



MINUTES
PUBLIC WORKS COMMITTEE
REGULAR MEETING
THURSDAY, JUNE 22, 2023 – 8:00 AM
HIGHWAY DEPARTMENT - MEETING ROOM
410 SOUTH SPRING STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Public Works Committee was held in the Highway office meeting room.

Attendee Name	Title	Status	Arrived
M. Wolf	Chairperson	Present	
T. Grabow	Vice-Chairperson	Present	
T. Richart	Supervisor District 12	Present	
J. Strom	Supervisor District 21	Excused	
M. Godden	Supervisor District 20	Present	

Staff present: County Administrator Dzwinel, Public Works Director Edgren, Project Manager/Construction Superintendent Guettel, Transit Superintendent Ottum and Chief Deputy County Clerk Henning.

Others present: Dan Benson, Ozaukee Press and Pam Young

2. PROPER NOTICE

Chairperson Wolf called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

Chairperson Wolf indicated Ms. Young can comment under the CTH H action item. There were no other comments.

4. APPROVAL OF MINUTES

a. April 20, 2023

Motion to approve the April 20, 2023 minutes as submitted.

Chairperson Wolf requested to move ahead in the agenda to Item #7a N5363 Cigrand Drive (CTH H) Ditching Project. There were no objections.

PUBLIC WORKS COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	T. Grabow, Vice-Chairperson
SECONDER:	M. Godden, Supervisor District 20
AYES:	Wolf, Grabow, Richart, Godden
EXCUSED:	Strom

5. FACILITIES MANAGEMENT

a. *Action Items:*

1. Salt Brine Building Architectural Contract

Motion to approve the salt brine building architectural contract with Kueny & Associates for \$17,745.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Grabow, Vice-Chairperson

SECONDER: T. Richart, Supervisor District 12

AYES: Wolf, Grabow, Richart, Godden

EXCUSED: Strom

2. Port Washington Highway Shop Roofing Repair

Motion to approve the Port Washington Highway Shop roof repair project up to \$170,000, including \$134,475 for PHD Roof Doctors, Inc. and the balance to be used for plumbing and drain upgrades.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Grabow, Vice-Chairperson

SECONDER: M. Godden, Supervisor District 20

AYES: Wolf, Grabow, Richart, Godden

EXCUSED: Strom

3. Port Washington Highway Shop Tuckpointing

Motion to approve the contract with Pushing Perfection Concrete and Construction, LLC for \$17,700.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: M. Godden, Supervisor District 20

SECONDER: T. Grabow, Vice-Chairperson

AYES: Wolf, Grabow, Richart, Godden

EXCUSED: Strom

b. Management/Financial/Informational Reports

1. Facilities Financials - June 2023

Question on Special Revenue Fund Fair Grounds - Public Charges for Services.

6. TRANSIT SERVICES

a. Action Items:

1. Commuter Express Bus Advertising Wrap

Discussion on ridership numbers, strategies to increase ridership and the future of the commuter express bus.

Motion to approve the Ozaukee County Transit Services advertising bus wrap for up to \$10,600.

PUBLIC WORKS COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER:** T. Richart, Supervisor District 12**SECONDER:** T. Grabow, Vice-Chairperson**AYES:** Wolf, Grabow, Richart, Godden**EXCUSED:** Strom**b. Management/Financial/Informational Reports****1. Transit Financials - June 2023**

Question on revenues.

2. Transit Update - June 2023

Update on SEWRPC Origin & Destination Survey, SEWRPC Milwaukee Urbanized Area, American Rescue Plan Act (ARPA) Transit Funds, Alternative Fuel Vehicle Infrastructure, Point & Pay and Routing Software.

7. HIGHWAYS**a. Action Items:****1. N5363 Cigrand Drive (CTH H) Ditching Project**

Chairperson Wolf provided background information on the potential ditching project and two (2) options that have been developed with the goal to minimize infiltration of water within the ditch.

Ms. Young addressed the committee members explaining the evolution of the water drainage issues over the past several years.

Discussion regarding prior remedies, the current volume and flow of water and the possibility that broken drain tiles could be the cause.

Motion to postpone to the July 20, 2023 meeting.

PUBLIC WORKS COMMITTEE**RESULT: POSTPONE [UNANIMOUS] Next: 7/20/2023 8:00 AM****MOVER:** T. Grabow, Vice-Chairperson**SECONDER:** T. Richart, Supervisor District 12**AYES:** Wolf, Grabow, Richart, Godden**EXCUSED:** Strom

Chairperson Wolf reverted to the order of the agenda.

2. CTH W ROW Acquisition Contract

Mr. Edgren distributed a review of the five (5) proposals received.

Questions and discussion on funding of the project.

Motion to authorize the Public Works Director to contract with CORRE for the CTH W Right-of -Way Acquisition.

PUBLIC WORKS COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER:** T. Grabow, Vice-Chairperson**SECONDER:** M. Wolf, Chairperson**AYES:** Wolf, Grabow, Richart, Godden**EXCUSED:** Strom**3. Town Road Maintenance Contracts - 2024/2025**

Mr. Edgren provided background information on the Town Road Maintenance Contracts and the Guaranteed Work Partnership.

Discussion on the discounts given to the municipalities, staff and equipment used for the Guaranteed Work Partnership, the formula used for billing and how often the formula is reviewed.

Motion to approve the Town Road Maintenance Contract as presented.

PUBLIC WORKS COMMITTEE**RESULT: APPROVED [3 TO 0]****MOVER:** T. Richart, Supervisor District 12**SECONDER:** M. Wolf, Chairperson**AYES:** Wolf, Richart, Godden**ABSTAIN:** Grabow**EXCUSED:** Strom**b. Management/Financial/Informational Reports****1. Highway Financials - June 2023**

There were no questions.

2. PW Update - June 2023

Update on Historic Covered Bridge, CTH D angled parking and shop operation losses.

8. NEXT MEETING DATE

July 20, 2023

9. ADJOURNMENT

Motion made by Supervisor Grabow, seconded by Supervisor Godden to adjourn. Motion carried. Meeting adjourned at 9:34 AM.

Lisa M. Henning, Chief Deputy County Clerk