge inspection and report filing
___	___	___	Use of chemicals for weed control
___	___	___	Provide centerline on paved town roads
___	___	___	Plowing snow from private roads or drives that meet minimum standards
___	___	___	Provide dust control on gravel roads with calcium chloride
___	___	___	Cutting trees or brush along town roads
___	___	___	Resurfacing with asphalt mix or sealcoat treatment
___	___	___	Road base reconstruction or major ditching
___	___	___	Erection of new signs, notices or limits
___	___	___	Culvert or bridge replacement
___	___	___	Provide edge-lining on paved town roads
___	___	___	Provide brush pick-up

***Snowplowing services required to receive Guaranteed Work Partnership status.**

TWO: The Town agrees to pay for the described maintenance services upon receipt of a monthly invoice and statement, based on the following costs:

1. **Labor.** Actual labor costs, including fringe benefit costs. Labor time shall include that time incidental to accomplishing the specified task and not properly chargeable to another function, such as travel time to a job or time during equipment breakdown.
2. **Machinery.** Machinery shall be charged for the actual time used and shall be charged at the rate set forth by the Machinery Classified Equipment Rates in the Wisconsin Department of Transportation's Highway Maintenance Manual, or as near actual costs as possible. Proper machinery time shall be determined by the operator of the equipment or the foreman on the job.
3. **Material.** Materials will be charged at cost plus any necessary storage or handling costs. The County shall have the right to select materials and the source of materials unless specifically directed otherwise. Material costs will be charged directly from the supplier's invoice or from the monthly County cost printout, if the material is normally held in inventory by the County. Material costs charged directly from the supplier's invoice may be charged in the month following the provided service.
4. **Overhead.** Any Town contracting for winter maintenance services will be charged a portion of the costs for keeping and storing winter maintenance equipment in a ready condition for use in emergencies. This charge is based upon the overall building and ground costs associated with the storage of equipment, and divided among the State, County and locals per their share of equipment revenue. The locals that contract with the County for Snow & Ice control split the local share of storage costs based upon their relative areas.
5. **Guaranteed Work Partnership.** If the Guaranteed Work Partnership is checked "Yes" on Page 1, then the following items are included as part of this contract:
 - a) **Minimum charge.** Notwithstanding the foregoing, the Town agrees to pay the County a minimum of \$_____ for services each calendar year under this agreement. The minimum annual charge will be credited for the cost of all labor, machinery, materials and overhead provided by the County to the Town under this agreement during the calendar year. If the Town does not utilize services up to the minimum charge in a calendar year, then the remainder is added to the following year's Maintenance Contract minimum. If no Maintenance Contract is established for the following year, then the remainder will be billed to the Town on the final invoice at the end of the year. If the Town does not utilize services up to the minimum charge in a calendar year, and that occurs two years in a row, then the cumulative remainder will be billed to the Town on the final invoice at the end of the second year.
 - b) **Machinery Rates.** Notwithstanding the foregoing, if a Town is active in the Guaranteed Work Partnership, then Machinery Rates will be reduced per the attached Guaranteed Work Partnership Resolution.
 - c) **Overhead.** Notwithstanding the foregoing, if a Town is active in the Guaranteed Work Partnership, then a credit will be given to offset Overhead fees that are charged as part of each monthly bill.

6. **Services.** Unless directed otherwise, the County shall determine whether the entire project can best be performed by County personnel and equipment or whether a part of the job can best be done by other alternatives. In the event subcontractors or other governmental agencies are used, these costs will be charged directly on the monthly invoice.

Billing by Ozaukee County will be done on a monthly basis. Payment is due thirty (30) days from receipt of the monthly invoice.

7. **Exclusion to Exclusivity of Work Partnership and Minimum Charge Guarantee for County's Inability to Timely Perform.** The Exclusivity Provision contained herein does not limit the Town from obtaining alternative coverage for the road maintenance required by the Town during those time in which the County is unable to provide those services. Therefore, in the event the County cannot perform the maintenance work delineated in Section ONE, above, then the Town may, at its option, assume the maintenance work and engage a private contractor to undertake the maintenance work or services. If approved by the County, any amount paid by the Town for the road maintenance or services performed by the Town or its contractor for the maintenance or services the County did not perform, will then be deducted from the Minimum Charge guarantee, and offset any amount due under this Contract from the Town to the County.

THREE: To allow for the safe use of County equipment, any roadway maintained or plowed by the County should meet the following minimum standards. Specific roadways may require higher standards, and the County may refuse to maintain or plow any Town or private roadway not meeting the specific standards required by the circumstances.

By requesting maintenance or plowing of any roadway, the Town thereby certifies the roadway meets the minimum roadway standards set forth herein:

1. Minimum width of 20 feet and sufficient gravel, asphalt or concrete to prevent a vehicle from getting stuck.
2. Minimum roadway shoulder clear of all obstructions, including but not limited to trees, mailboxes, fences, and buildings, of five feet on each side of the roadway proper, but no less than a total clear width of 24 feet, including roadway and shoulder.
3. A road should have an adequate area to turn around leaving the roadway, usually a turn around with a 45 foot radius is sufficient.
4. The total width of the roadway shall be clear of overhanging branches, trees, structures or wires to a height of 13 feet.

FOUR: The Town hereby agrees to indemnify the County for any and all damage or injury to any persons or property which is in any way attributable to a roadway failing to meet minimum road standards that occurred during standard plowing or maintenance work.

FIVE: Under no circumstances will the County be held responsible for damage to a Town road as a result of typical plowing or maintenance work, or be held responsible for damage to a private road as a result of snowplowing. The Town accepts such responsibility and agrees to indemnify the County for any such claims except for any acts attributed to the County's negligence or its employee's negligence while they are acting within the course and scope of their employment.

SIX: It is mutually agreed by the parties that this contract involves an ongoing agreement between units of government in Ozaukee County. It is intended that past practices will provide guidance in the discharge of responsibilities and services under this contract except where this contract or new statutes provide otherwise.

SEVEN: Termination for Cause: Upon the breach of any of the terms and conditions of the Contract, or upon the County's failure to timely complete the work delineated by the Town to be undertaken in Section One of the Contract, the Town may terminate the Contract if such breach or default continues for a period of 14 days after delivery of a written notice from the Town to the County which reasonably details such breach or default, and have any and all remedies at law or in equity.

OZAUKEE COUNTY, on authority of
Ozaukee County Highway Committee

Dated: _____, _____

By _____
Chairman, Highway Committee

By _____
Jon E. Edgren
Highway Commissioner

TOWN of _____, on
authority of Town Board

Dated: _____, _____

By _____
Town Chairman

By _____
Town Clerk

N:\Municipalities\Town Maintenance Contract\2022-2023\Town Maint Contract 2022-23 - FINAL.docx

Attachment: Town Maint Contract 2024-25 - GENERIC (Town Maint Contracts)

**Guaranteed Work Partnership (GWP)
Highway Billing Summary: 2020-2022
June 15, 2023**

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>3-Yr Average 2020-2022</u>	<u>85% of 3-Yr Avg*</u>	<u>2022-2023 Contract</u>	<u>2024-2025 Contract</u>
<u>Belgium, Town of [3010]</u>							
Non-Winter Maintenance	\$278,696	\$406,316	\$397,647				
Winter Maintenance	\$29,167	\$47,054	\$25,721				
Discounts	(\$43,055)	(\$53,495)	(\$67,638)				
Total Billings	\$264,807	\$399,874	\$355,729	\$340,137	\$289,116.40		
					\$289,000	\$236,000	
<u>Fredonia, Town of [3030]</u>							
Non-Winter Maintenance	\$289,933	\$319,753	\$477,792				
Winter Maintenance	\$43,637	\$59,162	\$45,620				
Discounts	(\$32,768)	(\$37,985)	(\$53,706)				
Total Billings	\$300,802	\$340,930	\$469,705	\$370,479	\$314,907.23		
					\$314,000	\$267,000	
<u>Grafton, Town of [3040]</u>							
Non-Winter Maintenance	\$314,871	\$201,145	\$254,652				
Winter Maintenance	\$60,280	\$80,970	\$62,625				
Discounts	(\$56,156)	(\$37,156)	(\$45,262)				
Total Billings	\$318,995	\$244,959	\$272,014	\$278,656	\$236,857.85		
					\$236,000	\$200,000	

***Minimum billing amount included in proposed Guaranteed Work Partnership (GWP) program.**

Public Works Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	June 22, 2023
DEPARTMENT:	Highway
DIRECTOR:	Jon Edgren
PREPARER:	Jon Edgren

Agenda Summary Highway Financials - June 2023

ATTACHMENTS:

- Hwy Financials - June 2023 (PDF)

PUBLIC WORKS COMMITTEE

Ozaukee County Committee Report
Special Revenue Fund County Roads and Bridges
 For the Four Months Ending Sunday, April 30, 2023
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2023 YTD Actual	2023 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	\$276,291	\$1,105,164	\$3,315,491	\$2,210,327	33.33%
Intergovernmental Revenues	-	\$419,183	\$1,659,573	\$1,240,390	25.26%
Total Revenues	\$276,291	\$1,524,347	\$4,975,064	\$3,450,717	30.64%
Expenditures					
Interdepartment Charges	\$289,577	\$1,332,863	\$5,395,771	\$4,062,908	24.70%
Total Operating Expenditures	\$289,577	\$1,332,863	\$5,395,771	\$4,062,908	24.70%
Capital Outlay					
Total Expenditures	\$289,577	\$1,332,863	\$5,395,771	\$4,062,908	24.70%
Other Finance (Sources)	-	-	(\$420,707)	(\$420,707)	0.00%
Net Other Financing Sources/Uses	-	-	(\$420,707)	(\$420,707)	0.00%
Net Increase (Decrease)	(\$13,286)	\$191,484	-	(\$191,484)	0.00%

E q u i t y:

Attachment: Hwy Financials - June 2023 (Highway Financials - June 2023)

Profit and Loss Statement ACTUAL TO AMENDED BUDGET

Equity:

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Public Works Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	June 22, 2023
DEPARTMENT:	Highway
DIRECTOR:	Jon Edgren
PREPARER:	Jon Edgren

Agenda Summary PW Update - June 2023

ATTACHMENTS:

- PW Comm_JEE^PW Monthly Update - 6-22-23 (PDF)

PUBLIC WORKS COMMITTEE

**Ozaukee County Highway Department**

410 South Spring Street

Port Washington, Wisconsin 53074-0994

Jon E. Edgren, P.E. – Director of Public Works

Phone 262-238-8335

Fax 262-238-8343

TO: Public Works Committee
FROM: Jon E. Edgren, Director of Public Works
SUBJECT: Public Works Monthly Update
DATE: June 15, 2023

The following are status updates on various Public Works Department items:

HIGHWAY:**1) Historic Covered Bridge Update**

Following completion of the Historic Covered Bridge projects, Planning & Parks Director Andrew Struck received some negative feedback regarding the final appearance of the Historic Covered Bridge. Therefore, we scheduled a site meeting with Pheifer Brothers, our Design Consultant Jewell Associates, Planning & Parks Director Struck, Public Works Committee Chairman Marty Wolf, and Highway Representatives Jon Edgren & Warren Guettel.

Following a walkthrough of the project and reviewing the basis for several design aspects of the work, Pheifer Bros. agreed to do some additional aesthetic work including adding some planks to holes left in the façade. The work was completed on Monday, June 12th.

2) CTH D Angled Parking

In early May, I followed up with Dave Maiman, Owner of Lake Church Inn, regarding the additional right-of-way that was scheduled to be dedicated to Ozaukee County, but still hadn't been completed. Unfortunately, in mid-May, the Lake Church Inn was destroyed by a structure fire, and the building was a total loss. Mr. Maiman contacted me the next day to inform me of the situation, and I assured him that his priorities were his business, and we'd figure out the right-of-way down the road if needed. He said that he'd try to get me an update within a few months.

3) Shop Operations Losses

In response to the Shop Operations losses discussed in April, Highway Staff have been reviewing equipment seeking to find usage improvements, depreciation reductions and/or replacement alternatives. We'll be continuing to seek efficiencies within our Vehicle and Equipment Fleet to reduce the losses that have occurred over the last several years.

\\OZCTY06\Highway\Public Works Committee\Agendas\2023\6-22-23\PW Comm_JEE^PW Monthly Update - 6-22-23 - DRAFT.docx

Attachment: PW Comm_JEE^PW Monthly Update - 6-22-23 (PW Update - June 2023)