



MINUTES
FINANCE COMMITTEE
REGULAR MEETING
THURSDAY, JULY 27, 2023 – 8:00 AM
ADMINISTRATION CENTER - ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in Room A-200 at the Administration Center.

Attendee Name	Title	Status	Arrived
P. Melotik	Chairperson	Present	
D. Larson	Vice-Chairperson	Present	
T. Winker	Supervisor District 1	Present	
E. Stelter	Supervisor District 18	Present	
J. Hagen	Supervisor District 13	Present	

Staff present: County Administrator Dzwinel, Corporation Counsel Gorden, Human Resources Director McDonell (8:01 AM), County Treasurer Tretow, Finance Director McMahon (8:04 AM), Assistant Finance Director Pezanoski (8:43 AM), Clerk of Circuit Court Mueller, and County Clerk Niemuth.

2. PROPER NOTICE

Chairperson Melotik called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. June 29, 2023

Motion to approve the June 29, 2023 minutes as submitted.

FINANCE COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: E. Stelter, Supervisor District 18

SECONDER: T. Winker, Supervisor District 1

AYES: Melotik, Larson, Winker, Stelter, Hagen

5. CORPORATION COUNSEL DEPARTMENT REPORT

a. Corp. Counsel July 2023 Finance Report

There were no questions.

8:01 AM Human Resources Director McDonell in attendance.

6. DISCUSSION ITEMS

a. PMA Investment Options Presentation

Brian Della, Director, Public Finance; and Josh Barbian, AVP, Investment Services; provided a brief overview of the company and conducted a presentation that included Investment Products and Services, Investment Series Cooperative, and Investment

Yields. Questions were addressed during the presentation.

8:04 AM Finance Director McMahon in attendance.

7. ACTION ITEMS

- a. Resolution: Authorizing Entry Into An Intergovernmental Cooperation Agreement Relating To The “Wisconsin Investment Series Cooperative” And Authorizing Participation In The Investment Programs Of The Fund

Motion to approve the resolution authorizing an intergovernmental cooperation agreement relating to the “Wisconsin Investment Series Cooperative” and authorizing participation in the investment programs of the fund. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Winker, Supervisor District 1

SECONDER: E. Stelter, Supervisor District 18

AYES: Melotik, Larson, Winker, Stelter, Hagen

- b. Resolution: Amending Section 5.01(15)(a) Of The Ozaukee County Policy And Procedure Manual – Designation Of Depositories

Motion to approve the resolution amending Section 5.01(15) of the Ozaukee County Policy and Procedure Manual to include the Wisconsin Investment Series Cooperative. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: D. Larson, Vice-Chairperson

SECONDER: E. Stelter, Supervisor District 18

AYES: Melotik, Larson, Winker, Stelter, Hagen

- c. Resolution: Increase of Revenue 2023 - Planning & Parks; Veterans Services

Motion to approve the increase of revenue resolution amending the budget for the Planning & Parks Department to include the Wisconsin Department of Transportation - Transportation Alternatives Program (TAP) Grant-\$437,500; and for the Veterans' Services Office to include funds from the State of Wisconsin for County Veteran Services Supplemental Grant - \$19,178. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: E. Stelter, Supervisor District 18

SECONDER: D. Larson, Vice-Chairperson

AYES: Melotik, Larson, Winker, Stelter, Hagen

- d. Resolution: Supplemental Appropriation 2023 - Clerk of Courts

Discussion on work stations and electrical upgrades.

Motion to approve the Supplemental Appropriation Budget Amendment for use of upgrading the office cubicles, electrical and flooring in the interior of the Clerk of Courts Office. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER:** E. Stelter, Supervisor District 18**SECONDER:** D. Larson, Vice-Chairperson**AYES:** Melotik, Larson, Winker, Stelter, Hagen**e. Report of County Board/Citizen Attendance & Mileage**

Motion to approve the report for the County Board and Citizen members attendance & mileage for January 1-June 30, 2023. The report will move forward to the County Board for final action.

FINANCE COMMITTEE**RESULT: APPROVED AND FORWARDED [UNANIMOUS] Next: 8/2/2023 9:00 AM****MOVER:** T. Winker, Supervisor District 1**SECONDER:** E. Stelter, Supervisor District 18**AYES:** Melotik, Larson, Winker, Stelter, Hagen**f. Wire Transfers #3789 - #3813 and June Schedule of Vouchers**

Motion to approve wire transfers #3789 - #3813 and June 2023 Schedule of Vouchers in the amount of \$6,981,955.97.

FINANCE COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER:** D. Larson, Vice-Chairperson**SECONDER:** E. Stelter, Supervisor District 18**AYES:** Melotik, Larson, Winker, Stelter, Hagen**8. DEPARTMENT REPORTS****a. County Clerk**

There were no questions.

b. Finance

Mr. McMahon provided a handout of Partial Preliminary 2022 Financial results and reported that it was a very good year.

Update on sales tax.

c. Human Resources

8:43 AM Assistant Finance Director Pezanoski in attendance.

Update on employee appreciation cook out, County Fair employee discounts, migrating

to paperless personnel files, and a replacement financial system by 2025.

d. **Information Technology**

Update on the Pinnacle Tower.

e. **Treasurer**

Update on tax collection and foreclosures.

9. NEXT MEETING DATE

August 24, 2023

10. ADJOURNMENT

Motion made by Supervisor Winker, seconded by Supervisor Stelter to adjourn. Motion carried. Meeting adjourned at 8:54 AM.

Karen J. Niemuth, County Clerk