



AGENDA
NATURAL RESOURCES COMMITTEE
SPECIAL MEETING
WEDNESDAY, JULY 19, 2023 – 8:30 AM
ADMINISTRATION CENTER - ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

2. PROPER NOTICE

3. PUBLIC COMMENT

4. ACTION ITEMS

- a. Increase of Revenue Budget Amendment for a Wisconsin Department of Transportation - Transportation Alternatives Program (TAP) Grant for an East/West Extension of the Ozaukee Interurban Trail along STH 60
- b. Submittal and Acceptance of a Rails-to-Trails Conservancy 2023 Trails Grant for Engineering and Design of an East/West Extension of the Ozaukee Interurban Trail along STH 60

5. ADJOURNMENT

A quorum of members of committees or the full County Board of Ozaukee County may be in attendance at this meeting for purposes related to committee or board duties, however, no formal action will be taken by these committees or the board at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the County Clerk's Office at 262-284-8110, twenty-four (24) hours in advance of the meeting.

Natural Resources Committee

AGENDA INFORMATION SHEET

AGENDA DATE: July 19, 2023
DEPARTMENT: Planning and Parks
DIRECTOR: Andrew Struck
PREPARER: Andrew Struck

Agenda Summary Increase of Revenue Budget Amendment for a Wisconsin Department of Transportation - Transportation Alternatives Program (TAP) Grant for an East/West Extension of the Ozaukee Interurban Trail along STH 60

BACKGROUND INFORMATION: The Planning and Parks Department (Department) was awarded a grant from the Wisconsin Department of Transportation (WisDOT) Transportation Alternatives Program (TAP) program for construction of a new multi-use off-road trail in the right-of-way along State Highway 60 between 1st Avenue in the Village of Grafton and Washington Ave in the Town of Cedarburg. These funds are being dispersed as a part of the Bipartisan Infrastructure Law (BIL) enacted in November 2021. The new off-road multi-use trail will address existing connectivity gaps between the Village of Grafton and the Town of Cedarburg, complement the existing future (2025-26) State Highway 60 WisDOT reconstruction project between 1st Avenue in the Village of Grafton and the Five Corners intersection in the Town of Cedarburg, connect to the existing 30-mile paved Ozaukee Interurban Trail (OIT), address several safety concerns, and facilitate coordination between the Village of Grafton, Town of Grafton, City of Cedarburg and the Town of Cedarburg on existing and planned bike and pedestrian amenities. Specifically, this grant will provide funding to support partner and municipal coordination, design and engineering, state review fees, construction of the new trail segment, and restoration activities.

ANALYSIS: The total grant award is \$437,500. The Ozaukee County Natural Resources Committee unanimously approved the submittal and acceptance of this grant application at its March 2, 2023 meeting (Ayes: Holyoke, Jobs, Ross; Excused: Matera, Schoessow), and the Ozaukee County Board of Supervisors approved Resolution 22-53 at its April 5, 2023 meeting (Ayes - 23, Nays - 0, Absent - 3). The grant requires a minimum 20% match (\$109,246), which would be provided from a pending Rails-to-Trails Conservancy grant, private donations, Department budget and local municipal contributions for a total project cost of \$542,599. Costs in excess of the maximum grant amount (\$437,500) will need to be provided by local match. There have been no changes to the project scope or budget since grant application submittal. It is anticipated that the County Highway Department will be contracted for the construction and restoration work pending any unknown grant requirements and approval of local force account determination study if required by WisDOT.

FISCAL IMPACT:

Balance Current Year: NONE (Additional Program Revenue - \$7,500)

Next Year's Estimated Cost: Per 2024 Approved Budget (Additional Program Revenue - \$430,000)

FUNDING SOURCE:

County Levy: X Non-County Levy: X

Indicate source: WisDOT TAP grant, pending Rails-to-Trails Conservancy grant, 2024 Department Budget, private donations and local municipal contributions

RECOMMENDED MOTION: Approve and recommend to the Ozaukee County Board of Supervisors the budget amendment for the Wisconsin Department of Transportation - Transportation Alternatives Program Grant for construction of a new multi-use off-road trail in the right-of-way along State Highway 60 between 1st Avenue in the Village of Grafton and Washington Ave in the Town of Cedarburg.

ATTACHMENTS:

- P&P_Dept_AS2023_071923_TAP_STH60TrailConstruction_BA_7.11.23update_ATS Final071223 (XLSX)
- P&P_Dept_AS2023_071923_RailstoTrailsGrant_ProjectAreaMap7.12.23 (PDF)
- P&PDept_AS2023_071923_Co Ozaukee_TAP STARS SO Award Letter (PDF)

NATURAL RESOURCES COMMITTEE



Budget Amendment Request Committee Approval Form

4.a.1

TO: **Finance Committee**

FROM: **Planning and Parks Department**
Department Name

Date of Request: **7/19/2023**

Resolution No: _____

Period Transfer Recorded: _____

Type of Budget Amendment (check one)

Increase of Revenue: **X**

Fund Transfer: _____

Supplemental Appropriations: _____

Debit / Expense			Credit / Revenue		
Acct #	221-01-01-54104-000	\$ 84,000	A/C #	221-01-01-42310-000	\$ 437,500
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc	Engineering Services		Cost Ctr & A/C Desc	State Aid - WisDOT TAP - STH 60 Trail Construction	
Acct #	221-01-01-54106-000	\$ 28,000	A/C #		\$ -
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc	Professional Services		Cost Ctr & A/C Desc		
Acct #	221-01-01-54501-000	\$ 325,500	A/C #		\$ -
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc	Purchased Services - Construction		Cost Ctr & A/C Desc		
Acct #		\$ -	A/C #		\$ -
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc			Cost Ctr & A/C Desc		
Acct #		\$ -	A/C #		\$ -
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc			Cost Ctr & A/C Desc		
Acct #		\$ -	A/C #		\$ -
	<i>Pre-request Account's Budget</i>	<i>Changed To</i>		<i>Pre-request Account's Budget</i>	<i>Changed To</i>
Cost Ctr & A/C Desc			Cost Ctr & A/C Desc		
Total Debits:		437,500	Total Credits:		437,500

Reason for Request (Be Specific). Also fill out Support Document for County Board.

This is an increase in revenue for a grant received (Project #221-0003-00021) from the Wisconsin Department of Transportation TAP grant program to construct a new multi-use off-road trail in the right-of-way along State Highway 60. This increase in revenue is for: 1) Engineering Services; 2) Professional Services (e.g., state plan reviews); and 3) Purchased Services - Construction for project implementation.

Department Head Signature _____

Oversight Committee Members

TYPE IN Oversight Committee Chairperson's Name _____

Finance Committee Members

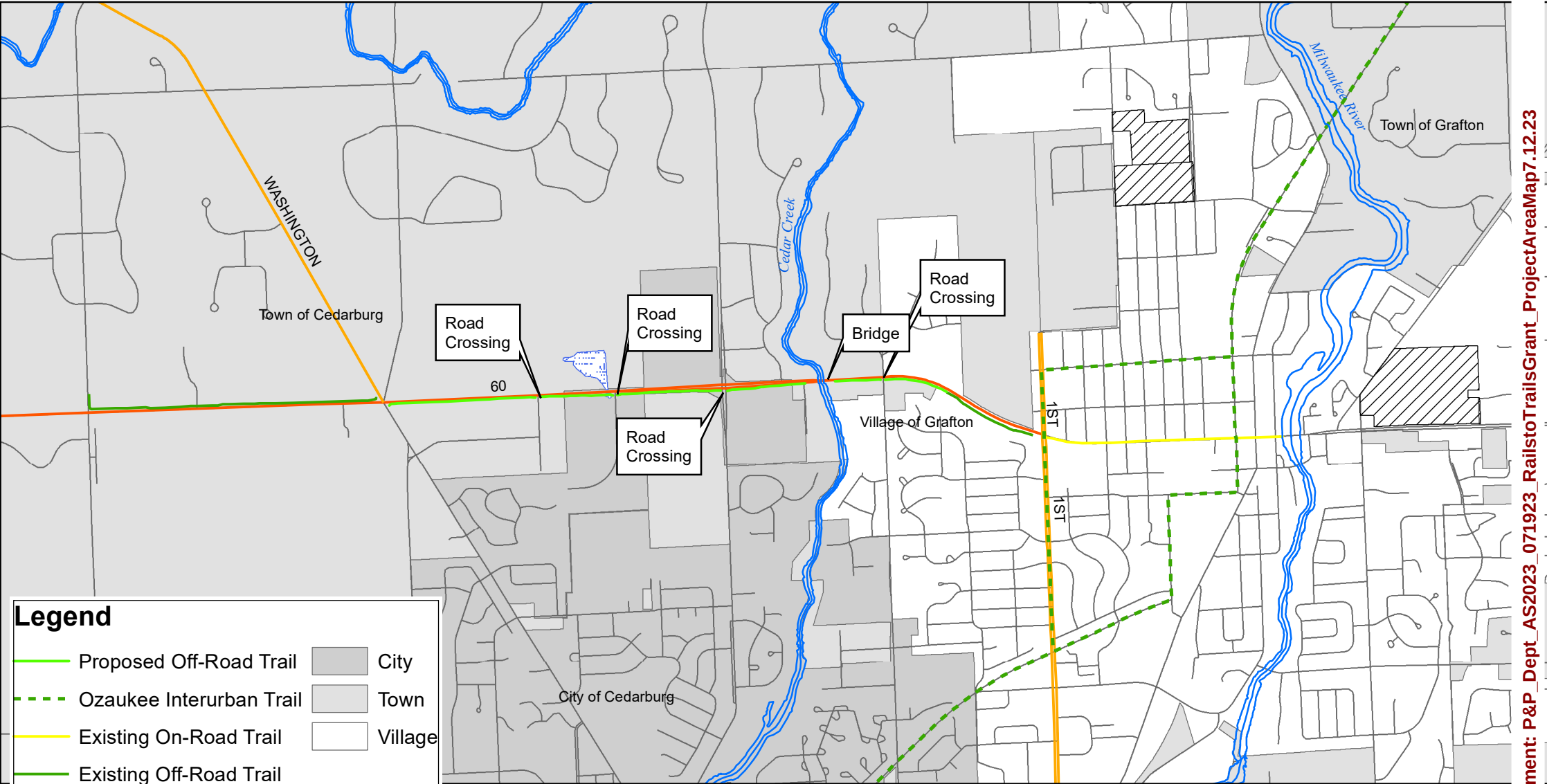
Date of Meeting _____

Date of Meeting _____

Date Amended: _____

Budget Amended By: _____

Proposed Trail Construction - State Highway 60 From 1st Ave to Washington Ave



Attachment: P&P_Dept_AS2023_071923_RailtoTrailsGrant_ProjectAreaMap7.12.23





Wisconsin Department of Transportation
Office of the Secretary
4822 Madison Yards Way, S903
Madison, WI 53705

Governor Tony Evers
Secretary Craig Thompson
wisconsindot.gov
Telephone: (608) 266-1114
FAX: (608) 266-9912
Email: sec.exec@dot.wi.gov

June 16, 2023

Andrew Struck, Director – Planning and Parks Department
Ozaukee County
121 W. Main Street
Port Washington, WI 53074
astruck@ozaukeecounty.gov

Dear Mr. Struck,

Congratulations! The Wisconsin Department of Transportation (WisDOT) has approved the following Transportation Alternative Program (TAP) project(s):

Project Title:	Federal Award Limit:
Ozaukee Interurban Trail	\$437,500.00

Section 85.021 of the Wisconsin Statutes requires TAP projects to commence within four years of the project award date. Please note that the date of this letter constitutes the project award date and as such begins the four-year commencement deadline. A representative from the Wisconsin Department of Transportation region office will follow up with you regarding project execution.

It is important that you not incur any project costs until receipt of notification from WisDOT that your project is authorized to receive federal funding.

In the interim, if you have any questions, please contact the WisDOT Statewide TAP Manager, Travis Houle, at 608-266-9656 or travis.houle@dot.wi.gov.

Thank you for participating in the WisDOT Transportation Alternatives Program. We look forward to collaborating with your community to make this project successful.

Sincerely,

Craig Thompson
WisDOT Secretary

June 22, 2023

Date

Additional Notification Recipients:

Natalie Avallone
Jason Dwzinel

navallone@ozaukeecounty.gov
[jdzwzinel@ozaukeecounty.gov](mailto:jdwzinel@ozaukeecounty.gov)

Attachment: P&PDept_AS2023_071923_Co Ozaukee_TAP STARS SO Award Letter

Natural Resources Committee

AGENDA INFORMATION SHEET

AGENDA DATE: July 19, 2023
DEPARTMENT: Planning and Parks
DIRECTOR: Andrew Struck
PREPARER: Andrew Struck

Agenda Summary Submittal and Acceptance of a Rails-to-Trails Conservancy 2023 Trails Grant for Engineering and Design of an East/West Extension of the Ozaukee Interurban Trail along STH 60

BACKGROUND INFORMATION: The Planning and Parks Department (Department) proposes to submit a grant application to the Rails-to-Trails Conservancy 2023 Trails Grant program to support engineering and design of a new multi-use trail in the STH 60 right-of-way. The Department was recently awarded a grant from the Wisconsin Department of Transportation (WisDOT) Transportation Alternatives Program (TAP) program for construction of a new multi-use off-road trail in the right-of-way along State Highway 60 between 1st Avenue in the Village of Grafton and Washington Ave in the Town of Cedarburg. The new off-road multi-use trail will address existing connectivity gaps between the Village of Grafton and the Town of Cedarburg, complement the existing future (2025-26) State Highway 60 WisDOT reconstruction project between 1st Avenue in the Village of Grafton and the Five Corners intersection in the Town of Cedarburg, connect to the existing 30-mile paved Ozaukee Interurban Trail (OIT), address several safety concerns, and facilitate coordination between the Village of Grafton, Town of Grafton, City of Cedarburg and the Town of Cedarburg on existing and planned bike and pedestrian amenities.

Specifically, this grant project will support engineering and design of approximately 9,400 feet of off-road, multi-use trail within the right-of-way of State Highway 60 connecting 1st Avenue in the Village of Grafton to Washington Avenue in the Town of Cedarburg utilizing an existing 1,600 ft off-road trail segment from 1st Avenue to Aurora Health in the Village of Grafton and connecting to an existing 5,000 ft off-road trail segment from Washington Ave to Horns Corners in the Town of Cedarburg and a 4,000 ft on-road bike lane from 1st Ave to the Milwaukee River in the Village of Grafton along State Highway 60 increasing overall east-west connectivity for bicycle/pedestrian use in Ozaukee County. The Rails-to-Trails grant will assist in meeting match requirement for the awarded WisDOT TAP grant.

This project is supported by the following plans: -2020 2024 County Strategic Plan <<https://www.co.ozaukee.wi.us/DocumentCenter/View/14493/Ozaukee-County-Strategic-Plan-2020-24>> <<https://www.co.ozaukee.wi.us/DocumentCenter/View/14493/Ozaukee-County-Strategic-Plan-2020-24>> (page 12) to develop recreational and cultural destinations for tourism, residents, and businesses, the Ozaukee County [Park and Open Space Plan](https://www.co.ozaukee.wi.us/DocumentCenter/View/729/Park-and-Open-Space-Plan-for-Ozaukee-County-3rd-Edition?bidId=>) <<https://www.co.ozaukee.wi.us/DocumentCenter/View/729/Park-and-Open-Space-Plan-for-Ozaukee-County-3rd-Edition?bidId=>>> <<https://www.co.ozaukee.wi.us/DocumentCenter/View/729/Park-and-Open-Space-Plan-for-Ozaukee-County-3rd-Edition?bidId=>>> (page 131) relating to the 2035 Regional Transportation Plan showing State Highway 60 as a highway where bicycle accommodations should be

considered when facilities are resurfaced or reconstructed, the [Comprehensive Plan for Ozaukee County: 2035](http://www.sewrpc.org/SEWRPCFiles/Publications/CAPR/capr-285-comp-plan-for-ozaukee-co.pdf) <<http://www.sewrpc.org/SEWRPCFiles/Publications/CAPR/capr-285-comp-plan-for-ozaukee-co.pdf>> <<http://www.sewrpc.org/SEWRPCFiles/Publications/CAPR/capr-285-comp-plan-for-ozaukee-co.pdf>> (page 286) to preserve and enhance the system of parks, trails, and open space within Ozaukee County, and to continue the development, enhancement, and management of the Ozaukee Interurban Trail, and the Southeastern Wisconsin Regional Planning Commission's [Vision 2050 Volume III, Second Edition, Updated June 2020, Recommended Regional Land Use and Transportation Plan](https://www.sewrpc.org/SEWRPCFiles/LUTranSysPlanning/pr-55-vol-3-2nd-Ed-ch-1-final.pdf) <<https://www.sewrpc.org/SEWRPCFiles/LUTranSysPlanning/pr-55-vol-3-2nd-Ed-ch-1-final.pdf>> <<https://www.sewrpc.org/SEWRPCFiles/LUTranSysPlanning/pr-55-vol-3-2nd-Ed-ch-1-final.pdf>> (page 48) showing planned bicycle facilities in Ozaukee County including arterial street or highway with bicycle accommodation (if feasible) along State Highway 60. The project is also supported by the Rails-to-Trails Route of the Badger regional coalition.

ANALYSIS: Proposals to the Rails-to-Trails Grant Program are due July 31, 2023. The Rails-to-Trails grant request is \$10,000, which is approximately 50% of the total engineering and design local match contribution to the TAP Grant (excluding 15% contingency and state design review costs). No local match is required.

FISCAL IMPACT:

Balance Current Year: NONE (Additional Revenue \$2,500)

Next Year's Estimated Cost: NONE (Additional Revenue \$7,500)

FUNDING SOURCE:

County Levy:

Non-County Levy: X

Indicate source: Rails-to-Trails grant, WisDOT TAP grant and private donations

RECOMMENDED MOTION: Approve and recommend to the Ozaukee County Board of Supervisors the submittal and acceptance of a grant application by the Planning and Parks Department to the Rails-to-Trails Conservancy 2023 Trails Grant Program for Engineering and Design of an East/West Extension of the Ozaukee Interurban Trail along STH 60.

ATTACHMENTS:

- P&P_Dept_AS2023_071923_RailstoTrailsGrant_RFP (PDF)
- P&P_Dept_AS2023_071923_Grant Application Summary_RailstoTrailsGrant_ATSFinal071223 (PDF)
- P&P_Dept_AS2023_071923_RailstoTrailsGrant_ProjectAreaMap7.12.23 (PDF)

NATURAL RESOURCES COMMITTEE

Grant Eligibility Requirements

2023 GRANT APPLICATION (<https://forms.office.com/r/VpuJyhn9n9>)

[Home](#) > [Our Work](#) > [Grants](#) > [Eligibility](#)

In 2023, RTC will award approximately \$200,000 to organizations and local agencies that are working to develop and connect equitable trail networks. To support a wide variety of projects and programs that reflect elements of the [TrailNation Playbook](https://www.railstotrails.org/our-work/trailnation/playbook/) (<https://www.railstotrails.org/our-work/trailnation/playbook/>), grant amounts will range between \$5,000 and \$25,000.

Please read the eligibility requirements and fill out the worksheet before you apply online. You do not have the ability to save your online application. As such, please plan to complete it in one sitting. The worksheet helps you prepare everything you need to make this seamless for you.

How to Apply

- Carefully review guidelines below.
- Download the [Grant Application Worksheet](https://www.railstotrails.org/media/1382017/2023_rtc_trails_grants_application.pdf) (https://www.railstotrails.org/media/1382017/2023_rtc_trails_grants_application.pdf) to prepare all answers prior to beginning the application.
- Apply online** (<https://forms.office.com/r/VpuJyhn9n9>) for the Trail Grant Program. All applications must be submitted electronically. To troubleshoot any application questions, email grants@railstotrails.org (<mailto:grants@railstotrails.org>).
- Once you begin the grant application, you will NOT be able to save your progress so please make sure you have completed the worksheet, which helps you prepare all the information that you need to apply.
- Submit your application by **11:59 p.m. Eastern Time on July 31, 2023**. Late applications will not be accepted under any circumstances.

2023 GRANT APPLICATION (<https://forms.office.com/r/VpuJyhn9n9>)

RTC will review and evaluate all applications and award grants to projects following the timeline below:

Timeline and Grant Accountability

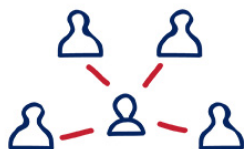
- June 30, 2023–Online Application process opens
- July 31, 2023–Application must be submitted by 11:59 p.m. Eastern Time
- Fall 2023–RTC will announce awards
- September 31, 2024–Final Project Report due to RTC

Eligibility Requirements



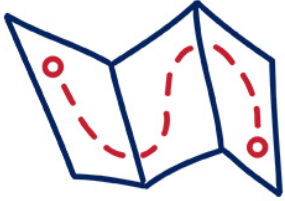
PROJECT VISION

(<https://www.railstotrails.org/our-work/trailnation/playbook/project-vision/>)



COALITION BUILDING

(<https://www.railstotrails.org/our-work/trailnation/playbook/coalition-building/>)



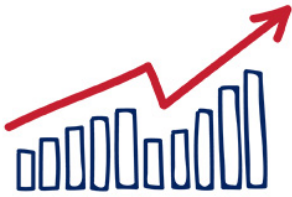
MAPPING AND ANALYTICS

[\(https://www.railstotrails.org/our-work/trailnation/playbook/mapping-and-analytics/\)](https://www.railstotrails.org/our-work/trailnation/playbook/mapping-and-analytics/)



GAP-FILLING STRATEGY

[\(https://www.railstotrails.org/our-work/trailnation/playbook/gap-filling/\)](https://www.railstotrails.org/our-work/trailnation/playbook/gap-filling/)



INVESTMENT STRATEGY

[\(https://www.railstotrails.org/our-work/trailnation/playbook/investment-strategy/\)](https://www.railstotrails.org/our-work/trailnation/playbook/investment-strategy/)



ENGAGEMENT

- Project should support one or more of the following strategies in the TrailNation Playbook (<https://www.railstotrails.org/our-work/trailnation/playbook/>).
 - Project Vision (<https://www.railstotrails.org/our-work/trailnation/playbook/project-vision/>) (e.g. developing a local or regional vision)
 - Coalition building (<https://www.railstotrails.org/our-work/trailnation/playbook/coalition-building/>) (e.g. cultivating stakeholder and political support)
 - Gap-filling strategy (<https://www.railstotrails.org/our-work/trailnation/playbook/gap-filling/>) (e.g. acquisition strategies)
 - Mapping and analytics (<https://www.railstotrails.org/our-work/trailnation/playbook/mapping-and-analytics/>) (e.g. mapping the network, equitable connectivity analysis)
 - Investment Strategy (<https://www.railstotrails.org/our-work/trailnation/playbook/investment-strategy/>) (e.g. securing matching funds, identifying and pursuing funding opportunities)
 - Engagement (<https://www.railstotrails.org/our-work/trailnation/playbook/engagement/>) (e.g. inclusive community engagement, user activation, and events)
 - The project must serve or plan to serve multiple user types (e.g., bicycling, walking/hiking or horseback riding) and be considered a rail-trail, greenway, multi-use trail or shared-use path.
 - Eligible grantees include: non-profit organizations; state, regional, local or tribal government agencies; and other organizations. Private individuals may not apply.
 - Projects must be initiated by September 2024
 - To apply for a grant—all applicants must register to join RTC's TrailNation Collaborative (https://www.railstotrails.org/convio?url=https%3A%2F%2Fsecure.railstotrails.org%2Fsite%2FSSurvey%3FACTION_REQUIRED%3DURI_ACTION_USER_REQUESTS%26amp%253BSURVEY_ID%3D10685%26utm_source%3Dtnlanding%26utm_medium%3Dweb%26utm_campaign%3Dte)
- Registration is free and only requires an email address. Collaborative members have access to free webinars and monthly newsletters.
- Only one application per group/agency will be accepted.
 - Preference will be given to projects that commit to increasing equitable access to trail networks.

GRANT APPLICATION SUMMARY

Project Name: E/W Extension of the OIT along STH60 - Engineering and Design
Grant Name/Agency: Trail Grant/Rails-to-Trails Conservancy **CFDA/State ID:**
Department: Planning & Parks
Total Project Amount: \$124,200 **Grant Match Required:** 0%

Exp Acct.
Rev Acct.

Preparer: Natalie Avallone
Approver: Andrew Struck

Strategy: (Linkages to other planning efforts)

- POSP for Ozaukee County (p. 131)
- Comprehensive Plan for Ozaukee County (p. 286)
- Strategic Plan: Enhance Quality of Life Assets Goals, develop recreational and cultural destinations (P. 12)
- SEWRPC's Vision 2050 VIII, Second Edition Recommended Reg. Land Use and Transportation Plan (p. 48)

Project Scope and Expectations

- Engineering and Design for 9,400 ft of off-road trail construction. Match to awarded TAP grant

Other Grants Supporting Project

- WisDOT TAP Grant

Status	Amount
Awarded	\$437,500
	\$0
	\$0
	\$0

Project Partners:

- Municipalities-Towns of Grafton and Cedarburg, Village of Grafton, City of Cedarburg
- SEWRPC
- Highway Department
- WisDOT

Project Landowner Upon Completion:

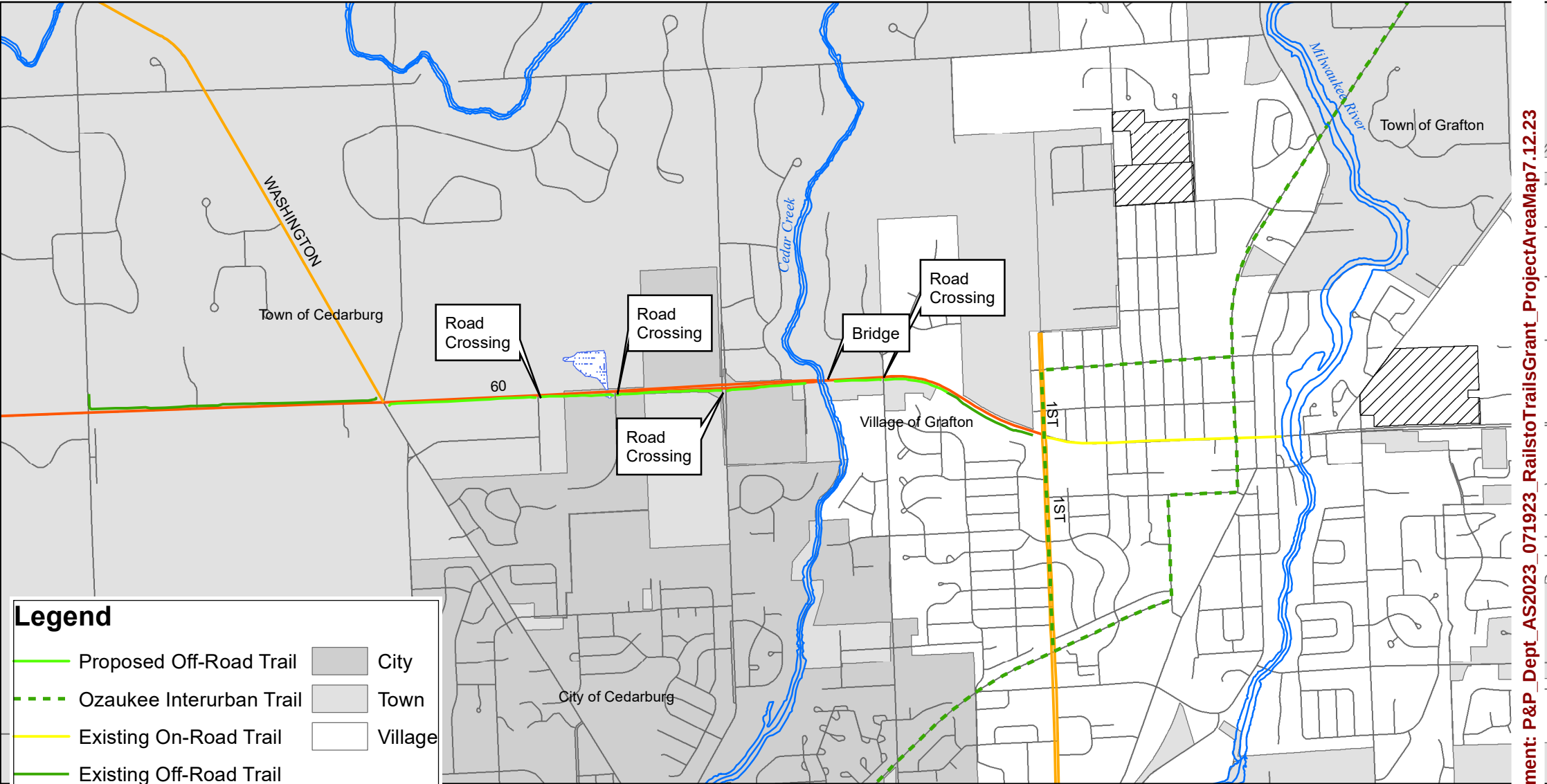
- State of Wisconsin/Ozaukee County/Municipalities

GRANT EXPENSE		GRANT/PROJECT MATCH	
Operational Expense	\$	Operational Match	\$
Capital Expense	\$	Other Grants	\$
Eng. & Design	\$10,000	Municipalities & Private Donors (E	\$14,840
State Review Costs (Design)	\$0	WisDOT TAP Grant (E&D)	\$99,360
Contingency (15%)	\$0		
TOTAL	\$10,000	TOTAL	\$114,200
% PROJECT	8%	% MATCH	92%

GRANT SUPPORTED STAFF		DEPARTMENT REVENUES	
Position	\$	Department	\$
TOTAL	\$0	TOTAL	\$0

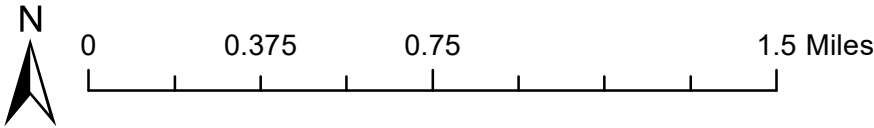
Project Risks:	Comments	Major Milestones	Date
▪ Project dependent on competitive grant funding	▪ Overall estimated costs w/out final Eng. and Design	Application Due	Jul-23
▪ Local force account/contractor availability	▪ Overall estimated costs entire trail project ~\$542,600	Funding Awarded	Fall 2023
▪ Timelines		Grant Period Start	Fall 2023
▪ Project dependent on additional \$ contributions		Grant Period End	9/31/2024
		Duration: Within 1 year of award date	Extension: NA

Proposed Trail Construction - State Highway 60 From 1st Ave to Washington Ave



Legend

- Proposed Off-Road Trail
- Ozaukee Interurban Trail
- Existing On-Road Trail
- Existing Off-Road Trail
- State Highway 60
- 1st Ave
- Washington Ave
- River and Creek
- Road Centerline
- Wetland (WWI, 2019)
- Public Schools
- City
- Town
- Village



Attachment: P&P_Dept_AS2023_071923_RailtoTrailsGrant_ProjectAreaMap7.12.23

