AGENDA
EXECUTIVE COMMITTEE
SPECIAL BUDGET MEETING
WEDNESDAY, OCTOBER 4, 2023 – 10:30 AM*
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

***(10 MINUTES FOLLOWING CONCLUSION OF THE COUNTY BOARD MEETING, WHICHEVER IS LATER)**

The public can access the meeting by viewing the live stream at the link which will be opened five minutes before the call to order:

Executive Committee Live Stream

The public can submit comments here: Public Comment Form

Public Comment Policy & Instructions For Submitting Public Comments Online

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **PROPER NOTICE**
4. **PUBLIC COMMENT**
5. **BUDGET OVERVIEW & WORKING LUNCH**

   2024 County Administrator's Proposed Budget
6. **DISCUSSION ITEMS:**
   - ***a. Review of County Administrator's 2024 Proposed Budget***
     1. Finance Committee Departments
     2. Health & Human Services Committee Departments
     3. Natural Resources Committee Departments
     4. Public Safety Committee Departments
     5. Public Works Committee Departments
   - ***b. Review of 2024 Proposed Budget Expansion Requests, Staff Analysis, and Budget Amendments***
7. **ACTION ITEMS:**
   - a. Executive Committee 2024 Budget Expansion Requests
   - b. Adoption of Executive Committee's 2024 Proposed Budget Recommendations to the County Board
8. **ADJOURNMENT**

NOTE: If needed the Executive Committee will reconvene at 8:00 AM on Thursday, October 5, 2024 in the Auditorium at the Administration Center for further discussion and possible action on the Executive Committee's 2024 Proposed Budget Recommendtions to the County Board.

Agenda will be posted on the Ozaukee County website ozaukeecounty.gov by 6:00 PM if an additional meeting is needed.

A quorum of members of committees or the full County Board of Ozaukee County may be in attendance at this meeting for purposes related to committee or board duties, however, no formal action will be taken by these committees or the board at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the County Clerk's Office at 262-284-8110, twenty-four (24) hours in advance of the meeting.

Updated 9/27/2023 3:10 PM

Executive Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **October 4, 2023**
DEPARTMENT: **Administrator**
DIRECTOR: **Jason Dzwinel**
PREPARER: **Tyler Quaas**

Agenda Summary 2024 County Administrator's Proposed Budget

LINKS TO ONLINE DEPARTMENTAL BUDGETS

County Board

<https://stories.opengov.com/ozaukeecountywi/published/N7Llp4PaF>

Corporation Counsel and Child Support

<https://stories.opengov.com/ozaukeecountywi/published/ocSlwLYzj>

County Clerk's Office

<https://stories.opengov.com/ozaukeecountywi/published/Oh_L_YvrC>

Department of Administration

<https://stories.opengov.com/ozaukeecountywi/published/zd1rlc0xg>

General Fund

<https://stories.opengov.com/ozaukeecountywi/published/J20pYETrg>

Non-Department

<https://stories.opengov.com/ozaukeecountywi/published/EvVHUILCB>

Treasurer's Office

<https://stories.opengov.com/ozaukeecountywi/published/zSBbwtVEZ>

Radio / Information Technology

<https://stories.opengov.com/ozaukeecountywi/published/x58Aoc2xF>

Human Services

<https://stories.opengov.com/ozaukeecountywi/published/ygHzhwan1>

Public Health

<https://stories.opengov.com/ozaukeecountywi/published/5Lbcv6-fr>

Veterans Services

<https://stories.opengov.com/ozaukeecountywi/published/IL9NNsQZl>

Lasata Care Center

<https://stories.opengov.com/ozaukeecountywi/published/mg1ZuQWtx>

Lasata Crossings

<https://stories.opengov.com/ozaukeecountywi/published/BUT8-iAql>

Lasata Heights

<https://stories.opengov.com/ozaukeecountywi/published/e_nhLDlbA>

Land and Water Management

<https://stories.opengov.com/ozaukeecountywi/published/K6JvsoEsd>

Register of Deeds / Land Information

<https://stories.opengov.com/ozaukeecountywi/published/EremNSNHB>

UW Extension

<https://stories.opengov.com/ozaukeecountywi/published/cKLILx6bF>

Golf Courses

<https://stories.opengov.com/ozaukeecountywi/published/k8wEHltC>

Planning and Parks

<https://stories.opengov.com/ozaukeecountywi/published/v-cOzzLz5>

District Attorney

<https://stories.opengov.com/ozaukeecountywi/published/2kX4rxLqf>

Clerk of Courts

<https://stories.opengov.com/ozaukeecountywi/published/4wSY517Y5>

Sheriff

<https://stories.opengov.com/ozaukeecountywi/published/BfDZGB5TN>

Medical Examiner

<https://stories.opengov.com/ozaukeecountywi/published/9m80dNSb1>

Transit

<https://stories.opengov.com/ozaukeecountywi/published/ZrUeyel-Q>

Highway

<https://stories.opengov.com/ozaukeecountywi/published/N1icoDY99>

Facilities - Administration

<https://stories.opengov.com/ozaukeecountywi/published/0uND-m_iM>

Facilities - Justice Center

<https://stories.opengov.com/ozaukeecountywi/published/qbp-vLdLr>

Facilities - Fairgrounds

<https://stories.opengov.com/ozaukeecountywi/published/bERHevbBz>

ATTACHMENTS:

- 2024 Recommended Budget(PDF)

EXECUTIVE COMMITTEE

2024 RECOMMENDED BUDGET

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

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DEPARTMENT OF ADMINISTRATION

COUNTY ADMINISTRATOR'S OFFICE
Jason Dzwinel, County Administrator
www.co.ozaukee.wi.us

2024 Budget Message

September 17, 2023

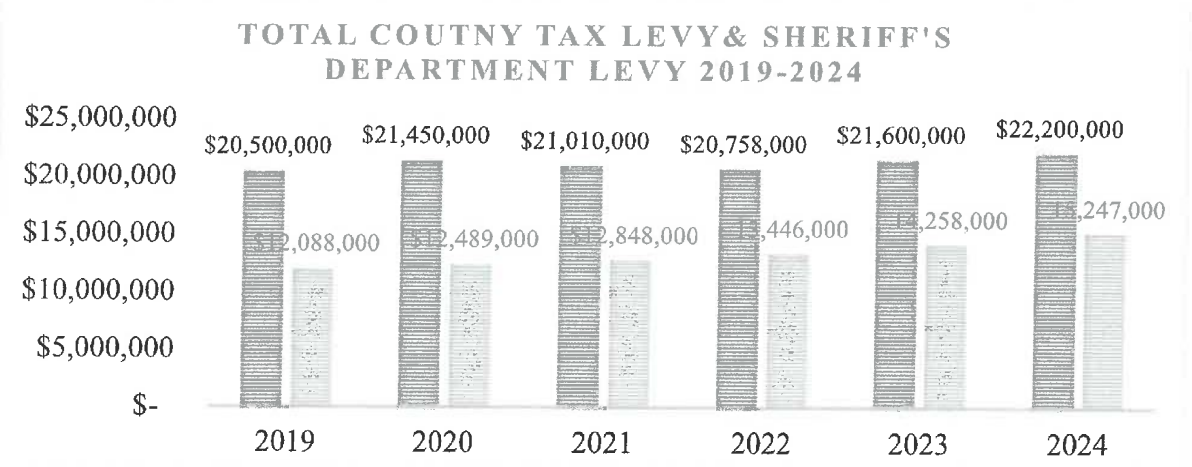
Dear Executive Committee Members:

It is my privilege to present the 2024 County Administrator's Budget for your consideration.

As always, I like to use major themes to tell the budget story. In 2024 the budget story is told in three parts; new revenues, a successful five-year blueprint and a stable future.

WISCONSIN ACT 12 – NEW REVENUES

The State of Wisconsin Act 12 Legislation, which altered the municipal shared revenue formula has a significant impact on the 2024 Budget. The legislation made $68 million of additional revenue available to Wisconsin Counties and increased the Ozaukee County shared revenue by $787,727. These shared revenue payments will be sustained in future state budgets and indexed to the percentage change in the state sales and use tax in the prior fiscal year. The new revenue must be expended on certain county services; law enforcement, fire protection, emergency medical services, dispatch, public works, circuit courts and/or transportation. These revenues will address a significant challenge in Ozaukee County, the cost of maintaining current service levels in the County Sheriff's Office. Public safety is a priority service to all Ozaukee County citizens. The tax levy support of the County Sheriff's Office is a considerable portion of the county budget.



Attachment: 2024 Recommended Budget (2024 Recommended Budget)

As the chart above demonstrates, the total county tax levy has increased approximately $1.7 million, or eight percent. The county tax levy increase includes the additional $600,000 of levy for the assumption of dispatching services for the Village of Grafton and the City of Mequon. The levy that is allocated to support the County Sheriff's Office has increased more than $3.1 million, or twenty-six percent. The additional state shared revenue of $785,727 will fund only eighty percent of the levy increase required to maintain status quo operations in the County Sheriff's Office in 2024.

A SUCCESSFUL FIVE-YEAR BLUEPRINT

The 2018 Budget recommendation requested a 3.42% tax levy increase to fund operations with net new construction of $330,000 and a debt levy increase of $353,000 to fund debt payments on the upgrade to the countywide radio system. This was a considerable increase of property taxes in Ozaukee County, especially when compared to the austere history of the previous ten years, however, it allowed the county to reallocate tax levy set aside for the payment of debt into the County Project Fund. Estimates at the time of the recommendation envisioned that the County Project fund would make nearly $3 million available for the completion of long deferred county capital projects.

The table below is an excerpt from the 2018 analysis.

	2018	2019	2020	2021	2022	2023
Tax Levy	$19,980,567	$20,310,567	$20,560,567	$20,810,567	$21,060,567	$21,310,567
New Construction	330,000	250,000	250,000	250,000	250,000	250,000
Radio Project Payments	353,127	778,122	776,862	777,897	773,527	773,841
Total Levy	$20,663,694	$21,338,689	$21,587,429	$21,838,464	$22,084,094	$22,334,408
% Change in County Levy	3.42%	3.27%	1.17%	1.16%	1.12%	1.13%
	2018	2019	2020	2021	2022	2023
Funds Available for Capital	-	440,500	438,600	438,600	819,225	819,225
Funds Available for Capital	-	440,500	879,100	1,317,700	2,136,925	2,956,150

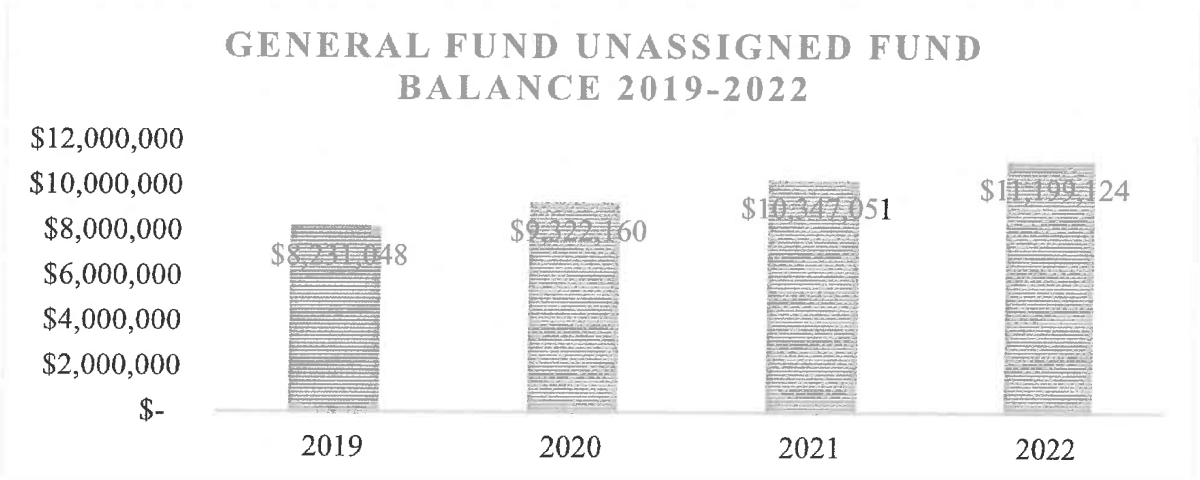
Two items to highlight from the 2018 plan. The analysis assumed an 11.27% tax levy increase from 2018-2023. The actual increase has been 5.36%. The plan also predicted that the county would have nearly $3 million of capital funds available. Since its inception, the Project fund has funded nearly $2,700,000 of projects including, technology upgrades to the County Board Room, the Boiler Replacement Study, Security Enhancements at the Administration Center, a Countywide Telephony Upgrade, Courtroom Technology Updates, Dispatch Center Technology Updates, Exterior Lighting at the Justice Center, Remodeling of the Jury Room, Uninterrupted

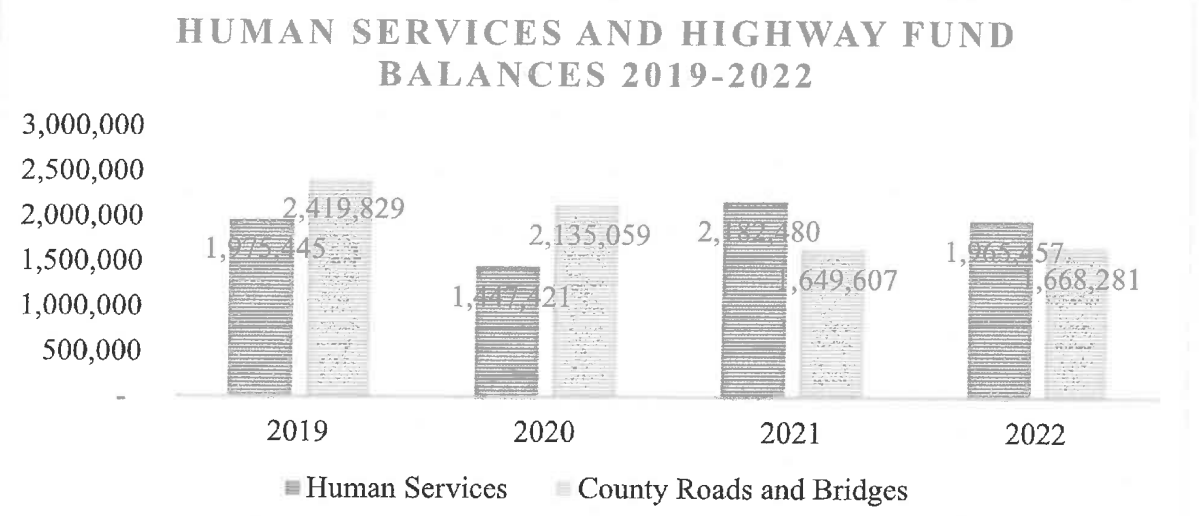
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Power Supply Upgrades, an Employee Workout Facility, a Tractor for Clean Farm Families, Replacing the Lion's Den Boardwalk and Parking Lot, Roof Replacements at the Parks Caretaker's Homes, Upgrades to the County Network, a New ADRC Meal Delivery Van and Salad Bar Kiosks, 911 Upgrades, the Countywide Wage Study and other pieces of equipment.

A FISCALLY STABLE FUTURE

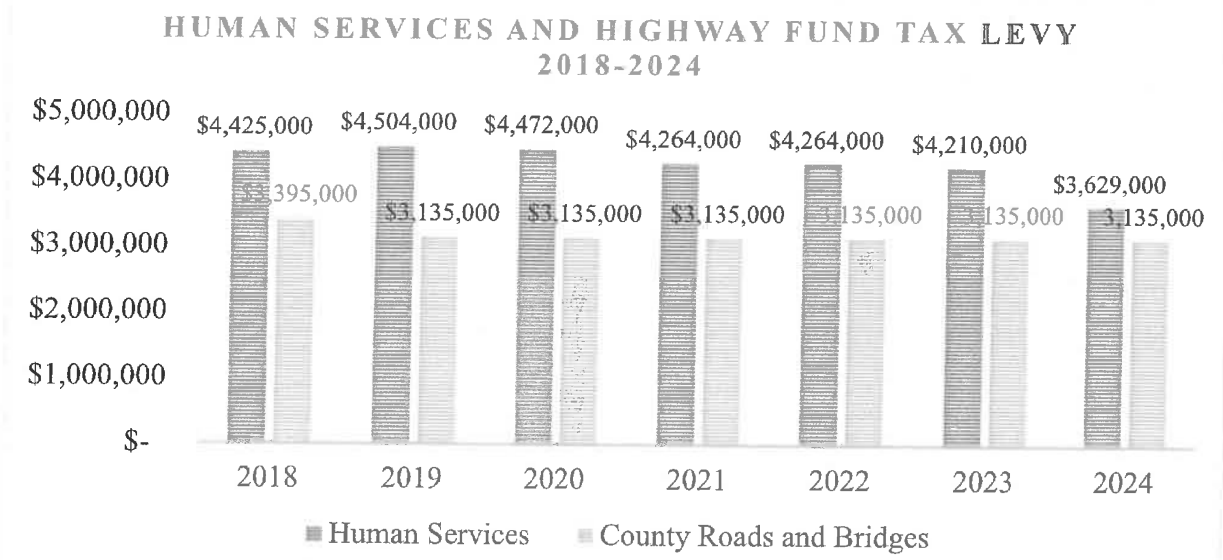
Ozaukee County is enjoying a significant period of fiscal stability and increasing financial strength. The County's General Fund has a 2022 unassigned fund balance of more than $11 million dollars, in excess of the minimum fund balance percentage of 20% of the cost of operations by $4.3 million. The County's Business Type Operations continued to fare well increasing their net position by more than $750,000, the Lasata Campus ended the year in a positive position and the county golf courses increased their position by nearly $300,000. Only the Highway Department experienced a loss of approximately $500,000, but this loss is offset by a fund balance of nearly $2 million dollars on County Roads and Bridges portion of Highway Operations.





Attachment: 2024 Recommended Budget (2024 Recommended Budget)

This fiscal stability allows for conservative revenue and expenditure assumptions in the 2024 Budget recommendation that do not increase the tax levy to fund increases in operational cost, but rather hold the tax levy stable year over year allowing the fund balances to underpin budgetary estimates. This is most evident in the tax levy history for two of the county's major funds Human Services and Highway's County Road and Bridges Fund where the tax levies have held stable since 2018. The Human Services levy assumption for 2024 does decrease due to a shift of funding for the Adult Protective Services tax levy from Human Services to the Aging Disability Resource Center.



One aspect of fiscal stability is the county's ability to withstand economic instability in the national economy. Overall, most revenue sources that fund county operations are relatively stable. Historically, revenue sources from the State of Wisconsin remain unchanged even during the Great Recession of 2008. Examining the state aid in the Human Services and Highway Departments compared to available fund balances provides some evaluation of the county's ability to withstand revenue reductions in these major functions.

Compare Human Service & Highway Fund Balance to State Aid

Type	Total Aid	10% Reduction	Fund Balance	# Years at 10% Reduction
Human Services State Aid	$6,800,000	$680,000	$1,965,000	2.88
Highway Transportation Aid	$1,573,000	$157,300	$1,688,000	10.73

The fund balances in each of these major functions can withstand multiple years of reductions of 10 percent or more.

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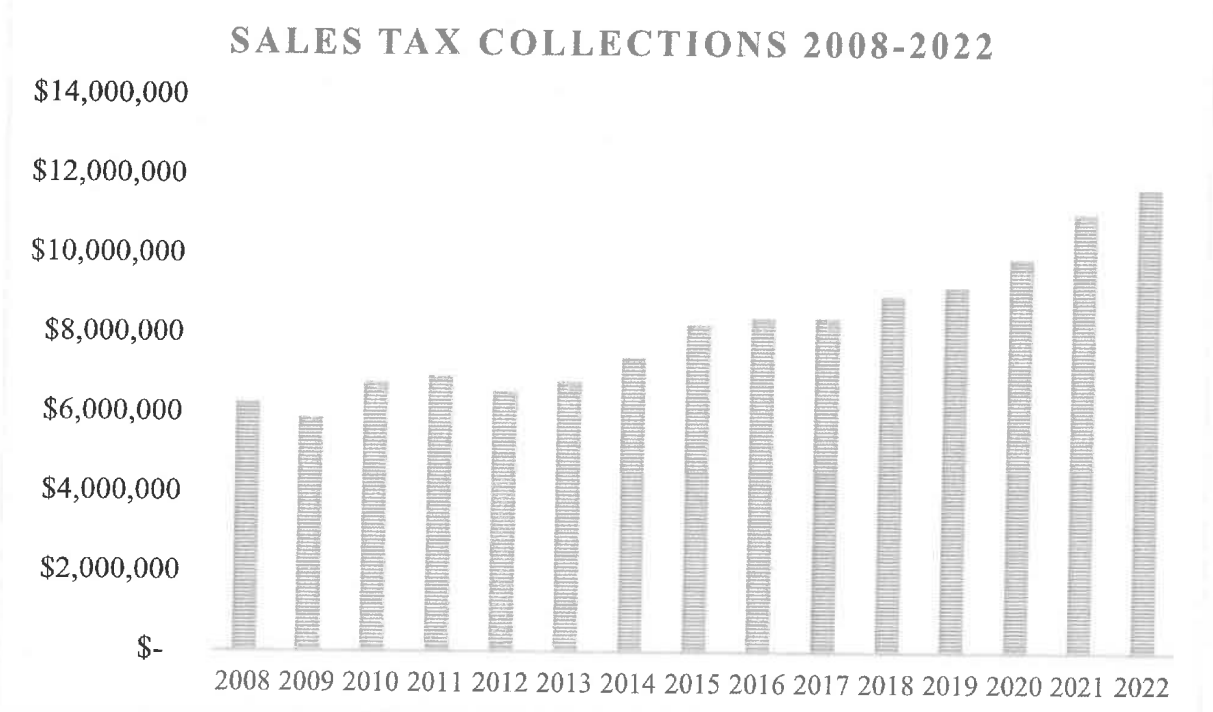
Sales tax collections are certainly susceptible to downturns in the economy. The county has experienced two reductions in sales tax collections in 2009 and 2012 of about six percent of collections. The county's undesignated fund balance of $11,199,000 could withstand fifteen consecutive years of reductions of six percent.



Sales Tax Collections 2008-2022

2008	2009	2010	2011	2012
$6,281,891	$5,883,390	$6,767,698	$6,939,281	$6,543,022
2013	2014	2015	2016	2017
$6,796,393	$7,393,658	$8,227,604	$8,406,950	$8,401,337
2018	2019	2020	2021	2022
$8,962,541	$9,201,339	$9,920,264	$11,054,564	$11,677,104

2024 Budget Summary

The 2024 County Administrator's Budget totals $98.6 Million. Revenues of $76.0 Million offset the expenses resulting in a 2024 Property Tax Levy of $22.6 Million. Overall expenses increased 4.7 percent over 2023 and revenues increased 5.6 percent. The 2024 County Administrator's Budget recommendation increases the county property tax levy 1.8 percent from 2023. The dollar increase totals $381,516.

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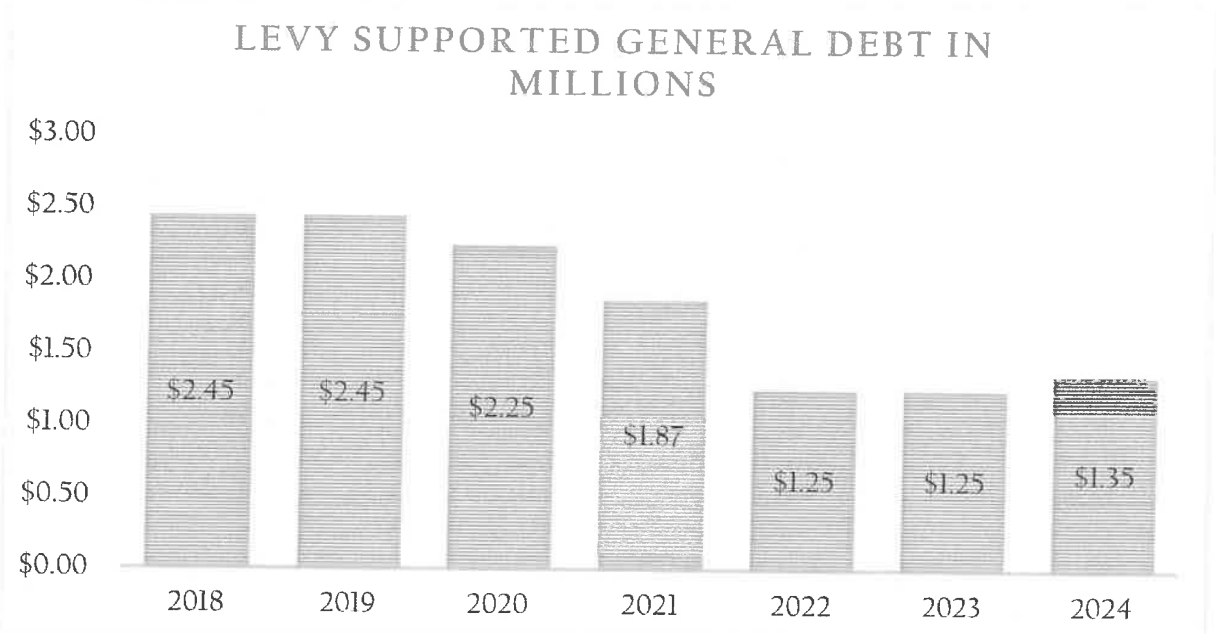
The table below compares the 2023 property tax levy to 2024.

	2023	2024	$Incr/(Decr)	%Incr/(Decr)
Total Tax Levy	$22,280,401	$22,669,759	$389,358	1.75%
County Tax Levy	$21,566,293	$21,947,809	$381,516	1.77%
Fed. Library Levy	$713,696	$721,950	$8,254	1.16%
Total Tax Rate	$1.64	$1.54	-$0.10	-6.10%
County Tax Rate	$1.39	$1.32	-$0.07	-5.04%
Fed. Library Rate	$0.25	$0.22	-$0.03	-12.00%

Wages and Benefits: The 2024 County Administrator's Budget assumes a three percent cost of living increase for county employees and a five percent increase in insurance premiums. The 2024 health insurance renewal is 5 percent.

Net New Construction: The allowable increase of tax levy for 2024 is $323,000. The 2024 County Administrator's Budget recommends increasing the levy for a portion of these funds to support operations.

General Obligation Debt: Total property tax supported debt payments in the 2023 County Administrator's Budget are $1.35 Million a $95,546 increase from 2023 for increased interest costs.



EXPANSION REQUESTS

In 2020, under the guidance of the Budget Manager, staff worked to provide the committee with a Current Service Level Budget. The purpose of the approach is to determine what the costs of

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

doing business at a status quo level year over year and to separate these costs from those budget proposals that expand, or in some cases contract the services provided by the County. Items that changed the current service level were considered separately as Expansion Requests. Expansion Requests enhance, improve or add service, increase or upgrade personnel levels and impact departmental mission, programs and service levels.

The 2024 Expansion Requests are summarized below:

Department	Item/ Request	Expense	Revenues	Tax Levy	Notes	Status
UW-Extension	Marketing Specialist	$9,049	-	$9,049	Funding for Marketing Services	Desired
Medical Examiner	Deputy Medical Examiner	$66,168	-	$25,143	0.60 FTE to 0.80 FTE	Desired
Land & Water	Sanitation & Zoning Tech	$7,406	-	$7,406	Retain employee/train for future opening	Urgent
Land & Water	Office Administrator	$84,000	-	$84,000	Position Filler for S&Z Expansion	Urgent
Planning & Parks	Upgrade for Program Assistant ll to Conservation Biologist	$9,087	$9,087	-	Recognize employee qualifications (grant funded)	Required
Sheriff's Office	Rescue Boat Repaint	$100,000	-	$100,000	Paint job at end of life	Required
Sheriff's Office	Dispatch Staff Increase	$323,791	-	$323,791	increase dispatchers when Cedarburg dispatch consolidates	Required
Sheriff's Office	Behavioral Health Deputy	$119,645	-	$119,645	Provide higher level of care in mental health crisis	Desired
Sheriff's Office	Deputy Sheriff 3rd Shift	$215,924	-	$215,924	Increased number of calls during 3rd shift	Desired

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Sheriff's Office	Court Officer	$119,645	-	$119,645	Vastly growing workload	Desired
Sheriff's Office	Change Jailors to Protect WRS Status	$141,471	-	$141,471	increase employee retention/ protect jailors	Desired
Human Services	upgrade to C&F division assistant	$6,947	$6,947	-	Increased duties/ higher paygrade after job review	Required
Human Services	upgrade ADRC position	$6,918	$6,918	-	Change in duties/ growing workload	Desired
Human Services	part time ADRC position	$49,301	$49,301	-	part time to assist increasing workload	Urgent
Corp. Counsel	Child Support Administrator	$101,823	$68,221	$33,602	oversee child support agency's day to day operations	Desired
Corp. counsel	Child Support Legal Assistant	$53,874	$36,096	$17,778	aid in case preparation for court process	Desired
Human Resources	Human Resources Coordinator	$81,503	-	$81,503	Aid workload/focus on day-today operations	Desired
Human Resources	Tuition Reimbursement Program	$40,000	-	$40,000	increase retention/ better prepare employees for workplace duties	Desired

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2024 RECOMMENDED BUDGET

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Understanding the Budget Document

The County's structure is setup based on committees. A committee is set up with members of the County Board and provide oversight on departments that report to that respective committee. The committees are the front-line of the legislative process. This budget document is mostly set up based on each committee and their functional service area. To better understand this structure please read the following sections:

- Committee Structure and Oversight
- Fund Structure (the graphics provide an illustrative overview)

Next it is important to understand the budget process. The County uses a Current Service Level (CSL) vs. Expansion Requests approach to analyzing and approving budgets. Please review the following sections:

- Service Level Philosophy (graphic on page 43)
- Budget Process (graphic on page 44-47)

Finally, after the Executive Summary, there is a report for each department providing an overview and highlights of their budget. Departments are categorized into their committee assignments. A summary of expenses, revenues, and tax levy is included at the beginning of each committee (example on page 97 and 98 provides an overview of the Finance Committee). Each department section contains several components:

- Mission (focuses on department)
- Org Chart (department specific)
- Programs and Services
- Performance Metrics
- Budget Highlights
- CIP Requests (if any) *
- Position Information

*Department CIP projects are included in each department section and also the CIP section.

Finally, sections are included at the end of the budget document highlighting the 3 capital funding processes, the county's debt service, and other supplemental information.

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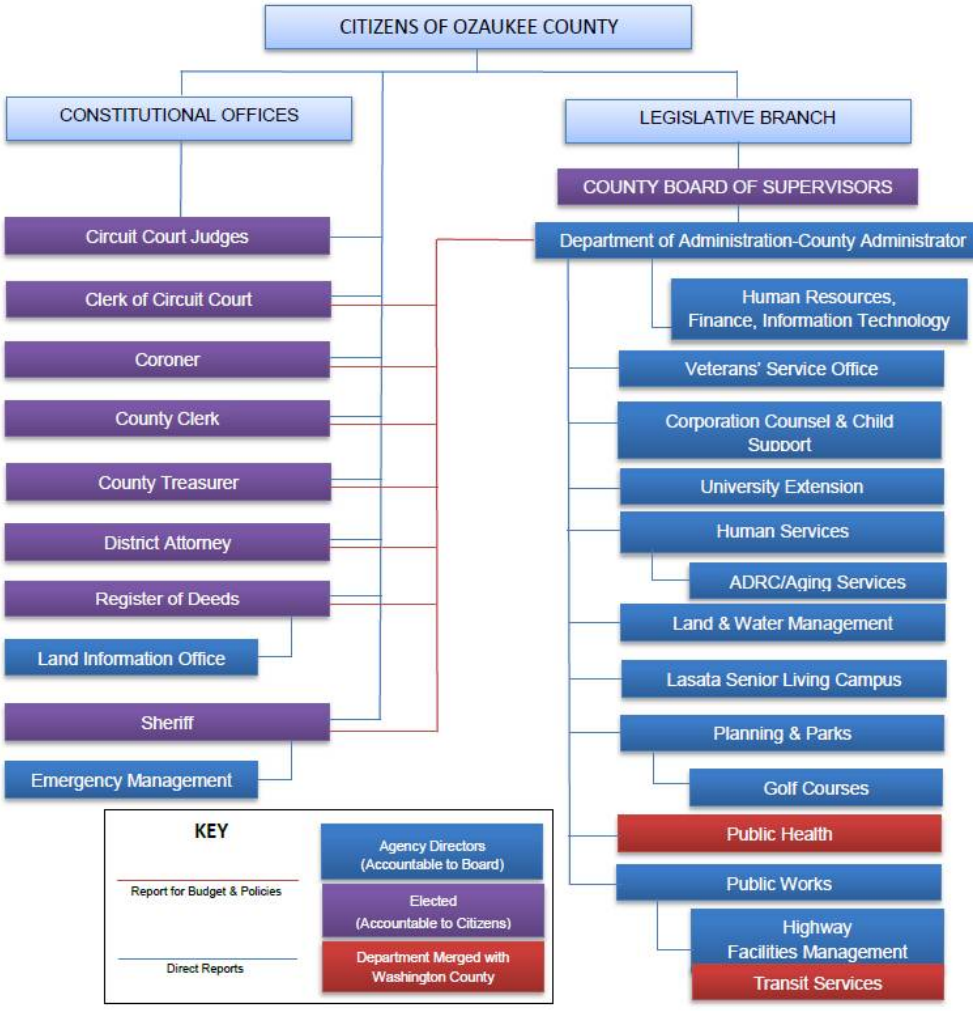
1. INTRODUCTION AND ORGANIZATIONAL STRUCTURE

Ozaukee County Organizational Chart



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Committee Structure and Oversight

Ozaukee County has five Standing Committees and an Executive Committee; Finance, Health and Human Services, Natural Resources, Public Safety and Public Works. The chart below identifies the departments which they will oversee.

EXECUTIVE COMMITTEE

1. The County Board Chairperson, County Board Vice Chairperson, County Board Second Vice Chairperson and three (3) additional members appointed by the County Board Chairperson as Standing Committee Chairpersons shall serve as the Executive Committee of the County Board and shall provide the leadership, vision, and purpose in concert with the Ozaukee County Mission Statement.

a) In the event that a member of the Executive Committee is unable to attend a meeting, he or she may appoint an alternate from the Standing Committee of which they Chair.

b) The Chairperson of the Board may choose an alternate from the body at large.

2. The County Board Chairperson and Vice Chairperson shall serve as the chairperson and vice-chairperson, and act as voting members, of the Executive Committee

3. Serve as the oversight Committee of the County Administrator's Office

4. The Executive Committee shall exercise the following powers and duties:

a) Review the sections of the Code of Ordinances, in addition to, the Policy and Procedure Manual not under the jurisdiction of another County Committee

b) Introduce the various administrative type resolutions that are not the responsibility of an-other committee

c) Communication linkage between Standing Committees

d) Arbitrate between competing Standing Committee issues

e) Set the agenda for the monthly County Board policy meeting

f) Review proposed state and local legislation concerning County government, and make recommendations thereon

g) Following each federal decennial census of population, prepare a preliminary and a final County supervisory district plan for presentation to the County Board

h) Interpret County mission and formulate broad objective

i) Budgetary Responsibilities

1. Review, amend, and approve the annual County budget as submitted by the County Administrator

2. Submit the amended budget to the County Board for adoption

3. Authorize the publication of County budget summary, and notice of public hearing per Sec. 65.90(3), Wis. Stats.

j) Evaluate and make recommendations to the County Board on the issuance of new debt, refinancing existing debt, authorizing debt repayment

k) Direct and guide collective bargaining process and approve all collective bargaining agreements

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1. Collective bargaining agreements shall not be considered for final approval by the Committee until a complete contract edited and signed by the union has been provided to the Human Resources Office.
2. Implementation of the terms defining the wages, hours and conditions of employment defined by collective bargaining agreements requires approval of the County Board.

l) Revolving Loan Funds: Provide recommendations concerning the Revolving Loan Funds to the County Board and oversee the Community Development Block Grant Program for Economic Development.

STANDING COMMITTEES OF THE COUNTY BOARD

1. General Powers and Duties:

a) Oversight of County Departments: Oversight shall include but is not limited to the following:

1) Interview up to three candidates suggested by the County Administrator for appointment to the position of Director, Department Head, Administrator, and/or Commissioner of the County Departments within their oversight. The Standing Committee shall recommend an appointee to the full County Board for confirmation within the salary guidelines set by the Finance Committee

2) Monthly review of a department-wide budget summary for each of the County Departments within the Committee's oversight highlighting variances from the adopted budget

3) Direct and guide policy and enforce accountability of the Departments within their oversight

4) Approve all action items including but not limited to:

a) Departmental budgets

b) Departmental policies and procedures

c) Staffing levels and hours

d) New positions

e) Capital purchases greater than $5,000

f) Fund transfers of $10,000 or more and any transfer involving funds budgeted for conferences and meetings

g) Grant applications and acceptances

h) Review departmental fee schedules

i) Departmental name changes

5) Authorize, review, and approve intergovernmental agreements and contracts as necessary or as otherwise authorized by law:

b) Establish Ad Hoc and/or Study Groups: in keeping with the purposes and objectives of the Committee, to analyze committee policies or issues, and to encourage community involvement

c) Setting Agendas:

1) The Committee Chairperson and County Administrator shall set the agendas of the Standing Committees in consultation with Constitutional Officers of the County and Department Heads within their oversight

2) The Office of the County Clerk shall administer the agendas and minutes for all standing Committees

d) Standing Committees shall oversee all public work within their departmental oversight, including any contract for the construction, repair, remodeling or improvement of any public work or building

1) Public notices or bids for all public work shall be released and published per Sec. 59.52(29)(a), Wis. Stats.

2) Approve all contracts and change orders:

a. Change orders up to $5,000 require the approval of the Public Works Director.

b. Emergency change orders up to $25,000 may be approved by the Public Works Director after consultation with Committee Chairperson and County Administrator and the appropriate Department Head.

c. Change orders over $25,000 require approval of the Standing Committee.

d. All change orders must be reported to the Standing Committee at the meeting following their approval.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Ozaukee County Demographics and Facts

Located in the southeast region of Wisconsin, Ozaukee County lies along the shores of beautiful Lake Michigan and is located just 30 minutes from downtown Milwaukee and 2 hours from Chicago. The name "Ozaukee" is an American-Indian derivative meaning "yellow earth" and is descriptive of the sand and clay soils of the county. This area consists of 235 square miles of land located on 25 miles of Lake Michigan waters and includes three cities, six towns and seven villages. Ozaukee County is home to more than 91,000 residents who are proud to call Ozaukee County home.

In 2008 Forbes ranked Ozaukee County #2 in the country to raise a family. Money Magazine ranked us 19th as one of the "Best places for a long life". The County is routinely named the healthiest counties in Wisconsin each year by many different publications and research institutions. Ozaukee also has the lowest tax rate in the state and HomeFacts.com gave us an "A" in the "Total Crime Index" category for low crime ratings. Low tax rates and a low crime rate make Ozaukee County a safe and affordable option for families and businesses.

POPULATION TRENDS

YEAR	OZAUKEE	GROWTH	WISCONSIN	GROWTH
1970	54,461		4,417,731	
1980	66,981	23.0%	4,705,767	6.5%
1990	72,831	8.7%	4,891,769	4.0%
2000	82,317	13.0%	5,363,675	9.6%
2010	86,395	5.0%	5,686,986	6.0%
2020	91,503	5.9%	5,893,718	3.6%
2022 Est	92,497	1.1%	5,892,539	-0.02%

DEMOGRAPHIC HIGHLIGHTS

ITEM	OZAUKEE	WISCONSIN	US
Households with Broadband	91.0%	86.4%	87.0%
Persons under 5 Years	5.1%	5.4%	5.7%
Persons under 18 Years	21.1%	21.6%	22.2%
Persons over 65 Years	20.7%	17.9%	16.8%
Total Employment Change	0.7%	-0.4%	0.9%
Retail Sales per Capita	$ 16,025	$ 15,840	$ 15,224
Persons without Health Insur.	4.3%	6.4%	9.8%
Bachelor's Degree or higher	50.4%	31.5%	33.7%

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Education

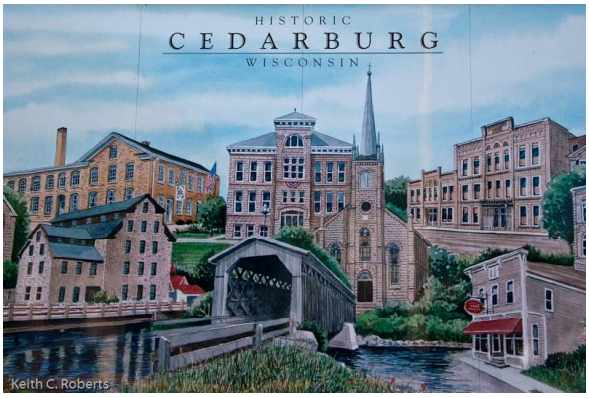
Ozaukee County students demonstrate their academic strength by achieving well above state forms on standardized tests in all areas and at all grade levels. ACT scores throughout the county are significantly higher than the state's average, and the County boasts a graduation rate of 97%, with over 90% of the students attending 2 or 4 year colleges after graduation.

Ozaukee County also provides a wide range of post-secondary educational opportunities. The Mequon campus of Milwaukee Area Technical College is on the leading edge of new technologies in green building operation systems with programs, as well as job-ready degrees in civil engineering, firefighting, law enforcement, welding, carpentry that put people directly to work. Mequon is also the home of Concordia University, specializing in 4 year degrees in Business, Liberal Arts, Health Care, Nursing and a recently opened School of Pharmacy.

HOUSING TRENDS

ITEM	OZAUKEE	WISCONSIN	US
Owner-Occupied Housing Rate	75.3%	67.4%	64.6%
Median Value of Owned Housing	$ 305,700	$ 200,400	$ 244,900
Persons per Household	2.41	2.39	2.60
Median Gross Rent	$ 960	$ 916	$ 1,163
Average Commuting Time	23.3	22.2	26.8

Housing and Income



Ozaukee is the smallest county in the state, but also the wealthiest. Ozaukee County is 1st in Wisconsin out of 72 other counties in per capita personal income ($73,944). It is made up of many communities, including Mequon, Thiensville, Cedarburg, Grafton, Port Washington, Saukville, Newburg, Belgium and Fredonia.

As of 2017, it has as equalized property value per capita of 133,035, 30% higher than the state average. According to the State of Wisconsin Department of Workforce Development in 2017 the median age of an Ozaukee County resident was almost 44 years old. The 2010 census puts 20% of residents aged 65 or older. About 55% of residents had attended some college or earned an associate, bachelor, or graduate degree. In 2016 the annual medium household income was $85,706.

INCOME TRENDS

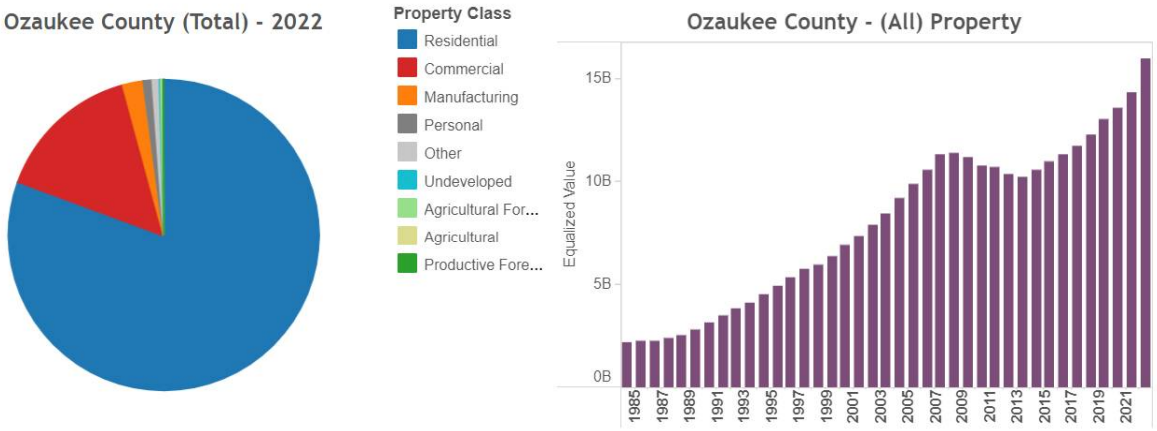
YEAR	OZAUKEE	WISCONSIN	US
Per Capita Income	$ 51,032	$ 36,754	$ 37,638
Median Household	$ 86,915	$ 67,080	$ 69,021
Poverty Rate	4.7%	10.8%	11.6%
Unemployment Rate	1.7%	3.3%	3.5%

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

OZAUKEE
ECONOMIC DEVELOPMENT
Helping Business Grow

Economic Profile

Ozaukee County is home to a variety of business locations: suburban office parks, historic downtowns, urban and country industrial parks and high-quality commercial space all within easy access of Lake Michigan. Proximity to Milwaukee and access to rail lines and bus and shuttle services help keep daily business operations running smoothly. Between 2011 and 2016 Ozaukee County experienced a job growth of 11.7%, nearly doubling the state average (6.1%). In addition to the rapid job growth, Ozaukee County boasts one of the lowest unemployment rates in the state, hovering around 2.5% in 2019. The rate in 2022 is currently estimated at 1.7%.



Ozaukee County's property type break down skews towards residential property types. Approximately 81% of Ozaukee County's property is residential compared to the statewide average of 72% for residential property. This makes sense since the County is heavily suburbanized, and an estimated 65% of residents commute out of the County for work. An estimated 45% of non-residents commute to Ozaukee County for employment. The graph on the right shows the growth in Equalized Value and the impact of the Great Recession in 2008.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

A Rich History

The County is home to about 100 historic buildings and 33 sites listed on the national or state registry of historic places. Some popular attractions include: the Lighthouse Museum; the Cedarburg General Store Museum; and Cedar Creek Settlement, a former mill that now houses specialty shops, galleries, restaurants, and a winery.

Pioneer Village is a collection of over 20 buildings and structures from the 1840's to the early 1900's. Fully furnished homes, barns and outbuildings, plus the original Cedarburg Railroad Depot have been relocated and fully restored here.

At the National Flag Day Americanism Center the County honors its unique heritage as the birthplace of Flag Day with historic artifacts that tell the story of Flag Day's beginning at Stony Hill School. The center offers the Avenue of Flags, which displays all 27 star configurations of The American Flag.
More than 40 covered bridges once dotted the Wisconsin countryside. Today the sole survivor is the Cedarburg Bridge, built in 1876 and is located three miles north of the City of Cedarburg. After 85 years of continuous service, the old landmark began a life of semi-retirement, and is now used exclusively for pedestrian traffic.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Quality of Life

Retirees in Ozaukee County have a variety of senior living facilities and group home options. There are several campuses dedicated to continuing care for seniors, including the county operated Lasata Senior Living Campus in Cedarburg which includes Lasata Care Center-a 175 bed skilled care nursing home, Lasata Crossings-a 60 unit assisted living facility and Lasata Heights-a 60 unit apartment complex for independent seniors over the age of 62.

The Ozaukee County Aging and Disability Resource Center offers personalized assistance as well as advocacy to older adults and adults with disabilities regarding services that enable them to remain independent in their community.

Ozaukee County owns 15 park and natural open space areas encompassing over 1,227 acres. The County also has miles of trails for hiking, biking, cross-country skiing, and snowshoeing. The Interurban Bicycle Trail is a 30-mile paved trail that crosses the county north to south. The Ozaukee Interurban Trail has added to the quality of life for all County residents and is a tremendous resource for families. The health benefits of using this trail are numerous and as a tourism destination, the Trail is within close proximity to Milwaukee, Chicago, Madison and Green Bay

Lion's Den Gorge County Park, in the Town of Grafton, offers spectacular vistas of Lake Michigan. Walk the beach and try to find "crinoid rocks", ancient sea fossil remains that look like cheerios, embedded in rocks from the Silurian era, four hundred million years ago. Go up the bluff and a short walk takes you inland to a deck and scenic overlook of our marsh. This is a birder's paradise and a major migratory Lake Michigan flyway where you can spot several species of ducks, warblers, raptors, and hundreds of migratory bird species.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Fund Structure

Ozaukee County operates in accordance with provisions set forth in Chapter 59 of the Wisconsin State Statutes. The County is governed by a 26 member Board that is elected every two years and is broken down into 6 committees providing oversight of County services and the respective departments and funds. The County provides services (organized by Board Committee) and many functions to taxpayers, including; administrative services, community services, cultural and recreation, governmental
services, health and human services, justice and law enforcement, alternate care facilities, planning and development and public works.

Fund Accounting

The accounts of the County are organized based on funds and accounts groups. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. Major funds are any governmental or enterprise fund whose assets, liabilities, revenues or expenditures/expenses are greater than 10% of the relevant fund category or type's amount and greater than 5% of the relevant total for all governmental and enterprise fund combined. All government funds are maintained using the modified accrual basis of accounting and all enterprise funds are maintained using the full accrual method.

Budgets and Budgetary Accounting

During October, County management submits to the Executive Committee of the County Board a proposed operating budget for the calendar year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them. After submission to the governing body, public hearings are held to obtain taxpayer comments. Following the public hearings, the proposed budget, including authorized additions and deletions is legally enacted by the County Board action. Budgets are adopted on a basis consistent with generally accepted accounting principles for the general, special revenue, debt service, and capital project funds. Budget is defined as the originally approved budget plus or minus approved amendments. Budget appropriations not expended during the year are closed to fund balance unless authorized by the governing body to be carried into the succeeding year's budget.

The County follows these procedures in establishing the budgetary data reflected in the basic financial statements:

a. During October, County management submits to the Administrative Committee of the County Board a proposed operating budget for the calendar year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them. After submission to the governing body, public hearings are held to obtain taxpayer comments. Following the public hearings, the proposed budget, including authorized additions and deletions, is legally enacted by County Board action.

b. Budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for the general, special revenue, debt service and capital project funds. Budget is defined as the originally approved budget plus or minus approved amendments. A budget amendment requires a simple majority of those present. To take money or move from a fund balance it will require a 2/3 vote of board members. Individual amendments throughout the year were not material in relation to the original budget. Budget appropriations not expended during the year are closed to fund balance unless authorized by the governing body to be forwarded into the succeeding year's budget. All funds in 2021 had approved budgets.

c. During the year, formal budgetary integration is employed as a management control device for the general, special revenue, debt service and capital projects funds. Management control for the capital projects funds is also achieved through project authorizations included in debt issue resolutions. Expenditures may not exceed appropriations provided in detailed budgets maintained for each activity or department of the County. Department Heads have authority to exceed individual account budget amounts as long as another account or combination of accounts within their department of control is under budget by an amount equal to or greater than the excess. Amendments to the budget during the year require initial approval by management and are subsequently authorized by the County Board.

e. Encumbrance accounting is not used by the County to record commitments related to unperformed contracts for goods or services.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Governmental Funds with Departments and Services

GENERAL FUND - The General Fund accounts for basic governmental services. It is the largest single County fund and the primary operating fund of the County. It is used to account for all resources except those required to be accounted for in another fund. The departments listed below are accounted for in the general fund along with their primary activities.					
Fund Name	**Fund Type**	**Description / Service**	**Primary Revenues**	**Committee Oversight**	**Department Management**
General Fund	Major	The primary operating fund for most general governmental services.	Sales and property taxes and various revenues	Various (see below)	Various (see below)

- Clerk of Courts: Civil, family, criminal, traffic, small claims court, will & trusts, jury duty, judgments.
- Coroner: Death investigation & reporting.
- Corporation Counsel/Child Support: County legal counsel, county ordinance enforcement, paternity establishment, child support enforcement & modification, child support collections.
- Department of Administration
  - County Administrator - Appoint & supervise department heads, county operations, administrative support, and long range planning, budget preparation, and labor negotiations, federal and state legislation.
  - Finance - External & internal audit, general accounting, accounts payable & receivable, purchasing, payroll.
  - Human Resources - Employee recruitment & retention, administration & interpretation of union contracts, legal employment compliance & reporting.
- County Clerk: County board & committee support, claims against county, bid notices, dog & marriage licenses, passports, elections.
- Facilities Management: Maintenance of electrical, HVAC, plumbing, & grounds.
- Land & Water Management: Sanitation ordinances, local planning, conservation planning, wildlife abatement & management, erosion control, flood plain zoning.
- Planning & Parks: Comprehensive planning & growth, land division, education & outreach, farmland preservation, county parks, snowmobile trails, invasive species management, fish & wildlife conservation.
- Sheriff's Office: Civil process, jail, court security, inmate services, traffic safety, investigative services, patrol, emergency management, rescue boat, hazardous material.
- Register of Deeds: Real estate recording, vital records, description & ownership of property.
- Treasurer: Cash management of county funds, property tax assessment & taxation.
- University Extension: Agricultural, family, & government education, youth livestock programs, nutrition & food systems.
- Veterans' Services: Advocacy for veterans, claims & benefit assistance, information & outreach, financial relief, transport services.

SPECIAL REVENUE FUNDS - Special Revenue Funds are used to account for the proceeds of specific resources that are legally restricted to expenditures for specified purposes. The following are special revenue funds:					
Fund Name	**Fund Type**	**Description / Service**	**Primary Revenue**	**Committee Oversight**	**Department Management**
Aging & Disability Resource Center	Non-Major	Early aging &/or disability intervention, counseling, home meal programs, adult day services, meal program sites, respite, senior conference.	Intergov't; Charges for Services; Taxes	Health & Human Services	Human Services
Criminal Justice Collaborating Council	Non-Major	To work toward improving community safety by reducing recidivism, the local needs of the county.	Other	Public Safety	Sheriff
Fairgrounds	Non-Major	Ozaukee County Fairground facilities.	Charges for Services	Natural Resources	Facilities
Highway's County Roads & Bridges	Non-Major	Maintenance and repair of state trunk highways within the county.	Intergov't; Taxes	Public Works	Highway
Human Services	Non-Major	Foster care, child protection services & placement, home day care certification, mental health & substance abuse, ADOA, community support & information, residential & recreation services, respite care, day services, birth to three services, state health insurance, WIC, food share, energy assistance, child care assistance.	Intergov't; Taxes; Charges for Services	Health & Human Services	Human Services
Land Information	Non-Major	Address assignment, GIS website, historical air photos, repository of GIS data & orthophotography.	Charges for Services	Natural Resources	Register of Deeds
Public Health	Non-Major	Maternal & home health assessment, WIC, prenatal care, disease & injury prevention, health, education, lead abatement, tobacco cessation, radon testing, bioterrorism preparedness, beach monitoring, communicable disease control.	Intergov't; Taxes; Charges for Services	Health & Human Services	Public Health
Revolving Loans	Non-Major	Funds for economic development assistance under the Community Development Block Grant.	Other	Executive	Econ Dev, DOA
Sheriff's Jail Commissary	Non-Major	Education, services & equipment for inmate population.	Other	Public Safety	Sheriff
Sheriff's Jail Assessment	Non-Major	Fees assessed to inmates; used to fund capital improvement for county jail.	Charges for Services	Public Safety	Sheriff
Transit Services	Non-Major	Shared ride taxi, county express bus.	Charges for Services; Taxes	Public Works	Transit Services

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

DEBT SERVICE FUND – This fund is used to account for the accumulation of resources for, and the payment of, general long-term debt, principal, interest and related costs (other than proprietary funds).

Fund Name	Fund Type	Description / Service	Primary Revenues	Committee Oversight	Department Management
Debt Service	Non-Major	Manages the County's Debt program	Bonds and Taxes	Executive	DOA, Treasurer

CAPITAL PROJECTS FUND – The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than proprietary funds).

Fund Name	Fund Type	Description / Service	Primary Revenues	Committee Oversight	Department Management
Capital Projects	Non-Major	Manages the County's CIP program for governmental services (excluding proprietary funds)	Taxes, Charges, Interdepartment	Executive	DOA & Departments

PROPRIETARY FUNDS-DEPARTMENTS & SERVICES

ENTERPRISE FUNDS - Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Fund Name	Fund Type	Description / Service	Primary Revenues	Committee Oversight	Department Management
Golf Courses	Major	Operation and maintenance of 2 County golf courses.	Charges for Services	Natural Resources	Planning & Parks
Lasata Care Center	Major	24 hour skilled nursing for IV's, tube feeding, palliative, ostomy, Alzheimer's & dementia care, occupational & speech therapy.	Charges for Services	Health & Human Services	Lasata Senior Living Campus
Lasata Crossing	Non-Major	Assisted living for seniors with low to moderate income.	Charges for Services	Health & Human Services	
Lasata Heights	Non-Major	Independent living apartments for seniors.	Charges for Services	Health & Human Services	

INTERNAL SERVICE FUNDS - Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments of the County, or to other governmental units, on a cost-reimbursement basis.

Fund Name	Fund Type	Description / Service	Primary Revenues	Committee Oversight	Department Management
Highway	Major	Maintenance of county roads, pavement marking, shoulder maintenance, lighting of roads, sign repair, snow removal & ice control, construction & surfacing of roadways.	State Aid; Intergov't Charges and taxes	Public Works	Highway
Information Technology	Non-Major	PC support, remote access service, network administration, program development.	Interdepart-mental Charges	Finance	DOA

FIDUCIARY FUNDS - The County has no Fiduciary Funds. It accounts for assets held for individuals by various departments and funds held for other governmental agencies in agency funds.

Non-Fund Account Groups

Account groups are not funds as they reflect only financial position as of a certain date and do not involve the measurement of operations. The County uses the following account groups:

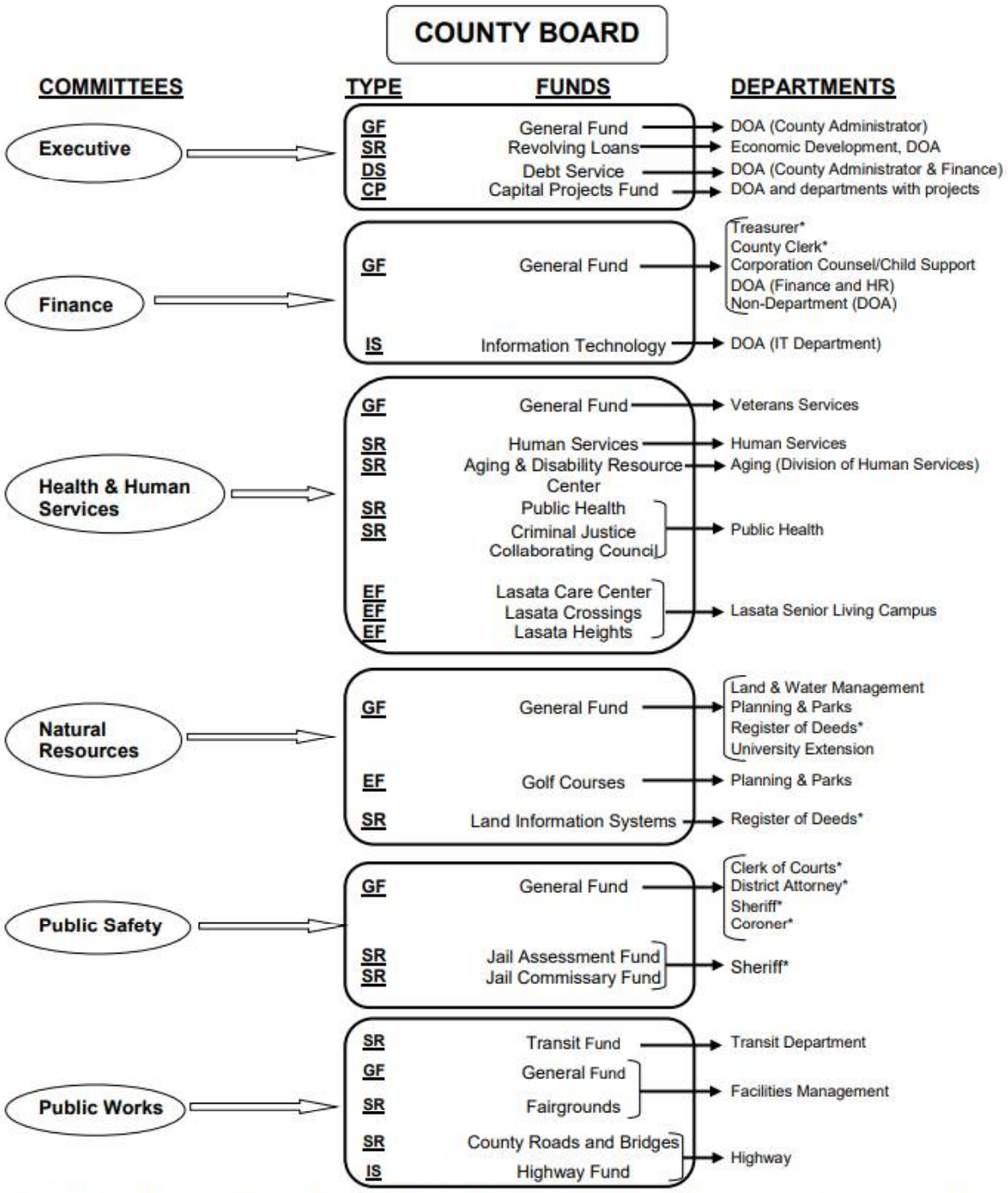
General Fixed Assets - The general fixed asset account group is used to account for fixed assets acquired principally for general government purposes, which are not accounted for in the proprietary funds.

General Long-term Obligations - The general long-term debt account group is used to account for all long-term obligations of the County except those accounted for in the proprietary funds.

Ozaukee County Committee Structure and Functional Relationships

The Chart below shows the functional relationships between the Committees and funds and each department's place in managing the respective fund and reporting to the respective Committee. The budget document is set up by Committee. The roles and responsibilities of each Committee can be found at the beginning of each section. The Executive Committee provides high level leadership and its roles and responsibilities can be found on page 1-9.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)



Fund Type Key: GF=General Fund; SR=Special Revenue Fund; IS=Internal Service Fund; DS=Debt Service; CP=Capital Projects; EF=Enterprise Funds

*Departments with an elected official

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

2. BUDGET AND FINANCIAL SUMMARIES

REVENUE SUMMARY

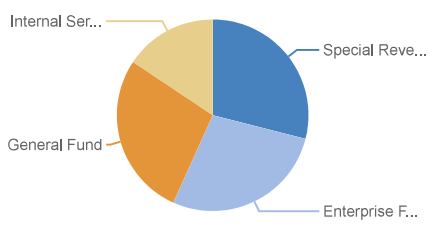
This section provides an overview of the County's revenue sources (all graphs and tables exclude Property Tax Levy). The revenues are what the County uses to offset our expenditures, and we focus a lot of time developing the revenue budget to help us guide how much we can spend in any year. We do not view the Property Tax Levy as a regular revenue source. Counties in Wisconsin have limited control over how much they can levy. The difference between our total expenditures and total revenues is effectively the Property Tax Levy. Starting each budget process, we usually know exactly what our levy number will be for the next fiscal year, and that includes any of the small allowable increases. The County is fortunate to have multiple funds that are effectively set up as business operating units or rely heavily on special revenue sources. These funds are typically built based on the amount of non-tax levy revenues that will be generated by operations or received through intergovernmental revenues.

The General Fund budget is much more difficult. This fund relies heavily on Sales Tax Revenues and Property Tax Levy to offset the necessary expenditures. These are two funding sources that the County is not able to have full control over. The Sales Tax Revenue depends on the economy, and Property Tax Levy is heavily controlled by Wisconsin Statutes. One of the biggest challenges in receiving enough Sales Tax growth is to cover normal Salary and Benefit increases. For example, the average annual Sales Tax growth (an increasing amount we can rely on each year) is typically about $600,000 to $800,000, but the amount of Salary and Benefit growth in just the Sheriff's Department is getting close to $1 million (which only represents about a 5% increase!).

Total Revenues - by Fund Type

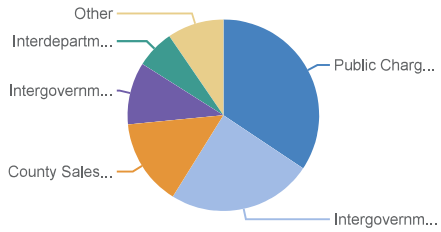
	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
General Fund	$20,298,955	$19,922,814	$19,929,609	$10,075,170	$21,219,772
Special Revenue Fund	$20,271,555	$31,208,045	$21,085,289	$28,232,682	$22,232,325
Debt Service Fund	$6,440,323	$0	$0	$0	$0
Capital Projects	$5,348,859	$1,077,738	$0	$1,076,705	$0
Enterprise Funds	$19,179,354	$19,081,554	$20,729,267	$12,912,155	$21,304,667
Internal Service Funds	$11,412,561	$10,580,133	$11,339,195	$8,039,656	$12,008,242
TOTAL	**$82,951,606**	**$81,870,284**	**$73,083,360**	**$60,336,368**	**$76,765,006**

Total Revenues - by Fund Type



$76,765,006.04
Revenues in 2024

Total Revenues - by Revenue Type

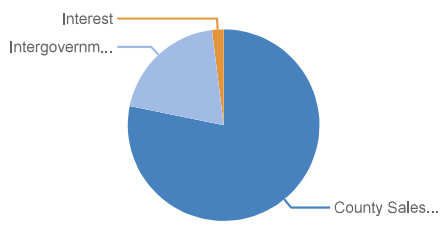


$76,765,006.04
Revenues in 2024

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

County-wide revenue sources (shown in the graphs below) are revenues not specific to certain departments. These are revenue sources that are budgeted in the General Fund to help support those departments. This helps to offset the need for Property Tax Levy. Our General Fund is the primary fund that is heavily dependent on Property Tax Levy to support operations. Interest income is volatile, and the intergovernmental revenue (State Aid) is constant from year-to-year. Sales Tax has experienced healthy growth due to inflation and strong consumer spending in the county. Around $21 million in revenues are budgeted in the General Fund, and a little over $14.3 million is for the county-wide revenue sources highlighted below. This means the General Fund generates around $6 million in other revenues. This is the smallest revenue capture of all the different funds and underscores the importance of the Sales Tax.

County-wide Revenue Sources (General Fund)



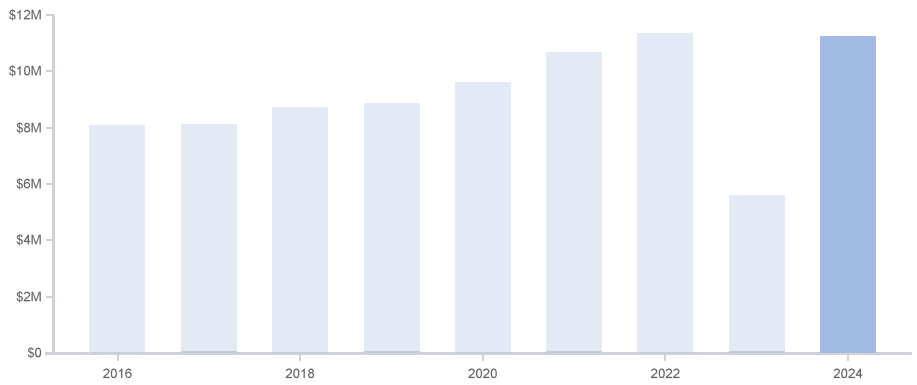
$14,346,969.00
Revenues in 2024

County-wide Revenue Sources (General Fund)

Category	2024
County Sales Tax	$11,216,085.00
Intergovernmental Rev (State, ...	$2,850,884.00
Interest	$280,000.00

Sales Tax Revenue History

Data Updated Sep 24, 2023, 2:40 PM



$11,216,085.00
Revenues in 2024

Total Revenues - by Revenue Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Fines/Forfeitures/Penalties	$208,397	$182,041	$226,300	$126,500	$206,300
Fund Balance Applied (Budget Only)	$0	$0	$1,155,167	$0	$1,529,702
Interdepartmental Revenue for County Services	$4,751,187	$4,533,599	$4,693,553	$3,554,987	$4,970,561
Interest	$130,767	$38,549	$373,050	$1,537,049	$380,050
Intergovernmental Revenue for County Services	$8,191,766	$7,020,750	$7,818,980	$5,185,137	$8,109,015
Intergovernmental Rev (State, Federal, Local)	$19,425,821	$27,301,303	$16,992,342	$25,030,015	$18,785,135
Licenses & Permits	$789,530	$948,157	$871,790	$680,855	$1,007,675
Operating Transfers In	$1,732,760	$2,317,376	$944,509	$1,388,134	$776,394
Other (Donations/One-time/Misc)	$14,680,026	$7,044,125	$3,497,378	$2,055,677	$3,073,701

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Public Charges for County Services	$21,986,789	$20,807,280	$24,972,357	$15,000,372	$26,373,088
State Lottery Credit Penalty Repayment	$0	$50	$0	$0	$0
County Sales Tax	$10,688,841	$11,338,004	$11,216,085	$5,583,454	$11,216,085
Interest Delinquent Tax	$186,592	$184,095	$190,000	$123,242	$185,000
Managed Forest Land Tax	$2,098	$2,133	$1,350	$1,459	$2,000
Payment in Lieu in Tax	$5,728	$5,479	$5,500	$5,226	$5,300
Penalty Delinquent Tax	$99,827	$95,745	$95,000	$63,661	$95,000
Use Value Penalty Tax	$71,478	$51,598	$30,000	$598	$50,000
TOTAL	**$82,951,606**	**$81,870,284**	**$73,083,360**	**$60,336,368**	**$76,765,006**

Revenue by Committees and Departments

Revenues shown below by committee do not include Property Tax Levy (Finance Committee does include the Sales Tax Revenue). The point of these graphs below is to highlight the amount of revenue that can be expected each year, and which committees receive a lot of revenue support compared to the ones that receive less. When a committee is not dependent on external revenue sources then departments within that committee are more reliant on Property Tax Levy.

The **Health and Human Services Committee** includes departments that are more reliant on special revenue sources and user fees. Property Tax Levy support in these departments tends to be stable over the years. Most of the Property Tax Levy in these department has been flat for the past several years. Fund Balance growth in many of these funds has been too high to warrant increased Tax Levy at this moment. Federal and State revenue support during Covid and the following stimulus provided ample revenue support.

The **Public Works Committee** involves a few departments that rely on Property Tax Levy, but Highway Department and Transit Department have substantial external revenues. About $3.3 million in Property Tax Levy is included for the County Roads and Bridges Fund (this ends up being a revenue source in the Highway Department Fund). The Highway Department is operated as a business entity with revenues being received for completed work from the external organizations (certain towns and cities) and the County itself. The County Roads and Bridges Fund is the accounting and budgetary tool to budget for the amount of work to be performed on infrastructure falling under the County's jurisdiction.

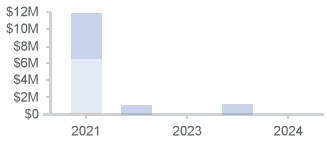
The **Public Safety Committee** includes departments with little external revenue support. Most of these departments are heavily reliant on the Property Tax Levy. These departments contain the lowest amount of revenues compared to other committees. Most of these departments reside in the General Fund.

The **Natural Resources Committee** consists of several smaller departments that receive a lot of revenues (mostly grants) to offset a bit more than 50% of their expenses. The Register of Deeds in this area is totally offset by its revenues and returns around $500,000 back to the General Fund. These departments receive around $3.5 million in Property Tax Levy support.

The **Finance Committee** consists of departments that are mostly in the General Fund and are heavily supported by Property Tax Levy. These departments are mostly traditional governmental departments (County Administrator's Office, County Clerk, Finance, Treasurer's Office, IT, etc). Most of these revenues are the Sales Tax (see county-wide revenue sources on previous pages). The **Executive Committee** areas might incur expenses, but this area does not really oversee traditional departments with a department head (Capital, Economic Development, and Debt).

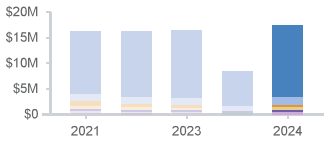
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Department Revenues - by Executive Committee



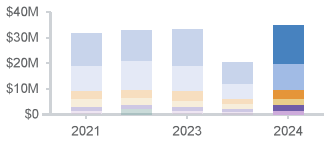
$0.00
Revenues in 2024

Department Revenues - by Finance Committee



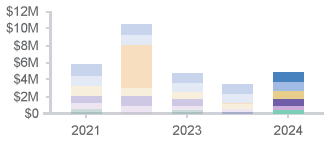
$17,580,028.00
Revenues in 2024

Department Revenues - by Health and Human Services Committee



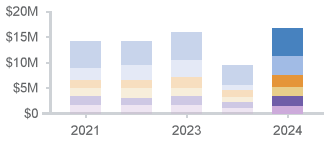
$34,492,002.04
Revenues in 2024

Department Revenues - by Natural Resources Committee



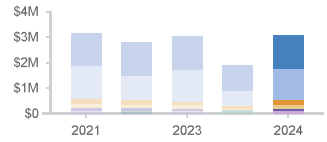
$4,808,405.00
Revenues in 2024

Department Revenues - by Public Works Committee



$16,800,768.00
Revenues in 2024

Department Revenues - by Public Safety Committee



$3,083,803.00
Revenues in 2024

Department Revenues - by Committee

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
General Fund					
Natural Resources					
Register of Deeds	$1,212,126	$1,075,202	$1,000,000	$608,943	$1,000,000
Planning & Parks	$193,682	$209,945	$195,865	$65,809	$320,165
University Extension	$8,744	$9,355	$11,870	$7,814	$11,870
Land & Water Mgmt	$868,928	$1,110,690	$801,400	$82,326	$756,127
NATURAL RESOURCES TOTAL	**$2,283,479**	**$2,405,192**	**$2,009,134**	**$764,892**	**$2,088,162**
Public Works					
Facility Management	$56,805	$55,708	$64,108	$41,837	$74,386
PUBLIC WORKS TOTAL	**$56,805**	**$55,708**	**$64,108**	**$41,837**	**$74,386**
Public Safety	$2,984,537	$2,640,224	$2,899,948	$1,772,618	$2,936,504
Health and Human Services					
Veterans Services	$18,100	$26,310	$21,550	$35,478	$21,550
HEALTH AND HUMAN SERVICES TOTAL	**$18,100**	**$26,310**	**$21,550**	**$35,478**	**$21,550**
Finance					
General Fund	$12,499,282	$12,963,567	$13,282,969	$6,903,117	$14,346,969
DOA	$188,404	$158,045	$120,000	$101,663	$140,000
Corporation Counsel	$533,994	$564,861	$512,500	-$41,572	$562,500
Radio Services	$132,806	$49,477	$83,370	$18,397	$83,370
County Clerk	$163,572	$181,470	$162,795	$142,575	$175,645
Treasurer	$489,734	$350,191	$349,350	$292,694	$366,800
Non Departmental	$948,243	$527,768	$423,886	$43,472	$423,886
FINANCE TOTAL	**$14,956,035**	**$14,795,379**	**$14,934,869**	**$7,460,345**	**$16,099,170**
GENERAL FUND TOTAL	**$20,298,955**	**$19,922,814**	**$19,929,609**	**$10,075,170**	**$21,219,772**
Special Revenue Fund					

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Special Revenue Fund					
Description pending	$996,973	$10,154,600	$380,596	$16,298,996	$416,643
SPECIAL REVENUE FUND TOTAL	**$996,973**	**$10,154,600**	**$380,596**	**$16,298,996**	**$416,643**
Executive Committee					
Revolving Loans	$66,547	$3,125	$0	$40,660	$0
EXECUTIVE COMMITTEE TOTAL	**$66,547**	**$3,125**	**$0**	**$40,660**	**$0**
Natural Resources					
Land Information	$245,794	$196,878	$198,906	$133,660	$111,000
NATURAL RESOURCES TOTAL	**$245,794**	**$196,878**	**$198,906**	**$133,660**	**$111,000**
Public Works					
County Roads/Bridges	$1,573,852	$1,659,573	$2,080,280	$1,257,550	$2,297,061
Transit Services	$2,375,846	$2,991,329	$3,576,303	$940,254	$3,676,303
Fairgrounds	$164,564	$197,579	$212,414	$101,479	$225,634
PUBLIC WORKS TOTAL	**$4,114,262**	**$4,848,481**	**$5,868,997**	**$2,299,283**	**$6,198,998**
Public Safety					
Jail Commissary	$75,141	$78,155	$71,299	$59,216	$71,299
Jail Assessment	$78,866	$74,001	$76,000	$45,297	$76,000
PUBLIC SAFETY TOTAL	**$154,007**	**$152,156**	**$147,299**	**$104,513**	**$147,299**
Health and Human Services					
Human Services	$9,781,074	$11,436,308	$10,186,590	$6,087,217	$10,663,484
Aging Services	$628,122	$757,803	$667,080	$628,310	$1,012,825
Public Health	$3,243,578	$2,598,029	$2,543,899	$1,977,571	$2,453,445
ADRC	$1,041,199	$1,060,665	$1,091,922	$662,472	$1,228,631
HEALTH AND HUMAN SERVICES TOTAL	**$14,693,972**	**$15,852,805**	**$14,489,492**	**$9,355,570**	**$15,358,385**
SPECIAL REVENUE FUND TOTAL	**$20,271,555**	**$31,208,045**	**$21,085,289**	**$28,232,682**	**$22,232,325**
Debt Service Fund	$6,440,323	$0	$0	$0	$0
Capital Projects	$5,348,859	$1,077,738	$0	$1,076,705	$0
Enterprise Funds					
Health and Human Services	$16,757,218	$16,671,910	$18,621,592	$10,743,672	$19,112,067
Natural Resources	$2,422,136	$2,409,644	$2,107,674	$2,168,483	$2,192,600
ENTERPRISE FUNDS TOTAL	**$19,179,354**	**$19,081,554**	**$20,729,267**	**$12,912,155**	**$21,304,667**
Internal Service Funds					
Public Works	$10,057,300	$9,179,324	$10,000,572	$7,028,505	$10,527,384
Finance	$1,355,260	$1,400,809	$1,338,623	$1,011,151	$1,480,858
INTERNAL SERVICE FUNDS TOTAL	**$11,412,561**	**$10,580,133**	**$11,339,195**	**$8,039,656**	**$12,008,242**
TOTAL	**$82,951,606**	**$81,870,284**	**$73,083,360**	**$60,336,368**	**$76,765,006**

Summary of Department Revenue Changes

General Fund / Non-Departmental - Sales Tax Revenue is budgeted at $800,000 less that the estimates from the Wisconsin's Counties Association projections. Act 12 from the state results in the County receiving an additional $744,000 in state revenue sharing (from the State's Sales Tax Revenues) and another $320,000 in increased Utility Aid. The increased revenues were added to the General Fund budget and will help offset expenses in the General Fund.

Administration - Credit Card rebates were increased by $20,000. The County strategically uses credit cards to pay as many payments as possible.

Corporation Counsel - Child Support revenue was increased by $50,000 due to higher realized revenue and the fact that the revenue budget has been held flat for several years.

Register of Deeds - The Land Information Office (Special Revenue Fund 208) will decrease by $77,000 due to less state funds and less public charges for services for recording of documents and real estate transactions. We are starting to see fewer real estate transactions. Register of Deeds recording revenues were held flat at $1 million. These fees peaked at slightly over $1.2 million a couple years ago, and the budget has a bit of a cushion for any reductions in actuals revenue received compared to budget.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Treasurer's Office - Revenue is received when agriculture land is converted to other uses. This Use Penalty will generate an additional $20,000 next year. Other revenues have a slight decrease.

Planning and Parks - Higher reservation fees and better methods for capturing the revenue should generate about $10,000. Another campground is planned in the next few years which will generate more income.

Land and Water - $45,000 decrease is due to less grants for land and conservation programs.

Lasata Senior Campus - The three Lasata faciltiies will increase by about $500,000 in the 2024 budget which is based on an assumption of higher census. If the census numbers do not improve then the expenditures will be managed to the revenue amounts during the year in order to avoid losses.

Medical Examiner - Fees for services provided are increased by about $25,000 simply due to higher demand.

Sheriff's Office - Reserves were added in 2023 to offset the purchase of about $297,000 in vehicles. Our intention is to use reserves to fund these replacements for at least one year until further review of purchasing methods are considered. 2024 will be the second year utilizing this method. The County's General Fund Reserves continue to grow.

IT Fees (Fund 602) - Fees to internal departments increase by about $142,000 due to continued rising IT related costs. The county has been utilizing new vendors and continuing to update and upgrade its security and various platforms.

Golf Courses Fund - Golf continues to see a surge in popularity at the County's two courses. Greens Fees are projected to increase about $85,000 based on actual usage since Covid.

Highway Fund - Fees for the services performed by the County's business-like Highway Department are projected to increase by about $500,000. This is mostly reflective of higher costs being charged to customers.

Fairgrounds - Revenue from rental of facilities increases by $13,000 to offset expenditures and avoid any Property Tax Levy increase.

Aging Services Fund - An increase in revenue is budgeted for the transfer of Adult Services program from the Human Services Fund into this fund.

Human Services Fund - Use of Reserves is budgeted at $292,000 in 2024. This avoids the need for additional Property Tax Levy, and the reserves within this fund are a bit under $2 million.

Public Helth Fund - Revenues related to Covid and stimulus funds are beginning to wind down, and most of the decrease in revenues is due to less usage of Federal dollars. One Contact Tracer position (funded with Federal dollars) is eliminated.

Lasata Senior Living Campus - All three funds continue to seek a new normal in operations after Covid. The census will continue to be a challenge due to labor issues. If the facilities cannot staff adequately then the Nursing Home is limited in its census. This impacts the ability of the campus to generate revenue.

County Roads and Bridges - $620,000 in reserves is budgeted to complete special projects, but it is not guaranteed that it will be used in 2024. The Property Tax Levy stays the same, and year-end results will be reviewed to determine adequate revenues to cover expenses. Expectations of a potential sale of County land will provide the fund with an additional one-time revenue bump in the next year and will be put towards a one-time project. This land sale is not budgeted in 2024 due to unknowns.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

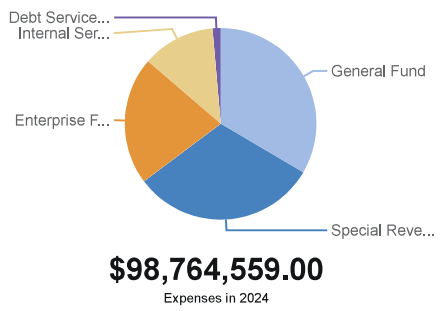
EXPENDITURE SUMMARY

The section below provides an overview of Ozaukee County expenditures by Fund, Department, and finally Expenditure Type. The purpose of this section is to show how expenses have changed within these three groups. Major changes by Department and Expenditure Type are presented. Most tables include five time periods. Changes (with percent changes) are highlighted in narrative sections because our budget software is currently unable to provide these in the tables.

Total Expenses - By Fund Type

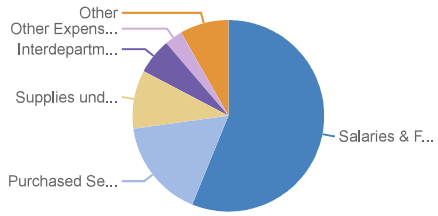
	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
General Fund	$29,379,292	$29,553,165	$30,943,286	$22,143,151	$33,058,747
Special Revenue Fund	$29,382,354	$42,331,365	$29,717,968	$26,158,693	$30,906,565
Debt Service Fund	$8,524,324	$1,353,068	$1,345,163	$1,345,162	$1,353,338
Capital Projects	$1,637,519	$524,399	$0	$32,531	$0
Enterprise Funds	$19,653,541	$17,797,772	$20,729,257	$14,410,846	$21,304,667
Internal Service Funds	$11,390,412	$11,457,179	$11,472,186	$9,419,848	$12,141,242
TOTAL	**$99,967,441**	**$103,016,948**	**$94,207,859**	**$73,510,233**	**$98,764,559**

Total Expenses - By Fund Type



$98,764,559.00
Expenses in 2024

Total Expenses - by Expense Type



$98,764,559.00
Expenses in 2024

This pie graph shows the breakout of expenses within each fund. The County's General Fund (33%) and the Special Revenue Funds (32%) contain about two-thirds of the County's total expenses. The Enterprise Funds come in at 22% and Internal Service Funds at 12%. The remainder is found in the Capital and Debt Funds. See the Fund Structure charts for more details.

The County's budget has typically trended around 55% for Salaries and Benefits. The graph above shows Purchased Services and Supplies combined at about 27% of the total expenses. Our expenditure budget has hovered around $94 to $98 million for several years now. The overall trend has been a very slow increase. Actuals hit over $100 million in 2022 for the first time due to unplanned funding and projects being completed or received during the year.

Total Expenses - by Expense Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Expenses	$0	$1,569	$0	-$369	$0
Buildings	$596,597	$4,206,241	$500,000	$2,696,883	$1,235,000
Debt Service	$9,022,108	$1,760,672	$1,645,388	$1,606,688	$1,577,563
Depreciation	$2,857,220	$2,822,936	$2,874,741	$1,936,040	$2,855,974
Equipment & Software	$3,429,613	$2,646,660	$1,670,850	$2,812,296	$1,203,287
Grants	$1,738,772	$2,984,252	$1,708,504	$1,292,427	$1,700,885
Interdepartmental Charges	$4,829,917	$4,204,518	$4,385,822	$3,331,505	$5,943,445
Land Improvements	$5,850	$5,234,210	$0	$246,366	$25,000
Land Purchases	$0	$241,000	$0	$0	$0
Operating Transfers Out	$1,732,760	$2,317,376	$944,509	$1,388,134	$777,394
Other Expenses	$3,664,208	$2,097,382	$3,086,615	$3,226,047	$2,979,359
Purchased Services	$13,913,115	$17,725,231	$15,990,345	$12,081,915	$16,478,400

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Salaries & Fringe Benefits	$48,978,720	$47,536,216	$51,990,604	$35,746,956	$55,463,010
Supplies under $5,000	$9,252,047	$8,935,942	$9,431,209	$6,931,859	$9,768,607
Contra Capital (Proprietary Funds)	-$328,126	$0	-$550,000	$0	-$1,735,000
Travel/Mileage/Conference&Meetings	$274,640	$302,744	$529,273	$213,485	$491,635
TOTAL	**$99,967,441**	**$103,016,948**	**$94,207,859**	**$73,510,233**	**$98,764,559**

Capital Expenses (Buildings, Equipment & Software, Land Improvements, and Land Purchases) - Capital Expenses across these four account groups increase by $292,438 over last year's budget. The Contra Capital expense is used to offset capital expenses in enterprise funds and is used to denote that the funds use cash on hand to pay for capital items. A change this year in capital expenses involves using reserves (or pay-as-you-go funding) for the replacement of Sheriff vehicles. Usually, we would use tax levy in the budget to fund these replacements.

Purchased Services increased ($488,055 or 3%) due to Human Services which is a large driver in these expenses. Services are typically provided to eligible recipients using this category. Within the Human Services Department the total Purchased Services increase is only about $50,000 this year, and these increases are spread across numerous account codes related to specific service types. The largest drivers are Community Based Residential Facilities, Group Homes, and Home Delivered Meal Program. Purchased Services in the Public Works Department (Highway, Maintenance, Transit and Fairgrounds) increases by $82,300. A $60,000 increase was included in Clerk of Courts for their mandated legal services. Most other increases throughout the County were smaller.

Supplies increased ($337,398 or 3.6%) due to increasing costs. For example, gasoline and diesel fuels increased by $122,410 or 11%. Fuel Oil also increased by $20,000 or 25%. Jail costs keep rising as well with a $17,554 increase. Other departments that use a large number of supplies as part of their daily operations are budgeting for increases of about 3%.

Other Expenses decrease by $107,256 or 3.5% over last year's adopted budget. A favorable workers compensation situation is reducing budgeted funds by $155,126 or 38%. Other Expenses is a category that includes a broad range of different expenses that do not fit well into our other categories.

Salaries and Wages are the largest driver of the County's budget, and it usually represents 55% to 60% of the total budget. Wages are structured to provide employees a step increase (about 11 depending on each step grade). The wage scale is also increased each year by a COLA assumption, and this is typically determined based on available resources. Employees that are maxed out on their step scale will only receive a COLA increase each year. The Current Service Level total salary increase in each department is around 6 to 8%. The COLA amount budgeted in 2024 is a 3% increase. A compensation study was conducted in late 2022 but did not make it into the department's salary and benefits budget for the adopted budget (the compensation study was adopted and implemented after budget adoption for 2023). Since 2024 is the first full impact of the new wage scale, the increase over 2023 will look much larger than a normal year-to-year increase. Next year we anticipate the annual increase to be closer to 5%.

The funding utilized for this purpose is on-going levy amounts that have been held in reserve in anticipation of this event, and this amount does not impact our year-end reserves when utilized. A 3% increase was included in the 2023 budget, because we built the budget under normal circumstances without knowing the study result. The amount held in operating reserves is more than sufficient to cover the delta between the 3% included and the (up to) 5% additional needed.

The current budget increases Salaries and Benefits by $3,472,406 or 6.7% over last year's budget. Included in the budget is a 5% increase for Health Insurance, and we expect this amount to be sufficient based on claims in September 2023. Historically, the County's actual Health Insurance cost has ended a year below budget, so we are willing to leave it slightly under-funded if needed. Vacancy and Turnover expectations will continue to provide savings. Below is a brief breakdown of Salary and Benefit changes by fund type. General Fund positions received the greatest impact of the compensation study, and also had a number of instances of employees selecting expensive family plans instead of single plans.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

All Salary and Benefits by Fund Type Year-Over-Year Change (as shown in table below)
General Fund $1,805,521 or 8.3% increase
Enterprise Funds * $673,577 or 5.4% increase
Special Revenue Funds ** $671,867 or 5.4% increase
Internal Service Funds *** $321,442 or 6.4% Increase

*The Lasata Senior Living Campus has had to reduce their census due to hiring issues. Without the staff it is more difficult to fill all beds. The Lasata budget has been set up assuming less staff. Lasata is set up as a business entity.
** Public Health decreases due to the elimination of most Covid related Contact Tracers. Health and Human Services has a slight decrease as well due to programmatic changes and revenue increases.
*** Internal Service funds includes the Highway Department and Information Technology. IT is budgeted with a regular number of employees year-to-year and will increase by around 8%. The Highway fund will increase by about $260,000 or 6%.

Salaries & Benefits by Fund Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
General Fund	$19,785,472	$20,404,126	$21,850,772	$15,490,849	$23,656,293
Special Revenue Fund	$11,957,941	$11,638,416	$12,538,309	$8,691,079	$13,210,176
Enterprise Funds	$12,615,581	$10,519,364	$12,514,932	$7,760,693	$13,188,509
Internal Service Funds	$4,619,726	$4,974,309	$5,086,590	$3,804,335	$5,408,032
TOTAL	**$48,978,720**	**$47,536,216**	**$51,990,604**	**$35,746,956**	**$55,463,010**

Total Expenses - by Department

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
General Fund					
Natural Resources					
Register of Deeds	$390,704	$400,068	$439,570	$332,131	$497,980
Planning & Parks	$1,062,495	$1,357,950	$1,246,670	$812,293	$1,461,787
University Extension	$193,687	$193,733	$229,399	$103,881	$234,412
Land & Water Mgmt	$1,329,954	$1,716,932	$1,385,418	$782,966	$1,410,129
NATURAL RESOURCES TOTAL	**$2,976,840**	**$3,668,684**	**$3,301,057**	**$2,031,272**	**$3,604,308**
Public Works					
Facility Management	$1,401,468	$1,318,874	$1,393,329	$1,089,889	$1,488,276
PUBLIC WORKS TOTAL	**$1,401,468**	**$1,318,874**	**$1,393,329**	**$1,089,889**	**$1,488,276**
Public Safety	$17,298,085	$17,575,144	$19,004,157	$13,291,273	$20,273,616
Health and Human Services					
Veterans Services	$197,081	$189,131	$234,929	$156,865	$257,929
HEALTH AND HUMAN SERVICES TOTAL	**$197,081**	**$189,131**	**$234,929**	**$156,865**	**$257,929**
Finance					
General Fund	$953,044	$61,569	$0	-$369	$0
DOA	$1,865,252	$2,097,247	$2,081,974	$1,582,362	$2,260,633
Corporation Counsel	$839,981	$888,523	$944,726	$658,328	$1,032,403
Radio Services	$670,517	$748,615	$684,936	$495,444	$697,838
County Clerk	$717,633	$776,295	$862,039	$588,054	$969,412
Treasurer	$412,928	$392,817	$435,144	$298,830	$467,456
Non Departmental	$2,046,463	$1,836,268	$2,000,995	$1,951,204	$2,006,876
FINANCE TOTAL	**$7,505,818**	**$6,801,332**	**$7,009,814**	**$5,573,853**	**$7,434,618**
GENERAL FUND TOTAL	**$29,379,292**	**$29,553,165**	**$30,943,286**	**$22,143,151**	**$33,058,747**
Special Revenue Fund					
Special Revenue Fund					
Description pending	$1,561,446	$12,981,237	$380,596	$5,390,369	$416,643
SPECIAL REVENUE FUND TOTAL	**$1,561,446**	**$12,981,237**	**$380,596**	**$5,390,369**	**$416,643**
Executive Committee					
Revolving Loans	$1,121,784	$0	$0	$0	$0
EXECUTIVE COMMITTEE TOTAL	**$1,121,784**	**$0**	**$0**	**$0**	**$0**

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Natural Resources					
Land Information	$211,822	$152,041	$227,628	$104,319	$168,535
NATURAL RESOURCES TOTAL	**$211,822**	**$152,041**	**$227,628**	**$104,319**	**$168,535**
Public Works					
County Roads/Bridges	$5,374,794	$4,956,391	$5,395,771	$3,848,242	$5,612,552
Transit Services	$2,083,766	$3,183,306	$3,818,896	$2,138,756	$3,925,131
Fairgrounds	$256,976	$259,603	$331,430	$244,760	$344,651
PUBLIC WORKS TOTAL	**$7,715,537**	**$8,399,300**	**$9,546,097**	**$6,231,757**	**$9,882,334**
Public Safety					
Jail Commissary	$82,794	$80,431	$71,299	$63,003	$71,299
Jail Assessment	$66,000	$66,000	$76,000	$0	$76,000
PUBLIC SAFETY TOTAL	**$148,794**	**$146,431**	**$147,299**	**$63,003**	**$147,299**
Health and Human Services					
Human Services	$13,310,784	$15,918,099	$14,396,829	$10,222,192	$14,292,708
Aging Services	$651,728	$846,091	$835,329	$836,216	$1,762,008
Public Health	$3,582,417	$2,765,726	$3,064,597	$2,484,043	$2,974,147
ADRC	$1,047,577	$1,080,208	$1,091,920	$785,484	$1,228,631
CJCC	$30,465	$42,232	$27,673	$41,309	$34,260
HEALTH AND HUMAN SERVICES TOTAL	**$18,622,970**	**$20,652,357**	**$19,416,349**	**$14,369,244**	**$20,291,754**
SPECIAL REVENUE FUND TOTAL	**$29,382,354**	**$42,331,365**	**$29,717,968**	**$26,158,693**	**$30,906,565**
Debt Service Fund	$8,524,324	$1,353,068	$1,345,163	$1,345,162	$1,353,338
Capital Projects	$1,637,519	$524,399	$0	$32,531	$0
Enterprise Funds					
Health and Human Services	$17,821,517	$15,670,470	$18,621,588	$12,415,225	$19,112,067
Natural Resources	$1,832,024	$2,127,302	$2,107,669	$1,995,621	$2,192,600
ENTERPRISE FUNDS TOTAL	**$19,653,541**	**$17,797,772**	**$20,729,257**	**$14,410,846**	**$21,304,667**
Internal Service Funds					
Public Works	$9,911,032	$9,810,374	$10,133,565	$8,123,907	$10,660,384
Finance	$1,479,380	$1,646,805	$1,338,621	$1,295,941	$1,480,858
INTERNAL SERVICE FUNDS TOTAL	**$11,390,412**	**$11,457,179**	**$11,472,186**	**$9,419,848**	**$12,141,242**
TOTAL	**$99,967,441**	**$103,016,948**	**$94,207,859**	**$73,510,233**	**$98,764,559**

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Summary of Department Expense Changes (all expenses rounded up or down)

Register of Deeds Office

- A position was converted in the middle of the year from part-time to full-time. Other salary increases are due to regular salary increases and impacts of the compensation study.
- Land Information Office (Fund 208) - One position was un-funded (about $90,000) due to a drastic loss in revenues totaling around $80,000.

Department of Administration (County Administrator's Office, Finance, and Human Resources)

- Salary increases (steps and COLA increase) leads to a $132,000 increase. A little over half of this increase is due to the compensation study results.
- Health Insurance increases about $24,000 due to employees selecting different health plans

Corporation Counsel and Child Support Office

- Primary expenditure increases are for salaries that have been adjusted after the compensation study results.

Radio Services

- Salaries and Benefits increase by about $13,000 due to regular position cost increases.

Planning and Parks

- Two new parks will add about $10,000 in operating expenses.
- Supplies increase by about $35,000 due to increased costs
- Regular Salary increases (steps and COLA) leads to a $40,000 increase
- Health Insurance increases by $40,000 due to more expensive plans selected by various employees

University Extension

- No significant changes, but there is a request that the county contributes to a marketing position.

Land and Water Management

- Grant expenses decrease $14,000
- Field Equipment decreases by $13,000 since the equipment will be replaced in 2023 and is therefore a one-time cost.
- Regular Salary and Benefit increases are estimated at $36,000 or 5.5%. There was little impact from the compensation study on this department.
- Consulting Services increase by about $10,000 related to the purchase of GPS equipment.

Facility Management (Justice Center Campus and Administration Center Campus)

- Regular Salary increases about $100,000. About half of this is due to regular salary increases. Most of the rest was due to the compensation study.
- Various Supplies and Utilities increase by about $8,000 due to higher costs

Clerk of Courts

- Salaries are up a normal amount in the budget.
- Purchased Services is up about $60,000 due to increasing costs associated with appointed legal representatives. These costs are mandated at the state level.

Medical Examiner's Office (formerly Coroner's Office)

- The County will move from an elected Coroner to an appointed Medical Examiner. The impact is currently estimated at an increase of about $49,000 to create one permanent full-time position with full benefits.
- The department also received a Deputy Medical Examiner position, and it is currently funded at about 0.6 FTE.
- Revenues were also added to offset some of the expense increase.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Emergency Management

- The requested increase was removed from the budget
- $100,000 for boat painting will be funded through one-time means outside of the operating budget
- The budget was set up to match the prior year's actual and remove any tax levy increase

Sheriff's Department

- The total expenditure increase in the department is within a reasonable increase
- Retirement rates increase by about $85,000 due to an increase in the State's Retirement Contribution rates
- Vehicle Maintenance increases $20,000
- Jail related cost increases are up about $38,000 or 3%
- Salaries are up $479,000 or 5.6%

Highway Department

- The department's expenditure budget changes routinely from year-to-year and depends on the materials needed for various projects. The department typically performs three major projects and several smaller projects and services in addition to some of its regular activities (such as snow plowing).
- Salaries and Benefits increase by a normal amount due to COLA and step increases.

Human Services

- The Adult Services unit in Human Services was transferred to Aging Services cost centers. This action led to the Aging Services fund increases tax levy by about $580,000, but the Human Services fund only decreased by about $300,000.
- Vacancy and Turnover in the department is now ($250,000) from ($141,000) last year. This increased negative number allowed the department to negate the tax levy increase within Aging Services. Another $90,000 was added to offset the cost of a newly approved position. The department underspends its salary and benefits budget by an estimated $300,000 to $600,000 a year (after the VAT is included).
- 1 Adult Protective Services Social Worker was added to the budget $90,000

Public Health

- The department is flat. One remaining Contact Tracer position was eliminated, and the Contact Tracer Coordinator position is requested to be reclassified to a different position. Tax Levy is held flat.

County Clerk's Office

- The 2024 presidential election will result in expenses increasing by about $90,000 due to the higher cost of completing and election with more turnout.

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

TAX RATE & EQUALIZED VALUE SUMMARY

TOTAL TAX RATE

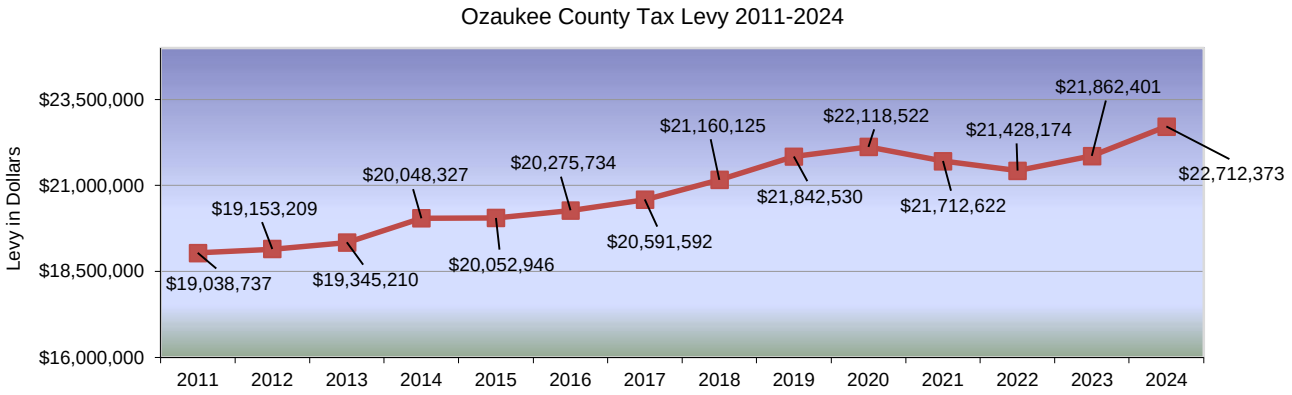
2020	2021	2022	2023	2024	$ Incr/(Decr) 2023-2024	% Incr/(Decr) 2023-2024
$ 1.99	$ 1.86	$ 1.76	$ 1.64	$ 1.54	$ (0.10)	-6.4%

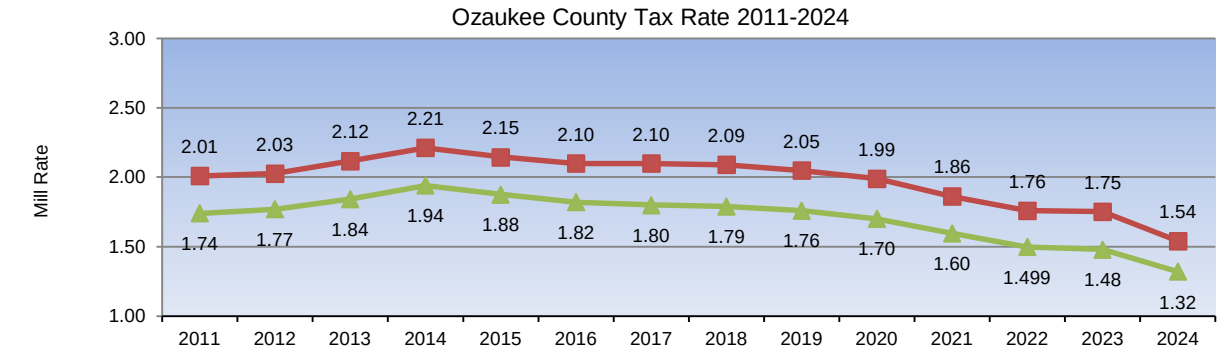
EQUALIZED VALUE

2020	2021	2022	2023	2024	$ Incr/(Decr) 2023-2024	% Incr/(Decr) 2023-2024
$ 12,600,869,700	$ 13,192,164,900	$ 13,848,272,900	$ 15,446,678,200	$ 15,979,054,000	532,375,800	3.4%

TAX RATE & LEVY - CURRENT & PRIOR YEARS

	2020	2021	2022	2023	2024	$ Incr/(Decr) 2023-2024	% Incr/(Decr) 2023-2024
Total Tax Levy	$22,118,522	$21,712,622	$21,428,174	$22,280,401	$22,712,373	$431,972	1.9%
County Tax Levy	$21,443,948	$21,063,948	$20,758,332	$21,566,432	$21,990,423	$423,991	2.0%
Fed. Library Levy	$674,574	$648,674	$669,842	$713,969	$721,950	$7,981	1.1%
Total Tax Rate	1.9907	1.86	1.76	1.64	1.54	-$0.10	-6.4%
County Tax Rate	1.7018	1.60	1.50	1.40	1.32	-$0.08	-5.5%
Fed. Library Rate	0.2889	0.27	0.26	0.25	0.22	-$0.03	-11.5%





Attachment: 2024 Recommended Budget (2024 Recommended Budget)

TAX LEVY SUMMARY

Tax Levy Summary by Committee & Department

Account Description	2021 Actual	2022 Actual	2023 Adopted	2024 Rec	Variance $	Variance %
FINANCE COMMITTEE						
101-General Fund	-11,546,238	-12,901,998	-13,282,945	-14,346,969	-1,064,024	8.0%
102-Department of Administration	1,676,848	1,939,202	1,961,974	2,120,633	158,659	8.1%
103-Corporation Counsel & Child Support	305,987	323,661	432,226	469,903	37,677	8.7%
105-County Board & County Clerk	554,061	594,825	699,244	793,767	94,523	13.5%
107-County Treasurer	-76,806	42,626	85,795	100,656	14,861	17.3%
602-Information Technology	124,119	245,997	0	0	0	0.0%
104-Radio Services & IT Projects	537,711	699,138	601,566	614,468	12,902	2.1%
120-Non Departmental (excluding Library)	449,546	638,658	863,140	903,654	40,514	4.7%
LEVY BY COMMITTEE	**-7,974,772**	**-8,417,891**	**-8,639,000**	**-9,343,888**	-704,888	8.2%
HEALTH & HUMAN SERVICES COMMITTEE						
203-Aging Services	23,606	88,288	168,249	749,183	580,934	345.3%
216-ADRC	6,379	19,544	0	0	0	0.0%
202-Human Services	3,529,711	4,481,791	4,210,246	3,629,224	-581,022	-13.8%
501-Lasata Care Center	1,388,734	-89,297	0	0	0	0.0%
504-Lasata Crossing	-146,276	116,980	0	0	0	0.0%
502-Lasata Heights	-178,159	-1,029,033	0	0	0	0.0%
204-Public Health	338,839	167,697	520,702	520,702	0	0.0%
217-Public Health-CJCC	30,465	42,232	27,674	34,260	6,586	23.8%
114-Veterans' Services	178,981	162,821	213,380	236,379	22,999	10.8%
LEVY BY COMMITTEE	**5,172,280**	**3,961,023**	**5,140,251**	**5,169,748**	29,497	0.6%
NATURAL RESOURCES COMMITTEE						
503-Golf Courses	-590,112	-282,342	0	0	0	0.0%
115-Planning & Parks	868,813	1,148,006	1,050,805	1,141,622	90,817	8.6%
117-Land & Water Management	461,027	606,242	584,020	654,002	69,982	12.0%
208-Land Information Office	-33,972	-44,837	28,722	57,535	28,813	100.3%
106-Register of Deeds	-821,422	-675,134	-560,429	-502,020	58,409	-10.4%
116-University Extension	184,943	184,378	217,530	222,542	5,012	2.3%
221 & 222-Ozaukee Grant Projects	137,302	191,938	0	0	0	0.0%
LEVY BY COMMITTEE	**206,579**	**1,128,251**	**1,320,648**	**1,573,681**	253,033	19.2%
PUBLIC SAFETY COMMITTEE						
110-Clerk of Courts	653,928	816,963	848,026	971,674	123,648	14.6%
108-Medical Examiner	47,612	-38,518	113,009	160,579	47,570	42.1%
111-District Attorney	503,652	564,008	601,521	673,719	72,198	12.0%
113-Emergency Management	171,437	157,233	283,471	283,471	0	0.0%
112-Sheriff's Office	12,936,920	13,435,234	14,258,184	15,247,669	989,485	6.9%
212-Sheriff's Office-Jail Assessment	-12,866	-8,001	0	0	0	0.0%
210-Sheriff's Office-Jail Commissary	7,653	2,276	0	0	0	0.0%
LEVY BY COMMITTEE	**14,308,336**	**14,929,195**	**16,104,211**	**17,337,112**	1,232,901	7.7%

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Account Description	2021 Actual	2022 Actual	2023 Adopted	2024 Rec	Variance $	Variance %
PUBLIC WORKS COMMITTEE						
220-County Fairgrounds	92,413	62,024	119,017	119,017	0	0.0%
109-Facilities Management	1,344,663	1,263,166	1,329,223	1,413,890	84,667	6.4%
205-Highway County Roads & Bridges	3,800,942	3,296,818	3,315,491	3,315,491	0	0.0%
601-Highway Department	-146,268	631,049	133,000	133,000	0	0.0%
211-Transit Services	-292,080	191,977	242,593	248,828	6,235	2.6%
LEVY BY COMMITTEE	**4,799,670**	**5,445,034**	**5,139,324**	**5,230,226**	90,902	1.8%
EXECUTIVE COMMITTEE - CAPITAL LEVY						
401-Capital Reserve (Operating)	203,027	485,322	804,467	231,606	-572,861	-71.2%
405-Capital Project-County Building Projec	4,336,768	1,045,256	0	0	0	0.0%
406-Capital Project-Technology Projects	422,400	6,594	0	0	0	0.0%
209-Revolving Loan Fund	1,055,238	-3,125	0	0	0	0.0%
LEVY BY COMMITTEE	**6,017,433**	**1,534,047**	**804,467**	**231,606**	-572,861	-71.2%
OPERATIONAL COUNTY TAX LEVY			**19,869,901**	**20,198,485**	328,584	1.7%
EXECUTIVE COMMITTEE - DEBT TAX LEVY						
401-Capital Reserve - (Debt Portion)	0		438,600	438,600	0	0.0%
301-Debt Service Fund	2,084,001		1,257,792	1,353,338	95,546	7.6%
TOTAL DEBT TAX LEVY			**1,696,392**	**1,791,938**	95,546	5.6%
TOTAL ALLOWABLE LEVY			**21,566,293**	**21,990,423**	424,130	2.0%
SPECIAL LIBRARY LEVY *						
Eastern Shores Library	**648,974**	**669,842**	**713,969**	**721,950**	7,981	1.1%
* budgeted in Non-Department but separated for this presentation						
TOTAL LEVY (OPERATIONAL, DEBT/CAPITAL, AND LIBRARY)			**22,280,262**	**22,712,373**	432,111	1.9%

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

3. BUDGET PROCESS

Service Level and Budget Philosophy

Introduction

The County implemented a new budget process while purchasing a budget software system. Improving the budget process has led to improvements in decision-making during the budget process. The new system also allows staff to categorize new budget requests. The budget requests are then explained and provided to board members for further discussion. The new budget process allows us to understand how we fund existing services and how much those services are expected to cost. In prior years, administration would spend a significant amount of time scrubbing line items in departments trying to determine why a department's tax levy increased. Separating new requests from the existing budgetary services and budget line items allows us to see the impact of a new request compared to existing service level costs. This methodolgy allows us to effectively tell good stories and provide messaging to the board about department budget requests.

Budget Process Updated 2019

The new service level budget process introduced 2 new concepts: Current Service Level (CSL) and Expansion Requests. Since it is unlikely there will be any reduced service levels (departments are not required to submit reductions), we have referred to this as Expansion Requests. Revenue adjustments will be treated as a Current Service Level request unless the revenue specifically results from the action of adding an Expansion Request.

Current Service Level (CSL): How do we determine the cost of providing the same service level?

a. Generally small dollar and/or small percentage increases or decreases
b. More than likely predictable expenses
c. Regular planned for (could be unplanned too but this should be avoided) increases to current services including, but not limited to:
    1. Contract renewal (not a new contractual or professional service)
    2. Regular salary and benefit increases like steps and COLA
    3. Fringe Benefits like increases to WRS retirement; Health Insurance rate changes; employee benefit selections; etc.
    4. Inflationary or market price increases like fuel or utility rates
    5. Election cycles (ballots, IT, supplies, etc.)
d. No changes to policy, programs, or services that require board authorization

Expansion Requests (New Service Level): What is the budgetary impact of a changed service level? (does not have to be tax kevy increase)

a. Enhanced, Improved, or Adding a New Service that previously was not funded
b. Generally larger dollar or percentage increases are a telltale sign that it is a New Service Level request (Expansion Request)
c. New personnel or upgrades to existing positions
d. Changes (EXPANDS) mission, services, programs, and more importantly your Service Level

Reduced Service Level (departments not required to submit)

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

a. Departments are not required to submit budget reduction levels at this time

Service Level Budget Process

When departments submit budget requests they are required to separate requests into 2 categories: Current Service Level and Changes to Service Levels. County management reviews both requests. Analysis of their Current Service Level requests is performed to ensure that they have met the "spirit" of the definition of Current Service Levels. An analysis is also performed on their Expansion Requests. The County Administrator develops a Recommended Current Service Level Budget and submits it to the Executive Committee and entire County Board. The Expansion Requests are not included in the Current Service Level Budget, but if funds are available the Executive Committee will make additional recommendations to approve their highest priority Expansion Requests that departments submitted. The full County Board approves those additions as well. This process allows the County to tell a story related to how much our existing service level costs and changes from year-to-year. It also allows us to clearly communicate how our service level has improved and how much those new or expanded services cost.

Budget Philosophy

The overriding goal of the Ozaukee County Budget has been to provide the highest standards of service for residents while keeping in balance county spending and the tax levy requirements.

a. Budget decisions are based on objectives for service areas and program delivery.

b. The proceeds from the budgeted county sales and use tax shall be used to directly reduce the annual county property tax levy.

c. A five-year Capital Improvement Plan will be used, as a comprehensive planning and analysis tool for long-range capital needs for Ozaukee County. A Capital Reserve Fund has been established to help offset future Capital Projects.

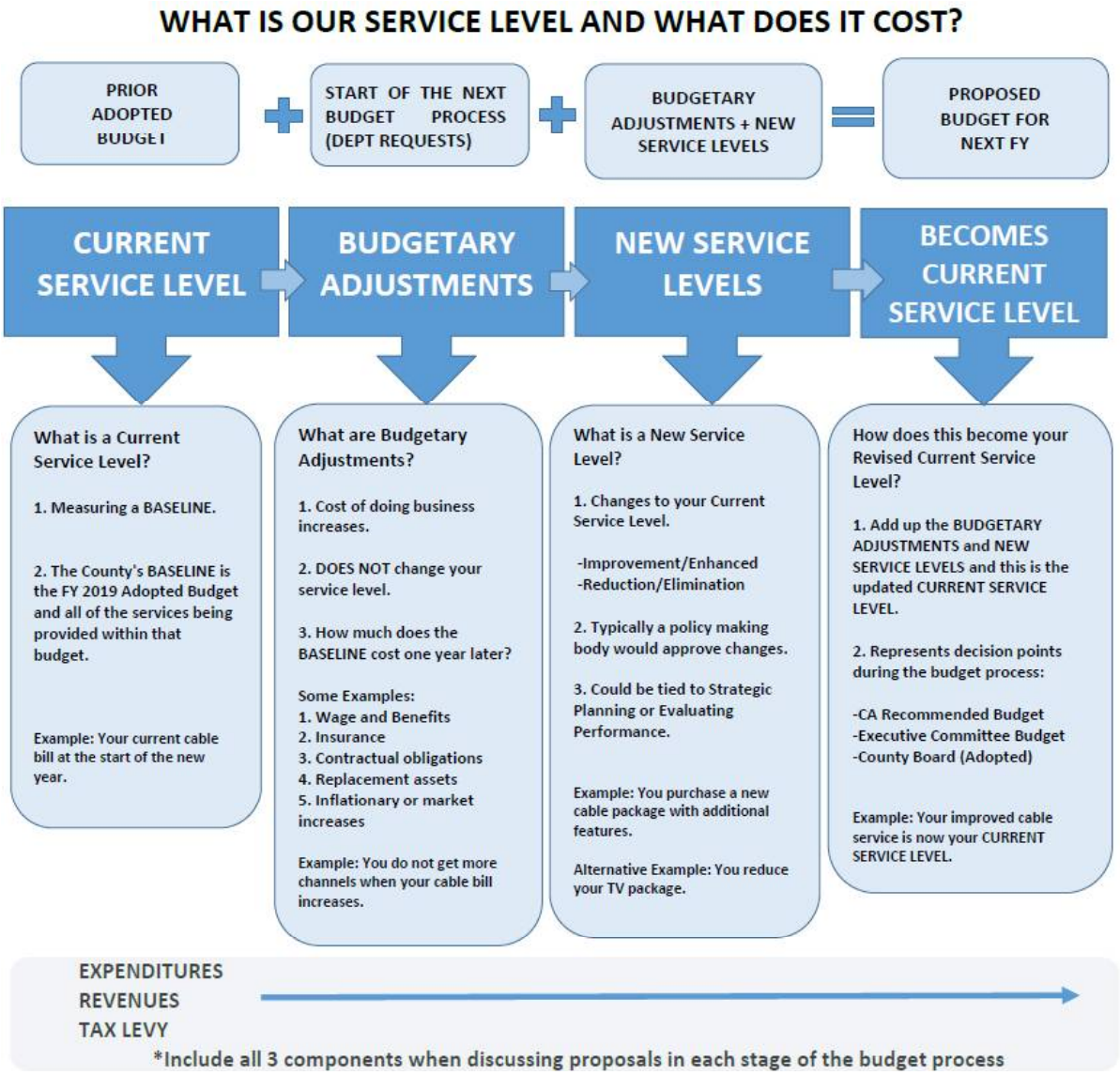
d. Debt issues will be carefully considered for long-term capital, infrastructure assets and to protect our Aaa bond rating.

e. There will be greater efforts to increase and to generate user fees.

f. Amendments to agency budgets must first be transferred from current revenues/expenditures within their respective business unit(s) before requesting general fund net assets.

g. There will be no or minimal use of fund balances to offset reoccurring operational costs. Fund balances above our reserve threshold, however, will potentially be used for pay-go one-time capital projects to offset the need for issuance of debt costs. This does not eliminate the need for potential debt issuances.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)



Budget Assumptions

General assumptions provide the structure to County staff, the County Administrator, and to the County Board of Supervisors for decision-making purposes, for determining service levels and for allocating limited financial resources.

County equalized property value (excluding Tax Incremental Districts) for 2023 increased by almost 4%. The amount of new construction ($328,000 - as of late September 2023). Property value growth continues to be strong.

Revenue estimates are derived from projections supplied by the state and federal governments, interviews, and discussions with department managers utilizing trend analysis and projections. Expense estimates are derived from department requests, later modified with discussions with the County Administrator, then the County Executive Committee, and finally adopted into law by the full County Board.

Proceeds from county sales tax are budgeted to increase in 2024. The sales tax revenue budget is based on multiple projection methodologies. All revenue from county sales and use tax shall be used to directly reduce the annual county property tax levy. The Wisconsin Counties Association has projected the County's sales tax revenue at over $12 million for 2024. While this is an increase of about $800,000 over last year's budget, we are monitoring economic conditions. Normal year-over-year increases are about $500,000 to $700,000 in an economy with strong consumer spending.

Proceeds from Register of Deeds for public fees are estimated to be healthy as people continue to complete real estate related transactions, but there are warning signs that the revenues we receive from the real estate

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

market has peaked. The 2024 budget is at $1,000,000. The actuals for 2021 are well above this budgeted amount at over $1.2 million. The 2021 actual has come down to a bit under $1.1 million. This amount will be revisited each year based on the economy.

Wage rates for County employees will include a merit increase of 6-8% for most employees. The County has just completed a Compensation Study and will incorporate these changes in 2024. The impact will be greater this year because the 2024 budget considers position costs estimated during 2024 with the new pay plan, and the 2023 budget set up position costs based on the old pay plan. In 2025 we expect the impact to salaries to be an average increase of about 4-5%.

Vacancy and Turnover (VAT) savings are "budgeted" as a negative salary and benefit number in Non-Department for the General Fund. For 2021, we started budgeting VAT numbers in Public Health and Human Services Funds due to continued surpluses in year-end returns. This policy will continue as long as there are healthy fund balances. These negative rates allow us to shift tax levy to other areas where it is required. The Human Services Fund Balance is high, and salary and benefit savings have averaged $400,000 to $700,000 each year. The VAT was adjusted in 2023 to cover an initial Tax Levy deficit of about $ 40,000, and 1 new position at a cost of about $100,000. The VAT rates for 2023 are as follows (only 2 are budgeted as a negative salary - see notes):

	2022	2023	2024	Reason for Change
o Human Services Fund	($100,000)	($231,068)	($250,038)	Hold Tax Levy flat - VAT is at the maximum level
o Public Health Fund *	($75,000)	($75,000) *	($75,000)	No Change
o General Fund	($390,000)	($100,000)	($100,000)	Excess Revenue decreased need for High VAT
o Highway **	($80,000)	($80,000) **	($80,000)	No Change

* 40% of this is Ozaukee County and the remaining is Washington County. This amount currently budgeted via excess COVID reveneus. Once COVID revenues are used we will consider budgeting a negative salary amount or increase the tax levy. The tax levy has been held flat for several years due to the abundance of COVID funding.

** Highway Fund is operated as a business entity. Tax Levy is provided to pay for the Ozaukee County portion of the department's workload. The Tax Levy has been held flat despite rising labor costs. This policy acts as a VAT number ensuring Fund Balances are used if needed to cover any business losses. This policy is revisited each year.

Health Insurance premiums that the County budgets for each position was increased by 5% in the budget, and we anticipate this to be a solid estimate based on favorable claims environment.

Investment income is estimated to be stable because the County has not increased this revenue source too much in each annual budget. The County continues to maintain conservative investments. Investments are routinely collateralized by banks, which provides us with additional insurances on our full investments in many situations. Overall, the total interest included in the budget is at $280,000. FY 2019 saw an actual interest revenue of over $630,000, but this has decreased to an actual in 2020 of around $280,000. For 2023 and beyond we are assessing the rate environment and will monitor these revenue sources.

The state and federal Supplemental Payments program is always at risk of elimination. This program provides for the federal government to pay to the states the difference between the actual experience of providing nursing home care and the reimbursement from Medicaid.

Additional revenue is available and was not included in the County Administrator's Recommended Budget.

Fiscal Planning & Budget Cycle

The County uses four planning processes to assist the County Administrator and County Board through budget deliberations: the annual budget process; capital improvement planning, strategic planning, and long-range financial planning.

The Capital Improvement Plan is a long-range study of Ozaukee County's capital spending requirements, needs, desires, and policy intentions. Providing necessary information for annual budget recommendations, the Capital

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Plan assesses the County's anticipated capital improvements over a period of five years anticipating revenues and expenditures for analytical purposes.

The County's Strategic Planning Proces was recently revised to provide a new framework for the board and departments to work on goals and strategic decisions. The planning process also includes a set of new performance measurements for departments. The plan is reviewed annually.

Long range financial planning is also utilized by county administration and is typically reiewed internally as a tool to guide financial recommendations. The plan is usually updated after financial results each year and is mainly used as a tool to monitor salary and benefits budgets of county departments. Salary and Benefits represent over 60% of the County's expenses.

The annual budget process is comprised of both an operating budget and a five-year capital plan. Both processes involve department budget submittals to their oversight committee before review and approval by the County Administrator and budget staff. The resulting County Administrator's Budget is then submitted to the Executive Committee for review. The Executive Committee makes recommendations for County Board consideration. The County Board schedules a public presentation open to comment. It then considers public comments, Committee and individual Supervisor amendments, and adopts a budget.The chronological sequence of events followed by the Operating and Capital Budget Process is as follows:

January - March
a. Close fiscal year and review results, identify problem areas, and present to Board and Committees. Analyze state budget impact on County funding.
b. Proposed Capital projects, are developed at the department level, reviewed by the County Administrator and presented to the County's Executive Committee. Administration reviews capital projects with a scoring system and recommends approved project list to board.

April
Start developing budget assumptions for next year, budget procedures and instructions updated and distributed to individual departments, personnel costs are projected and personnel changes are requested by departments.

May - June
a. Budget Manager meets with departments at a budget kick-off meeting to go over instructions for the upcoming budget process. Final planning occurs to ensure departments are able to develop their budget requests.
b. Budget requests are being developed by departments. Departments will develop 2 budget requests: A Current Service Level (CSL) and Expanded Service Level (if desired).

July - August
Departments and County Administrative Team meets to discuss department budget requests. Departments submit budget requests, Budget Manager reviews requests and analyzes budget requests, and County Administrator reviews budget requests and develops recommendations for County Administrator's Recommended Budget. Budget is structurally balanced based on available tax levy or reductions are sought.

September - October
a. County Administrator meets with every standing committee and presents recommended budget for each department. Recommended budget is presented to the Executive Committee and full County Board as well.
b. Budget is officially submitted to the Executive Committee, Executive Committee reviews budget and meets with department heads, Public is given opportunity to voice concerns, and Executive Committee makes budget decisions and submits to the County Board.

November
County Board holds public hearing on the budget, Board reviews and makes amendments to the proposed budget, Board adopts new budget.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Calendar Year Fiscal Cycle	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Departments close prior year	■											
Review prior year results		■	■									
Review of Capital Projects and new positions			■									
Analyze results & present to County Board			■									
External auditor field work				■								
Develop budget assumptions for ensuing year					■	■						
Preliminary consideration of new project requests					■	■						
Present prior year audited results to Executive Committee & Board						■						
Departmental budget targets issued							■					
Departmental budgets developed							■	■				
County Administrator's budget prepared									■			
Executive Committee meets with departments										■		
Publication of County Board Public Notice										■		
County Board votes for adoption of budget											■	
Monitoring Budget to Actual	■	■	■	■	■	■	■	■	■	■	■	■

2023 Budget Calendar

JANUARY

1 - Adopted/Amended Budget Available to Departments

30 - Adopted Budget Due to Government Finance Officers Association

MARCH-APRIL

1 – Budget Planning for Upcoming Budget Process

MAY

9 – BUDGET KICKOFF email

22 – Current Service Level (CSL) Position List sent to departments for review

- Highway and Lasata will have separate Workforce Lists that will not be loaded automatically in Budget Builder
- The rest of the departments will be under one position list that automatically gets loaded into Budget Builder

30 – Department approves their CSL Position List

Late May – CSL Budget loaded into Budget Builder after CSL Position List finalized

JUNE

1 – Open Gov Budget Builder System available to departments for proposal submission

30 – Budget Proposals due from departments - Open Gov closed for editing

Checklist of Required Submissions by June 30th

- Review new Budget Book Document (old PMO word document)
- Position Requests - JDQ form and PCR Form for new/changed positions (send to Chad and Chris)
- Master Excel Form
    1. ORG Charts
    2. PCR or New Position Request
    3. CIP Requests
- Budget Changes +/- 5% or $5,000 (add to description field in Budget Builder)
- Submit CSL Proposals in Budget Builder
- Submit Expansion Proposals in Budget Builder
- Upload any forms and any supplemental information to Budget Builder (or just add to the excel file)

JULY

1-31 - Standing Committees: Departments provide high-level overview of budget request to their committee

1-15 - Early/Mid July – Budget Office prepares materials for budget meetings

20-27 – Department Budget Meetings

- Review Budget Documents (presented to departments for discussion/review)
- Current Service Level Budget Analysis (DOA leads discussion)

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

- Expansion Requests & Position Changes (Departments lead discussion)
- Capital Projects Updates
- Time permitting, Strategic Planning and PM Updates, if any

AUGUST

1 - DOA analyzes budget requests from departments
7 - Executive Committee Budget Update
8 - Budget Letters Sent to Grantees & Organizations
21 – County Administrator Budget Finalized
28 – Recommended Budget materials produced for Committees

SEPTEMBER

7 - Natural Resources Committee – Recommended Budget Overview
19 - Public Safety Committee – Recommended Budget Overview
20 - County Administrator Presents Proposed Budget to County Board
22- Public Works Committee – Recommended Budget Overview
26 - Health & Human Services Committee – Recommended Budget Overview & Public Hearing
25 - Proposed Budget Distributed to Executive Committee
28 - Finance Committee– Recommended Budget Overview

OCTOBER

2 - Executive Committee Budget Update (Grant Organizations Presentations)
4 – Morning - Regular County Board Meeting
4 – Executive Committee Budget Meeting (after conclusion of Board meeting - times are estimated)

- 11 am –Working Lunch & Budget Overview
- 12:30 pm - Finance Committee (all departments)
- 1:00 pm - Health and Human Services Committee (all departments)
- 2:00 pm - Natural Resources Committee (all departments)
- 2:30 pm - Public Safety Committee (all departments)
- 3:30 pm – Public Works Committee (all departments)

5 – Starting at 8 am Executive Committee Budget Meeting (if needed)

- Additional Information and Budget Decisions

9 - Public Notice Due to County Clerk
30 - Public Hearing

NOVEMBER

1- County Board Adopts Budget/Tax Levy

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

County Administrator's Budget Amendments - July (Changes to the Current Service Level Budget)

About $2.42 million deficit in the requested Current Service Level budget. Balanced with a combination of expenditure decreases and revenue increases. The $1 million for Utility Payment and State Shared Changes made are mostly harmless. Expansion requests are not included in this list.

1. Increased Register of Deeds revenue $50k
2. Eliminate Highway Levy Increase Request $(620,327) – This amount instead is budgeted as reserves
3. Land Information Office – position unfunded in budget $(90,000) – due to expected revenue losses un-fund one vacant position
4. Land Information Office – revenue increased by $25k from the requested budget
5. Emergency Management – Ley $(22,509) – historical actuals have been well under budget. Reduce expenses to hold levy flat
6. Human Services – $(292,427) – eliminate levy increase by including same amount as reserves
7. Courts – Purchased Services $(40,000) – reduce the amount of Purchased Services increase that was requested. Budget still includes a $60k increase
8. Courts – revenue increased by $10k
9. Parks – operating budget reduced by about $25k. Funds transferred from various cost centers (various individual parks) to provide some budget for new parks
10. Parks – salaries shifted to grants to assume more grants (about $15k in salaries). Temp/seasonal salaries flat.
11. DOA – operating costs reduced by about $3,000
12. Medical Examiner – operating costs reduced by about $2,500
13. Medical Examiner – revenue generated from fees increased by $28k
14. Child Support – Revenue increased by $50k
15. Child Support – employee changed health insurance plans ($10k reduction)
16. Add State revenue sharing Act 12 - $744k (new ongoing General Fund revenue)
17. Add State utility payments $320k (new ongoing General Fund revenue)
18. Fairgrounds levy increase was eliminated by increasing revenues
19. Sheriff – Firearm replacement will be funded in different way $56k (one-time capital)

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

2024 OZAUKEE COUNTY EXPANSION REQUESTS

Department	Item/ Request	Positions	Expense	Revenues	Tax Levy	Notes	Status	Recommenda
UW- Extension	Marketing Specialist	1	$9,049.00	-	$9,049.00	part time position	Desired	
Medical Examiner	Deputy Medical Examiner	1	$66,168.00	-	$25,142.96	0.60 FTE to 0.80 FTE	Desired	
LWM	Sanitation & Zoning Tech	-	$7,406.17	-	$7,406.00	Retain employee/train for future opening	Urgent	
LWM	Office Administrator	1	$84,000.00	-	$83,999.60	Position Filler for S&Z Expansion	Urgent	
Planning & Parks	Upgrade for Program Assistant II to Conservation Biologist	-	$9,086.85	$9,086.85	-	Recognize employee qualifications (grant funded)	Required	
Sheriff's Office	Rescue Boat Repaint	-	$100,000.00	-	$100,000.00	Paint job at end of life	Required	seek rfp/capital funding
Sheriff's Office	Dispatch Staff Increase	4	$323,791.00	-	$323,791.00	increase dispatchers when Cedarburg dispatch consolidates	Required	levy would increase to match
Sheriff's Office	Behavioral Health Deputy	1	$119,644.79	-	$119,644.79	Provide higher level of care in mental health crisis	Desired	
Sheriff's Office	Deputy Sheriff 3rd Shift	1	$215,924.00	-	$215,924.00	Increased number of calls during 3rd shift	Desired	(opioid funds)
Sheriff's Office	Court Officer	1	$119,644.79	-	$119,645.00	Vastly growing workload	Desired	
Sheriff's Office	Change Jailors to Protect WRS Status	-	$141,471.20	-	$141,471.20	Increase employee retention/ protect jailors	Desired	(not recommended)
Human Services	upgrade to C&F division assistant	-	$6,946.96	$6,946.96	-	Increased duties/ higher paygrade after job review	Required	Already done?
Human Services	upgrade ADRC position	-	$6,917.58	$6,917.58	-	Change in duties/ growing workload	Desired	
Human Services	upgrade ADRC position	-	$6,917.58	$6,917.58	-	Change in duties/ growing workload	Desired	
Human Services	part time ADRC position	1	$49,301.00	$49,301.00	-	part time to assist increasing workload	Urgent	
Corp. Counsel	Child Support Administrator	1	$101,822.95	$68,221.37	$33,601.57	oversee child support agency's day to day operations	Desired	
Corp. counsel	Child Support Legal Assistant	1	$53,873.93	$36,095.54	$17,778.40	aid in case preparation for court process	Desired	
Human Resources	Human Resources Coordinator	1	$81,503.00	-	$81,503.00	Aid workload/focus on day-today operations	Desired	
Human Resources	Tuition Reimbursement Program	-	$40,000.00	-	$40,000.00	increase retention/ better prepare employees for workplace duties	Desired	
	Total Positions Added	14						

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Executive Committee Budget Amendments - October

On October 4, 2023 the Executive Committee met to discuss the 2024 County Administrator Recommended Budget.

2024 APPROVED OZAUKEE COUNTY EXPANSION REQUESTS

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

2024 Current Service Level Budget Development

County Board Budget Amendments - November

After the Executive Committee (review the organizational section for more information on the board and committee structure) makes its amendments to the County Administrator's budget it is sent to the board for their review and consideration. The public hearing is also held around this time.

The full board is procedurally allowed to make individual amendments to the Executive Committee's recommended budget. The full board votes to approve or reject those amendments. Typically, amendments have been rare in the last few years. There were no amendments made by the board for the 2024 budget.

The revisions made to the County Administrators Recommended Budget by the Executive Committee were fully accepted by the County Board.

(a) The 2022 Adopted Budget is the County's Current Service Level as of January 1, 2022
(b) The 2023 County Administrator Recommended Budget is the same service level as the 2022 Adopted Budget with updated costs and revenues. The beginning part of the budget process involves updating the cost of all departmental programmatic service levels. Salaries, benefits, and operating costs are all updated based on management's guidelines (as described in the Budget Process and Philosophy section). No Expansion Requests or Reduced Service Levels are included in this budget time period. Tax Levy based on New Construction estimates ($434,227) was added by the County Administrator to cover the expenses of the growth in Current Service Level budget (comparison of FY 2022 Adopted Budget to the 2023 County Administrator Budget).
(c) These are the Expansion Requests added by the Executive Committee. The County Administrator Budget does not include any Expansions. Levy was increased by the Executive Committee ($418,000) for the assumption of added services (expansion of the County's Dispatch Center to include other municipality).
(d) 2023 Executive Committee Budget is the combination of the County Administrator's Budget and Expansion Requests.
(e) Non-Levy Revenues are revenue sources that cannot be used to decrease the tax levy. These are revenues that are typically reserved for specific uses in special revenue or enterprise funds. Non-Levy Revenues are excess revenues (over expenditures) that are planned for in the budget.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

2024 County Tax Levy and Tax Rate Resolution

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

FINANCE COMMITTEE

COMMITTEE BUDGET SUMMARY

Committee Summary

This committee provides oversight for all of the County departments that are organized under the Finance Committee. The following departments and funds are categorized into this committe:

1. General Fund - Financial cost center designed to capture major county-wide revenues
2. Department of Administration
    1. County Administrator's Office
    2. Finance Office
    3. Human Resources
3. Corporation Counsel / Child Support - Department number 103 in General Fund
4. Information Technology
    1. Radio Services - Department number 104 in General Fund
    2. IT - Internal Service Fund 602
5. County Clerk and County Board - Department number 105 in General Fund
6. County Treasurer's Office - Department number 107 in General Fund
7. Non-Department - Department number 120 in General Fund

While this committee profile includes departments that are predominately funded by tax levy the sales tax revenue is also budgeted in this committee. The sales tax revenue of $11.2 million means that this committee has a net positive impact that offsets expenses throughout other tax levy funded departments in other committees. The sales tax levy is specifically approved in order to reduce the dependency on property tax as the sole major local revenue source. The 2024 budget assumes nearly $8.7 million in excess revenues budgeted in the Finance Committee.

Finance Committee - Tax Levy Summary

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Revenues	$16,311,295	$16,196,188	$16,273,492	$8,471,496	$17,580,028
Expenses	$8,985,197	$8,448,138	$8,348,435	$6,869,795	$8,915,476
REVENUES LESS EXPENSES	**$7,326,098**	**$7,748,050**	**$7,925,057**	**$1,601,701**	**$8,664,552**

Finance Committee - Expenses by Department

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
General Fund	$953,044	$61,569	$0	-$369	$0
DOA	$1,865,252	$2,097,247	$2,081,974	$1,582,362	$2,260,633
Corporation Counsel	$839,981	$888,523	$944,726	$658,328	$1,032,403
Radio Services	$670,517	$748,615	$684,936	$495,444	$697,838
County Clerk	$717,633	$776,295	$862,039	$588,054	$969,412
Treasurer	$412,928	$392,817	$435,144	$298,830	$467,456
Non Departmental	$2,046,463	$1,836,268	$2,000,995	$1,951,204	$2,006,876
IT	$1,479,380	$1,646,805	$1,338,621	$1,295,941	$1,480,858
TOTAL	**$8,985,197**	**$8,448,138**	**$8,348,435**	**$6,869,795**	**$8,915,476**

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Finance Committee - Revenues by Department

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
General Fund	$12,499,282	$12,963,567	$13,282,969	$6,903,117	$14,346,969
DOA	$188,404	$158,045	$120,000	$101,663	$140,000
Corporation Counsel	$533,994	$564,861	$512,500	-$41,572	$562,500
Radio Services	$132,806	$49,477	$83,370	$18,397	$83,370
County Clerk	$163,572	$181,470	$162,795	$142,575	$175,645
Treasurer	$489,734	$350,191	$349,350	$292,694	$366,800
Non Departmental	$948,243	$527,768	$423,886	$43,472	$423,886
IT	$1,355,260	$1,400,809	$1,338,623	$1,011,151	$1,480,858
TOTAL	**$16,311,295**	**$16,196,188**	**$16,273,492**	**$8,471,496**	**$17,580,028**

Links to Online Department Budget Sections

These links will take you to the online version of the departmental budget sections. The online version allows the user to access real-time data in our transparency portal. The real-time data enables you to click on the reports and graphs, and this gives you the ability to drill down into the data to see all the line-item detail of the County's budget at any level that is available.

County Clerk's Office
https://stories.opengov.com/ozaukeecountywi/published/Oh_L_YvrC

County Board
https://stories.opengov.com/ozaukeecountywi/published/N7LIp4PaF

Corporation Counsel and Child Support
https://stories.opengov.com/ozaukeecountywi/published/ocSIwLYzj

Treasurer's Office
https://stories.opengov.com/ozaukeecountywi/published/zSBbwtVEZ

IT and Radio Services
https://stories.opengov.com/ozaukeecountywi/published/x58Aoc2xF

General Fund Revenues (countywide revenues)
https://stories.opengov.com/ozaukeecountywi/published/J20pYETrg

Non-Department and Grants
https://stories.opengov.com/ozaukeecountywi/published/EvVHUILCB

Department of Administration
https://stories.opengov.com/ozaukeecountywi/published/zd1rIc0xg

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Department of Administration

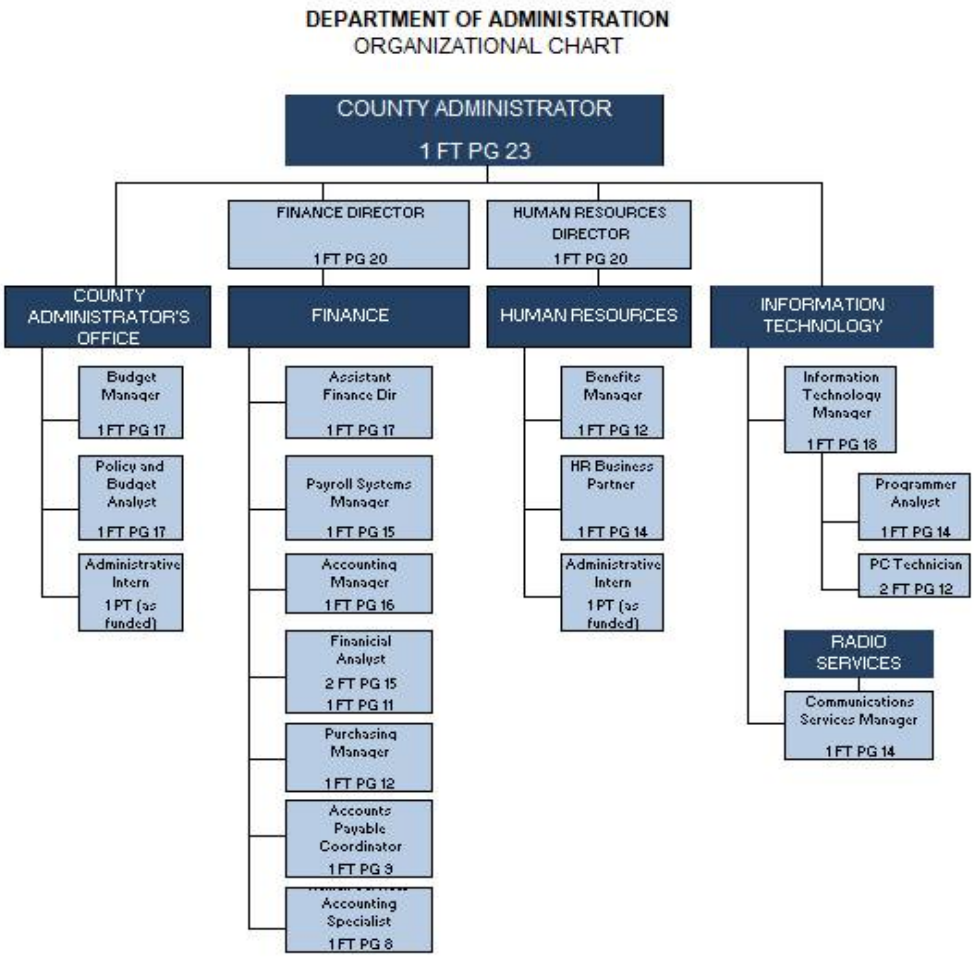
Budget Report

Mission

The Ozaukee County Administrator's Office coordinates all administrative and management functions of county government not otherwise vested by law to other entities through facilitating cooperation and communication between Ozaukee County residents, the Ozaukee County Board of Supervisors, and county departments.

The mission of the Finance Department is to facilitate effective and efficient fiscal management while maintaining accountability for the financial resources in accordance with generally accepted accounting principles (GAAP).

The mission of the Human Resources Office is to provide effective, responsible, and accountable human resources services to our customers.



Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Programs & Services

Our goal is to provide communication, facilitation, and cooperation between Ozaukee County residents, the County Board, and County Departments resulting in maximum service efficiency. The Department of Administration is comprised of several departments.

County Administrator's Office

Appoint and supervise department heads - Provides departmental oversight through appointment, supervision, and evaluation of department heads.
County operational preview - Review and attend committee meetings, and review organizational structure for efficiencies and effectiveness.
Execute lawful contracts on County's behalf - Review grant applications; analyze, track, oversee, report, and manage Federal and State received grants.
Inform County Board of financial condition, operational issues, and state and federal legislation - Resolves administrative problems, is responsible for the internal employee safety program for all County facilities.
Long Range Planning Program - The provision of assistance to the County Board relating to long range guidance to Ozaukee County through use of program evaluation, strategic planning, and capital improvement planning.
Budget Preparation - Preparation, amendment, and recommendation of annual Ozaukee County budget for Executive Committee approval.
Labor Negotiations - Coordinate, support, and oversee collective bargaining process with the Ozaukee County's four representative bargaining units.
Coordinate All Functions Not Vested in Laws Boards of Commissions & Appointment Powers - As the liaison for the public, the County Administrator represents Ozaukee County by making public appearances and speeches, attending meetings, and interacting with the County Board.

Finance Department

External Audit - Close/Reconcile Year end, prepare Audit and CAFR, address Auditors Management Letter issues, obtain unqualified opinion
Payroll - Maintain Employee data, process biweekly payroll, submit tax and various other payments, process W-2's and other year-end reports, comply with WRS, FSLA, WDOR, and withholdings
General Accounting - Comply with GAAP/GASB, provide accurate monthly reporting to all users, maintain appropriate debt and reserve levels, monitor compliance with budget, provide dependable service
Internal Audit - Monitor internal controls, safeguard assets.
Purchasing - Seek appropriate product/service at best price from vendors.

Human Resources

Employee Recruitment & Retention - Employee recruitment and retention is the provision of staffing related services for well qualified candidates. The Human Resources Department administers employee benefits for eligible employees. Activities performed for the provision of benefits include: enrolling employees into benefit programs, record-keeping, and analyze current benefits systems for efficiencies. This program involves the process of evaluating jobs to determine salary in relation to the KSAs required for the job.
Insurance Coverage Property and General Liability - The Human Resources Department is responsible for the coordination and reporting of the claims. Activities include coordination of information, reporting, and coordination of legal representation for challenged claims; jury investigation.
Labor Negotiations - Administration of the labor contract for the bargaining unit.
Legal Compliance & Reporting - This program covers all aspects of the administration of legal issues, and conforming to all laws and policies including the Americans with Disabilities Act, Equal Employment Opportunity, and Affirmative Action. Specific services and activities include (but are not limited to): monitoring internal policies and procedures for compliance, updating policies and procedures, scanning the legislative environment for new laws and regulations; assisting departments with compliance

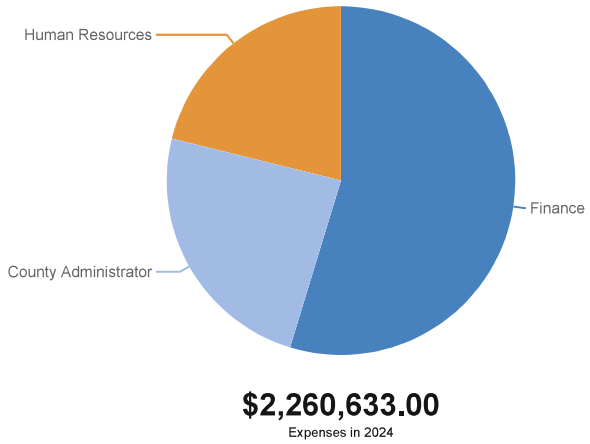
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Administration Department's Expenditures

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
County Administrator	$446,281	$489,725	$500,473	$344,259	$545,516
Finance	$1,014,560	$1,146,007	$1,144,281	$877,938	$1,237,383
Human Resources	$404,410	$461,514	$437,220	$358,271	$477,734
TOTAL	**$1,865,252**	**$2,097,247**	**$2,081,974**	**$1,580,468**	**$2,260,633**

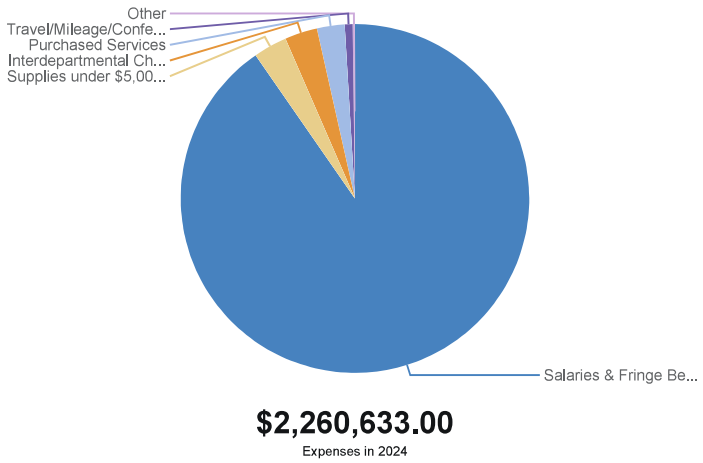
DOA - Expenses by Program/Department

Data Updated Sep 24, 2023, 2:40 PM



DOA - Expenses by Type

Data Updated Sep 24, 2023, 2:40 PM



Performance Metrics

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Human Resources		OzMETRICS	
Performance Metrics	**FY 19**	**FY 2020**	**FY 2021**
Human Resources			
Health Insurance Loss Ratio	100%	82%	86%
Number of FTE's	726	754	701
Turnover Rate	39%	32%	23%
Wellness Participation	342	347	327
Workers Comp Claims	94	85	77
Workers Comp Claims Cost	$206,843	$240,931	$70,085

Finance		OzMETRICS	
Performance Metrics	**FY 19**	**FY 2020**	**FY 2021**
Finance			
County Net Position	$90,250,947	$ 92,551,198	$ 97,883,073
% of Unassigned Fund Balance (12%	15.6%	16.8%	18.9%
% Unassigned Fund Balance (20%)	30.3%	33.3%	36.3%
2020 Total Debt Amount	$25,225,000	$ 22,550,000	$ 25,910,000
% of Debt to Equalized Value (5% of Equalized Value)	0.19%	0.17%	0.18%
Debt Service Amount Levied	$2,458,163	2,256,339	1,878,744
Debt Service Per Capita	$280.57	$ 246.44	$ 283.16
Audit Findings	0	0	0
Credit Card Rebate	$96,842	$ 110,351	$ 166,987
Number of Training Classes	9	7	7
Accounts Payable Payments	19,616	19,002	18,434
Purchase Orders Processed	264	137	95

Budget Highlights

The DOA Current Service Level budget increases tax levy $169,557 or 9.4% over the FY 2022 Adopted Tax Levy. Credit Card revenue is budgeted at $120,000. Approximately 90% of the budget is Salaries and Benefits. The changes to Salaries and Benefits is a combination of regular salary increases and changes to the County's pay plan from the recently completed study.

Expansion Requests

1. HR Coordinator $82,000 - This new position would help with the department's day-to-day transactional tasks.
2. HR Implementation of a county-wide Tuition Reimbursement Program $40,000 - Results from the engagement surveys illustrate a need for better tuition and education program.

These requests are explained in more detail at the end of this section.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

DOA - Tax Levy

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Revenues	$188,404	$158,045	$120,000	$101,663	$140,000
Expenses	$1,865,252	$2,097,247	$2,081,974	$1,582,362	$2,260,633
REVENUES LESS EXPENSES	**-$1,676,848**	**-$1,939,202**	**-$1,961,974**	**-$1,480,699**	**-$2,120,633**

DOA - Expenses by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Interdepartmental Charges	$53,537	$57,001	$65,139	$45,045	$68,422
Other Expenses	$13,504	$24,440	$4,600	$12,927	$4,600
Purchased Services	$56,260	$98,728	$57,525	$124,446	$58,030
Salaries & Fringe Benefits	$1,700,178	$1,875,090	$1,867,930	$1,363,386	$2,042,490
Supplies under $5,000	$34,834	$30,274	$69,955	$20,076	$70,266
Travel/Mileage/Conference&Meetings	$6,939	$11,714	$16,825	$16,482	$16,825
TOTAL	**$1,865,252**	**$2,097,247**	**$2,081,974**	**$1,582,362**	**$2,260,633**

DOA - Revenues by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Other (Donations/One-time/Misc)	$188,404	$158,045	$120,000	$101,663	$140,000
TOTAL	**$188,404**	**$158,045**	**$120,000**	**$101,663**	**$140,000**

DOA CIP Requests

There are no CIP requests.

Position Changes

2024 Proposed Budget: add 1 HR Coordinator position 1.0 FTE

2023 Adopted Budget: No Changes

2022 Adopted Budget: No Changes

2021 Adopted Budget: Eliminate 1 Account Clerk in Finance after a retirement

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

OZAUKEE COUNTY EXPANSION REQUEST

DEPARTMENT:	Administration
DIVISION OR PROGRAM:	Human Resources
REQUEST TITLE:	Human Resources Coordinator

REQUEST DESCRIPTION:

To support roughly 775 employees, our Ozaukee County HR Department currently consists of four regular full-time team members: HR Director, HR Business Partner (HRBP), Benefits Manager, and HR Coordinator. Our department oversees all functions of Human Resources including: recruitment, selection, onboarding, employee development, employee engagement, benefits administration, leave administration, employee wellness, managerial support, employee relations, compliance, compensation administration, team recognition, and more. While we have made strides in streamlining and simplifying our processes, our department still has a lot of transactional pieces to manage in addition to providing exceptional service to all departments. To further support the needs of Ozaukee County and long-term increased efforts around engagement in the workplace, we are respectfully requesting one additional full-time team member in Human Resources. Departments have requested additional HR service to increase management comprehension of the recruitment/hiring process, ongoing support to set expectations for employees and supervisor, policy training, management training, counseling on policies and procedures, support to identify needs for disciplinary interventions, employee coaching, etc. When the HR Department upgraded its HR Generalist to a HR Business Partner position, the goal was to have this employee work closely on the strategic items listed in goal V. However, the HR Department has so much day-to-day transactional work to be accomplished the employee in this position did not have a significant amount of time to dedicate to strategic actions. An additional HR Coordinator will take the transactional work off the HRBP to allow them to focus on accomplishing Strategic Goal V. Develop our Culture and Employees.

PRIORITY: Desired (dropdown menu for priority)

DESCRIBE THE PRIORITY LEVEL:

In order to improve the County's efforts in improving organizational culture, developing proactive leadership, improving internal communications and additional employee is needed in the HR department.

BUDGET IMPACT:			
EXPENSES:	$	81,503.00	(What is the total budgetary impact of this request?)
REVENUE:	$	-	(Are there revenues available for this expansion request?)
TAX LEVY REQUESTED:	$	81,503.00	(Formula taking the difference between Expense and Revenue)
REVENUE SOURCE IS GUARANTEED:	Yes	No	N/A

NEW POSITIONS REQUESTED (List all of the new positions, including position changes, that are requested)

Position Title	Position Expenses	PCR Form
Human Resources Coordinator	$81,503	Attached

STRATEGIC PLAN AND STRATEGIC OBJECTIVES

This position will assist the county in achieving progress towards strategic goal V. Develop our Culture and Employees. The County has made significant progress towards this goal in terms of improved wages and benefits; however, an additional HR employee will assist the department in achieving the following objectives: B. Study and Improve Organizational Culture, C. Develop Proactive Leadership, D. Develop and Deliver Staff Training, E. Improve Internal Communications, F. Recruit and Retain Qualified County Employees, and G. Improve Employee Recognition.

OTHER CONSIDERATIONS:

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

OZAUKEE COUNTY EXPANSION REQUEST

DEPARTMENT:	Human Resources
DIVISION OR PROGRAM:	Human Resources
REQUEST TITLE:	Tuition Reimbursement Program

REQUEST DESCRIPTION:

A recurring theme from last year's employee engagement survey was the discontent surrounding our existing Education and Tuition Assistance Program. Furthermore, during exit interviews with departing employees, a significant number expressed dissatisfaction with the "low" reimbursement amounts provided by this benefit. Currently, our program offers a maximum reimbursement of $250 per semester, with a cap of $500 per calendar year. To be eligible, employees must participate in undergraduate or graduate coursework that aligns with their current position, prepares them for promotion within the County, or directly benefits the County. An approval process is in place for those seeking to utilize this benefit. Since 2020, the County has had six employees utilize the program, incurring a total cost of $2,000.

An enhanced tuition reimbursement program would have a positive impact on our organization, particularly in positions where higher accredited degrees are highly advantageous. For instance, behavioral health human services employees can bill at a higher rate with a Master's degree, and we actively encourage Lasata staff to obtain their LPN or RN licenses, which require a certain level of accredited education.

The HR department recommends increasing the annual maximum reimbursement from $500 to $4,000 per year. Such an enhancement would serve as a significant incentive for Lasata employees to pursue their LPN or RN licenses. For example, to achieve an LPN practical nursing associate's degree from Milwaukee Area Technical College, 32 credits are required, with each 3 credit class costing approximately $500 in tuition. Meanwhile, a Human Services employee aspiring to pursue a Master of Social Work (MSW) degree would expect to pay approximately $2,500 in tuition for each 3 credit course, totaling 36 credits for the complete MSW degree.

By implementing this increased tuition reimbursement, we acknowledge the financial investment required for higher education and aim to empower our employees to further their careers. Offering a more competitive program will strengthen our talent pool, allowing us to attract and retain exceptional individuals who seek to advance their skills and knowledge.

Overall, the proposed change in our Education and Tuition Assistance Program aligns perfectly with the County's strategic plan to create a workplace where employees can flourish and contribute to the success of our organization. We seek the support and approval of the Board of Supervisors to make this enhancement and drive Ozaukee County towards becoming the employer of choice in our region. This reimbursement program would be avilabile to employees on a first-come-first-served basis until funds run out. Staff recommends setting aside $40,000 to fund this program in 2024.

PRIORITY: Desired (dropdown menu for priority)

DESCRIBE THE PRIORITY LEVEL:

BUDGET IMPACT:			
EXPENSES:	$	40,000.00	(What is the total budgetary impact of this request?)
REVENUE:	$	-	(Are there revenues available for this expansion request?)
TAX LEVY REQUESTED:	$	40,000.00	(Formula taking the difference between Expense and Revenue)
REVENUE SOURCE IS GUARANTEED:	Yes	No	N/A

NEW POSITIONS REQUESTED (List all of the new positions, including position changes, that are requested)

Position Title	Position Expenses	PCR Form

STRATEGIC PLAN AND STRATEGIC OBJECTIVES

This request ties to Goal V. Develop our Culture and Employees, Objective A. Maintain Competitive Wages and

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Benefits. The Ozaukee County Human Resources Department conducted an analysis by gathering data from surrounding Counties in Wisconsin (see attached) and found that our current program was the least generous to employees in comparison to others.

OTHER CONSIDERATIONS:

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

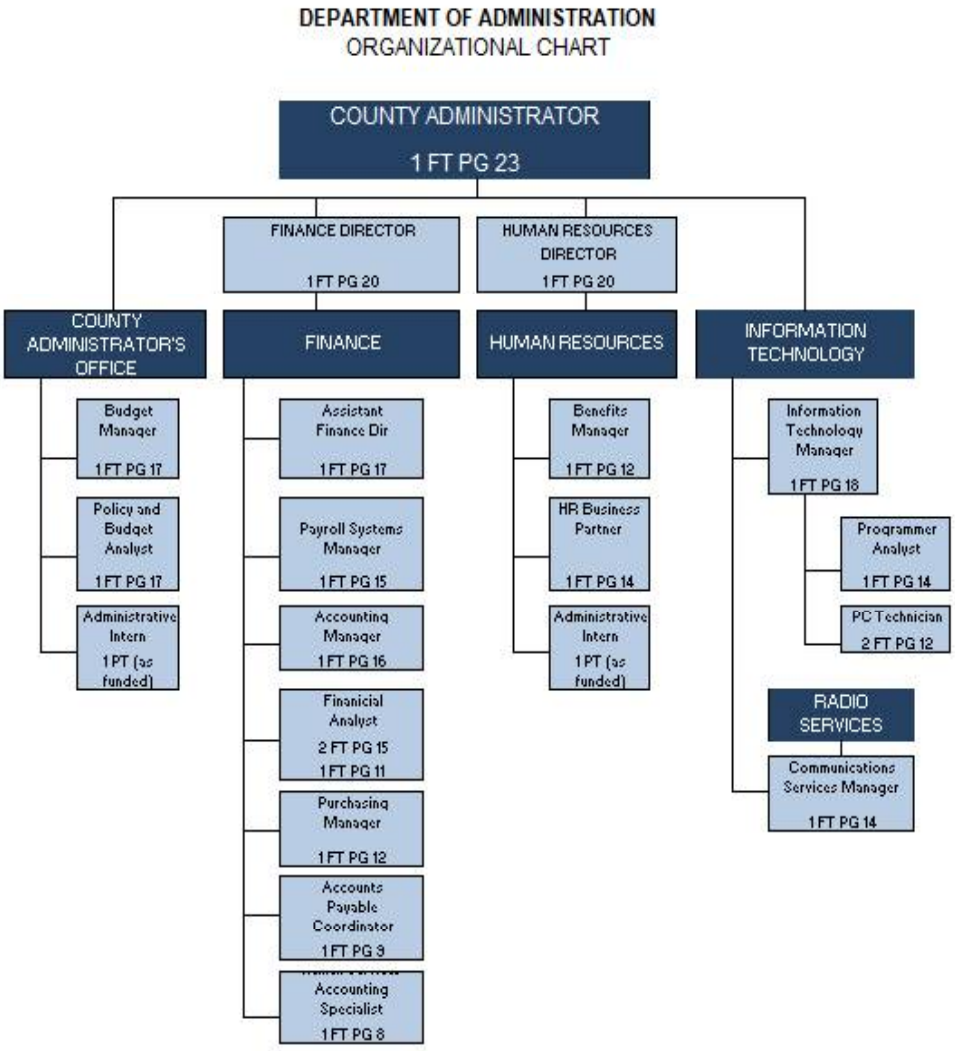
Information Technology & Radio Services

Budget Report

Mission

Information Technology is committed to advancing our employee's ability to communicate by providing a high level of quality, innovation and knowledge of voice and data communications. We strive to produce solutions that ensure value, reliability and performance of our services. We actively research ways to secure technology solutions for our employee's ever-changing needs.

Radio Services provides support to county law enforcement and other agencies. The primary mission is to ensure a quality radio system for all agencies.



Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Programs & Services

Radio Technicians are a resource line for radio vendors, support the county's 800 MHz trunking radio system, serve as vendor interface for purchases, service the Sheriff's Department dispatch consoles, hand-held portables, pagers and mobile data computers in the various County Departments and local municipal government agencies.

Connectivity and support of all computer equipment throughout Ozaukee County. Evaluations, installation, configuration and support of all hardware and software. Act as technical liaisons between users and hardware/software vendors. Provided to all Ozaukee County facilities.

This program tailors software applications to the needs of specific Departments to enhance the operational efficiency of Departments. Programming staff develop application enhancements to assist user staff. Remote Access Service is available for property title search companies, banks, lending institutions and mortgage companies to access the assessment/taxation historic information that resides on the County's AS/400 platform.

Increases the efficiency and knowledge base of Ozaukee County and local municipality employees regarding technology applications.
Facilitates third-party software purchase and installation. Specific activities include: responding to County Department inquiries, analyzing installation problems and obstacles, designing solutions, and facilitating action between the Department and the vendor.

Strategic Objectives

To provide seamless platform for sharing of information to units of government and citizens of Ozaukee County.

Radio Services Budget Highlights

The Radio Services Current Service Level budget increases tax levy $50,715 or 9.2% over the FY 2022 Adopted Tax Levy. Purchased Services are the primary reason for the increase due to higher costs. Radio Services also contains $90,000 in CIP expenses for special IT and Radio needs. This keeps some funding available for special circumstances or emergency needs during the year.

Radio Services - Tax Levy

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Revenues	$132,806	$49,477	$83,370	$18,397	$83,370
Expenses	$670,517	$748,615	$684,936	$495,444	$697,838
REVENUES LESS EXPENSES	**-$537,711**	**-$699,138**	**-$601,566**	**-$477,047**	**-$614,468**

Radio Services - Expenses by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Equipment & Software	$46,239	$108,222	$90,000	$0	$90,000
Interdepartmental Charges	$9,895	$10,217	$12,818	$9,531	$12,818
Other Expenses	$782	$782	$782	$782	$782
Purchased Services	$472,928	$383,273	$361,210	$351,476	$361,210
Salaries & Fringe Benefits	$115,206	$118,288	$132,527	$87,821	$145,428
Supplies under $5,000	$25,468	$127,832	$85,100	$45,835	$85,100
Travel/Mileage/Conference&Meetings	$0	$0	$2,500	$0	$2,500
TOTAL	**$670,517**	**$748,615**	**$684,936**	**$495,444**	**$697,838**

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Radio Services - Revenues by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Intergovernmental Rev (State, Federal, Local)	$32,505	$0	$0	$0	$0
Other (Donations/One-time/Misc)	$100,301	$49,477	$83,370	$18,397	$83,370
TOTAL	**$132,806**	**$49,477**	**$83,370**	**$18,397**	**$83,370**

Information Technology Fund Budget Highlights

The IT Department (Fund 602) does not contain levy. A user fee is set up and charged to county departments (except for Public Health). Technically, an increase in user fees in other County departments could be considered a tax levy increase. Expenses (that might be funded with tax levy) are budgeted in County departments and they pay a fee to IT which is then counted as a revenue source in Fund 602.

IT expenses have increased to keep up with the changing dynamics of the technological needs of the County. Expenses increased by nearly 11% to keep pace with needed maintenance and security contracts.

Expansion Requests

There are no new requests to be considered.

IT Fund 602 - Tax Levy

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Revenues	$1,355,260	$1,400,809	$1,338,623	$1,011,151	$1,480,858
Expenses	$1,479,380	$1,646,805	$1,338,621	$1,274,924	$1,480,858
REVENUES LESS EXPENSES	**-$124,119**	**-$245,997**	**$2**	**-$263,773**	**$0**

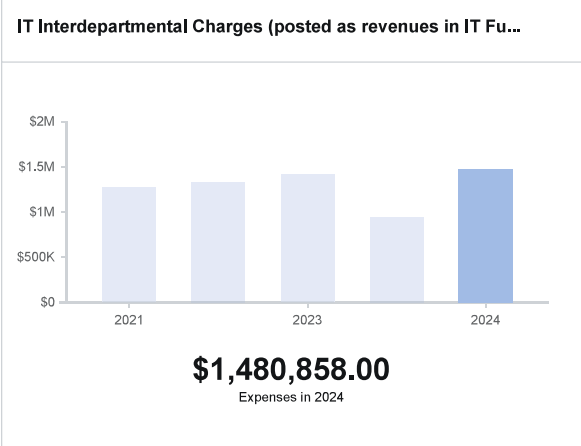
IT Fund - Expenses by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Interdepartmental Charges	$35	$71	$200	$4	$200
Other Expenses	-$50,425	-$51,267	$200	$0	$200
Purchased Services	$850,551	$983,353	$721,336	$808,549	$801,000
Salaries & Fringe Benefits	$660,102	$684,394	$588,936	$458,477	$649,727
Supplies under $5,000	$17,826	$28,960	$22,700	$7,149	$24,481
Travel/Mileage/Conference&Meetings	$1,291	$1,294	$5,250	$746	$5,250
TOTAL	**$1,479,380**	**$1,646,805**	**$1,338,621**	**$1,274,924**	**$1,480,858**

IT Fund - Revenues by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Interdepartmental Revenue for County Services	$1,349,811	$1,400,809	$1,335,123	$996,513	$1,480,858
Other (Donations/One-time/Misc)	$100	$0	$0	$75	$0
Public Charges for County Services	$5,349	$0	$3,500	$14,563	$0
TOTAL	**$1,355,260**	**$1,400,809**	**$1,338,623**	**$1,011,151**	**$1,480,858**

Attachment: 2024 Recommended Budget (2024 Recommended Budget)



Interdepartmental Revenue for County Services

This is the primary revenue source that is collected within the IT Fund to provide expenses for the services. The IT Fund is operated as an Internal Service Fund. This means that an expense is budgeted in most departments/funds and is transferred quarterly from departments and posted as a revenue in IT. A user charge is determined based on the number of devices supported by IT for each department. The total cost of IT services is distributed to each department based on its percentage share of devices. The graph to the left shows the historical expenses that comes from County departments. The cost of the IT service in 2024 is $1,480,858 which is a $142,235 or 10.6% increase.

IT Costs Charged to Departments

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
General Fund					
Natural Resources					
Register of Deeds	$28,488	$29,629	$27,973	$18,649	$28,211
Planning & Parks	$40,931	$42,571	$42,361	$28,241	$42,570
University Extension	$15,030	$15,631	$14,290	$9,527	$14,290
Land & Water Mgmt	$29,470	$30,651	$32,153	$21,435	$32,427
NATURAL RESOURCES TOTAL	**$113,919**	**$118,483**	**$116,777**	**$77,851**	**$117,498**
Public Works					
Facility Management	$19,702	$20,434	$21,435	$14,290	$21,496
PUBLIC WORKS TOTAL	**$19,702**	**$20,434**	**$21,435**	**$14,290**	**$21,496**
Public Safety					
Medical Examiner	$7,061	$7,319	$7,145	$4,820	$18,015
Sheriffs Department	$281,605	$292,889	$314,382	$209,588	$317,058
Emergency Management	$16,372	$17,028	$17,863	$11,908	$18,015
PUBLIC SAFETY TOTAL	**$305,039**	**$317,236**	**$339,390**	**$226,317**	**$353,088**
Health and Human Services					
Veterans Services	$6,549	$6,811	$7,145	$4,763	$7,255
HEALTH AND HUMAN SERVICES TOTAL	**$6,549**	**$6,811**	**$7,145**	**$4,763**	**$7,255**
Finance					
DOA	$49,117	$52,927	$60,734	$41,909	$64,016
Corporation Counsel	$32,745	$34,057	$35,726	$23,817	$36,029
Radio Services	$9,823	$10,217	$10,718	$7,145	$10,809
County Clerk	$18,305	$18,437	$28,581	$19,053	$28,822
Treasurer	$26,196	$27,246	$25,008	$16,672	$33,655
FINANCE TOTAL	**$136,187**	**$142,883**	**$160,767**	**$108,596**	**$173,331**
GENERAL FUND TOTAL	**$581,395**	**$605,848**	**$645,513**	**$431,818**	**$672,668**
Special Revenue Fund					
Natural Resources	$4,257	$4,427	$4,180	$2,787	$4,342
Public Works					
Transit Services	$19,647	$20,434	$31,856	$21,237	$31,856
Fairgrounds	$3,274	$3,406	$3,573	$2,382	$3,573
PUBLIC WORKS TOTAL	**$22,921**	**$23,840**	**$35,429**	**$23,619**	**$35,429**
Health and Human Services	$291,429	$303,106	$321,526	$214,352	$359,866
SPECIAL REVENUE FUND TOTAL	**$318,607**	**$331,373**	**$361,135**	**$240,757**	**$399,637**
Enterprise Funds					
Health and Human Services					
Lasata Care Center	$229,214	$238,398	$250,077	$166,718	$252,205
Lasata Heights	$9,823	$10,217	$10,718	$7,145	$10,809
Lasata Crossings	$45,843	$47,707	$50,015	$33,344	$50,441

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
HEALTH AND HUMAN SERVICES TOTAL	**$284,880**	**$296,322**	**$310,810**	**$207,206**	**$313,455**
Natural Resources					
Golf Courses	$40,931	$42,571	$44,657	$29,771	$44,657
NATURAL RESOURCES TOTAL	**$40,931**	**$42,571**	**$44,657**	**$29,771**	**$44,657**
ENTERPRISE FUNDS TOTAL	**$325,811**	**$338,893**	**$355,467**	**$236,978**	**$358,112**
Internal Service Funds					
Public Works	$45,843	$47,680	$50,015	$33,344	$50,441
INTERNAL SERVICE FUNDS TOTAL	**$45,843**	**$47,680**	**$50,015**	**$33,344**	**$50,441**
TOTAL	**$1,271,656**	**$1,323,793**	**$1,412,130**	**$942,897**	**$1,480,858**

IT & Radio CIP Requests

Radio Services - CIP Expenses

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Equipment & Software	$46,239	$108,222	$90,000	$0	$90,000
TOTAL	**$46,239**	**$108,222**	**$90,000**	**$0**	**$90,000**

DEPARTMENT:	Radio Services

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Computer Equipment		Tax Levy (Budget Process)		40,000	40,000	40,000	40,000	40,000	200,000
									-

PROJECT DESCRIPTION:
Annual replacement fund for various equipment replacements

PRIORITY:	Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Building Improvements - Equipment		Tax Levy (Budget Process)		50,000	50,000	50,000	50,000	50,000	250,000
									-

PROJECT DESCRIPTION:
Annual fund for Improvements to buildings for various equipment replacements

PRIORITY:	Required

Position Changes

2024 Adopted Budget: No Changes

2023 Adopted Budget: No Changes

2022 Adopted Budget: No Changes

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Grants and Non-Departmental

Budget Report

Mission

The purpose of Non-Department is to organize a group of account codes and collect expenses and some revenues that do not apply to specific departments. The account groups are overseen by the County Board and County Administrator's Office.

Budget Highlights

The Non-Departmental Current Service Level Budget increases tax levy by $5,881 or 0.3% over the 2023 adopted budget. The Vacancy and Turnover assumption sits at $(100,000) in the 2024 budget. This is our assumption of the amount of savings we expect due to retirements, terminations, benefit adjustments, etc. The Library funding increases $7,981 or 1.1% and this is not counted against the County's allowable tax levy or the new construction. The Library levy is a separate levy.

Non-Department - Tax Levy

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Revenues	$948,243	$527,768	$423,886	$43,472	$423,886
Expenses	$2,046,463	$1,836,268	$2,000,995	$1,951,204	$2,006,876
REVENUES LESS EXPENSES	**-$1,098,220**	**-$1,308,500**	**-$1,577,109**	**-$1,907,733**	**-$1,582,990**

Non-Department - Expenses by Type

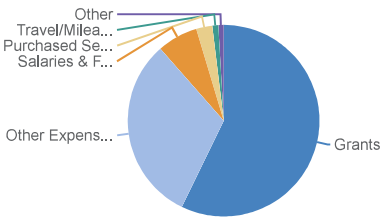
	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Grants	$1,032,004	$1,093,992	$1,139,204	$1,012,604	$1,147,185
Other Expenses	$766,505	$397,527	$633,828	$718,903	$629,338
Purchased Services	$53,625	$53,625	$53,625	$40,219	$53,625
Salaries & Fringe Benefits	$175,092	$262,782	$138,000	$162,117	$138,000
Supplies under $5,000	$13,040	$16,489	$15,338	$16,574	$17,728
Travel/Mileage/Conference&Meetings	$6,197	$11,853	$21,000	$788	$21,000
TOTAL	**$2,046,463**	**$1,836,268**	**$2,000,995**	**$1,951,204**	**$2,006,876**

Non-Department - Revenues by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Fund Balance Applied (Budget Only)	$0	$0	$15,000	$0	$15,000
Interdepartmental Revenue for County Services	$250,000	$250,000	$270,000	$0	$270,000
Interest	$18	$280	$0	$798	$0
Intergovernmental Rev (State, Federal, Local)	$525,511	$0	$0	$0	$0
Other (Donations/One-time/Misc)	$172,714	$277,488	$138,886	$42,674	$138,886
TOTAL	**$948,243**	**$527,768**	**$423,886**	**$43,472**	**$423,886**

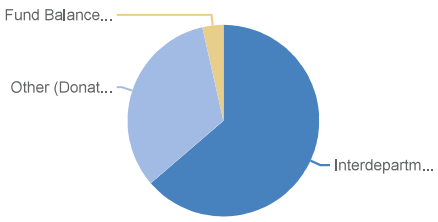
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Non-Department - Expenses by Type



$2,006,876.00
Expenses in 2024

Non-Department - Revenues by Type



$423,886.00
Revenues in 2024

2024 Recommended Grants

Non-Department - Grants

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Grants					
Grants					
Youth Apprenticeship Program	$0	$15,000	$10,000	$10,000	$10,000
Family Promise	$0	$15,000	$15,000	$0	$15,000
Economic Development Corp	$130,000	$145,000	$145,000	$72,500	$145,000
Federated Library System	$648,674	$669,842	$713,969	$674,869	$721,950
Historical Society Capital	$7,500	$7,500	$7,500	$7,500	$7,500
Historical Society Operations	$38,000	$38,000	$38,000	$38,000	$38,000
Milwaukee Seven/Cedarburg Cultural Center	$5,000	$0	$0	$0	$0
National Flag Day Foundation	$5,000	$5,000	$5,000	$5,000	$5,000
Ozaukee County Tourism	$30,000	$25,000	$30,000	$30,000	$30,000
Regional Planning Comission	$142,830	$148,650	$144,735	$144,735	$144,735
SE Wisconsin Railroad Consortium	$25,000	$25,000	$30,000	$30,000	$30,000
GRANTS TOTAL	**$1,032,004**	**$1,093,992**	**$1,139,204**	**$1,012,604**	**$1,147,185**
GRANTS TOTAL	**$1,032,004**	**$1,093,992**	**$1,139,204**	**$1,012,604**	**$1,147,185**
Purchased Services					
Purchased Services					
Shelter Care/Advocates	$53,625	$53,625	$53,625	$40,219	$53,625
PURCHASED SERVICES TOTAL	**$53,625**	**$53,625**	**$53,625**	**$40,219**	**$53,625**
PURCHASED SERVICES TOTAL	**$53,625**	**$53,625**	**$53,625**	**$40,219**	**$53,625**
Supplies under $5,000	$13,040	$16,489	$15,338	$16,574	$17,728
TOTAL	**$1,098,669**	**$1,164,106**	**$1,208,167**	**$1,069,397**	**$1,218,538**

The Grants for 2024 are mostly recommended at the same level from 2023. The grantee agencies will present their budget requests at the October 2nd Executive Committee meeting. The Federated Library System has requested a tax levy of $721,950 which is a $7,981 or 1.1% over last year's special levy for the Library System. This levy is not counted towards the County's allowable operating levy limits.

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

General Fund

Budget Report

Mission

The purpose of the General Fund account designation is to organize a group of account codes and collect county-wide revenues that help offset the use of property tax.

Budget Highlights

The Sales Tax is the primary revenue source budgeted in this account. The revenue was not increased because as of this writing the Wisconsin Counties Association (WCA) estimate was not known. The County did not increase Sales Tax budget during the pandemic for one year, and last year the Sales Tax was increased by $1.1 million after the WCA estimate. In a strong consumer economy, the County typically realizes a $600,000 to $800,000 year-over-year increase. Property Tax Levy is decreased by $14.3 million (applies only to the General Fund).

The revenue budget is increased due to new revenue sharing from the State of Wisconsin. The County will realize an additional $744,000 for revenue sharing and another $320,000 in increased Utility Payments. This is a net increase of $1.064 million from last year. Typically, expenses are not budgeted in this cost center.

General Fund - Tax Levy (Credit to Reduce Property Tax)

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Revenues	$12,499,282	$12,963,567	$13,282,969	$6,903,117	$14,346,969
Expenses	$953,044	$61,569	$0	-$369	$0
REVENUES LESS EXPENSES	**$11,546,238**	**$12,901,998**	**$13,282,969**	**$6,903,486**	**$14,346,969**

General Fund - Expenses by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Expenses	$0	$1,569	$0	-$369	$0
Operating Transfers Out					
Operating Transfers Out					
Operating Transfer to Fleet Lease Program Fund	$0	$60,000	$0	$0	$0
Operating Transfer to Capital Projects Admin	$953,044	$0	$0	$0	$0
OPERATING TRANSFERS OUT TOTAL	**$953,044**	**$60,000**	**$0**	**$0**	**$0**
OPERATING TRANSFERS OUT TOTAL	**$953,044**	**$60,000**	**$0**	**$0**	**$0**
TOTAL	**$953,044**	**$61,569**	**$0**	**-$369**	**$0**

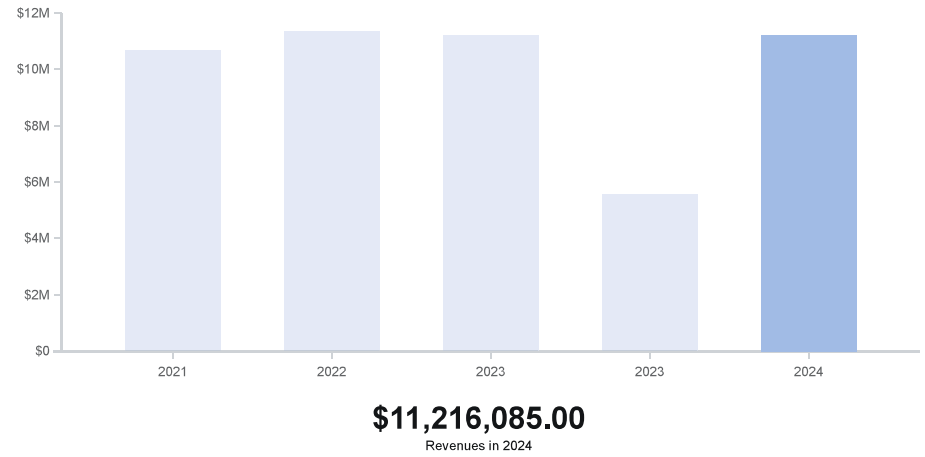
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

General Fund - Revenues by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Interest					
Change in Fair Value DANA	-$88,451	-$433,782	$70,000	$293,257	$70,000
Interest on Investments	$60,342	$219,668	$210,000	$652,369	$210,000
INTEREST TOTAL	**-$28,109**	**-$214,114**	**$280,000**	**$945,625**	**$280,000**
Intergovernmental Rev (State, Federal, Local)					
State Reimbursement Personal Property	$108,772	$120,666	$115,684	$117,373	$115,684
State Shared Taxes	$1,679,778	$1,719,011	$1,671,200	$256,665	$2,735,200
INTERGOVERNMENTAL REV (STATE, FEDERAL, LOCAL) TOTAL	**$1,788,550**	**$1,839,677**	**$1,786,884**	**$374,037**	**$2,850,884**
Operating Transfers In					
Operating Transfer from Lasata Care Center	$50,000	$0	$0	$0	$0
OPERATING TRANSFERS IN TOTAL	**$50,000**	**$0**	**$0**	**$0**	**$0**
County Sales Tax	$10,688,841	$11,338,004	$11,216,085	$5,583,454	$11,216,085
TOTAL	**$12,499,282**	**$12,963,567**	**$13,282,969**	**$6,903,117**	**$14,346,969**

Sales Tax Revenue

Data Updated Sep 24, 2023, 2:40 PM



Sales Tax Revenues are in important part of the General Fund budget. The Sales Tax Revenue is used to offset the need for Property Tax Levy in the budget. When there are strong economic conditions, we are safe to rely on healthy growth. The 2021 actual revenue was about $600,000 higher than the 2022 Adopted Budget.

Sales Tax Historical Numbers:

2023 Budget (WCA Estimate): $11,200,000
2022 Adopted Budget (last year's WCA Estimate): $10,100,000
2021 Actual Revenue: $10,688,841
2020 Actual Revenue: $9,609,252

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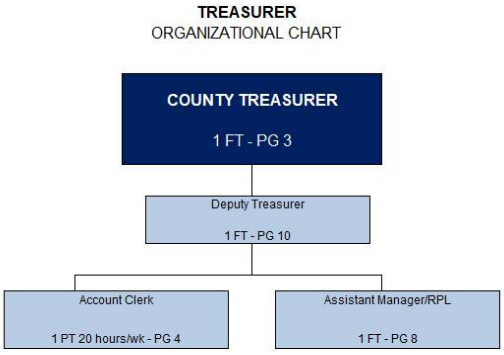
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

County Treasurer's Office

Budget Report

Mission

The Treasurer's Office mission is to provide the highest of standards of service to the residents of Ozaukee County, to support local government and provide accurate tax and assessment information in a friendly and efficient manner. Our fiduciary responsibility is to ensure the sound management of public funds by securing all funds, maintaining liquidity and maximizing earnings.



Programs and Services

Taxation - The provision of taxation revenue generation is for the County and all taxing jurisdictions through the administration of real estate and personal property taxes to parcel owners and personal property owners. The Treasurer's Office serves as coordinator between the County and the taxation districts for taxation purposes. Municipalities utilize County taxation software.

Property Assessment - The provision of property valuation is for the purpose of taxation by governing authorities. The Treasurer's Office serves as coordinator between the County and the taxation districts for assessment purposes. We provide computer services related to assessments for the municipalities and the State of Wisconsin. Activities include: issuance of preliminary assessment rolls, electronic imports of municipal assessments and data entry is provided for State manufacturing assessed property, maintenance of owner's mailing address.

Cash Management - The provision of effective asset management and income growth due to effective and immediate investment of public funds and reduction of risk and theft as specified in the County's Policy and Procedural Manual.

Receipting - This program provides for the receipting of County funds from a variety of sources. Program activities include receiving County funds from every County officer and employee and every board, commission or other body that collects or receives money for or in behalf of the County. Receipts are processed through the use of two software systems; Great Plains for general public, internal departments, government entities as well as interest earnings and Land Records System (LRS) and Ascent web based software for all tax receipts.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Performance Metrics

Treasurer			OzMETRICS	
Performance Metrics	**FY 19**	**FY 20**	**FY 21**	**FY 2022**
Treasurer				
Sales Tax Revenue	$8,895,308	$9,304,228	$10,537,803	$11,109,293
County Investment ROI (No DANA)	$500,643	$207,940	$60,341	$339,452
County Investment ROI (DANA)	$132,579	$72,464	($88,451)	$433,782
Revolving Loan Fund Balance - December	$377,961	$276,339	$212,265	$153,034
Revolving Loan Fund Cash - December	$743,063	$848,318	$0	$0
Tax Certificate Balance - December	$771,905	$768,603	$648,714	$600,870
Annual Cash Balance	$18,823,282	$21,682,752	$30,534,999	$35,568,432
County Investment ROI	$633,223	$280,405	($28,110)	$773,235
County Investment Balance	$24,506,999	$26,803,662	$33,330,718	$39,745,732
Interest Revenues	$193,215	$178,296	$186,592	$191,419
Penalty Revenues	$102,090	$93,042	$99,827	$95,709
Delinquent Taxes - December	3.64%	3.58%	3.08%	2.89%
Online Tax Bill Payments	11.48%	11.48%	19.96%	15.62%
Tax Bill Preparation	41,891	42,034	42,119	39,730
Issuance of Certificates	318	340	291	216
Issuance of Preliminary Assessment Rolls	16	16	16	16
Filing of Statement of Assessment	16	16	16	16
Entering State Manufacturing	263	350	354	335
Issuance of Preliminary Assessment Rolls	16	16	16	16
XML Rolls	16	16	16	16
Settlement Computation	121	121	121	121

Budget Highlights

The Treasurer's Current Service Level Budget increases **tax levy** by $14,861 or 17% over the 2023 Adopted levy. This increase is mostly due to expenditure increases, but it is offset slightly by some revenue increases. Expenses are up $32,312 or 7.4%. **Salaries and Benefits** increase by $17,244 or 5%.

Expansion Requests

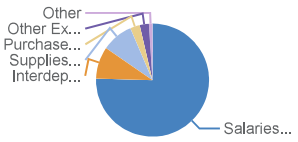
There are no expansion requests for the 2024 budget request.

Treasurer's Office - Tax Levy

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Revenues	$489,734	$350,191	$349,350	$296,149	$366,800
Expenses	$412,928	$392,817	$435,144	$298,745	$467,456
REVENUES LESS EXPENSES	**$76,806**	**-$42,626**	**-$85,795**	**-$2,596**	**-$100,656**

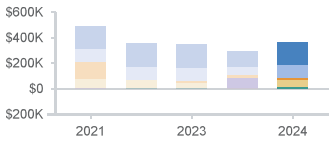
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Treasurer's Office - Expenses by Type



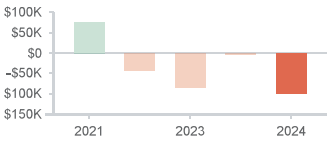
$467,456.00
Expenses in 2024

Treasurer's Office - Revenues



$366,800.00
Revenues in 2024

Treasurer's Office - Tax Levy



-$100,656.00
Revenues Less Expenses in 2024

Over 75% of the department budget is **Salaries and Benefits**. This category increases from last year's budget by $17,244 or 5%.

Revenues increase by $17,450 or 5%. The **Use Value Penalty Tax** is up by $20,000. **Interest on Delinquent Tax** decreases by $5,000.

Expenses are up $32,312 or 7.4% and revenue increase will offset some of this increase.

Treasurer's Office - Expenses

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Interdepartmental Charges	$33,298	$34,124	$34,206	$23,073	$42,853
Other Expenses	$17,076	$10,822	$8,180	$4,473	$12,200
Purchased Services	$12,750	$10,403	$13,100	$4,237	$13,100
Salaries & Fringe Benefits	$303,704	$298,824	$335,459	$228,430	$352,703
Supplies under $5,000	$45,110	$37,688	$39,250	$38,511	$41,650
Travel/Mileage/Conference&Meetings	$990	$956	$4,950	$22	$4,950
TOTAL	**$412,928**	**$392,817**	**$435,144**	**$298,745**	**$467,456**

Treasurer's Office - Revenues

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Other (Donations/One-time/Misc)	$128,095	$7,340	$23,500	$21,158	$25,500
Public Charges for County Services					
Other Public Charges	$0	$0	$0	$71,540	$0
Treasurer Fees	-$4,084	$3,751	$4,000	$9,266	$4,000
PUBLIC CHARGES FOR COUNTY SERVICES TOTAL	**-$4,084**	**$3,751**	**$4,000**	**$80,806**	**$4,000**
State Lottery Credit Penalty Repayment	$0	$50	$0	$0	$0
Interest Delinquent Tax	$186,592	$184,095	$190,000	$123,242	$185,000
Managed Forest Land Tax	$2,098	$2,133	$1,350	$1,459	$2,000
Payment in Lieu in Tax	$5,728	$5,479	$5,500	$5,226	$5,300
Penalty Delinquent Tax	$99,827	$95,745	$95,000	$63,661	$95,000
Use Value Penalty Tax	$71,478	$51,598	$30,000	$598	$50,000
TOTAL	**$489,734**	**$350,191**	**$349,350**	**$296,149**	**$366,800**

Treasurer's Office CIP Request

There are no CIP projects requested in the next five years.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Position Changes

2024 Proposed Budget: No Changes

2023 Mid-Year Budget Changes: Eliminate $6,000 temp wage and approved 0.5 FTE part-time position to better align with customer service needs.

2023 Adopted Budget: No Changes

2022 Adopted Budget: Eliminate 1 FT position and add $6,000 for temp wages.

2021 Adopted Budget: No Changes

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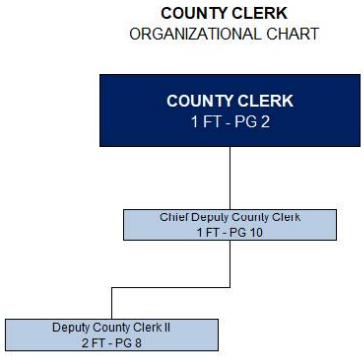
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

County Clerk

Budget Report

Mission

It is the mission of the County Clerk's Office to provide knowledgeable support for the activities of the Ozaukee County Board of Supervisors, to provide the citizens with responsive innovation, leadership and dedication and to provide mandated functions within the applicable laws.



Programs and Services

The function of the clerk's office can be broken down into three major areas: Legislative Support & Administrative Services, Licensing and Elections. Within these three areas, the office is responsible for the provision of record keeping as required by state statutes. The Clerk is the official Clerk for the Ozaukee County Board of Supervisors and its Standing Committees. The office is responsible for issuing marriage licenses and distribution of dog licenses to the municipalities. The office is also a U.S. Passport Acceptance Agency. The Clerk is the Chief Election Official responsible for the administration and execution of all federal, state, county, local and school district elections.

Strategic Objectives

- Direct and guide citizen calls from the Ozaukee County switchboard and provide quality services in a courteous and efficient manner.

- Provide support as the Clerk of the Ozaukee County Board of Supervisors by providing staff assistance, maintaining and posting agendas, minutes and proceedings, as well as publishing appropriate legal notices.

- Administer and coordinate all federal, state, and countywide elections in an efficient manner.

- Assist customers with marriage license applications, coordinate services with the Clerk of Courts if applicable, and provide instruction regarding post-ceremony procedures.

- Maintain status as a US Passport Acceptance Agency which requires each staff member to complete the annual certification attesting that agents are free of any Federal, State, or local felony convictions or misdemeanor convictions related to breach of trust or moral turpitude.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Performance Metrics

County Clerk		OzMETRICS		
Performance Metrics	**FY 19**	**FY 20**	**FY 21**	**FY 2022**
County Clerk				
Dog Licenses and Tags	5,225	5,000	4,765	4,740
Election Ballot Styles Created	110	233	126	218
Election Ballots Printed	81,600	249,900	97,625	237,300
Marriage Licenses Processed	367	393	399	438
Passport Applications Accepted	569	150	220	446
Passport Photos Taken	429	125	169	321

Budget Highlights *

The County Clerk's Office Current Service Level budget increases tax levy by $93,993 or 20% over the 2023 Adopted Levy. The increase is due to the presidential election cycle that requires more expenses to carry out those elections. The majority of these expenditure increases are due to next year's election cycle.

Expansion Requests

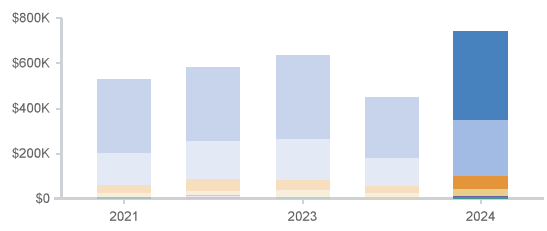
There are no expansion requests.

* excludes expenses of the Board of Supervisors

County Clerk - Tax Levy

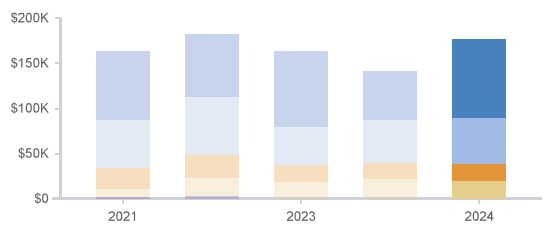
	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Revenues	$163,572	$181,470	$162,795	$141,468	$175,645
Expenses	$532,237	$576,658	$635,298	$447,501	$742,141
REVENUES LESS EXPENSES	**-$368,665**	**-$395,188**	**-$472,503**	**-$306,033**	**-$566,496**

County Clerk - Expenses by Type



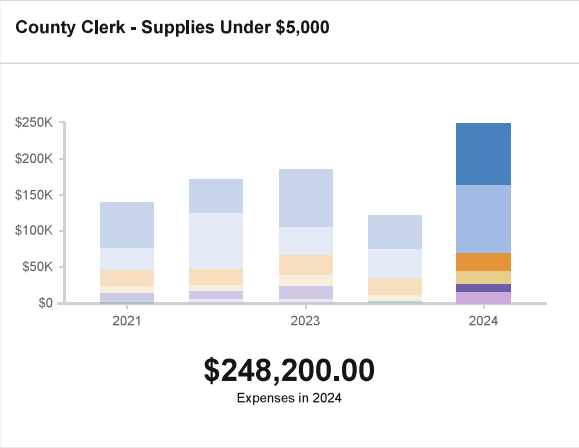
$742,141.00
Expenses in 2024

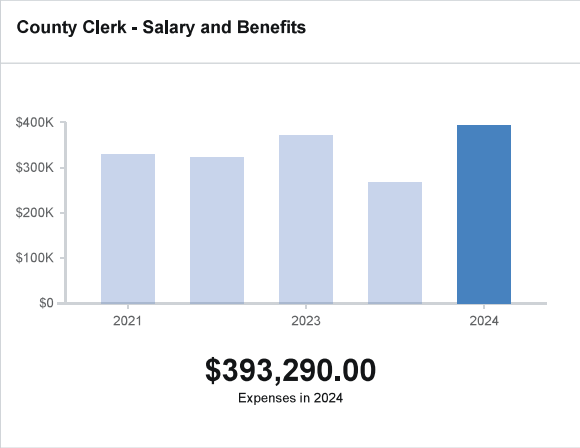
County Clerk - Revenues by Type



$175,645.00
Revenues in 2024

Attachment: 2024 Recommended Budget (2024 Recommended Budget)





Expenses in the County Clerk's office increased by $106,843 or 16% over the 2023 Adopted Budget, and over half of this increase is due to the 2024 election. **Supplies** increased by $63,500 or 34% from last year's budget due to a year with a presidential election. **Salaries and Benefits** increase $20,530 or 5.5%, and this is in line with normal budgetary increases. **Purchased Services** increase by $19,000 or 44% due to **Backscanning, Advertising, and Legal Notices** all increasing in costs for the election cycle. The department's operating budget fluctuates each year depending on the expected turnout of elections during a year.

County Clerk - Expenses by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Equipment & Software	$0	$9,000	$0	$0	$0
Interdepartmental Charges	$17,855	$19,193	$30,650	$19,521	$31,762
Other Expenses	$3,252	$1,185	$1,139	$309	$3,839
Purchased Services	$37,835	$50,292	$42,300	$37,010	$61,300
Salaries & Fringe Benefits	$331,212	$323,837	$372,760	$267,922	$393,290
Supplies under $5,000	$140,604	$171,871	$184,700	$121,900	$248,200
Travel/Mileage/Conference&Meetings	$1,479	$1,280	$3,750	$838	$3,750
TOTAL	**$532,237**	**$576,658**	**$635,298**	**$447,501**	**$742,141**

County Clerk - Revenues by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Interdepartmental Revenue for County Services	$76,757	$69,793	$83,000	$54,259	$86,000
Intergovernmental Revenue for County Services	$53,029	$63,922	$43,100	$48,455	$51,600
Licenses & Permits	$22,795	$24,690	$18,650	$16,755	$20,000
Other (Donations/One-time/Misc)	$9,700	$20,445	$18,000	$21,999	$18,000
Public Charges for County Services	$1,291	$2,620	$45	$0	$45
TOTAL	**$163,572**	**$181,470**	**$162,795**	**$141,468**	**$175,645**

County Clerk CIP Requests

There are no CIP requests in the next five years.

Position Changes

2024 Proposed Budget: No Changes

2023 Adopted Budget: No Changes

2022 Adopted Budget: No Changes

2021 Adopted Budget: No Changes

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

County Board

Budget Report

Mission

The County Board is the elected legislative body overseeing Ozaukee County government.

Programs and Services

The County Board is not a regular department, and its primary purpose is the serve as the official governing body of Ozaukee County. Its primary service is to the citizens of Ozaukee County. The County Board and its committees provide oversight, leadership, and management of Ozaukee County departments or other external agencies that rely on the County for all or a portion of their respective funding.

Strategic Objectives

As the legislative governing body of Ozaukee County, it is the County Board's job to set the strategic vision for county government and provide oversight of the revision and completion of the plan. The County Board approved a strategic plan that is entering its fourth year. That strategic plan is found in the beginning of the document. Strategic planning at Ozaukee County encompasses two methods: the overall county-wide strategic plan and departments individual work plans (department specific strategic planning) that meet their own goals and objectives. Some departments do not have functions that tie closely to the approved county-wide plan and therefore are focused on department specific strategic planning.

Budget Highlights

The County Board Current Service Level Budget increases tax levy by $501 or 0.2% over the 2023 Adopted Levy. Expenses are captured for Supervisor compensation and related County Board expenses. There are no revenues in this accounting cost center. This cost center is technically part of the County Clerk's Office accounting structure but is reported separately from the Clerk's Office.

County Board - Tax Levy

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Expenses	$185,396	$199,637	$226,741	$140,553	$227,271
REVENUES LESS EXPENSES	-$185,396	-$199,637	-$226,741	-$140,553	-$227,271

County Board Expense by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Interdepartmental Charges	$3,397	$3,495	$3,823	$2,452	$3,852
Other Expenses	$104	$2,995	$1,000	$797	$1,500
Purchased Services	$6,142	$4,822	$5,925	$2,614	$5,925
Salaries & Fringe Benefits	$151,784	$160,109	$169,494	$109,717	$169,494
Supplies under $5,000	$13,590	$12,089	$22,500	$16,930	$22,500
Travel/Mileage/Conference&Meetings	$10,379	$16,126	$24,000	$8,043	$24,000
TOTAL	$185,396	$199,637	$226,741	$140,553	$227,271

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

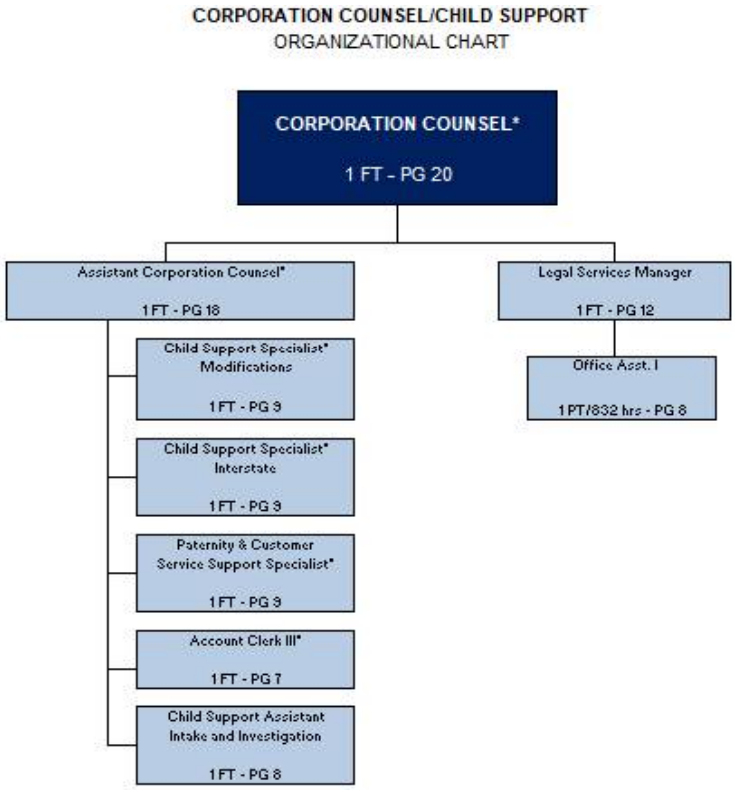
Corporation Counsel & Child Support

Budget Report

Mission

Our mission statement is to provide professional legal services to Ozaukee county government, including the Board of Supervisors, committees, departments, and connected boards and commissions, as well as providing legal representation of the public interest in statutorily and contractually defined areas.

The Ozaukee County Child Support Agency promotes family stability and creation of a better quality of life for the children of Ozaukee County through establishment and enforcement of child support obligations and establishment of paternity.

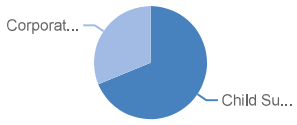


Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Programs and Services

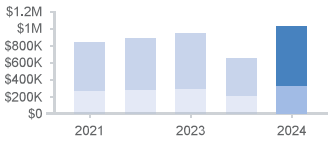
The Corporation Counsel's Office is better described as the county Attorney's Office. Currently the office has 2 attorneys, a corporation counsel, and an assistant corporation counsel. The Child Support Enforcement Office is now under the general supervision of the Corporation Counsel's Office and is being administered by the Assistant Corporation Counsel. The Corporation Counsel's duties include most types of civil law involving the county.

Corporation Counsel - Expenses by Program



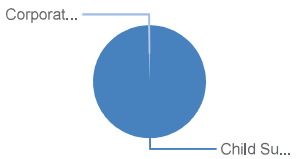
$1,032,403.00
Expenses in 2024

Corporation Counsel - Expenses by Program



$1,032,403.00
Expenses in 2024

Corporation Counsel - Revenues by Program



$562,500.00
Revenues in 2024

Performance Metrics

Corp Counsel & Child Support — OzMETRICS

Performance Metrics	FY 19	FY 2020	FY 21	FY 2022
Chapter 51 Petitions Filed	100	106	157	119
Arears Collection Rate	75%	54%	53%	54%
CHIPS Referrals for Petitions	47	23	25	47
Percent of Cases with Court Order	94%	93%	91%	92%
Current Support Collected	79%	76%	78%	78%
Guardian Placement Petitions Filed	38	35	42	31
Properties Out of Compliance with Maintenance Schedule	5	10	79	3
Small Claims Collected	$92,593	$57,383	$67,632	$157,785
Small Claims Filings	11	3	3	1
Tax Lien Foreclosures	19	3	9	10
Termination of Parental Rights Petitions Filed	2	4	4	1

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Budget Highlights

The Corporation Counsel & Child Support Current Service Level Budget increases tax levy by $42,597 or 9.8% over the 2023 Adopted Tax Levy. Increases in expenses are a result of salary increases from the compensation study and other regular salary increases. This increase does not include two new expansion requests highlighted below:

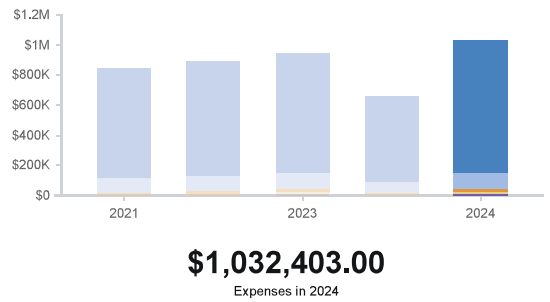
Expansion Requests:
1. New Child Support Administrator position - Net tax levy impact: $33,470
2. Upgrade to Child Support Legal Assistant - Net tax levy impact: $24,560

After some state revenues partially offset the position changes, the increased tax levy would be about $58,000 in 2024.

Corp Counsel - Tax Levy

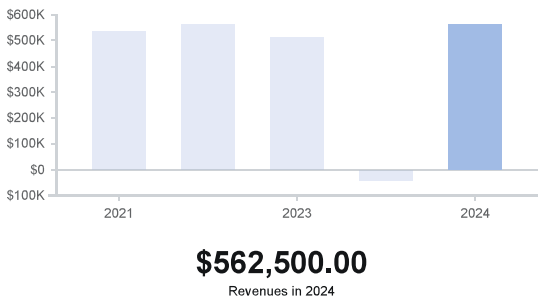
	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Revenues	$533,994	$564,861	$512,500	-$41,572	$562,500
Expenses	$839,981	$888,523	$944,726	$658,204	$1,032,403
REVENUES LESS EXPENSES	**-$305,987**	**-$323,661**	**-$432,226**	**-$699,776**	**-$469,903**

Corporation Counsel - Expenses by Type



$1,032,403.00
Expenses in 2024

Corporation Counsel - Revenues by Type



$562,500.00
Revenues in 2024

Expenses increase by $87,677 or 9.3% over the 2023 Adopted Budget.

100% of the **revenues** are in the Child Support program. The primary revenue source is a little over $550,000 from the state of Wisconsin to operate the program. The recommended budget included a $50,000 increase in the Child Support revenues based on historical actuals.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Corporation Counsel - Expenses by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Interdepartmental Charges	$94,848	$99,632	$110,330	$68,068	$110,633
Other Expenses	$139	$139	$3,150	$180	$2,847
Purchased Services	$12,288	$15,667	$22,371	$5,253	$22,100
Salaries & Fringe Benefits	$729,673	$765,329	$794,665	$576,649	$882,579
Supplies under $5,000	$2,339	$7,005	$10,950	$7,400	$10,984
Travel/Mileage/Conference&Meetings	$695	$751	$3,260	$655	$3,260
TOTAL	**$839,981**	**$888,523**	**$944,726**	**$658,204**	**$1,032,403**

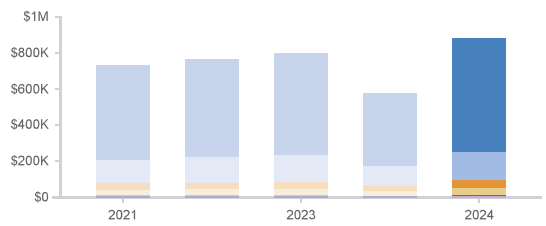
Corporation Counsel and Child Support budget is mostly Salaries and Benefits. Total **Salaries and Benefits** will increase by $87,914 or 11% over the 2023 Adopted Budget. This does not include the 2 expansion requests for 2024.

Health Insurance increases by $7,452 or 5% over last year's budget.

Regular Salaries increase by $69,553 or 12.3%. About half of this budget-to-budget increase is due to the Compensation Study plan completed last fiscal year.

Both of these areas make up the majority of the increase in this budget.

Corporation Counsel - Salaries and Benefits



$882,579.00
Expenses in 2024

Corporation Counsel - Revenues by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Intergovernmental Rev (State, Federal, Local)	$531,462	$561,636	$506,150	-$42,207	$556,150
Public Charges for County Services	$2,532	$3,226	$6,350	$635	$6,350
TOTAL	**$533,994**	**$564,861**	**$512,500**	**-$41,572**	**$562,500**

Corporation Counsel CIP Requests

There are no CIP Requests in the next five years.

Position Changes

2024 Proposed Budget:

- 1 FTE for new Child Support Administrator
- Child Support Legal Assistant Upgrade

2023 Adopted Budget: No Changes

2022 Adopted Budget: No Changes

2021 Adopted Budget: No Changes

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

OZAUKEE COUNTY EXPANSION REQUEST

DEPARTMENT:	Corposation Counsel
DIVISION OR PROGRAM:	Child Support
REQUEST TITLE:	Child Support Staffing and Performance Improvement

REQUEST DESCRIPTION:

Ozaukee's child support agency has been limited by its staffing. Although we perform reasonably on our metrics, that is mostly a function of our demographics, and there is room for improvement with greater attention to the details that other agencies use. We consistently meet goals for paternity establishment and order establishment, but fall short on collecting arrears and collecting current support. Improving in these areas would lead to additional bonus funding from the State. In order to improve, our agency needs to be able to work more state reports and better use the state system and state resources - including social service programs that have not been used in our county. Our workers are stretched too thin to do this, comparatively. Taking the 10 most comparable counties (as to number of cases), Ozaukee has 5 non-attorney staff, the comparable counties have 6-12 non-attorney staff. In the five closest counties by population, the non-attorney staff ranges from 9-17. Only Milwaukee, Dane, and Waukesha have more cases per worker. With the extra positions, staff will be able to use more programs and provide a better service to our residents.

PRIORITY: Desired (dropdown menu for priority)

DESCRIBE THE PRIORITY LEVEL:

BUDGET IMPACT:			
EXPENSES:	$	157,696.88	(What is the total budgetary impact of this request?)
REVENUE:	$	104,316.91	(Are there revenues available for this expansion request?)
TAX LEVY REQUESTED:	$	53,379.97	(Formula taking the difference between Expense and Revenue)
REVENUE SOURCE IS GUARANTEED:		Yes	

NEW POSITIONS REQUESTED (List all of the new positions, including position changes, that are requested)

Position Title	Position Expenses	PCR Form
Child Support Administrator		PCR 1 - Administrator
Child Support Legal Assistant		PCR 2 - Legal Assistant

STRATEGIC PLAN AND STRATEGIC OBJECTIVES

Child Support performance is directly related to putting support money into the correct hands. Our clientele tend to be the ones most in need, as the primary source of Child Support Cases are economic support referrals. By placing the correct dollars into the correct hands, our agency helps at-risk populations achieve self-sufficiency. The two metrics that need the most help have the greatest impact on providing those dollars to parents in need: collecting current support dollars and collecting unpaid arrears. The payments, if collected, can supplement or supplant aid to families that is already being provided through the county. These metrics can be better accomplished with extra attention to state tools, programs, and reports that we just don't have the staff to thoroughly work right now.

OTHER CONSIDERATIONS:

Adding an administrator and a legal assistant have the benefit of shifting workloads, opening up additional options for existing staff. The agency Attorney is being utilized in an increasing role for Corporation Counsel, and caseworkers are currently performing legal prep work. By segregating the roles and including an administrator, staff will have better options to focus on reports and programs available for the clientele, adding service and performance.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

HEALTH & HUMAN SERVICES COMMITTEE

COMMITTEE BUDGET SUMMARY

Committee Summary

This committee provides oversight for all of the County departments that are organized under the Health & Human Services Committee. The following departments and funds are categorized into this committe:

1. Public Health - Special Revenue Fund 204 and 217)
2. Health and Human Services Department
   - Human Services - Special Revenue Fund 202
   - Aging Disability Resource Center (ADRC) - Special Revenue Fund 216
   - Aging Services - Special Revenue Fund 203
3. Veterans' Services Department - Department number 114 in General Fund
4. Lasata Senior Living Campus
   - Lasata Care Center (Enterprise Fund 501)
   - Lasata Heights (Enterprise Fund 502)
   - Lasata Crossings (Enterprise Fund 504)

While this committee profile includes substantial tax levy support, the majority of the services provided are funded through various federal and state revenues that are passed through to the County. Additionally, the Lasata Senior Living Campus uses substantial user fees paid by the residents for the services received. The Lasata campus is set up as enterprise funds.

Health & Human Services Committee - Tax Levy Summary

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Revenues	$31,469,290	$32,551,025	$33,132,634	$20,134,720	$34,492,002
Expenses	$36,641,568	$36,511,958	$38,272,866	$26,941,335	$39,661,750
REVENUES LESS EXPENSES	**-$5,172,278**	**-$3,960,934**	**-$5,140,232**	**-$6,806,615**	**-$5,169,748**

Budget Highlights

The Public Health Fund and Human Services Department (Human Services Fund, Aging Services Fund, and ADRC Fund) have experienced strong revenues tied to their services in the last few years. The Federal and State governments have made significant funding available related to Covid-19 and stimulus funds. For this reason, both funds are recommended with no tax levy growth. All fund balances within these funds are very strong. CJCC and Veterans Services did have increases to tax levy support since both functions have little or no revenue support. Lasata Senior Living Campus typically does not receive tax levy support, but the County's finances are used to support the facilities in the case of revenue loss.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Health & Humans Services Committee - Expenses by Department

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Veterans Services	$194,562	$185,898	$229,929	$150,056	$252,929
Veterans Relief	$2,520	$3,233	$5,000	$6,809	$5,000
Human Services	$13,310,784	$15,918,099	$14,396,829	$10,222,192	$14,292,708
Aging Services	$651,728	$846,091	$835,329	$836,216	$1,762,008
Public Health	$3,582,417	$2,765,726	$3,064,597	$2,484,043	$2,974,147
ADRC	$1,047,577	$1,080,208	$1,091,920	$785,484	$1,228,631
CJCC	$30,465	$42,232	$27,673	$41,309	$34,260
Lasata Care Center	$14,106,910	$11,861,365	$14,174,407	$9,353,954	$14,766,650
Lasata Heights	$707,309	$720,694	$850,658	$757,956	$1,154,633
Lasata Crossings	$3,007,298	$3,088,411	$3,596,523	$2,303,315	$3,190,784
TOTAL	**$36,641,568**	**$36,511,958**	**$38,272,866**	**$26,941,335**	**$39,661,750**

Health & Human Services Committee - Revenues by Department

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Veterans Services	$18,100	$26,310	$21,550	$35,478	$21,550
Human Services	$9,781,074	$11,436,308	$10,186,590	$6,087,217	$10,663,484
Aging Services	$628,122	$757,803	$667,080	$628,310	$1,012,825
Public Health	$3,243,578	$2,598,029	$2,543,899	$1,977,571	$2,453,445
ADRC	$1,041,199	$1,060,665	$1,091,922	$662,472	$1,228,631
Lasata Care Center	$12,718,177	$11,950,661	$14,174,408	$8,384,182	$14,766,650
Lasata Heights	$885,468	$1,749,728	$850,659	$651,422	$1,154,633
Lasata Crossings	$3,153,573	$2,971,521	$3,596,525	$1,708,068	$3,190,784
TOTAL	**$31,469,290**	**$32,551,025**	**$33,132,634**	**$20,134,720**	**$34,492,002**

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Human Services

Budget Report

Mission

Our Mission: Is to enhance community well-being through supportive services.

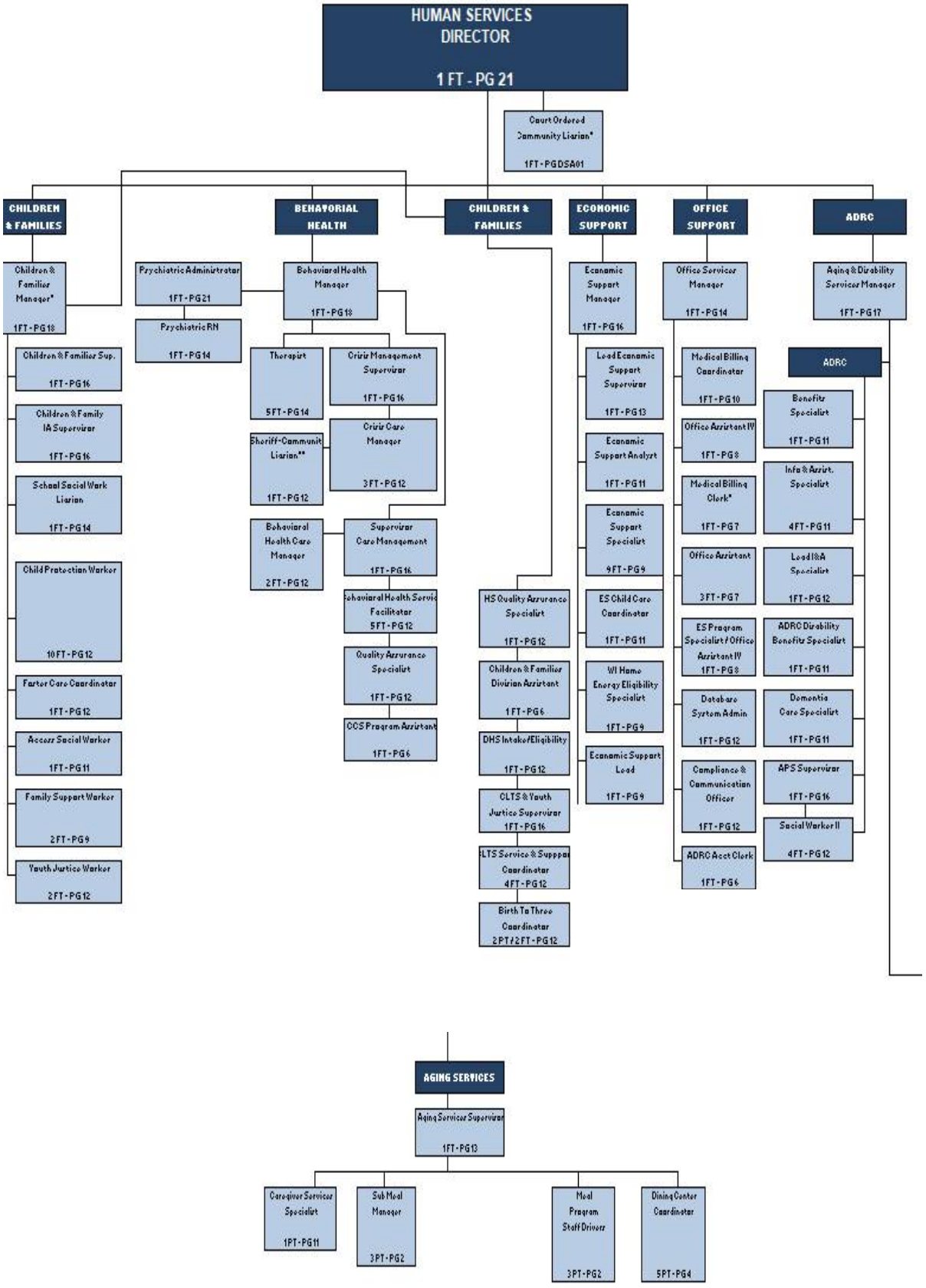
Our Vision: We are a unified Human Service Department that exemplifies a culture of connectedness through trauma informed practices.

Our Commitment: Our commitment to the following principles will guide us in achieving our mission statement:

- To acknowledge that each employee is an essential team member in achieving our Agency's mission
- To be good stewards of our available resources
- To encourage decision-making that fosters self-sufficiency and well-being
- To focus on solutions in our working relationships with our colleagues, clients and the community
- To improve continually the quality of everything we do
- To join with our community in an active partnership to address the human service needs of individuals, children and families
- To recognize individual and group accomplishments in support of our mission
- To respect and value the dignity, individuality, diversity and confidentiality of community members, clients and colleagues
- To support personal and professional growth

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

HUMAN SERVICES
2023 ORGANIZATIONAL CHART



Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Programs & Services

The Human Services Department is broken down into four primary divisions that provide various programs and services to their respective clientele. Included below is also Administration. This unit does not proivde services but provides department-wide support to all of the divisions.

Administration:
Human Services' Administration staff provide support to each division. Billing staff ensure Human Services receives all possible revenue and communicate when adjustments for our process need to be made. Billing staff also send out invoices to clients. Our Department acts as a Representative Payee for some of our Behavioral Health Case Management clients. This division completes this service. This division also includes an individual who oversees & programs the majority of what our Department needs for our electronic health record. We have staff in this division who answer calls that come in to extensions 8200 & 8145. These calls are triaged to the appropriate Human Services staff. The same staff who answer phones also welcome and assist walk-in community members who are seeking services. Lastly, this division has an employee who is tasked with ensuring our Department is following Health Insurance Portability and Accountability Act (HIPAA) regulations. He interacts with each division within our Department as well as other County Departments. This employee also promotes our Departments initiatives, updates, education on our services, etc. on various social media platforms as well as keeping our website updated.

Adult Disability Resource Center (ADRC) Division:
Human Services' ADRC Division provides services under the following statutes/contracts: Chapters 46, 51, 54, 55, 61, Older Americans Act (OAA), Title 3 and State of WI ADRC Contract. Services provided under this division include: abuse & neglect investigations for at-risk adult populations, emergency protective placements, meals (home delivered and congregate opportunities), case management, eligibility screening for long-term care programs, information and assistance/options counseling, eligibility screening, county-wide safety registry up-keep, dementia friendly community outreach & assessments, prevention programming, Medicare workshops to educate the public and Interdisciplinary Team engagement & facilitation.

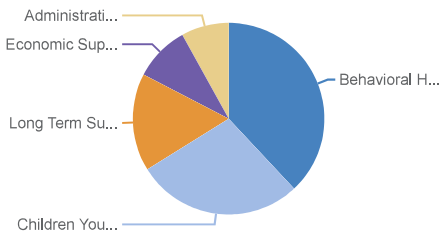
Behavioral Health Division:
Human Services' Behavioral Health Division provides services under the following statutory guidelines: WI Chapters 34, 35,36,63, 54, 55, 62, and 343. The following services are provided by this division: case management (voluntary and involuntary), crisis intervention (24-hour crisis line coverage, emergency detention assessments, onsite walk-in availability, service coordination, community outreach), annual protective placement reviews, court ordered assessments and treatment for individuals convicted of operating a motor vehicle while intoxicated, outpatient therapies (individual and group), medication management, prescription management.

Children, Youth, and Families Division:
Human Services' Children, Youth and Families Division provides state mandated services under WI Chapters 48, 51, 56, 57, 59, 61, 90, 767 and 938. The following services are provided by this division: birth-to-three, case management, information and referral, child abuse & neglect investigations, family assessments, ongoing monitoring of safety within homes, foster home licensing, juvenile court intake and dispositional services, placement outside of the home, child custody studies, oversight of kinship care and foster care placements.

Economic Support Division:
Human Services' Economic Support Division is a part of a five county consortia model called Moraine Lakes Consortium (MLC). The services under this division are directed by WI Chapter 49. Work within this division includes eligibility determination of the following programs: BadgerCare Plus, FoodShare, Child Care, Medicaid and Energy Assistance. This division also provides estate recovery/fraud monitoring and licenses child care agencies.

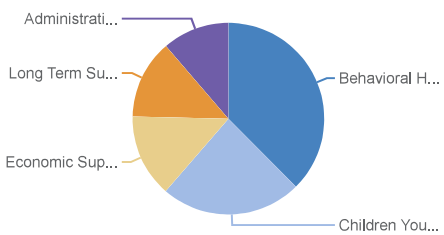
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Human Services - Expenses by Program



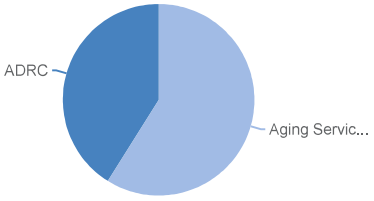
$14,292,708.00
Expenses in 2024

Human Services - Revenue by Program



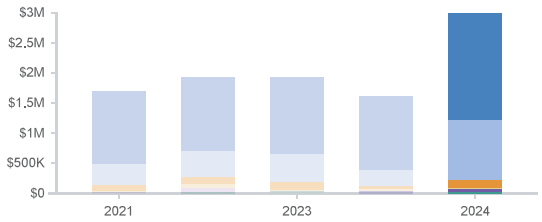
$10,663,484.24
Revenues in 2024

Human Services - ADRC Division - Expense by Program



$2,990,639.00
Expenses in 2024

Human Services - ADRC Expenses by Type



$2,990,639.00
Expenses in 2024

Human Services - Administration Program

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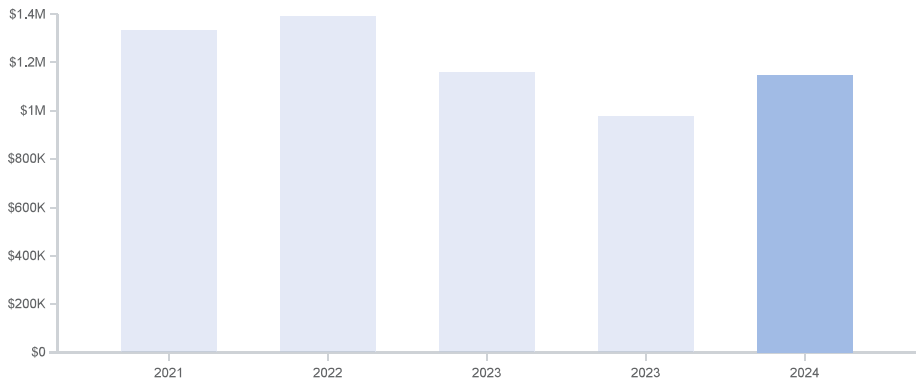


$1,148,062.00
Expenses in 2024

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Department Strategic Goals and Objectives

STRATEGIC GOAL: ENHANCE SAFETY FOR AT-RISK POPULATIONS

Strategic Objective: Evaluate and Prepare for Growth in Aging Population

- Assessments have been completed regarding the senior living industry (last one 2022). The pandemic impacted this area greatly and the recommendations have changed as a result. There is continued discussion with the Health and Human Services Committee on next steps.
- Another area we have had to address is staffing for Adult Protective Services. We continue to see increase abuse & neglect referrals for at-risk populations (including the elderly) and an increase in Emergency Protective Placements. As a result, Human Services is requesting an additional Adult Protective Services Position this summer.
- A formal needs assessment has not been completed.

Strategic Objective: Increase Behavioral Health Treatment and Support

- The Ozaukee community has stepped up to increase service provision of Behavioral Health Services. Some are existing providers who are adding services, some are new providers will to try and help meet the needs of our community.

Strategic Objective: Evaluate the Need for Specialized Courts

- There is a joint position between the Sheriff Office and Human Services called Court Services Community Liaison. This goal of this position is to reduce recidivism in our criminal justice system. This position works very closely with the courts. This position is assisting with Ozaukee County's determination of the need for specialized courts. We will not have a recommendation until 2024.

Strategic Objective: Strengthen Reintroduction Services for People Leaving Jail

- There is a joint position between the Sheriff Office and Human Services called Sheriff-Community Liaison that works with individuals while they are incarcerated to prepare for a safe and successful discharge into the community.

Performance Metrics

The department's Performance Metrics are presented below by division. Each section includes a brief narrative of what is being tracked and the importance of some of the measures.

Behavioral Health Division

Behavioral Health	FY 19	FY 2020	FY 2021	FY 2022
Clients Served Through Crisis Intervention	754	829	1,837	1,344
Crisis Intervention Hours of Service - Outside Business Hours	351	630	728	604
CCS Contracted Provider Service Hours Provided	5,194	6,828	8,110	9,268
Contracted Provider Growth w/in CCS Program	13	16	18	24
Crisis Intervention Hours of Service - During Business Hours	1,711	2,250	2,447	1,782
Outpatient Clinic - Therapy Service Time Provided	7,199	3,386	3,167	2,984
Outpatient Clinic Clients Served	693	582	2,330	2,121

Economic Support Division

Economic Support	FY 19	FY 2020	FY 2021	FY 2022
WHEAP Applications Received		1,404	2,456	1,915
WHEAP Outreach Efforts		1,859	19	24
Consortium Calls	147,473	101,696	92,428	125,259
Consortium - Avg Speed of Answer (Minutes)	5.93	3.76	2.91	3.75

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

ADRC Division

Adult Protection	FY 19	FY 2020	FY 2021	FY 2022
Percent of Emotional Abuse Referrals	8%	7%	6%	8%
Percent of Financial Abuse Referrals	23%	18%	22%	18%
Percent of Referrals - Other	5%	4%	3%	1%
Percent of Physical Abuse Referrals	4%	4%	2%	4%
Percentage of Self-Neglect Referrals	50%	55%	46%	50%
Percentage of Sexual Abuse Referrals	3%	1%	1%	0%
Adult Protective Services Reports	286	320	374	359
Elder & Adults-at-Risk Investigations	248	269	340	329
Protective Placements Initiated	25	25	19	11
WATTS Reviews Completed	116	124	124	119

Human Services — OzMETRICS

Performance Metrics	FY 19	FY 20	FY 21	FY 2022
ADRC				
Percent of Medicare Workshop Survey Completed	93%	97%	100%	94%
Congregate Meals Served	14,372	2,788	2,629	8,730
Customer Satisfaction	99%	100%	98%	100%
Dementia Care Individuals Served	1,672	738	320	1401
Disability Benefit Services - Individuals Served	509	821	265	601
Disability Benefit Services - Total Monetary Impact	$1,089,360	$1,185,406	$989,007	$1,197,611
Elder Benefits Services - Individuals Served	1,370	975	606	496
Elder Benefits Services - Total Monetary Impact	$3,516,560	$2,830,449	$3,020,173	$1,858,308
Home Delivered Meals Served	37,392	40,076	38,273	36,346
Information & Assistance - Long Term Care Enrollments	191	159	158	155
Information & Assistance - Number of calls	4,051	3,831	4,246	3,976
Time Reporting Revenue Captured	$417,533	$923,703	$921,522	$984,783

Children/Families	FY 19	FY 2020	FY 2021	FY 2022
Average Length of Stay in Residential Facilities (Months)	27	21	31	35
Child Protective Services Reports	643	520	607	550
Percentage of Children Placed Out of Home Care - Reunified in 12 Months	52%	63%	62%	67%
Contacts Made by School Social Worker Liaison	271	387	416	436
Number of In-Home Protective and Safety Plans	144	35	38	14
Number Served in Kinship Care	64	66	475	38
Law Enforcement Child Protective Service Referrals	136	73	88	84
Number of Licensed Foster Homes	11	19	22	15
Youth Justice Disposition	74	30	29	36

Children, Youth and Families Division

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Budget Highlights

The Human Services Department (combined department with ADRC and Aging) 2024 Current Service Level Budget would result in no change in tax levy over the 2023 Adopted Budget. The major highlights in the CSL budget are highlighted below on the preceding pages. The department is transferring the Adult Services program from the Behavioral Health Division (in the Human Services Fund) and into the Aging Services Fund. This action will better align the services being performed within a more appropriate accounting location. The transfer does not impact service levels. Part of this transfer involves moving tax levy from Human Services Fund and into the Aging Services Fund. Human Services Fund tax levy decreases by around $581,000 because of this transfer but also due to the addition of $292,000 in reserves to offset department expenses. The recommended budget includes the reserves in this fund becuase of the very strong fund balance position.

Human Services Fund Tax Levy Change: Decrease of $581,014 (includes $292,000 in reserves)
Aging Services Fund Tax Levy Change: Increase of $580,935
ADRC Fund: This fund does not use Tax Levy
TOTAL HUMAN SERVICES DEPARTMENT TAX LEVY: No Increase

Expansion Requests:
The department has requested three expansion requests that are not part of the Current Service Level budget highlighted above. These requests will need to be added later in the process. All of these requests are revenue supported.

1. Upgrade of an Information and Assistance position to a supervisory role. Cost of upgrade is $6,918.
2. New Part-time position (0.70 FTE) to provide better service to a growing portion of the County's population. The Information and Assistance program potentially serves nearly 27% of the County's population. Cost of new position is $49,301.
3. Upgrade of a position in the Children and Families Division for more complex responsibilities. Cost of upgrade is $6,950.

Human Services - Tax Levy

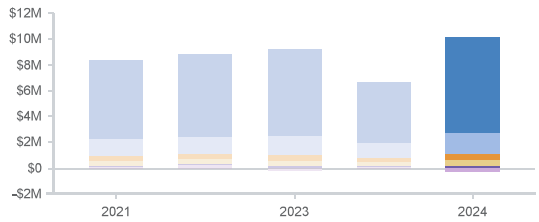
	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Revenues	$9,781,074	$11,436,308	$10,186,590	$6,060,369	$10,663,484
Expenses	$13,310,784	$15,918,099	$14,396,829	$10,093,000	$14,292,708
REVENUES LESS EXPENSES	**-$3,529,711**	**-$4,481,791**	**-$4,210,238**	**-$4,032,631**	**-$3,629,224**

Human Services - ADRC Tax Levy

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Revenues	$1,669,320	$1,818,468	$1,759,002	$1,286,626	$2,241,456
Expenses	$1,699,305	$1,926,300	$1,927,250	$1,606,608	$2,990,639
REVENUES LESS EXPENSES	**-$29,984**	**-$107,832**	**-$168,248**	**-$319,981**	**-$749,183**

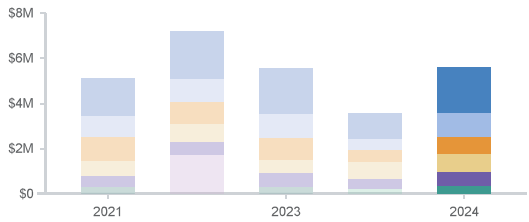
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Human Services - All Divisions - Salaries and Benefits



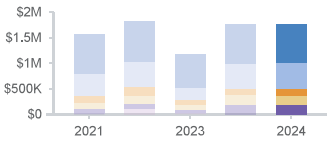
$9,889,252.00
Expenses in 2024

Human Services - All Divisions - Purchased Services



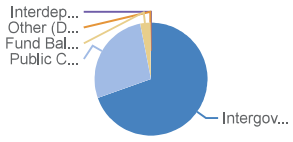
$5,603,030.00
Expenses in 2024

Human Services - All Divisions - All Other Expenses



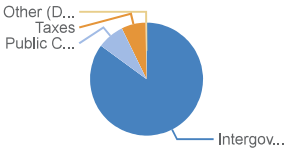
$1,772,725.00
Expenses in 2024

Human Services - Revenues by Type



$10,663,484.24
Revenues in 2024

Human Services - ADRC Revenues by Type



$2,409,706.80
Revenues in 2024

Human Services - Expense by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Buildings	$0	$36,050	$0	$15,900	$0
Grants	$120,660	$143,100	$176,400	$102,900	$174,600
Interdepartmental Charges	$341,950	$351,697	$375,264	$251,104	$422,432
Other Expenses	$760,949	$755,997	$758,734	$855,718	$746,350
Purchased Services	$4,759,607	$6,751,332	$5,079,471	$3,320,997	$4,608,516
Salaries & Fringe Benefits	$7,118,878	$7,599,048	$7,725,143	$5,365,212	$8,105,160
Supplies under $5,000	$113,824	$182,880	$119,118	$114,545	$108,450
Travel/Mileage/Conference&Meetings	$94,916	$97,995	$162,700	$66,625	$127,200
TOTAL	**$13,310,784**	**$15,918,099**	**$14,396,829**	**$10,093,000**	**$14,292,708**

Human Services - Revenues by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Fund Balance Applied (Budget Only)	$0	$0	$0	$0	$292,427
Interdepartmental Revenue for County Services	$10,024	$10,024	$9,546	$0	$9,546
Intergovernmental Rev (State, Federal, Local)	$7,426,271	$8,717,819	$7,160,585	$4,804,309	$7,420,484
Other (Donations/One-time/Misc)	$217,613	$70,895	$99,000	-$1,995	$25,500
Public Charges for County Services	$2,127,165	$2,637,571	$2,917,460	$1,258,055	$2,915,527
TOTAL	**$9,781,074**	**$11,436,308**	**$10,186,590**	**$6,060,369**	**$10,663,484**

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Human Services - ADRC Expenses by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Equipment & Software	$0	$60,880	$0	$0	$0
Interdepartmental Charges	$109,207	$121,315	$124,384	$43,727	$128,624
Other Expenses	$14,396	$60,719	$19,954	$29,533	$21,434
Purchased Services	$355,431	$440,843	$470,789	$261,685	$994,514
Salaries & Fringe Benefits	$1,205,557	$1,222,523	$1,280,148	$1,237,781	$1,784,092
Supplies under $5,000	$11,197	$13,642	$14,525	$29,249	$45,525
Travel/Mileage/Conference&Meetings	$3,517	$6,377	$17,450	$4,632	$16,450
TOTAL	**$1,699,305**	**$1,926,300**	**$1,927,250**	**$1,606,608**	**$2,990,639**

Human Services - ADRC Revenues by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Intergovernmental Rev (State, Federal, Local)	$1,512,775	$1,618,011	$1,597,056	$1,173,321	$2,048,921
Other (Donations/One-time/Misc)	$4,707	$51,693	$3,500	$6,995	$6,000
Public Charges for County Services	$151,838	$148,763	$158,446	$106,311	$186,535
Taxes	$113,726	$113,726	$168,251	$112,167	$168,251
TOTAL	**$1,783,046**	**$1,932,194**	**$1,927,253**	**$1,398,793**	**$2,409,707**

Human Services CIP

DEPARTMENT:	Human Services

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING COMMENT	2024	2025	2026	2027	2028	TOTAL
Electronic Health Record		RFP Process Other (explain in comments)	Use of fund balance			1,700,000			1,700,000 -

PROJECT DESCRIPTION:

Human Services is assessing the needs of our current electronic health record and determining what is not able versus what our programs need.

PRIORITY:	Required

Position Detail

2024 Proposed Budget:

- One new PT position in Aging Services for Information and Assistance (0.70 FTE).
- One upgrade for Information and Assistance to create a supervisor.
- One upgrade for Children and Families Division for more responsibilities.

2023 Adopted Budget:
One new Adult Protective Services (APS) worker requested. Increase VAT to cover expenses (no tax levy at this time).

2022 Adopted Budget:
The position requests include 3 new positions: Compliance and Communication Officer; Economic Support Lead; and Behavioral Health Supervisor.

2021 Adopted Budget:
9 new positions with no impact to tax levy.

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

OZAUKEE COUNTY EXPANSION REQUEST

DEPARTMENT:	Human Services
DIVISION OR PROGRAM:	Children & Families
REQUEST TITLE:	Position upgrade for C&F Division Assistant

REQUEST DESCRIPTION:

This position has been given increased duties. The job description was updated and paygrade was reviewed. This poistion, with increased duties, came in a pay grade higher than it currently is.

PRIORITY: Required (dropdown menu for priority)

DESCRIBE THE PRIORITY LEVEL:

Current paygrade was reviewed by HR and came in at higher pay grade.

BUDGET IMPACT:			
EXPENSES:	$ 6,946.96	(What is the total budgetary impact of this request?)	
REVENUE:	$ 6,949.96	(Are there revenues available for this expansion request?)	
TAX LEVY REQUESTED:	$ -	(Formula taking the difference between Expense and Revenue)	
REVENUE SOURCE IS GUARANTEED:	Yes	No	N/A

NEW POSITIONS REQUESTED: (List all of the new positions, including position changes, that are requested)

Position Title	Position Expenses	PCR Form
Children & Families Division Assis	$ 6,947	PCR 1

STRATEGIC PLAN AND STRATEGIC OBJECTIVES:

See request description.

OTHER CONSIDERATIONS:

Add additional information if needed. Do not go over 1 page.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

OZAUKEE COUNTY EXPANSION REQUEST

DEPARTMENT:	Human Services
DIVISION OR PROGRAM:	ADRC
REQUEST TITLE:	Position upgrade for ADRC

REQUEST DESCRIPTION:

In 2019, 1 FTE I&A position was utilized to create a Lead I&A position within the ADRC. At that time, it was believed that this new position could manage a part-time case load and provide adequate Long-Term Care Functional Screen (LTCFS) support and supervision for the I&A team. However, since then, the state has expanded the role and responsibilities of I&A's and requires additional training, certifications, and more quality assurance measures and oversight of case work. Additionally, a 30-day timeline was implemented for completing LTCFS's. As a result, the workload of I&As has increased significantly as well as demand for their services. And with the inevitable growth of the senior population, we can expect the demands for I&A services to increase further and their workload to grow even more. Given the changes to the I&A functions, the increase in their workload, and the growing need for technical assistance, supervision and quality assurance reviews, our team needs additional support. For the I&A team to fully function and meet the current and projected needs of our aging community and maintain compliance with state standards, our I&A team requires an Information and Assistance Specialist Supervisor.

PRIORITY: Desired (dropdown menu for priority)

DESCRIBE THE PRIORITY LEVEL:

BUDGET IMPACT:	$ 6,917.58	(What is the total budgetary impact of this request?)	
REVENUE:	$ 6,917.58	(Are there revenues available for this expansion request?)	
TAX LEVY REQUESTED:	$ -	(Formula taking the difference between Expense and Revenue)	
REVENUE SOURCE IS GUARANTEED:	Yes	No	N/A

NEW POSITIONS REQUESTED: (List all of the new positions, including position changes, that are requested)

Position Title	Position Expenses	PCR Form
I&A Specialist Supervisor	$ 6,918	PCR 2

STRATEGIC PLAN AND STRATEGIC OBJECTIVES:

Explained in request description.

OTHER CONSIDERATIONS:

Add additional information if needed. Do not go over 1 page.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

OZAUKEE COUNTY EXPANSION REQUEST

DEPARTMENT:	Human Services
DIVISION OR PROGRAM:	ADRC
REQUEST TITLE:	New part-time position / 28 hrs/wk

REQUEST DESCRIPTION:

Currently, adults 65 years old and older make up nearly 21% of Ozaukee County's population and adults with disabilities under the age of 65 make up 6%. Based upon these statistics, our I&A team of 4.5 workers is required to provide services for 27% of Ozaukee County's current population. That percentage is likely higher than 27% since the Census Bureau's estimate in this table does not include Ozaukee County residents between the ages of 60-64 years old who also fall within the target population served by our I&A team. The annual number of functional screens completed by I&A staff from 2019 - 2022 increased 133%. Since 2019, the state has expanded the role and responsibilities of I&As and requires additional training, certifications, more quality assurance measures and oversight of case worl. Additionally, a 30-day timeline was implemented for completing LTCFS's. As a result, the workload of I&As has increased significantly as well as demand for their services. And with the inevitable growth of the senior population, we can expect the demands for I&A services to increase further and their workload to grow even more. For our I&A team to fully function and meet the current and projected needs of our aging community and maintain compliance with state requirements, our I&A team requires and additional .5 FTE I&A Specialist.

PRIORITY: Urgent (dropdown menu for priority)

DESCRIBE THE PRIORITY LEVEL:

BUDGET IMPACT:	$ 49,301.00	(What is the total budgetary impact of this request?)	
REVENUE:	$ 49,301.00	(Are there revenues available for this expansion request?)	
TAX LEVY REQUESTED:	$ -	(Formula taking the difference between Expense and Revenue)	
REVENUE SOURCE IS GUARANTEED:	Yes	No	N/A

NEW POSITIONS REQUESTE (List all of the new positions, including position changes, that are requested)

Position Title	Position Expenses	PCR Form
I&A Specialist	$ 49,301	PCR 3

STRATEGIC PLAN AND STRATEGIC OBJECTIVES

Explained in request description.

OTHER CONSIDERATIONS:

Add additional information if needed. Do not go over 1 page.

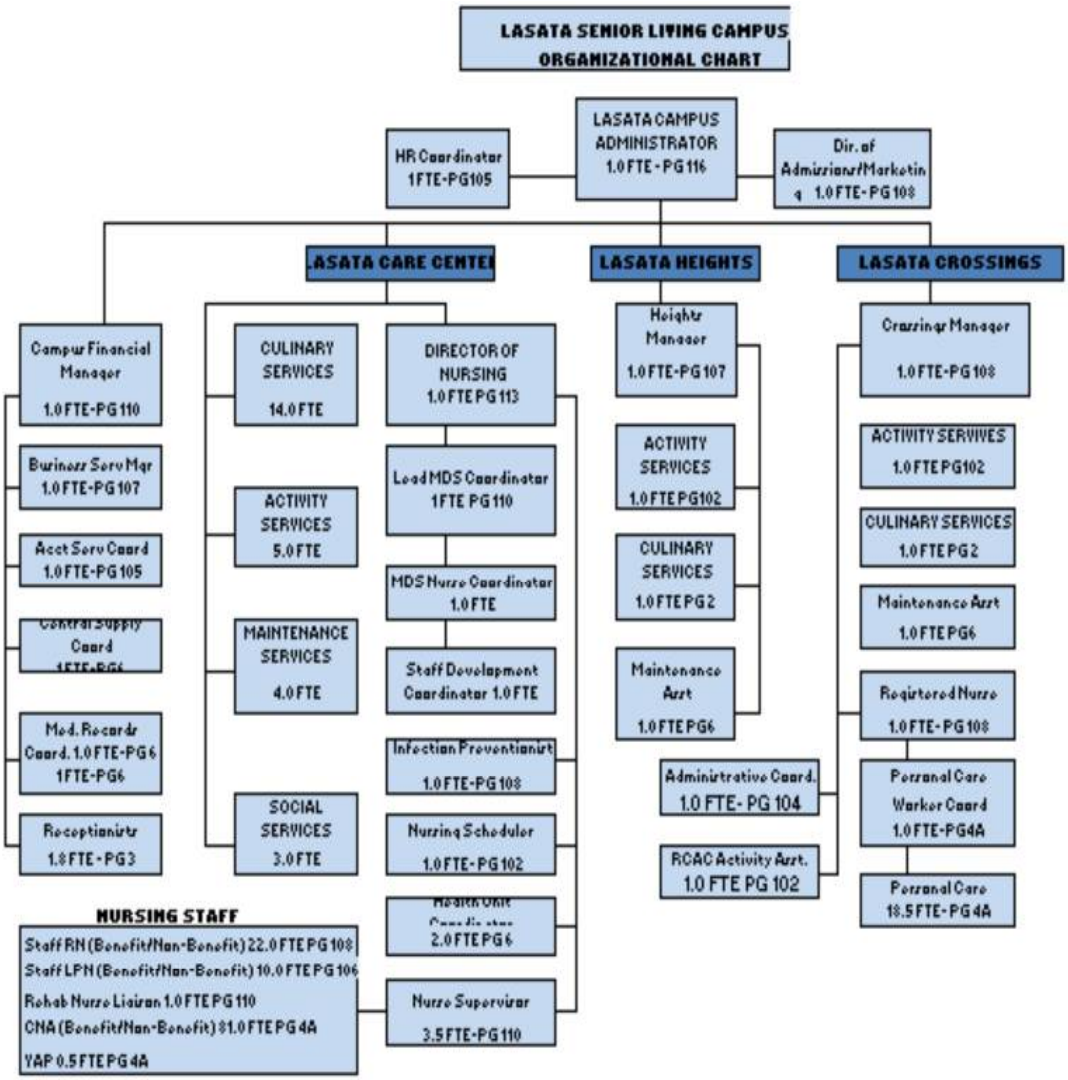
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Lasata Senior Living Campus

Budget Report

Mission

Our Mission: The Lasata Senior Living Campus is committed to serving our residents and tenants by supporting their personal, social, spiritual and medical choices, while preserving their dignity, individuality and independence.



Attachment: 2024 Recommended Budget (2024 Recommended Budget)

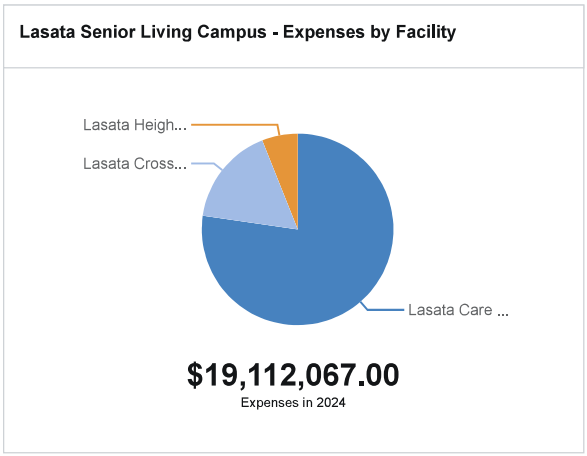
Programs & Services

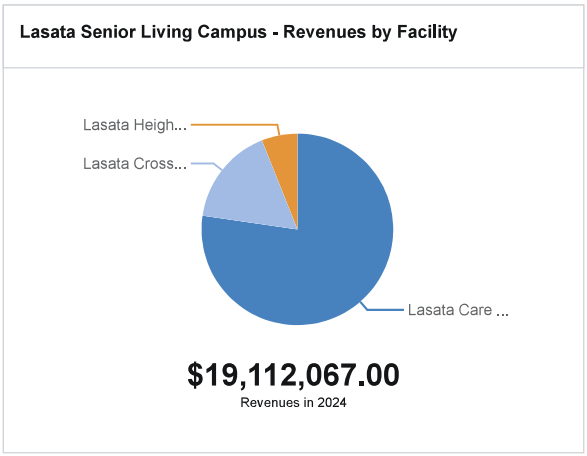
Lasata Heights - Senior apartments for independent living for those over the age of 62. Lasata Heights, our independent senior apartments, offers numerous amenities including some newly renovated apartments, meal program and social, recreational, educational and spiritual programs to provide tenants the opportunity to participate in a wide variety of leisure activities including community trips. On-site beauty and barber shop, fitness center and banking services also available along with underground parking. 24 hour emergency call response, secured entrance and daily check-in provided to keep you safe. Ability to receive therapy services, if needed, are also available on campus.

Lasata Crossings - Assisted living facility consisting of 60 beds for those in need of various types of assistance with their daily lives. At Lasata Crossings we provide the support you need by offering different levels of services. As your needs may increase, the full time registered nurse and housing manager will assess and put in place the various services required to keep you safe, healthy and comfortable in your home as long as it is appropriate. Lasata Crossings offers 3 delicious meals per day with several food choices to satisfy your preferences. Weekly housekeeping and linen service, weekly assistance with showering or a whirlpool spa and assistance with dressing and personal care as needed are available. Assisted living tenants will enjoy an active social program including Wi-Fi, special entertainment, community trips, on-site banking, along with fitness and wellness center, beauty shop, library and computer center. On site therapy and podiatry services are available if needed. Onsite wellness screenings are included.

Lasata Care Center - the Care Center is a recently renovated 120-bed rehabilitation and skilled care nursing facility that provides various services. The Care Center offers a full range of skilled services including physical, occupational and speech therapy. Residents admitted for short term stays will enjoy amenities including private rehabilitation suites when available, in addition to complimentary cable TV and Wi-Fi, in room private phones, whirlpool baths and private and public lounges. We offer delicious and nutritious hot meals and snacks individualized to meet your needs and preferences. Social activities for short term stays are designed to engage you in the things that you enjoy or want while recuperating. The campus provides beautiful outdoor spaces including gazebo, walking trails and gardens.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)





The Lasata Care Center is the largest operation of the entire campus and requires the largest number of positions. Since the Heights involves independent seniors there are fewer expenses after dining, activities, utilities, administration, etc. The Crossings provides more intensive services than the Heights and therefore requires more expenses. However, the Crossings does not really need the intensive services of a rehabilitation facility.

All three facilities are operated as enterprise funds, which just means that they are operated as if they are business entities. Therefore, county tax levy is typically not used to support the operations of the Lasata Senior Living Campus unless absolutely required to continue operations. All revenues generated between the three facilities are used to pay for the expenses to operate the facilities. Primary revenues for the facilities is user fees paid by residents (actual revenue sources vary depending on a residents income level)

Performance Metrics

Lasata Senior Campus			OzMETRICS	
Performance Metrics	**FY 19**	**FY 20**	**FY 21**	**FY 2022**
Lasata Senior Living				
Payer Mix % - Medicaid	60%	61%	59%	59%
Payer Mix - Medicaid Bed Days	26,230	22,268	18,723	15,272
Payer Mix % - Skilled Rehab	16%	17%	15%	14%
Payer Mix - Skilled Rehab Bed Days	6,852	6,198	5,291	3,584
Payer Mix % - Private Pay	25%	22%	26%	27%
Payer Mix - Private Pay Bed Days	10,822	8,940	8,412	6,813
Budgeted Bed Day % - Medicaid	89%	58%	58%	57%
Budgeted Bed Day % - Private Pay	97%	22%	19%	18%
Budgeted Bed Day % - Skilled Rehab	106%	16%	19%	25%
Budgeted Bed Day % - Total	93%	96%	96%	96%
Overtime $ Amount	$334,576	$675,055	$380,732	$305,247
Pool Expense - Care Center	$249,360	$363,994	$167,490	$392,219
Lasata Crossings	FY 19	FY 2020	FY 2021	FY 2022
Overtime $ Amount	$26,885	$63,392	$74,253	$66,462
Lasata Heights	FY 19	FY 2020	FY 2021	FY 2022
Overtime $ Amount	$4,138	$2,028	$946	$2,314

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Budget Highlights

The Lasata Senior Living Campus Current Service Level Budget does not use tax levy and is balanced. The Care Center does not include a $50,000 PILOT to the County General Fund. Lasata is requesting a change from CNA to Hospitality Aide, and this will impact 7 FTEs in 2024. The estimated impact of this is $75,000, but this increase will be covered by the department's fees for services. The request is already built into the budget and does not need additional budgetary changes. Approval of the position change is still required.

The current census is 85 at the Care Center, and it has been averaging mid 70s through the middle of 2023. The census at crossings is in the low to mid 50s throughout much of the year.

Lasata Care Center - Tax Levy

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Revenues	$12,718,177	$11,950,661	$14,174,408	$8,384,546	$14,766,650
Expenses	$14,106,910	$11,861,365	$14,174,407	$9,166,520	$14,766,650
REVENUES LESS EXPENSES	**-$1,388,734**	**$89,297**	**$1**	**-$781,974**	**$0**

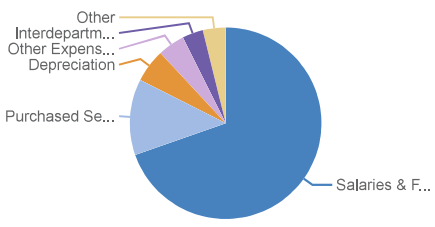
Lasata Heights - Tax Levy

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Revenues	$885,468	$1,749,728	$850,659	$651,422	$1,154,633
Expenses	$707,309	$720,694	$850,658	$757,956	$1,154,633
REVENUES LESS EXPENSES	**$178,159**	**$1,029,033**	**$1**	**-$106,535**	**$0**

Lasata Crossings - Tax Levy

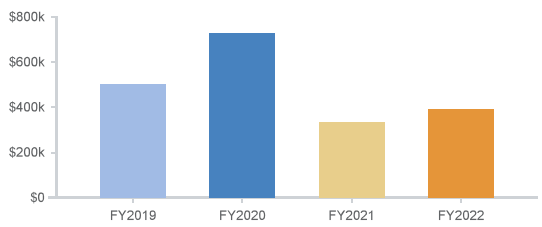
	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Revenues	$3,153,573	$2,971,521	$3,596,525	$1,708,068	$3,190,784
Expenses	$3,007,298	$3,088,411	$3,596,523	$2,303,315	$3,190,784
REVENUES LESS EXPENSES	**$146,276**	**-$116,890**	**$2**	**-$595,247**	**$0**

Lasata Care Center - Expenses by Type



$14,766,650.00
Expenses in 2024

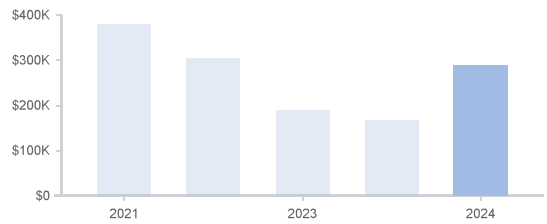
Pool Expense - CareCenter



$392,219.00
Year in FY2022

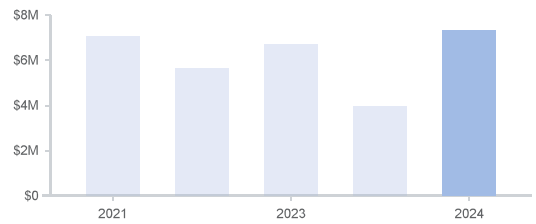
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Lasata Care Center - Overtime



$289,883.00
Expenses in 2024

Lasata Care Center - Regular Salaries



$7,306,260.00
Expenses in 2024

Lasata Care Center - Expenses by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Buildings	$0	$0	$45,000	$3,241	$45,000
Debt Service	$219,425	$201,209	$126,800	$126,800	$50,800
Depreciation	$807,983	$797,926	$828,000	$522,000	$828,000
Equipment & Software	$0	$0	$90,000	$247,073	$90,000
Interdepartmental Charges	$485,943	$494,869	$513,248	$170,558	$515,076
Operating Transfers Out	$50,000	$0	$0	$0	$0
Other Expenses	$112,278	$10,230	$714,328	$448,710	$678,767
Purchased Services	$1,912,931	$2,073,868	$1,962,890	$1,799,550	$1,891,265
Salaries & Fringe Benefits	$10,027,252	$7,892,188	$9,506,092	$5,579,289	$10,282,594
Supplies under $5,000	$487,504	$387,799	$513,050	$260,596	$508,148
Contra Capital (Proprietary Funds)	$0	$0	-$135,000	$0	-$135,000
Travel/Mileage/Conference&Meetings	$3,595	$3,275	$10,000	$8,704	$12,000
TOTAL	**$14,106,910**	**$11,861,365**	**$14,174,407**	**$9,166,520**	**$14,766,650**

Lasata Care Center - Revenues by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Interest	$0	$74	$0	$22	$0
Operating Transfers In	$583,716	$686,376	$783,509	$457,047	$615,394
Other (Donations/One-time/Misc)	$2,236,923	$2,674,318	$1,459,650	$972,419	$859,650
Public Charges for County Services	$9,897,537	$8,589,893	$11,931,249	$6,955,058	$13,291,606
TOTAL	**$12,718,177**	**$11,950,661**	**$14,174,408**	**$8,384,546**	**$14,766,650**

Lasata Heights - Expenses by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Buildings	$0	$0	$75,000	$1,868	$45,000
Depreciation	$224,776	$234,074	$223,000	$147,016	$223,000
Equipment & Software	$0	$0	$0	$4,975	$0
Interdepartmental Charges	$12,199	$12,739	$15,492	$8,487	$15,583
Operating Transfers Out	$0	$0	$0	$0	$156,433
Other Expenses	$19,436	$29,737	$47,486	$81,647	$51,786
Purchased Services	$130,245	$100,096	$154,549	$198,528	$268,016
Salaries & Fringe Benefits	$269,981	$302,055	$353,131	$277,949	$363,835
Supplies under $5,000	$50,672	$41,993	$56,000	$37,486	$74,980
Contra Capital (Proprietary Funds)	$0	$0	-$75,000	$0	-$45,000
Travel/Mileage/Conference&Meetings	$0	$0	$1,000	$0	$1,000
TOTAL	**$707,309**	**$720,694**	**$850,658**	**$757,956**	**$1,154,633**

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Lasata Heights - Revenues by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Intergovernmental Rev (State, Federal, Local)	$0	$1,013,784	$0	$0	$0
Other (Donations/One-time/Misc)	$3,026	$2,959	$1,000	$2,334	$1,091
Public Charges for County Services	$882,442	$732,985	$849,659	$649,087	$1,153,542
TOTAL	**$885,468**	**$1,749,728**	**$850,659**	**$651,422**	**$1,154,633**

Lasata Crossings - Expenses by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Buildings	$0	$0	$5,000	$7,507	$5,000
Debt Service	$225,621	$206,395	$173,425	$134,726	$173,425
Depreciation	$343,677	$344,826	$365,900	$242,296	$365,900
Equipment & Software	$0	$0	$15,000	$4,605	$15,000
Interdepartmental Charges	$46,925	$48,929	$56,051	$33,822	$56,477
Land Improvements	$0	$0	$0	$6,995	$25,000
Operating Transfers Out	$583,716	$686,376	$783,509	$457,047	$458,961
Other Expenses	-$28,575	-$14,521	$105,478	$48,438	$126,129
Purchased Services	$259,100	$249,572	$332,376	$237,631	$379,375
Salaries & Fringe Benefits	$1,432,992	$1,410,017	$1,607,785	$1,042,676	$1,452,867
Supplies under $5,000	$143,841	$156,816	$171,000	$87,548	$176,650
Contra Capital (Proprietary Funds)	$0	$0	-$20,000	$0	-$45,000
Travel/Mileage/Conference&Meetings	$0	$0	$1,000	$25	$1,000
TOTAL	**$3,007,298**	**$3,088,411**	**$3,596,523**	**$2,303,315**	**$3,190,784**

Lasata Crossings - Revenues by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Other (Donations/One-time/Misc)	$70,268	$54,606	$2,000	$1,061	$8,000
Public Charges for County Services	$3,083,305	$2,916,915	$3,594,525	$1,707,006	$3,182,784
TOTAL	**$3,153,573**	**$2,971,521**	**$3,596,525**	**$1,708,068**	**$3,190,784**

Lasata CIP Requests

Lasata Campus - CIP

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Equipment & Software					
Equipment & Software					
Computer Equipment & Software +$5,000	$0	$0	$100,000	$209,619	$100,000
ME-Open Sky Cell Sites	$0	$0	$0	$27,866	$0
Moveable Equipment	$0	$0	$0	$14,563	$0
Furniture	$0	$0	$5,000	$0	$5,000
EQUIPMENT & SOFTWARE TOTAL	**$0**	**$0**	**$105,000**	**$252,048**	**$105,000**
EQUIPMENT & SOFTWARE TOTAL	**$0**	**$0**	**$105,000**	**$252,048**	**$105,000**
Buildings					
Buildings					
Building Improvements	$0	$0	$125,000	$12,616	$95,000
BUILDINGS TOTAL	**$0**	**$0**	**$125,000**	**$12,616**	**$95,000**
BUILDINGS TOTAL	**$0**	**$0**	**$125,000**	**$12,616**	**$95,000**
Land Improvements					
Land Improvements					
Land Improvements	$0	$0	$0	$6,995	$25,000
LAND IMPROVEMENTS TOTAL	**$0**	**$0**	**$0**	**$6,995**	**$25,000**
LAND IMPROVEMENTS TOTAL	**$0**	**$0**	**$0**	**$6,995**	**$25,000**
TOTAL	**$0**	**$0**	**$230,000**	**$271,659**	**$225,000**

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

DEPARTMENT:	Lasata Care Center

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING COMMENT	2023	2024	2025	2026	2027	TOTAL
normal replacement of electronics, furniture, equipme		Other (explain in comments)		50,000	50,000	50,000	50,000	50,000	250,000
		Other (explain in commer	enterprise funds						-
PROJECT DESCRIPTION:									
covers normal replacement of electronics, equipment, furniture and building maintenance									
PRIORITY: ongoing	Required								

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2023	2024	2025	2026	2027	TOTAL
Replace Nurse Call system		Other (explain in comments)		80,000					80,000
		Other (explain in comme	enterprise funds						-
PROJECT DESCRIPTION:									
PRIORITY:	Desired								

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2023	2024	2025	2026	2027	TOTAL
Pave and Seal Roadways	maintenance	Other (explain in comments)		25,000					25,000
		Other (explain in comme	enterprise funds						-
PROJECT DESCRIPTION:									
PRIORITY:	Desired								

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2023	2024	2025	2026	2027	TOTAL
Tuckpointing		Other (explain in comments)			25,000	25,000	25,000		75,000
		Other (explain in comme	enterprise funds						-
PROJECT DESCRIPTION:									
PRIORITY:	Desired								

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2023	2024	2025	2026	2027	TOTAL
replace whirlpool tub 2W	replace	Other (explain in comments)			60,000				60,000
		Other (explain in comme	enterprise funds						-
PROJECT DESCRIPTION:									
PRIORITY:	Desired								

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2023	2024	2025	2026	2027	TOTAL
replace conveyor dishwasher save repairs single unit		Other (explain in comments)			80,000				80,000
		Other (explain in comme	enterprise funds						-
PROJECT DESCRIPTION:									
PRIORITY:	Required								

DEPARTMENT:	Lasata Crossings

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING COMMENT	2023	2024	2025	2026	2027	TOTAL
replace computers furn carpet		Other (explain in comments)		20,000	20,000	20,000	20,000	20,000	100,000
		Other (explain in comments)	enterprise funds						-
PROJECT DESCRIPTION:									
Instructions: You are not really justifying your project at this time. The purpose of this form is to give decision-makers an idea of what will need to be considered in the next 5 years. Anywhere from 1-5 sentences should suffice. You can focus on 1 sentence each for: an overview; the problem; solutions/proposal; challenges or opportunities; etc. For those requesting projects through the RFP process that is where you will provide as much information as you can to justify your project.									
PRIORITY:	Desired								

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE	2023	2024	2025	2026	2027	TOTAL
pave seal drives and lots		Tax Levy (Budget Process)			25,000				25,000
		Other (explain in commen	enterprise funds						-
PROJECT DESCRIPTION:									
PRIORITY:	Required								

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

DEPARTMENT:	Lagata Heights

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF	FUNDING COMMENT	2023	2024	2025	2026	2027	TOTAL
Replace Apt Carpet as needed		Other (explain in comments)		15,000	15,000	15,000	15,000	15,000	75,000
		Other (explain in comments	enterprise funds						-
PROJECT DESCRIPTION:									
PRIORITY:	Desired								

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF	FUNDING SOURCE	2023	2024	2025	2026	2027	TOTAL
Replace attic sprinklers		Other (explain in comments)		60,000					60,000
		Other (explain in commen	enterprise funds						-
PROJECT DESCRIPTION:									
PRIORITY:	Required								

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF	FUNDING SOURCE	2023	2024	2025	2026	2027	TOTAL
tuckpoint brick		Other (explain in comments)			25,000	25,000	25,000		75,000
repair chipping garage floor		Other (explain in commen	enterprise funds		30,000				30,000
PROJECT DESCRIPTION:									
PRIORITY:	Desired								

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Lasata Crossings

Budget Report

Mission

Our Mission: The Lasata Senior Living Campus is committed to serving our residents and tenants by supporting their personal, social, spiritual and medical choices, while preserving their dignity, individuality and independence.

Programs and Services

At Lasata Crossings we provide the support you need by offering different levels of services. As your needs may increase, the full time registered nurse and housing manager will assess and put in place the various services required to keep you safe, healthy and comfortable in your home as long as it is appropriate. Lasata Crossings offers 3 delicious meals per day with several food choices to satisfy your preferences. Weekly housekeeping and linen service, weekly assistance with showering or a whirlpool spa and assistance with dressing and personal care as needed are available. Assisted living tenants will enjoy an active social program including Wi-Fi, special entertainment, community trips, on-site banking, along with fitness and wellness center, beauty shop, library and computer center. On site therapy and podiatry services are available if needed. Onsite wellness screenings are included.

Performance Metrics

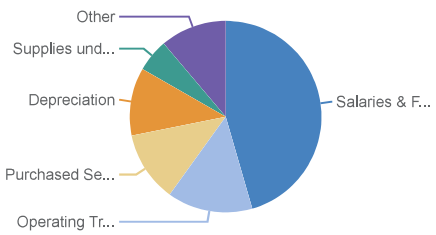
Lasata Crossings			
Overtime $ Amount	$26,885	$63,392	$74,253

Budget Highlights

The Lasata Crossings Current Service Level Budget is balanced for 2024, and no tax levy is included in this budget. This facility historically transfers funds to the Care Center for operating support. This amount has decreased significantly by about $325,000 from last year and currently stands at about $458,000. This is primarily due to the census numbers.

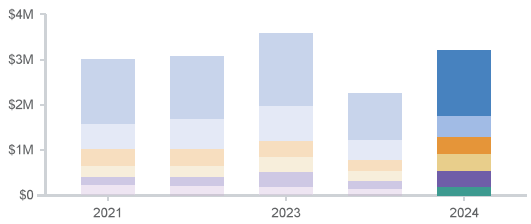
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Lasata Crossings - Expenses by Type



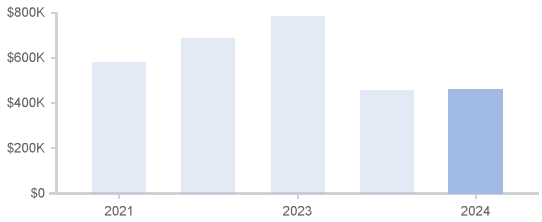
$3,190,784.00
Expenses in 2024

Lasata Crossings - Expenses by Type



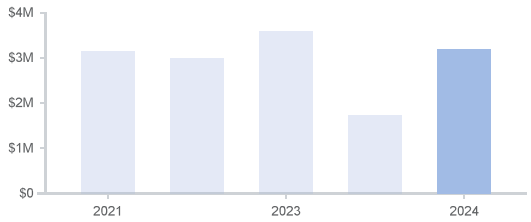
$3,190,784.00
Expenses in 2024

Operating Transfer to Lasata Care Center



$458,961.00
Expenses in 2024

Lasata Crossings - Revenues by Type



$3,190,784.00
Revenues in 2024

Lasata Crossings - Expenses by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Buildings	$0	$0	$5,000	$7,507	$5,000
Debt Service	$225,621	$206,395	$173,425	$134,726	$173,425
Depreciation	$343,677	$344,826	$365,900	$242,296	$365,900
Equipment & Software	$0	$0	$15,000	$0	$15,000
Interdepartmental Charges	$46,925	$48,929	$56,051	$33,822	$56,477
Land Improvements	$0	$0	$0	$6,995	$25,000
Operating Transfers Out	$583,716	$686,376	$783,509	$457,047	$458,961
Other Expenses	-$28,575	-$14,521	$105,478	$46,394	$126,129
Purchased Services	$259,100	$249,572	$332,376	$217,657	$379,375
Salaries & Fringe Benefits	$1,432,992	$1,410,017	$1,607,785	$1,042,676	$1,452,867
Supplies under $5,000	$143,841	$156,816	$171,000	$79,674	$176,650
Contra Capital (Proprietary Funds)	$0	$0	-$20,000	$0	-$45,000
Travel/Mileage/Conference&Meetings	$0	$0	$1,000	$25	$1,000
TOTAL	**$3,007,298**	**$3,088,411**	**$3,596,523**	**$2,268,819**	**$3,190,784**

Lasata Crossings - Revenues by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Other (Donations/One-time/Misc)	$70,268	$54,606	$2,000	$1,061	$8,000
Public Charges for County Services	$3,083,305	$2,916,915	$3,594,525	$1,709,300	$3,182,784
TOTAL	**$3,153,573**	**$2,971,521**	**$3,596,525**	**$1,710,361**	**$3,190,784**

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

DEPARTMENT:	Lasata Crossings

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2023	2024	2025	2026	2027	TOTAL
replace computers furn carpet		Other (explain in comments)		20,000	20,000	20,000	20,000	20,000	100,000
		Other (explain in comments	enterprise funds						-

PROJECT DESCRIPTION:

Instructions: You are not really justifying your project at this time. The purpose of this form is to give decision-makers an idea of what will need to be considered in the next 5 years. Anywhere from 1-5 sentences should suffice. You can focus on 1 sentence each for: an overview, the problem, solutions/proposal, challenges or opportunities; etc. For those requesting projects through the RFP process that is where you will provide as much information as you can to justify your project.

PRIORITY:	Desired

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2023	2024	2025	2026	2027	TOTAL
pave seal drives and lots		Tax Levy (Budget Process)			25,000				25,000
		Other (explain in commer	enterprise funds						-

PROJECT DESCRIPTION:

PRIORITY:	Required

Lasata Crossings CIP Requests

Lasata Crossings - Capital Expenses

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Buildings	$0	$0	$5,000	$7,507	$5,000
Equipment & Software	$0	$0	$15,000	$0	$15,000
Land Improvements	$0	$0	$0	$6,995	$25,000
Contra Capital (Proprietary Funds)	$0	$0	-$20,000	$0	-$45,000
TOTAL	**$0**	**$0**	**$0**	**$14,502**	**$0**

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Lasata Heights

Budget Report

Mission

Our Mission: The Lasata Senior Living Campus is committed to serving our residents and tenants by supporting their personal, social, spiritual and medical choices, while preserving their dignity, individuality and independence.

Programs and Services

Lasata Heights - Senior apartments for independent living for those over the age of 62. Lasata Heights, our independent senior apartments, offers numerous amenities including some newly renovated apartments, meal program and social, recreational, educational and spiritual programs to provide tenants the opportunity to participate in a wide variety of leisure activities including community trips. On-site beauty and barber shop, fitness center and banking services also available along with underground parking. 24 hour emergency call response, secured entrance and daily check-in provided to keep you safe. Ability to receive therapy services, if needed, are also available on campus.

Performance Metrics

Lasata Heights			
Overtime $ Amount	$4,138	$2,028	$946

Budget Highlights

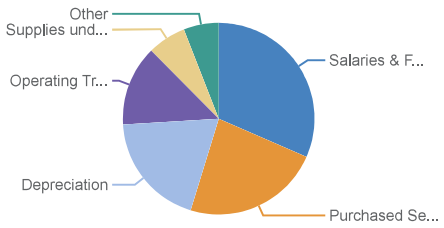
The Lasata Heights Current Service Level Budget does not use tax levy. Revenue from apartment rentals for residents pays the expenses of this facility. The Heights budget transfers about $156,000 of excess revenues to the Lasata Care Center for additional support. This helps alleviate the Care Center's financials. Various services are shared amongst all of the facilities. The Heights received a little over $1 million in Federal stimulus funding during FY 2022.

Lasata Heights - Revenues Less Expenses

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Revenues	$885,468	$1,749,728	$850,659	$651,422	$1,154,633
Expenses	$707,309	$720,694	$850,658	$743,222	$1,154,633
REVENUES LESS EXPENSES	**$178,159**	**$1,029,033**	**$1**	**-$91,800**	**$0**

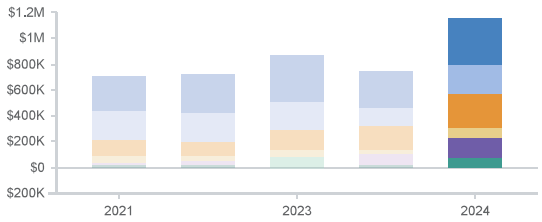
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Lasata Heights - Expenses by Type



$1,154,633.00
Expenses in 2024

Lasata Heights - Expenses by Type



$1,154,633.00
Expenses in 2024

Lasata Heights - Expenses by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Buildings	$0	$0	$75,000	$1,868	$45,000
Depreciation	$224,776	$234,074	$223,000	$147,016	$223,000
Equipment & Software	$0	$0	$0	$4,975	$0
Interdepartmental Charges	$12,199	$12,739	$15,492	$8,487	$15,583
Operating Transfers Out	$0	$0	$0	$0	$156,433
Other Expenses	$19,436	$29,737	$47,486	$80,725	$51,786
Purchased Services	$130,245	$100,096	$154,549	$186,097	$268,016
Salaries & Fringe Benefits	$269,981	$302,055	$353,131	$277,949	$363,835
Supplies under $5,000	$50,672	$41,993	$56,000	$36,104	$74,980
Contra Capital (Proprietary Funds)	$0	$0	-$75,000	$0	-$45,000
Travel/Mileage/Conference&Meetings	$0	$0	$1,000	$0	$1,000
TOTAL	**$707,309**	**$720,694**	**$850,658**	**$743,222**	**$1,154,633**

Lasata Heights - Revenues by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Intergovernmental Rev (State, Federal, Local)	$0	$1,013,784	$0	$0	$0
Other (Donations/One-time/Misc)	$3,026	$2,959	$1,000	$2,334	$1,091
Public Charges for County Services	$882,442	$732,985	$849,659	$649,087	$1,153,542
TOTAL	**$885,468**	**$1,749,728**	**$850,659**	**$651,422**	**$1,154,633**

Lasata Heights CIP Requests

Lasata Heights - Capital Expenses

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Buildings	$0	$0	$75,000	$1,868	$45,000
Equipment & Software	$0	$0	$0	$4,975	$0
Contra Capital (Proprietary Funds)	$0	$0	-$75,000	$0	-$45,000
TOTAL	**$0**	**$0**	**$0**	**$6,843**	**$0**

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

DEPARTMENT:	Lasata Heights

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Carpet Replacement		Tax Levy (Budget Process)		15,000	15,000	15,000	15,000	15,000	75,000
									-

PROJECT DESCRIPTION:

Annual replacement of worn out carpets in apartments and elsewhere in the facility as needed.

PRIORITY:	Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Building Improvements - Equipment		Tax Levy (Budget Process)			60,000				60,000
									-

PROJECT DESCRIPTION:

Replace Attic Sprinklers

PRIORITY:	Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Building Improvements		Tax Levy (Budget Process)		30,000	25,000	25,000			80,000
									-

PROJECT DESCRIPTION:

Building tuckpoint on brick ($25,000 for 2025 and 2026) and repair garage floor ($30,000)

PRIORITY:	Required

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Public Health

Budget Report

Mission

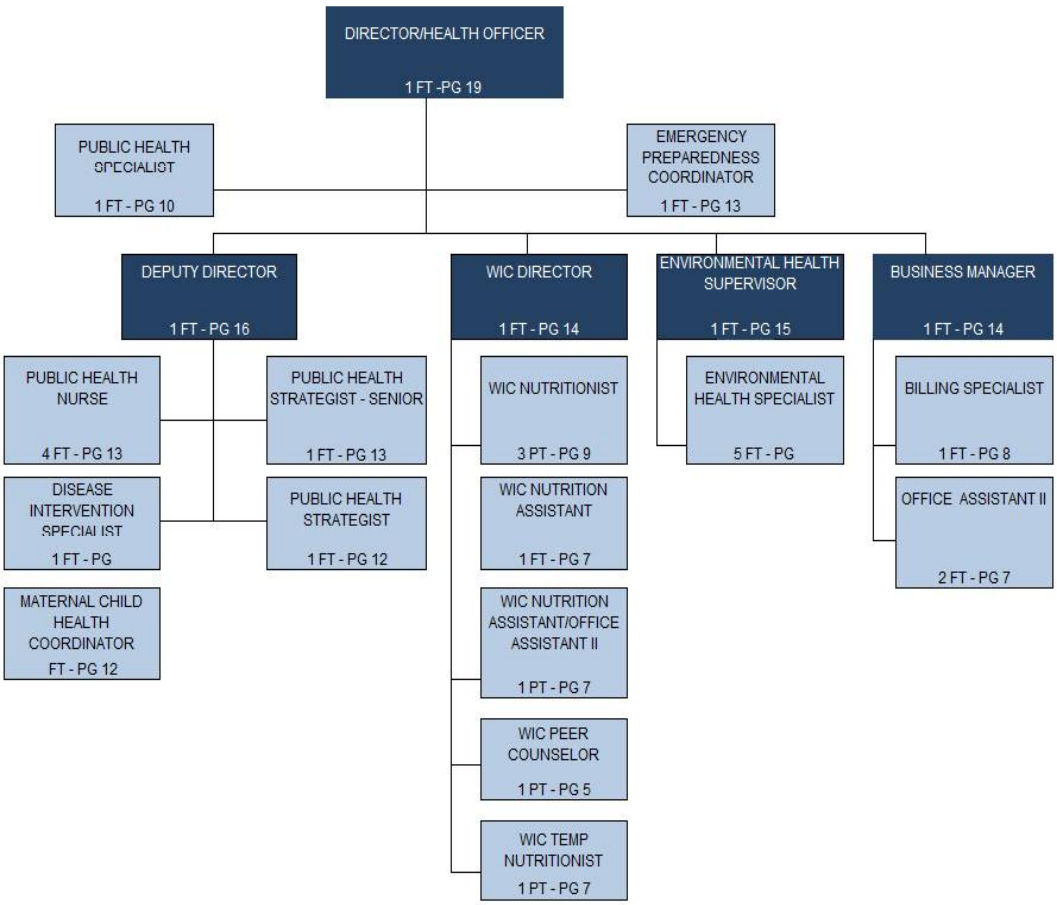
Provide community assessment, education and collaborative health interventions for all who live, work and play in our counties.

What We Do:

1. Assess and monitor population health status, factors that influence health, and community needs and assets
2. Investigate, diagnose, and address health problems and hazards affecting the population
3. Communicate effectively to inform and educate people about health, factors that influence it, and how to improve it
4. Strengthen, support, and mobilize communities and partnerships to improve health
5. Create, champion, and implement policies, plans, and laws that impact health
6. Utilize legal and regulatory actions designed to improve and protect the public's health
7. Assure an effective system that enables equitable access to the individual services and care needed to be healthy
8. Build and support a diverse and skilled public health workforce
9. Improve and innovate public health functions through ongoing evaluation, research, and continuous quality improvement
10. Build and maintain a strong organizational infrastructure for public health

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

PUBLIC HEALTH
ORGANIZATIONAL CHART



Programs and Services

Women, Infants, and Children (WIC) - WIC provides supplemental nutrition and breastfeeding information as well as nutritious foods to income eligible women and their children up to the age of 5.

Food Safety Restaurant and Lodging Inspections - Act as agent of the State for issuing licenses, making investigations and conducting inspections of facilities regulated by the Bureau of Food and Recreational Businesses (BFRB)

Grants Funded Programs (when federal and state funds become available) - Some of the current grant funded programs include the following: CDC Cancer, Beach Monitoring, Bioterrorism, Tobacco Control, Radon, and lead.

Strategic Objectives

Purpose: To advocate and serve by promoting and protecting the health and safety of the public.

Mission: Provide community assessment, education and collaborative health interventions for all who live, work and play in our counties.

Philosophy: The values that we hold in fulfilling our purpose and carrying out our mission include:

- Integrity: Demonstrating transparency, honesty and respect.
- Resourcefulness: Providing inclusive, responsive, proactive and equitable services that reflect the needs of the community.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

- Collaboration: Partnering with organizations to accomplish shared goals and initiatives through data and evidence-based practices.
- Servant Leadership: Leading with empathy and compassion for our community.

The Washington Ozaukee Public Health Department's 2023-2025 strategic plan supports our new purpose, mission and philosophy by focusing on innovative and substantial actions to provide accessible and needs-based service delivery, enhance business operations infrastructure, foster community relationships and revitalize public perception of the department.

Strategic directions that will support this mission include enhanced communication to improve access to public health services, fostering relationships with community partners to increase the impact of our department in the community, re-establishing positive perception of the department, maximizing business operations infrastructure through the use of state grant funding, pursuit of new revenue sources to assure continued success of our services, and empowering our workforce through continued evaluation of personal and departmental goals. Specific projects that will support these strategic directions include an overhaul of our department's website to make online services more user-friendly, creation and implementation of a new data dashboard, increased involvement in community events, and a focus on training to support our evolving workforce.

Performance Metrics

Public Health — OzMETRICS

Performance Metrics	FY 19	FY 20	FY 21	FY 2022
Number of Lead Tests	370	28	0	0
Number of Communicable Diseases Investigated	801	8,267	10,549	11,439
Number of Days Beach Closed	1	2	1	10
Number of Environmental Health Inquiries (Oz/Wash)	2,600	1,800	1,775	1,634
Number of Flu Shots (Oz/Wash)	555	31	23	31
Number of Food Inspections (Oz/Wash)	897	429	123	1662
Number of Immunizations (Oz/Wash)	917	118	21,143	232
Number of WIC Participants (Oz/Wash)	13,121	14,091	14,534	1,892
$ Purchased w/WIC Vouchers (Oz/Wash)	$986,244	$951,264	$1,143,259	$1,354,925
Number of Well Water Tests	176	171	434	424
Perecntage of Adult Smokers	12%	13%	14%	13%
Percentage of Children Compliant w/Immunization Law	90%	90%	98%	90%
Percentage of Excessive Drinking Adults	27%	25%	28%	28%
Percentage of Obese Adults	24%	24%	24%	32%
Clients Offerd Referrals	1,415	463	695	790

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Budget Highlights

The Public Health Current Service Level Budget holds the primary Tax Levy flat for 2024. The Washington County revenue is also held flat for 2024 (this is the 60% that Washington County contributes). Strong fund balances and Federal funding will continue to provide sufficient funding for the department. The only tax levy increase is for the Criminal Justice Collaboration Council position. A position was eliminated during the budget process, but there is also a request to transition the grant funded Contact Tracer Coordinator to a regular tax levy funded position. The highlights are broken down into three sections below: Combined Ozaukee and Washington County programs funded by Tax Levy; 100% Revenue supported programs; and the Ozaukee County Criminal Justice Collaboration Council (CJCC). Tax Levy is broken out as follows within this department:

Tax Levy Breakout in Department
Ozaukee / Washington Combined Programs $520,702 - No Change from 2023 Adopted Budget
CJCC (Ozaukee County 100% Funded) $34,260 - Increase of $6,586 or 23% from the 2023 Adopted Budget
Public Health Grant Programs $0 - No tax levy is used for these grant programs

Public Health - Ozaukee and Washington County Tax Levy Funded Programs

Public Health - Tax Levy

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Revenues	$3,243,578	$2,598,029	$2,543,899	$1,975,440	$2,453,445
Expenses	$3,612,881	$2,807,959	$3,092,270	$2,524,235	$3,008,407
REVENUES LESS EXPENSES	**-$369,303**	**-$209,929**	**-$548,371**	**-$548,794**	**-$554,962**

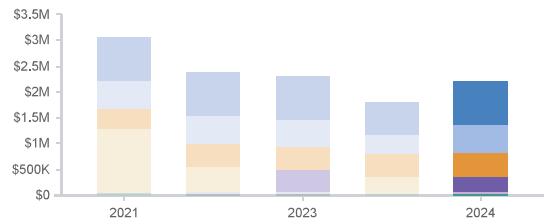
Expansion Request

This request is to change the title of Contact Tracing Coordinator to Disease Intervention Specialist and change the position from a grant-funded temp position to a permanent FTE within our communicable disease staff. The existing Contact Tracing Coordinator position was created in response to the Covid-19 pandemic and never had a formal job description. However, duties of this position originally included supervision of all Contact Tracers and coordination of all disease investigation related to Covid-19. As we have shifted away from some of our Covid-19 response, the PH department has continued to rely heavily upon this position as a crucial contribution to our communicable disease team and the duties of this position have expanded well beyond the original scope of the position. The request to change it to a permanent Disease Investigation Specialist would allow our team to continue relying on this position for other aspects of CD investigation including the planning, operation and reporting for vaccine clinics, providing education and training for the community, enteric disease follow-up and reporting, facility outbreak management, development and maintenance of database training tools for the CD team, and other related emergency response and communicable disease work to keep our counties updated on current disease trends.

The budget impact of this request is $65,000.

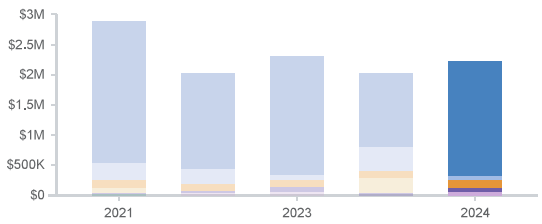
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Public Health - 60/40 - Revenues by Type



$2,210,726.00
Revenues in 2024

Public Health - 60/40 - Expenses by Type



$2,210,726.00
Expenses in 2024

Public Health - Expenses by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Equipment & Software	$82,089	$6,064	$0	$252,352	$0
Interdepartmental Charges	$5,141	$3,308	$7,600	$2,884	$9,000
Other Expenses	$298,272	$276,322	$104,466	$421,796	$110,658
Purchased Services	$163,425	$141,751	$165,638	$134,729	$144,960
Salaries & Fringe Benefits	$3,001,473	$2,305,049	$2,616,458	$1,666,790	$2,543,739
Supplies under $5,000	$40,017	$49,338	$126,773	$35,053	$123,748
Travel/Mileage/Conference&Meetings	$22,465	$26,127	$71,335	$10,630	$76,302
TOTAL	**$3,612,881**	**$2,807,959**	**$3,092,270**	**$2,524,235**	**$3,008,407**

Public Health - Revenues by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Fund Balance Applied (Budget Only)	$0	$0	$423,210	$0	$296,811
Interdepartmental Revenue for County Services	$20,000	$20,000	$20,000	$13,333	$20,000
Intergovernmental Revenue for County Services	$864,269	$864,995	$866,060	$647,834	$866,060
Intergovernmental Rev (State, Federal, Local)	$1,937,529	$1,232,728	$758,287	$830,493	$762,921
Licenses & Permits	$396,979	$439,687	$435,653	$456,488	$473,653
Other (Donations/One-time/Misc)	$13,601	$13,568	$500	$16,180	$500
Public Charges for County Services	$11,201	$27,052	$40,190	$11,111	$33,500
TOTAL	**$3,243,578**	**$2,598,029**	**$2,543,899**	**$1,975,440**	**$2,453,445**

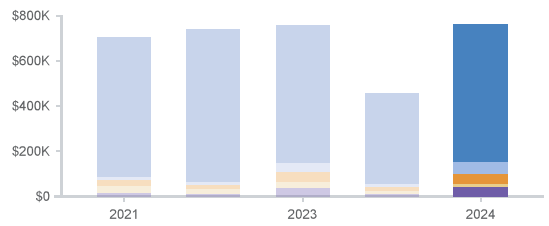
Public Health Grant Funded Programs

Public Health - Grants

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Revenues	$702,448	$738,380	$758,787	$523,598	$763,421
Expenses	$702,448	$739,590	$758,784	$455,629	$763,421
REVENUES LESS EXPENSES	**$0**	**-$1,210**	**$3**	**$67,969**	**$0**

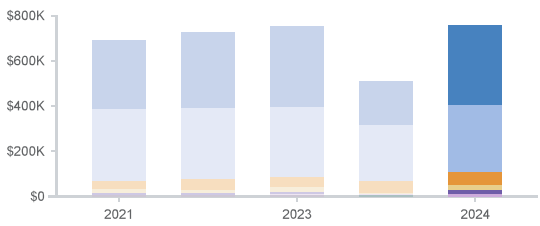
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Public Health - Grants - Expenses by Type



$763,421.00
Expenses in 2024

Public Health - Grants - Intergovernmental Revenue



$762,921.00
Revenues in 2024

Public Health - Criminal Justice Collaborating Council Fund (CJCC)

Public Health - CJCC - Tax Levy

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Expenses	$30,465	$42,232	$27,673	$41,309	$34,260
REVENUES LESS EXPENSES	**-$30,465**	**-$42,232**	**-$27,673**	**-$41,309**	**-$34,260**

The CJCC is only operated by Ozaukee County, and is not part of Washington County programs. The cost is for half of one position. The other half of the position is included in the 60% / 40% split with Washington County. The CJCC is funded through Ozaukee County Tax Levy and receives no tax levy.

Public Health CIP Requests

DEPARTMENT:	Public Health

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING COMMENT	2024	2025	2026	2027	2028	TOTAL
PW Office Remodel		Grants		75,000					75,000
		Other (explain in comments)							-

PROJECT DESCRIPTION:

Washington County office was recently remodeled to improve clinic flow. The PH department plans to make similar changes to our Ozaukee County office within the next several years to maintain consistency between offices with shared staff (ie: furniture and IT equipment in conference room, front desk renovation and painting to create an open and inviting office, and updates to individual clinic rooms and office furniture). Projected cost is based on recent cost to update Washington County space.

PRIORITY:	Required

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Position Changes

2024 Proposed Budget: change the title of Contact Tracing Coordinator to Disease Intervention Specialist and change the position from a grant-funded temp position to 1.0 FTE.

2023 Adopted Budget:

1. Title Change - Public Health Social Worker change to Maternal Child Health Program Coordinator
2. Title Change - Public Health Nurse change to Maternal Child Health Program Coordinator
3. Title Change - WIC Project Nutritionist change to WIC Nutritionist
4. Title Change - WIC Diabetic Tech change to WIC Nutritionist
5. Upgrade and Title Change - Office Assistant II to Billing Specialist. Paygrade change from 102 to 104. Net budget impact $3,300.

2022 Adopted Budget: No Changes

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

OZAUKEE COUNTY EXPANSION REQUEST

DEPARTMENT:	Public Health
DIVISION OR PROGRAM:	
REQUEST TITLE:	Disease Intervention Specialist

REQUEST DESCRIPTION:

This request is to change the title of Contact Tracing Coordinator to Disease Intervention Specialist and change the position from a grant-funded temp position to a permanent FTE within our communicable disease staff. The existing Contact Tracing Coordinator position was created in response to the Covid-19 pandemic and never had a formal job description. However, duties of this position originally included supervision of all Contact Tracers and coordination of all disease investigation related to Covid-19. As we have shifted away from some of our Covid-19 response, the PH department has continued to rely heavily upon this position as a crucial contribution to our communicable disease team and the duties of this position have expanded well beyond the original scope of the position. The request to change it to a permanent Disease Investigation Specialist would allow our team to continue relying on this position for other aspects of CD investigation including the planning, operation and reporting for vaccine clinics, providing education and training for the community, enteric disease follow-up and reporting, facility outbreak management, development and maintenance of database training tools for the CD team, and other related emergency response and communicable disease work to keep our counties updated on current disease trends.

PRIORITY: Required (dropdown menu for priority)

DESCRIBE THE PRIORITY LEVEL:

While the urgency for this position is not as high as the original urgency for the Contact Tracing Coordinator at the height of the pandemic, our communicable disease team is in need of continued support from this position to ensure that we are able to continue responding to category 1 communicable diseases in our counties in a timely manner, as required by state statute.

BUDGET IMPACT:			
EXPENSES:	$	64,362.03	(What is the total budgetary impact of this request?)
REVENUE:	$	-	(Are there revenues available for this expansion request?)
TAX LEVY REQUESTED:	$	64,362.03	(Formula taking the difference between Expense and Revenue)
REVENUE SOURCE IS GUARANTEED:	Yes	No	N/A

NEW POSITIONS REQUESTED: (List all of the new positions, including position changes, that are requested)

Position Title	Position Expenses	PCR Form
Disease Intervention Specialist	Salary	

STRATEGIC PLAN AND STRATEGIC OBJECTIVES:

The Public Health Department is operating under a new strategic plan this year, including a new mission/vision to reflect the evolving needs of our community following the recent pandemic. Our purpose is to advocate and serve by promoting and protecting the health and safety of the public, which we aim to do by providing community assessment, education and collaborative health interventions for all who live, work and play in our counties. In order to succeed at this, we have reduced staffing in other areas of our department with the intent to re-grow our staffing in areas that align with this purpose. The work of the Disease Intervention Specialist (our current Contact Tracing Coordinator) directly supports our purpose and the addition of this position as a permanent FTE will ensure that our department is able to continue providing the health interventions that are necessary and appropriate for the public in Washington and Ozaukee counties.

OTHER CONSIDERATIONS:

This request is to support the position with our communicable disease levy funds, however the PH department has also received several grants related to workforce development and communicable disease response in recent years that have thus far supported the continued support of the Contact Tracing Coordinator position. If such grants continue into the future, grant funds could be used to offset levy costs when deemed appropriate.

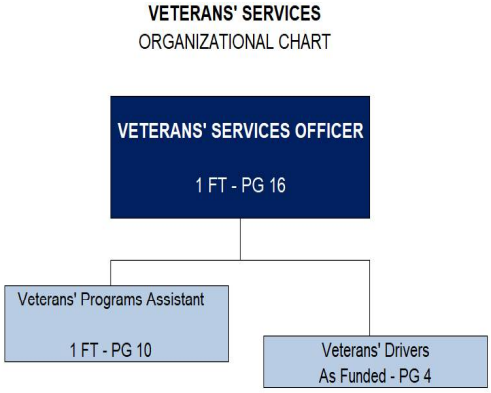
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Veterans' Services

Budget Report

Mission

Our mission is to serve Ozaukee County veterans and their families by informing them of and assisting them in obtaining the federal, state and local benefits they have earned.



Programs and Services

Our office informs veterans of various benefits and the specific eligibility criteria for each. We assist veterans in completing benefit applications and in compiling the supporting documentation necessary for successful adjudication of each claim.

Our office coordinates a transportation program for veterans who need assistance getting to/from medical appointments at the Veterans Hospital in Milwaukee. There is a nominal charge for this service.

We coordinate the countywide decoration of veterans' graves prior to Memorial Day each year. The county provides the flags, as well as the flag holders.

We will also assist you in recording your military discharge papers or obtaining them in the event you have misplaced them.

Strategic Objectives

1. Ozaukee County Veterans Service Office (OCVSO) will continue to provide timely and efficient services to the 4,500+ veterans and their families in Ozaukee County. We will continue assisting veterans to learn about, apply for and obtain benefits available through the United States Department of Veterans Affairs and the Wisconsin Department of Veterans Affairs as well as applicable local, municipal and county services. The office will continue to coordinate with the Aging and Disability Resource Center and Dementia Care Center to provide information regarding benefits and services to Ozaukee County veterans and surviving spouses. These services include emergency financial assistance, crisis intervention, transportation assistance and other services as needed.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

2. OCVSO will continue to conduct outreach to local veterans and to encourage them to apply for benefits according to their eligibility. We will continue to conduct home visits to those veterans unable to meet us in the office, whether they are in a nursing home, assisted living facility or otherwise housebound. The office will also continue to keep extended hours when requested to accommodate schedules of working veterans and their family members. OCVSO will continue outreach efforts through speaking at various public engagements, attending local VSO meetings, and distributing benefit informational handouts and posters. OCVSO will continue to utilize alternate media sources such as the WICVSOA Forum, RAO Bulletin, VSO periodicals and WDVA updates to learn about current veterans benefits issues in order to better prepare to advocate at the state and federal levels for extension, continuation and/or restoration of veterans benefits here in Wisconsin.

3. OCVSO will continue to provide transportation service to assist veterans in getting to and from their VA medical appointments. In addition, the office will continue to provide emergency financial assistance to veterans in need, through the Veteran Service Commission fund, on a case-by-case basis.

4. OCVSO will continue to coordinate with local Veteran Service Organizations to enhance the awareness and appreciation of the sacrifices veterans have made on behalf of our country and the freedoms we enjoy. Three Ozaukee County high schools now conduct Veterans Day ceremonies, as well as several middle and elementary schools. OCVSO will continue to coordinate and host the American Legion Youth Government Day each spring.

5. OCVSO will actively participate in training opportunities in order to maintain appropriate USDVA, WDVA and other VSO accreditations.

Performance Metrics

Veterans Services			OzMETRICS	
Performance Metrics	**FY 19**	**FY 20**	**FY 21**	**FY 2022**
Number of Forms Prepared for the VA	279	162	300	163
Number of Outreach Events in Community	2	2	5	4
Number of Graves Registered	102	65	42	88
Number of Flag Holders Placed	102	65	42	88
Number of Legislative Reviews	4	7	4	4
Number of Veterans Transported	183	60	79	141
Number of Trips	183	60	79	141
Number of Miles Driven	12,230	3,918	5,287	10,065
Percent Assigned a Driver w/in 48 Hours of Appointment Notification	100%	100%	100%	100%
Amount of Federal Benefits	$32,196,000	$34,637,000	$35,130,000	$40,071,000
$ of Federal Funds Received for every $1 of Budget	$171	$177	$174	$179
Number of Claims Prepared & Submitted	40	54	126	68
Number of Veterans Receiving Relief from Emergency Relief Aid	6	3	2	4
Total Flag Holders	4,356	4,446	4,394	3,526
Percentage of Flags Placed Prior to Memorial Day	100%	100%	100%	100%
Total Graves Registered	4,356	4,446	4,394	3,526
Percentage of Graves Registered w/in 5 Days after Death	100%	100%	100%	100%

Budget Highlights

The Veterans' Services Current Service Level Budget increases tax levy by $23,000 or 10.8% over the FY 2023 Adopted tax levy. Revenues do not change from the prior year budget, but reviewing prior year actuals suggests there could be an increase in revenue. All of the increase in levy is due to expenditure increases. Interdepartmental Charges increase $333 for increased IT charges. Salaries and Benefits make up the increase at over 11% compared to last year. Half of this amount is due to the Compensation Study completed last year.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

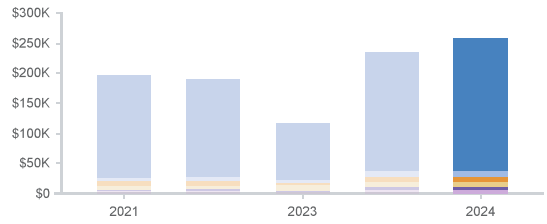
Expansion Requests

There are no expansion requests.

Veterans' Services - Tax Levy

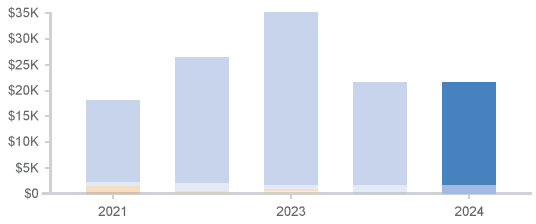
	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Revenues	$18,100	$26,310	$21,550	$35,478	$21,550
Expenses	$197,081	$189,131	$234,929	$156,865	$257,929
REVENUES LESS EXPENSES	**-$178,981**	**-$162,821**	**-$213,379**	**-$121,387**	**-$236,379**

2021 - Veteran's Service Expense by Type



$258,069.00
Expenses in 2024

Veterans' Services - Revenues



$21,550.00
Revenues in 2024

Veterans' Services - Expenses

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Grants	$2,520	$3,233	$5,000	$6,809	$5,000
Interdepartmental Charges	$6,774	$7,462	$8,606	$4,950	$8,716
Other Expenses	$6,586	$4,938	$7,500	$8,466	$7,500
Purchased Services	$2,076	$2,239	$3,940	$1,539	$3,690
Salaries & Fringe Benefits	$172,776	$162,200	$197,983	$123,519	$221,123
Supplies under $5,000	$1,023	$957	$1,100	$4,924	$1,100
Travel/Mileage/Conference&Meetings	$5,327	$8,103	$10,800	$6,658	$10,800
TOTAL	**$197,081**	**$189,131**	**$234,929**	**$156,865**	**$257,929**

Veterans' Services - Revenues

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Interest	$15	$232	$50	$660	$50
Intergovernmental Rev (State, Federal, Local)	$16,014	$24,468	$20,000	$33,478	$20,000
Other (Donations/One-time/Misc)	$1,371	$200	$0	$200	$0
Public Charges for County Services	$700	$1,410	$1,500	$1,140	$1,500
TOTAL	**$18,100**	**$26,310**	**$21,550**	**$35,478**	**$21,550**

Veterans' Services CIP Request

There are no CIP requests planned in the next five years.

Position Changes

2024 Proposed Budget: No Changes

2023 Adopted Budget: No Changes

2022 Adopted Budget: PT position changed to FT

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

NATURAL RESOURCES COMMITTEE

COMMITTEE BUDGET SUMMARY

Committee Summary

This committee provides oversight for all of the County departments that are organized under the Natural Resources Committee. The following departments and funds are categorized into this committee:

1. Register of Deeds - Department number 106 in General Fund
   - Land Information Office - Special Revenue fund 208
2. Land & Water - Department number 117 in General Fund
3. UW Extension - Department number 116 in General Fund
4. Planning & Parks - Department number 115 in General Fund
   - Golf Division - Enterprise Fund 503
   - Grants Funds - Special Revenue Funds 221 and 222

This committee provides oversight for the departments providing various functions associated with public and private land in Ozaukee County. The revenues are a broad mix between property tax, user fees, grants, and intergovernmental revenues. Combined, the departments use about $1.5 million in tax levy each year.

Natural Resources Committee - Tax Levy Summary

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Revenues	$4,951,409	$5,011,714	$4,315,715	$3,067,035	$4,391,762
Expenses	$5,020,686	$5,948,027	$5,636,353	$4,131,212	$5,965,443
REVENUES LESS EXPENSES	**-$69,277**	**-$936,312**	**-$1,320,638**	**-$1,064,177**	**-$1,573,681**

Natural Resources Committee - Expenses by Department

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Register of Deeds	$390,704	$400,068	$439,570	$332,131	$497,980
Planning & Parks	$1,062,495	$1,357,950	$1,246,670	$812,293	$1,461,787
University Extension	$193,687	$193,733	$229,399	$103,881	$234,412
Land & Water Mgmt	$1,329,954	$1,716,932	$1,385,418	$782,966	$1,410,129
Administration	$211,822	$152,041	$227,628	$104,319	$168,535
Administration	$83,321	$70,379	$174,547	$95,609	$183,038
Hawthorne Hills	$847,082	$1,012,012	$918,226	$1,098,988	$1,026,070
Mee-Kwon	$901,621	$1,044,911	$1,014,896	$801,024	$983,492
TOTAL	**$5,020,686**	**$5,948,027**	**$5,636,353**	**$4,131,212**	**$5,965,443**

Natural Resources Committee - Revenues by Department

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Register of Deeds	$1,212,126	$1,075,202	$1,000,000	$608,943	$1,000,000
Planning & Parks	$193,682	$209,945	$195,865	$65,809	$320,165
University Extension	$8,744	$9,355	$11,870	$7,814	$11,870
Land & Water Mgmt	$868,928	$1,110,690	$801,400	$82,326	$756,127
Administration	$245,794	$196,878	$198,906	$133,660	$111,000
Administration	-$7,760	$811	$1,475	$2,000	$800
Hawthorne Hills	$1,152,078	$1,126,557	$1,005,400	$1,029,556	$1,032,000
Mee-Kwon	$1,277,817	$1,282,275	$1,100,800	$1,136,927	$1,159,800
TOTAL	**$4,951,409**	**$5,011,714**	**$4,315,715**	**$3,067,035**	**$4,391,762**

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Links to Online Department Budget Sections

These links will take you to the online version of the departmental budget sections. The online version allows the user to access real-time data in our transparency portal. The real-time data enables you to click on the reports and graphs, and this gives you the ability to drill down into the data to see all the line-item detail of the County's budget at any level that is available.

UW Extension
https://stories.opengov.com/ozaukeecountywi/published/cKLlLx6bF

Register of Deeds
https://stories.opengov.com/ozaukeecountywi/published/EremNSNHB

Land and Water
https://stories.opengov.com/ozaukeecountywi/published/K6JvsoEsd

Planning and Parks
https://stories.opengov.com/ozaukeecountywi/published/v-cOzzLz5

Golf Courses
https://stories.opengov.com/ozaukeecountywi/published/k8wEHltC_

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

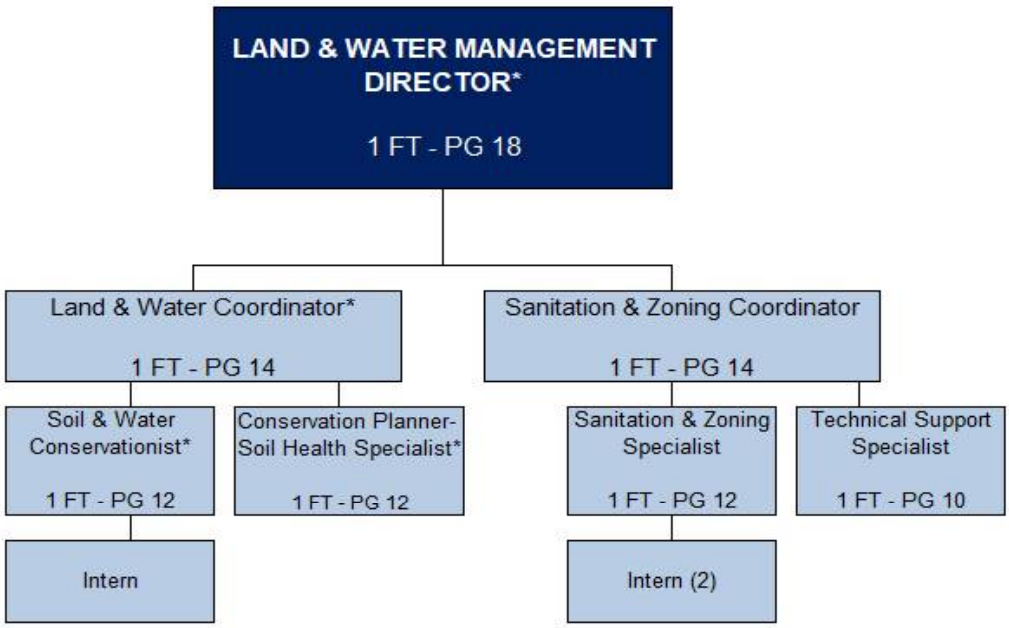
Land & Water Management

Budget Report

Mission

It is our mission to work with our community to improve land and water management practices to improve and preserve Ozaukee County's natural resources for generations to come. We protect, preserve, and enhance natural resources, local ecology, and the quality of life in Ozaukee County. We strive to serve Ozaukee County taxpayers and other users of the department in a timely, efficient, and professional manner administering land and water resource management programs.

LAND & WATER MANAGEMENT
ORGANIZATIONAL CHART



Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Programs & Services

Land and Water Management Department administers the sanitary, shoreland zoning, manure storage, and nonmetallic mining ordinances for Ozaukee County.

Sanitary & Zoning Regulations

The sanitary regulations apply to all unsewered development within the county. The zoning regulations apply to the unincorporated areas of the county and only to development that occurs within 300 feet of a stream, 1,000 feet of a lake or flowage, or to the areas within the floodplain if it is greater than the previous distances. Along some rivers, particularly the Milwaukee River and Cedar Creek, areas of the floodplain extend greater than 300 feet. Please see Chapter NR 115 and Chapter NR 116 of the Wisconsin Administrative Code for further information.

Manure Storage

The manure storage regulations apply to all existing manure storage facilities and/or new construction within the county.

Nonmetallic Mining Regulations

All nonmetallic mining operations within the county [> 1 acre of disturbance] are also regulated by the county.

POWTS Plan Reviews - The LWM Department has agent status from the State of Wisconsin to review and approve Private Onsite Wastewater Treatments System (POWTS) designs.

Conservation Planning, BMP Design & Certification - Provide technical, planning and engineering assistance for Best Management Practices (BMP's) to conserve long-term soil productivity, the quality of related natural resources, and enhance water quality. Provide state cost-share funds to landowners for the installation of Best Management Practices (BMP's) to prevent non-point source runoff pollution improve water quality and maintain productive soils.

Nutrient Management - The goal of Nutrient Management Program is to ensure nutrient management plans are prepared that provides plants with the proper amount and timing of nutrients while minimizing the movement of nutrients to surface water and groundwater. Ozaukee County farmers are required to have a nutrient management plan as mandated by Administrative Code NR 151 (Agricultural Performance Standards and Prohibitions).

Environmental Education - Provide environmental education programs, displays, brochures, newsletters and/or presentations on department programs, conservation, geology, soil erosion, water quality, invasive species, etc. To schools, local officials, civic groups etc.

NR151 Compliance Tracking - The purpose of this program is to track compliance of NR 151 Standards and Prohibitions intended to reduce non-point source pollution from agricultural and urban lands.

Animal Waste Storage Ordinance - Regulate the design, siting, construction, installation, alteration, closure and use of animal waste storage facilities, and the application of wastes from these facilities in order to prevent water pollution.

Stormwater Management & Construction Site Erosion Control- WPDES Permit - Responsible for administering the WPDES Municipal Separate Storm Sewer System General Permit issued to Ozaukee County by the WIDNR and administering the County Construction Site Erosion Control and Post-Construction Stormwater Management Ordinance.

Buffer Initiative - Conservation Reserve Enhancement Program, Fund for Lake Michigan - Provide incentive to landowners to voluntarily install vegetative buffers on agricultural lands adjacent to streams, rivers, lakes & wetlands to improve water quality and provide wildlife habitat.

Clean Sweep Program - Provide conservation planning assistance to Farmland Preservation Program participants to ensure they meet the soil and water conservation standards required of the program. The goal of the Clean Sweep program is to reduce the health and environmental risks posed by hazardous wastes and unwanted chemicals.

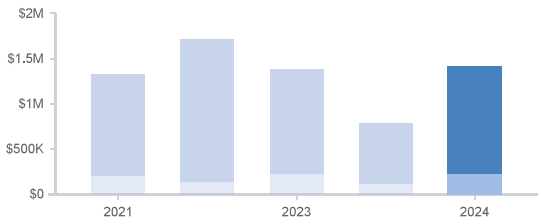
Gypsy Moth Suppression Program - Program goal is to locate gypsy moth infestations and suppress them before severe damage is done to the County's tree population.

Wildlife Administration & Abatement - Provide assistance to producers of agricultural crops that have crop damage from deer, geese, and turkeys, The program is funded by the State, and administered by the LWM Department.

T**ree, Prairie Seed Rain Barrel** - The Department sells trees, shrubs, and prairie seed which provide many environmental benefits.

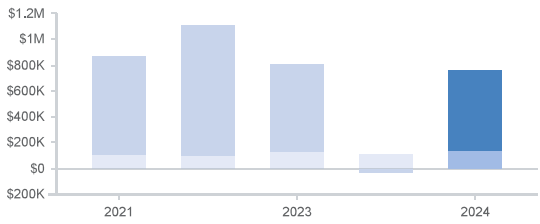
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Land & Water - Expenses by Program



$1,410,129.00
Expenses in 2024

Land & Water - Revenues by Program



$756,127.00
Revenues in 2024

Strategic Objectives

Strategic Objective: Improve our Water Quality

1. Pursuing completion through the Soil Health Initiative. Clean Farm Families will be engaging the County Board in 2021, and also hosting a virtual conference in 2021.

April - 2022 Update - Budgeted $40,000 in 2022 for the Clean Farm Families Program, and purchasing Air Flow Seeder in 2022 and Tractor puchased in 2021, to be rented by farmers in Ozaukee County, for no-till and soil health initiatives.

2. Anticipate starting in late 2021, as a high priority of the Land & Water Department.

April - 2022 Update - Need to research/benchmark a model for Septic Replacement Program.

3. Land & Water Department engaging in assisting in engineering agricultural methods. Farmers required to comply only if funds are available.

Sep - 2021 Update - Land & Water Department targeting DNR and Dept. of Ag Funds to assist farmers with compliance. Projects under construction.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Performance Metrics

Land & Water			OzMETRICS	
Performance Metrics	**FY 19**	**FY 20**	**FY 21**	**FY 2022**
Land & Water				
Acres Enrolled in Farmland Preservation Program	10,375	10,447	10,488	10,580
New Acres Enrolled in Nutrient Management Plans	7,000	681		336
Cover Crop Acres from CFF & FFLM Funds	1,058	640	950	1,127
No-till Acres From CFF & FFLM Funds	480	1,441	650	1,197
Amount of SWRM & TRM Bonded Hard Practices	$70,000	$72,708	$87,665	$355,363
Number of CFF Events	6	4	8	5
Number of Demo Farm Events	7	2	1	2
Conservation Plans Reviewed	10	12	2	2
Conservation Plans Out of Compliance	0	0	0	0
POWTS Plan Reviews	98	134	130	115
Sanitary Inspections (Final Inspections)	175	175	99	55
POWTS Maintenance Notices	3,152	2,873	3,400	3,498
Sanitation Permits	104	140	130	128
Sanitary Inspections (Field Inspections)	364	294	442	424
Zoning Permits	37	54	52	67
Number of FPP Certifications	95	95	20	0
Clean Sweep Program - Pounds Collected	52,409	56,624	42,441	17,593
Wildlife Damage Complaints	20	19	3	11

Budget Highlights

The Land & Water Management Current Service Level Budget increases tax levy by $69,984 or 12% over the 2023 Adopted Tax Levy. Expenditures increase by $24,711 or 1.8% over the 2023 Adopted Budget. Revenues in the 2024 budget decrease by $45,273 or 5.6%. The revenue decreases it what leads to the biggest impact on the increased tax levy.

The department is requesting two additional expansion requests that are not in the Current Service Level budget.

2024 Expansion Requests

Office Administrator

The estimated cost of this request is $84,000. This position will establish a permanent office administrator to handle clerical functions within the office. The benefit of this is technical staff will be able to focus on the primary purpose of their positions.

Position Upgrade

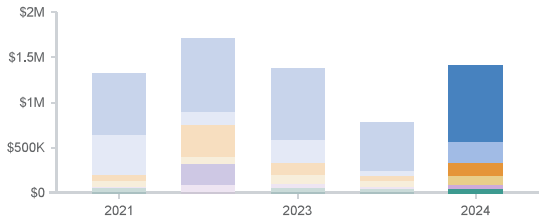
The estimated cost of the position is $7,400. Specialist position needs to be performing more high-level technical work and less administrative functions. This request will upgrade this position to remove administrative work. The other part of this request involves creating a full-time office administrator.

Land & Water - Tax Levy

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Revenues	$868,928	$1,110,690	$801,400	$81,230	$756,127
Expenses	$1,329,954	$1,716,932	$1,385,418	$782,763	$1,410,129
REVENUES LESS EXPENSES	**-$461,027**	**-$606,242**	**-$584,018**	**-$701,533**	**-$654,002**

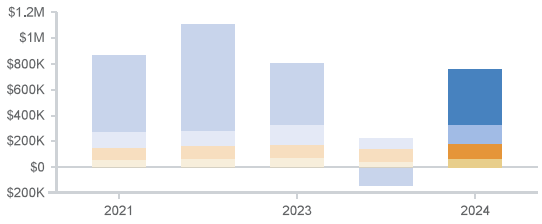
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Land & Water - Expense by Type



$1,410,129.00
Expenses in 2024

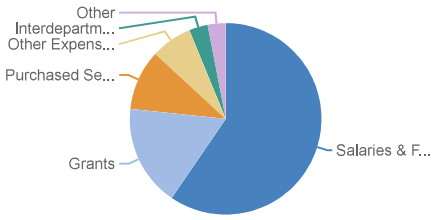
Land & Water - Revenue by Type



$756,127.00
Revenues in 2024

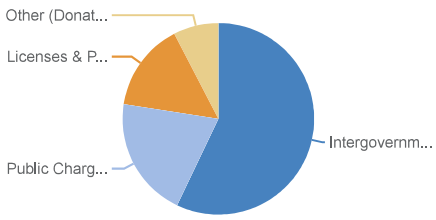
- Total **Salaries and Benefits** increase by $36,265 or 4.5% over the 2023 Adopted Budget. **Regular Salaries** increase by $34,564 or 6% over last year's budget, and this amount includes regular COLA and employee step increases. **Health Insurance** decreases by $4,044.
- **Field Equipment** decreases by $12,950 after the purchase of equipment.
- **Consulting Services** will increase by $10,000.
- Decreased **State Aid** will reduce the amount of Intergovernmental Revenue the department receives. The department expects to receive $42,273 or 9.8% less next year.
- **Licenses and Permit fees** have been increased and will generate an additional $12,000.

Land & Water - Expense by Type



$1,410,129.00
Expenses in 2024

Land & Water - Revenue by Type



$756,127.00
Revenues in 2024

Land & Water - Expense by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Grants	$454,952	$143,125	$254,900	$59,208	$241,100
Interdepartmental Charges	$41,357	$45,742	$44,309	$28,299	$44,983
Land Purchases	$0	$241,000	$0	$0	$0
Other Expenses	$71,262	$72,600	$93,603	$69,161	$97,718
Purchased Services	$59,416	$362,934	$133,519	$50,204	$144,124
Salaries & Fringe Benefits	$684,072	$822,304	$803,584	$542,049	$839,651
Supplies under $5,000	$10,912	$21,005	$38,778	$25,494	$25,828
Travel/Mileage/Conference&Meetings	$7,983	$8,223	$16,725	$8,347	$16,725
TOTAL	**$1,329,954**	**$1,716,932**	**$1,385,418**	**$782,763**	**$1,410,129**

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Land & Water - Revenue by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Intergovernmental Rev (State, Federal, Local)	$594,913	$840,887	$478,790	-$144,374	$431,517
Licenses & Permits	$93,217	$95,458	$101,000	$98,190	$113,000
Other (Donations/One-time/Misc)	$47,685	$59,813	$67,600	$38,110	$57,600
Public Charges for County Services	$133,112	$114,533	$154,010	$89,304	$154,010
TOTAL	**$868,928**	**$1,110,690**	**$801,400**	**$81,230**	**$756,127**

Land & Water CIP Requests

There are no CIP requests over the next five years.

Position Changes

- 2024 Proposed Budget: Reclass one position and create 1.0 FTE administrative support position
- 2023 Adopted Budget: No Changes
- 2022 Adopted Budget:
  1. 1 new Conservation Planner - Soil Health Specialist (1 new FTE)
  2. Convert 1 Administrative Assistant position to Technical Support Specialist (no change to FTE count)
- 2021 Adopted Budget: Position Upgrades (no change to FTE count)

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

OZAUKEE COUNTY EXPANSION REQUEST

DEPARTMENT:	LWM 117
DIVISION OR PROGRAM:	Sanitation & Zoning
REQUEST TITLE:	Sanitation & Zoning Technician

REQUEST DESCRIPTION:

On 2/14/2022, Ozaukee County hired Tony Austin as a Tech Support Specialist at a starting wage of $31.01 hour, currently at $33.04 hour. This role was a hybrid clerical/office data entry that required knowledge on POWTS permitting and receiving, in my opinion Tony's experience and certificates are greater than this role gives him credit for. Tony can be a more useful employee to the County and a valuable team member that I want to keep by transitioning him to this new role. Reasons for doing so include. 1) Barry plans to retire in spring 2025, and Tony has the knowledge, experience and willingness to step up into that role. 2) Tony is being actively recruited by Sheboygan County and previous excavation employers to work for them. 3) Tony has expressed in his Performance Review that his goal is to work up the ranks in the San. & Zon. side of the Dept. I see Tony being a necessity to this Dept. His relationship with the public and contractors he frequently works with is something I appreciate, his eagerness to help out the dept is a huge benefit.

PRIORITY: Urgent (dropdown menu for priority)

DESCRIBE THE PRIORITY LEVEL:

If we don't act quickly, other offers may drive him to other employment. This should occurr while Barry is still employed as to teach Tony in the new position.

BUDGET IMPACT:			
EXPENSES:	$ 7,406.17	(What is the total budgetary impact of this request?)	
REVENUE:	$ -	(Are there revenues available for this expansion request?)	
TAX LEVY REQUESTED:	$ 7,406.17	(Formula taking the difference between Expense and Revenue)	
REVENUE SOURCE IS GUARANTEED:	Yes	No	N/A

NEW POSITIONS REQUESTED: (List all of the new positions, including position changes, that are requested)

Position Title	Position Expenses	PCR Form
Sanitation & Zoning Technician	$ 7,406.17	attached

STRATEGIC PLAN AND STRATEGIC OBJECTIVES:

* The Expense is showing the additional cost of transitioning this current employee to a new role. Revenues that could contribute to this postion are listed in the PCR 1: 117-2-13, 117-1-01, 117-2-14, 117-2-01, 117-2-12. some sources generate revenue through tree and plant sales and permit fees (which were recently increased at a gain of $30,000 on average).

OTHER CONSIDERATIONS:

Thinking of the future, Tony is the type of employee I would want on my team long term. Keeping an employee long term means working with them for career satisfaction and dept success. I am confident in his abilities, and he is deserving of this promotion.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

OZAUKEE COUNTY EXPANSION REQUEST

DEPARTMENT:	LWM 117
DIVISION OR PROGRAM:	LWM Dept Wide
REQUEST TITLE:	Office Administrator

REQUEST DESCRIPTION:

Jo Ellen held this position for many years before her retirement, handling all incoming calls, permits and their fees, check runs and other clerical and financial record keeping. On 2/14/2022, LWM hired Tony Austin in its revamped role to take this on as well as offer more in depth aid with Sanitation & Zoning permits, inspections and reports. Tony is over qualied for this role, therefore we propose to promote him to PCR1 and back fill his office space with more of the original role. This Office Administrator would be in charge of clerical, finance record keeping, submitting checks, mail, board meeting items, distribution of materials, handling permits etc for all aspects of the dept. The Dept needs some one who can keep the permits organized and communicate professionally with the public when staff are out on inspections.

PRIORITY: Urgent (dropdown menu for priority)

DESCRIBE THE PRIORITY LEVEL:

this should occur after/when Barry retires since we do not have office space to accommodate until that occurrs, Tony will be involved in the training of this person as he will be carrying 2 roles until then.

BUDGET IMPACT:	$84,000	(What is the total budgetary impact of this request?)
REVENUE:	$ -	(Are there revenues available for this expansion request?)
TAX LEVY REQUESTED:	$ 83,999.60	(Formula taking the difference between Expense and Revenue)
REVENUE SOURCE IS GUARANTEED:	Yes No N/A	

NEW POSITIONS REQUESTED: (List all of the new positions, including position changes, that are requested)

Position Title	Position Expenses	PCR Form
Office Administrator	83.999.6	PCR2

STRATEGIC PLAN AND STRATEGIC OBJECTIVES:

Revenue sources would include: 117-1-01, 117-2-01, 117-2-12, 117-2-13. which should consider the increase in sanitation fees that were recently made, tree and plant sale revenue.

OTHER CONSIDERATIONS:

This role will reduce the listed tasks from the work load of other staff to create a higher quality of work in their roles. Overall the Office Administrator will help the Dept run more smoothly and will handle the small yet important details in operating the infrastructure.

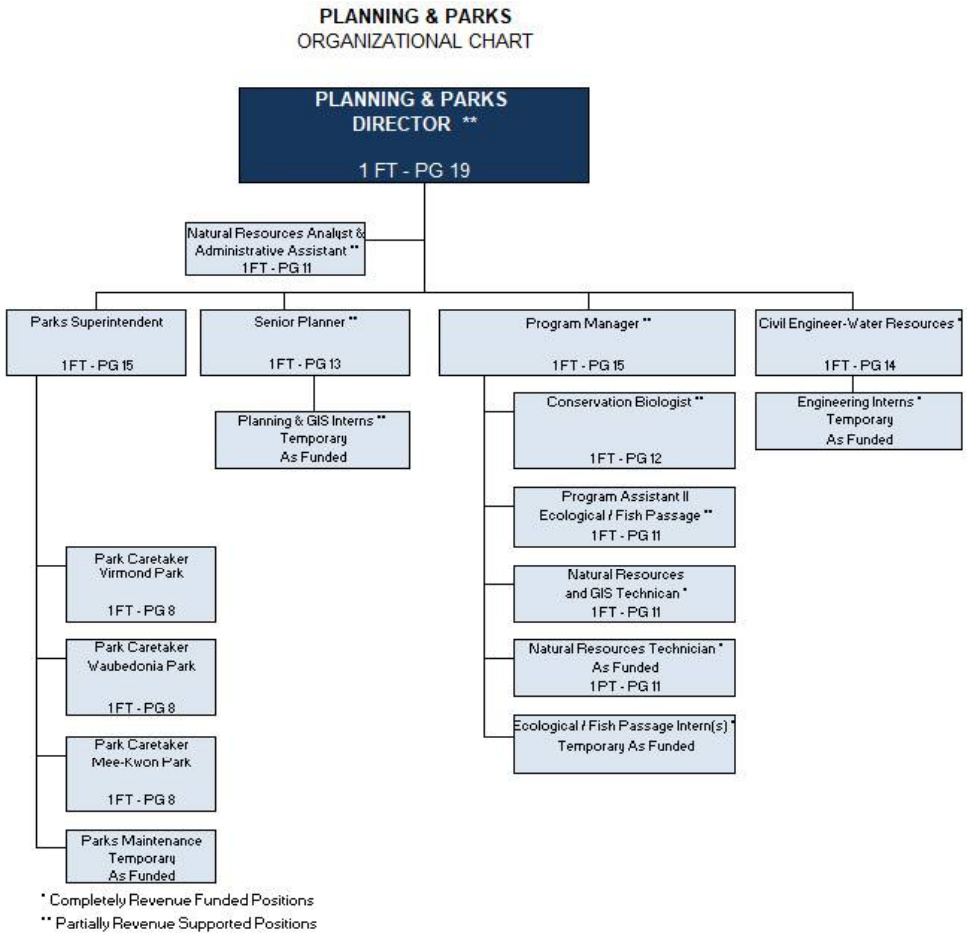
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Planning & Parks

Budget Report

Mission

The mission of the Planning & Parks Department is to provide opportunities for Ozaukee County residents and visitors of Ozaukee County to appreciate and enjoy the natural and cultural resources, local ecology, recreational experiences, well planned sustainable growth and improved quality of life in Ozaukee County through the preservation, restoration and management of natural resources, increased awareness and education, stewardship, promotion of tourism, comprehensive planning, and the acquisition, development, enhancement and operation of large scale, intergovernmental recreational opportunities including exceptionally well-maintained golf courses, multi-use trails and parks."



Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Programs and Services

Parks, Recreation, Natural Areas, and Culture Division, Tourism Division and Trails Division:
This program area coordinates with other non-governmental organizations for the development of cultural, recreation and tourism opportunities. It focuses on development of Ozaukee County's tourism, cultural and historic resources and recreational opportunities through public private partnerships and collaborations such as the Ozaukee County Historical Society (OCHS) for the operation of Pioneer Village, Ozaukee Interurban Trail Advisory Council for the operations of the Ozaukee Interurban Trail and Ozaukee County Tourism Council for marketing the Ozaukee Interurban Trail and County Parks and Golf Courses.

Ecological Division:
The Fish Passage Program aims to remove or remediate fish passage impediments, restore lateral connections to and enhance associated wetland, riparian and floodplain habitat and monitor associated fisheries, wildlife, water quality and sediments in Ozaukee County; thereby, establishing a sustainable fisheries with associated high quality habitat. The program focuses on aquatic system reconnection in the Milwaukee River Watershed, Lake Michigan Basin and direct connection to Lake Michigan. This program focuses on the protection of priority parks, open space and natural area sites, particularly as identified in the Park and Open Space Plan, the Farmland Preservation Plan and the County Comprehensive Plan, through fee-simple acquisitions, land donations, and easement acquisitions and management. The program manages easements and fee-simple land acquisitions for intended purpose.

This program focuses on the identification, inventory and management of invasive species (vegetative, aquatic, insects, etc.) and native vegetation throughout the County Park System and County highway right of way. Specifically for Emerald Ash Borer, the goal of this program is to identify infestations and manage the native forest to diversify the County's tree population.

This program identifies and implements restoration activities on historic natural wetlands and riparian areas in Ozaukee County through the development of a GIS fish and wildlife-based decision support Tool, which targets wetland, riparian and upland habitat for enhancement and restoration and the Ecological Prioritization Tool, which prioritizes areas for preservation and restoration.

The negotiation of conservation easements with local landowners for maintaining important environmental habitats, open spaces, or agricultural lands. These easements are voluntary contracts between property owners and the County or land trusts that limit the future development of parcels. The County participates in the monitoring of these easements. To provide environmental education programs, newsletter and/or presentations on Department programs, conservation, invasive species, natural resources, fish and wildlife habitat, and water quality to schools, local officials, civic groups etc. including educational displays for county fair, other environmental events, and at professional meetings, conferences, and field trips.

The Department provides educational resources, planning, monitoring and implementation with regard to bird conservation, invasive species management and fish and wildlife conservation activities. This program area is responsible for maintaining the Bird City Wisconsin recognition for Ozaukee County.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Performance Metrics

Planning & Parks			OzMETRICS	
Performance Metrics	**FY 19**	**FY 20**	**FY 21**	**FY 2022**
Ecological Division				
Number of Acres Under Active Restoration	28	31	30	37
Acres of Invasive Species Managed	86	129	119	89.5
Number of Planted Trees	5,702	7,725	4,083	6,339
Percent of Grant Expenditures Devoted to Labor	56%	37%	35%	39%
Number of Hazardous Trees Removed	90	1,003	59	410
Number of Staff Hours Devoted To Environmental Monitoring	427	297	127	385
Grant Expenditures for Department Labor	$303,628	$321,597	$280,311	$276,273
Annual Grant Expenditures to HWY Department	$164,525	$377,767	$388,829	$311,965
Percent of Competitive Grant Funds Applied for & Awarded	63%	64%	64%	
Conservation Corps Hours	6,281	3,316	2,285	2,335
Number of Educational and Outreach Events	17	22	7	8
Number of People Reached at Education & Outreach Events	1,667	488	3,389	3,550
Number of Volunteer Hours	306	17.5	52	138
Number of Grants Awarded	18	21	16	15
Grant Funds Awarded	$1,082,368	$2,168,660	$1,834,921	$786,069
Cumulative Grants Awarded since 2008 (Eco + Parks)	140	161	177	198
Cumulative Grant Funds Awarded since 2008 (Eco + Parks)	$15,710,626	$17,884,284	$19,719,204	$20,751,273
Percentage of Grants Applied for and Awarded Since 2008 (Eco + Parks)	65%	63%	64%	66%
Planning Division	**FY 19**	**FY 2020**	**FY 2021**	**FY 2022**
Land Divisions Requiring Committee Review	1	1	5	1
Land Divisions Requiring Staff Review	6	9	12	12
Comp Plan Amendments Approved	0	0	0	0
County Owned Land Zoning Reviews	5	3	3	6
Stormwater Mgt/Erosion Control Plans Created	2	1	1	0
Parks Division	**FY 19**	**FY 2020**	**FY 2021**	**FY 2022**
Camping Revenue	$11,292	$13,041	$11,656	$25,907
Park Event/Shelter Revenue	$12,079	$7,731	$19,416	$17,007
Park Revenue Collected	$32,601	$31,464	$40,983	$5,066
Park Maintenance - Avg. Cost Per Acre	$64.74	$64.73	$39.11	$36.71
Community Service Projects Completed	2	1	4	4
Annual Volunteer Hours	430	820	545	1051
Community Service Project Benefit	$9,559	$7,950	$4,141	$3,506
Annual Expenditures to Hwy Dept	$70,122	$91,860	$105,887	$246,560
Annual Grant Fund Revenue	$260,886	$642,100	$967,800	$773,569
Annual Donations	$13,085	$17,123	$117,369	$13,495
Disc Golf Revenue	$9,231	$12,315	$9,911	$7,751

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Budget Highlights

The Planning & Parks Current Service Level Budget increases tax levy by $90,817 or 8.6% over the 2023 Adopted Levy. The increase is spread throughout Salaries and Benefits, Supplies, and Purchased Services. Expenditures increase by $215,117 or 17% over the 2023 Adopted Budget, and revenues increase by $124,300 or 60%. There is one expansion request for an upgraded position.

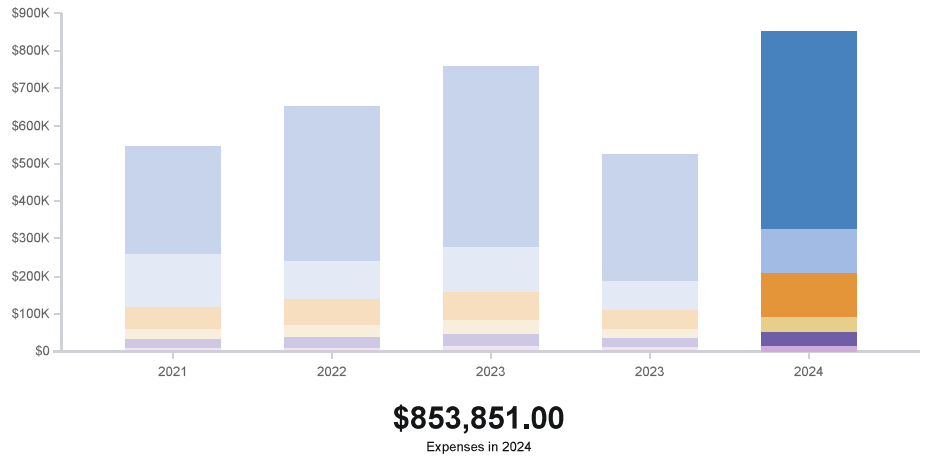
The Civil Engineer position is not included in the General Fund budget at this time (all of the position is in the grants fund and remains vacant).

Planning and Parks - Tax Levy

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Revenues	$193,682	$209,945	$195,865	$55,287	$320,165
Expenses	$1,062,495	$1,357,950	$1,246,670	$810,329	$1,461,787
REVENUES LESS EXPENSES	**-$868,813**	**-$1,148,006**	**-$1,050,805**	**-$755,042**	**-$1,141,622**

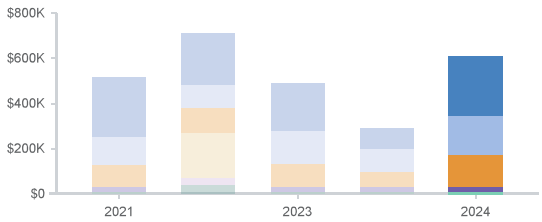
Planning and Parks - Salaries and Benefits (General Fund)

Data Updated Sep 24, 2023, 2:40 PM



Attachment: 2024 Recommended Budget (2024 Recommended Budget)

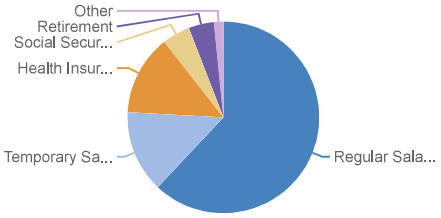
Planning & Parks - Operating Expenses



$607,936.00

Expenses in 2024

Planning and Parks - Salaries and Benefits (General Fund)



$853,851.00

Expenses in 2024

Operating Expenses in the 2023 budget are flat compared to last year. This follows the same pattern that is repeated in most other departments. **Supplies** in the budget increase for equipment purchases at the new Hawthorne building. **Highway Maintenance** also increases $12,000 for final paving. Total Hawthorne maintenance building increases by around $30,000.

Expenses are added for the addition of two new parks, Ulao Creek and Clay Bluffs. The impact of this is about $25,000. The expenses are found in variuos expense accounts. None of the expenses are Salary and Benefits.

Virmond Park increases mostly due to fireplace renovation at caretaker's house ($7,500) and a culvert replacement ($5,000).

Covered Bridge Park increases due to costs associated with the new pavilion and a new gravel parking lot ($9,500).

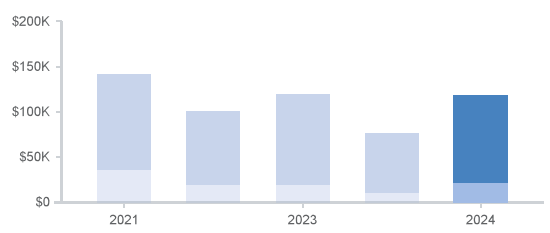
Primary increases for Waubedonia are for a camera system ($5,000) and increased fuel consumption ($5,000).

Salaries and Benefits increase by $95,844 or 12.6% over the 2023 Adopted Budget. **Temporary Salaries** is mostly flat from last year. **Health Insurance** is up $40,458 or 53% from last year. This is due to various employees selecting more expensive plans based on family situations. **Regular Salaries** increase by $48,891 or 10% compared to the 2023 Adopted Budget. About half of the increase is due to the revised pay plan after completion of the salary study. The department receives significant grants that will offset some position costs. Those expenses and budgeted in the Parks Grants Funds (Fund 221 and Fund 222).

There is one expansion request for a position upgrade.

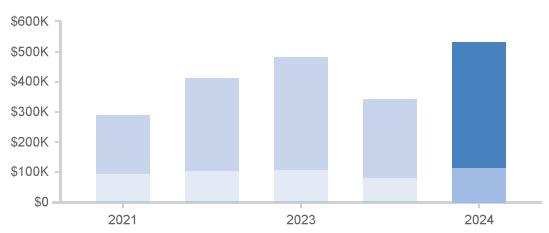
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Planning and Parks - Temporary Salaries



$118,145.00
Expenses in 2024

Planning and Parks - Wages



$529,648.00
Expenses in 2024

Planning and Parks - Expenses by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Buildings	$0	$34,006	$0	$0	$0
Equipment & Software	$0	$5,600	$0	$0	$0
Interdepartmental Charges	$125,903	$106,369	$145,285	$102,748	$176,944
Land Improvements	$0	$200,000	$0	$0	$0
Other Expenses	$20,852	$25,105	$18,642	$19,158	$18,942
Purchased Services	$264,933	$223,353	$211,650	$90,109	$263,400
Salaries & Fringe Benefits	$543,502	$650,223	$758,007	$524,623	$853,851
Supplies under $5,000	$102,741	$107,501	$105,635	$68,852	$140,900
Travel/Mileage/Conference&Meetings	$4,564	$5,794	$7,450	$6,803	$7,750
TOTAL	**$1,062,495**	**$1,357,950**	**$1,246,670**	**$812,293**	**$1,461,787**

Planning and Park - Revenues by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Interest	$0	$32	$0	$108	$0
Intergovernmental Rev (State, Federal, Local)	$33,600	$34,410	$34,140	$0	$34,140
Licenses & Permits	$0	$55	$0	$0	$0
Operating Transfers In	$80,000	$80,000	$85,000	$0	$85,000
Other (Donations/One-time/Misc)	$31,135	$44,436	$26,000	$19,474	$125,900
Public Charges for County Services	$48,946	$51,012	$50,725	$46,228	$75,125
TOTAL	**$193,682**	**$209,945**	**$195,865**	**$65,809**	**$320,165**

Planning & Parks CIP Requests

See attached document.

Position Changes

2024 Proposed Budget: 1 upgraded position due to educations attainment

2023 Adopted Budget: No Changes

2022 Adopted Budget: Caretakers brought up to FT with benefits (Upgrade occurred in the middle of the fiscal year and was not included in the adopted budget)

2021 Adopted Budget: No Changes

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

OZAUKEE COUNTY EXPANSION REQUEST

DEPARTMENT:	Planning and Parks Department
DIVISION OR PROGRAM:	Ecological (Fish Passage) Division
REQUEST TITLE:	Upgrade for Progam Assistant II to Conservation Biologist

REQUEST DESCRIPTION:

This request is to upgrade the Program Assistant II - Ecological / Fish Passage position to a Conservation Biologist - Fisheries position. This staff person is the only experienced personnel with fisheries expertise. This staff person has a Masters Degree from UWM - School of Freshwater Sciences and years of experience with the Department conducting fisheries work. This staff person started at the same time as the current Conservation Biologist, but due to going back to school for his Master's Degree has ended up "penalized" for lack of tenure with the County. This staff person was an intern and started at the same time as the current Conservation Biologist. He went on to get is Masters Degree and then came back as an intern. He moved up to the Program Assistant II position; however, has remained at this position even though his responsibilities match those of the current Conservation Biologist (although in Fisheries instead of Terrestrial). The budgetary impact of moving from a PG 11 to PG 12 is less than $10,000 and will be funded by secured grants, particularly through the Fish Passage Program (which he has assisted in securing). The solution is to retain this staff's expertise (Master's Degree) and experience and recognize that with this

PRIORITY: Required (dropdown menu for priority)

DESCRIBE THE PRIORITY LEVEL:

This staff person was going to appeal the recent wage and salary study, but instead concurred with submitting an upgrade through the budget. To recognize the Master's Degree (Fisheries) and years of experience with the County with Fisheries expertise.

BUDGET IMPACT:			
EXPENSES:	$ 9,086.85	(What is the total budgetary impact of this request?)	
REVENUE:	$ 9,086.85	(Are there revenues available for this expansion request?)	
TAX LEVY REQUESTED:	$ -	(Formula taking the difference between Expense and Revenue)	
REVENUE SOURCE IS GUARANTEED:	**Yes**	No	N/A YES, See PCR

NEW POSITIONS REQUESTED (List all of the new positions, including position changes, that are requested)

Position Title	Position Expenses	PCR Form
Conservation Biologist - Fisheries	$ 104,535	PCR 1

STRATEGIC PLAN AND STRATEGIC OBJECTIVES:

This position directly supports multiple Strategic Plan Goals, Strategic Objectives, Key Performance Indicators (KPIs) & Metrics (KPMs) including: Goal III: Enhance Quality of Life Assets - Strategic Objective: Increase Preservation and Restoration of Important Environmentally Sensitive Lands and Farmlands. KPI's include: Acres of natural areas under active management, acres of invasive species under active management, acres under active restoration, number and percentage of acres of non-county owned natural areas and farmland. Strategic Objective: Improve Our Water Quality. KPI's include: Acres under active restoration, Milwaukee River Total Maximum Daily Load (TMDL) and Milwaukee River Basin Scorecard. Strategic Objective: Develop Recreational and Cultural Destinations for Tourism, Residents and Businesses. KPI's include: Number of Ozaukee Interurban Trail Users and % Change in Users Annually. Goal IV: Promote the County and Engage Citizens, Strategic Objective: Enhance our Communications, Website and Marketing. KPI's include number of hits on all County channels.

OTHER CONSIDERATIONS:

This position supports these Strategic Plan items through technical grant writing and reporting, habitat assessments, supervision, environmental monitoring, survey work, construction inspection & oversight, social media & website development, education & outreach, GIS, project management, coordination with partners, and collection & analysis of environmental, park & OIT user data.

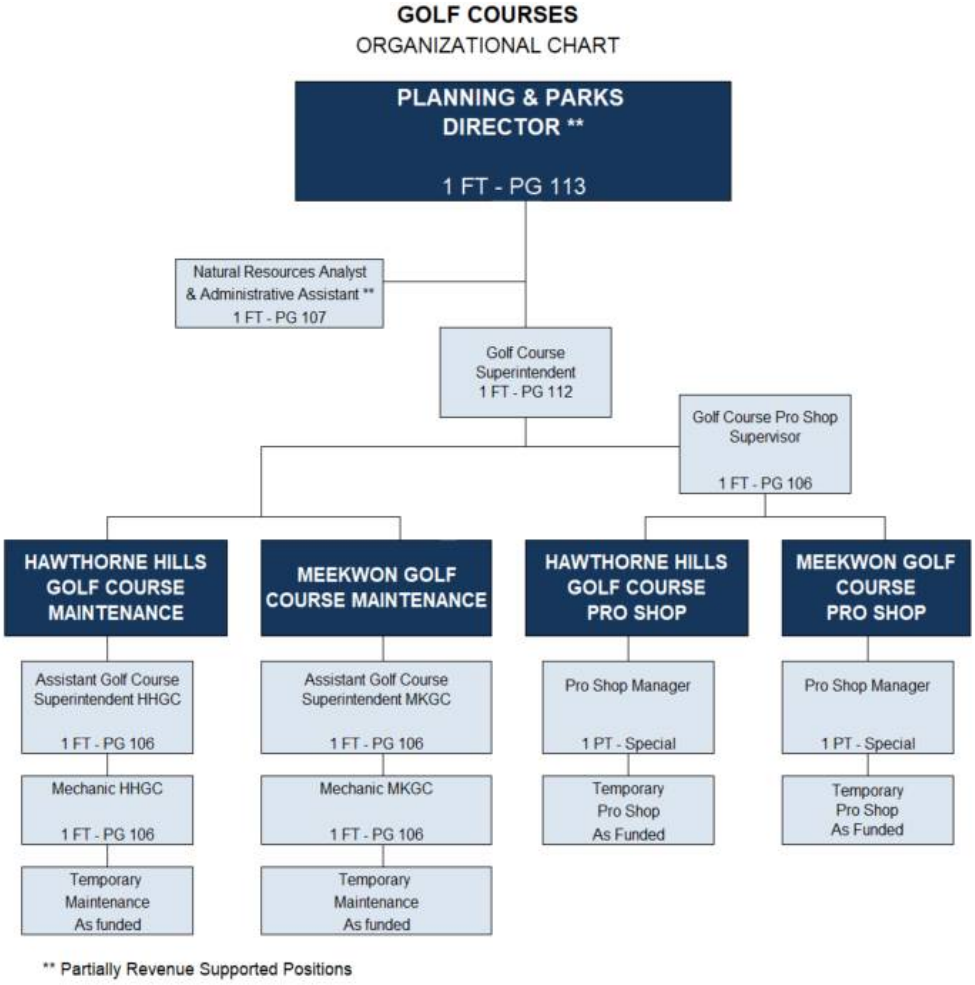
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Golf Courses

Budget Report

Mission

The administration, development, management, maintenance and operations of public golf courses through a public enterprise for Ozaukee County residents and non-residents. This program provides services at two sites, Mee-Kwon Park and Hawthorne Hills Golf Courses. This program requires several activities,including: clubhouse and pro-shop operations, building and grounds maintenance, and equipment maintenance for the Ozaukee County Park System.

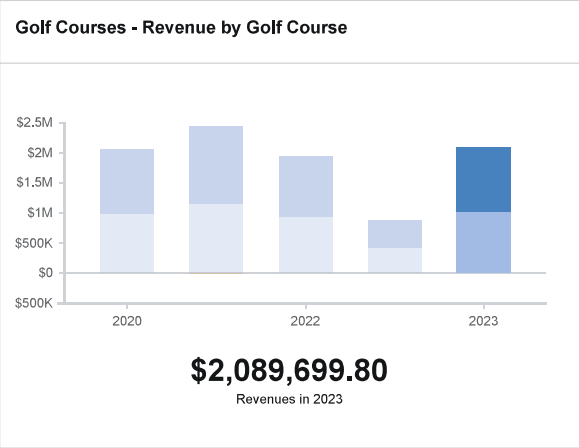


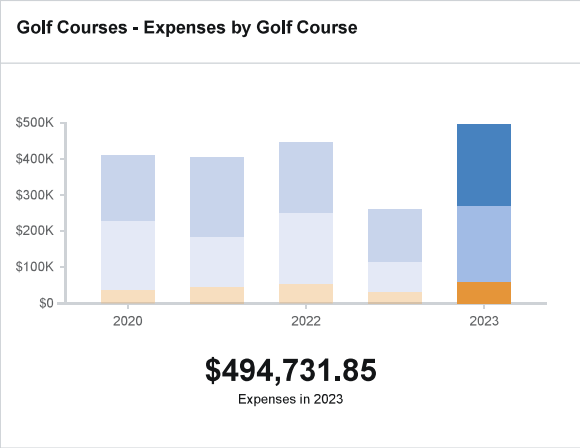
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Programs & Services

Hawthorne Hills golf course is a Golf Digest 4 Star rated facility. It has four sets of tee markers with its longest being 6,657 yards. The course rating/slope is 70.8/119 from the back tees and is a par 72. The championship course is tree lined with gentle elevation changes, four water hazards, 14 bunkers, large tee boxes, and exceptional greens averaging 6,000 sq ft. The practice facility consists of a chipping green, practice bunker, and a putting green.

Mee-Kwon Park golf course also has four sets of tee markers with the back tees measuring 6527. Its course rating/slope is 70.8/122 and is also a par 72. This facility is a parkland course with more elevation changes than its sister course to the north, 34 bunkers, two water hazards, large pristine tee boxes, and exceptionally conditioned greens. The practice facility consists of a putting green, practice bunkers, and a chipping green.





Performance Metrics

Golf Division	FY 19	FY 2020	FY 2021
Total Golf Course Revenue	$1,671,268	$2,155,904	$270,855
Rounds Played - Mee Kwon	30,871	40,712	41,401
Golf Course Revenue - Mee Kwon	$895,280	$1,116,500	$1,208,727
Revenue per Round - Mee Kwon	$29	$27.42	$29.20
Rounds Played - Hawthorne	26,305	35,558	36,842
Hawthorne Golf Course Revenue	$775,987	$1,039,403	$1,080,291
Revenue per Round - Hawthorne	$28.89	$28.45	$29.32
Revenue Per Golfer - Total	$29.23	$28.27	$29.02
Pro Shop Revenue	$45,362	$53,471	$64,455
Net Revenues	$106,554	$434,434	$1,557,302
Percentage of Online Reservation	19%	11%	14%

Budget Highlights

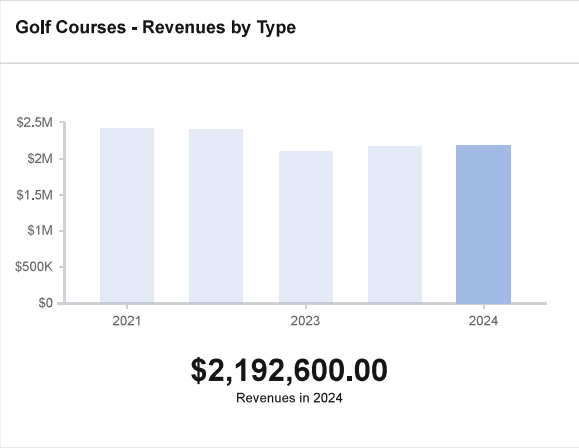
The Golf Courses remain off the levy for the upcoming Budget. Normal Current Service Level increases in expenditures are offset by additional revenue. The Golf Course Fund has been ending each fiscal year with strong results for the last few years.

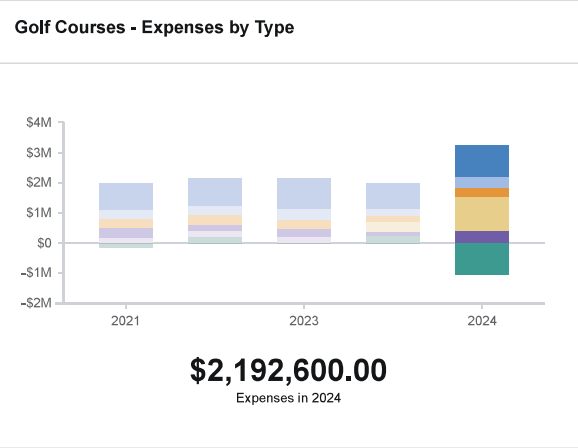
The transfer to the General Fund was increased by $5,000 for the 2024 budget.

Golf Courses - Revenues Less Expenses

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Revenues	$2,422,136	$2,409,644	$2,107,674	$2,168,414	$2,192,600
Expenses	$1,832,024	$2,127,302	$2,107,669	$1,969,436	$2,192,600
REVENUES LESS EXPENSES	**$590,112**	**$282,342**	**$6**	**$198,978**	**$0**

Attachment: 2024 Recommended Budget (2024 Recommended Budget)





Golf Courses - Expenses by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Buildings	$0	$0	$40,000	$303,108	$1,140,000
Depreciation	$317,052	$320,675	$305,350	$199,592	$305,350
Equipment & Software	$328,126	$194,600	$280,000	$131,973	$370,000
Interdepartmental Charges	$50,102	$65,353	$58,507	$62,603	$59,198
Operating Transfers Out	$80,000	$80,000	$85,000	$0	$86,000
Other Expenses	$59,523	$36,759	$96,789	$32,714	$103,789
Purchased Services	$161,962	$181,218	$177,474	$124,427	$188,350
Salaries & Fringe Benefits	$885,357	$915,104	$1,047,925	$860,779	$1,089,213
Supplies under $5,000	$270,671	$324,812	$324,374	$248,130	$348,050
Contra Capital (Proprietary Funds)	-$328,126	$0	-$320,000	$0	-$1,510,000
Travel/Mileage/Conference&Meetings	$7,358	$8,781	$12,250	$6,111	$12,650
TOTAL	**$1,832,024**	**$2,127,302**	**$2,107,669**	**$1,969,436**	**$2,192,600**

Golf Courses - Revenues by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Intergovernmental Rev (State, Federal, Local)	$0	$1,733	$0	$0	$0
Other (Donations/One-time/Misc)	$11,223	$29,821	$13,475	$18,156	$12,800
Public Charges for County Services	$2,410,913	$2,378,089	$2,094,200	$2,150,258	$2,179,800
TOTAL	**$2,422,136**	**$2,409,644**	**$2,107,674**	**$2,168,414**	**$2,192,600**

Golf Courses CIP Request

Golf Courses CIP Requests

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Bedknife Grinders	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)			27,000				27,000 -

PROJECT DESCRIPTION:
This project includes purchase of 2 bedknife grinders.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Fairway Mowers	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)		80,000					80,000 -

PROJECT DESCRIPTION:
This project includes purchase of 2 fairway mowers.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Tee Mowers	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)					150,000		150,000 -

PROJECT DESCRIPTION:
This project includes purchase of 2 tee mowers.

PRIORITY: Required

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Sand Rake	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)				19,000			19,000 -

PROJECT DESCRIPTION:
This project includes purchase of a sand rake.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Golf Carts	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)						520,000	520,000 -

PROJECT DESCRIPTION:
This project includes purchase of new golf carts

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Beverage Carts	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)						36,000	36,000 -

PROJECT DESCRIPTION:
This project includes purchase of 2 new beverage carts.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Hawthorne Hills	Develop Recreational and Cultural	Tax Levy (Budget Process)		40,000					40,000 -

PROJECT DESCRIPTION:
This project includes upgrades to the Hawthorne Hills kitchen including a new oven, fryer, dishwasher, exhaust hood, shelving, and miscellaneous equipment and supplies.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Mini Excavator	Develop Recreational and Cultural	Tax Levy (Budget Process)		90,000					90,000 -

PROJECT DESCRIPTION:
This project includes purchase of a new mini excavator.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Irrigation System	Develop Recreational and Cultural	Tax Levy (Budget Process)		945,000					945,000 -

PROJECT DESCRIPTION:
This project includes a new irrigation system at Hawthorne Hills County Golf Course.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Mezzazine	Develop Recreational and Cultural	Tax Levy (Budget Process)		75,000					75,000 -

PROJECT DESCRIPTION:
This project includes a new mezzazine at Mee-Kwon County Golf Course for shared Parks/Golf storage.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Mezzazine	Destinations for Tourism, Residents,	Tax Levy (Budget Process)		75,000					75,000 -

PROJECT DESCRIPTION:
This project includes a new mezzazine at Mee-Kwon County Golf Course for shared Parks/Golf storage.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Fire Suppression	Develop Recreational and Cultural	Tax Levy (Budget Process)		94,000					94,000 -

PROJECT DESCRIPTION:
The Mee Kwon clubhouse has a fire suppression system that has an antifreeze side and a dry side. The wet system is not able to meet the new codes regarding allowed antifreeze. Project would change out the antifreeze system to a dry pipe system. Update includes system design, permit fees, sprinkler heads, piping, environmental disposal of antifreeze, and nitrogen generator.

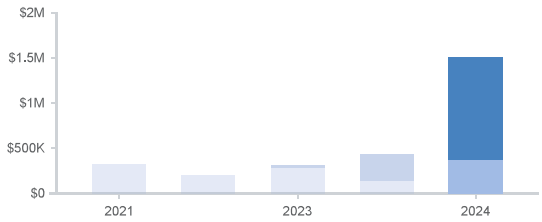
PRIORITY: Required

This project includes upgrades to the Hawthorne Hills kitchen including a new oven, fryer, dishwasher, exhaust hood, shelving, and miscellaneous equipment and supplies.

PRIORITY: Required

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Golf Courses - CIP Expenses by Type



$1,510,000.00

Expenses in 2024

Golf Courses - CIP Expenses

Category	2024
Hawthorne Hills	$1,225,000.00
Mee-Kwon	$285,000.00

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

OZAUKEE COUNTY 5 YEAR CAPITAL IMPROVEMENT PLAN

Purpose: This form is used to capture **all** capital projects expected to be requested by a department, regardless of the source of funds utilized. This form is used as a planning tool so that decision-makers will be able to understand the County's

SOURCE OF FUNDS DEFINITIONS

Tax Levy (Budget Process)	This is funding that would be used during the budget process for a project.
RFP Process	Project requested during the RFP Process (based on year-end revenues). Year-end funds are based on a mix of different sources.
Grants	You are expecting Federal, State, local, or private funds to offset all or part of a project. Name the grantor in the comment field.
Other	Please explain in the comment field.

DEPARTMENT: Planning and Parks

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Covered Bridge Park - Parking North	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)					50,000		50,000 -

PROJECT DESCRIPTION:

This project includes paving the gravel north entrance and parking lot, which can get wet and muddy and the gravel tends to become potholed and hold water/ice, leading to potential safety concerns. The conditions can pose a potential issue for emergency (e.g., police and fire) response. Visitors have complained about the surface conditions, especially those visitors for weddings (7 in 2019) and other formal events. Covered Bridge County Park is a highly visited park in the Ozaukee County Park System, with approximately 32,070 total visits between 1/1/18 and 9/26/18 with a daily average of 120 visits (though accurate counting is limited by the open access of the park). This project would compliment the new building and storage area project and new asphalt overlay on the south entrance for the park.This project would also improve the quality of Department service, reduce ongoing maintenance costs (currently requires regarding and graveling at least twice a year), and improve the visitors experience to this regional Park.

PRIORITY: Desired

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Covered Bridge Park – Parking Lot Construction (West)	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)				53,000			53,000 -

PROJECT DESCRIPTION:

This project includes site grading and construction and paving of a small parking lot (10-15 spaces) for the new park addition (4.84 acres) on the west side of Covered Bridge Road. There is no parking access on the new 4.84 acre parcel. To reach this area, staff and visitors need to park in the existing lots on the east side of Covered Bridge Road and cross the road, which is dangerous due to high vehicular speeds and limited visibility on the road. Parking on the west side of Covered Bridge Road was envisioned when the County added this parcel to Covered Bridge County Park. Covered Bridge County Park is a highly visited park in the Ozaukee County Park System, with approximately 32,070 total visits between 1/1/18 and 9/26/18 with a daily average of 120 visits (though accurate counting is limited by the open access of the park). Visitation is expected to increase with the new bathroom pavilion building, thus this new parking area is required to service this new building.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Covered Bridge Park – Covered Bridge Siding	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)					165,000		165,000 -

PROJECT DESCRIPTION:

This project includes new siding on the Covered Bridge at Covered Bridge Park. The siding is starting to show signs of deterioration and missing sheathing. Visitors have noted this deterioration, especially those visitors for weddings (7 in 2019) and other formal events. Covered Bridge County Park is a highly visited park in the Ozaukee County Park System, with approximately 32,070 total visits between 1/1/18 and 9/26/18 with a daily average of 120 visits (though accurate counting is limited by the open access of the park). Covered Bridge is the primary attraction in the park.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Covered Bridge Park – Covered Bridge Roof Replacement	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)				100,000			100,000 -

PROJECT DESCRIPTION:

This project includes a full cedar shake shingle roof replacement on the Covered Bridge at Covered Bridge Park. The roof is showing signs of deterioration, leaking, and missing shake shingles. Visitors have noted this deterioration, especially those visitors for weddings (7 in 2019) and other formal events. Covered Bridge County Park is a highly visited park in the Ozaukee County Park System, with approximately 32,070 total visits between 1/1/18 and 9/26/18 with a daily average of 120 visits (though accurate counting is limited by the open access of the park). Covered Bridge is the primary attraction in the park.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Ehlers County Park Paving	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)						76,000	76,000 -

PROJECT DESCRIPTION:

This project would pave the remaining park road and parking areas (north and middle) at Ehlers County Park. The remaining park road and parking areas (north and middle) is gravel, which can get wet/muddy. Visitors have complained about the surface conditions. Poor parking and road conditions do not provide a quality level of service to park users and poses a potential issue for emergency (e.g. fire and police) response. Water has ponded/froze in potholed sections, causing unsafe conditions and ongoing maintenance (regrading and graveling at least twice a year). Repaving would be completed by the Highway Department and activities include excavation, grading, and paving.

PRIORITY: Desired

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Hawthorne Hills Park Campground Development	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)		110,000					110,000 -

PROJECT DESCRIPTION:

This project represents Phase I and II of the campground development, which includes up to approximately 30-35 sites. Approximately 2 acres of the Phase I site has already been filled, graded, and stabilized by the HWY Dept using fill (~936 yards) from the Little Menomonee River Fish and Wildlife Area project, which was supported by outside grants (~ $100,000). In addition, approximately 1.5 acres of the Phase II site has already been filled, graded, and stabalized by the HWY Dept and private contractors using fill from the Little Menomonee River Fish and Wildlife Area, the MeeKwon County Park stormwater wetland project, and the adjacent construction of the Multi-Purpose building. The campground would utilize external entry, indoor bathrooms and showers and connection to a well at the adjacent Multi-Purpose building. Ongoing staff and maintenance costs for the building and the bathrooms would be offset by campground revenue (including from OCHS events) (approximately $20,000 annually).

PRIORITY: Desired

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Hawthorne Hills County Park Paving	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)		81,000					81,000
									-

PROJECT DESCRIPTION:

This project would pave the remaining park road and parking areas below the crest of the hill and also patch areas on the driveway / parking at HH Peters Youth Camp. The current roadway cannot be plowed in the winter due to the steep hill, and year round access to the adjacent Multi-Purpose building is required for staff. The park road will have a signficant increase in traffic due associated with the new Multi-Purpose building. Repaving would be completed by the Highway Department and activities include excavation, grading, paving, shouldering, and patching.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
HH Peters Youth Camp Furnace Replacement	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process) Other (explain in comments)			25,000				25,000 -

PROJECT DESCRIPTION:

The furnace at HH Peters Youth Camp is over 30 years old and is no longer functioning adequately to fully heat the building. The furnace has been inspected by HVAC companies the costs of repair and ongoing maintenance are likely greater than the cost of a new furnace. Multiple repairs have occurred over fall 2021 and winter 2022. HH Peters Youth Camp is routinely rented/reserved for large events including weddings and scout group gatherings (including during fall through spring where heat is required), and provides lodging for youth conservation corps groups assisting with Department activities. Reliable heat is also required to avoid damage to building infrastructure (e.g., plumbing) and would complement the recently installed new air conditioning unit and current ADA improvements project.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Mee-Kwon County Park - Road Paving (south)	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)				75,000			75,000
									-

PROJECT DESCRIPTION:

The Mee-Kwon County Park road from Green Bay Road to Fromm Family Foods, Inc., needs repaving. The pavement has been in poor condition, as several portions are cracked and potholed and sinking/holding water, and the road has not been fully repaired in several years. This is also the main trucking route used by Fromm's Family Foods, Inc. Repaving the road would reduce required, ongoing maintenance, and would also serve as match to the recently awarded and accepted Wisconsin Department of Natural Resources (WDNR) Urban Non-Point Source & Stormwater Management (UNPS & SWM) grant to construct a stormwater management and wetland restoration project west of the golf course parking lot.Repaving would be completed by the Highway Department and activities include excavation, pavement removals, grading, re-paving, and reshouldering. Paving from Boniwell Rd to the golf course parking lot has been paid for by fish passage grants and golf course enterprise funds.

PRIORITY: Desired

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Development of an Off-Road Mountain Bike Park/Facility	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)				120,000			120,000
									-

PROJECT DESCRIPTION:

This project would include excavation, grading, and restoration for development of an off-road mountain bike park / facility using existing County lands or Parks. There was a strong desire / demand for a mountain bike facility / park in Ozaukee County during the development and adoption of the County Park and Open Space Plan (POSP). Project activities would include site planning in conjunction with organizations (e.g., Ozaukee County Mountain Bike Club (OCMBC), Wisconsin Off-Road Bike Association (WORBA)), and construction (likely completed by Ozaukee County Highway Department) would likely include excavation, grading, and restoration. There is a potential to get donations and grants to cover a portion of the development cost and also to cover the on-going operations and maintenance.

PRIORITY: Desired

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Tendick Nature Park Boardwalk	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)			42,000				42,000
									-

PROJECT DESCRIPTION:

The project includes the design, engineering, and construction of approximately 1,200' of boardwalk at Tendick Nature Park across the long wetland area on the river parcel down to the archery range. This would connect the hiking trails on the main Tendick Nature Park parcel with the river parcel. Currently, there are no formal hiking trails on the river parcel as there is a large wetland complex between the road (and main parcel) and the archery range and Milwaukee River kayak/canoe access. The boardwalk would facilitate this connection and additional hiking trails at Tendick Nature Park. In addition, cross country participants often park on the river parcel, so this boardwalk would facilitate additional trail connections between the park parcels for large events. Tendick Nature Park is a highly used Park in the Ozaukee County Park system, with approximately 77,148 total visits between May 9th, 2022, and June 27th, 2023 with a daily average of 186 visits.

PRIORITY: Desired

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Tendick Nature Park - Playground Equipment	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)					65,000		65,000
									-

PROJECT DESCRIPTION:

The project includes site preparation, purchase and installation of ADA-compliant, nature-based playground equipment, mulch, and plastic or composite border timbers recessed into the ground at an appropriate height at Tendick Nature Park. There is no playground equipment at Tendick Nature Park. Suggested facility development at the park per the POSP (p. 95) and several visioning sessions included playground facilities at Tendick Nature Park as a recommendation. Tendick Nature Park is a highly used Park in the Ozaukee County Park system, with approximately 77,148 total visits between May 9th, 2022, and June 27th, 2023 with a daily average of 186 visits.

PRIORITY: Desired

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Virmond County Park Parking Lot Expansion	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)			74,000				74,000
									-

PROJECT DESCRIPTION:

This project includes grading and construction of an asphalt parking lot south of the playground, east of the pavilion, and west of the existing parking lot across the driveway to the west. Construction activities would be completed by the Ozaukee

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

County Highway Department and activities include excavation, grading, paving, pavement markings, and bioswales to combat runoff and prevent further bluff erosion, as recommended in the 2021 Master Plan for the Park. The demands for parking have outstripped the availability and visitation is expected to increase with the opening of the public access stairway to Lake Michigan. Virmond County Park is a highly used Park in the Ozaukee County Park system, with approximately 77,365 total visits between February 1st, 2022 and June 19th, 2023, with a daily average of 154 visits.

PRIORITY: Desired

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Virmond County Park Stormwater Wetland Restoration	Improve Our Water Quality	Tax Levy (Budget Process)			25,000				25,000
		Other (explain in comments)							-

PROJECT DESCRIPTION:

This project includes the design and engineering (concept designs already completed per the groundwater and stormwater study), construction, and restoration activities for an expanded wetland area to capture surface water drainage from existing wetlands within a problematic northeast area of the Park and discharge to the west into an expanded wetland. Design and engineering will be completed by consultants, and construction and restoration activities will be completed by P&P Department, the HWY Department, youth conservation corps, and volunteer assistance. County funding is will be used as required match to the Wisconsin Coastal Management Program (WCMP) and Fund For Lake Michigan (FFLM) and Brookby Foundation grants. Virmond County Park is a highly used Park in the Ozaukee County Park system, with approximately 77,365 total visits between February 1st, 2022 and June 19th, 2023, with a daily average of 154 visits.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Waubedonia County Park Showers	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)				190,000			190,000
									-

PROJECT DESCRIPTION:

The project includes construction of an external entry shower room on the existing bathroom/pavilion building and associated connection to the Fredonia WWTP through the existing grinder pump. The bathrooms and shower rooms would also serve the tennis courts as well the campsites. Camping at Waubedonia Park is an extremely popular activity, as the campsites are routinely reserved and the campgrounds are at capacity through most of the camping season. There are no current shower facilities in Waubedonia Park to serve campers and/or tennis players. In addition, the Department utilizes youth conservation corps assistance for support within the Parks system each year, and several conservation corps (e.g., WisCorps, AmeriCorps NCCC) require lodging with access to showers. With available showers, the camping rates could be increased and camping stays would likely be consistently longer. Waubedonia County Park is a highly used Park in the Ozaukee County Park system, with approximately 77,485 total visits between May 2nd, 2022 and April 16th 2023, with a daily average of 221 visits.

PRIORITY: Desired

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Waubedonia County Park - Canoe / Kayak Launch	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)				50,000			50,000
									-

PROJECT DESCRIPTION:

This project includes the design, engineering and installation of a handicapped accessible boat pier/launch (e.g. launching kayaks, canoes, etc) at Waubedonia County Park. The concept would be to install a roll in/take out handicapped accessible pier (e.g. similar to the Village of Grafton and Village of Thiensville on the Milwaukee River) that could be taken out during the winter months and then re-installed by staff each spring/summer. This would facilitate handicapped accessibility to the Milwaukee River, additional camping rentals and use of the Park. There is no current handicapped accessibility to the Milwaukee River at Waubedonia County Park. Waubedonia County Park is a highly used Park in the Ozaukee County Park system, with approximately 77,485 total visits between May 2nd, 2022 and April 16th 2023, with a daily average of 221 visits.

PRIORITY: Desired

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Waubedonia County Park - Playground Equipment	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)			65,000				65,000
									-

PROJECT DESCRIPTION:

The project includes site preparation, purchase and installation of ADA compliant, nature-based playground equipment, mulch, and plastic or composite border timbers recessed into the ground at an appropriate height. The current playground equipment and surrounds do not meet the new State law requirements for safety and accessibility (e.g. ADA). The current playground is heavily used by children and families during gatherings using the rented shelters and tennis courts. The replacement is needed to comply with new State regulations and to provide a safe environment for children to play. Waubedonia County Park is a highly used Park in the Ozaukee County Park system, with approximately 77,485 total visits between May 2nd, 2022 and April 16th 2023, with a daily average of 221 visits.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Clay Bluffs Cedar Gorge Nature Preserve Multi-Purpose Building and Infrastructure	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)				2,000,000			2,000,000
									-

PROJECT DESCRIPTION:

This project would include construction of a multi-purpose building at Clay Bluffs Cedar Gorge Nature Preserve that would include storage and maintenance areas for Department staff and will include an open air pavilion, heated public bathrooms, National Marine Sanctuary Center / Nature Center / Welcome Center (unstaffed) and a kitchen, research/partner office/meeting rooms and storage space.

PRIORITY: Desired

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Clay Bluffs Cedar Gorge Nature Preserve - Lake Michigan Public Access Improvements	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)			470,000				470,000
		Other (explain in comments)							-

PROJECT DESCRIPTION:

This project would improve public access at Clay Bluffs Cedar Gorge Nature preserve through construction of a bridge over the northern portion of Cedar Heights Gorge, and a staircase to Lake Michigan similar to the public access at Virmond County Park. Specifically, a location for a public access staircase to Lake Michigan has already been selected on the northern slope of Cedar Heights Gorge, and a wooden bridge over the northwest portion of the gorge is required for access to this staircase location. Public access to Lake Michigan is a requirement for multiple federal grants supporting the acquisition of the Nature Preserve.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Clay Bluffs Cedar Gorge Nature Preserve - Public Access Improvements	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)		666,000					666,000
		Other (explain in comments)							-

PROJECT DESCRIPTION:

Estimated project cost to begin developing recreational amenities at Clay Bluffs Cedar Gorge Nature Preserve (e.g. paved parking, 6 and 10 foot wide multi-use trail system, boardwalks, overlook area, benches, informational kiosk, bike racks, gravel

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

bike parking, trash and recycling receptacles, etc.), is $666,000. which includes design, engineering, lumber, asphalt, materials, and labor for installation (potentially with the support of a youth conservation corps - e.g., Wisconsin Youth Conservation Corps (WisCorps), AmeriCorps NCCC, Milwaukee Community Service Corps (MCSC), Great Lakes Community Conservation Corps (GLCCC)).

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Clay Bluffs Cedar Gorge Nature Preserve – Ecological Restoration	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)			300,000				300,000
									-

PROJECT DESCRIPTION:

This project would implement ecological restoration activities per the Master Plan, which includes cover crop, prairie/grassland restoration, woodland management (Emerald Ash Borer management and mitigation and reforestation), overall vegetation management, restoring Potentially Restorable Wetlands, restoration along the Clay Seepage Bluffs, and invasive species management.

PRIORITY: Desired

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Ulao Creek Fish and Wildlife Nature Preserve – Public Access	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)			100,000				100,000
									-

PROJECT DESCRIPTION:

This project would implement public access activities at the new Nature Preserve, which would include a small parking lot at the southwest corner of the property, multi-use trail network, a bridge over Ulao Creek, boardwalks over wetland or potentially restorable wetland areas, bike racks, informational kiosk(s) and signage, benches, garbage and recycling cans, park entrance signs, trail directional signage, and picnic tables. Project costs are estimated from similar features implemented at Lion's Den Nature Preserve.

PRIORITY: Desired

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Little Menomonee River Fish and Wildlife Preserve – Public Access	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)		125,000					125,000
									-

PROJECT DESCRIPTION:

This project would implement public access activities at the new Nature Preserve, which would include a paved multi-use trail network (Route of the Badger connection) with a new culvert, a multi-use bridge over the Little Menomonee River, boardwalks over wetland or potentially restorable wetland areas, bike racks, informational kiosk(s) and signage, benches, garbage and recycling cans, park entrance signs, trail directional signage, and picnic tables. Project costs are estimated from similar features implemented at Lion's Den Nature Preserve.

PRIORITY: Desired

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Ozaukee Interurban Trail Improvements Option 1 Improving Municipal-Owned Sections	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)		370,000					370,000
		Other (explain in comments)							-

PROJECT DESCRIPTION:

This project request is to widen municipal owned sections of the trail that are currently out of compliance (approximately 3.7 miles - $370,000) to meet the minimum 10' width requirements per the WisDOT Wisconsin Bicycle Facility Design Handbook. The design handbook requires most new trails be 10' in width to comply with ADA requirements. These funds would support widening current 8' (noncompliant) sections within the City of Cedarburg and a portion of the Village of Grafton from North Ave to Interurban bridge over the Milwaukee River, as well as support the onging repaving effort for the entire Ozaukee Interurban Trail.

PRIORITY: Urgent

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Ozaukee Interurban Trail Improvements Option 2 – Repaving Municipal-Owned Sections	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)			1,408,428				1,408,428
		Other (explain in comments)							-

PROJECT DESCRIPTION:

This project request is to repave and re-shoulder approximately 14 miles of all municipal owned sections. The OIT was 20 years old in 2022. The pavement has been maintained (crack sealing, reshoulder) & some small portions have been repaved, but many sections are showing significant signs of breaking down. Several portions of pavement are cracked and potholed, causing trail user and complaints and multiple cyclist injuries (e.g. broken collarbone). A larger repaving project is required to maintain the quality of the pavement and make it safe for Trail users. These funds would repave and re-shoulder municipal-owned sections (City of Port Washington, Village of Grafton, City of Cedarburg, Village of Thiensville, City of Mequon) of the Ozaukee Interurban Trail, and support the ongoing repaving and -reshouldering project along the County-managed sections of the trail.

PRIORITY: Urgent

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Parks Division – Security Gates & Cameras	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)			493,000				493,000
									-

PROJECT DESCRIPTION:

Automated, electric gates are needed at Tendick Nature County Park (1), Waubedonia County Park (3), Covered Bridge Park (2), Clay Bluffs Cedar Gorge Nature Preserve (1) and Hawthorne Hills County Park (2). Parks staff manually open/close each gate & bathroom each day at each park (Mar - Nov) coinciding with park hours (closed 9 pm-6 am). Staff are required to travel to each location in the early morning and evening, resulting in difficult hours to staff, travel time and associated fuel costs. When staffing is limited due to staff shortages and/or vacations/sick, completing the task becomes a burden on other PT/FT employees. In addition, only staff that have gate keys can open the gates, which also becomes an issue when other staff are assisting with these duties, or when emergency vehicles need access to the parks outside posted hrs/weekends. Each gate will include a security camera to deter vandalism and to follow up with fines for ordinance violations. Estimated costs include electric hook up fees based on recent bids.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Parks Division - Building Security Cameras	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)		56,000					56,000
									-

PROJECT DESCRIPTION:

New security cameras are needed at Virmond County Park (bathroom pavilion, Lake Michigan stairway), Tendick Park (bathroom pavilion and east entrance), Waubedonia County Park (bathroom pavilion) and Hawthorne Hills County Park (new multi-

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

purpose maintenance building). Project costs include camera installation and wiring, electric hookups and camera hardware and software. Costs are averaged based on recent public bidding and proposals. There have been many significant vandalism issues in Ozaukee County Parks in the past; security cameras with posted signage indicating their presence will deter future vandalism and can be used to follow up with fines for ordinance violations. These cameras can be used to follow up with fines for ordinance violations.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Lake Michigan Public Access at Virmond County Park	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)		39,000					39,000
		Grants							-

PROJECT DESCRIPTION:

This project includes completing the public access stairway to Lake Michigan at Virmond County Park. Specifically, this will include design, engineering and construction of an aluminum staircase section at the lower end of the bluff/transition area between the last wooden staircase landing and the beach area, and/or support from a youth conservation corps to construct a switchback trail(s) in this same location. County funds are required for completion of the project and full reimbursement (per project completion) of awarded and expended Wisconsin Coastal Management Program and WDNR Stewardship grants. Virmond County Park is a highly used Park in the Ozaukee County Park system, with approximately 77,365 total visits between February 1st, 2022 and June 19th, 2023, with a daily average of 154 visits.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Lion's Den Gorge Nature Preserve – Additional Parking on High Bluff	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)						55,000	55,000
		Other (explain in comments)							-

PROJECT DESCRIPTION:

Lion's Den Gorge Nature Preserve has been a highly successful addition to the Ozaukee County Park System, and as such, the demands for parking have outstripped the availability. Currently, on numerous occasions the parking lot is completely filled and parking happens along the park road. This parking along the park road has resulted in the breaking of shoulder pavement and ground rutting of the adjacent areas. It has also resulted in restricted access and a potential issue for emergency (e.g. fire and police) response. Demands are expected to increase with the construction of the new bathroom pavilion building. An awarded capital improvement project is supporting paving the shoulder areas and provide additional paved parking, however, the Town of Grafton has requested additional parking to be constructed along High Bluff Drive to meet anticipated future demands.

PRIORITY: Desired

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Survey Grade GPS Equipment	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)					35,000		35,000
		Other (explain in comments)							-

PROJECT DESCRIPTION:

routinely uses an older GPS system to collect environmental data for a wide range of projects across all Department Divisions. Survey grade GPS is used for project planning, design and engineering, permitting support, construction implementation and oversight, as-built surveys for regulatory compliance and project closeout, and for general parks and county-owned lands management. Current GPS equipment is inadequate to address all routine, required tasks and the Department often has to contract with engineering and surveying companies, which can impact overall project budgets and timelines. County funds are required for this replacement purchase as equipment valued at greater than $5,000 are not eligible for purchase under federal or state grants.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Parks Division - Aluminum Trailers	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)		35,000					35,000
									-

PROJECT DESCRIPTION:

The Parks Division currently has 2 steel frame wood deck utility trailers that need significant repairs due to rusting of the frame, wheel wells, and rotting of the wood decking. Each trailer can only hold one utility golf cart, which is not efficient. This project would include purchase of two new aluminum trailers that can haul multiple utility carts. In addition, aluminum trailers have a much longer usable life span and less need for ongoing maintenance. The new trailers includes all aluminum rails, deck, and ramp. Fully repairing the existing trailers to ensure adequate safety is not a feasible option due to the level of deterioration. This project will help Department staff improve the quality of the Park System and natural areas.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Parks Division - Skid Steer Attachments	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)			29,000				29,000
									-

PROJECT DESCRIPTION:

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

This project includes purchase of skid steer attachments including a snowblower and side arm brush cutter. A snowblower attachment will provide staff with additional flexibility in clearing snow throughout the Parks system, especially during heavy snowfall where traditional vehicle/plow use can be limited, inefficient, and may damage existing equipment. The OIT can be very difficult and unsafe to plow at times due to heavy snow or ice and the snowblower would greatly assist this effort particularly over the bridges on the OIT. The side arm brush cutter can cut both horizontally and vertically, providing additional flexibility for park and trail maintenance, as it is capable of going around sign posts, trimming vertically, and trimming along steep ditch lines. This piece of equipment also has particular applicability to maintaining the Ozaukee Interurban Trail and trails throughout the Park System (e.g. Lion's Den Gorge Nature Preserve), which currently require rental equipment or hand trimming (taking a significant amount of staff hours).

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Parks Division - Zero Turn Mower	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)				70,000			70,000 -

PROJECT DESCRIPTION:

This project includes purchase of a zero-turn mower to replace aging equipment for more efficient management of parks and natural areas.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Parks Division - Kubota Tractor and Attachments	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)						65,000	65,000 -

PROJECT DESCRIPTION:

This project includes trade in of the existing Parks Kubota tractor for purchase of a new, similar tractor with a flair arm mower attachement for more efficient management of parks and natural areas.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Parks Division - Skid Steer	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)						60,000	60,000 -

PROJECT DESCRIPTION:

This project includes trade in of the existing Parks skid steer for purchase of a new, similar skid steer for more efficient management of parks and natural areas.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Parks Division -Shady Lane Parks Superintendent House	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)					50,000		50,000 -

PROJECT DESCRIPTION:

This project includes repair/replacement of the siding at the Shady Lane Parks Superintendent residence. The existing brick and wood siding is crumbling/rotting/failing in several spots, requiring repairs or replacements. This project is consistent with the new metal roof installed at the residence in 2021.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Parks Division - Virmond Caretakers Residence Siding and Roof Replacement	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)		60,000					60,000 -

PROJECT DESCRIPTION:

This project includes replacement of the roof at the Virmond Park Caretakers residence. The existing shingle roof is showing signs of deterioration and is beginning to leak, potentially damaging County and personal property. In addition, the siding, soffit, and window trim is crumbling/rotting/failing in several spots, requiring repairs or replacements.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Planning Division - SEWRPC Assistance	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)			25,000				25,000 -

PROJECT DESCRIPTION:

This project includes contracting with the Southeastern Wisconsin Regional Planning Commission (SEWRPC) for assistance in redoing/updating shoreland floodplain mapping.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Parks Division - Multipurpose Parks Maintenance Building Garage Lift	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)			25,000				25,000 -

PROJECT DESCRIPTION:

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

This project includes purchase of a new equipment lift for vehicle and equipment maintenance at the new multipurpose parks maintenance building at Hawthorne Hills County Park.

PRIORITY: Desired

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Parks Division - Virmond Caretakers Residence Addition	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)						125,000	125,000 -

PROJECT DESCRIPTION:

This project includes an addition at the Virmond Park Caretakers residence to include a bathroom and additional bedrooms. The residence currently has one upstairs loft bedroom and a single bathroom downstairs, which does not support family use of the residence for the Caretaker. Costs were based on a recent quote.

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Ozaukee Interurban Trail - East West HWY 60 Improvements	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process) Other (explain in comments)			115,000				115,000 -

PROJECT DESCRIPTION:

This project would construct a new multi-use off-road trail in the right-of-way along State Highway (STH) 60 between 1st Avenue in the Village of Grafton and Washington Ave (at Five Corners) in the Town of Cedarburg. This corridor also runs through the City of Cedarburg. This project will create approximately 8,525 linear feet of off-road, multi-use trail including 110 linear feet of boardwalk, and conversion and replacement of approximately 1,070 feet of sidewalk to a 10 ft multi-use trail. It will also utilize existing off-road trail segments in the Village of Grafton (1,600 ft at west limits) and Town of Cedarburg (west of Five Corners). These would match the awarded (2023) WisDOT TAP grant ($437,500).

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

DEPARTMENT:	Golf Courses CIP

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Bedknife Grinders	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)			27,000				27,000 -

PROJECT DESCRIPTION:
This project includes purchase of 2 bedknife grinders.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Fairway Mowers	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)		80,000					80,000 -

PROJECT DESCRIPTION:
This project includes purchase of 2 fairway mowers.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Tee Mowers	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)					######		150,000 -

PROJECT DESCRIPTION:
This project includes purchase of 2 tee mowers.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Sand Rake	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)				19,000			19,000 -

PROJECT DESCRIPTION:
This project includes purchase of a sand rake.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Golf Carts	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)						######	520,000 -

PROJECT DESCRIPTION:
This project includes purchase of new golf carts.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Beverage Carts	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)						36,000	36,000 -

PROJECT DESCRIPTION:
This project includes purchase of 2 new beverage carts.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Hawthorne	Develop Recreational and Cultural	Tax Levy (Budget Process)		40,000					40,000 -

PROJECT DESCRIPTION:
This project includes upgrades to the Hawthorne Hills kitchen including a new oven, fryer, dishwasher, exhaust hood, shelving, and miscellaneous equipment and supplies.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Mini Excavator	Develop Recreational and Cultural	Tax Levy (Budget Process)		90,000					90,000 -

PROJECT DESCRIPTION:
This project includes purchase of a new mini excavator.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Irrigation	Develop Recreational and Cultural	Tax Levy (Budget Process)		######					945,000 -

PROJECT DESCRIPTION:
This project includes a new irrigation system at Hawthorne Hills County Golf Course.

PRIORITY: Required

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Mezzazine	Develop Recreational and Cultural	Tax Levy (Budget Process)		75,000					75,000
									-

PROJECT DESCRIPTION:

This project includes a new mezzazine at Mee-Kwon County Golf Course for shared Parks/Golf storage.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Fire	Develop Recreational and Cultural	Tax Levy (Budget Process)		94,000					94,000
									-

PROJECT DESCRIPTION:

The Mee Kwon clubhouse has a fire suppression system that has an antifreeze side and a dry side. The wet system is not able to meet the new codes regarding allowed antifreeze. Project would change out the antifreeze system to a dry pipe system. Update includes system design, permit fees, sprinkler heads, piping, environmental disposal of antifreeze, and nitrogen generator.

PRIORITY: Required

This project includes upgrades to the Hawthorne Hills kitchen including a new oven, fryer, dishwasher, exhaust hood, shelving, and miscellaneous equipment and supplies.

PRIORITY: Required

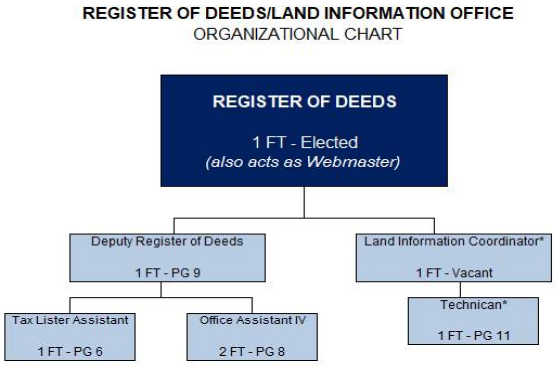
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Register of Deeds & Land Information Services

Budget Report

Mission

Ozaukee County Register of Deeds Office offers access to the real estate records and birth, death and marriage records as well as land information and mapping.



Programs and Services

We Provide all services required by law, this includes the following:

- Provide an official County Repository and storage for all real estate records, Vital Records, and Military discharges for Ozaukee County Veterans.
- Collect, disburse, and accurately account for fees imposed by Wisconsin Statutes and other local and state regulations.
- Provide parcel mapping for all Ozaukee County property
- Implement statutory changes, system modernization, program and procedure.
- Provide accurate assessment rolls to the counties and municipalities

Performance Metrics

Register of Deeds — OzMETRICS

Performance Metrics	FY 19	FY 20	FY 21	FY 2022
Register of Deeds				
Number of Documents Recorded	14,992	34,483	21,736	21,736
Documents Recorded per FTE	2,998	6,897	4,347	4,347
Number of Vital Records Requests Processed	12,560	13,719	13,425	13,425
Vital Records Revenue	$92,369	$237,762	$88,637	$88,637
Tax Parcels Maintained	39,991	39,646	39,905	39,905
Land Information Product Request Revenue	$7,591	$6,801	$1,688	$1,688
Percentage of E-recordings	64%	70%	73%	73%
Subscriber Cost Recovery	$128,536	$151,732	$163,290	$163,290

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Budget Highlights

The Register of Deeds (ROD) Current Service Level Budget reduces tax levy by $502,020 in the 2024 budget. The department takes in more revenues than its total expenditures and reduces the overall tax levy needed in the General Fund. This levy reduction amount is less than last year's budget, and it is due to increasing expenditures. The recommended budget included adding an extra $50,000 from the request to keep the total revenues flat. While real estate transactions are slowing, the department experienced strong actual revenues compared to budgets in the last few years.

Land Information Serivces (LIS) is a separate fund from ROD and requires the use of tax levy for its services. The levy would have drastically increased over last year's budget due to significant decreases in revenue within the LIS budget based on customer usage. Therefore, the recommended budget unfunded one position in the 2024 budget, and it should be noted that the position is currently vacant. The total levy increase is around $28,000.

Expansion Requests

The department does not have any expansion requests or position changes, but decision-makers could consider funding the position that was excluded from the budget. Tax Levy would be the likely source if the position was refunded.

ROD - Tax Levy

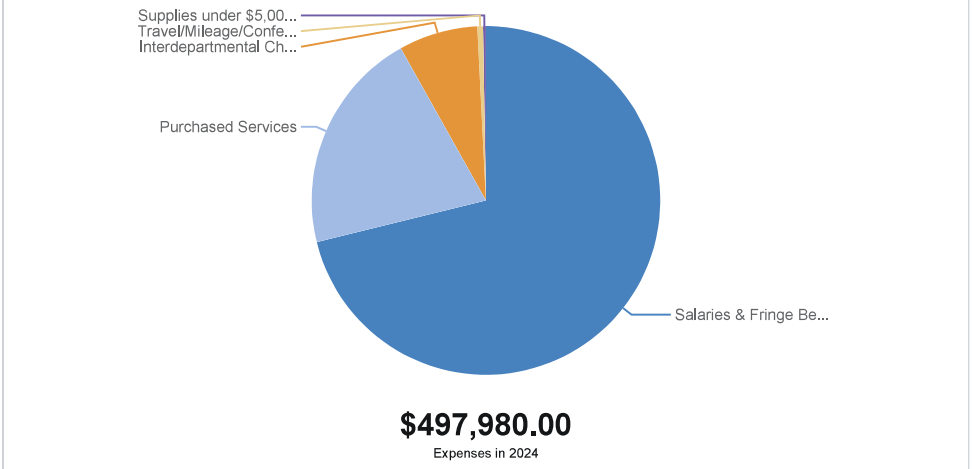
	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Revenues					
Public Charges for County Services					
Register of Deeds Fees	$1,212,126	$1,075,202	$1,000,000	$594,798	$1,000,000
PUBLIC CHARGES FOR COUNTY SERVICES TOTAL	**$1,212,126**	**$1,075,202**	**$1,000,000**	**$594,798**	**$1,000,000**
REVENUES TOTAL	**$1,212,126**	**$1,075,202**	**$1,000,000**	**$594,798**	**$1,000,000**
Expenses	$390,704	$400,068	$439,570	$331,852	$497,980
REVENUES LESS EXPENSES	**$821,422**	**$675,134**	**$560,430**	**$262,946**	**$502,020**

LIS - Tax Levy

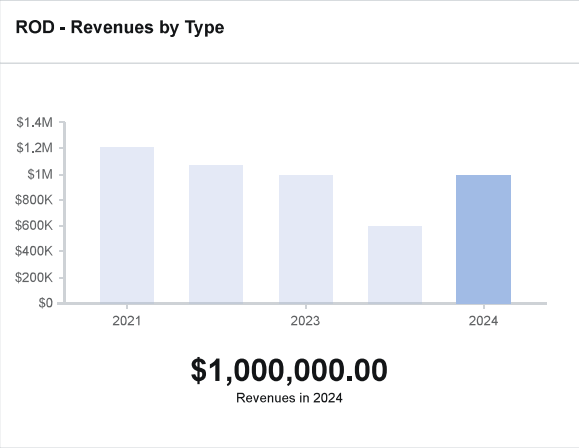
	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Revenues	$245,794	$196,878	$198,906	$131,892	$111,000
Expenses	$211,822	$152,041	$227,628	$103,866	$168,535
REVENUES LESS EXPENSES	**$33,972**	**$44,837**	**-$28,722**	**$28,026**	**-$57,535**

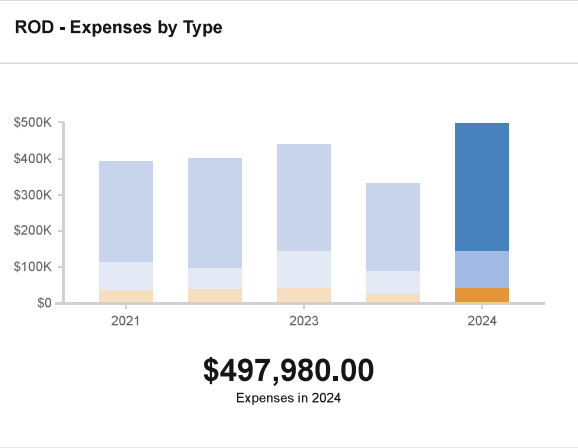
ROD - Expenses by Type

Data Updated Jul 23, 2023, 2:21 PM



Attachment: 2024 Recommended Budget (2024 Recommended Budget)





ROD (not including LIS) Expenses increase by $58,410, or 13% over the 2023 Adopted Budget. **Salaries and Benefits** increase by $57,885 or 19%, and this is mostly due to increasing the number of hours for one position (1040 to 1950). The impact of this change (and the corresponding results of the compensation study) leads to an increase of around $45,000 in **Regular Salaries**. Over half of the salary increase is due to the expanded position and the compensation study. Most other expenses in the ROD department are flat.

ROD - Expenses by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Interdepartmental Charges	$33,869	$34,531	$36,437	$21,493	$36,437
Other Expenses	$0	$50	$0	$0	$0
Purchased Services	$77,653	$58,265	$103,125	$61,509	$103,150
Salaries & Fringe Benefits	$277,487	$304,996	$296,483	$245,492	$354,368
Supplies under $5,000	$920	$1,076	$1,125	$1,048	$1,325
Travel/Mileage/Conference&Meetings	$775	$1,151	$2,400	$2,310	$2,700
TOTAL	**$390,704**	**$400,068**	**$439,570**	**$331,852**	**$497,980**

ROD - Revenues by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Public Charges for County Services	$1,212,126	$1,075,202	$1,000,000	$594,798	$1,000,000
TOTAL	**$1,212,126**	**$1,075,202**	**$1,000,000**	**$594,798**	**$1,000,000**

LIS - Expenses by Type

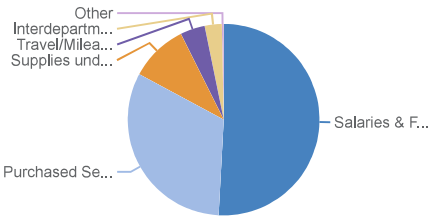
	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Interdepartmental Charges	$4,952	$4,710	$4,684	$2,922	$4,846
Other Expenses	$537	$537	$537	$537	$537
Purchased Services	$21,143	$55,239	$35,000	$30,095	$54,000
Salaries & Fringe Benefits	$168,255	$79,324	$163,007	$57,027	$85,652
Supplies under $5,000	$15,145	$11,000	$15,400	$12,400	$16,500
Travel/Mileage/Conference&Meetings	$1,790	$1,230	$9,000	$885	$7,000
TOTAL	**$211,822**	**$152,041**	**$227,628**	**$103,866**	**$168,535**

LIS - Revenues by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Intergovernmental Rev (State, Federal, Local)	$71,000	$86,000	$52,200	$70,000	$11,000
Public Charges for County Services	$174,794	$110,878	$146,706	$63,660	$100,000
TOTAL	**$245,794**	**$196,878**	**$198,906**	**$133,660**	**$111,000**

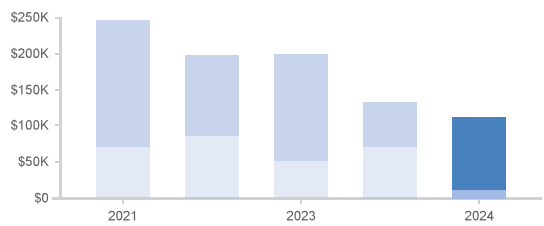
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

LIS - Expenses by Type



$168,535.00
Expenses in 2024

LIS - Revenues by Type



$111,000.00
Revenues in 2024

LIS **Salaries and Benefits** represent about half of the fund's budget, and in 2024 these accounts decrease by $77,355. This represents the one position that was unfunded.

Purchased Services is the other major expenditure category at about 17% of the budget. Last year, the budget included an additional $10,000 in consulting services due to the retirement of the GIS Coordinator. This year an additional $19,000 increase, or 54%, is included for next year's budget for regional planning purposes.

The recommended budget includes a $46,706 reduction in **Public Charges for Services**. The requested budget included a reduction of $71,706 to these revenues, but the recommended budget restored $25,000 to this amount.

The department also receives about $52,000 from a **state grant** for Land Information Services, but this amount has been reduced to $11,000 in 2024.

These revenue decreases will result in a huge Tax Levy increase for 2024 if the unfunded position was included in the budget.

ROD CIP Requests

The department has not requested any CIP projects in the next five years.

Position Changes

2024 Proposed Budget: No Changes

2023 Adopted Budget: Added more hours to a PT position in the middle of the year

2022 Adopted Budget: PT position changed to FT

2021 Adopted Budget: FT position changed to PT

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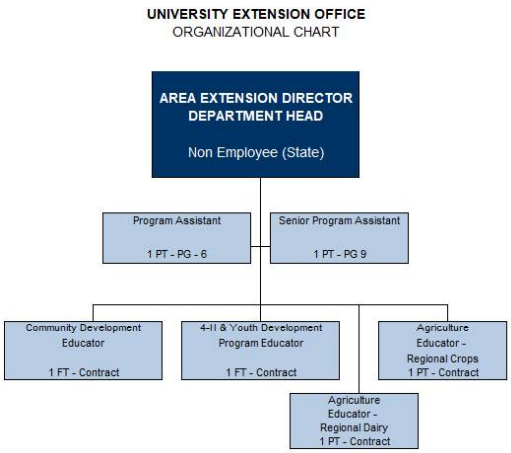
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

UW Extension

Budget Report

Mission

UW Extension represents a partnership between the University of Wisconsin system and Ozaukee County Extension faculty and staff members serve the people of Ozaukee County through practical application of research-based knowledge and information utilizing multiple delivery methods.



Programs and Services

UW Extension provides resources and education in three programming areas: Agriculture, Community Development, and 4-H & Youth Development. The local office provides services jointly for residents of Ozaukee, Sheboygan, Fond du Lac, and Washington Counties. Collectively, we:

- Bring University resources and research to the people of Ozaukee County
- Work with local governments, organizations, businesses and individuals
- Create partnerships, foster relationships, and strengthen communities

Strategic Objectives

Below are out objectives overall and per program area for UW Madison Division of Extension.

Extension's mission is to connect people with the University of Wisconsin. Thanks to joining forces with UW-Madison, we'll strengthen each other through exchanging experience and research statewide. No matter what you're trying to accomplish in Wisconsin, you'll find the support you need as we continue to bring our home state together, community by community.

Agriculture: Our innovative dairy management programs range from genetics to farm and business management. Extension researchers work hand-in-hand with row crop, forage and fresh produce growers to provide best practices for every aspect of the growing phase. We also advise communities on using sustainable practices to create inviting spaces free from invasive species. Our work supports people, communities and businesses.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

4-H: Positive Youth Development prepares the youth of today to become the effective, empathetic adults of tomorrow. Our research-based youth enrichment programs like teens in governance build youth and adult capacity and partnerships that help both sides grow. 4-H clubs, camps and afterschool programs give young people the hands-on experiences they need to develop an understanding of themselves and the world.
Community Development: Community Development provides educational programming to assist leaders, communities, and organizations realize their fullest potential. We work with communities to build the vitality that enhances their quality of life and enriches the lives of their residents. We educate in leadership development, organizational development, food systems, community economic development, local government education and much more.

Performance Metrics

UW Extension OzMETRICS

Performance Metrics	FY 19	FY 20	FY 21	FY 2022
UW Extension				
Customer Contacts and Phone Calls to Support Staff	2,295	377	372	763
Number of Phone Calls and Customers Contact Educators	1,429	2,246	3,070	1,460
Number of Educational Events	70	144	135	92
Number of Event Participants	2,593	4,621	4,382	1,815
Number of Participants per Event	37	32	32	20
Percent of Adult Volunteers Reporting Greater Knowledge	100%	95%	99%	100%
Percent of Participants Reporting Greater Knowledge - Youth Program	100%	96%	99%	100%
Percent of Participants Reporting Greater Knowledge - Agriculture Program	100%	98%	98%	100%

Budget Highlights

The UW - Extension (UWEXT) Current Service Level Budget increases tax levy by $5,013 or 2.3% over the 2023 Adopted levy. There is a slight increase in **Salaries and Benefits** for the two County employees and slight increases in **Contracted Expenses** for the cost of several State employees. **Revenues** are flat.

Expansion Request

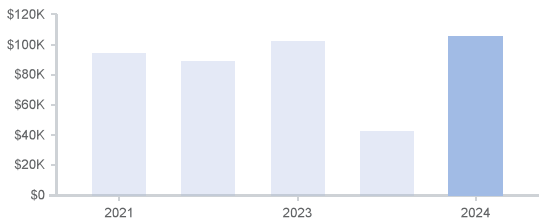
The department has requested and expansion request for additional marketing purposes. The marketing position is a State employee that is shared by the five counties in the area. The estimated cost of this is $9,000. The position would provide about 5 hours of work each week on behalf of Ozaukee County.

UWEX - Tax Levy

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Revenues	$8,744	$9,355	$11,870	$7,814	$11,870
Expenses	$193,687	$193,733	$229,399	$103,881	$234,412
REVENUES LESS EXPENSES	**-$184,943**	**-$184,378**	**-$217,529**	**-$96,067**	**-$222,542**

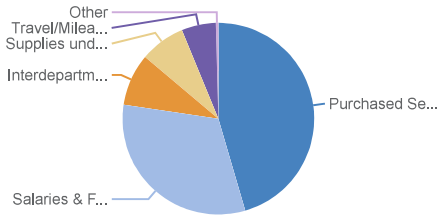
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

UWEX - Contracted Outside Employment



$105,618.00
Expenses in 2024

UWEX - Expenses by Type



$234,412.00
Expenses in 2024

UWEX - Expenses by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Interdepartmental Charges	$19,829	$19,945	$20,919	$11,857	$20,619
Other Expenses	$511	$412	$743	$249	$1,043
Purchased Services	$95,409	$89,574	$103,296	$43,205	$106,664
Salaries & Fringe Benefits	$64,478	$68,450	$72,913	$44,493	$74,558
Supplies under $5,000	$11,060	$11,425	$17,940	$1,632	$17,940
Travel/Mileage/Conference&Meetings	$2,401	$3,928	$13,588	$2,445	$13,588
TOTAL	**$193,687**	**$193,733**	**$229,399**	**$103,881**	**$234,412**

UWEX - Revenues by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Intergovernmental Rev (State, Federal, Local)	$3,890	$1,945	$3,890	$0	$3,890
Public Charges for County Services	$4,854	$7,410	$7,980	$7,814	$7,980
TOTAL	**$8,744**	**$9,355**	**$11,870**	**$7,814**	**$11,870**

UW Extension CIP Requests

There are no CIP projects requested in the next five years.

Position Changes*

* This list of position changes references changes to a position employed by Ozaukee County and not the positions employed by the State. Ozaukee County provides funding to the State for those positions but does not actually employ people in those positions.

2024 Proposed Budget: No changes.

2023 Adopted Budget: No changes.

2022 Adopted Budget: There were no changes to the positions employed by the County. The department received funding from Ozaukee County for its share of a new State employee working with the agriculture program area.

2021 Adopted Budget: No Changes

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

OZAUKEE COUNTY EXPANSION REQUEST

DEPARTMENT:	Extension Ozaukee County
DIVISION OR PROGRAM:	Extension Ozaukee County
REQUEST TITLE:	Marketing Specialist - Contract

REQUEST DESCRIPTION:

Problem: Without Market engagement we are challenged furnishing our clients with relevant information about our programs as well as act as connectors within the community, helping others find the resources they need to thrive in today's world. **Solution:** Hire a Marketing Specialist for Extension Ozaukee County. Extension works to support individuals, groups, and organizations to enhance quality of life and improve overall well-being, leading to stronger communities today and for generations to come. Currently, the Extension Ozaukee County office supports 3 key program areas: 4-H Youth Development Program, Community Development Program, and Agriculture Program focusing on Dairy education and Crops education in a regional model.
The Marketing Specialist will:
- Assist the 4H Educator in growing the 4-H program through marketing outreach. Having program support also helps with retaining 4-H educators in their roles long term.

PRIORITY: Desired (dropdown menu for priority)

DESCRIBE THE PRIORITY LEVEL:

BUDGET IMPACT:			
EXPENSES:	$	9,049.00	(What is the total budgetary impact of this request?)
REVENUE:	$	-	(Are there revenues available for this expansion request?)
TAX LEVY REQUESTED:	$	9,049.00	(Formula taking the difference between Expense and Revenue)

REVENUE SOURCE IS GUARANTEED:	Yes	No	N/A
			x

NEW POSITIONS REQUESTED (List all of the new positions, including position changes, that are requested)

Position Title	Position Expenses	PCR Form
Marketing Specialist	$ 9,049	na

STRATEGIC PLAN AND STRATEGIC OBJECTIVES

Ozaukee County's Strategic Priority to PROMOTE THE COUNTY & ENGAGE CITIZENS aligns with the need for the Extension Ozaukee County office to hire a part time marketing specialist.
Future State: An engaged and informed citizenry, which builds trust and confidence in Ozaukee County government.
Be an Ozaukee County government that provides transparency, which encourages meaningful participation in county government, and in the community.
Leverage Ozaukee County resources to spotlight the unique attributes and drawing power of Ozaukee County for residents, and visitors alike.
A social media strategy and website that tells our story about who we are, what we do, and why we are a great

OTHER CONSIDERATIONS:

Some of the responsibilities for this position will include the following:
Generate and Share Monthly County Reports-state requirement
Manage Social Media Accounts

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

PUBLIC SAFETY COMMITTEE

COMMITTEE BUDGET SUMMARY

Committee Summary

This committee provides oversight for all of the County departments that are organized under the Public Safety Committee. The following departments and funds are categorized into this committee:

1. District Attorney's Office - Department number 111 in General Fund
2. Medical Examiner's Office - Department number 108 in General Fund
3. Clerk of Courts - Department number 110 in General Fund
4. Sheriff's Office - Department number 112 in General Fund
   - Emegency Management - Department number 113 in General Fund
   - Jail Assessment and Jail Commissary - Special Revenue Funds 210 and 212

This committee provides important services that are predominately funded by local funds like the property tax. One of the largest departments is also in this committee assignment. Many of the departments are headed by an elected official.

Public Safety Committee - Tax Levy Summary

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Revenues	$3,138,544	$2,792,380	$3,047,247	$1,877,131	$3,083,803
Expenses	$17,446,879	$17,721,574	$19,151,455	$13,354,276	$20,420,915
REVENUES LESS EXPENSES	**-$14,308,335**	**-$14,929,194**	**-$16,104,209**	**-$11,477,145**	**-$17,337,112**

Public Safety Committee - Expenses by Department

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Medical Examiner	$214,962	$156,797	$280,009	$241,893	$355,579
Clerk of Courts	$1,947,703	$2,154,180	$2,190,425	$1,493,830	$2,331,074
District Attorney	$581,213	$607,386	$676,520	$466,784	$743,719
Sheriffs Department	$14,257,625	$14,381,775	$15,488,539	$10,887,493	$16,469,606
Emergency Management	$296,581	$275,006	$368,663	$201,273	$373,638
Jail Commissary	$82,794	$80,431	$71,299	$63,003	$71,299
Jail Assessment	$66,000	$66,000	$76,000	$0	$76,000
TOTAL	**$17,446,879**	**$17,721,574**	**$19,151,455**	**$13,354,276**	**$20,420,915**

Public Safety Committee - Revenues by Department

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Medical Examiner	$167,350	$195,315	$167,000	$101,956	$195,000
Clerk of Courts	$1,293,776	$1,337,217	$1,342,399	$1,005,157	$1,359,400
District Attorney	$77,562	$43,378	$75,000	$47,346	$70,000
Sheriffs Department	$1,320,705	$946,541	$1,230,356	$610,100	$1,221,937
Emergency Management	$125,144	$117,773	$85,193	$8,060	$90,167
Jail Commissary	$75,141	$78,155	$71,299	$59,216	$71,299
Jail Assessment	$78,866	$74,001	$76,000	$45,297	$76,000
TOTAL	**$3,138,544**	**$2,792,380**	**$3,047,247**	**$1,877,131**	**$3,083,803**

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Links to Online Department Budget Sections

These links will take you to the online version of the departmental budget sections. The online version allows the user to access real-time data in our transparency portal. The real-time data enables you to click on the reports and graphs, and this gives you the ability to drill down into the data to see all the line-item detail of the County's budget at any level that is available.

Medical Examiner
https://stories.opengov.com/ozaukeecountywi/published/9m80dNSb1

Sheriff's Office
https://stories.opengov.com/ozaukeecountywi/published/BfDZGB5TN
https://stories.opengov.com/ozaukeecountywi/published/U8Ry94X78

Clerk of Courts
https://stories.opengov.com/ozaukeecountywi/published/4wSY517Y5

District Attorney's Office
https://stories.opengov.com/ozaukeecountywi/published/2kX4rxLqf

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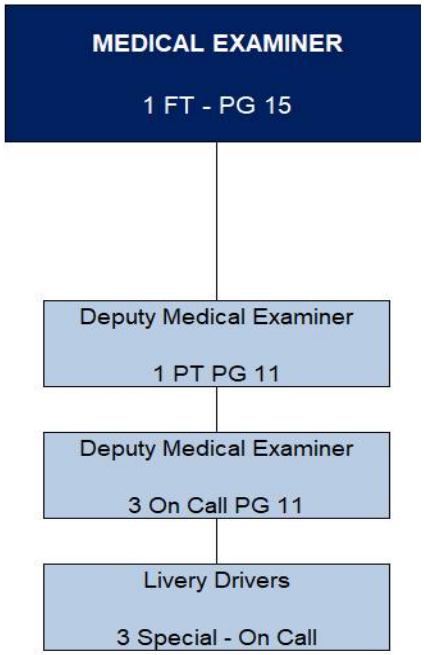
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Medical Examiner

Budget Report

Mission

To uphold the highest level of professional standards in the field of medicolegal death investigations and to provide an accurate cause and manner of death to families of decedents whose deaths fall under the jurisdiction of Ozaukee County.



Programs & Services

Some of the tasks performed are:

- Determine cause/manner of death (accidental, suicide, natural, or homicide)
- Issue death certificates and permits for cremation and disinterment
- View and photograph all bodies being cremated or when the death certificate will be signed by the Medical Examiner
- Compiling Ozaukee County death statistics
- Sharing data with the National Violent Death Reporting System (NVDRS) and the Statewide Unintentional Drug Overdose Reporting System (SUDORS)

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Strategic Objectives

- To enhance public health and safety by increasing awareness of preventable deaths
- Protecting the interests of decedents, their families, and the community we serve

Performance Measures

Medical Examiner — OzMETRICS

Performance Metrics	FY 19	FY 20	FY 21	FY 2022
Coroner				
Autoposies	48	42	34	37
Cremations	785	904	766	952
Death Investigations	156	242	97	137
Deaths	1171	1411	1241	1260
Overdoses	12	20	15	3
Suicides	8	4	5	8
Transports	94	190	121	137

Budget Highlights

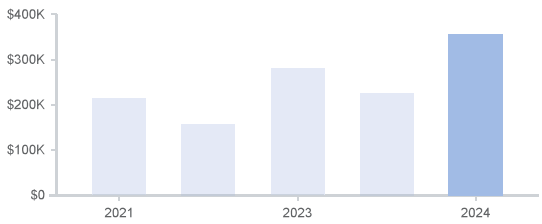
The Medical Examiner's Office increases Tax Levy by $47,566 or 42% over the 2023 Adopted Budget. The vast majority of this is due a Deputy Medical Examiner position being added after the 2023 budget was adopted. This position continues the goal of turning the office into a professionally run department that provides modern and appropriate service levels to the public. The budget includes a primary Deputy Medical Examiner at 0.6 FTE, and the department is requesting that the position be increased to 0.8 FTE in 2024. This request is shown below as an expansion request.

Medical Examiner - Tax Levy

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Revenues	$167,350	$195,315	$167,000	$101,956	$195,000
Expenses	$214,962	$156,797	$280,009	$241,893	$355,579
REVENUES LESS EXPENSES	**-$47,612**	**$38,518**	**-$113,009**	**-$139,937**	**-$160,579**

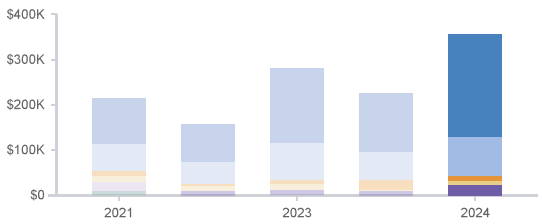
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Medical Examiner - Expenses



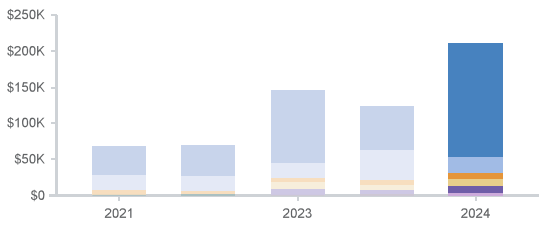
$355,579.00
Expenses in 2024

Medical Examiner - Expenses by Type



$355,579.00
Expenses in 2024

Medical Examiner - Salaries and Benefits Detail



$210,732.00
Expenses in 2024

Expenses

Most of the increase in expenses over the last 2 budgets has been due to Salaries and Benefits. Historically, Salaries and Benefits averaged around $100,000 each year, and through about half of the current fiscal year these accounts will end around $200,000.

The 2024 budget increases Salaries and Benefits by $63,099 or 38% (approximately the cost of one position). The 2023 Adopted Budget increased Salaries and Benefits by $78,321 over the 2022 actual due to the change from a part-time elected Medical Examiner to a professional full-time position. This means two positions have been added since 2022.

The 2024 budget does not include funding for the Office Assistant position. Not included in the budget is an expansion request to convert 1 Deputy Medical Examiner position to full-time.

***The graph to the left is unable to show an additional $18,227 in regular salaries. The total Salaries and Benefits is $226,959 in 2024**

Medical Examiner - Expenses by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Equipment & Software	$20,940	$0	$0	$0	$0
Interdepartmental Charges	$7,541	$8,787	$9,101	$7,441	$19,971
Other Expenses	$749	$749	$749	$749	$749
Purchased Services	$62,569	$47,961	$83,800	$70,016	$87,100
Salaries & Fringe Benefits	$101,015	$85,539	$163,860	$138,265	$226,959
Supplies under $5,000	$10,008	$3,199	$9,500	$22,421	$11,800
Travel/Mileage/Conference&Meetings	$12,142	$10,562	$13,000	$3,001	$9,000
TOTAL	**$214,962**	**$156,797**	**$280,009**	**$241,893**	**$355,579**

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Medical Examiner - Revenues by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Public Charges for County Services	$167,350	$195,315	$167,000	$101,956	$195,000
TOTAL	**$167,350**	**$195,315**	**$167,000**	**$101,956**	**$195,000**

Revenue

Revenues have been strong in the last few years, but the risk is that there can be some unpredictability from year-to-year. The 2023 Adopted Budget is around the same as the 2021 Actual. The 2024 budget has been adjusted to account for some growth.

Medical Examiner's Office CIP Requests

There are no CIP requests in the next five years.

Position Changes

2024 Proposed Budget: Deputy Medical Examiner from PT to FT

2023 Mid-Year Budget Change: Add 1 Deputy Medical Examiner and reduce usage of temporary on-call help

2023 Adopted Budget: Change 1 Elected Coroner to an appointed Medical Examiner (no change to FTE count)

2022 Adopted Budget: No Changes

2021 Adopted Budget: No Changes

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

OZAUKEE COUNTY EXPANSION REQUEST

DEPARTMENT:	Medical Examiner
DIVISION OR PROGRAM:	
REQUEST TITLE:	Deputy Medical Examiner

REQUEST DESCRIPTION:

When Ozaukee County transitioned from a coroner system to the medical examiner system, due diligence was given to evaluate the needs of the office as it relates to the community. Death investigation proceedures have been expanded to align with national standards, necessitating additional investigative and administrative support. Community health and wellness will benefit from real-time comprehensive, multi-disciplinary death investigation. The expansion of the .60 FTE deputy medical examiner to a .80 FTE will not only promote longevity in the position itself, but is a much-needed step in creating a continuity plan for the Medical Examiner's office.

PRIORITY: Desired (dropdown menu for priority)

DESCRIBE THE PRIORITY LEVEL:

BUDGET IMPACT:			
EXPENSES:	$ -	(What is the total budgetary impact of this request?)	
REVENUE:	$ -	(Are there revenues available for this expansion request?)	
TAX LEVY REQUESTED:	$ -	(Formula taking the difference between Expense and Revenue)	
REVENUE SOURCE IS GUARANTEED:	Yes	No	N/A

NEW POSITIONS REQUESTED: (List all of the new positions, including position changes, that are requested)

Position Title	Position Expenses	PCR Form
Deputy Medical Examiner	$ 66,168	

STRATEGIC PLAN AND STRATEGIC OBJECTIVES:

The additional support this position will bring to the ME office can be linked to sections I and IV of the Ozaukee County Strategic Plan. The ability to develop statistics dervied from the death investigations will enhance public health, specifically preventative deaths. We are able to support not only the Substance Misuse Task Force by providing toxicological and forensic results from those who died as a result of drug intoxication, but furnish information on other preventable deaths to aid the county-wide behavioral health stigma reduction campaign. The statistical data will also promote community-wide engagement when shared on our website.

OTHER CONSIDERATIONS:

Add additional information if needed. Do not go over 1 page.

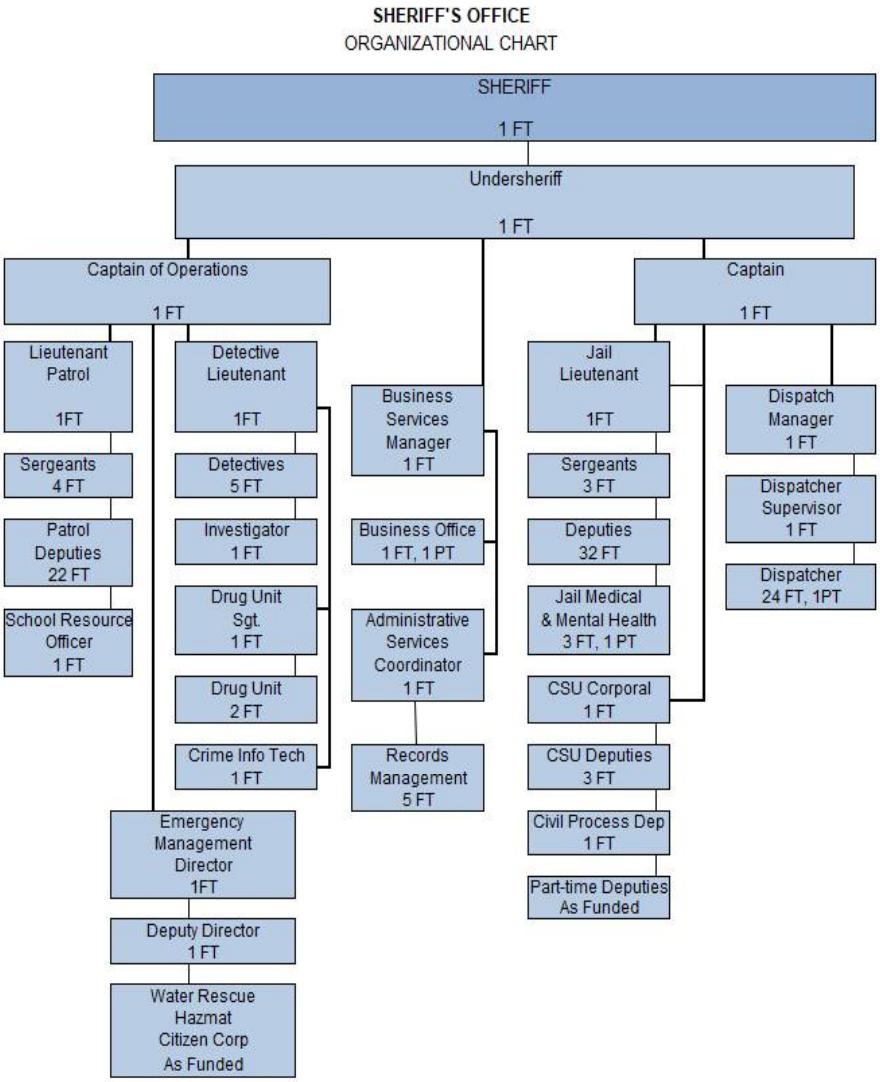
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Sheriff's Department

Budget Report

Mission

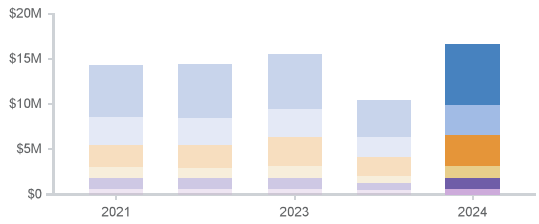
The Ozaukee County Sheriff's Office has been entrusted with duties and responsibilities to preserve, protect, and defend people and property, and to maintain civil order exemplifying the highest standard of conduct both on and off duty. Office members shall uphold all laws, and function in an ethical, courteous, impartial, and professional manner while ensuring the rights and dignity of all persons.



Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Programs and Services

Sheriff - Budgeted Programs



$16,469,606.00
Expenses in 2024

Sheriff - Budgeted Programs

Category	2024
Jail	$6,601,857.00
Support Services	$3,448,567.00
Patrol	$3,336,725.00
Criminal Investigations	$1,381,440.00
Administration	$1,128,682.00
Other	$572,335.00

Patrol (20% of budget) - The county is responsible for patrolling across several areas of the county's geographical land area. This includes various county and state highways and unincorporated areas. The department also provides patrol services for two of the county's municipalities. Patrol will also proivde backup to other agencies in the county.

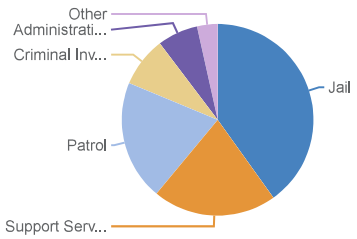
Jail (40% of budget) - The county is responsible for providing a facility that meets basic needs for inmates that are placed there by the judicial system. These services inlcude things like healthcare; food; and basic supplies. A commissary is set up for inmates as well. Some programs, like the Jail Literacy Program, is available for inmates as well.

Support Services (21% of budget) - This area includes various functions that the department needs in order to effectively carry out their services. The primary function is to provide adequate equipment and supplies. One of the most important pieces of equipment is the regular replacement of vehicles. Also included in this area is funding to operate a dispatch center.

Investigations (8% of budget) - This division is responsible for the special investigating units that solve crimes and stop drugs.

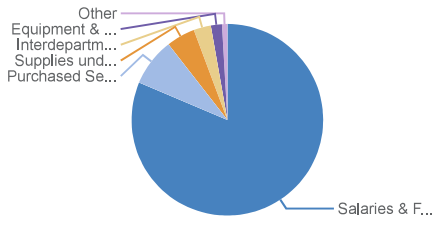
Administration & Court Secutiry (11% of budget)- The primary security for the Court System in Ozaukee County is provided by the Sheriff's Department. The Administrative functions of the department are included in here as well.

Sheriff - Budgeted Programs



$16,469,606.00
Expenses in 2024

Sheriff - Expenses by Type



$16,469,606.00
Expenses in 2024

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Sheriff - Budgeted Programs

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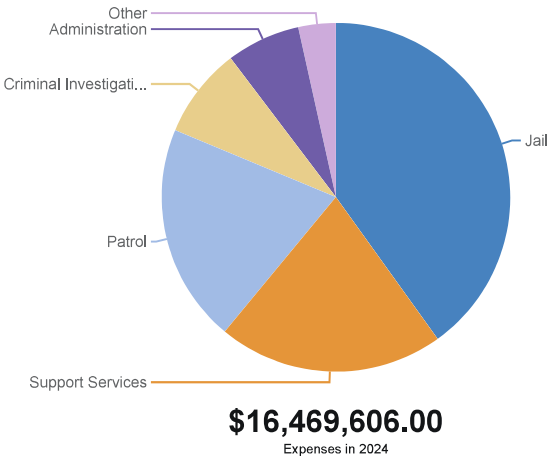


Strategic Objectives

The vision of the Ozaukee County Sheriff Office is to continue in our quest to provide law enforcement services utilizing cutting edge technology for deterrence, detection, and apprehension of law violators, thus improving community safety and security. The Sheriff's Office major objectives in the County's Strategic Plan are highlighted below:

STRATEGIC GOAL AREA: ENHANCE SAFETY FOR AT-RISK POPULATIONS

Strategic Objective: C. Evaluate the Need for Specialized Courts			
Tactic	Owner	Target Timeline (mo/yr-mo/yr	Status
1. Collect data to determine if it is feasible to implement a treatment court within Ozaukee County	**Sheriff/Human Services**	**4/2020 - 12/2022**	**In-Progress - 25%**
2. Review data with District Attorney, Sheriff Office, Human Services and judges and decide next steps for specialized courts within Ozaukee County	**Sheriff/Human Services**	**6/2023 - 12/2023**	**Not Started**

Section I. C - Highlights:

1. A new position of Court Services Community Liason has been filled as of April 2020, who will be instrumental in process moving forward to determine feasibility of Specialized Courts.
Sep - 21 Update - New position - still training. No cases have been assigned yet.

April - 2022 - Next Step Required - Working w/DA on program policies and referrals for potential treatment court. Reach out to Undersheriff.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Strategic Objective:	D. Strengthen Reintroduction Services for People Leaving Jail		
Tactic	Owner	Target Timeline (mo/yr-mo/yr	Status
1. Increase number of inmates participating in Community re-entry program a. Continue funding support for Community Liaison Position b. Ensure inmates leaving jail have access to basic needs post discharge	Sheriff/Human Services	2022	In-Progress - 25%

Section I. D - Highlights:

1. A Community Liaison position is permanently funded. Currently, zero inmates participating in the community re-entry program. County & Community indicators TBD.
Sep - 21 Update - ***No inmates have been formally entered into the re-entry program. Communication with support system of immates does happen to ensure basic needs are met.***

April - 2022 - Next Step Required - Reach out to Sheriffs Office for info/data on early release re-entery.

Performance Metrics

Sheriff's Department — *OzMETRICS*

Performance Metrics	FY 19	FY 20	FY 21	FY 2022
Number of 911 calls answered	-	14,959	18,499	25,062
Number of Non-Emergency calls answered by Dispatch	-	27,183	86,072	86,533
Number of HAZMAT calls	15	5	13	13
Number of Rescue boat calls	19	21	14	20
Number of persons arrested on drug charges	118	107	168	150
Number of persons arrested on OWI charges	316	281	375	357
Jail Bookings	2,836	1,634	2,164	2,315
Number of Open Records Requests	1,083	835	845	998
Civil Process Served	1,649	1,136	1,131	1,204
Number of accidents	978	831	788	778
Number of Citations	3,543	2,578	3,312	3,130

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Budget Highlights

Sheriff's Office

The Sheriff's Office 2024 Current Service Level (CSL) budget increases tax levy by an additional $989,482 or 6.9% over the 2023 Adopted tax levy. Increases in Salaries & Benefits and Purchased services account for the majority of the expenditure increase. Expenses increase by $981,067 or 6.3%, and revenues are decreasing slightly by $8,419 or 0.7% from the 2023 Adopted Budget. While the dollar amounts appear to be large increases the percentage increase in tax levy represents a reasonable increase.

Emergency Management

Emergency Management (EM) tax levy is held flat compared to the 2023 Adopted Budget. The EM budget was held flat due to actual expenses finishing each year much lower than the budget. Revenues in EM have also typically outperformed the budget. Expenses increase by $4,975 or 1.3%, and revenues increase by 5.8% to completely offset the expense increase and hold the tax levy flat.

Expansion Requests

Expansion requests for the Sheriff's Department are not included in the CSL budget. If all seven expansion requests are approved, then an additional $2.3 million in tax levy or some combination of tax levy and other revenues would be needed in the budget. The EM budget does not contain a request to repaint the rescue boat at a cost of $100,000, and this will eventually be funded through other methods. The expansion requests are briefly discussed below (in no particular order) and at the end of this section all of the individual expansion requests are included.

1. EM Rescue Boat Painting $100,000 - Repainting of the EM Rescue Boat. The paint scheme on the boat is well past its useful life.
2. Dispatch Center Consolidation $324,000 - This request depends on the timing and decisions related to the County assuming the Cedarburg dispatch responsibilities. Funding for this item would come from additional tax levy funding due to transferring service from one local government to another. These budget estimates are not final.
3. Behavioral Health Deputy $120,000 - Mental health and drug related calls are on the rise. These calls are more time consuming than typical calls and requires a subject matter expert. This position would work with the Human Services department as well.
4. Patrol 3rd Shift Deputy $216,000 - This request would add two additional deputies in Patrol to the 3rd shift. The two deputies would result in one additional deputy (3 deputies currently) on the 3rd shift. Two deputies are needed due to coverage for vacations, sick time, training, etc.
5. Jail Court Services Unit $120,000 - Court cases have been increasing since Covid. Felony cases will lead to more inmates not being able to secure bail and will lead to more work by deputies transferring inmates from the jail to the court.
6. Jailors Changed to WRS Protective Status $142,000 - This request is related to Act 12, and it needs additional research. The County would provide funding for the amount that the jailors would have to pay into WRS.

Sheriff - Tax Levy

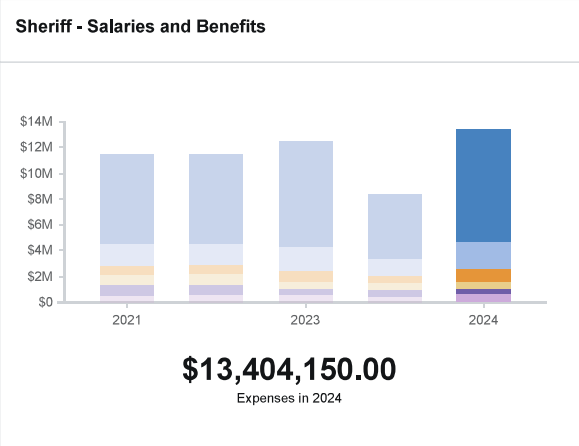
	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Revenues	$1,320,705	$946,541	$1,230,356	$595,563	$1,221,937
Expenses	$14,257,625	$14,381,775	$15,488,539	$10,311,624	$16,469,606
REVENUES LESS EXPENSES	**-$12,936,920**	**-$13,435,234**	**-$14,258,184**	**-$9,716,061**	**-$15,247,669**

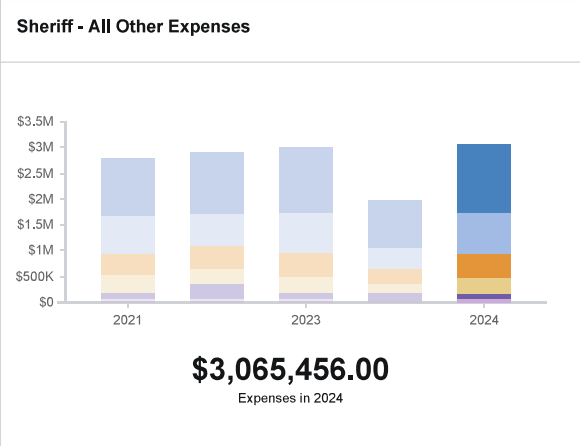
Emergency Management - Tax Levy

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Revenues	$125,144	$117,773	$85,193	$8,060	$90,167
Expenses	$296,581	$275,006	$368,663	$193,418	$373,638
REVENUES LESS EXPENSES	**-$171,437**	**-$157,233**	**-$283,470**	**-$185,358**	**-$283,471**

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Expense Summary





This budget is over 81% Salaries and Benefits which means it is a significant driver on the tax levy. The largest increase in expenses falls under the **Salaries & Benefits** category which increases by $928,501 or 7.4% over last year's budget. **Regular Salaries** increase by $489,481 or 5.9% over the 2023 Adopted Budget. **Special Deputy salaries** (not part of Regular Salaries) are relatively flat, and this is a bit lower than the prior year actuals. **Health insurance** increases by $342,561 or 18%. This is caused by fewer single plans and fully recognizing the impact of the 20% to 12% premium reduction for employees that have earned the lower premium. Budgeted **Overtime** is more or less flat compared to last year. **WRS** rates, set by the State retirement System, have increased by about $85,000.

All other expenses (excluding vehicle replacement), increased by $52,565 or 1.7% over the 2023 Adopted Budget. Most of this is due to **supplies** which increase by about $78,000. The budget request from the department included $56,000 to begin the replacement of the department's firearms, but this was removed from the budget and will be funded as a pay-go project within the next year.

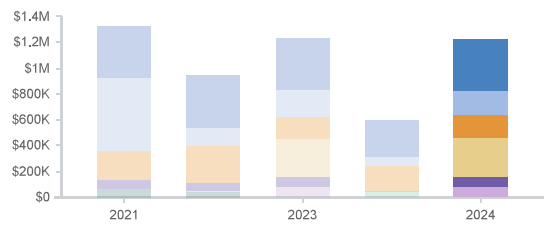
Purchased Services increase by about $39,000 or 3%. Most of the increase is due to rising costs to operate the jail and equipment repairs.

Most other expenses are relatively flat.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

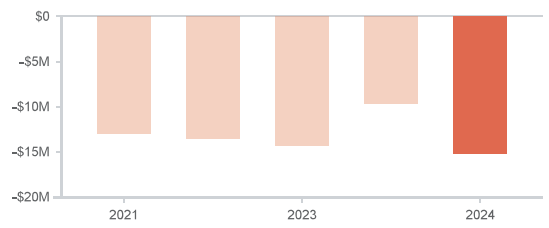
Revenue Summary

Sheriff - Revenues by Type



$1,221,937.00
Revenues in 2024

Sheriff - Tax Levy



-$15,247,669.00
Revenues Less Expenses in 2024

Revenues in the 2024 budget decrease by about $8,419 over the 2024 Adopted Budget.

$305,137 in **Reserves** (Fund Balance) is budgeted for the replacement of the vehicles. This is a change from prior years where tax levy was used to fund the replacement of vehicles. The tax levy is now moved to offset operational expenses rather than capital.

This department is very tax levy dependent. The Sales Tax is used throughout other General Fund departments to decrease the need for property tax levy.

Tax levy increased by $961,000 or 6.7% compared to last year. Salaries and Benefits alone in this department usually leads to an average increase of around $750,000 annually.

Sheriff - Revenues by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Fund Balance Applied (Budget Only)	$0	$0	$296,250	$0	$305,137
Interdepartmental Revenue for County Services	$1,467	$1,478	$43,306	$40,889	$42,750
Intergovernmental Revenue for County Services	$562,364	$139,067	$215,000	$73,667	$185,000
Intergovernmental Rev (State, Federal, Local)	$60,516	$40,685	$35,625	$7,608	$36,125
Operating Transfers In	$66,000	$66,000	$76,000	$0	$76,000
Other (Donations/One-time/Misc)	$230,790	$286,621	$165,275	$189,484	$175,275
Public Charges for County Services	$399,568	$412,691	$398,900	$283,915	$401,650
TOTAL	**$1,320,705**	**$946,541**	**$1,230,356**	**$595,563**	**$1,221,937**

Sheriff - Expenses by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Equipment & Software	$344,232	$267,826	$296,250	$178,416	$305,137
Interdepartmental Charges	$417,230	$463,096	$473,422	$303,763	$479,388
Other Expenses	$122,088	$309,475	$122,635	$143,121	$99,598
Purchased Services	$1,097,484	$1,193,847	$1,289,407	$1,044,266	$1,328,346
Salaries & Fringe Benefits	$11,481,237	$11,479,316	$12,475,649	$8,759,537	$13,404,150
Supplies under $5,000	$739,651	$618,991	$777,067	$425,622	$798,877
Travel/Mileage/Conference&Meetings	$55,703	$49,224	$54,110	$32,769	$54,110
TOTAL	**$14,257,625**	**$14,381,775**	**$15,488,539**	**$10,887,493**	**$16,469,606**

Emergency Management - Revenues by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Intergovernmental Rev (State, Federal, Local)	$114,119	$112,137	$79,193	$761	$84,167
Other (Donations/One-time/Misc)	$11,025	$5,636	$6,000	$7,299	$6,000
TOTAL	**$125,144**	**$117,773**	**$85,193**	**$8,060**	**$90,167**

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Emergency Management - Expense by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Interdepartmental Charges	$26,181	$30,178	$31,319	$19,956	$31,814
Other Expenses	$3,633	$3,656	$3,638	$4,686	$3,638
Purchased Services	$8,428	$13,142	$20,225	$2,433	$18,225
Salaries & Fringe Benefits	$218,270	$198,570	$261,104	$153,230	$278,386
Supplies under $5,000	$38,294	$26,995	$48,577	$11,357	$37,525
Travel/Mileage/Conference&Meetings	$1,775	$2,465	$3,800	$1,756	$4,050
TOTAL	**$296,581**	**$275,006**	**$368,663**	**$193,418**	**$373,638**

DEPARTMENT:	Sheriff's Office

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING COMMENT	2024	2025	2026	2027	2028	TOTAL
Vehicle Replacements	VI. Steamline County Pr	Tax Levy (Budget Process)	N/A	305,137	314,292	323,720	333,431	343,433	1,620,013
		Other (explain in comments	Reserves (FB)		-	-	-	-	-

PROJECT DESCRIPTION:

* Requested 2024 budget includes $305,137 for vehicle replacments. The recommended budget for 2023 included the use of reserves (fund balance) to fund the vehicles. The methodology for funding vehicle replacements will be evaluated again next year. There are multiple methods to fund the vehicle replacements.

PRIORITY:	Required

This CIP project is budgeted annually in the department's budget through the County's regular budget process. Funding is typically included for the replacement of six vehicles.

Personnel Changes

2024 Budget

1. Consolidate Cedarburg dispatch 4 new FTEs
2. Court Services Deputy 1 new FTE
3. Behavioral Health Deputy 1 new FTE (carry over from last year)
4. Patrol 3rd Shift 2 new FTEs (carry over from last year)
5. Jailors move to Protected Status (carry over from last year)

2023 Budget

1. Dispatch Manager 1 new FTE - Approved
2. Dispatchers 4 new FTEs - Approved
3. Behavioral Health Deputy 1 new FTE - not included
4. Patrol 3rd Shift 2 new FTEs - Not included
5. Jailors move to Protected Status - Not included

2022 Budget - 2 new Dispatcher positions added

2021 Budget - No Changes

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

OZAUKEE COUNTY EXPANSION REQUEST

DEPARTMENT:	Sheriff's Office
DIVISION OR PROGRAM:	Emergency Management - Water Rescue
REQUEST TITLE:	Rescue Boat Repaint

REQUEST DESCRIPTION:

Stripping and repainting of the Rescue Boat due to age and failing paint to prevent corrosion and slips and falls. Boat painting is necessary for any boat that stays in the water continuously for long periods. Bottom paint, also called anti-fouling paint, deters the growth of aquatic organisms, plants, and algae that damage your boat's hull, affect the boat's performance, and add a continuous ongoing maintenance chore.

PRIORITY: Required (dropdown menu for priority)

DESCRIBE THE PRIORITY LEVEL:

Reached the end of life on yearly scraping and paint of troublesome spots.

BUDGET IMPACT:			
EXPENSES:	$	100,000.00	(What is the total budgetary impact of this request?)
REVENUE:	$	-	(Are there revenues available for this expansion request?)
TAX LEVY REQUESTED:	$	100,000.00	(Formula taking the difference between Expense and Revenue)

REVENUE SOURCE IS GUARANTEED: Yes No NA

NEW POSITIONS REQUESTED: (List all of the new positions, including position changes, that are requested)

Position Title	Position Expenses	PCR Form
	$ -	

STRATEGIC PLAN AND STRATEGIC OBJECTIVES:

Enhance our Quality of Life Assets (access to Lake Michigan) & Transportation Infrastructure is in place and safe to meet current and future resident and business needs (provide emgerency services to boates on Lake Michigan).

OTHER CONSIDERATIONS:

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

OZAUKEE COUNTY EXPANSION REQUEST

DEPARTMENT:	Sheriff's Office
DIVISION OR PROGRAM:	Communications / Dispatch Center
REQUEST TITLE:	Dispatch Staff Increase

REQUEST DESCRIPTION:

The trend in dispatching has been leaning towards consolidated dispatching. Ozaukee County is no exception here. The need to staff a countywide dispatch center needs to be considered. We currently dispatch for every municipality full-time except for the City of Cedarburg. Currently we dispatch permanently for Cedarburg's 3rd shift hours and through attrition within approximate one year we will dispatch for them full-time on all three shifts. When the decision is made to not staff their dispatch center, that responsibility will fall on the Sheriff's Office. It is urgent to have a plan in place so if this situation arises, we are prepared to dispatch for all of Ozaukee County. The safety of our community is paramount and this service falls upon the Sheriff's Office to maintain. We would need to add potentially 4 dispatchers in order to take on Cedarburg full-time dispatching services, depending on their municipality statistics and a staff study.

PRIORITY: Required (dropdown menu for priority)

DESCRIBE THE PRIORITY LEVEL:

Dependent on timing of City Cedarburg request for County to take on dispatching for public safety.

BUDGET IMPACT:	$ 323,791.00	(What is the total budgetary impact of this request?)
REVENUE:	$ -	(Are there revenues available for this expansion request?)
TAX LEVY REQUESTED:	$ 323,791.00	(Formula taking the difference between Expense and Revenue)

REVENUE SOURCE IS GUARANTEED: Yes No N/A

NEW POSITIONS REQUESTED: (List all of the new positions, including position changes, that are requested)

Position Title	Position Expenses	PCR Form
Dispatcher	$ 323,791	PCR 1 Dispatchers

STRATEGIC PLAN AND STRATEGIC OBJECTIVES:

This would fall under goal I. Enhance the Safety For At-Risk Populations E. Create Healthy and Safe Environments for Families. Without a properly run dispatch center for the County, it's difficult to assist the public when they ask for help by contacting our dispatch center. An improperly staffed dispatch center will diminish first responder services to our community.

OTHER CONSIDERATIONS:

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

OZAUKEE COUNTY EXPANSION REQUEST

DEPARTMENT:	Ozaukee Count Sheriff's Office
DIVISION OR PROGRAM:	Patrol
REQUEST TITLE:	Behavioral Health Deputy

REQUEST DESCRIPTION:

Mental health calls/crisis, coupled with drug misuse, are on the rise. This is an extremely time consuming and costly task on patrol and takes extra training to gain the skills to assist with a mental health subject in crisis. A behavioral health officer/deputy who is specially trained in managing mental health crisis and following up with the individual can be beneficial to the community as the mental health of the subject is being monitored consistently and the crisis is being handled by someone specially trained to handle these crises, minimizing the potential of force being used by deputies. This will be a new, added position. The Behavior Health Deputy would work in conjunction with a Human Services crisis worker.

PRIORITY: Desired (dropdown menu for priority)

DESCRIBE THE PRIORITY LEVEL:

This is a position that is gaining traction across the US and has been successful in communities around WI. This is a position that would benefit our community by providing a higher level of care for someone in a mental health crisis.

BUDGET IMPACT:	$ 119,644.79	(What is the total budgetary impact of this request?)
REVENUE:	$ -	(Are there revenues available for this expansion request?)
TAX LEVY REQUESTED:	$ 119,644.79	(Formula taking the difference between Expense and Revenue)

REVENUE SOURCE IS GUARANTEED: Yes No N/A

NEW POSITIONS REQUESTED: (List all of the new positions, including position changes, that are requested)

Position Title	Position Expenses	PCR Form
Deputy Sheriff Behavioral Health	$ 119,645	PCR 2 Deputy Sheriff Behavioral Health

STRATEGIC PLAN AND STRATEGIC OBJECTIVES:

This would fall under I. Enhance the Safety For At-Risk Populations B. Increase Behavioral Health Treatment and Support and E. Create Healthy and Safe Environments for Families The more options citizens have to help with their mental health, the better off they are and our community is. Many interactions people have while in a mental health crisis is with law enforcement. Having that interaction with a properly trained mental health specialist who has resources and the ability to follow up with the individual is paramount to those individuals support system and the community.

OTHER CONSIDERATIONS:

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

OZAUKEE COUNTY EXPANSION REQUEST

DEPARTMENT:	Ozaukee County Sheriff's Office
DIVISION OR PROGRAM:	Patrol
REQUEST TITLE:	Deputy Sheriff 3rd Shift

REQUEST DESCRIPTION:

With the increased calls and severity of calls we are receiving, 3rd shift responds with a maximum of 3 deputies, if all deputies are available at the time of the call. Increasing the minimums on 3rd shift from 3 deputies to 4 deputies will increase the safety and efficiency of the deputies and provide better service to the community by decreasing response time. The addition of two deputies assigned to 3rd shift would allow the minimum staffing level to increase from 3 deputies to 4 deputies.

PRIORITY: Desired (dropdown menu for priority)

DESCRIBE THE PRIORITY LEVEL:

Needed, but other positions requested take priority.

BUDGET IMPACT:	$ 215,924.30	(What is the total budgetary impact of this request?)
REVENUE:	$ -	(Are there revenues available for this expansion request?)
TAX LEVY REQUESTED:	$ 215,924.30	(Formula taking the difference between Expense and Revenue)

REVENUE SOURCE IS GUARANTEED: Yes No N/A

NEW POSITIONS REQUESTED: (List all of the new positions, including position changes, that are requested)

Position Title	Position Expenses	PCR Form
Deputy Sheriff Patrol	$ 215,924	PCR 3 Patrol 3rd
increase the safety and		

STRATEGIC PLAN AND STRATEGIC OBJECTIVES:

This would fall under goal I. Enhance the Safety For At-Risk Populations E. Create Healthy and Safe Environments for Families. Having appropriate staffing to respond to calls in a timely, safe manner will benefit everyone in the community, including the deputy.

OTHER CONSIDERATIONS:

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

OZAUKEE COUNTY EXPANSION REQUEST

DEPARTMENT:	Ozaukee County Sheriff's Office
DIVISION OR PROGRAM:	Jail - Court Services Unit
REQUEST TITLE:	Court Officer

REQUEST DESCRIPTION:

The number of cases handled by the District Attorney's Office has steadily increased. The Sheriff's Office Court Officer's case load logically has risen as well. Felony criminal cases have risen since covid. The rising Felony cases would typically equate to higher bails and the chances of more inmates not being able to post and having to go to court from our jail. The Court Officer position is tasked with arranging in-custody appearances in court from the jail each day. He has noticed a distinct difference with the increased case load and his duties. The Court Officer often relies on other staff to assist him in his daily duties in order to ensure all of the inmates appear in court on schedule. In addition to the daily in-custody appearances of bringing the inmates in front of the court, the Court Officer is also in charge of scheduling the Court Security Unit staff, arranging daily inmate transports for Order to Produce hearings, inmate medical transports, Chapter 51 transports, prison inmate transports, and coordinating extradition arrangements for out of state arrests that need to be transported back to WI to appear in front of the court. He also coordinates with Department of Human Services and Corporation Counsel for Three-Party Commitments. A second Court Officer position is requested to help divide some

PRIORITY: Desired (dropdown menu for priority)

DESCRIBE THE PRIORITY LEVEL:

Needed, but several other positions requested take priority.

BUDGET IMPACT:	$	119,644.79	(What is the total budgetary impact of this request?)
REVENUE:	$	-	(Are there revenues available for this expansion request?)
TAX LEVY REQUESTED:	$	119,644.79	(Formula taking the difference between Expense and Revenue)

REVENUE SOURCE IS GUARANTEED: Yes No N/A

NEW POSITIONS REQUESTED: (List all of the new positions, including position changes, that are requested)

Position Title	Position Expenses	PCR Form
Deputy Sheriff - CSU Deputy	$ 119,645	PCR 4 CSU Dep

STRATEGIC PLAN AND STRATEGIC OBJECTIVES:

This would fall under goal I. Enhance the Safety For At-Risk Populations E. Create Healthy and Safe Environments for Families. Having appropriate staffing to respond to calls in a timely, safe manner will benefit everyone in the community.

OTHER CONSIDERATIONS:

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

OZAUKEE COUNTY EXPANSION REQUEST

DEPARTMENT:	Sheriff's Office
DIVISION OR PROGRAM:	Jail
REQUEST TITLE:	Change Jailors to Protect WRS Status

REQUEST DESCRIPTION:

Protective occupation status allows employees to retire at an earlier age (50 years old) and receive duty disability benefits if they are injured in the line of duty. Daily, deputy sheriff jailers are responsible for the safety of county jails and inmates. These deputy sheriffs regularly deal in dangerous and stressful situations. Without protective status, deputy sheriff jailers must work longer careers, while facing the same physically dangerous aspects of the job. As part of their normal daily routine, deputy sheriff jailers are required to enforce county ordinances, state statute, and ensure citizens/inmates adhere to applicable federal laws, including the constitutions of the State of Wisconsin and of the United States.

While 2023 Wisconsin Act 4 recently reclassified county jailers as protective status in the Wisconsin Retirement System, it requires the employees who choose to become protective participants in WRS to pay the employer share on the higher WRS contribution, as well as the duty disability premium, which is currently at an employer cost. The cost difference burden for protective status is placed on the employee to pay on their own in order to ensure they receive the same benefits as other law enforcement officers, prison guards and probation agents. It is requested that the county fund the employer share on the higher WRS contribution as well as the duty disability premium so the burden is removed from the employee and to ensure they all receive the same benefits. This funding provided by the county for protective status will also help with recruitment and retention of deputy sheriff jailers which are in a high demand and competitive market for employment.

PRIORITY: Desired (dropdown menu for priority)

DESCRIBE THE PRIORITY LEVEL:

Daily, county jailers are responsible for the safety of county jails and the safety of the facility's other inmates.

BUDGET IMPACT:	$ 141,471.20	(What is the total budgetary impact of this request?)
REVENUE:	$ -	(Are there revenues available for this expansion request?)
TAX LEVY REQUESTED:	$ 141,471.20	(Formula taking the difference between Expense and Revenue)

REVENUE SOURCE IS GUARANTEED: Yes No N/A

NEW POSITIONS REQUESTED: (List all of the new positions, including position changes, that are requested)

Position Title	Position Expenses	PCR Form
Deputy Sheriff - Jailer	$ 141,471	PCR Jail Protect

STRATEGIC PLAN AND STRATEGIC OBJECTIVES:

Develop Our Culture and Employees - Maintain Competitive Wages and Benefits - Recruit and Retain Qualified County Employees

OTHER CONSIDERATIONS:

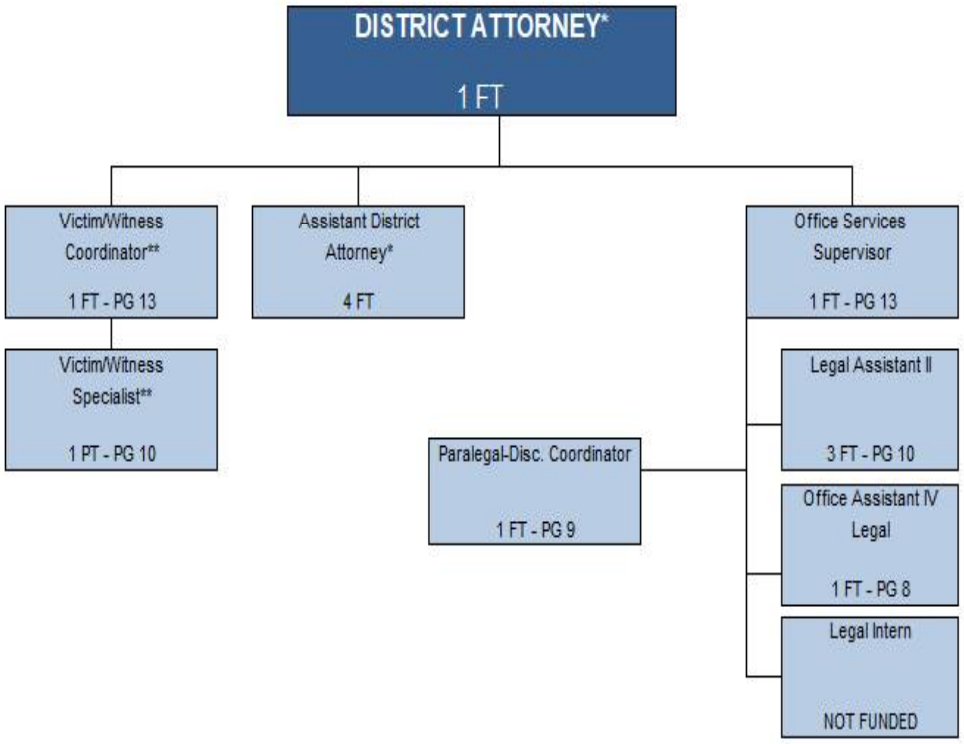
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

District Attorney's Office

Budget Report

Mission

The mission of the Office of the District Attorney is to protect the community by prosecuting criminals that violate the criminal laws of the State of Wisconsin in the jurisdiction of Ozaukee County by means of fair and effective prosecution. It will be our mission to bring criminals to justice as expediently as the court system will allow while ensuring that the victims affected by these criminals understand and exercise their rights and receive fair and respectful treatment throughout the judicial process.



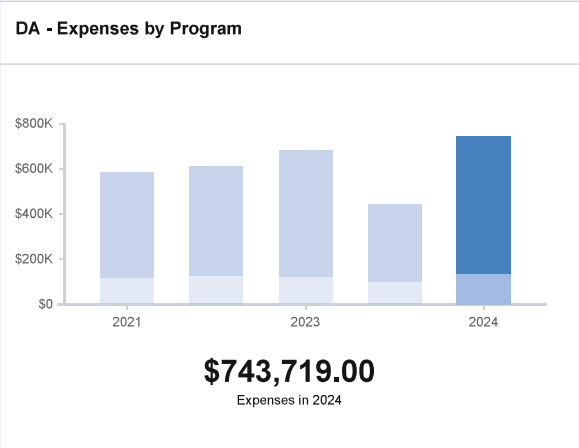
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

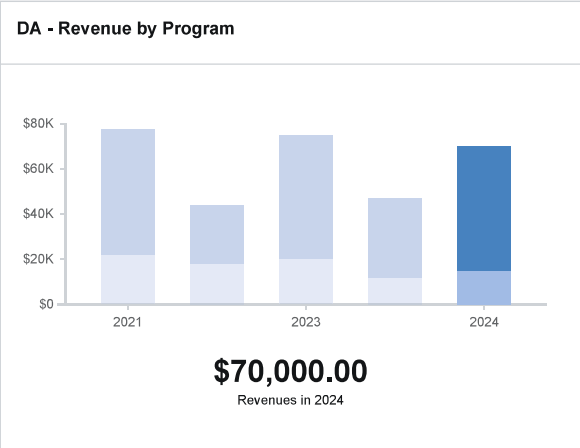
Programs and Services

Criminal Prosecution - The provision of service to Ozaukee County residents involving the prosecution of individuals guilty of crimes, for the purpose of protecting residents and restoring justice. The DA's Office handles criminal proceedings, juvenile criminal proceedings, and general ordinance and traffic violations.
This office handles the prosecution of:

- Criminal matters
- Juvenile delinquencies
- Wisconsin State Patrol, Ozaukee Sheriff, and DNR violations

Victim Witness Unit - The primary purpose of this program is to assist crime victims and witnesses in exercising their crime victim rights. The rights extended to victims of crime are honored and protected no less vigorously then the protections afforded to defendants, while ensuring that all victims and witnesses are treated with dignity, respect, courtesy and sensitivity. This program advises victims and witnesses of legal options regarding actions necessary to maintain an adequate level of protection.





Strategic Objectives

The vision of the Ozaukee County District Attorney's Office is to continue striving to be an efficient paperless office while providing the highest level of prosecutorial efforts attainable. By incorporating updated electronic technologies entwining law enforcement, district attorneys and the courts; we have and will continue to create a streamline of data shared and cost effectiveness across the board for all programs.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Performance Metrics

District Attorney			OzMETRICS	
Performance Metrics	**FY 19**	**FY 20**	**FY 21**	**FY 2022**
District Attorney				
Upfront Discovery and DPA Fees Paid	$22,053	$20,900	$21,555	$17,965
Cases Referred	1,735	2,039	1,794	1,910
Criminal Felony Cases Filed	384	496	438	469
Criminal Jury Trials Conducted	24	7	10	14
Criminal Misdemeanor Cases Filed	464	459	402	373
Criminal Traffic Misdemeanor Cases Filed	541	457	525	457
Deferred or Diversion Agreement	107	84	61	56
Juvenile Cases Referred	115	88	72	75
Officer & Witness Subpeonas Generated	1,348	1,325	1,206	1,201
Parties with Role as Victim	772	825	917	961
Parties with Role as Witness	1,585	1,735	2,122	2,155
Search Warrants and Subpoenas	263	266	291	465
Specific Rights Exercised by Victims	2,621	2,840	2,167	2,488
Subpoenas Served	78	101	70	86
Traffic Ordinance JO FO CX Cases Charged	631	600	643	761
Victims Requesting Services	461	512	580	581

Budget Highlights

The District Attorney's Current Service Level Budget increases tax levy by $72,198 or 12% over the 2023 Adopted tax levy. The majority of the expenditure increases are found within Salaries and Benefits. All **Revenues** decrease by $5,000.

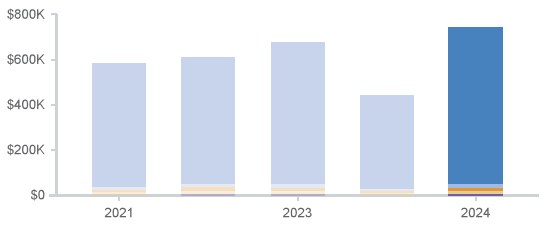
Salaries and Benefits increase by $66,699 or 10.5% over the 2023 budget. **Health Insurance** increases by $7,272 or 6.1%. **Regular Salaries** increase by $49,508 or 11%. **Retirement** also increases by $6,029 or 21%. The rest of the increase is in the associated payroll benefit taxes. The majority of this department's budget is within Salaries and Benefits.

DA - Tax Levy

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Revenues	$77,562	$43,378	$75,000	$47,016	$70,000
Expenses	$581,213	$607,386	$676,520	$445,369	$743,719
REVENUES LESS EXPENSES	**-$503,652**	**-$564,008**	**-$601,520**	**-$398,354**	**-$673,719**

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

DA - Expense by Type



$743,719.00
Expenses in 2024

DA - Expense by Type

Category	2024
Salaries & Fringe Benefits	$696,634.00
Interdepartmental Charges	$17,525.00
Purchased Services	$14,170.00
Supplies under $5,000	$9,515.00
Travel/Mileage/Conference&Meet…	$5,875.00

DA - Expense by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Interdepartmental Charges	$14,825	$13,716	$17,525	$8,534	$17,525
Other Expenses	$20	$0	$0	$0	$0
Purchased Services	$8,883	$17,487	$13,670	$11,565	$14,170
Salaries & Fringe Benefits	$546,412	$558,800	$629,935	$418,518	$696,634
Supplies under $5,000	$9,254	$13,546	$9,515	$5,305	$9,515
Travel/Mileage/Conference&Meetings	$1,819	$3,836	$5,875	$1,448	$5,875
TOTAL	**$581,213**	**$607,386**	**$676,520**	**$445,369**	**$743,719**

DA - Revenue by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Intergovernmental Rev (State, Federal, Local)	$55,143	$25,363	$55,000	$35,596	$55,000
Other (Donations/One-time/Misc)	$702	$0	$0	$0	$0
Public Charges for County Services	$21,716	$18,015	$20,000	$11,420	$15,000
TOTAL	**$77,562**	**$43,378**	**$75,000**	**$47,016**	**$70,000**

District Attorney's Office CIP

There are no CIP projects currently planned by the department in the next five years as of 2023.

Position Changes

2024 Proposed Budget: No Changes

2023 Adopted Budget:
- No changes requested in the budget

2022 Adopted Budget:
- Move PT Paralegal to full-time position
- Increase hours of Victim Witness position

2021 Adopted Budget:
- 1 PT Paralegal position added

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

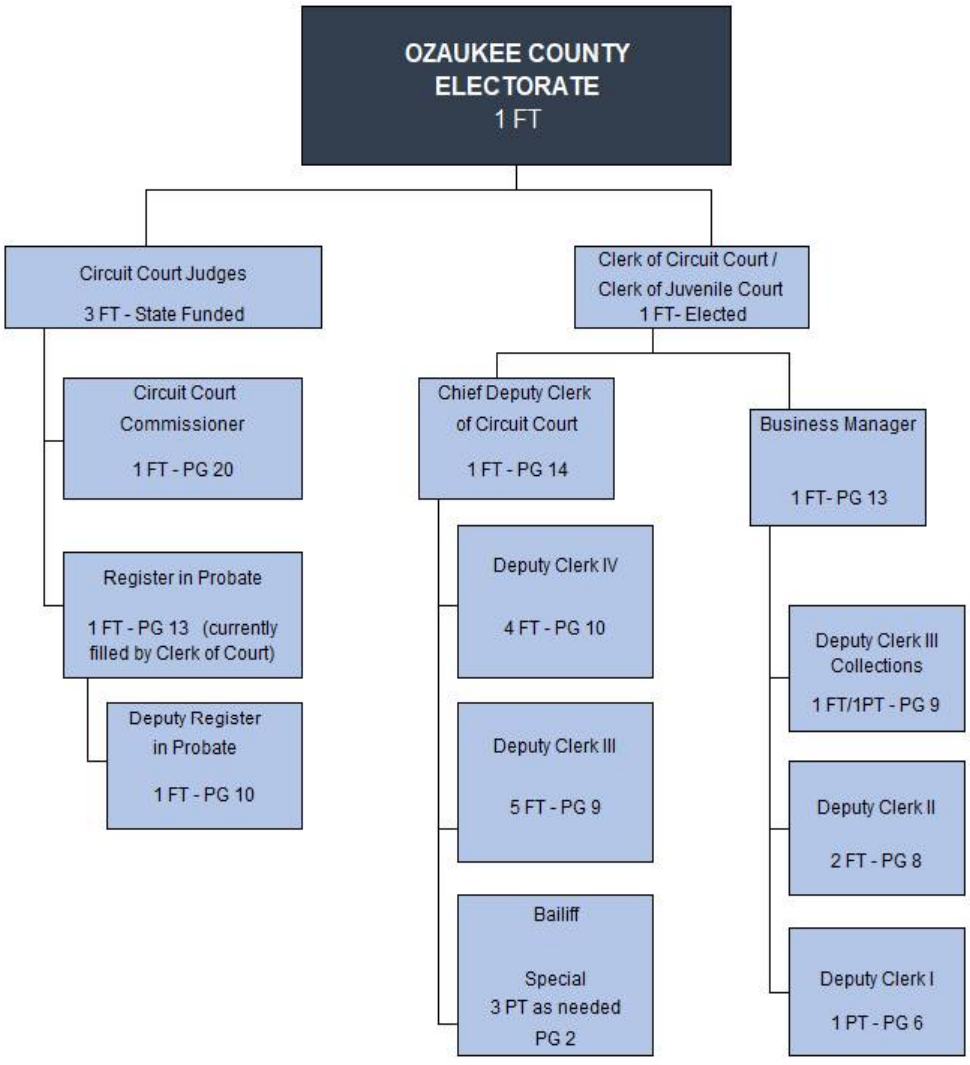
Clerk of Courts

Budget Report

Mission

It is the mission of the Office of the Clerk of Circuit Court of Ozaukee County to serve the citizens of Ozaukee County and the participants in the judicial system in an efficient, effective, and ethical manner to enhance the public confidence in the circuit courts while striving for a cost-conscious operating budget.

CIRCUIT COURT - CLERK OF COURTS
ORGANIZATIONAL CHART



Attachment: 2024 Recommended Budget (2024 Recommended Budget)

- **Programs & Services**

ADMINISTRATIVE SERVICES:

- Custodian of the records - Maintain the records of the court system. Keep proper court papers, books and records properly deposited. Keep minutes of all actions before the court except for those under section
- Court finances - Maintain transactions and finances of the court system in the county. Enter proper court surcharges, assessments and restitution as ordered by the court. Seek reimbursement from individuals an state and county agencies as allowed by law. Maintain records of funds placed in trust with the court and disburse trust funds as court ordered. The office shall collect fees that are prescribed and contract for de collectors as needed.
- Court administration - Manage the workforce that interacts with most of the public in the building. Manage the calendar for all judicial proceedings.
- Witness Services - To ensure victims and witnesses of crime are treated with dignity, respect, courtesy and sensitivity; and that the rights extended in this chapter to victims and witnesses of crime are honored a protected by law enforcement agencies, prosecutors and judges in a manner no less vigorous than the protections afforded criminal defendants.

JUDICIAL SERVICES:

- Guardian at Litem- The court appoints a Guardian at Litem (GAL) for any interested person who is a minor or an individual adjudicated incompetent, alleged incompetent, or a person not in being or presently unascertainable.
- Maintain a judicial law library, and assist judges with administrative duties that are not Clerk of Circuit Court, Register in Probate, or Juvenile Court duties.
- Jury management - Organize and c the jury process in the county. arry out

FAMILY COURT SERVICES:

- Mediation- A party who wants to have issues concerning a legal custody or physical placement situation may request an order from the court that would require the parties to participate in mediation of those iss
- Family Court Commissioner- In paternity actions, conduct initial appearances and pretrial proceedings and issue child abuse temporary restraining orders. In family matters, conduct stipulated and default divorc hearings, temporary hearings, and hearings to enforce child support and/or maintenance; make annual adjustments in child support; conduct domestic abuse hearings, issue domestic abuse temporary restrainir orders and injunctions; and such other ad ministerial duties as allowed by statute and authorized by the Circuit Judges for Ozaukee County.
- Family Court Services- Employ and supervise staff that provide mediation services in family matters before the circuit court.

CIVIL:

- Civil- A large claims case acommences by the filing of a summons and complaint in which one private individual or business sues another to protect, enforce, or redress private or civil rights. The party brings the for money damages against a defendant or third party for causing physical or emotional injuries. This type of case is resolved either by default judgment, motion for summary judgment, court trials, or jury trial. Garnishment services are used as a means to collect monetary judgments.
- Family- A court that has jurisdiction and often advisory powers over domestic disputes involving the rights and duties of husband, wife, parent, or child especially in matters of affecting the support, custody, and welfare of children. Some court proceedings are used to establish paternity.
- Traffic - Court proceedings are established for traffic vilations issued by law enforcement.
- Other services include Small Claims; court approved Occupational Licenses, and foreclosure process.

CRIMINAL:

- Criminal- The process through which criminal laws are enforced. Crimes are categorizes as felonies or misdemeanors based on their nature and the maximum punishment that can be imposed. A felony involves serious misconduct that is punishable by imprisonment for more than one year. A misdemeanor is conduct for which the law prescribes punishment of no more than one year in prison.
- Search Warrants- Search warrants are sought by law enforcement in an effort to gain evidence in a possible criminal matter.

JUVENILE/PROBATE:

- Juvenile court proceedings involve things like violation of ordinances and laws by juveniles. Cases involving juveniles leads to things like protective services and plans for placements, reunification, or another to care for juveniles.
- Termination of Parental Rights- Termination of parental rights is a court order that permanently severs the legal parent-child relationship when the court finds one or both parents to be unfit, or when one or both parents give up their parental rights so that an adoption can take place. Rights can be terminated voluntarily or involuntarily.
- Probate - This process involves the process of determining the legal rights of those in various stages of their life. This includes adoptions, commitments, conservatorships, adoptions, and advance directives.

Performance Metrics

Clerk of Circuit Courts — OzMETRICS

Performance Metrics	FY 19	FY 20	FY 21	FY 2022
Emergency Protective Placements Filed	25	25	29	25
Drug Related Cases Filed	231	204	227	210
Number of Weddings Held at the Justice Center	79	72	53	75
Annual Jury Report Published	1	1	1	1
Annual Report of Actual Revenues & Expenditures Published	1	1	1	1
Number of Court Hearings Held	12,025	16,460	14,891	16,832
Number of Dispositions Filed	7,178	2,793	3,138	6,573
Number of Documents Processed	141,099	138,683	128,696	134,947
Number of Case Filings	8,728	6,879	8,105	8,031
Percentage of Civil - Case Filings	68%	73%	80%	78%
Percentage of Criminal - Case Filings	16%	14%	20%	22%

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Budget Highlights

The Clerk of Courts Department 2024 Current Service Level budget increases tax levy by an additional $123,648 or 14.6% over the 2023 Adopted tax levy. Increases in **Salaries & Benefits** and **Purchased Services** are causing most of the increase in expenses. **Revenue** increases by $17,001 or 1.3% from last year's budget. The requested budget would have increased tax levy by $173,648 or 20%, but this amount was reduced in the recommended budget by $50,000. The recommended budget aligned the **Purchased Services** accounts to closely mirror the 2022 actual numbers. These accounts have been increasing over the last few years due to changes at the State level that allows for increased reimbursements for some services like public defenders.

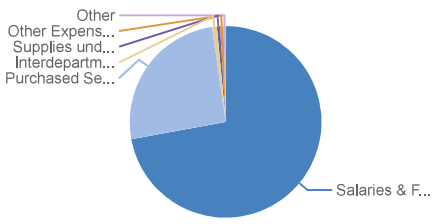
Expansion Requests

There are no expansion requests for the 2024 budget.

Courts - Tax Levy

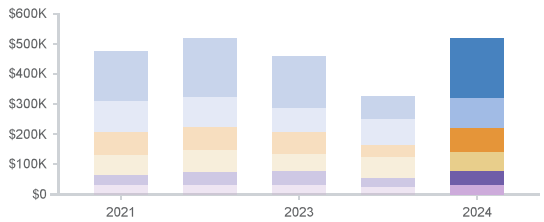
	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Revenues	$1,293,776	$1,337,217	$1,342,399	$1,004,597	$1,359,400
Expenses	$1,947,703	$2,154,180	$2,190,425	$1,425,033	$2,331,074
REVENUES LESS EXPENSES	**-$653,928**	**-$816,963**	**-$848,026**	**-$420,436**	**-$971,674**

Courts - Expenses by Type



$2,331,074.00
Expenses in 2024

Courts - GAL and other Court related services



$520,000.00
Expenses in 2024

Over 70% of this department's budget is **Salaries and Benefits,** and this matches the general trend throughout most departmental budgets. The department does have a sizeable amount of **Purchased Services** (26% of budget). The Purchased Services originally increased by $100,025 or 20% in the department's requested budget, but the recommended budget still provides a $60,025 increase in the budget.

Purchased Services - Guardian at Litem (GAL), Attorney Fees, Chapter 51, and various other judicial proceedings are a large part of the expenses in this department. These expenses are often tied to mandated services. Some of these expenses were increasing due to new mandated requirements, and after a few years we are beginning to understand the impacts. Overall Purchased Services increases by $60,025 or 11%. Notable increases are shown below:

INCREASES:

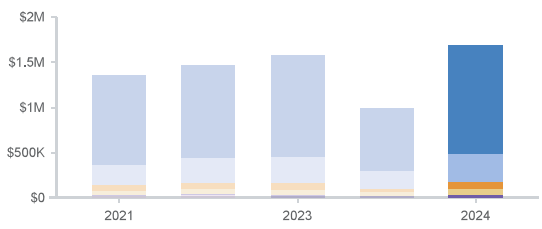
Chapter 51 $5,000 - Increased number of commitments and increased cost of examinations.
Attorney Fees $20,000
GAL Chapter 55 Guardian $8,500 - Increased rate of Public Defenders
GAL Chapter 767 Family $30,000 - Increased rate of Public Defenders
Attorney Exp (Non-Criminal) $5,000

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Clerk of Courts - Purchased Services

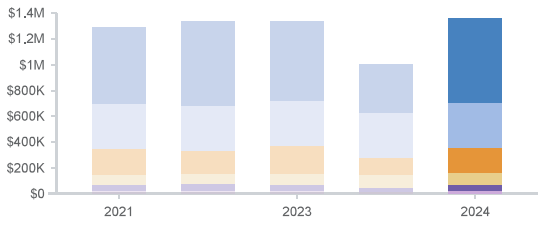
	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Psychiatry Psychology	$21,287	$27,138	$20,000	$16,650	$20,000
Chapter 51 Examinations	$60,429	$77,669	$60,000	$63,494	$65,000
Interpreter Fees	$9,210	$13,489	$9,000	$5,728	$9,000
Attorney Fees	$100,243	$98,374	$80,000	$88,047	$100,000
Condemnation Comm	$0	$0	$100	$0	$100
Court Reporter Transcripts	$4,427	$7,367	$5,000	$6,661	$5,000
Expert Witness Fees	$77	$0	$0	$0	$0
GAL Chapter 48 Juvenile	$28,699	$28,212	$30,000	$21,747	$30,000
GAL Chapter 55 Guardian	$80,852	$75,184	$71,500	$41,730	$80,000
GAL Chapter 767 Family	$167,547	$197,653	$170,000	$74,513	$200,000
Independent Audit Services	$1,600	$1,250	$1,275	$0	$1,300
Jury Attendance Fees	$16,861	$24,475	$25,000	$23,050	$25,000
Jury Mileage Fees	$4,607	$5,094	$7,000	$4,861	$7,000
Mediation Services	$13,531	$15,550	$12,000	$6,194	$12,000
Printing Outside	$1,854	$2,405	$2,000	$730	$2,000
Small Business Agent	$15,382	$14,978	$25,000	$18,645	$25,000
Studies - Custody	$0	$0	$0	$1,196	$0
Telephone	$5,142	$5,190	$6,000	$3,568	$6,000
Time System Access Fee	$3,411	$4,200	$4,000	$2,333	$4,000
Westlaw Fees	$6,138	$8,869	$8,000	$3,073	$4,500
Witness Fees	$936	$965	$2,000	$1,175	$2,000
TOTAL	**$542,232**	**$608,061**	**$537,875**	**$383,394**	**$597,900**

Courts - Salaries and Benefits



$1,680,482.00
Expenses in 2024

Courts - Revenues by Type



$1,359,400.00
Revenues in 2024

Increases in the **Salaries & Benefits** category account for about half the overall expenditure increases. Salaries & Benefits increase by $102,323 or 6.5% over the 2023 Adopted Budget. This increase is explainable by the compensation study conducted last year.

- **Health Insurance** increases by $9,516 or 3.3%
- **Salaries** increase by $78,802 or 7%

Revenue is up 1.3% compared to the 2023 Adopted Budget. The 2023 and 2024 budgets appear to be close to the 2022 actual revenue budget. 2022 actual revenues are $43,442 or 3.4% higher than the 2021 actuals. The Recommended budget included a $10,000 increase in revenue above what the department originally submitted in their budget request.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Courts - Expenses by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Interdepartmental Charges	$18,423	$18,971	$17,692	$13,446	$17,692
Other Expenses	$17,282	$35,359	$34,700	$31,690	$13,000
Purchased Services	$542,232	$608,061	$537,875	$383,394	$597,900
Salaries & Fringe Benefits	$1,357,468	$1,470,947	$1,578,159	$985,323	$1,680,482
Supplies under $5,000	$11,304	$16,688	$13,500	$8,886	$13,500
Travel/Mileage/Conference&Meetings	$995	$4,154	$8,500	$2,294	$8,500
TOTAL	**$1,947,703**	**$2,154,180**	**$2,190,425**	**$1,425,033**	**$2,331,074**

Courts - Revenues by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Fines/Forfeitures/Penalties	$206,977	$181,611	$220,000	$126,500	$200,000
Interdepartmental Revenue for County Services	$55,765	$58,575	$55,000	$37,553	$55,000
Interest	$74,066	$76,437	$83,000	$98,811	$90,000
Intergovernmental Rev (State, Federal, Local)	$341,101	$344,302	$343,900	$350,508	$343,900
Licenses & Permits	$7,980	$8,760	$7,000	$5,700	$7,000
Other (Donations/One-time/Misc)	$7,362	$7,581	$7,500	$4,559	$7,500
Public Charges for County Services	$600,525	$659,951	$626,000	$380,965	$656,000
TOTAL	**$1,293,776**	**$1,337,217**	**$1,342,399**	**$1,004,597**	**$1,359,400**

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Clerk of Courts CIP

DEPARTMENT:	Clerk of Courts

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING COMMENT	2024	2025	2026	2027	2028	TOTAL
Jury Courtroom Seating		Tax Levy (Budget Process)		25,000					25,000

PROJECT DESCRIPTION:

The jury chairs in each of the four courtrooms are original to the initial construction over 30 years ago. The construction and upholstery of the chairs are worn, not repairable and not as functional as they could be. COC's office has conducted exit surveys with jurors. 40% of jurors have responded negatively to the comfort of the seating including causing lower back pain after extended periods of sitting and not accomodating larger sized persons. We are requesting new chairs for all four courtrooms to accomodate all individual sizes to be seated for up to 8 hours a day or longer with minimal breaks. The new chairs would have cup holders for water and a small table for taking notes.

PRIORITY:	Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING COMMENT	2024	2025	2026	2027	2028	TOTAL
Counsel tables and chairs in courtrooms		Tax Levy (Budget Process)		50,000					50,000

PROJECT DESCRIPTION:

Chairs and tables in the courtrooms used by counsel and parties appearing for hearings are orginal to the initial construction over 30 years ago. The construction and upholstery of the chairs are worn, not repairable and becoming unfunctionable. Replacement of the counsel tables and chairs would provide updated accessibility to users and assist in maintaining a professional appearance in the courtroom.

PRIORITY:	Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING COMMENT	2024	2025	2026	2027	2028	TOTAL
Refinishing of gallery seating in courtrooms		Tax Levy (Budget Process)		50,000					60,000

PROJECT DESCRIPTION:

The gallery seating pews in the courtrooms are original to the initial construction over 30 years ago. The finish on the pews is peeling off, creating a hazard to the public and a less than professional appearance in the court rooms. Refinishing of the pews is a less costly solution than replacement.

PRIORITY:	

Position Changes

2024 Proposed Budget: No Changes

2023 Adopted Budget:

- Fund Register in Probate and eliminate Deputy Register in Probate
- Upgrade Deputy Clerk III Collections Clerk to full time

2022 Adopted Budget:

- No Changes

2021 Adopted Budget:

- No Changes

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

PUBLIC WORKS COMMITTEE

COMMITTEE BUDGET SUMMARY

Committee Summary

This committee provides oversight for all of the County departments that are organized under the Public Works Committee. The following departments, divisions, and funds are categorized into this committee:

1. Public Works Department
    1. Transit Services - Special Revenue Fund 211
    2. Facilities Maintenance - Department number 109 in General Fund
    3. Fairgrounds Facility - Special Revenue Fund 220
    4. County Roads and Bridges - Special Revenue Fund 205
    5. Highway Services - Enterprise Fund 601

This committee provides important public infrastructure services like maintaining roads; providing a great County Fairgrounds facility; maintaining county owned facilities; and providing some transit services. The various divisions of the Public Works Department utilize a variety of funding sources. Most of the revenue in Highway Services is for charges for services, and County Roads and Bridges is mostly tax levy for maintaining County roads. Transit services relies heavily on federal funding. Maintaining facilities is mostly tax levy.

Public Works Committee - Tax Levy Summary

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Revenues	$14,228,367	$14,083,513	$15,933,677	$9,369,625	$16,800,768
Expenses	$19,028,038	$19,528,547	$21,072,990	$15,445,553	$22,030,994
REVENUES LESS EXPENSES	**-$4,799,671**	**-$5,445,034**	**-$5,139,314**	**-$6,075,928**	**-$5,230,226**

Public Works Committee - Expenses by Department

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Maintenance	$1,401,468	$1,318,874	$1,393,329	$1,089,889	$1,488,276
County Roads/Bridges	$5,374,794	$4,956,391	$5,395,771	$3,848,242	$5,612,552
Transit Services	$2,083,766	$3,183,306	$3,818,896	$2,138,756	$3,925,131
Fairgrounds	$256,976	$259,603	$331,430	$244,760	$344,651
TOTAL	**$9,117,006**	**$9,718,174**	**$10,939,426**	**$7,321,646**	**$11,370,610**

Public Works Committee - Revenues by Department

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Maintenance	$56,805	$55,708	$64,108	$41,837	$74,386
County Roads/Bridges	$1,573,852	$1,659,573	$2,080,280	$1,257,550	$2,297,061
Transit Services	$2,375,846	$2,991,329	$3,576,303	$940,254	$3,676,303
Fairgrounds	$164,564	$197,579	$212,414	$101,479	$225,634
TOTAL	**$4,171,067**	**$4,904,189**	**$5,933,105**	**$2,341,120**	**$6,273,384**

Highway Department - Expenses by Division

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Highway Department	$0	$77	$0	$0	$0
Highway Administration	$330,952	$473,231	$654,618	$461,559	$708,261
Highway Operations	-$26,677	$745,270	-$107,750	-$168,581	-$43,663

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
County Trunk Highways	$5,332,189	$4,487,562	$5,334,907	$4,123,579	$5,560,353
State Highways	$1,737,431	$1,453,010	$1,641,945	$1,263,744	$1,703,300
Local Roads	$1,503,238	$1,430,032	$1,555,077	$1,149,597	$1,614,013
Local Departments Non Highway	$969,118	$1,165,466	$988,604	$840,281	$1,057,120
Non Highway Services	$64,783	$55,726	$66,163	$40,077	$61,000
Capital Outlay	$0	$0	$0	$413,650	$0
TOTAL	**$9,911,032**	**$9,810,374**	**$10,133,565**	**$8,123,907**	**$10,660,384**

Highway Department - Revenues by Division

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Highway Administration	$321,993	$417,443	$354,027	$119,483	$445,552
Highway Operations	$117,104	$154,378	$84,845	$98,456	$86,046
County Trunk Highways	$5,332,189	$4,487,562	$5,334,908	$3,816,196	$5,560,353
State Highways	$1,748,006	$1,465,142	$1,641,947	$1,138,314	$1,703,300
Local Roads	$1,528,861	$1,463,871	$1,555,078	$1,027,222	$1,614,013
Local Departments Non Highway	$944,365	$1,135,203	$963,605	$775,636	$1,057,120
Non Highway Services	$64,783	$55,726	$66,163	$53,199	$61,000
TOTAL	**$10,057,300**	**$9,179,324**	**$10,000,572**	**$7,028,505**	**$10,527,384**

Links to Online Department Budget Sections

These links will take you to the online version of the departmental budget sections. The online version allows the user to access real-time data in our transparency portal. The real-time data enables you to click on the reports and graphs, and this gives you the ability to drill down into the data to see all the line-item detail of the County's budget at any level that is available.

Highway Division Budget
https://stories.opengov.com/ozaukeecountywi/published/N1icoDY99

Administration Facilities Division Budget
https://stories.opengov.com/ozaukeecountywi/published/0uND-m_iM

Justice Center Facilities Division Budget
https://stories.opengov.com/ozaukeecountywi/published/qbp-vLdLr

Transit Services Division Budget
https://stories.opengov.com/ozaukeecountywi/published/ZrUeyel-Q

County Fairgrounds Budget
https://stories.opengov.com/ozaukeecountywi/published/bERHevbBz

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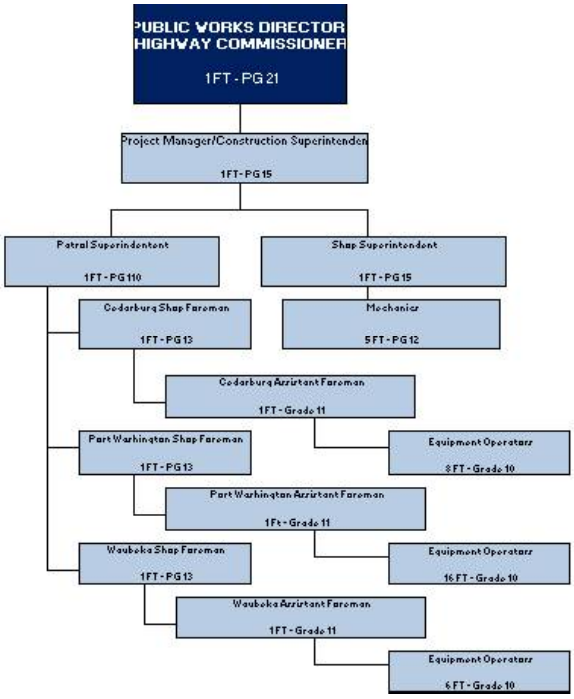
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Highway Department

Budget Report

Mission

The Ozaukee County Highway Department seeks to provide and maintain the highest quality transportation system possible, one that balances the desires of County taxpayers for safety, speed and efficiency, and to provide for it in a fiscally responsible manner.



Programs and Services

Our goal is to construct and maintain the Ozaukee County transportation system. Working under contract of the State of Wisconsin Department of Transportation, services are provided to maintain 27 miles of Interstate Highway, 152 County Roads, 64 miles of State Trunk Highways, and provide maintenance to townships throughout the county.

The primary purpose of the Highway Department is to provide and maintain quality transportation infrastructure in the county. The programs all serve that purpose. The Highway Administration provides the county-wide planning and assessment of the infrastructure for all of the roads, bridges, culverts, and other assets as needed.

Highway Operations is responsible for the maintenance and replacement of all highway equipment used throughout the department to perform its various services. The goal is to set schedules for replacement; determine cost-effective purchases; and developing the department's plan for capital improvements.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

General Maintenance consists of work performed on the infrastructure, like roads and bridges. This can include the interstate system, town roads where work is performed under a contract with the town, county roads, and other assets as needed. Activities can vary depending on the project, such as: patrolling, surface maintenance, shoulder maintenance, pavement marking, lighting, and sign repair.

Another service involves the provision of Winter Maintenance services on State highways, interstate highways (I-43), and weather monitoring. The costs of maintenance of these roads are reimbursed by contract. Activities can vary depending on the project; examples include patrolling, snow removal, application of ice control, or other services depending on weather conditions.

Construction is another service provided by the department. This involves a major project designed to significantly improve the respective infrastructure. In-house and outsourced engineering, right of way acquisition, road base and surfacing of roadways with asphalt or concrete. Construction typically happens when the infrastructure is beyond its useful life.

The Highway Department provides services to numerous County Departments. The Department is often contracted by other local units of government to provide similar services. These projects are direct revenue to the department.

Performance Metrics

Highway — OzMETRICS

Performance Metrics	FY 19	FY 20	FY 21	FY 2022
Highway				
Average Paser Rating	7.49	7.49	7.56	7.6
Centerline Miles Chipsealed	13.1	4.8	3.4	3.7
Centerline Miles Paved	8.0	10.1	6.3	6.9
Cost of Centerline Miles Chipsealed	$280,924	$106,624	$96,855	$165,466
Cost of Centerline Miles Paved	$1,468,142	$1,730,127	$1,848,510	$1,302,070
Centerline Cost per Mile - Paved	$183,518	$171,299	$293,414	$188,706
Centerline Cost per Mile - Chipsealed	$21,444	$22,213	$28,486	$44,721
Gravel Cost per Ton	$5.01	$6.77	$5.39	$7.60
Hotmix Cost per Ton	$46.67	$41.54	$42.33	$58.20
PASER Rating Greater than 5	93%	93%	93%	93%
Percentage of Labor Billings - County	55%	57%	58%	56%
Percentage of Labor Billings - Others	7%	8%	8%	8%
Percentage of Labor Billings - State	28%	23%	23%	22%
Percentage of Labor Billings - Towns	11%	12%	11%	14%

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Strategic Objectives

Strategic Goal: Provide a Safe and Efficient Transportation System for All Ozaukee County Residents
Strategic Objective: (A) Assess Existing Operations

1) We've been performing past reviews of projects at year-end to collect data on better cost estimating.
2) We've been investigating expanded salt brine operations, which is better financially and environmentally for Ozaukee County.

Strategic Objective: (B) Focus on Highway Transportation Planning

1) Performed analysis of County Highways for widening needs, and focused upcoming WisDOT Grant funding towards those highways.
2) Opitz Gravel Pit is beginning to enter 3rd of 7 sections. Anticipate seeking our next gravel source within a couple years.

Budget Highlights

The Highway Department fund remains flat for the 2024 Current Service Level Budget and includes the typical $133,000 in tax levy for local aide.

County Roads & Bridges fund is up $620,327 or 18.7% compared to the 2023 adopted budget. This amount represents potentially completing more projects next year, but a lot of factors will impact their ability to complete more work. Historically 6-7 miles of road constructed each year. Cost of materials and complexity of project will impact the total number of miles. The tax levy is held flat for 2024, and the increase of $620,327 is included as reserves. There is no guarantee that the department will be able to complete the additional work in 2024.

Expansion Requests for 2024:

1. Equipment Operator

The Highway Department has seen an increased workload for day-to-to activities (i.e. mowing, animal removal, pothole repair) and anticipates more state work going forward, especially for plowing given the expansion of I-43. We are requesting an additional Equipment Operator to fill those needs, and give more flexibility in staffing as we're typically on tight margins with staffing projects and don't have additional staff available. We anticipate the funding for the position to be 60% County Levy and 40% State revenue. Estimated Tax Levy cost is $65,000.

2. CTH W Reconstruction

CTH W to CTH W (Riverside Drive) from STH 33 to Schowalter Street is a highway in poor condition that occassionally floods, and has caused emergency services risks when vehicles have been stranded on the highway or pulled into the Milwaukee River. Ozaukee County received an opportunity through Wisconsin Department of Transportation (WisDOT) to obtain a $1,000,000 Multimodal Local Supplement (MLS) grant for reconstruction of the roadway. Tax Levy cost is $300,0000.

County Roads & Bridges - Tax Levy

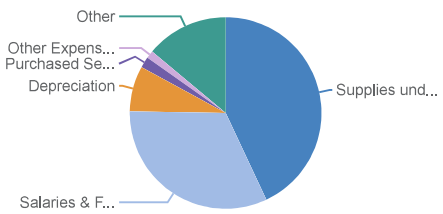
	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Revenues	$1,573,852	$1,659,573	$2,080,280	$1,257,550	$2,297,061
Expenses	$5,374,794	$4,956,391	$5,395,771	$2,976,536	$5,612,552
REVENUES LESS EXPENSES	**-$3,800,942**	**-$3,296,818**	**-$3,315,491**	**-$1,718,986**	**-$3,315,491**

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Highway - Tax Levy

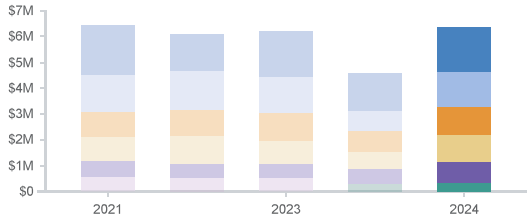
	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Revenues	$10,057,300	$9,179,324	$10,000,572	$5,568,084	$10,527,384
Expenses	$9,911,032	$9,810,374	$10,133,565	$7,675,006	$10,660,384
REVENUES LESS EXPENSES	**$146,268**	**-$631,049**	**-$132,993**	**-$2,106,921**	**-$133,000**

Highway - Expenses by Type



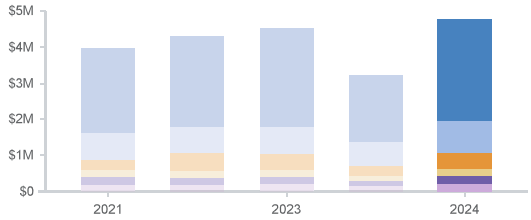
$10,660,384.00
Expenses in 2024

Highway - Supplies and Materials



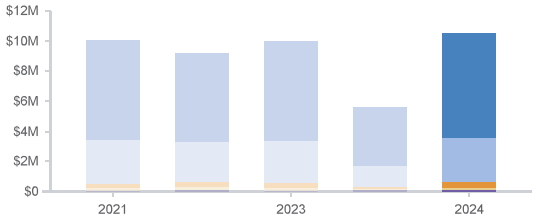
$6,354,634.00
Expenses in 2024

Highway - Salaries and Benefits



$4,758,305.00
Expenses in 2024

Highway - Revenues by Type



$10,527,384.00
Revenues in 2024

County Roads & Bridges - Expenses by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Interdepartmental Charges	$5,374,794	$4,531,391	$5,395,771	$3,848,242	$5,612,552
Operating Transfers Out	$0	$425,000	$0	$0	$0
TOTAL	**$5,374,794**	**$4,956,391**	**$5,395,771**	**$3,848,242**	**$5,612,552**

County Roads & Bridges - Revenues by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Fund Balance Applied (Budget Only)	$0	$0	$420,707	$0	$620,327
Intergovernmental Rev (State, Federal, Local)	$1,573,852	$1,659,573	$1,659,573	$1,257,550	$1,676,734
TOTAL	**$1,573,852**	**$1,659,573**	**$2,080,280**	**$1,257,550**	**$2,297,061**

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Highway - Expenses by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Buildings	$166,392	$163,669	$335,000	$38,340	$0
Depreciation	$1,163,733	$1,125,435	$1,152,491	$825,136	$1,133,724
Equipment & Software	$904,094	$581,058	$647,350	$262,716	$39,900
Grants	$128,636	$166,606	$133,000	$78,511	$133,000
Interdepartmental Charges	-$3,120,279	-$2,924,377	-$3,454,295	-$1,794,512	-$2,242,541
Other Expenses	$2,652	$33,232	$255,120	$178,511	$194,531
Purchased Services	$247,430	$281,052	$353,406	$310,532	$272,531
Salaries & Fringe Benefits	$3,959,624	$4,289,915	$4,497,655	$3,196,176	$4,758,305
Supplies under $5,000	$6,444,559	$6,079,255	$6,192,181	$4,564,709	$6,354,634
Travel/Mileage/Conference&Meetings	$14,191	$14,528	$21,657	$14,888	$16,300
TOTAL	**$9,911,032**	**$9,810,374**	**$10,133,565**	**$7,675,006**	**$10,660,384**

Highway - Revenues by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Interdepartmental Revenue for County Services	$2,925,041	$2,667,435	$2,813,470	$1,401,883	$2,932,021
Intergovernmental Revenue for County Services	$6,656,774	$5,899,447	$6,694,821	$3,934,035	$7,006,355
Intergovernmental Rev (State, Federal, Local)	$56,079	$61,811	$87,610	$36,873	$87,610
Licenses & Permits	$268,559	$379,507	$309,487	$87,326	$394,022
Other (Donations/One-time/Misc)	$150,847	$171,124	$95,185	$107,967	$107,376
TOTAL	**$10,057,300**	**$9,179,324**	**$10,000,572**	**$5,568,084**	**$10,527,384**

Highway CIP Requests

See attached

Highway - CIP

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Buildings	$166,392	$163,669	$335,000	$38,340	$0
Equipment & Software	$904,094	$581,058	$647,350	$262,716	$39,900
TOTAL	**$1,070,485**	**$744,727**	**$982,350**	**$301,055**	**$39,900**

Position Changes

2024 Proposed Budget: 1 Equipment Operator

2023 Adopted Budget: 1 Equipment Operator (not approved)

2022 Adopted Budget: $1 Premium for Foremans

2021 Adopted Budget: Added 1 Equipment Operator

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

OZAUKEE COUNTY EXPANSION REQUEST

DEPARTMENT:	Public Works
DIVISION OR PROGRAM:	Highway Dept
REQUEST TITLE:	CTH W Reconstruction

REQUEST DESCRIPTION:

CTH W (Riverside Drive) from STH 33 to Schowalter Street is a highway in poor condition that occassionally floods, and has caused emergency services risks when vehicles have been stranded on the highway or pulled into the Milwaukee River. Ozaukee County recieved an opportunity through Wisconsin Department of Transportation (WisDOT) to obtain a $1,000,000 Multimodal Local Supplement (MLS) grant for reconstruction of the roadway to reduce the flooding potential with up to a 90/10 WisDOT split. The Public Works Committee (PWC) approved the permit application on October 22, 2020, with an estimated construction cost of $1,500,000, with $500,000 coming from Highway Tax Levy.

In February, 2021, the PWC approved RA Smith to move forward with design of the project, and early projections estimated the construction cost from $2.4M to $2.9M. Given the original $1M MLS grant, and I've applied a Local Road Imrpovement Program-Supplement (LRIP-S) for $570,000 to the project and I anticipate another roughly $570,000 LRIP-S grant in the fall, that would leave me roughly at $2.1M in grant funding. Assuming a 10% match from Highway, this would push a total available construction cost up to roughly $2.4M.

PRIORITY: Required (dropdown menu for priority)

DESCRIBE THE PRIORITY LEVEL:

WisDOT's MLS grant ($1M) expires in June of 2025.

BUDGET IMPACT:			
EXPENSES:	$	2,400,000.00	(What is the total budgetary impact of this request?)
REVENUE:	$	2,100,000.00	(Are there revenues available for this expansion request?)
TAX LEVY REQUESTED:	$	300,000.00	(Formula taking the difference between Expense and Revenue)
REVENUE SOURCE IS GUARANTEED:		Yes	

NEW POSITIONS REQUESTED: (List all of the new positions, including position changes, that are requested)

Position Title	Position Expenses	PCR Form

STRATEGIC PLAN AND STRATEGIC OBJECTIVES:

This request links to strategic objective (B)(1) Implementing Capital Improvements given the improvement of the pavement, and (B)(4) Decrease Accident Pprone Locations as it will reduce the risk of stranded vehicles in flood waters and subsequent need for emergency personell to respond to those issues.

OTHER CONSIDERATIONS:

N/A

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

OZAUKEE COUNTY EXPANSION REQUEST

DEPARTMENT:	Public Works
DIVISION OR PROGRAM:	Highway Dept
REQUEST TITLE:	Equipment Operator

REQUEST DESCRIPTION:

The Highway Department has seen an increased workload for day-to-to activities (i.e. mowing, pothole repair, truck driving) and anticipates more state work going forward, especially for plowing given the expansion of I-43. We are requesting an additional Equipment Operator to fill those needs, and give more flexibility in staffing as we're typically on tight margins with staffing projects and don't have additional staff available. We anticipate the funding for the position to be 75% County Levy and 25% Wisconsin Department of Transportation revenue, which is conservative based upon past billings.

Additionally, the Town of Port Washington has signaled their potential use of Ozaukee County staffing going forward, which will add revenue through additional staff usage.

PRIORITY: Desired (dropdown menu for priority)

DESCRIBE THE PRIORITY LEVEL:

Given increasing maintenance activities and tight staffing levels, we feel that we need to begin exploring additional staff to cover staffing gaps and improve maintenance activities.

BUDGET IMPACT:	$	85,886.98	(What is the total budgetary impact of this request?)
REVENUE:	$	21,471.74	(Are there revenues available for this expansion request?)
TAX LEVY REQUESTED:	$	64,415.24	(Formula taking the difference between Expense and Revenue)
REVENUE SOURCE IS GUARANTEED:		Yes	

NEW POSITIONS REQUESTED: (List all of the new positions, including position changes, that are requested)

Position Title	Position Expenses	PCR Form
Equipment Operator	$ 85,887	Exp Request 1 - Addn Equip Oper

STRATEGIC PLAN AND STRATEGIC OBJECTIVES:

This request links to strategic objective (A), assess existing operations. As part of the assessment of existing highway operations, we anticipate more state work with the I-43 expansion. This request will assist in satisfying the demands of the workload due to the expansion and allow more flexibility in staffing, particularly with snow and ice control.

OTHER CONSIDERATIONS:

N/A

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Highway Department CIP

DEPARTMENT:	Highway

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH W	Road Network	Tax Levy (Budget Process)		425,000					425,000
									-

PROJECT DESCRIPTION:

CTH W - Schowalter St to STH 57: 2.5" Overlay (2.2 mles) Ozaukee County Highway
Department performs bi-annual inspection on all County highways and rates the condition of the pavement. Projects are selected based upon the highway's condition rating, safety factors, and average daily traffic

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH W	Road Network	Other (explain in comments)		550,000					550,000
									-

PROJECT DESCRIPTION:

CTH W - STH 33 to Schowalter Rd: Reconstruction - BID Work (Contracted)
LRIP-S & CHI-S funding (90/10 Split; State/County Levy); Engineering & ROW Acquisition 2022/2023; Construction 2024; Total Project Cost Estimate $2,300,000, Cty Paving portion $250,000 (Tax Levy) $300,000 (Expansion Request 1; Fund Balance)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH K	Road Network	Tax Levy (Budget Process)		100,000					100,000
									-

PROJECT DESCRIPTION:

CTH K - CTH KW to Termaat Rd: 2.5" Overlay; Widen to 30' (0.25 Miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH B	Road Network	Tax Levy (Budget Proces	State/Cty Levy	270,000					270,000
									-

PROJECT DESCRIPTION:

CTH B - CTH LL to Willow Rd.: 2.5" Overlay (1.2 Miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH I	Road Network	Tax Levy (Budget Process)		450,000					450,000
									-

PROJECT DESCRIPTION:

CTH I - STH 33 to Shady Ln.: 2.5" Overlay (1.9 miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH V	Road Network	Tax Levy (Budget Process)		300,000					300,000
									-

PROJECT DESCRIPTION:

CTH V - STH 60 (Grafton Ave) to CTH W (Port Washington Rd): 2.5" Mill & Overlay (1.5 miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH LL	Road Network	Other (explain in comme	State/Cty Levy		200,000				200,000
									-

PROJECT DESCRIPTION:

CTH LL - CTH LL & CTH KK Intersection: Concrete Reconstruction - BID Work (Contracted)
CHI Funding (50/50 Split; State/County Levy); Total Project Cost Estimate $400,000 - $200,000 State/$200,000 County Levy

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH H	Road Network	Other (explain in comme	State/Cty Levy		50,000				50,000
									-

PROJECT DESCRIPTION:

CTH H - Washington County Line to CTH A/H; STH 57 to CT KW: Safety Improvements - BID Work (Contracted)
WISDOT HRRRP Grant funding (90/10 Split; State/County Levy); Engineering in 2023; Construction 2025; Total Project Cost Estimate $500,000

PRIORITY: Required

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH KW	Road Network	Other (explain in comme	State/Cty Levy		50,000		500,000		550,000
									-

PROJECT DESCRIPTION:

CTH KW - CTH H to Lake Drive: Pulverize & Repave; Widen to 30' - BID Work (Contracted)
CHI-D Funding (50/50 Split; State/County Levy); Engineering & ROW Acquisition in 2025; Construction in 2027; Total Project Cost Estimate $1,100,000

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH I	Road Network	Tax Levy (Budget Process)			1,100,000				1,100,000
									-

PROJECT DESCRIPTION:

CRH I - Lilac Lane to STH 33: 2.5" Overlay; Widen to 30' (5.1 Miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH O	Road Network	Tax Levy (Budget Process)			300,000				300,000
									-

PROJECT DESCRIPTION:

CTH O - Cedar Sauk Rd to STH 33: 2.5" Mill & Overlay (1.0 Miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH I	Road Network	Tax Levy (Budget Process)			225,000				225,000
									-

PROJECT DESCRIPTION:

CTH I - Shady Ln. to Hawthorne Dr.: 2.5" Overlay (1.0 miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH O	Road Network	Tax Levy (Budget Process)				300,000			300,000
									-

PROJECT DESCRIPTION:

CTH O - STH 60 to Hickory St. 2.5" Mill & Overlay (0.8 Miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH A	Road Network	Tax Levy (Budget Process)				1,150,000			1,150,000
									-

PROJECT DESCRIPTION:

CTH A - CTH H to CTH LL: 2.5" Mill & Overlay (4.5 Miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH I	Road Network	Tax Levy (Budget Process)				385,000			385,000
									-

PROJECT DESCRIPTION:

CTH I - Jay Road to Sheboygan County Line: Pulverize & Repave; Widen to 24' (1.3 miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH I	Road Network	Tax Levy (Budget Process)					400,000		400,000
									-

PROJECT DESCRIPTION:

CTH I - Belgium-Kohler Rd (West) to Jay Road: 2.5" Overlay (2.1 Miles)

PRIORITY: Required

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH C	Road Network	Tax Levy (Budget Process)					250,000		250,000
									-

PROJECT DESCRIPTION:
CTH C - STH 181 to Washington Ave.: 2.5" Overlay (0.8 Miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH H	Road Network	Tax Levy (Budget Process)					175,000		175,000
									-

PROJECT DESCRIPTION:
CTH H - CTH A/H to River Road: 2.5" Overlay; Widen to 30' (0.3 Miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH I	Road Network	Tax Levy (Budget Process)					225,000		225,000
									-

PROJECT DESCRIPTION:
CTH I - Hawthorne Dr. to River Park Rd.: 2.5" Overlay (1.0 miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH W	Road Network	Tax Levy (Budget Process)						1,250,000	1,250,000
									-

PROJECT DESCRIPTION:
CTH W - Zedler Ln. to STH 57 (Mequon Rd.): 2.5" Mill & Overlay (1.5 Miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH W	Road Network	Tax Levy (Budget Process)						1,250,000	1,250,000
									-

PROJECT DESCRIPTION:
CTH W - Zedler Ln. to STH 57 (Mequon Rd.): 2.5" Mill & Overlay (1.5 Miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH W	Road Network	Tax Levy (Budget Process)						250,000	250,000
									-

PROJECT DESCRIPTION:
CTH W - Opportunity Dr. to STH 60: 2.5" Mill & Overlay (0.6 Miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH W	Road Network	Tax Levy (Budget Process)						250,000	250,000

PROJECT DESCRIPTION:
CTH W - CTH V to Aurora Hospital: 2.5" Mill & Overlay (1.0 Miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH KW	Road Network	Tax Levy (Budget Process)						250,000	250,000
									-

PROJECT DESCRIPTION:
CTH KW - CTH D to Silver Beach Rd: 2.5" Mill & Overlay (1.0 Miles)

PRIORITY: Required

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

DEPARTMENT:	Highway (Equip & Bldg)

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING COMMENT	2024	2025	2026	2027	2028	TOTAL
One Ton Truck	Transportation	Other (explain in comments)	Direct Project Charges	50,000					50,000
									-

PROJECT DESCRIPTION:
The purchase of a one-tone truck to replace #46 (2011 Ford F350 1-Ton Truck). We are looking to get this portion of our fleet on a regular rotation (12yr cycle) so repair costs can be minimized.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING COMMENT	2024	2025	2026	2027	2028	TOTAL
Rumble Strips	Transportation	Other (explain in comments)	Direct Project Charges	15,000					15,000
									-

PROJECT DESCRIPTION:
The State requires Rumble Strips for flagging operations on single lane state roads.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING COMMENT	2024	2025	2026	2027	2028	TOTAL
Highway Equipment	Transportation	Other (explain in comments)	Direct Project Charges		745,000	350,000	495,000	455,000	2,045,000
									-

PROJECT DESCRIPTION:
Part of replacement program established by Highway Department to ensure equipment is in good working order. Replaces current equipment due to wear and tear, and high hours. Detailed plan available

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
PW - Repave Yard	Transportion Planning	Other (explain in comments)	Direct Project Charges		250,000				250,000
									-

PROJECT DESCRIPTION:
Repave yard at Port Washington location

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Gravel Crusher	Transportion Planning	Other (explain in comments)	Direct Project Charges			400,000			400,000
									-

PROJECT DESCRIPTION:
Gravel crusher for crushing operation at Lakeland Site

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Additional Heated Storage	Transportion Planning	Other (explain in comments)	Direct Project Charges				350,000		350,000
									-

PROJECT DESCRIPTION:
Additional Heated Storage at Port Washington location

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
PW - Reroof Shed B	Transportion Planning	Other (explain in comments)	Direct Project Charges					50,000	50,000
									-

PROJECT DESCRIPTION:
Reroof Shed B at Port Washington location

PRIORITY: Required

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Description	2024	2025	2026	2027	2028	Unprog	Comment
Quad-Axle Truck (Snow Plow)					$380,000	$380,000	
Plow							
Left Handed Wing							
Right Handed Wing							
V-Box							
Anti Icing / Brine Tank							
Under Body Scrapper							
Sign Truck		$350,000				$0	Light Duty?
Quad-Axle Truck (Dump Truck)						$0	
Tractor w/ Mower Attachments						$0	
Truck-Mounted Attenuator				$20,000		$0	
Tanker Trailer						$0	
Patrol Truck (Snow Plows)			$300,000			$300,000	
Plow							
Left Handed Wing							
Right Handed Wing							
V-Box							
Anti Icing / Brine Tank							
One-Ton Truck	$50,000	$80,000	$50,000	$80,000	$50,000	$80,000	(2) in 2023
Rumble Strips	$15,000						
Brush Chipper						$0	
Water Pump						$0	
Fecon Head						$0	(2) in 2023
Hot Box Trailer						$0	
Large Equip Trailer(s)						$0	
Flail Replacement						$15,000	
Road Grader [USED]						$300,000	
Skid Steer Loader				$100,000		$70,000	
Foreman Truck						$50,000	
Front End Loader [USED]						$180,000	
Superintendent Patrol Vehicle		$65,000				$50,000	5yr cycle
Tractor/Backhoe [USED]						$0	
Track excavator [USED]		$250,000				$0	
Bucket Truck [USED]						$0	
Sign Van [USED]				$150,000			
Shoulder Grader							

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Shoulder Grader							
Forklift(s)							Cedarburg Shop
Crackfilling machine				$125,000		$0	Mastic Machine
4' Mill						$450,000	
Tri-Axle Truck (Snow Plow)						$340,000	
Chip Spreader						$250,000	
Bulldozer [USED]						$200,000	
Asphalt dist. Truck [USED]						$100,000	
Rubber Tire Roller						$90,000	
Automated Flagger						$80,000	
Attenuator (Tow Behind)						$35,000	
Excavator Plate Compactor						$35,000	
Asphalt Crack Router						$25,000	
Small Equip Trailer						$20,000	
Plow Replacement						$10,000	
60" Diesel Grass mower					$25,000	$0	
All Terrain Crane [USED]						$0	
Asphalt Paver						$0	
Asphalt Roller						$0	
Four-Wheel-Drive Truck [USED]						$0	
Mini-Excavator						$0	
Road Sweeper						$0	
Rubber Track Excavator						$0	
Scissors Lift						$0	
Semi-Tractor [USED]						$0	
Shoulder Machine [USED]						$0	
Traffic Arrow/Message Board				$20,000		$0	
Vac-All Sweeper Truck [USED]						$0	
V-Box Replacement						$0	
Total Equip. Cost	**$65,000**	**$745,000**	**$350,000**	**$495,000**	**$455,000**	**$3,060,000**	

Items "Highlighted" are under $25,000, and are not included in the Capital Improvement Plan (CIP) Budget information. However, they are covered in the Capital portion of the budget as they are over $5,000 and depreciated. (#) = equipment number being replaced

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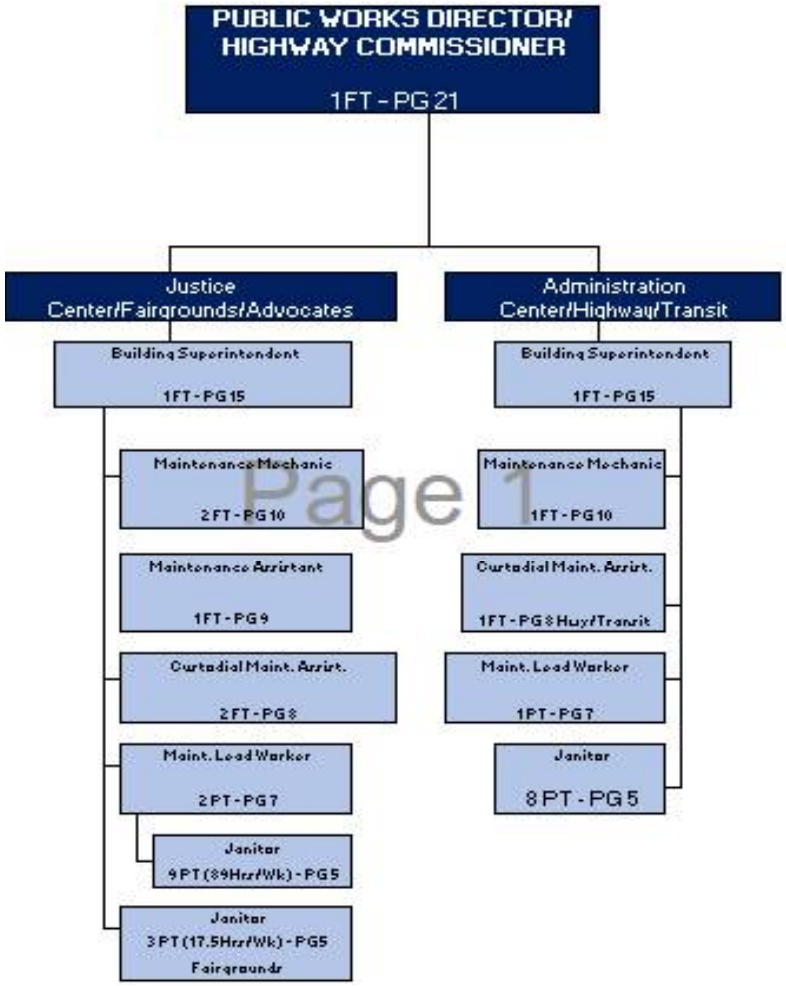
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Facilities - Administration Building

Budget Report

Mission

Facilities Management's objective is to provide the county, its employees and the public a clean and safe environment in which to conduct business for the Administration Center; the Port Washington, Waubeka and Cedarburg highway locations; and the Transit building. Our efforts will be to do this as efficiently and economically as possible.



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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Programs and Services

The Facilities Management strives to maintain a high quality of maintenance and service to Ozaukee County buildings with less and more efficient staff members.

Performance Metrics

Facilities Management			OzMETRICS	
Performance Metrics	**FY 19**	**FY 20**	**FY 21**	**FY 2022**
Administration Center				
Energy Cost Intensity ($/ft^2)	$1.10	$1.02	$1.09	$0.88
Energy Use Intensity (kBtu/ft^2)	80	75.8	70.4	72
Budget ($/ft^2)	$6.26	$6.26	$6.50	$6.32
Justice Center				
Energy Cost Intensity ($/ft^2)	$2.09	$2.11	$2.03	$2.08
Energy Use Intensity (kBtu/ft^2)	134	133	132	145.1
Budget ($/ft^2)	$4.77	$4.77	$4.88	$5.02

Budget Highlights

The Facilities - Admin Building Current Service Level Budget increases tax levy by $34,986 or 6.2% over the 2023 Adopted Budget tax levy. Expenses in the Department show an increase of $45,264 or 7.2% over the 2023 Adopted Budget.

The revenue is the janitorial space that is charged to the Human Services Fund. This revenue increase follows any salary and benefit increases.

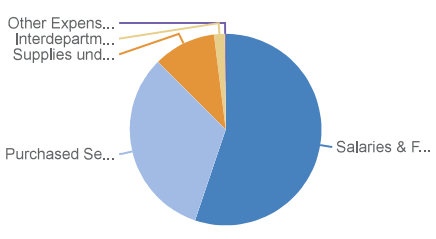
Expansion Requests

There are no expansion requests in 2024.

Facilities - Administration Center - Tax Levy

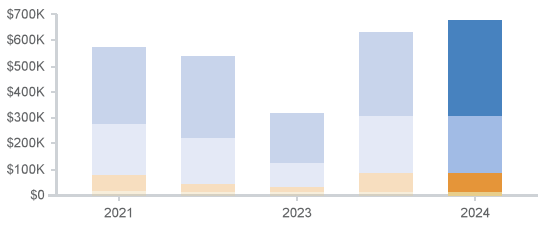
	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Revenues	$56,805	$55,708	$64,108	$41,837	$74,386
Expenses	$572,792	$537,996	$630,211	$422,292	$675,475
REVENUES LESS EXPENSES	**-$515,987**	**-$482,287**	**-$566,103**	**-$380,455**	**-$601,089**

Facilities - Administration Center - Expenses by Type



$675,475.00
Expenses in 2024

Facilities - Administration Center - Expenses by Type



$675,475.00
Expenses in 2024

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Most of the increase in expenses is due to a $46,203 increase in **Salaries and Benefits**. This 14% increase is mostly due to higher salaries after adding more custodial and maintencne services in the building. **Regular Salaries** increase by $33,212 or 14%. **Health Insurance** increases by $4,032 or 8%. **Overtime** increases $4,847 or 36% to offset the added cost of snow shoveling.

Non-salary operating accounts are mostly flat. However, **Snow Shoveling** expense account was eliminated ($8,000) in the operating budget but other 3 to 4% increases to other line items offset the decrease.

Facilities - Administration Center - Expenses by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Equipment & Software	$0	$0	$0	$44,962	$0
Interdepartmental Charges	$14,209	$10,146	$11,964	$10,196	$12,026
Other Expenses	$1,758	$1,120	$1,120	$1,120	$1,120
Purchased Services	$199,735	$178,748	$221,222	$106,531	$218,128
Salaries & Fringe Benefits	$297,129	$316,603	$326,533	$232,117	$372,736
Supplies under $5,000	$59,961	$31,379	$69,372	$27,367	$71,465
TOTAL	**$572,792**	**$537,996**	**$630,211**	**$422,292**	**$675,475**

Facilities - Administration Center - Revenues by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Interdepartmental Revenue for County Services	$56,354	$55,486	$64,108	$41,739	$74,386
Other (Donations/One-time/Misc)	$451	$222	$0	$98	$0
TOTAL	**$56,805**	**$55,708**	**$64,108**	**$41,837**	**$74,386**

Facilities - Administration Center CIP Requests

DEPARTMENT:	Admin Center - Public Works

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
north porch roof historical building		Tax Levy (Budget Process)		50,000					50,000
		Other (explain in comments)							-

PROJECT DESCRIPTION:
Replace 32 year old roof.

PRIORITY:	Urgent

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
east porch roof Historical building		Tax Levy (Budget Process)			27,000				27,000
		Other (explain in comments)							-

PROJECT DESCRIPTION:
Replace 30 plus year old roof.

PRIORITY:	Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
admin. Center garage roof		Tax Levy (Budget Process)				26,000			26,000
		Other (explain in comments)							-

PROJECT DESCRIPTION:
Replace garage roof. It is over 30 years old.

PRIORITY:	Required

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Position Changes

2024 Proposed Budget: $5,000 increase Overtime

2023 Adopted Budget: No Changes

2022 Adopted Budget: 2 FT positions upgraded

2021 Adopted Budget: No Changes

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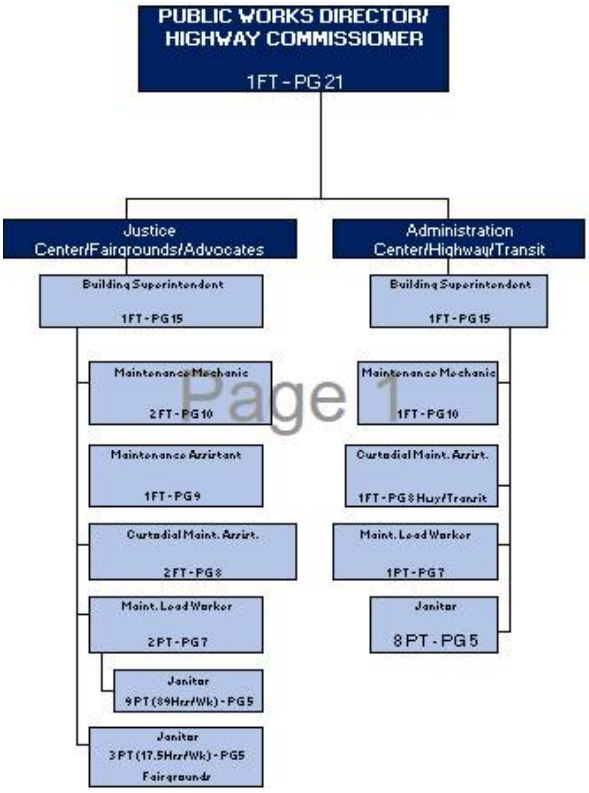
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Facilities - Justice Center

Budget Report

Mission

Facilities Management's objective is to provide the county, its employees and the public a clean and safe environment in which to conduct business. Our efforts will be to do this as efficiently and economically as possible.



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Programs & Services

The Facilities - Justice Center staff is responsible for the day-to-day maintenance of the Justice Center. Some of the responsibilities include complete building repair and maintenance as needed including security, HVAC, electrical, plumbing and kitchen equipment as well as the structure itself. In addition, routine grounds and building maintenance. The Superintendent of the Justice Center is also responsible to maintain the Advocates House (leased out to a local non-profit) and the County Fairgrounds. The Fairgrounds is a separate fund (see that fund budget page for more information).

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Performance Metrics

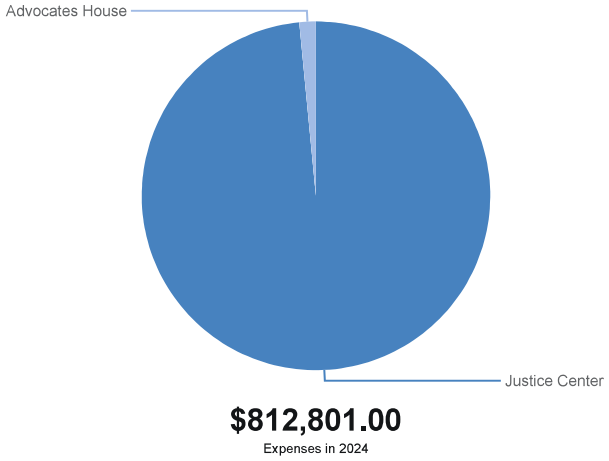
Facilities Management			OzMETRICS	
Performance Metrics	**FY 19**	**FY 20**	**FY 21**	**FY 2022**
Administration Center				
Energy Cost Intensity ($/ft^2)	$1.10	$1.02	$1.09	$0.88
Energy Use Intensity (kBtu/ft^2)	80	75.8	70.4	72
Budget ($/ft^2)	$6.26	$6.26	$6.50	$6.32
Justice Center				
Energy Cost Intensity ($/ft^2)	$2.09	$2.11	$2.03	$2.08
Energy Use Intensity (kBtu/ft^2)	134	133	132	145.1
Budget ($/ft^2)	$4.77	$4.77	$4.88	$5.02

Strategic Objectives

Add highlights discussing your efforts at planning and strategic goals or obejctives.

Justice Center and Advocates House

Data Updated Jul 30, 2023, 2:29 PM



Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Budget Highlights

The Facilities - Justice Center Current Service Level Budget increases tax levy by $49,683 or 6.5% over the 2023 Adopted tax levy. Expenses in the Department shows the same increase. There are no **Revenues** budgeted in the Justice Center, and the graphs below will not show revenues. The expenses also include the facility for the Advocates.

Salaries and Benefits increases by $53,683 or 11% over last year's budget. **Regular Salaries** increase by $68,441 or 18.7%, and **Health Insurance** decreases by $23,964.
Other Operating Expenses decrease by $4,000.

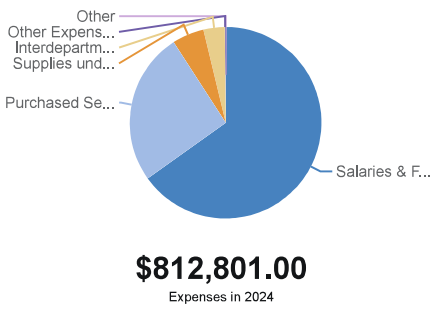
Expansion Requests

There are no expansion requests for 2024.

Facilities - Justice Center - Tax Levy

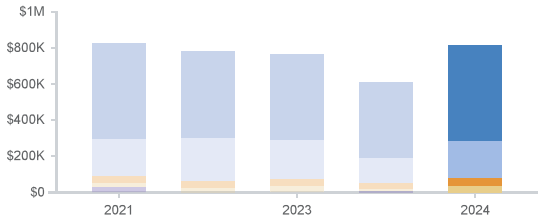
	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Expenses	$828,677	$780,878	$763,118	$608,294	$812,801
REVENUES LESS EXPENSES	**-$828,677**	**-$780,878**	**-$763,118**	**-$608,294**	**-$812,801**

Facilities - Justice Center - Expenses by Type



$812,801.00
Expenses in 2024

Facilities - Justice Center - Expenses by Type



$812,801.00
Expenses in 2024

Facilities - Justice Center - Expenses by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Interdepartmental Charges	$19,526	$17,230	$32,090	$14,926	$29,090
Other Expenses	$27,339	$1,891	$1,900	$1,891	$1,150
Purchased Services	$209,103	$241,160	$214,250	$140,993	$209,250
Salaries & Fringe Benefits	$534,777	$481,918	$475,728	$418,373	$529,411
Supplies under $5,000	$37,772	$38,587	$39,050	$30,846	$43,800
Travel/Mileage/Conference&Meetings	$159	$93	$100	$1,265	$100
TOTAL	**$828,677**	**$780,878**	**$763,118**	**$608,294**	**$812,801**

Advocates House - Expense by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Interdepartmental Charges	$0	$0	$2,000	$79	$2,000
Purchased Services	$1,622	$0	$10,000	$223	$10,000
Supplies under $5,000	$299	$0	$500	$0	$500
TOTAL	**$1,921**	**$0**	**$12,500**	**$301**	**$12,500**

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Facilities - Justice Center CIP Requests

DEPARTMENT:	Facilities - Justice Cntr

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
99 Jail Addition Roof Replacement		Tax Levy (Budget Process)					300,000		300,000
		Other (explain in comments)							-

PROJECT DESCRIPTION:

The roof is 25 years old with a life expectancy of 28-30 years.

PRIORITY:	Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
JC Tuck Pointing		Tax Levy (Budget Process)		75,000	75,000	50,000			200,000
		Other (explain in comments)							-

PROJECT DESCRIPTION:

Continue Tuck Pointing and Reflashing of the leaking windows throughout the building. Approximatley $115,000 have already be spent on reflashing and tuck pointing.

PRIORITY:	Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Justice Center Boiler Replacement		Tax Levy (Budget Process)					200,000		200,000
		Other (explain in comments)							-

PROJECT DESCRIPTION:

The current boilers at the Justice Center are 32 years old. The anticipated life expectancy of 40 years.

PRIORITY:	Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Justice Center Domestic Hot water Plant Replacemer		Tax Levy (Budget Process)		50,000					50,000
		Other (explain in comments)							-

PROJECT DESCRIPTION:

The current Domestic Hot Water Plant that supplies hot water throughout the Justice Center needs to be replaced. The current system is only 10 years old, but requires a lot of maintenance, and could be done in a much more efficient manner.

PRIORITY:	Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Justice Center Fire Alarm System		Tax Levy (Budget Process)				200,000			200,000
		Other (explain in comments)							-

PROJECT DESCRIPTION:

The original Fire Alarm System that monitors the Justice Center is 32 years old. The devices (smoke detectors, fire dampers, and pull stations) will need to be replaced with units that conform to current standards.

PRIORITY:	Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Justice Center Sidewalk Replacement		Tax Levy (Budget Process)		50,000					50,000
		Other (explain in comments)							-

PROJECT DESCRIPTION:

Replace the remaining original sidewalks that are cracked and heaving causing trip hazards

PRIORITY:	Required

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Position Changes

2024 Proposed Budget: No Changes

2023 Adopted Budet: No Changes

2022 Adopted Budget: 2 FT Maintenance Mechanics upgraded

2021 Adopted Budget: No Changes

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

County Fairgrounds

Budget Report

Mission

Ozaukee County Fairgrounds hosts a variety of fairs, events, and special occasions. The beautiful facilities are located in the heart of Ozaukee County and offer ample space and parking along with unique shopping, dining and lodging nearby.

Budget Highlights

The Fairgrounds budget is always adjusted based on the contractual obligations with the Curlers and other factors like revenue for rental of facilities. The 2024 budget increases rental **revenue** by $13,221 from the 2023 Adopted Budget in order to offset any potential need for more tax levy. **Health Insurance** represents a $2,500 increase and **Salaries** are up about $10,000 compared to last year. Reservations for facilities has been strong and we anticipate enough revenue to offset expense increases in the short-term. Tax levy will likely need to increased in the next few years.

This budget is overseen by the Buildings Superintendent of the Justice Center facility.

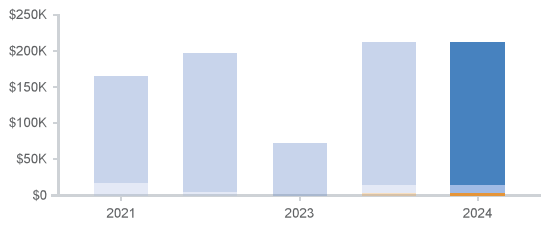
Expansion Requests

There are no expansion requests in 2024.

Fairgrounds - Tax Levy

	2021 Actual	2022 Actual	2023 Actual	2023 Adopted	2024 Request
Revenues	$164,564	$197,579	$72,418	$212,414	$212,414
Expenses	$256,976	$259,603	$152,805	$331,430	$344,651
REVENUES LESS EXPENSES	**-$92,413**	**-$62,024**	**-$80,387**	**-$119,016**	**-$132,237**

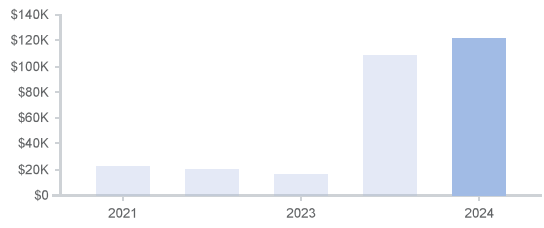
Fairgrounds - Revenues



$212,414.00

Revenues in 2024

Fairgrounds - Salaries and Benefits



$121,953.00

Expenses in 2024

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Fairgrounds - Expenses by Type

	2021 Actual	2022 Actual	2023 Actual	2023 Adopted	2024 Request
Interdepartmental Charges	$11,723	$13,588	$2,697	$11,473	$11,473
Other Expenses	$5,540	$6,055	$5,250	$6,250	$6,250
Purchased Services	$192,464	$200,271	$105,109	$179,799	$179,800
Salaries & Fringe Benefits	$22,724	$20,267	$16,674	$109,032	$121,953
Supplies under $5,000	$22,446	$18,404	$22,851	$24,375	$24,675
Travel/Mileage/Conference&Meetings	$2,080	$1,017	$224	$500	$500
TOTAL	**$256,976**	**$259,603**	**$152,805**	**$331,430**	**$344,651**

Fairgrounds - Revenues by Type

	2021 Actual	2022 Actual	2023 Actual	2023 Adopted	2024 Request
Interest	$15,995	$4,012	$0	$10,000	$10,000
Other (Donations/One-time/Misc)	$32	$1	$0	$3,000	$3,000
Public Charges for County Services	$148,538	$193,566	$72,418	$199,414	$199,414
TOTAL	**$164,564**	**$197,579**	**$72,418**	**$212,414**	**$212,414**

Fairgrounds CIP Requests

There are no CIP requests.

Position Changes

2024 Proposed Budget: No Changes

2023 Adopted Budget: No Changes

2022 Adopted Budget: Replace PT help with 1 FT Maintenance. No FTE impact.

2021 Adopted Budget: No Changes

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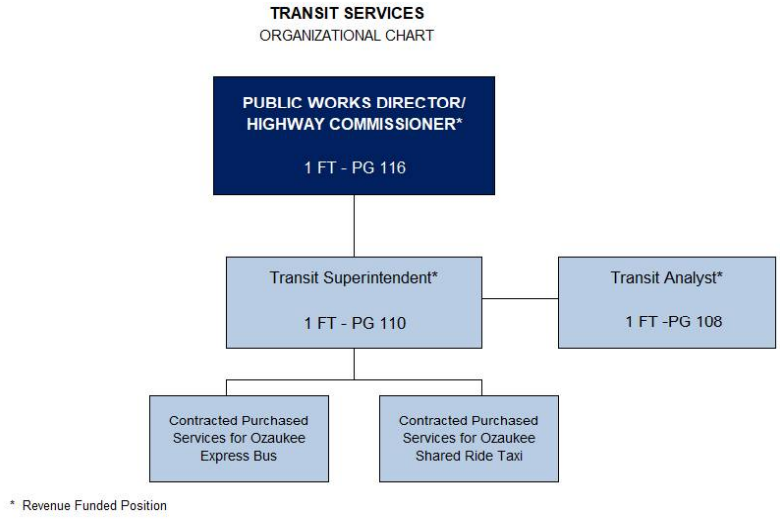
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Transit Services

Budget Report

Mission

The mission of the Ozaukee County Transit Services Department is to provide reliable, convenient, safe public transportation that efficiently and effectively meets the varied travel needs of the community and significantly enhances the quality of life for all.



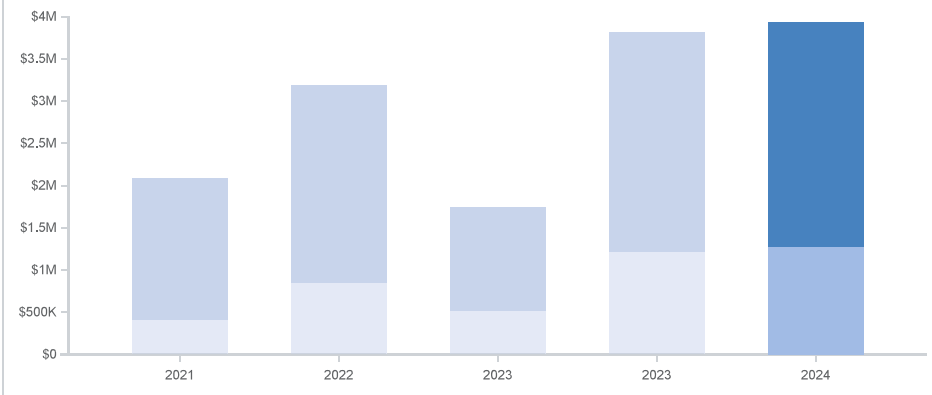
Programs and Services

The goal of this program is to provide an economical and environmentally friendly way to transport employees to and from their sources of employment, and to provide transportation alternatives for those in need. Activities of this program include: bus and route operation, route planning, bus maintenance, and program and grant administration. The dark blue bar in the graph below is the Shared Ride Taxi and represents about 76% of the entire expenses. The rest, about 24%, is the Express Bus service.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Transit - Expenses by Program

Data Updated Jul 30, 2023, 2:29 PM



Strategic Objectives

Strategic Objective C. Implement Innovative Public Transportation Solutions

- Implemented a new routing and dispatch software for the Shared Ride Taxi.
- Partnered with Interfaith Caregivers of Ozaukee County to apply for grant funding to implement a Coordinated Transportation Committee for Ozaukee County. This is a direct response to the County's community outreach meeting for ARPA projects. The purpose of the Coordinated Transportation Committee is to increase coordination among transportation providers, thereby reducing gaps in transportation needs.

Strategic Objective D. Expand Regional Transportation Services

- Completed pilot offering cross-county Shared Ride Taxi service with Washington County. Both counties adopted a new MOU to continue offering the service.
- Initial project plan approved to begin exploration and outreach to establish a flexible route bus service between Milwaukee and Ozaukee counties.
- Transit is exploring alternatives to the current commuter bus service to Milwaukee to increase efficiency.

Budget Highlights

The Transit Department 2024 Current Service Level Budget increases tax levy by $6,235 or 2.5% over the 2023 Adopted Tax Levy. Unlike other County departments, this budget is over 75% Purchased Services. Staff is responsible for managing the Shared Ride Taxi and Express Bus service. **Salaries and Benefits** decrease by $113,117 compared to last year's budget. One position is eliminated after the decision not to pursue a combined Washington and Ozaukee County system. **Equipment and Software** increases by $41,000 for increased vehicle prices. The Bus Service contract **(Purchased Services)** also increases by about $58,000 or 5% from last year. This service is being evaluated each year after Covid and demographic changes have led to declining usage from the public. **Building Repair** increases by $25,000 and **Vehicle Maintenance** performed by the Highway Department increases by $12,700.

Expansion Requests

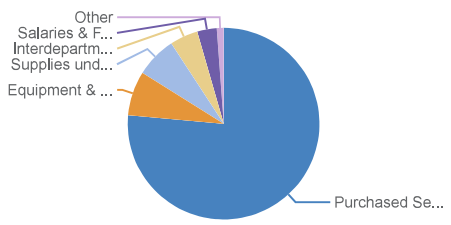
There are no expansion requests in the department for 2024.

Transit - Tax Levy

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Revenues	$2,375,846	$2,991,329	$3,576,303	$911,301	$3,676,303
Expenses	$2,083,766	$3,183,306	$3,818,896	$1,999,856	$3,925,131
REVENUES LESS EXPENSES	**$292,080**	**-$191,977**	**-$242,593**	**-$1,088,555**	**-$248,828**

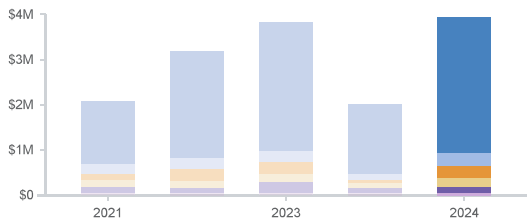
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Transit - Expenses by Type



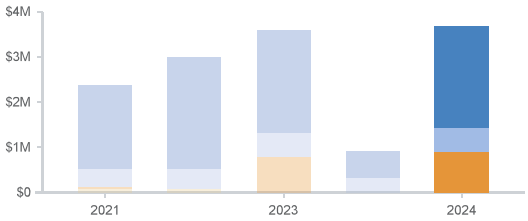
$3,925,131.00
Expenses in 2024

Transit - Expenses by Type



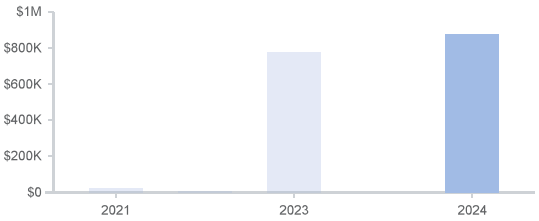
$3,925,131.00
Expenses in 2024

Transit - Revenues by Type



$3,676,303.00
Revenues in 2024

Transit - Covid and Stimulus Funding



$877,086.00
Revenues in 2024

Transit - Expenses by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Equipment & Software	$127,998	$254,361	$252,250	$57,853	$293,250
Interdepartmental Charges	$154,899	$148,478	$171,810	$119,506	$184,980
Other Expenses	$39,142	$41,524	$39,363	$38,158	$39,364
Purchased Services	$1,404,016	$2,382,864	$2,835,334	$1,536,085	$2,998,515
Salaries & Fringe Benefits	$134,324	$111,983	$242,630	$104,721	$129,513
Supplies under $5,000	$221,696	$243,584	$273,009	$143,533	$273,009
Travel/Mileage/Conference&Meetings	$1,691	$512	$4,500	$0	$6,500
TOTAL	**$2,083,766**	**$3,183,306**	**$3,818,896**	**$1,999,856**	**$3,925,131**

Transit - Revenues by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Recommended
Fines/Forfeitures/Penalties	$1,420	$430	$6,300	$0	$6,300
Interest	$127	$3,351	$0	$9,138	$0
Intergovernmental Revenue for County Services	$55,329	$53,320	$0	$0	$0
Intergovernmental Rev (State, Federal, Local)	$1,843,764	$2,473,841	$2,262,417	$613,059	$2,262,417
Other (Donations/One-time/Misc)	$49,003	$7,956	$783,086	$12	$883,086
Public Charges for County Services	$426,204	$452,431	$524,500	$289,093	$524,500
TOTAL	**$2,375,846**	**$2,991,329**	**$3,576,303**	**$911,301**	**$3,676,303**

Transit CIP Requests

Transit CIP

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Operations					
Shared Ride Taxi	$127,998	$254,361	$252,250	$188,055	$293,250
OPERATIONS TOTAL	**$127,998**	**$254,361**	**$252,250**	**$188,055**	**$293,250**
TOTAL	**$127,998**	**$254,361**	**$252,250**	**$188,055**	**$293,250**

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Position Changes

2024 Proposed Budget: Eliminate Transit Analyst due to change in organizational structure with Washington County. Position is 100% utilized by Washington County.

2023 Adopted Budget: 1 new Transit Analyst position shared between Ozaukee and Washington County.

2022 Adopted Budget: No Changes

2021 Adopted Budget: No Changes

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

CAPITAL PROJECTS

CAPITAL BUDGET POLICY & PROCEDURE

Overview

The Capital Budget for 2024 is the County's financial plan of capital project expenditures for the fiscal year starting 2024 and ending 2028. The Capital Budget incorporates anticipated revenues and expenditures included in the first year of the Capital Improvement Program (CIP). Revenues are included in the out years for Enterprise Funds and Internal Service Funds. The County does not identify revenue for out years for most departments within the General Fund and most Special Revenue Funds. The County currently has 3 distinct capital funding processes that addresses its needs and works for decision-makers.

Historically, the County has had a difficult time identifying revenue through the annual budget process for tax levy supported departments for capital needs. This resulted in a backlog of projects. Any new or increased revenues (like Sales Tax Revenue) goes to offset inflationary increases in the operating budget, and this results in not having a dedicated portion of the revenue going to fund a full capital replacement plan. Local governments in Wisconsin operate on restrictive tax levy limitation laws that makes it difficult for organizations to fully fund their Current Service Level operations, let alone add new programs or services. Ozaukee County needed to be creative to fund these capital needs, and this led to developing our third capital funding process.

Below is a discussion of how we define capital and our policies associated with capital. Finally, this section discusses the 3 processes used to fund capital projects.

Capital Policies and Definition

The Capital Budget is separate and distinct from the County's operating budget for several reasons. First, capital outlays reflect non-recurring capital improvements rather than ongoing expenses. Where possible, capital projects are funded from non-recurring funding sources such as grants. These onetime revenue sources are not appropriate funding sources for recurring operating expenses. Second, capital projects tend to have higher costs requiring more stringent control and accountability.

Capital Budget includes assets such as; property, plant, equipment, and infrastructure. They are reported in individual departments for more routine expenditures but also in special capital fund cost centers. Capital assets are defined by the County as assets with an initial, individual cost of $25,000 of higher and an estimated useful life in excess of three (3) years. Such assets are recorded at historical costs (cost plus all costs incidental to acquisition) or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. Most computer hardware and software is expensed due to the rapid obsolescence associated with this industry. The costs of normal maintenance and repairs that do not add to the value or extend the life materially are not capitalized.

Guidelines

The Capital Improvement Program (CIP) will allow Ozaukee County to do advance financial planning for large expenditures and capital assets. It will provide the County Board an opportunity to view considerable projects

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

being planned for the future and allows for prioritization. CIP worksheets are completed by the department head, reviewed by Administration, reviewed by their oversight committees and also by the Executive Committee.

What should be included in the CIP Budget?

1. Projects assets/costs that should be capitalized assets that have a useful life of more than one year and cost greater than $25,000
2. Projects meeting one of the following:
   - Land/Building acquisitions
   - Infrastructure
   - New construction or additions to existing public facilities
   - Major equipment acquisitions
   - Reconstruction or Replacement of capital items
   - Major remodeling/repairs
   - Any purchase, lease, construction or improvement of a County owned physical facility greater than $25,000.

What should not be included in the CIP Budget?

1. Normal operating expenditures and most annual costs (employee salary/fringe benefits)
2. Routine repair and maintenance (carpeting)
3. Capital outlay for projects and equipment that fail to meet the criteria listed above

Capital Improvement Planning

Capital Improvement Planning (CIP) sets a framework that promotes efficiency and effectiveness in the provision of County facilities and services. Simply defined a CIP is a plan for short and long-range capital acquisition and development. The CIP can be thought of as a link between the County's physical development and its comprehensive and fiscal plans. It provides a mechanism for estimating capital requirements, planning, scheduling, implementing projects, budgeting high priority projects, developing revenue policy for proposed improvements, monitoring and evaluating the progress of capital projects, and informing the public of projected capital improvements. Without question, capital improvement planning falls directly in line with the mission of Ozaukee County: providing our citizens with responsive government and quality services in a fiscally responsible manner through innovation, leadership and dedication.

The benefits of a systematic approach to planning capital projects include the following:

1. Focusing attention on County-wide goals, needs, and capabilities.

Through a well-designed CIP, capital projects can be brought into line with county objectives, anticipated growth, and financial capabilities. Advance planning of capital projects allows for the identification of those that are most necessary or desired to ensure reinforcement of Ozaukee County's mission. The planning and budgeting process should be used to track the distribution of public resources and the equitable distribution of public facilities. Considered individually, new vehicles, improvements to the county trunk highway system, and new office furniture may be individually desired, but each project may take on a different light when, in the course of the CIP process, it is forced to compete directly with other projects for limited funds.

2. Achieving optimum use of the taxpayer dollar

The CIP aids county officials in making sound annual budget decisions. Careful planning of capital improvements helps to prevent costly mistakes. In addition, long range planning allows a local government to save money in several ways. By examining the anticipated capital requirements of Ozaukee County in a five-year projection, drastic increases in tax levy can be equalized. For example, in preparation of the CIP it may be shown that the capital requirements represent a 20 percent increase from previous or future years – deferring or moving projects ahead can help to mitigate large increases/decreases in levy requirement.

3. Encouraging more efficient government

Inter-departmental coordination of capital improvement programming can reduce scheduling conflicts and ensure that no single county function receives more than its fair share of resources. Projects scheduled in advance via the CIP will allow for effective advance scheduling of personnel and equipment and avoid potentially costly mistakes associated with improper scheduling. In addition, the CIP can be used to bolster

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

innovative management techniques such as total quality management to improve governmental efficiency and effectiveness.

4. Improving the basis for intergovernmental and regional cooperation

Capital improvement programming offers the public officials of all neighboring and overlapping governmental units an opportunity to plan the location, timing, and financing of improvements in the interest of the community as a whole. Coordination with the municipalities of Ozaukee County, and the State of Wisconsin, as well as all bordering counties can benefit from a long-range CIP program.

5. Maintaining a sound and stable financial program

Having to make large or frequent unplanned expenditures can endanger the financial well-being of any community. Sharp changes in the tax structure or bonded indebtedness may be avoided when construction projects are planned in advance and scheduled at intervals over a number of years. When there is ample time for planning, the most economical means of financing each project can be selected in advance.

Furthermore, a CIP can help the community avoid commitments and debts that would prevent the initiation of more important projects at a later date. When projects contained in the CIP are tied to an annual funding mechanism, a Capital Improvements Fund, fluctuations in the County's annual levy requirement are further avoided. The creation of a Capital Improvements Fund that earmarks a certain level of annual funding for capital projects provides funding ceiling – once the funds are designated to projects within a year additional project must be deferred until the subsequent year.

6. Repairing or replacing existing facilities or equipment

The CIP process is guided by the life cycles of capital assets. Life Cycle Planning looks at the big picture of maintenance - the life cycle of all the elements, which combine to form a fully functional facility. Analyses of the elemental life cycles identify what needs to be done and when, and the risks of not taking timely action. A rational financial plan evolves and provides for periodic flow of funds over the anticipated life of the element in accordance with the business plan. In short, Life Cycle Planning provides a sound financial plan for managing the provision of capital works and maintenance for facilities over an extended planning period.

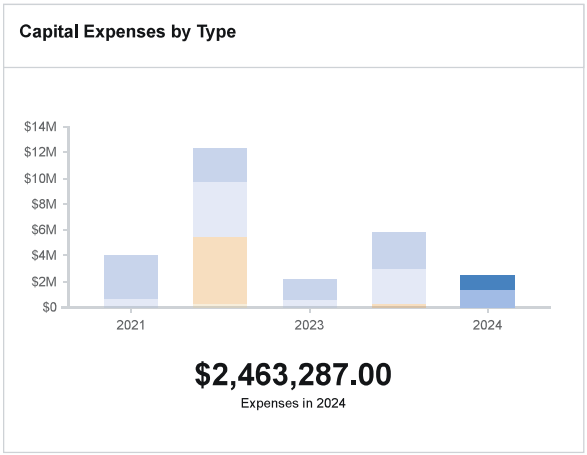
7. Enhancing opportunities for participation in Federal or State grant aid programs

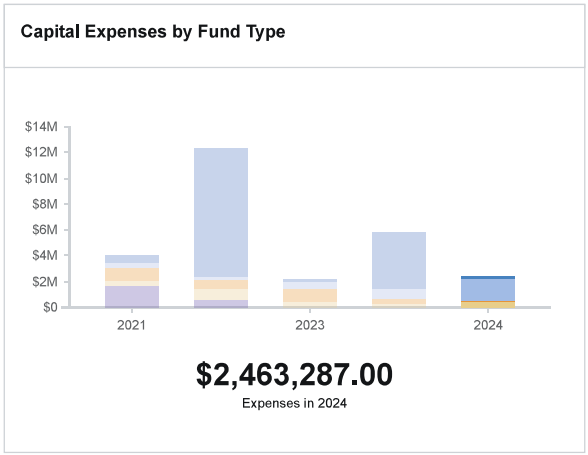
Preparing a CIP improves the County's ability to obtain aid through Federal and State programs, which provide funds for planning, construction, and financing capital improvements.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

SUMMARY OF TOTAL CAPITAL EXPENSES

The graphs below show a high-level overview of capital expenses by fund type and expense type. There is a major difference between the actuals and the budgets for each year. As will be described in the following sections, we fund projects with three different processes. One process is an internal Request for Proposal (RFP) process that does not include budgeting expenses during the budget process. This will be explained in that section, but it means that our actual expenses are always higher than the budgeted expenses. Another caveat is the fact that we budget an offsetting (Contra Capital) reduction to the expenses in Enterprise Funds. We use cash on hand to fund those projects from revenues that the enterprise earns. If revenues are limited the projects might not be completed or other funding mechanisms are considered. The charts and tables do not include the offsetting Contra Capital line item so that we can see the expenses planned in the Enterprise Funds.





Capital Expenses by Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Buildings	$596,597	$4,206,241	$500,000	$2,696,883	$1,235,000
Equipment & Software	$3,429,613	$2,646,660	$1,670,850	$2,812,296	$1,203,287
Land Improvements	$5,850	$5,234,210	$0	$246,366	$25,000
Land Purchases	$0	$241,000	$0	$0	$0
TOTAL	**$4,032,060**	**$12,328,111**	**$2,170,849**	**$5,755,545**	**$2,463,287**

Capital Expenses by Fund Type

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
General Fund	$411,411	$865,654	$386,250	$223,379	$395,137
Special Revenue Fund	$637,258	$10,005,406	$252,250	$4,407,978	$293,250
Capital Projects	$1,584,781	$517,723	$0	$32,531	$0
Enterprise Funds	$328,126	$194,600	$550,000	$711,344	$1,735,000
Internal Service Funds	$1,070,485	$744,727	$982,350	$380,314	$39,900
TOTAL	**$4,032,060**	**$12,328,111**	**$2,170,849**	**$5,755,545**	**$2,463,287**

The line item above showing the Capital Projects included a reserve that was used for the compensation study. The amount held in reserve was $940,000 and will be transferred to the other funds to pay for increased salaries. This now zeroes out that account. We typically do not use this fund for budgeting of capital projects (however project not specific to certain departments or funds could be expended here). This reserve was placed here because if the County chose not to pursue a compensation study, then the funding would have gone to capital projects. We do not anticipate the loss of this funding amount will have a significant impact on our ability to fund capital projects in the future.

Capital Improvement Program Process

On the following pages the County's three capital funding processes are highlighted below:

1. The annual Capital Budget and Capital Improvement Program (CIP)
2. Enterprise Funds Capital Improvement Program (CIP)
3. Internal Competitive Request for Proposals/Project Process (RFP Process)

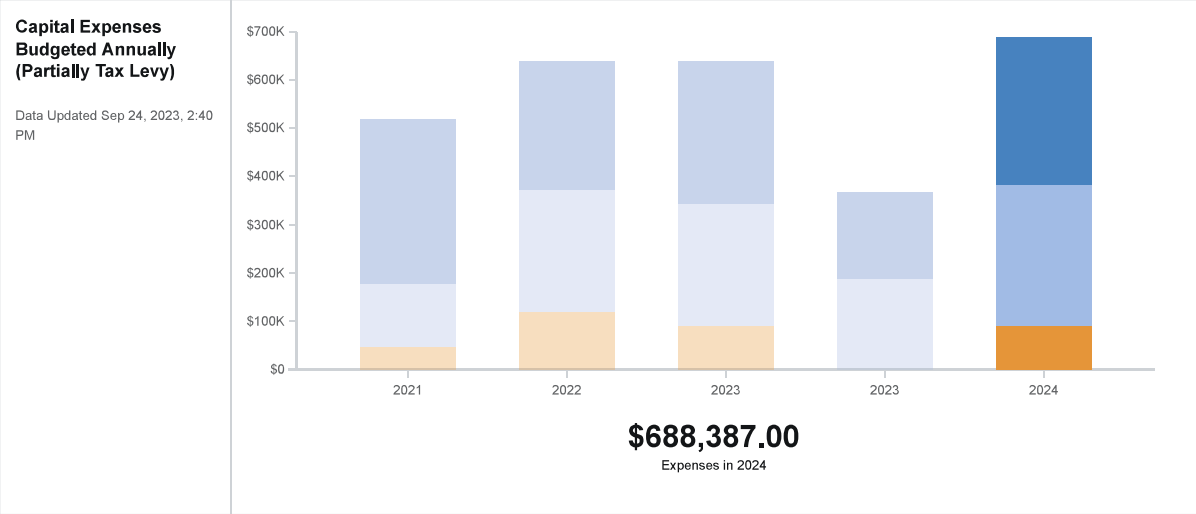
Attachment: 2024 Recommended Budget (2024 Recommended Budget)

The Annual Capital Budget and Capital Improvement Plan

This is our first method of funding capital projects. Despite tax levy restrictions the County does fund a small amount of regular projects in capital replacements each year. These are expenses deemed to be a very high priority that impacts health and safety and Information Technology Network and Security or are used for fairly regularly occurring projects. These projects are funded with Tax Levy or a mix of other revenue sources in the General Fund budget.

The chart and table below show the funding level for specific capital projects over the last 6 years by fund/department. More detail on specific projects will be presented later. Public Safety is mostly for vehicles and other law enforcement equipment. The replacement of law enforcement vehicles is one of the County's highest capital replacement priorities, and it is virtually guaranteed that there will not be any hesitancy to ensure annual replacement of these vehicles. The County uses a leasing program for its other vehicles, and we plan to explore this option.

Finance represents IT and Radio System projects. Transit Services replaces taxis and buses each year. Natural Resources projects are for parks, and Public Works projects are for facilities. Both of these areas are required to utilize funding through the competitive Request for Proposal Process for Projects. Going forward, only Transit, Public Safety and IT/Radio projects will be funded through this process (starting in 2020 Adopted).



Capital Expenses Budgeted Annually (Partially Tax Levy)

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Sheriffs Department	$344,232	$267,826	$296,250	$178,416	$305,137
Finance					
Radio Services	$46,239	$108,222	$90,000	$0	$90,000
County Clerk	$0	$9,000	$0	$0	$0
FINANCE TOTAL	**$46,239**	**$117,222**	**$90,000**	**$0**	**$90,000**
Public Works					
Transit Services	$127,998	$254,361	$252,250	$188,055	$293,250
PUBLIC WORKS TOTAL	**$127,998**	**$254,361**	**$252,250**	**$188,055**	**$293,250**
TOTAL	**$518,469**	**$639,409**	**$638,500**	**$366,471**	**$688,387**

Below are the individual capital projects for this area of our capital plan. Transit vehicles are usually replaced using around 40% Tax Levy. Sheriff vehicles will be replaced this year using reserves. Radio and IT projects is an on-going fund for replacement of various hardware or cloud-based needs for countywide IT or the radio system used by law enforcement and first responders. We do not specify specific projects because the nature of this fund is to allow for unplanned or emergency needs during the year. Other known projects are requested through the internal RFP process.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

DEPARTMENT:	Radio Services

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Computer Equipment		Tax Levy (Budget Process)		40,000	40,000	40,000	40,000	40,000	200,000
									-

PROJECT DESCRIPTION:
Annual replacement fund for various equipment replacements

PRIORITY:	Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Building Improvements - Equipment		Tax Levy (Budget Process)		50,000	50,000	50,000	50,000	50,000	250,000
									-

PROJECT DESCRIPTION:
Annual fund for Improvements to buildings for various equipment replacements

PRIORITY:	Required

DEPARTMENT:	Sheriff's Office

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING COMMENT	2024	2025	2026	2027	2028	TOTAL
Vehicle Replacements	VI. Steamline County Pr	Tax Levy (Budget Process)	N/A	305,137	314,292	323,720	333,431	343,433	1,620,013
		Other (explain in comments	Reserves (FB)		-	-	-	-	-

PROJECT DESCRIPTION:
* Requested 2024 budget includes $305,137 for vehicle replacments. The recommended budget for 2023 included the use of reserves (fund balance) to fund the vehicles. The methodology for funding vehicle replacements will be evaluated again next year. There are multiple methods to fund the vehicle replacements.

PRIORITY:	Required

DEPARTMENT:	Transit

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING COMMENT	2024	2025	2026	2027	2028	TOTAL
Vehicle Replacement		Tax Levy (Budget Process)		293,350	310,951	329,608	349,385	370,348	1,653,641
		Grants							-

PROJECT DESCRIPTION:
Annual replacement of taxis. Assume 6% annual increase due to inflation.

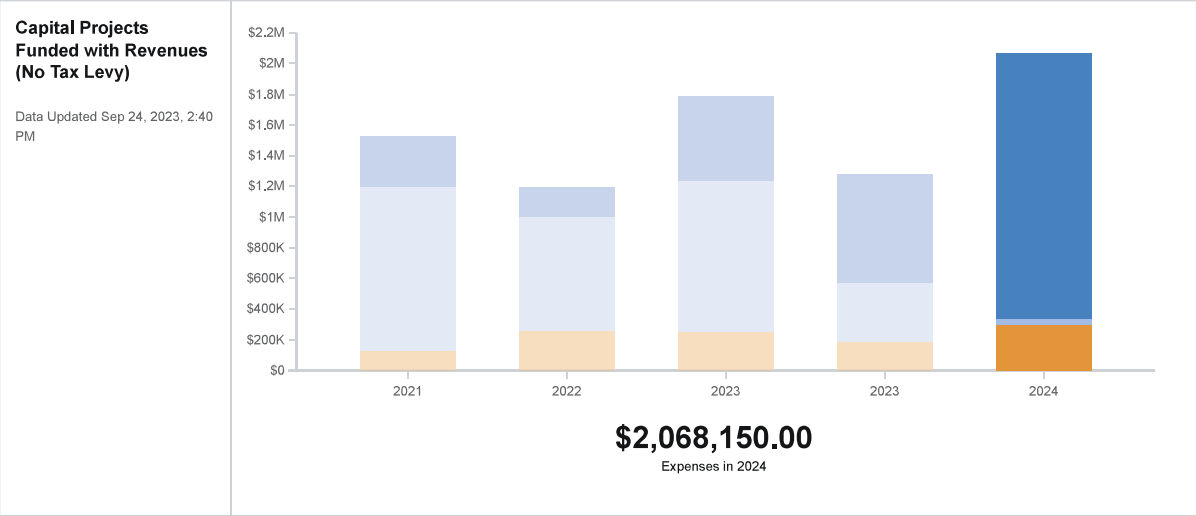
PRIORITY:	Required

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Enterprise and Internal Service Funds Capital Improvement Plan

The second method of funding capital projects at Ozaukee County is through self-funding Proprietary Funds. A Proprietary Fund is a type of fund operated by a government that has a business-like operation, and there is usually revenue that comes in the form of fees or charges for services. These funds complete capital projects based on available revenue from operations. Sometimes debt (see Debt Section) is taken on for larger projects. Projects are depreciated and recorded as an annual expense. A contra-cost (100% offsetting revenue) is budgeted each year to indicate that available cash and future revenues will pay for projects (contra-cost excluded in table/chart below so the table does not net out to zero).

Since these funds have the luxury of dedicated revenue, they are typically not allowed by the County to receive tax levy support. In cases where some of these funds might have needed assistance from the General Fund, they have typically been required to make the General Fund whole (if possible). Lasata Senior Living Campus (3 facilities in separate funds); the Golf Courses; and Highway Department are the 5 funds that utilize this CIP system. A chart and table below shows the funding history, and individual project pages showing the future is included at the end of the section.



Capital Projects Funded with Revenues (No Tax Levy)

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Public Works					
Transit Services	$127,998	$254,361	$252,250	$188,055	$293,250
PUBLIC WORKS TOTAL	**$127,998**	**$254,361**	**$252,250**	**$188,055**	**$293,250**
Enterprise Funds					
Health and Human Services					
Lasata Care Center	$0	$0	$135,000	$250,314	$135,000
Lasata Heights	$0	$0	$75,000	$6,843	$45,000
Lasata Crossings	$0	$0	$20,000	$19,107	$45,000
HEALTH AND HUMAN SERVICES TOTAL	**$0**	**$0**	**$230,000**	**$276,264**	**$225,000**
Natural Resources					
Golf Courses	$328,126	$194,600	$320,000	$435,080	$1,510,000
NATURAL RESOURCES TOTAL	**$328,126**	**$194,600**	**$320,000**	**$435,080**	**$1,510,000**
ENTERPRISE FUNDS TOTAL	**$328,126**	**$194,600**	**$550,000**	**$711,344**	**$1,735,000**
Internal Service Funds					
Public Works					
Highway Department	$1,070,485	$744,727	$982,350	$380,314	$39,900
PUBLIC WORKS TOTAL	**$1,070,485**	**$744,727**	**$982,350**	**$380,314**	**$39,900**
INTERNAL SERVICE FUNDS TOTAL	**$1,070,485**	**$744,727**	**$982,350**	**$380,314**	**$39,900**
TOTAL	**$1,526,609**	**$1,193,688**	**$1,784,599**	**$1,279,713**	**$2,068,150**

The graph and table above (contra capital negative is excluded from the data above) show the departments and funds with capital project funding that falls into this category. This funding methodology typically does not

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involve a lot of budgetary analysis during the budget process. Tax Levy is not used to fund these projects. The departments submit a list of projects, and the County determines whether or not the entity has enough cash, or is likely to generate enough cash, during the fiscal year. Year-end results are analyzed to determine the entity's financial position. These entities are operated as business-like units in our Enterprise and Internal Service Funds. The projects are listed below.

DEPARTMENT:	Lasata Heights

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Carpet Replacement		Tax Levy (Budget Process)		15,000	15,000	15,000	15,000	15,000	75,000
									-

PROJECT DESCRIPTION:
Annual replacement of worn out carpets in apartments and elsewhere in the facility as needed.

PRIORITY:	Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Building Improvements - Equipment		Tax Levy (Budget Process)			60,000				60,000
									-

PROJECT DESCRIPTION:
Replace Attic Sprinklers

PRIORITY:	Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Building Improvements		Tax Levy (Budget Process)		30,000	25,000	25,000			80,000
									-

PROJECT DESCRIPTION:
Building tuckpoint on brick ($25,000 for 2025 and 2026) and repair garage floor ($30,000)

PRIORITY:	Required

DEPARTMENT:	Lasata Care Center

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING COMMENT	2024	2025	2026	2027	2028	TOTAL
Annual Replacement Program		Other (explain in comments)		50,000	50,000	50,000	50,000	50,000	250,000
		Other (explain in comments	enterprise funds						-

PROJECT DESCRIPTION:
covers normal replacement of electronics, equipment, furniture and building maintenance

PRIORITY: ongoing	Required

DEPARTMENT:	Lasata Crossings

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING COMMENT	2024	2025	2026	2027	2028	TOTAL
Annual Replacement Program		Other (explain in comments)		20,000	20,000	20,000	20,000	20,000	100,000
		Other (explain in comments)	enterprise funds						-

PROJECT DESCRIPTION:
Annual replacement for Computers, furniture, and carpet

PRIORITY:	Desired

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Golf Courses CIP Requests

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Bedknife Grinders	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)			27,000				27,000
PROJECT DESCRIPTION:									
This project includes purchase of 2 bedknife grinders.									
PRIORITY:	Required								

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Fairway Mowers	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)		80,000					80,000
PROJECT DESCRIPTION:									
This project includes purchase of 2 fairway mowers.									
PRIORITY:	Required								

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Tee Mowers	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)					150,000		150,000
PROJECT DESCRIPTION:									
This project includes purchase of 2 tee mowers.									
PRIORITY:	Required								

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Sand Rake	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)				19,000			19,000
PROJECT DESCRIPTION:									
This project includes purchase of a sand rake.									
PRIORITY:	Required								

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Golf Carts	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)						520,000	520,000
PROJECT DESCRIPTION:									
This project includes purchase of new golf carts.									
PRIORITY:	Required								

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Beverage Carts	Develop Recreational and Cultural Destinations for Tourism, Residents, and Businesses	Tax Levy (Budget Process)						36,000	36,000
PROJECT DESCRIPTION:									
This project includes purchase of 2 new beverage carts.									
PRIORITY:	Required								

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PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Hawthorne Hills	Develop Recreational and Cultural	Tax Levy (Budget Process)		40,000					40,000

PROJECT DESCRIPTION:
This project includes upgrades to the Hawthorne Hills kitchen including a new oven, fryer, dishwasher, exhaust hood, shelving, and miscellaneous equipment and supplies.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Mini Excavator	Develop Recreational and Cultural	Tax Levy (Budget Process)		90,000					90,000

PROJECT DESCRIPTION:
This project includes purchase of a new mini excavator.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Irrigation System	Develop Recreational and Cultural	Tax Levy (Budget Process)		945,000					945,000

PROJECT DESCRIPTION:
This project includes a new irrigation system at Hawthorne Hills County Golf Course.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Mezzazine	Develop Recreational and Cultural	Tax Levy (Budget Process)		75,000					75,000

PROJECT DESCRIPTION:
This project includes a new mezzazine at Mee-Kwon County Golf Course for shared Parks/Golf storage.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Mezzazine	Destinations for Tourism, Residents,	Tax Levy (Budget Process)		75,000					75,000

PROJECT DESCRIPTION:
This project includes a new mezzazine at Mee-Kwon County Golf Course for shared Parks/Golf storage.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Golf Course Division - Fire Suppression	Develop Recreational and Cultural	Tax Levy (Budget Process)		94,000					94,000

PROJECT DESCRIPTION:
The Mee Kwon clubhouse has a fire suppression system that has an antifreeze side and a dry side. The wet system is not able to meet the new codes regarding allowed antifreeze. Project would change out the antifreeze system to a dry pipe system. Update includes system design, permit fees, sprinkler heads, piping, environmental disposal of antifreeze, and nitrogen generator.

PRIORITY: Required

This project includes upgrades to the Hawthorne Hills kitchen including a new oven, fryer, dishwasher, exhaust hood, shelving, and miscellaneous equipment and supplies.

PRIORITY: Required

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Highway Department CIP

DEPARTMENT:	Highway

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH W	Road Network	Tax Levy (Budget Process)		425,000					425,000
									-

PROJECT DESCRIPTION:

CTH W - Schowalter St to STH 57: 2.5" Overlay (2.2 mles) Ozaukee County Highway
Department performs bi-annual inspection on all County highways and rates the condition of the pavement. Projects are selected based upon the highway's condition rating, safety factors, and average daily traffic

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH W	Road Network	Other (explain in comments)		550,000					550,000
									-

PROJECT DESCRIPTION:

CTH W - STH 33 to Schowalter Rd: Reconstruction - BID Work (Contracted)
LRIP-S & CHI-S funding (90/10 Split; State/County Levy); Engineering & ROW Acquisition 2022/2023; Construction 2024; Total Project Cost Estimate $2,300,000, Cty Paving portion $250,000 (Tax Levy) $300,000 (Expansion Request 1; Fund Balance)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH K	Road Network	Tax Levy (Budget Process)		100,000					100,000
									-

PROJECT DESCRIPTION:

CTH K - CTH KW to Termaat Rd: 2.5" Overlay; Widen to 30' (0.25 Miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH B	Road Network	Tax Levy (Budget Proces	State/Cty Levy	270,000					270,000
									-

PROJECT DESCRIPTION:

CTH B - CTH LL to Willow Rd.: 2.5" Overlay (1.2 Miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH I	Road Network	Tax Levy (Budget Process)		450,000					450,000
									-

PROJECT DESCRIPTION:

CTH I - STH 33 to Shady Ln.: 2.5" Overlay (1.9 miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH V	Road Network	Tax Levy (Budget Process)		300,000					300,000
									-

PROJECT DESCRIPTION:

CTH V - STH 60 (Grafton Ave) to CTH W (Port Washington Rd): 2.5" Mill & Overlay (1.5 miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH LL	Road Network	Other (explain in comme	State/Cty Levy		200,000				200,000
									-

PROJECT DESCRIPTION:

CTH LL - CTH LL & CTH KK Intersection: Concrete Reconstruction - BID Work (Contracted)
CHI Funding (50/50 Split; State/County Levy); Total Project Cost Estimate $400,000 - $200,000 State/$200,000 County Levy

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH H	Road Network	Other (explain in comme	State/Cty Levy		50,000				50,000
									-

PROJECT DESCRIPTION:

CTH H - Washington County Line to CTH A/H; STH 57 to CT KW: Safety Improvements - BID Work (Contracted)
WISDOT HRRRP Grant funding (90/10 Split; State/County Levy); Engineering in 2023; Construction 2025; Total Project Cost Estimate $500,000

PRIORITY: Required

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PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH KW	Road Network	Other (explain in comme	State/Cty Levy		50,000		500,000		550,000
									-

PROJECT DESCRIPTION:

CTH KW - CTH H to Lake Drive: Pulverize & Repave; Widen to 30' - BID Work (Contracted)
CHI-D Funding (50/50 Split; State/County Levy); Engineering & ROW Acquisition in 2025; Construction in 2027; Total Project Cost Estimate $1,100,000

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH I	Road Network	Tax Levy (Budget Process)			1,100,000				1,100,000
									-

PROJECT DESCRIPTION:

CRH I - Lilac Lane to STH 33: 2.5" Overlay; Widen to 30' (5.1 Miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH O	Road Network	Tax Levy (Budget Process)			300,000				300,000
									-

PROJECT DESCRIPTION:

CTH O - Cedar Sauk Rd to STH 33: 2.5" Mill & Overlay (1.0 Miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH I	Road Network	Tax Levy (Budget Process)			225,000				225,000
									-

PROJECT DESCRIPTION:

CTH I - Shady Ln. to Hawthorne Dr.: 2.5" Overlay (1.0 miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH O	Road Network	Tax Levy (Budget Process)				300,000			300,000
									-

PROJECT DESCRIPTION:

CTH O - STH 60 to Hickory St. 2.5" Mill & Overlay (0.8 Miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH A	Road Network	Tax Levy (Budget Process)				1,150,000			1,150,000
									-

PROJECT DESCRIPTION:

CTH A - CTH H to CTH LL: 2.5" Mill & Overlay (4.5 Miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH I	Road Network	Tax Levy (Budget Process)				385,000			385,000
									-

PROJECT DESCRIPTION:

CTH I - Jay Road to Sheboygan County Line: Pulverize & Repave; Widen to 24' (1.3 miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH I	Road Network	Tax Levy (Budget Process)					400,000		400,000
									-

PROJECT DESCRIPTION:

CTH I - Belgium-Kohler Rd (West) to Jay Road: 2.5" Overlay (2.1 Miles)

PRIORITY: Required

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PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH C	Road Network	Tax Levy (Budget Process)					250,000		250,000
									-

PROJECT DESCRIPTION:
CTH C - STH 181 to Washington Ave.: 2.5" Overlay (0.8 Miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH H	Road Network	Tax Levy (Budget Process)					175,000		175,000
									-

PROJECT DESCRIPTION:
CTH H - CTH A/H to River Road: 2.5" Overlay; Widen to 30' (0.3 Miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH I	Road Network	Tax Levy (Budget Process)					225,000		225,000
									-

PROJECT DESCRIPTION:
CTH I - Hawthorne Dr. to River Park Rd.: 2.5" Overlay (1.0 miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH W	Road Network	Tax Levy (Budget Process)						1,250,000	1,250,000
									-

PROJECT DESCRIPTION:
CTH W - Zedler Ln. to STH 57 (Mequon Rd.): 2.5" Mill & Overlay (1.5 Miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH W	Road Network	Tax Levy (Budget Process)						1,250,000	1,250,000
									-

PROJECT DESCRIPTION:
CTH W - Zedler Ln. to STH 57 (Mequon Rd.): 2.5" Mill & Overlay (1.5 Miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH W	Road Network	Tax Levy (Budget Process)						250,000	250,000
									-

PROJECT DESCRIPTION:
CTH W - Opportunity Dr. to STH 60: 2.5" Mill & Overlay (0.6 Miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH W	Road Network	Tax Levy (Budget Process)						250,000	250,000

PROJECT DESCRIPTION:
CTH W - CTH V to Aurora Hospital: 2.5" Mill & Overlay (1.0 Miles)

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
CTH KW	Road Network	Tax Levy (Budget Process)						250,000	250,000
									-

PROJECT DESCRIPTION:
CTH KW - CTH D to Silver Beach Rd: 2.5" Mill & Overlay (1.0 Miles)

PRIORITY: Required

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DEPARTMENT:	Highway (Equip & Bldg)

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING COMMENT	2024	2025	2026	2027	2028	TOTAL
One Ton Truck	Transportation	Other (explain in comments)	Direct Project Charges	50,000					50,000
									-

PROJECT DESCRIPTION:
The purchase of a one-tone truck to replace #46 (2011 Ford F350 1-Ton Truck). We are looking to get this portion of our fleet on a regular rotation (12yr cycle) so repair costs can be minimized.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING COMMENT	2024	2025	2026	2027	2028	TOTAL
Rumble Strips	Transportation	Other (explain in comments)	Direct Project Charges	15,000					15,000
									-

PROJECT DESCRIPTION:
The State requires Rumble Strips for flagging operations on single lane state roads.

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING COMMENT	2024	2025	2026	2027	2028	TOTAL
Highway Equipment	Transportation	Other (explain in comments)	Direct Project Charges		745,000	350,000	495,000	455,000	2,045,000
									-

PROJECT DESCRIPTION:
Part of replacement program established by Highway Department to ensure equipment is in good working order. Replaces current equipment due to wear and tear, and high hours. Detailed plan available

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
PW - Repave Yard	Transportion Planning	Other (explain in comments)	Direct Project Charges		250,000				250,000
									-

PROJECT DESCRIPTION:
Repave yard at Port Washington location

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Gravel Crusher	Transportion Planning	Other (explain in comments)	Direct Project Charges			400,000			400,000
									-

PROJECT DESCRIPTION:
Gravel crusher for crushing operation at Lakeland Site

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
Additional Heated Storage	Transportion Planning	Other (explain in comments)	Direct Project Charges				350,000		350,000
									-

PROJECT DESCRIPTION:
Additional Heated Storage at Port Washington location

PRIORITY: Required

PROJECT NAME	STRATEGIC OBJECTIVE	PRIMARY SOURCE OF FUNDING	FUNDING SOURCE COMMENT	2024	2025	2026	2027	2028	TOTAL
PW - Reroof Shed B	Transportion Planning	Other (explain in comments)	Direct Project Charges					50,000	50,000
									-

PROJECT DESCRIPTION:
Reroof Shed B at Port Washington location

PRIORITY: Required

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Description	2024	2025	2026	2027	2028	Unprog	Comment
Quad-Axle Truck (Snow Plow)					$380,000	$380,000	
Plow							
Left Handed Wing							
Right Handed Wing							
V-Box							
Anti Icing / Brine Tank							
Under Body Scrapper							
Sign Truck		$350,000				$0	Light Duty?
Quad-Axle Truck (Dump Truck)						$0	
Tractor w/ Mower Attachments						$0	
Truck-Mounted Attenuator				$20,000		$0	
Tanker Trailer						$0	
Patrol Truck (Snow Plows)			$300,000			$300,000	
Plow							
Left Handed Wing							
Right Handed Wing							
V-Box							
Anti Icing / Brine Tank							
One-Ton Truck	$50,000	$80,000	$50,000	$80,000	$50,000	$80,000	(2) in 2023
Rumble Strips	$15,000						
Brush Chipper						$0	
Water Pump						$0	
Fecon Head						$0	(2) in 2023
Hot Box Trailer						$0	
Large Equip Trailer(s)						$0	
Flail Replacement						$15,000	
Road Grader [USED]						$300,000	
Skid Steer Loader				$100,000		$70,000	
Foreman Truck						$50,000	
Front End Loader [USED]						$180,000	
Superintendent Patrol Vehicle		$65,000				$50,000	5yr cycle
Tractor/Backhoe [USED]						$0	
Track excavator [USED]		$250,000				$0	
Bucket Truck [USED]						$0	
Sign Van [USED]				$150,000			
Shoulder Grader							

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Shoulder Grader							
Forklift(s)							Cedarburg Shop
Crackfilling machine				$125,000		$0	Mastic Machine
4' Mill						$450,000	
Tri-Axle Truck (Snow Plow)						$340,000	
Chip Spreader						$250,000	
Bulldozer [USED]						$200,000	
Asphalt dist. Truck [USED]						$100,000	
Rubber Tire Roller						$90,000	
Automated Flagger						$80,000	
Attenuator (Tow Behind)						$35,000	
Excavator Plate Compactor						$35,000	
Asphalt Crack Router						$25,000	
Small Equip Trailer						$20,000	
Plow Replacement						$10,000	
60" Diesel Grass mower					$25,000	$0	
All Terrain Crane [USED]						$0	
Asphalt Paver						$0	
Asphalt Roller						$0	
Four-Wheel-Drive Truck [USED]						$0	
Mini-Excavator						$0	
Road Sweeper						$0	
Rubber Track Excavator						$0	
Scissors Lift						$0	
Semi-Tractor [USED]						$0	
Shoulder Machine [USED]						$0	
Traffic Arrow/Message Board				$20,000		$0	
Vac-All Sweeper Truck [USED]						$0	
V-Box Replacement						$0	
Total Equip. Cost	**$65,000**	**$745,000**	**$350,000**	**$495,000**	**$455,000**	**$3,060,000**	

Items "Highlighted" are under $25,000, and are not included in the Capital Improvement Plan (CIP) Budget information. However, they are covered in the Capital portion of the budget as they are over $5,000 and depreciated. (#) = equipment number being replaced

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)

DEBT SERVICE FUND

Debt Service Policy

(14) Debt Policy: (12-28), (13-47)

(a) Ozaukee County will maintain a debt limit. All new debt will require a three-fourths (3/4) majority of the County Board elect. All new Debt should have a term appropriate to the useful life expectancy of the underlying purpose.

(b) Governmental debt totals shall not exceed the annual operating expenditures of the General Fund *and* annual governmental debt payments shall not exceed twelve and one half (12.5) percent of the total County property tax levy.

(c) Enterprise debt will be presumed to be self supporting through user revenue within one half of the debt term. In instances where it is not presumed to be self supporting any new debt will be considered governmental debt, included in governmental totals, and subject to all related restrictions.

(d) In any case where new debt is imposed upon the County by an external source causing it to exceed the policy limits, the County shall have five (5) years to come back into compliance.

(e) The Finance Director shall be designated the Compliance Officer responsible for monitoring post-issuance compliance and record retention requirements.

Legal Debt Margin

Wisconsin Statutes limit local governments legal debt margin to no more than 5% of its total equalized value. The table below show the computation used to determine Ozaukee County's legal debt position. The line bolded in the table below shows that we typically range from 4% to 6% of our allowable debt under state law. As shown in the table below we have around 96% of allowable debt remaining, but the County will never come close to that point. Typically, the same amount of debt has been carried, and only when debt falls off is when new debt is utilized.

Legal Margin for New Debt
The County's legal margin for creation of additional general obligation debt on December 31, 2022 was:

Equalized valuation of the County		$ 15,979,054,000
Statutory limitation percentage		(x) 5%
General obligation debt limitation, per Section 67.03 of the Wisconsin Statutes		798,952,700
Total outstanding general obligation debt applicable to debt limitation	$ 23,595,000	
Less: Amounts available for financing general obligation debt Debt service fund	87,372	
Net outstanding general obligation debt applicable to debt limitation		23,507,628
Legal Margin for New Debt		$ 775,445,072

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

OZAUKEE COUNTY, WISCONSIN
COMPUTATION OF LEGAL DEBT MARGIN
DECEMBER 31, 2022

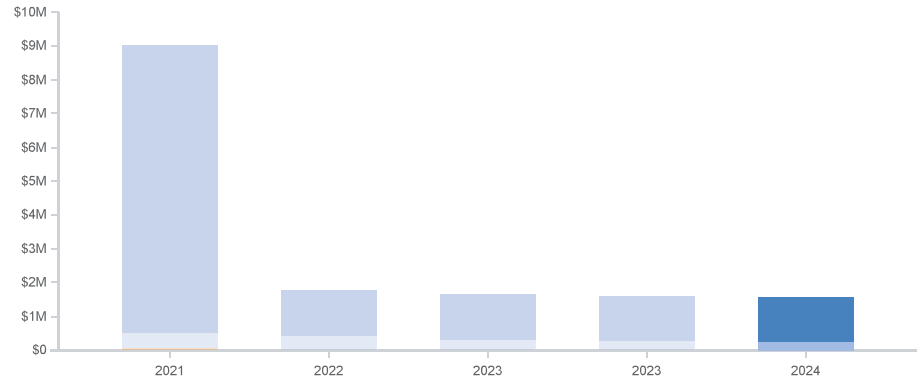
	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Equalized Valued submit to Debt	$ 10,226,456	$ 10,584,586	$ 10,970,707	$ 11,325,769	$ 11,735,981	$ 12,299,827	$ 12,995,888	$ 13,599,803	$ 14,289,621	$ 15,979,054
Legal Debt Limit (5%)	511,323	529,229	548,535	566,288	586,799	614,991	649,794	679,990	714,481	798,953
Amount of Debt Applicable to Limitation										
General Obligation Bonds:										
Governmental	16,555	15,120	13,630	12,240	10,540	8,935	10,650	9,030	13,475	12,445
Proprietary	9,215	18,790	18,460	17,536	16,585	15,600	14,575	13,520	12,435	11,150
Total General Obligation Debt	25,770	33,910	32,090	29,776	27,125	24,535	25,225	22,550	25,910	23,595
Amount Available for financing general obligation debt										
Debt Service Fund Reserves	229	758	759	759	759	759	-	380	175	87
Net Outstanding GO Debt Applicable to Debt Limitation	$ 25,541	$ 33,152	$ 31,331	$ 29,017	$ 26,366	$ 23,776	$ 25,225	$ 22,170	$ 25,735	$ 23,508
Percent of Debt to Legal Limit	**5.00%**	**6.26%**	**5.71%**	**5.12%**	**4.49%**	**3.87%**	**3.88%**	**3.26%**	**3.60%**	**2.94%**
Legal Margin for New Debt	$ 485,782	$ 496,077	$ 517,204	$ 537,271	$ 560,433	$ 591,215	$ 624,569	$ 657,820	$ 688,746	$ 775,445
Percentage of legal margin remaining	95%	94%	94%	95%	96%	96%	96%	97%	96%	97%
Governmental %	64%	45%	42%	41%	39%	36%	42%	40%	52%	53%
Proprietary %	36%	55%	58%	59%	61%	64%	58%	60%	48%	47%
Population	87,054	87,470	87,850	87,879	88,429	88,667	89,905	90,630	91,503	93,009
Per Capita Debt	$ 296	$ 388	$ 365	$ 339	$ 307	$ 277	$ 281	$ 249	$ 283	$ 254

All dollar amounts are represented in thousands except Per Capita Debt.
Wisconsin State Statute 67.03 limits total debt be no greater than 5% of the equalized real property of the County.

Debt Service Budget

Debt Service

Data Updated Sep 24, 2023, 2:40 PM



$1,577,563.00
Expenses in 2024

Debt Service

	2021 Actual	2022 Actual	2023 Adopted	2023 YTD Actual	2024 Budget
Debt Service Fund	$8,524,324	$1,353,068	$1,345,163	$1,345,162	$1,353,338
Capital Projects	$52,738	$0	$0	$0	$0
Enterprise Funds					
Health and Human Services					
Lasata Care Center	$219,425	$201,209	$126,800	$126,800	$50,800
Lasata Crossings	$225,621	$206,395	$173,425	$134,726	$173,425
HEALTH AND HUMAN SERVICES TOTAL	**$445,046**	**$407,604**	**$300,225**	**$261,526**	**$224,225**
ENTERPRISE FUNDS TOTAL	**$445,046**	**$407,604**	**$300,225**	**$261,526**	**$224,225**
TOTAL	**$9,022,108**	**$1,760,672**	**$1,645,388**	**$1,606,688**	**$1,577,563**

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

2021 New Debt Service (2021 Actuals)

Through our capital planning process we have identified several larger projects that several departments needed to undertake. The plan was to take advantage of the still low interest rates and Aaa bond rating for a round of refinancing and new debt. We do not anticipate additional debt for general governmental activities within the next five years after accomplishing this backlog of expensive capital projects.

In early February 2021 the County issued refunding bonds to refund the 2011 outstanding bonds for 2022 through 2031 that were callable on March 1, 2021. The new issue was in the amount of $2.6 million payable in annual principal payments from March 1, 2022 through March 1, 2031 with a true interest rate of .6172%. Annual principal payments range from $240,000 to $290,000 and the coupon interest rate ranges from 1 to 2%. Present value savings from the refunding over 10 years is $428,392.

In April 2021 the County issued debt to refund the 2022 and 2023 principal payments from the 2013 GO notes and the outstanding balance of the 2017 Capital Lease for the Emergency Radio System. The payback period for the two refinancing issues is 10 years with present value savings of $105,040. Annual principal payments range from $285,000 to $375,000 and the coupon interest rate ranges from 1.5 to 3.0%. The effective interest rate on the bonds is 1.42%.

Also completed in April was new debt for the following projects:
1. Highland Street Interchange on I-43 $1,300,000
2. Lions Den Park Shelter $500,000
3. Parks Department Storage Building $800,000
4. Sheriff's Office Storage Facility $1,000,000
5. Covered Bridge Park Shelter $500,000
6. Project Contingency $235,000

The April refinancing and new debt purchase included $4.35 million for new projects highlighted above and $1.965 million refinancing for the Radio System Capital Lease and another $1.53 million on callable GO debt from 2013. The County's total debt stands at about $30 million (with interest), and the breakout between Governmental vs. Business-like activities is shown in the tables below. Two additional tables are included from the year-end financial report for supplemental debt information.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Summary of Long-term Obligations

Long-term Obligations

The following is a summary of changes in long-term obligations of the County for the year ende December 31, 2022:

	Outstanding 1/1/22	Issued	Retired	Outstanding 12/31/22	Due Within One Year
Governmental activities:					
General Obligation Debt					
Bonds	$ 10,360,000	$ -	$ 675,000	$ 9,685,000	$ 740,000
Notes	3,115,000	-	355,000	2,760,000	360,000
Total General Obligation Debt	13,475,000	-	1,030,000	12,445,000	1,100,000
Bond premium	533,513	-	41,363	492,150	41,363
Lease Obligation	-	49,315	9,370	39,945	15,341
Compensated absences	2,497,849	1,530,058	1,540,291	2,487,616	621,904
Governmental activities					
Long-term obligations	$ 16,506,362	$ 1,579,373	$ 2,621,024	$ 15,464,711	$ 1,778,608
Business-type activities:					
General Obligation Debt					
Bonds	$ 12,435,000	$ 6,715,000	$ 8,000,000	$ 11,150,000	$ 1,170,000
Bond premium	399,779	184,147	115,502	468,424	65,461
Compensated absences	1,110,948	696,359	794,490	1,012,817	253,204
Business-type activities	$ 13,945,727	$ 7,595,506	$ 8,909,992	$ 12,631,241	$ 1,488,665

General Obligation Debt (outstanding debt notes)

General Obligation Debt

General obligation debt currently outstanding is detailed as follows:

Bonds	
$7,150,000 issued 2/2/2015; $670,000 to $815,000 due annually through 2028; interest 2% to 3.5%	$ 4,435,000
$2,610,000 issued 02/24/2021; $245,000 to $290,000 due annually through 2031; interest 1% to 2%	2,370,000
$7,750,000 issued 4/28/2021; $220,000 to $590,000 due annually through 2041; interest 1.5% to 3%	7,315,000
$6,715,000 issued 2/23/2022; $500,000 to $620,000 due annually through 2034; interest 1.0% to 2%	6,715,000
Subtotal - Bonds	20,835,000
Notes	
$4,000,000 issued 3/7/2019: $360,000 to $430,000 due annually through 2029: interest 2% to 3%	2,760,000
Subtotal - Notes	2,760,000
Total Outstanding General Obligation Debt	$ 23,595,000

Annual principal and interest maturities of the outstanding general obligation debt of $23,595,000 on December 31, 2022 are detailed below:

Year Ended December 31	Governmental Activities		Business-type Activities		Totals	
	Principal	Interest	Principal	Interest	Principal	Interest
2023	$ 1,100,000	$ 245,163	$ 1,170,000	$ 261,525	$ 2,270,000	$ 506,688
2024	1,135,000	218,338	1,205,000	233,450	2,340,000	451,788
2025	1,165,000	191,488	1,250,000	201,800	2,415,000	393,288
2026	1,185,000	166,663	1,280,000	167,250	2,465,000	333,913
2027	1,215,000	141,238	1,320,000	129,775	2,535,000	271,013
2028-2032	4,485,000	358,886	3,695,000	283,463	8,180,000	642,349
2033-2037	1,150,000	153,768	1,230,000	24,699	2,380,000	178,467
2038-2041	1,010,000	40,900	-	-	1,010,000	40,900
	$ 12,445,000	$ 1,516,444	$ 11,150,000	$ 1,301,962	$ 23,595,000	$ 2,818,406

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

Debt Service Fund (audited results year ended 2022)

OZAUKEE COUNTY, WISCONSIN
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget to Actual
Debt Service Fund
For the Year Ended December 31, 2022

	Budgeted Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Revenues				
Taxes	$ 1,265,697	$ 1,265,697	$ 1,265,697	$ -
Expenditures				
Debt Service				
Principal	1,030,000	1,030,000	1,030,000	-
Interest and fiscal charges	323,068	323,068	323,068	-
Total Expenditures	1,353,068	1,353,068	1,353,068	-
Net Change in Fund Balance	(87,371)	(87,371)	(87,371)	-
Fund Balance - Beginning of Year	174,743	174,743	174,743	-
Fund Balance - End of Year	$ 87,372	$ 87,372	$ 87,372	$ -

Supplemental Debt Statistics

OZAUKEE COUNTY, WISCONSIN
RATIO OF OUTSTANDING DEBT BY TYPE AND GENERAL BONDED DEBT
LAST TEN FISCAL YEARS

Bond rating Aaa

FISCAL YEAR	GOVERNMENTAL ACTIVITIES GENERAL OBLIGATION DEBT	PROPRIETARY GENERAL OBLIGATION DEBT (3)	BOND PREMIUM GOVERNMENTAL ACTIVITES	BOND PREMIUM PROPRIETARY	GOVERNMENTAL ACTIVITIES LEASES	TOTAL OUTSTANDING GENERAL OBLIGATION DEBT & CAPITAL LEASES	EQUALIZED VALUATION (2)	PERCENTAGE OF EQUALIZED VALUE	POPULATION (1)	PER CAPITA PERSONAL INCOME	PER CAPITA	PERCENTAGE OF PERSONAL INCOME
2013	$ 16,555,000	$ 9,215,000	$ 507,841	$ 68,030	$ -	$ 26,345,871	$ 10,173,748,800	0.26%	87,054	$ 42,180	$ 303	0.72%
2014	15,120,000	18,790,000	444,933	142,674	-	34,497,607	10,069,430,600	0.34%	87,470	42,041	394	0.94%
2015	13,630,000	18,460,000	384,614	718,237	-	33,192,851	10,408,956,100	0.32%	87,850	42,537	378	0.89%
2016	12,100,000	17,535,000	324,298	679,154	-	30,638,452	10,740,634,000	0.29%	87,879	43,543	349	0.80%
2017	10,540,000	16,585,000	263,976	616,919	2,998,457	31,004,352	11,076,970,400	0.28%	88,429	44,369	351	0.79%
2018	8,935,000	15,600,000	203,658	562,634	2,737,982	28,039,274	11,425,496,500	0.25%	88,667	45,820	316	0.69%
2019	10,650,000	14,575,000	245,624	508,349	2,469,459	28,448,432	11,998,591,700	0.23%	89,221	47,980	319	0.66%
2020	9,030,000	13,520,000	176,011	454,064	2,192,638	25,372,713	12,600,869,700	0.20%	90,630	49,030	280	0.57%
2021	13,475,000	12,435,000	533,513	399,779	-	26,843,292	13,192,164,900	0.20%	91,503	49,070	293	0.60%
2022	12,445,000	11,150,000	492,150	468,424	39,945	24,595,519	13,848,272,900	0.18%	93,009	51,032	264	0.52%

(1) US Census & State of Wisconsin Department of Administration Estimates
(2) Equalized value as reduced by Tax Incremental Value increments
(3) Includes Lasata Campus which is paid with revenues generated by the operation of the Lasata Care Center nursing home and Lasata Crossing assisted living facility.
No tax levy is used to repay the proprietary funds debt but should the operations not provide sufficient funds to repay the debt, the County has the option to increase the property tax levy for the purpose of paying the debt.

Attachment: 2024 Recommended Budget (2024 Recommended Budget)

OZAUKEE COUNTY, WISCONSIN

RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR GENERAL DEBT TO TOTAL GENERAL GOVERNMENT EXPENDITURES (1) LAST TEN FISCAL YEARS

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL DEBT SERVICE EXPENDITURES	TOTAL GENERAL GOVERNMENT EXPENDITURES (2)	RATIO OF DEBT SERVICE TO GENERAL GOVERNMENT EXPENDITURES
2012	$ 1,165,000	$ 795,731	$ 1,960,731	$ 50,873,910	3.85%
2013	800,000	405,730	1,205,730	46,159,115	2.61%
2014	1,435,000	468,447	1,903,447	46,935,454	4.06%
2015	1,490,000	412,596	1,902,596	49,153,802	3.87%
2016	1,530,000	377,186	1,907,186	49,076,446	3.89%
2017	1,560,000	340,662	1,900,662	51,708,901	3.68%
2018	1,865,475	392,163	2,257,638	54,665,864	4.13%
2019	2,553,523	433,682	2,987,205	57,609,711	5.19%
2020	1,896,821	359,518	2,256,339	58,855,411	3.83%
2021	8,107,638	469,424	8,577,062	68,163,834	12.58%
2022	1,030,000	323,068	1,353,068	69,940,366	1.93%

(1) General obligation debt reported in the proprietary funds has been excluded.
(2) This summary includes expenditures of the General Fund, Special Revenue Funds, and Debt Service Fund It excludes Enterprise, Capital, Custodial, and Internal Service Funds.

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Attachment: 2024 Recommended Budget (2024 Recommended Budget)