



MINUTES
FINANCE COMMITTEE
REGULAR MEETING
THURSDAY, AUGUST 24, 2023 – 8:00 AM
ADMINISTRATION CENTER - ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in Room A-200 at the Administration Center.

Attendee Name	Title	Status	Arrived
P. Melotik	Chairperson	Present	
D. Larson	Vice-Chairperson	Present	
T. Winker	Supervisor District 1	Present	
E. Stelter	Supervisor District 18	Late	8:01 AM
J. Hagen	Supervisor District 13	Present	

Staff present: County Administrator Dzwinel, Corporation Counsel Gorden, Human Resources Director McDonell (8:12 AM), County Treasurer Tretow, Deputy Treasurer Morano (8:01 AM), Finance Director McMahon, and County Clerk Niemuth.

Others present: Dan Benson - Ozaukee Press; David Minch - KerberRose Certified Public Accountants

2. PROPER NOTICE

Chairperson Melotik called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. July 27, 2023 Minutes

Motion to approve the July 27, 2023 minutes as submitted.

8:01 AM Supervisor Stelter in attendance.

8:01 AM Deputy Treasurer Morano joined the meeting.

FINANCE COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Winker, Supervisor District 1

SECONDER: D. Larson, Vice-Chairperson

AYES: Melotik, Larson, Winker, Hagen

ABSENT: Stelter

5. CORPORATION COUNSEL DEPARTMENT REPORT

a. Corp. Counsel August 2023 Finance Report

There were no questions.

6. DISCUSSION ITEMS

a. Review of 2022 Audit Presentation - KerberRose

Mr. Minch conducted a PowerPoint presentation which included Summary of Audit Results; Congratulations extended to the County on receiving the Certificate of Achievement for Excellence in Financial Reporting for seventeen (17) consecutive years; Fund Balance Policy; Business-Type Activities; Debt Service; Upcoming Standards; and Single Audit. Questions were addressed during the presentation.

8:12 AM Human Resources Director McDonell joined the meeting.

7. ACTION ITEMS

a. RES.23-19:Increase of Revenue 2023 - Planning & Parks

Motion to approve the increase of revenue resolution amending the budget for the Planning & Parks Department to include funds from the Wisconsin Department of Natural Resources Office of Great Waters Grant - \$75,000. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: D. Larson, Vice-Chairperson

SECONDER: E. Stelter, Supervisor District 18

AYES: Melotik, Larson, Winker, Stelter, Hagen

b. Wire Transfers #3814 - #3842 and July Schedule of Vouchers

Motion by Supervisor Winker, seconded by Supervisor Stelter to approve wire transfers #3814 - #3842 and July 2023 Schedule of Vouchers in the amount of \$44,860,739.00.

Upon further review and discussion, WT #3837 in the amount of \$37,674,462.60 should be in the August 2023 wire transfers rather than July 2023.

Motions withdrawn; no action taken.

8. DEPARTMENT REPORTS

a. County Clerk

There were no questions.

b. Finance

Update on sales tax.

Questions and discussion on capital funds balance.

c. Human Resources

Updates on employee wellness metrics and Ozaukee County Fair Local Government Afternoon.

Questions on how Ozaukee County's wellness metrics compare to other Wisconsin Counties and the status of employee morale.

d. Information Technology

Update on the Pinnacle Tower.

e. Treasurer

Update on tax collection.

9. NEXT MEETING DATE

September 28, 2023

10. ADJOURNMENT

Motion made by Supervisor Winker, seconded by Supervisor Stelter to adjourn. Motion carried. Meeting adjourned at 8:59 AM.

Karen J. Niemuth, County Clerk