AGENDA
FINANCE COMMITTEE
REGULAR MEETING
THURSDAY, OCTOBER 26, 2023 – 8:00 AM
ADMINISTRATION CENTER - ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

The public can access the meeting by viewing the live stream at the link which will be opened five minutes before the call to order:

Finance Committee Live Stream

The public can submit comments here: Public Comment Form
Public Comment Policy & Instructions for Submitting Public Comments Online

1. **CALL TO ORDER**
2. **PROPER NOTICE**
3. **PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS**
4. **APPROVAL OF MINUTES**
   a. September 28, 2023
5. **CORPORATION COUNSEL DEPARTMENT REPORT**
   a. Corp. Counsel October 2023 Finance Report
6. **ACTION ITEMS**
   a. Health Insurance 2024 Renewal Rates
   b. Life/Accidental Death and Dismemberment, Voluntary Short-Term Disability, Long-Term Disability, Voluntary Dental and Vision 2024 Renewal Rates
   c. Resolution: Increase of Revenue 2023 - Planning & Parks; Public Health
   d. Wire Transfers #3863 - #3883 and September Schedule of Vouchers
7. **DEPARTMENT REPORTS**
   a. County Clerk
   b. Finance
   c. Human Resources
   d. Information Technology
   e. County Treasurer
8. **NEXT MEETING DATE**
   November 17, 2023
9. **ADJOURNMENT**

A quorum of members of committees or the full County Board of Ozaukee County may be in attendance at this meeting for purposes related to committee or board duties, however, no formal action will be taken by these committees or the board at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the County Clerk's Office at 262-284-8110, twenty-four (24) hours in advance of the meeting.

Finance Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **October 26, 2023**
DEPARTMENT: **County Clerk**
DIRECTOR: **Karen Niemuth**
PREPARER: **Tyler Quaas**

Agenda Summary September 28, 2023

<https://ozaukeecounty.gov/AgendaCenter/ViewFile/Agenda/_09282023-3306>

FINANCE COMMITTEE

Finance Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **October 26, 2023**
DEPARTMENT: **Corporation Counsel**
DIRECTOR: **Rhonda Gorden**
PREPARER: **Beth Esselman**

Agenda Summary Corp. Counsel Finance Report Oct. 2023

ATTACHMENTS:

- CORP.COUNSEL.OCT.2023 (PDF)

FINANCE COMMITTEE

Ozaukee County Committee Report

General Fund Corporation Counsel

For the Nine Months Ending Saturday, September 30, 2023

Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2023 YTD Actual	2023 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Intergovernmental Revenues	-	($42,207)	$506,150	$548,357	-8.34%
Public Charges for Services	-	$635	$6,350	$5,715	10.00%
Total Revenues	**-**	**($41,572)**	**$512,500**	**$554,072**	**-8.11%**
Expenditures					
Salaries	$68,131	$429,103	$562,828	$133,725	76.24%
Fringe Benefits	$21,503	$179,497	$231,837	$52,340	77.42%
Travel/Training	-	$655	$3,260	$2,605	20.09%
Supplies	$205	$7,605	$10,950	$3,345	69.45%
Purchased Services	$329	$5,582	$22,371	$16,789	24.95%
Interdepartment Charges	$3,187	$71,255	$110,330	$39,075	64.58%
Other Expenses	-	$180	$3,150	$2,970	5.71%
Total Operating Expenditures	**$93,355**	**$693,877**	**$944,726**	**$250,849**	**73.45%**
Capital Outlay					
Total Expenditures	**$93,355**	**$693,877**	**$944,726**	**$250,849**	**73.45%**
Net Increase (Decrease)	**($93,355)**	**($735,449)**	**($432,226)**	**$303,223**	**170.15%**

Equity:

Attachment: CORP.COUNSEL.OCT.2023 (Corp. Counsel Finance Report Oct. 2023)

Finance Committee

AGENDA INFORMATION SHEET

AGENDA DATE: October 26, 2023
DEPARTMENT: Human Resources
DIRECTOR: Chris McDonell
PREPARER: Chris McDonell

Agenda Summary Health Insurance 2024 Renewal Rates

GHT initially came in with a 9% increase but the County's insurance broker, Ansay & Associates, was able to get the increase down to a 5% renewal increase. The 2024 health insurance renewal rates are listed in the table attached. There are no plan design changes recommended for 2024. The current plan design is attached for your review.

Ozaukee County
2024 RENEWAL EXHIBIT
(Effective 1/01/2024)

Coverage Tier	*Enrollment*	*Current Premium Rate*	*Current Monthly Premium*	*Renewal Premium Rate*	*Renewal Monthly Premium*
Single	142	$1,009.20	$143,306.40	$1,059.66	$150,471.72
Employee/Spouse	64	$2,068.86	$132,407.04	$2,172.30	$139,027.20
Employee/Child(ren)	43	$1,715.63	$73,772.09	$1,801.41	$77,460.63
Family	135	$2,620.97	$353,830.95	$2,752.02	$371,522.70
Monthly Total	384		$703,316.48		$738,482.25
Annual Total			$8,439,797.76		$8,861,787.00

RECOMMENDED MOTION: Staff respectfully requests that the committee approve the 2024 health insurance renewal rates.

ATTACHMENTS:

- Ozaukee County Renewal Summary 1-1-24 (PDF)

FINANCE COMMITTEE

WCA Group Health Trust

1/1/2024 Renewal for Ozaukee County

	Current Plan Benefits		***Renewal Plan Benefits***	
Network	UHC Choice Plus		UHC Choice Plus	
Plan Type	EPO		EPO	
Accumulation Type	Embedded		Embedded	
Benefit Accumulator	Calendar Year		Calendar Year	
	In-Network	***Out-of-Network***	***In-Network***	***Out-of-Network***
Deductible	$1,500/$3,000	N/A	$1,500/$3,000	N/A
Coinsurance	100%	N/A	100%	N/A
Total Maximum Out-of-Pocket *(Ded, Coins, Med & Rx Copays)*	$6,850/$13,700	N/A	$6,850/$13,700	N/A
Medical Benefits				
Inpatient Hospital	Deductible/100%	Not Covered	Deductible/100%	Not Covered
Outpatient Hospital	Deductible/100%	Not Covered	Deductible/100%	Not Covered
Office Visit	$25/Deductible/100%	Not Covered	$25/Deductible/100%	Not Covered
Specialist Office Visit	$50/Deductible/100%	Not Covered	$50/Deductible/100%	Not Covered
Preventive Exam	100%/Ded Waived	Not Covered	100%/Ded Waived	Not Covered
Manipulation	$25/Deductible/100%	Not Covered	$25/Deductible/100%	Not Covered
Phys/Occ/Sp/Resp Therapy	$25/Deductible/100%	Not Covered	$25/Deductible/100%	Not Covered
Urgent Care	$50/Deductible/100%	Not Covered	$50/Deductible/100%	Not Covered
Emergency Room Care	$250/Deductible/100%	$250/PPO Ded/100%	$250/Deductible/100%	$250/PPO Ded/100%
Mental Health/Subst. Abuse:				
Office Visit	$25/Deductible/100%	Not Covered	$25/Deductible/100%	Not Covered
Inpatient	Deductible/100%	Not Covered	Deductible/100%	Not Covered
Outpatient	Deductible/100%	Not Covered	Deductible/100%	Not Covered
High Tech Imaging Coverage	$100/Deductible/100%	Not Covered	$100/Deductible/100%	Not Covered
Oral Surgery	Deductible/100%	Not Covered	Deductible/100%	Not Covered
All Other Medical Services	Deductible/100%	Not Covered	Deductible/100%	Not Covered
Teladoc Benefits	100%/Deductible Waived		100%/Deductible Waived	
Pharmacy Benefits				

Drug Plan Formulary	Generic	Preferred	Non-Preferred	Generic	Preferred	Non-Preferred
Retail, 30 Days	$10	$30	$60	$10	$30	$60
Retail, 31-90 Days	$30	$90	$180	$30	$90	$180
Mail Order, 90 Days	$20	$60	$120	$20	$60	$120
Specialty, 30 Days	$100	$100	$100	$100	$100	$100
	Value Priced Generics: Yes - $0			Value Priced Generics: Yes - $0		
	Mandatory Generic: Yes			Mandatory Generic: Yes		
	Rx Max Out-of-Pocket: Included in Medical			Rx Max Out-of- Pocket: Included in Medical		

Other Benefits		
Employee Clinic	Yes	Yes

By: Ozaukee County

Signature: ______________________________
Print Name: ______________________________
Title: ______________________________
Date: ______________________________

By: WCA Group Health Trust

Signature: ______________________________
Print Name: Michael Lamont
Title: Chief Operating Officer
Date: 09.05.2023

This is a summary of the plan benefits. For more detailed benefit information, please refer to the Summary Plan Description (SPD). If a discrepancy is found between this renewal summary and your policy's SPD, the terms of the SPD will govern.

WCA Group Health Trust

Ozaukee County
2024 RENEWAL EXHIBIT
(Effective 1/01/2024)

Coverage Tier	*Enrollment*	*Current Premium Rate*	*Current Monthly Premium*	*Renewal Premium Rate*	*Renewal Monthly Premium*
Single	142	$1,009.20	$143,306.40	$1,059.66	$150,471.72
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Monthly Total	384		$703,316.48		$738,482.25
Annual Total			$8,439,797.76		$8,861,787.00

By: Ozaukee County

Signature: ______________________
Print Name: ______________________
Title: ______________________
Date: ______________________

By: WCA Group Health Trust

Signature: ______________________
Print Name: Michael Lamont
Title: Chief Operating Officer
Date: 09.05.2023

This is a summary of the plan benefits. For more detailed benefit information, please refer to the Summary Plan Description (SPD). If a discrepancy is found between this renewal summary and your policy's SPD, the terms of the SPD will govern.

Ozaukee County
2024 RENEWAL EXHIBIT
(Effective 1/01/2024)

Assumptions

- Rates are guaranteed for the contract period of 1/1/2024 through 12/31/2024

- Rates are based on your submitted census. WCA Group Health Trust reserves the right to adjust the rates from audit date back to effective date if any of the following changes:
  - Enrollment +/- 10%
  - Average Contract Size +/- 10%
  - Area Factor +/- 8
  - Age/Sex Factor +/- 10%
  - Cobra enrollees are more than 10% of enrollment
  - Retiree enrollees are more than 10% of enrollment
  - Any Material Changes

-Employer contributes a minimum of 70% toward the employee only rates and 70% toward the dependent rates.
-Requires a minimum participation level of 75%
- This offer, unless otherwise stated herein, completely replaces all other previous offers or portions thereof. Any offers previously extended are hereby null and void.
-WCA Group Health Trust reserves the right to adjust the rates and/or fees (i) in the event of any changes in federal, state or other applicable legislation or regulation; (ii) in the event any changes in Plan design required by the applicable regulatory authority (i.e. mandated benefits) or by the Plan Sponsor; and (iii) as otherwise permitted in our policy.
-This premium may include state and federal taxes and fees.
-Plan design and corresponding premium rates offered herein represent a coverage option that is consistent with your current group size (based on most recent census or survey information) and closely matches your current coverage. Additional coverage options may be available to you.
- Premium rates are net of commission.

By: Ozaukee County	By: WCA Group Health Trust
Signature: ______________________	Signature: [signature]
Print Name: ______________________	Print Name: Michael Lamont
Title: ______________________	Title: Chief Operating Officer
Date: ______________________	Date: 09.05.2023

Finance Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **October 26, 2023**
DEPARTMENT: **Human Resources**
DIRECTOR: **Chris McDonell**
PREPARER: **Chris McDonell**

Agenda Summary Life/Accidental Death and Dismemberment, Voluntary Short-Term Disability, Long-Term Disability, Voluntary Dental and Vision 2024 Renewal Rates

BACKGROUND INFORMATION: MetLife provide a flat renewal for life/AD&D, voluntary short-term disability, long-term disability and vision. There is a 10% rate increase on the dental based off of loss ratio.

FISCAL IMPACT: The only line of insurance with an increase is voluntary dental, which is paid 100% by the employee and will have no fiscal impact on the County.

RECOMMENDED MOTION: Staff respectfully requests that the committee approve the MetLife 2024 health insurance renewal rates.

ATTACHMENTS:

- MetLife 2024 Renewal Rates (PDF)

FINANCE COMMITTEE

Renewal Rates effective January 1, 2024

*Specific group coverages not listed below will be renewed at current rates

Coverage	Current Rate(s)	Renewal Rate(s)	Volume/Lives	Renewal Annual Premium	% Change
Basic Life	$0.115/$1,000	$0.115/$1,000	$26,454,850.00	$36,507.69	0.0%
Rates are guaranteed from January 1, 2024 - December 31, 2024 (12 months)					

Coverage	Current Rate(s)	Renewal Rate(s)	Volume/Lives	Renewal Annual Premium	% Change
Basic AD&D	$0.028/$1,000	$0.028/$1,000	$26,454,850.00	$8,888.83	0.0%
Rates are guaranteed from January 1, 2024 - December 31, 2024 (12 months)					

Coverage	Current Rate(s)	Renewal Rate(s)	Volume/Lives	Renewal Annual Premium	% Change
Supplemental Life			$10,050,000.00	$30,512.16	0.0%
Age 0-29	$0.090/$1,000	$0.090/$1,000			
Age 30-34	$0.120/$1,000	$0.120/$1,000			
Age 35-39	$0.135/$1,000	$0.135/$1,000			
Age 40-44	$0.191/$1,000	$0.191/$1,000			
Age 45-49	$0.290/$1,000	$0.290/$1,000			
Age 50-54	$0.467/$1,000	$0.467/$1,000			
Age 55-59	$0.717/$1,000	$0.717/$1,000			
Age 60-64	$1.063/$1,000	$1.063/$1,000			
Age 65-69	$1.905/$1,000	$1.905/$1,000			
Age 70-99	$3.090/$1,000	$3.090/$1,000			
Rates are guaranteed from January 1, 2023 - December 31, 2024 (24 months)					

Coverage	Current Rate(s)	Renewal Rate(s)	Volume/Lives	Renewal Annual Premium	% Change
Supplemental AD&D	$0.020/$1,000	$0.020/$1,000	$10,050,000.00	$2,412.00	0.0%
Rates are guaranteed from January 1, 2023 - December 31, 2024 (24 months)					

Coverage	Current Rate(s)	Renewal Rate(s)	Monthly Benefit	Renewal Annual Premium	% Change
VSTD			$40,200.00	$29,838.66	0.0%
Age 0-44	$0.586/$10 of covered benefit	$0.586/$10 of covered benefit			
Age 45-49	$0.557/$10 of covered benefit	$0.557/$10 of covered benefit			
Age 50-54	$0.634/$10 of covered benefit	$0.634/$10 of covered benefit			
Age 55-59	$0.826/$10 of covered benefit	$0.826/$10 of covered benefit			
Age 60-64	$0.912/$10 of covered benefit	$0.912/$10 of covered benefit			
Age 65-99	$0.902/$10 of covered benefit	$0.902/$10 of covered benefit			
Rates are guaranteed from January 1, 2024 - December 31, 2024 (12 months)					

Coverage	Current Rate(s)	Renewal Rate(s)	Covered Payroll	Renewal Annual Premium	% Change
LTD	$0.309/$100 of covered payroll	$0.309/$100 of covered payroll	$1,770,084.41	$65,634.73	0.0%
Rates are guaranteed from January 1, 2024 - December 31, 2024 (12 months)					

Coverage	Current Rate(s)	Renewal Rate(s)	Lives	Renewal Annual Premium	% Change
Voluntary Dental				$279,400.56	10.0%
Employee Only	$37.91	$41.70	121		
Employee + 1 Dependent	$70.56	$77.62	62		
Employee + Family	$119.65	$131.62	102		
Total Lives			285		
Rates are guaranteed from January 1, 2024 - December 31, 2024 (12 months)					

Coverage	Current Rate(s)	Renewal Rate(s)	Lives	Renewal Annual Premium	% Change
Vision				$29,256.72	0.0%
Employee Only	$8.36	$8.36	82		
Employee + Spouse	$15.42	$15.42	31		
Employee + Child(ren)	$16.15	$16.15	22		
Employee + Family	$24.19	$24.19	38		
Total Lives			173		
Rates are guaranteed from January 1, 2024 - December 31, 2024 (12 months)					

RESOLUTION NO. (ID # 9679)

INCREASE OF REVENUE 2023 - PLANNING AND PARKS; PUBLIC HEALTH

RESOLVED, by the Ozaukee County Board of Supervisors, that budgets be increased in the accounts as follows:

Department / Program					
		Account Number	Account Name	AMOUNT	AMOUNT
Planning & Parks					
	Expense	221-1-01-55103-000	Highway - Grounds Maintenance / Construction	$40,000	
	Revenue	221-1-01-42310-000	State Aid - WDNR STEW LMRFWPCP Improvements		$40,000
	Expense	221-1-01-51101-000	Regular Salaries and Wages	$20,000	
	Expense	221-1-01-54106-000	Professional Services	21,000	
	Expense	221-1-01-55103-000	Highway - Grounds Maintenance / Construction	55,000	
	Revenue	221-1-01-42110-000	Fed Aid - WCMP Virmond Stormwater Wetland		$96,000
	Expense	222-1-01-51101-000	Regular Salaries and Wages	$75,000	
	Expense	222-1-01-52002-000	Travel/Mileage	500	
	Expense	222-1-01-53601-000	Other Material Supplies	1,500	
	Expense	222-1-01-54106-000	Professional Services	35,000	
	Expense	221-1-01-55103-000	Highway - Grounds Maintenance / Construction	188,000	
	Revenue	222-1-01-42110-000	Fed Aid - WDNR/GLRI - Sucker Creek Impediments		$300,000
	Expense	221-1-01-51101-000	Regular Salaries and Wages	$25,000	
	Expense	221-1-01-53601-000	Other Material Supplies	22,000	
	Expense	221-1-01-54106-000	Professional Services	4,000	
	Expense	221-1-01-54533-000	Contracted Outside Employment	13,000	
	Expense	221-1-01-55103-000	Highway - Grounds Maintenance / Construction	183,000	
	Revenue	221-1-01-42310-000	State Aid - WDNR STEW CBCGNP Improvements		$247,000
Public Health					
	Expense	204-2-12-51101-000	Grants - Salaries & Wages	$336,000	
	Expense	204-2-12-52500-000	Grants - Conferences &	80,000	

			Meetings		
	Expense	204-2-12-59101-000	Grants - Other Expenses	111,427	
	Revenue	204-2-12-42335-000	Grants - Infrastructure		$527,427
	Expense	204-2-14-59101-000	Grants - Other Expenses	$70,180	
	Revenue	204-2-14-42335-000	Grants - Opioid Grant		$70,180

Dated at Port Washington, Wisconsin, this 1st day of November 2023.

SUMMARY: Wisconsin Department of Natural Resources Knowles-Nelson Stewardship Local Assistance Grant for Public Access Improvements at Little Menomonee River Fish and Wildlife Preserve County Park-$40,000; Wisconsin Coastal Management Program Grant for Groundwater Investigation and Stormwater Wetland Improvements at Virmond County Park-$96,000; Wisconsin Department of Natural Resources Office of Great Waters Grant for Fish Passage Activities on Sucker Creek-$300,000; Wisconsin Department of Natural Resources Knowles-Nelson Stewardship Local Assistance Grant for Public Access Improvements and Wetland, Forest and Prairie Restoration at Clay Bluffs Cedar Gorge Nature Preserve-$247,000; Wisconsin Department of Health Services Infrastructure Grant-$527,427; Wisconsin Department of Health Services Opioid Grant-$70,180.

VOTE REQUIRED: Two-Thirds of Members Elect

FINANCE COMMITTEE

Finance Committee

AGENDA INFORMATION SHEET

AGENDA DATE:	**October 26, 2023**
DEPARTMENT:	**County Clerk**
DIRECTOR:	**Karen Niemuth**
PREPARER:	**Karen Niemuth**

Agenda Summary Increase of Revenue 2023 - Planning and Parks; Public Health

ATTACHMENTS:

- Planning & Parks (PDF)
- Public Health (PDF)

Natural Resources Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **October 3, 2023**
DEPARTMENT: **Planning and Parks**
DIRECTOR: **Andrew Struck**
PREPARER: **Andrew Struck**

Agenda Summary Increase of Revenue Budget Amendment for a Wisconsin Department of Natural Resources Knowles-Nelson Stewardship Local Assistance Grant for Public Access Improvements at Little Menomonee River Fish and Wildlife Preserve County Park

BACKGROUND INFORMATION: The Ozaukee County - Planning and Parks Department (Department) was awarded a grant from the Wisconsin Department of Natural Resources (WDNR) Knowles-Nelson Stewardship Local Assistance Grant to fund County activities to improve public access at the Little Menomonee River Fish and Wildlife Preserve County Park (Preserve). The Department acquired the 56-acre Preserve in spring 2021 and is completing master planning for the Preserve in conjunction with implementing a comprehensive ecological restoration project supported by multiple federal, state, and private foundation grants. The Preserve, located in the City of Mequon, is undeveloped and there is significant public interest in improving public access both throughout the new park and to the Little Menomonee River. In addition, public access improvements and habitat restoration projects are part of the goals and requirements of several of the ecological restoration grants inclusive of the Park Master Plan and Milwaukee Metropolitan Sewerage District conservation easement. The Park Master Plan includes native prairie and wetland restoration, management of invasive species, public use improvements, and passive recreational use and access to the Little Menomonee River. WDNR Stewardship and matching funding would support design and construction of a split rail fence around the public parking lot, picnic tables, trail development, invasive vegetation management, a multi-use bridge across Little Menomonee River, a shelter for portable bathrooms, and entrance, boundary, rules and directional signage.

ANALYSIS: The WDNR Knowles-Nelson Stewardship Local Assistance grant award is $40,000. The Ozaukee County Natural Resources Committee unanimously approved the submittal and acceptance of the WDNR grant at its March 2, 2023 meeting (Ayes: Holyoke, Jobs, Ross; Excused: Matera, Schoessow) and the Ozaukee County Board of Supervisors unanimously approved Resolution 22-52 at its April 5, 2023 meeting (Ayes - 23, Nays - 0, Absent - 3). The required 1:1 matching funding will be provided by in-kind Department contractual (conservation corps), staff time, materials and supplies ($40,000) for a total project cost of $80,000. There have been no changes to the project or budget since grant submittal.

FISCAL IMPACT: Balance Current Year: NONE

Next Year's Estimated Cost: $40,000 (Additional Revenue $40,000)

FUNDING SOURCE: County Levy: X Non-County Levy: X

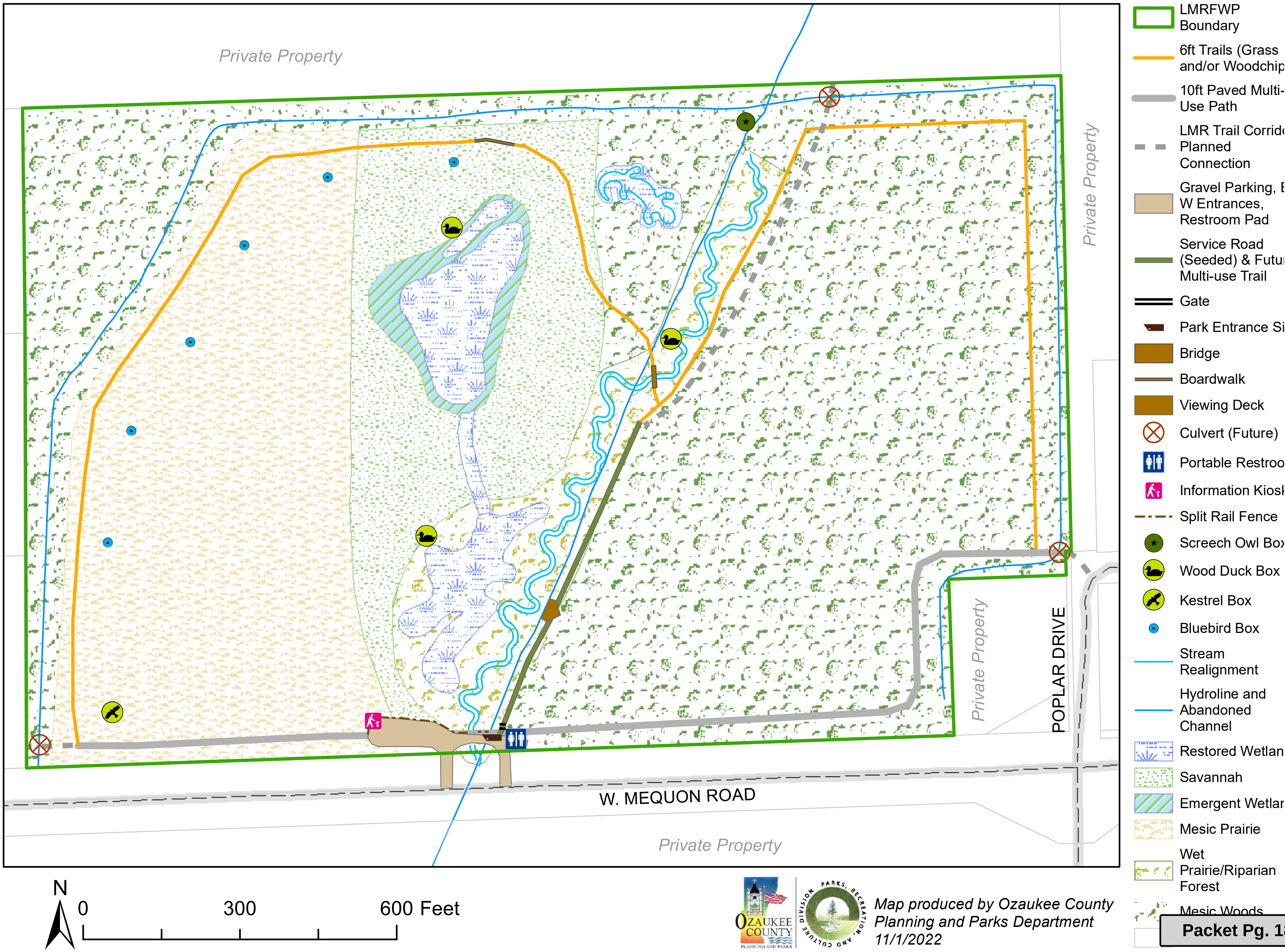
Indicate source: Awarded WDNR Knowles-Nelson Stewardship Local Assistance grant and in-kind County contractual (conservation corps), staff time, equipment, materials and supplies.

RECOMMENDED MOTION: Approve and recommend to the Ozaukee County Board of Supervisors the budget amendment for the Wisconsin Department of Natural Resources Knowles-Nelson Stewardship Local Assistance Program grant to fund public access improvements at the Little Menomonee River Fish and Wildlife Preserve County Park.

NATURAL RESOURCES COMMITTEE

RESULT:	**APPROVED AND FORWARDED [UNANIMOUS]**	**Next: 10/26/2023 8:00 AM**
MOVER:	B. Ross, Supervisor District 19	
SECONDER:	T. Matera, Supervisor District 7	
AYES:	Holyoke, Jobs, Ross, Matera, Schoessow	

Little Menomonee River Fish and Wildlife Preserve County Park - Future Master Plan Map
9104 W Mequon Road, Mequon, WI



Map produced by Ozaukee County Planning and Parks Department 11/1/2022

Park Entrance Sign. *Source, Lion's Den Gorge Nature Preserve*

Park Rules Signage and Split Rail Fence. *Source, Garrison's Glen (City of Mequon Park)*

Wooden Bridge with Railings. *Source, MeeKwon County Park*

Wooden Bridge with Railings. *Source, Waubedonia County Park*

6 ft Mowed Trail. *Source, Tendick Nature Park*

Boardwalk. *Source, Tendick Nature Park*

Informational Kiosk. *Source, Ozaukee Interurban Trail*

Kestrel/Owl Box. *Source, Hawthorne Hills County Park*

Bluebird Box. *Source, Tendick Nature Park*

Wood Duck Box. *Source, Little Menomonee River Fish and Wildlife Preserve*

10 ft Paved Multi-use Trail. *Source, Ozaukee Interurban Tr*

Gravel parking Lot with Split Rail Fence. *Source, Garrison's Glen (City of Mequon Park)*

Portable Bathrooms with Cover. *Source, Lemke Park (City of Mequon Park)*

Viewing Deck. *Source, Harborview County Park*

Viewing Deck. *Source, Harborview County Park*

Gate. *Source, Tendick Nature Park*

Little Menomonee River Fish and Wildlife Preserve –Future Master Plan Map Appendix B, Floodplain and Wetland

PLAN LEGEND

- EXISTING 1 FT CONTOUR
- PROPOSED 1 FT CONTOUR
- EXISTING CHANNEL ALIGNMENT
- PROPOSED CHANNEL ALIGNMENT
- LIMIT OF GRADING
- BENCHMARK
- WETLAND DELINEATION LINE
- SOIL REUSE AREA
- EXISTING DELINEATED WETLANDS

SOIL REUSE NOTES

1. THE GRADING SHOWN ON THE PLANS REPRESENTS THE MAXIMUM QUANTITY OF SOIL THAT MAY BE REUSED ON THE SITE. A PORTION OF THE EXCAVATED MATERIAL WILL BE HAULED OFF SITE.
2. ALL FILL REUSED ON SITE OTHER THAN THAT REQUIRED TO PARTIALLY FILL THE EXISTING CHANNEL AND THAT REQUIRED TO CREATE THE EMBANKMENT FOR THE CROSSING WILL BE PLACED OUTSIDE OF THE REGULATORY FLOODWAY.
3. THE MAXIMUM DEPTH TO WHICH FILL MAY BE PLACED WITHIN EXISTING DELINEATED WETLANDS IS 12 INCHES. THE ELEVATION OF THE FINAL GROUND SURFACE IN THOSE AREAS SHALL BE VARIABLE.
4. THE MAXIMUM DEPTH TO WHICH FILL MAY BE PLACED OUTSIDE OF THE EXISTING DELINEATED WETLANDS IS 3 FT.

0 150 300

SCALE IN FEET

WISCONSIN PROFESSIONAL ENGINEER
MARJORIE B. WENTZEL
E-40828
MADISON, WI
9/17/19

MBW, ATS DESIGNED	MBW CHECKED	OZAUKEE COUNTY PLANNING AND PARKS DEPARTMENT LITTLE MENOMONEE RIVER CORRIDOR ECOSYSTEM RESTORATION MEQUON ROAD PARCEL	SOIL REUSE PLAN	SHEET 7 OF 2
9/19/19 DATE				

Ozaukee County Fish Passage Program · Fund for Lake Michigan · Great Lakes Restoration · NOAA · Wisconsin Dept. of Natural Resources · MMSD · Wisconsin Coastal Management Program

Attachment: Planning & Parks (INC REV)

Natural Resources Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **October 3, 2023**
DEPARTMENT: **Planning and Parks**
DIRECTOR: **Andrew Struck**
PREPARER: **Andrew Struck**

Agenda Summary Increase of Revenue Budget Amendment for a Wisconsin Coastal Management Program Grant for Groundwater Investigation and Stormwater Wetland Improvements at Virmond County Park

BACKGROUND INFORMATION: The Ozaukee County - Planning and Parks Department (Department) was awarded a grant from the Wisconsin Coastal Management Program (WCMP) grant program to fund County activities to investigate groundwater and improve stormwater/wetland drainage through a wetland restoration at Virmond County Park. A WCMP Coastal Resiliency grant was awarded in 2020 to support development of a Master Plan for Virmond County Park, and a subsequent WCMP Coastal Resiliency grant was awarded in 2021 to complete a stormwater/surface water and groundwater study for Virmond County Park as part of the Master Plan, which considers the relationship between wetlands, drainage patterns, stormwater, existing and planned infrastructure (parking lot areas) and other facilities (public access stairway to Lake Michigan). The Master Plan and stormwater and groundwater analysis study, completed in coordination with a private consultant and the Southeastern Wisconsin Regional Planning Commission (SEWRPC), includes a summary of current conditions and proposed recommendations for improving surface water and stormwater drainage. Historically, drainage (of wetlands) within the northeast section of the park discharged to the north and to a ravine down the bluff to Lake Michigan. Neighboring residential properties to the north have prevented the continued discharge of surface water from these wetlands and has caused ponding on park property adjacent to the neighbors. In the 2000s, drainage improvements (directional bore pipe installation and sump crock) were constructed to aid in the discharge of the ponding water to the toe of the bluff; however, over the years, the construction and pipe has failed (due to shifts/erosion in the bluff) and the system is no longer functioning. Neighbors to the north have expressed concern about this ponded water and potential impacts to their home and structures. Proposed solutions as included in the stormwater and groundwater study include capturing drainage (from existing wetlands) and stormwater within this area and discharging it to the west in an expanded wetland. The expanded wetland would provide additional storage prior to discharging off-site to the north, away from the affected neighboring properties and consistent with the original drainage and would fit the aesthetics of the site and overall restoration goals for the park. WCMP and matching funding (including awards from the Fund for Lake Michigan (FFLM), Brookby Foundation (BF) and Wisconsin Energies Foundation (WEF)) would support design, engineering, and construction and restoration activities for this expanded wetland area. Additional project activities would also include completion of additional wetland delineations, installation of a groundwater monitoring well, and additional stormwater runoff management near the parking lot and public access stairway to Lake Michigan.

ANALYSIS: The total grant award is $96,000. The Ozaukee County Natural Resources Committee unanimously approved the submittal and acceptance of the WCMP grant application at its October 5, 2021 meeting (Ayes: Korinek, Jobs, Holyoke, Minkel-Dumit, Ross).

A 60% ($144,000) non-federal match is required, which will be provided by secured FFLM ($134,000), BF ($3,000) and WEF ($2,500) grants, the Parks Division Virmond County Park contractual budget ($2,000) and in-kind County staff time, travel and supplies ($2,500) for a total project cost of approximately $240,000. There have been no changes to the project or budget since grant submittal.

FISCAL IMPACT:

Balance Current Year: NONE (Additional Program Revenue $96,000)

Next Year's Estimated Cost: $2,000 (Additional Program Revenue $96,000)

FUNDING SOURCE:

County Levy: X

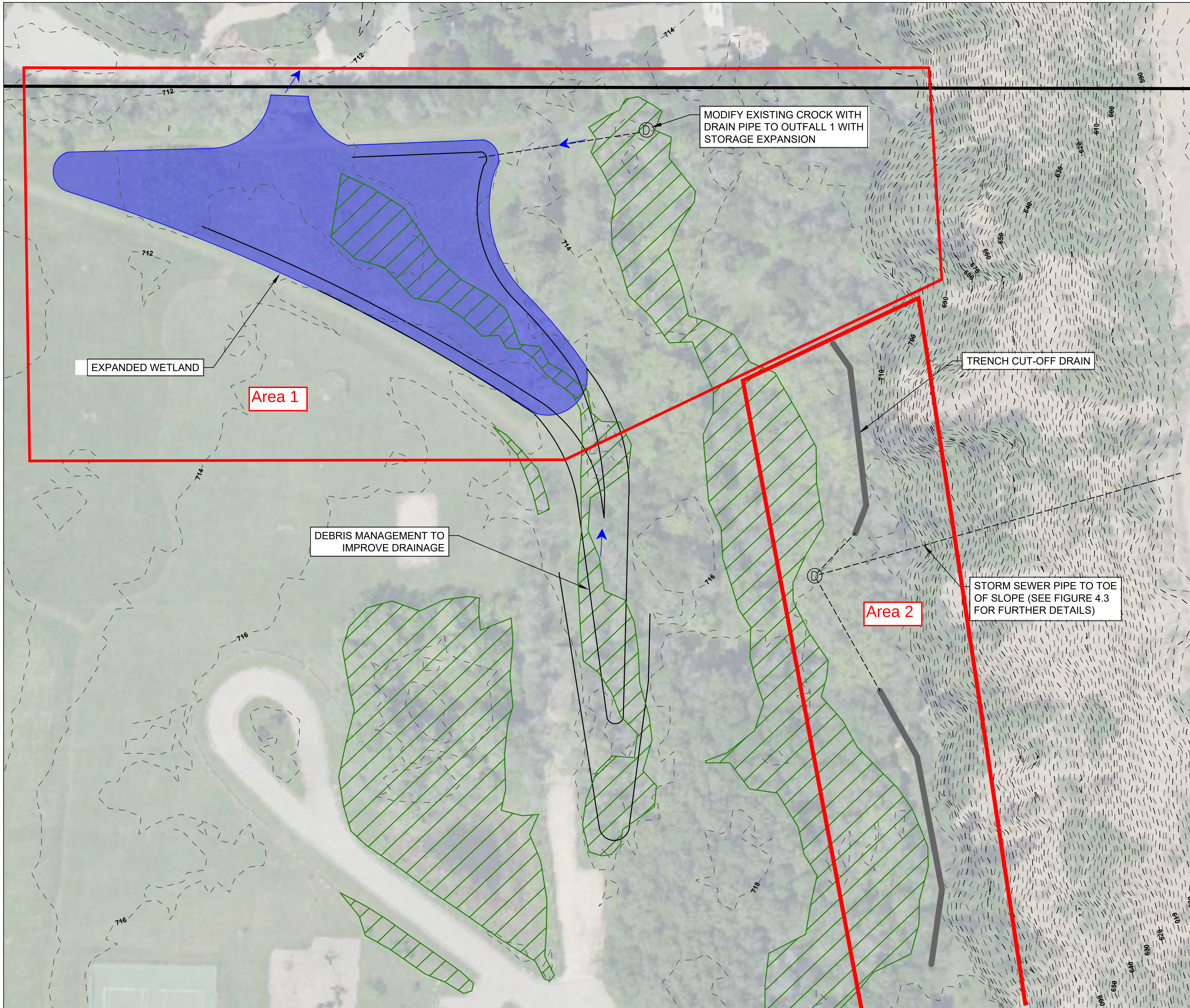
Non-County Levy: X

Indicate source: WCMP, FFLM, BF, WEF grants, Parks Department contractual budget and in-kind County Department staff time, travel and supplies.

RECOMMENDED MOTION: Approve and recommend to the Ozaukee County Board of Supervisors the budget amendment for the Wisconsin Coastal Management Program grant for groundwater investigation and stormwater wetland improvements at Virmond County Park.

NATURAL RESOURCES COMMITTEE

RESULT:	**APPROVED AND FORWARDED [UNANIMOUS]**	**Next: 10/26/2023 8:00 AM**
MOVER:	B. Ross, Supervisor District 19	
SECONDER:	K. Schoessow, Supervisor District 23	
AYES:	Holyoke, Jobs, Ross, Matera, Schoessow	



LEGEND:

- PROPERTY BOUNDARY
- EXISTING CONTOURS (MAJOR - 10' INTERVAL)
- EXISTING CONTOURS (MINOR - 2' INTERVAL)
- MAPPED WETLANDS (WISCONSIN WETLAND INVENTORY)
- PREVIOUSLY DELINEATED WETLAND
- CONCEPTUAL CATCH BASIN
- CONCEPTUAL STORM SEWER PIPE
- CONCEPTUAL TRENCH CUT-OFF DRAIN
- PROPOSED GRADING CONTOURS
- CONCEPTUAL EXPANDED WETLAND
- STORMWATER FLOW DIRECTION

GENERAL NOTES:

1. AERIAL BASE MAP WAS OBTAINED FROM AUTOCAD CIVIL 3D ONLINE IMAGERY (2011) .
2. DRAINAGE AREAS WERE DELINEATED UTILIZING A BASE MAP OF EXISTING TOPOGRAPHY OBTAINED FROM OZAUKEE COUNTY AND ON-SITE OBSERVATIONS.
3. CULVERT LOCATIONS WERE OBTAINED FROM VISUAL OBSERVATIONS, COUNTY PROVIDED, AND CITY OF MEQUON DATA.

STORMWATER SOLUTIONS ENGINEERING
247 W. FRESHWATER WAY, SUITE 410
MILWAUKEE, WI 53204
PHONE: (414) 810-1245
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GZA GeoEnvironmental Engineers and Scientists
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17975 WEST SARAH LANE, SUITE
BROOKFIELD, WI 53045
PHONE: (262) 754-2560
WWW.GZA.COM

OZAUKEE COUNTY
PLANNING AND PARKS DEPARTMENT
121 W MAIN ST, #220
PORT WASHINGTON, WI 53074

SHEET NAME: **CONCEPTUAL DRAINAGE DESIGN - AREA 1**

PROJECT NAME: **SURFACE WATER AND GROUNDWATER STUDY FOR VIRMOND PARK**

PROJECT ADDRESS: **10606 NORTH LAKESHORE DRIVE**

Attachment: Planning & Parks (INC REV)

ISSUED FOR:	REV:	DATE:

DRAWN BY:	KLK
REVIEWED BY:	ARC
APPROVED BY:	CBG
DATE:	July 2021

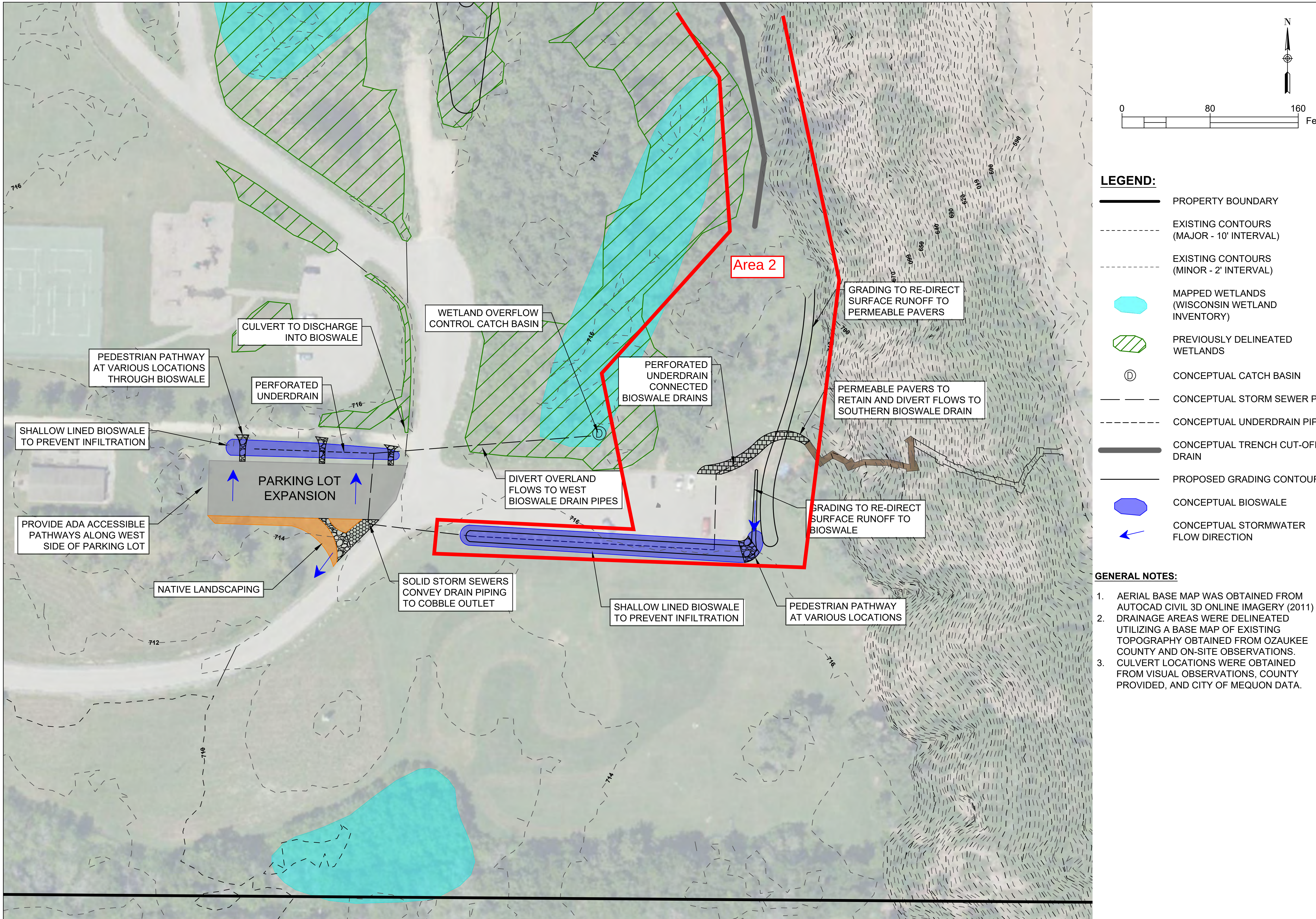
SEAL AND SIGNATURE

PROJECT NUMBER:

SITE NUMBER:

FIGURE

S:\2021\Ozaukee County Virmond Park\CADD files\SSE-ProjBase\SSE_Oz County_Virmond Park.dwg



LEGEND:

- PROPERTY BOUNDARY
- EXISTING CONTOURS (MAJOR - 10' INTERVAL)
- EXISTING CONTOURS (MINOR - 2' INTERVAL)
- MAPPED WETLANDS (WISCONSIN WETLAND INVENTORY)
- PREVIOUSLY DELINEATED WETLANDS
- CONCEPTUAL CATCH BASIN
- CONCEPTUAL STORM SEWER PIPE
- CONCEPTUAL UNDERDRAIN PIPE
- CONCEPTUAL TRENCH CUT-OFF DRAIN
- PROPOSED GRADING CONTOURS
- CONCEPTUAL BIOSWALE
- CONCEPTUAL STORMWATER FLOW DIRECTION

GENERAL NOTES:

1. AERIAL BASE MAP WAS OBTAINED FROM AUTOCAD CIVIL 3D ONLINE IMAGERY (2011) .
2. DRAINAGE AREAS WERE DELINEATED UTILIZING A BASE MAP OF EXISTING TOPOGRAPHY OBTAINED FROM OZAUKEE COUNTY AND ON-SITE OBSERVATIONS.
3. CULVERT LOCATIONS WERE OBTAINED FROM VISUAL OBSERVATIONS, COUNTY PROVIDED, AND CITY OF MEQUON DATA.

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OZAUKEE COUNTY
OZAUKEE COUNTY
PLANNING AND PARKS DEPARTMENT
121 W MAIN ST, #220
PORT WASHINGTON, WI 53074

SHEET NAME: **CONCEPTUAL DRAINAGE DESIGN - AREA 2**

PROJECT NAME: **SURFACE WATER AND GROUNDWATER STUDY FOR VIRMOND PARK**

PROJECT ADDRESS: **10606 NORTH LAKESHORE DRIVE**

ISSUED FOR:	REV:	DATE

DRAWN BY:	KLK
REVIEWED BY:	ARC
APPROVED BY:	CBG
DATE:	July 2021

SEAL AND SIGNATURE

PROJECT NUMBER:

SITE NUMBER:

FIGURE

Natural Resources Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **October 3, 2023**
DEPARTMENT: **Planning and Parks**
DIRECTOR: **Andrew Struck**
PREPARER: **Andrew Struck**

Agenda Summary Increase of Revenue Budget Amendment for a Wisconsin Department of Natural Resources Office of Great Waters Grant for Fish Passage Activities on Sucker Creek

BACKGROUND INFORMATION: The Ozaukee County - Planning and Parks Department (Department) was awarded a grant from the Wisconsin Department of Natural Resources (WDNR) Office of Great Waters (OGW) grant program (funding provided by the USEPA GLRI). Specifically, the Department will complete design, engineering, construction and restoration activities at three additional fish passage remediation projects on Sucker Creek in the Town of Belgium as a continuation of ongoing fish passage and restoration work on Sucker Creek supported by existing WDNR OGW grant funding. The Department is also coordinating with the Ozaukee County Watershed Coalition (OCWC) and Lakeshore Natural Resource Partnership (LNRP) on fish passage remediation work in conjunction with overall watershed restoration planning. Remediation supported by this grant may include culvert replacement, in-stream grade controls, and bank and in-stream structure restoration completed by the Department and Ozaukee County Highway Department.

ANALYSIS: The WDNR OGW grant award is $300,000. The Ozaukee County Natural Resources Committee unanimously approved the submittal and acceptance of the WDNR OGW grant application at its January 5, 2023 meeting (Ayes: Holyoke, Jobs, Matera, Schoessow; Excused: Ross). No formal match is required. There have been no changes to the project scope or budget since grant submittal.

FISCAL IMPACT: Balance Current Year: NONE (Additional Revenue $10,000)

Next Year's Estimated Cost: NONE (Additional Revenue $290,000)

FUNDING SOURCE: County Levy: Non-County Levy: X

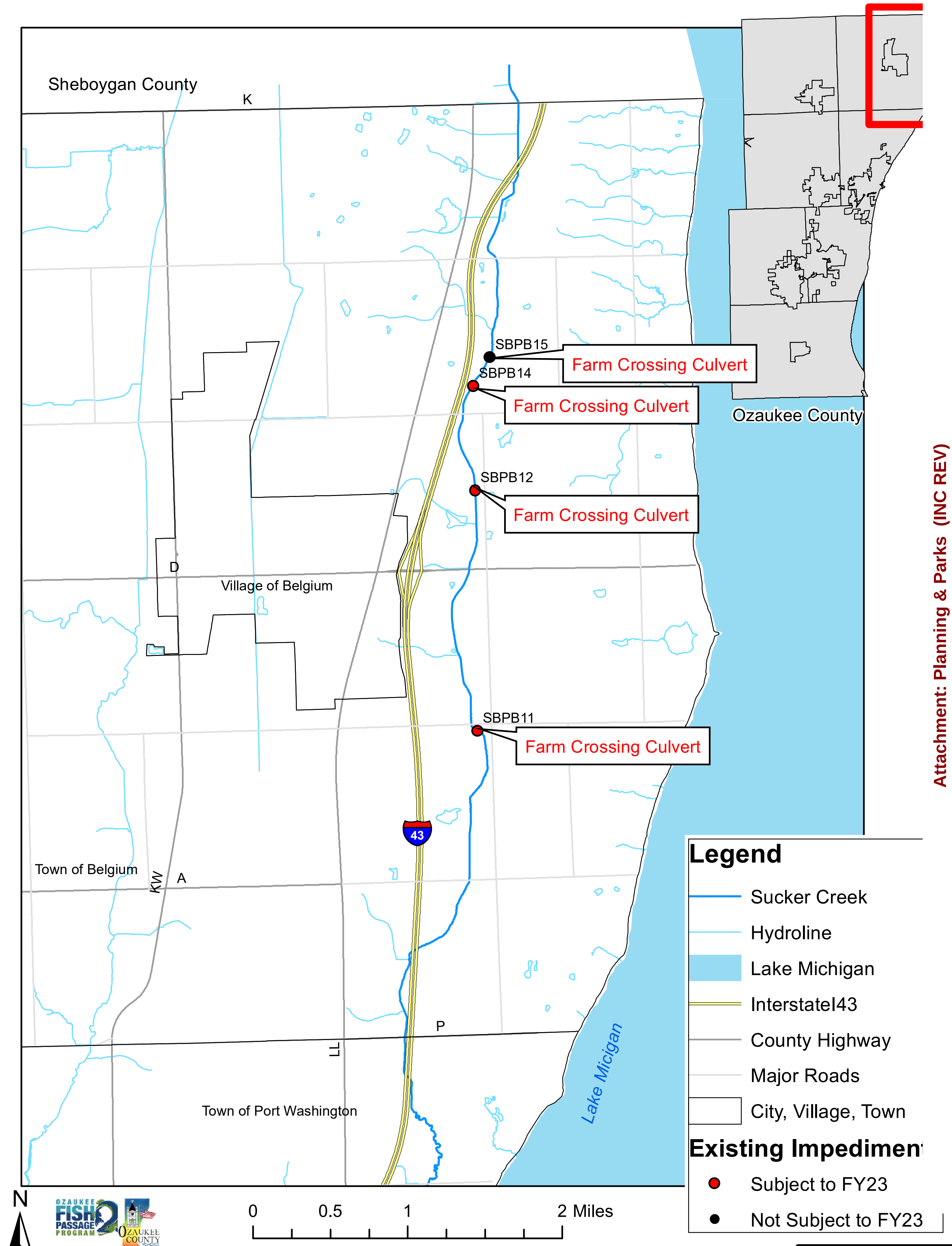
Indicate source: WDNR OGW grant.

RECOMMENDED MOTION: Approve and recommend to the Ozaukee County Board of Supervisors the budget amendment for the Wisconsin Department of Natural Resources Office of Great Waters grant program (funding through USEPA GLRI) for fish passage activities on Sucker Creek.

NATURAL RESOURCES COMMITTEE

RESULT:	**APPROVED AND FORWARDED [UNANIMOUS]**	**Next: 10/26/2023 8:00 AM**
MOVER:	T. Matera, Supervisor District 7	
SECONDER:	B. Ross, Supervisor District 19	
AYES:	Holyoke, Jobs, Ross, Matera, Schoessow	

Sucker Creek Existing Impediments



Ozaukee County
June, 2022

Natural Resources Committee

AGENDA INFORMATION SHEET

AGENDA DATE:	**October 3, 2023**
DEPARTMENT:	**Planning and Parks**
DIRECTOR:	**Andrew Struck**
PREPARER:	**Andrew Struck**

Agenda Summary Increase of Revenue Budget Amendment for a Wisconsin Department of Natural Resources Knowles-Nelson Stewardship Local Assistance Grant for Public Access Improvements and Wetland, Forest and Prairie Restoration at Clay Bluffs Cedar Gorge Nature Preserve

BACKGROUND INFORMATION: The Ozaukee County - Planning and Parks Department (Department) was awarded a grant from the Wisconsin Department of Natural Resources (WDNR) Knowles-Nelson Stewardship Local Assistance Grant program to fund County activities to improve public access and begin habitat restoration activities at Clay Bluffs Cedar Gorge Nature Preserve County Park (Nature Preserve). The Department and the Ozaukee Washington Land Trust recently acquired the 134-acre Clay Bluffs Nature Preserve in fall 2022 with the support of Ozaukee County, multiple federal, state and local grants and contributions from local partners and private donors. The Nature Preserve, located on the Lake Michigan shoreline, is undeveloped and there is significant public interest in improving public access both throughout the new park and to Lake Michigan. In addition, public access improvements and habitat restoration projects are part of the goals and requirements of several of the acquisition grants inclusive of the Park Master Plan and OWLT conservation easement. A WCMP Coastal Resiliency grant was awarded in 2020 to support development of a Master Plan for the Nature Preserve. The master plan includes native restoration of the existing marginal farmland to prairie/grassland, forest (e.g., coastal lake forest) and wetlands, addressing Lake Michigan bluff erosion and stability through restoration, management of invasive species, passive recreational use and access to Lake Michigan, and enhancement and restoration of the existing coastal forest and wetland habitat. WDNR Stewardship and associated match grant funding would support design and construction of a public paved parking lot, a pedestrian trail loop with boardwalks, and wetland, forest and native prairie restoration on the southern third acreage of the Nature Preserve.

ANALYSIS: The WDNR Knowles-Nelson Stewardship Local Assistance grant award is $247,000. The Ozaukee County Natural Resources Committee unanimously approved the submittal and acceptance of the WDNR grant at its March 2, 2023 meeting (Ayes: Holyoke, Jobs, Ross; Excused: Matera, Schoessow) and the Ozaukee County Board of Supervisors unanimously approved Resolution 22-51 at its April 5, 2023 meeting (Ayes - 23, Nays - 0, Absent - 3). The required 1:1 matching funding will be provided by tentatively awarded Wisconsin Coastal Management Program (WCMP) ($166,700), pending U.S. Fish and Wildlife Service (USFWS) Partners for Fish and Wildlife (Partners) ($5,000), pending WDNR County Conservation Aids (CCA) ($3,500), pending Wisconsin Energies Foundation (WEF) ($5,000), pending Wisconsin Bird Conservation Partnership (WBCP) ($10,000) grant funding, secured private donations ($10,000), and in-kind Department contractual (conservation corps), staff time, equipment, materials and supplies ($46,800) for a total project cost of $494,000. There have been

Attachment: Planning & Parks (INC REV)

no changes to the project or budget since grant submittal.

FISCAL IMPACT: Balance Current Year: NONE (Additional Revenue $7,000)

Next Year's Estimated Cost: $46,800 (Additional Revenue $240,000)

FUNDING SOURCE: County Levy: X Non-County Levy: X

Indicate source: Awarded WDNR Knowles-Nelson Stewardship Local Assistance grant, tentatively awarded WCMP, pending USFWS Partners, pending WDNR CCA and pending WEF grants, secured private donations, and in-kind County contractual (conservation corps), staff time, equipment, materials and supplies.

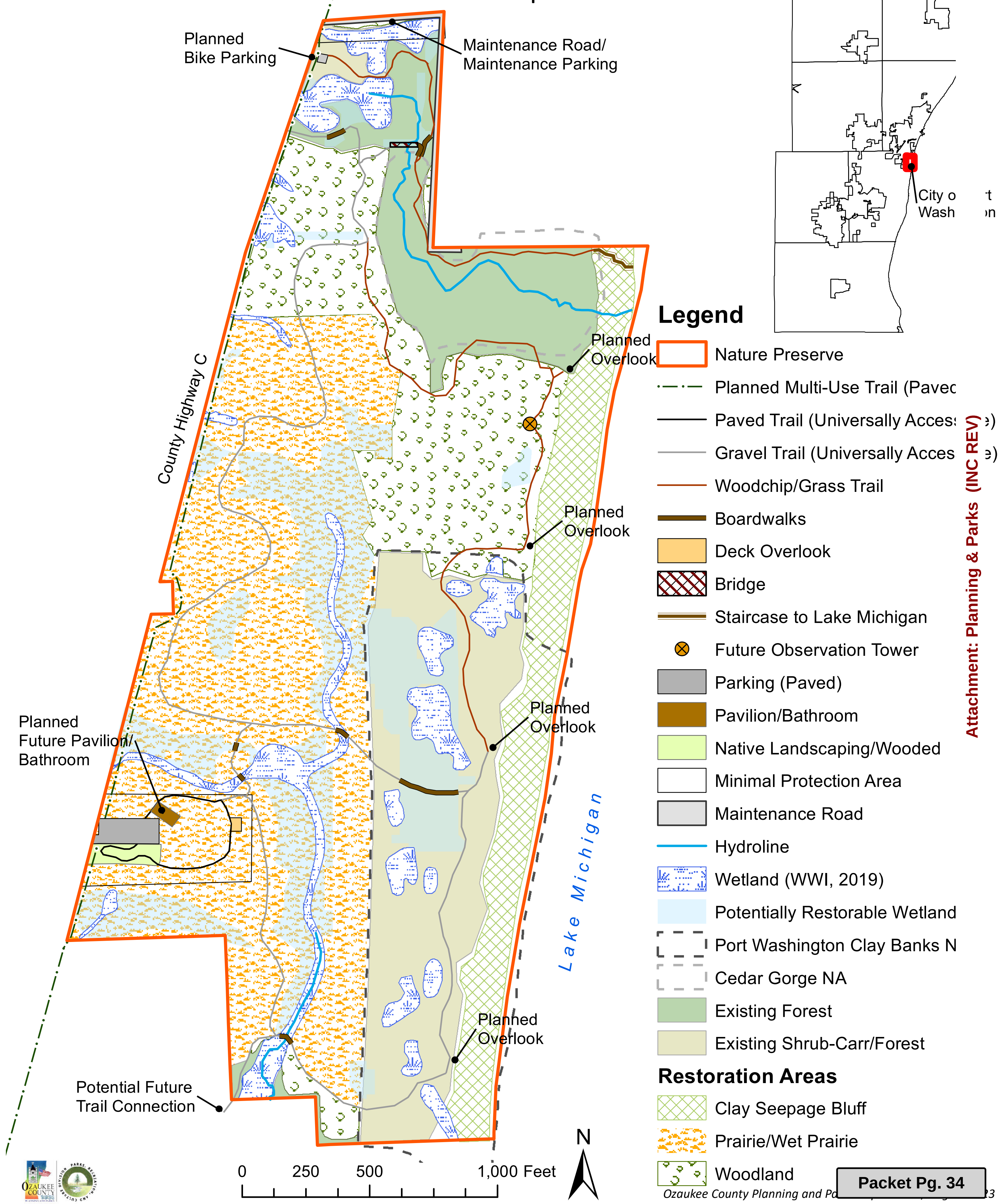
RECOMMENDED MOTION: Approve and recommend to the Ozaukee County Board of Supervisors the budget amendment for the Wisconsin Department of Natural Resources Knowles-Nelson Stewardship Local Assistance Program grant to fund public access improvements and prairie, forest and wetland restoration at Clay Bluffs Cedar Gorge Nature Preserve County Park.

NATURAL RESOURCES COMMITTEE

RESULT:	**APPROVED AND FORWARDED [UNANIMOUS]**	**Next: 10/26/2023 8:00 AM**
MOVER:	T. Matera, Supervisor District 7	
SECONDER:	B. Ross, Supervisor District 19	
AYES:	Holyoke, Jobs, Ross, Matera, Schoessow	

Clay Bluffs Cedar Gorge Nature Preserve (134 +/- Acres)

REVISED Conceptual Site Plan



Health and Human Services Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **October 24, 2023**
DEPARTMENT: **Public Health**
DIRECTOR: **Kim Buechler**
PREPARER: **Tyler Quaas**

Agenda Summary Increase of Revenue Budget Amendment Public Health Infrastructure Grant

BACKGROUND INFORMATION: The COVID-19 pandemic emphasized the critical importance of a robust public health system, accentuated long-standing weaknesses and created new challenges to existing public health infrastructure. DHS is providing funding to local health departments through 2027 to support core infrastructure improvements that will arm public health departments with the resources needed to provide all foundational public health capabilities to our communities. Health departments are to use funds for recruitment of new staff, retention of existing staff, implementation of policies and practices that improve workplace culture and work-life balance for staff, support and sustain the workforce, training new and existing staff, and supporting the implementation of foundational capability work with a focus on current gaps. Funding is available for use immediately and can be spent at any time between now and the end of 2027.

ANALYSIS: The health department intends to use a portion of these grant dollars to fund an update to our Port Washington office, which was previously identified as a capital project goal for the next five years. This project will include purchase of new furniture for waiting rooms and staff offices, redesign of the main office, equipment upgrades in clinic rooms, and new conference room furniture to revitalize our small meeting space for a more collaborative work environment.

WOPHD recently participated in a comprehensive DHS-led workforce infrastructure assessment. The initial results of stage one of this assessment indicate that our department could benefit long-term from additional FTE's in several program areas (communicable disease, environmental, health strategy, business management). Public Health has seen significant staff turnover in recent years and while we have plans to add more staff in areas of need over time, our existing workforce could also benefit significantly in the short term through unique professional development opportunities such as participation in trainings and attendance at national conferences, which our annual budget otherwise would not be able to support. We will also be losing fiscal support from the state WIC program for an online practice management system (IntakeQ) within the next year and will allocate a small amount of funding to continue using this program.

The department requests support from the committee to use these infrastructure funds to invest in our current staff, which will in turn strengthen our foundational capabilities and department's service delivery and assist us with determining what program areas really do need to expand in the future. Funding will also be set aside for support of at least one new position for 2025- 2027.
FISCAL IMPACT: $527,427

Balance Current Year: $527,427

Next Year's Estimated Cost: $0

FUNDING SOURCE:

County Levy: $0

Non-County Levy: $527,427

Indicate source: Wisconsin DHS

RECOMMENDED MOTION: Approve

HEALTH AND HUMAN SERVICES COMMITTEE

Strengthening Wisconsin's Governmental Public Health Infrastructure, Workforce, and Data Systems Funding: *Local Health Department Scope of Work*

Funding Summary

The COVID-19 pandemic emphasized the critical importance of a robust public health system. The pandemic also accentuated long-standing weaknesses and created new challenges to the U.S. public health infrastructure. Moreover, COVID-19 affected nearly every aspect of healthcare and public health, laying bare disparities and gaps in some conditions and worsening others. Public health partners need the capacity to regain their footing in these areas and then accelerate their efforts.

CDC's *Strengthening U.S. Public Health Infrastructure, Workforce, and Data Systems* (PHI) funding is meant to help address these needs by providing support for core infrastructure improvements in the public health workforce (A1), capacity to implement the Foundational Capabilities (A2), and data infrastructure (A3). Investments in these three strategy areas will have sustained effects that position recipient agencies to better meet ongoing and future public health needs of the communities they serve. The Wisconsin Division of Public Health (DPH) has received PHI Grant funding from the CDC and is passing through 40% of A1 Workforce funding to local and Tribal health department (LTHD) partners.

Wisconsin DPH Vision for PHI Grant

DPH's long-term goal is for our statewide governmental public health system to be equipped with the financial and human resources needed to provide all Foundational Capabilities[1] to every community in Wisconsin. Realizing this vision will be dependent on articulating both the anticipated positive human and economic impacts to investing in public health, and the exact type of investments required to realize those impacts across the State.

The Foundational Capabilities are the basic set of core functions that underlie the successful execution of governmental public health programs. They align with the Ten Essential Services and with accreditation; and they include the administrative, organizational, and operational skills and resources required to identify public health needs, design and evaluate programs to meet them, and manage the resources and diverse community partnerships required to implement those programs. Health departments that are equipped to provide the Foundational Capabilities will be more capable of meeting the unique population health needs of all people in Wisconsin.

DPH plans to achieve this goal include: (1) refining our definition of core public health services more concretely in FPHS terms; (2) quantifying the resources and staff

[1] "Foundational Capabilities" is a term developed by the Foundational Public Health Services model to describe the cross-cutting skills and functions required for successful operation of governmental public health agencies and the programs they implement. Please see this overview of the FPHS model for more information.

required to implement them through a robust assessment of the governmental public health system; and (3) addressing identified gaps through strategic positions and actions that provide needed training, skills development, and application opportunities at both the State and local levels.

Available Funding

From Wisconsin's PHI award, the Department of Health Services (DHS) is allocating 40% of A1 (Workforce) funding to Wisconsin local and Tribal health departments, including $16.8 million to local health departments (LHDs) and $344,152 to Tribal health departments.

> Local Health Departments: The State used a distribution formula for local health departments that includes 25% of the allocation as a base of $50,189 per jurisdiction, 25% based on jurisdiction population, and 50% based on the Census Bureau's Community Resilience Estimate (CRE) score of individuals with three or more risk factors within the population. This adjustment serves to help direct additional resources towards areas with greater need. A spreadsheet of allocations by jurisdiction has been distributed via email and is available on the COVID-19 Resources PHHS SharePoint site.
>
> Tribal Health Departments: Since there is no CRE data available for Tribes, developing plans for allocating the designated funds will be a collaborative process with Tribal partners. A separate Scope of Work will be made for Tribes, following that collaborative process. The remainder of this Scope of Work will therefore focus on LHDs.

Each jurisdiction is allowed to partner with other jurisdictions and redirect any portion of their funding to a different LHD if both/all parties desire to do so. In such circumstances, all involved jurisdictions should connect with the PHI Grant Manager prior to submitting their work plan or signing their contract and should ensure that the arrangement was approved by the PHI Grant Manager or designated contact and is reflected in all pertinent workplans. Should a jurisdiction wish to redirect any portion of their funding to a different entity after signing their contract, they will be able to do so but will be responsible executing and reporting to DPH on that subcontracting.

Over and above the A1 funding detailed above, all LTHDs that submitted a costing and capacity assessment by the September 8, 2023 deadline as set by WALHDAB and Rede Group will see an additional $2,400 allocation to help offset that effort.

Funding Periods

Allocated funding is available for expenses incurred from December 1, 2022 through November 30, 2027. The funding will be made available through a single five-year agreement but split across two funding periods. The first funding period will be for December 1, 2022 through November 30, 2025. After this first funding period, remaining funds will be de-obligated from the first funding profile in the Grant Enrollment, Application, and Reporting System (GEARS) and re-obligated to a second funding profile; this second funding period will run through November 30, 2027. The PHI Grant Manager and Specialists will be in touch during year three as we navigate the transition and confirm details for the final funding period.

Funding Purpose

The key expected outcomes of this funding include: (1) the hiring, retention, and training of diverse staff with improved wages and protections, ideally in positions that directly support the Foundational Capabilities; and (2) the increased capacity of public health agencies to implement the Foundational Capabilities.

Optional Redirecting of Funds

In May 2023, LHDs were provided the opportunity to submit memoranda of understanding (MOUs) to the PHI Grant Manager indicating the intention to have DPH redirect PHI Grant funds to another LHD for the first funding period (12/1/2022 - 11/30/2025). LHDs will still have the opportunity to contract out with PHI Grant funds if they did not submit MOUs, but will need to direct those funds themselves rather than having DPH do so. As the transition to the second funding period approaches (Fall 2025), LHDs will have the opportunity to redirect all or a portion of their remaining PHI Grant funds; they will not, however, be able to decrease any previously redirected amounts (i.e., taking back a portion DPH had already redirected to another agency).

Allowable Expenses

In preparation for this grant opportunity, DPH received significant input from health officers and other public health partners across Wisconsin that informed the development of DPH's proposal. Options provided below for LHD consideration are aligned with the DPH's PHI A1. Workforce and A2. Foundational Capability strategies and are designed to be mutually reinforcing.

Although LHDs are encouraged to pick from these options where feasible, DPH intends to be as flexible as possible with the allocated funds to ensure maximum utility and impact. As such, LHDs that feel a desired activity cannot fit within the options outlined below may either: (1) visit the full spectrum of activity options provided by the CDC in the Notice of Funding Opportunity (NOFO) Appendix 1: Sample Activities, or (2) create their own activity, so long as it clearly aligns with the stated Funding Purpose. In these cases, when providing the requested workplan, the LHD should choose "other CDC-provided activity" or "other LHD created activity" and then follow the prompts to provide an overview of the activity and, where applicable, how it aligns with the Funding Purpose.

NOTE: "Public health staff" as referenced throughout this document refers to any staff employed by or contracted with a local health department. Furthermore, activities included in eventual work plans could be delegated to or carried out by any type of public health staff, be they existing staff or new/contracted staff funded by PHI Grant dollars. Please note, however, that all recipients will be asked to report on the number and type of positions supported by PHI Grant dollars in any way (including sub-contracts); please incorporate this reporting need into the development of staff-planning.

Recruit and hire new public health staff

☐ Expand and improve recruitment efforts

☐ Improve hiring systems, practices, and support structures (e.g., create new or revise existing job descriptions, revise job pay scales, offer hiring incentives, establish or expand internships, fellowships, and related programs, including but not limited to the [Area Health Education Centers (AHEC) Community Health Internship Program](#))

☐ Implement policies and practices that increase the diversity of applicant pools and the hiring, training, and retention of a diverse workforce

Retain public health staff

☐ Implement practices and policies that improve workplace culture and work-life balance for staff (e.g., hybrid work opportunities, retention incentives, sabbatical programs, promotional opportunities, leadership tracks, changing job classifications, etc.)

☐ Support existing staff time spent on Foundational Capabilities work (see objective, "Support the implementation of Foundational Capability work")

☐ Create/expand availability of leadership development opportunities

☐ Provide supplemental support to temporary staff (e.g., AmeriCorps members, etc.)

☐ Improve or establish retention practices

Support and sustain the public health workforce

☐ Expand employee well-being programs

☐ Strengthen employee engagement programs and methods

☐ Support staff participation in activities like strategic planning

☐ Expand staff involvement in professional networks

Train new and existing public health staff

☐ Support staff time to participate in DPH PHI Workforce Assessment; note that this is an individual-level staff assessment that will be implemented in mid- to late summer of 2023, and is separate from the agency-level costing and capacity assessment

☐ Cover staff time to participate in training related to Foundational Capabilities, including the development of leadership skills (e.g., covering the cost of a training course or offering tuition reimbursement, etc.)

☐ Support time and training costs for staff seeking to build deeper skill sets in strategic areas connected to the Foundational Capabilities, (e.g., data visualization, performance management/quality improvement, communications, partnership development, health equity/social determinants of health, etc.)

Strengthen workforce planning, systems, processes, and policies

☐ Create or revise workforce development plan/strategies
☐ Create or modify staff positions or position descriptions to focus on key crosscutting workforce issues and/or Foundational Capabilities
☐ Support infrastructure needed to facilitate policy, systems, and environmental change work (e.g., human resource and other information systems, online recruitment and hiring portal, workforce training system, etc.)
☐ Support staff time to participate in the agency-level Costing and Capacity Assessment (above and beyond the amount afforded through the $2,400 as described above), as well as other state and national assessments

Support the implementation of Foundational Capability work, focusing on areas of need or current gaps:
☐ Support time for staff to participate in accreditation or reaccreditation activities
☐ Support time for staff to strengthen or develop community partnerships
☐ Use evidence-based methods of garnering and integrating community voice, particularly in community health assessment and improvement plan processes
☐ Support efforts to align and/or integrate State Health Assessment and Improvement Plan priorities with local efforts, including the Community Health Assessment and Improvement Plan where relevant
☐ Support time for staff to implement community health improvement plan priorities
☐ Support time for staff to implement other work that is directly connected to implementing the Foundational Capabilities, and/or the capacity of the agency to implement the Foundational Capabilities in the long-term; grantees are encouraged to be innovative in identifying mechanisms to promote the development of these foundational skills within their workforce and agency as a whole
☐ Support the infusion of diversity, equity, and inclusion in programs, policies, or approaches; may include staff time required to review and revise these efforts, staff time required to implement these approaches, the implementation of a training program or paying for a consultant to provide related training, or other innovative approaches designed to infuse DEI within public health practice, as suggested by the FPHS model

Other objectives:
☐ Objective set by LHD that supports grant implementation
☐ Other LHD created activity that supports Funding Purpose
☐ Other CDC-provided activity (please specify from NOFO)

NOTE: In recognition of equity as a central component of the FPHS model and the State Health Assessment and Improvement Plan (SHA/SHIP), DPH also encourages jurisdictions to identify mechanisms to incorporate equity, the social determinants of health, and alignment with the SHA/SHIP within their PHI Grant activities where possible. DPH is available upon request to support jurisdictions in intentionally considering how to incorporate such an approach.

Important Notes Regarding Allowable Expenses

Per the NOFO, "recipients may use funds only for reasonable program purposes, including personnel, travel, supplies and services." Some costs associated with recruitment and hiring are allowable, including supplies and equipment needed to perform their jobs, personal protective equipment, data management, and other necessary supplies. The parameters related to allowable costs that might be implicated in proposed activities are outlined in 45 CFR part 75.

Additionally, please note that payments under this award will be subject to the provisions of:

- the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR part 200), including the cost principles and restrictions on general provisions for selected items of cost.
- CDC General Terms and Conditions for Non-research awards at https://www.cdc.gov/grants/federal-regulations-policies/index.html

Payments from the PHI Funds may be used only to cover costs incurred by the LHD between December 1, 2022 and November 30, 2025 for this first funding period, and through November 30, 2027 overall.

Unallowable Expenses

Per the NOFO, funds may not be used for any of the following:

- Funds may not be used for research (detailed definition here).
- Funds may not be used for clinical care except as allowed by law.
- Generally, funds may not be used to purchase furniture or equipment (detailed definition here). Any such proposed spending must be discussed with DPH for review by CDC.

Additionally, funds may not be duplicative and supplanting grantee funds by replacing or releasing available local grantee funds for alternative uses is not allowed.

Reporting Requirements

Recipient LHDs will be required to submit the following reports by the dates specified below.

- Just as is required in current version of the DPH Consolidated Contract, the PHI Grant program requires that LHDs complete a quarterly reconciliation process to ensure that they are tracking their remaining balances and previously submitted expenses. In lieu of a detailed financial report, the PHI Grant Management Team will request a copy of the result of this reconciliation each quarter. This will allow us to ensure alignment and that LHDs are monitoring spenddown regularly.

- **Activity Selection and Project Workplan**
  Within 60 days of initial contract receipt, the grantee will submit a response to the LTHD Workplan Development Survey here. This response will constitute the workplan, which need not be lengthy but should provide a sufficient overview of intended plans and any anticipated needs for the 5-year duration of the contract. DPH will seek to use this information to ensure alignment with the NOFO and DPH workplans and to identify potential statewide needs for technical assistance (TA), consultation, or support. Please note that we are aware that plans are likely to change multiple times over the course of these two funding periods. Revisions to activities and workplans are acceptable and expected.

- **Progress Reports**
  Required project reporting will occur semiannually through completion of a form provided by DPH. The template will ask for the following information:
    - **Project Update:** This will be a short narrative description of progress made on workplan objectives/activities and staff (new or existing) supported by grant funds. This will include the requirement to attribute expenses submitted during the previous period to the objectives/activities in the workplan.
    - **Needed Technical Assistance (TA):** Any request for support, consultation, and/or technical assistance to mitigate challenges and/or develop activities and concepts in support of grant objectives.
    - **Annual Updates:** In every other semiannual report, jurisdictions will be asked to share examples of impacts, and will also be asked to identify any major changes in their intended use of funds for the upcoming year.

  Reporting deadlines through the full five-year agreement:
    - Year 1 Report A – *not required based on timing of release of funds*
    - Year 1 Report B – due on 12/29/2023
    - Year 2 Report A – due on 06/28/2024
    - Year 2 Report B – due on 12/30/2024
    - Year 3 Report A – due on 06/27/2025
    - Year 3 Report B – due on 12/30/2025
    - Year 4 Report A – due on 06/26/2026
    - Year 4 Report B – due on 12/30/2026
    - Year 5 Report A – due on 06/29/2027
    - Year 5 Report B – due on 12/30/2027

- **Monthly GEARS Expenditure Reporting**

- Just as is required in current version of the DPH Consolidated Contract, the PHI Grant program requires that LHDs submit monthly expenditure reports by the end of the month following the reporting period. See detailed instructions for submitting expenditure reports on this page. Please note that reports should be submitted via email to DHS600CARS@dhs.wisconsin.gov and we ask that you copy DHSDPHPHIGrant@wi.gov on each submission.

Contacts

If you have any questions regarding this funding including allowable uses of funding, requests for purchasing of equipment, GEARS reporting requirements, or other questions, please send them to the shared PHI Grant Management Team inbox, DHSDPHPHIGrant@wi.gov.

Resources

Quality Training Standards | Training Development | CDC – All trainings should strive to adhere to CDC's Quality Training Standards and, when appropriate, to be made available through CDC TRAIN.

Required Disclosures

Violations

Consistent with 45 CFR 75.113 LHDs must disclose, in a timely manner in writing to DHS and the US HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the CDC and to the HHS OIG at addresses available from DHS.

Disclose, in a timely manner in writing to the prime recipient (pass through entity, WI DHS) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the CDC and to the HHS OIG at the following addresses:

CDC, Office of Grants Services
Judith Davis, Grants Management Specialist
Centers for Disease Control and Prevention
Office of Financial Services
2939 Flowers Rd
Atlanta, GA 30341
Email: xxg6@cdc.gov (Include "Mandatory Grant Disclosures" in subject line)

-- AND --

U.S. Department of Health and Human Services

Office of the Inspector General
ATTN: Mandatory Grant Disclosures, Intake Coordinator
330 Independence Avenue, SW
Cohen Building, Room 5527
Washington, DC 20201
Fax: (202)-205-0604 (Include "Mandatory Grant Disclosures" in subject line)

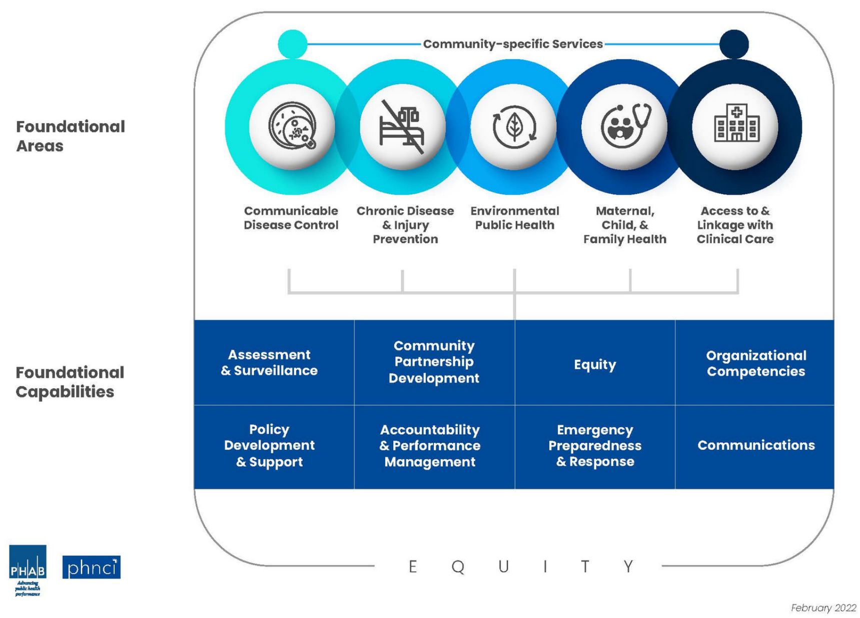
Foundational Public Health Services

Health departments have a fundamental responsibility to provide public health protections and services in a number of areas, including: preventing the spread of communicable disease; ensuring food, air, and water quality are safe; supporting maternal and child health; improving access to clinical care services; and preventing chronic disease and injury. In addition, public health departments provide local protections and services specific to their community's needs.

The infrastructure needed to fulfill these responsibilities works to provide fair and just opportunities for all to be healthy and includes eight capabilities: 1) Assessment & Surveillance, 2) Community Partnership Development, 3) Equity, 4) Organizational Competencies, 5) Policy Development & Support, 6) Accountability & Performance Management, 7) Emergency Preparedness & Response, and 8) Communications. Health departments serve their communities 24/7 and require access to a wide range of critical data sources, robust laboratory capacity, preparedness and policy planning capacity, partnerships with community, and expert staff to leverage them in support of public health protections.

Foundational Public Health Services

The Foundational Public Health Services framework outlines the unique responsibilities of governmental public health and defines a minimum set of foundational capabilities and foundational areas that must be available in every community.



Community-specific Services are local protections and services that are unique to the needs of a community. These services are essential to that community's health and vary by jurisdiction.

Foundational Areas

Public health programs, or Foundational Areas, are basic public health, topic-specific programs and services aimed at improving the health of the community.. The Foundational Areas reflect the minimum level of service that should be available in all communities.

Foundational Capabilities

Public health infrastructure consists of Foundational Capabilities that are the cross-cutting skills and capacities needed to support basic public health protections, programs, and activities key to ensuring community health, well-being and achieving equitable outcomes.

Foundational Capabilities

There are eight Foundational Capabilities that are needed in Public Health Infrastructure.

Assessment & Surveillance

- Ability to collect timely and sufficient foundational data to guide public health planning and decision making at the state and local level, including the personnel and technology that enable collection.
- Ability to collect, access, analyze, interpret, and use data from a variety of sources including granular data and data disaggregated by geography (e.g., census tract, zip code), sub-populations, race, ethnicity, and other variables that fully describe the health and well-being of a community and the factors that influence health.
- Ability to assess and analyze disparities and inequities in the distribution of disease and social determinants of health, that contribute to higher health risks and poorer health outcomes
- Ability to prioritize and respond to data requests and translate data into information and reports that are valid, complete, statistically accurate, and accessible to the intended audiences.
- Ability to conduct a collaborative community or statewide health assessment and identify health priorities arising from that assessment, including analysis of root causes of health disparities and inequities.
- Ability to access 24/7 laboratory resources capable of providing rapid detection.
- Ability to participate in or support surveillance systems to rapidly detect emerging health issues and threats.
- Ability to work with community partners to collect, report and use public health data that is relevant to communities experiencing health inequities or ability to support community-led data processes

Community Partnership Development

- Ability to create, convene, support, and sustain strategic, non-program specific relationships with key community groups or organizations representing populations experiencing health disparities or inequities; private businesses and health care organizations; relevant federal, Tribal, state, and local government agencies; elected and non-elected officials.
- Ability to leverage and engage partnerships and community in equity solutions.
- Ability to establish and maintain trust with and authentically engage community members and populations most impacted by inequities in key public health decision-making and use community-driven approaches
- Ability to convene across governmental agencies, such as departments of transportation, aging, substance abuse/mental health, education, planning and development, or others, to promote health, prevent disease, and protect community members of the health department's jurisdiction.
- Ability to engage members of the community and multi-sector partners in a community health improvement process that draws from community health assessment data and establishes a plan for addressing priorities. The community health improvement plan can serve as the basis for coordination of effort and resources across partners.

Equity

- Ability to strategically address social and structural determinants of health through policy, programs, and services as a necessary pathway to achieve equity.
- Ability to systematically integrate equity into each aspect of the FPHS, strategic priorities, and include equity-related accountability metrics into all programs and services.
- Ability to work collaboratively across the department and the community to build support for and foster a shared understanding of the critical importance of equity to achieve community health and well-being.
- Ability to develop and support staff to address equity
- Ability to create a shared understanding of what creates health including structural and systemic factors that produce and reproduce inequities

Organizational Competencies

- **Leadership & Governance:** Ability to lead internal and external stakeholders to consensus, with movement to action, and to serve as the face of governmental public health in the department's jurisdiction. Ability to directly engage in health policy development, discussion, and adoption with local, state, and national policymakers, and to define a strategic direction for public health initiatives, including the advancement of equity. Ability to prioritize and implement diversity, equity, inclusion within the organization. Ability to engage with appropriate governing entities about the department's public health legal authorities and what new laws and policies might be needed. Ability to ensure diverse representation on public health boards and councils.
- **Information Technology Services, including Privacy & Security:** Ability to maintain and procure the hardware and software needed to access electronic health information to support the department's operations and analysis of health data. Ability to support, use, and maintain communication technologies and systems needed to interact with community members. Ability to have the proper systems and controls in place to keep health and human resources data confidential and maintain security of IT systems.
- **Workforce Development & Human Resources:** Ability to develop and maintain a diverse and inclusive workforce with the cross-cutting skills and competencies needed to implement the FPHS effectively and equitably. Ability to manage human resource functions including recruitment, retention, and succession planning; training; and performance review and accountability.
- **Financial Management, Contract, & Procurement Services, including Facilities and Operations:** Ability to establish a budgeting, auditing, billing, and financial system and chart of expense and revenue accounts in compliance with federal, state, and local standards and policies. Ability to secure grants or other funding (governmental and not) and demonstrate compliance with an audit required for the sources of funding utilized. Ability to procure, maintain, and manage safe facilities and efficient operations. Ability to leverage funding and ensure resources are allocated to address equity and social determinants of health.
- **Legal Services & Analysis:** Ability to access and appropriately use legal services in planning, implementing, and enforcing, public health initiatives, including relevant administrative rules and due process.

Policy Development & Support

- Ability to serve as a primary and expert resource for establishing, maintaining, and developing basic public health policy recommendations that are evidence-based and grounded in law. This includes researching, analyzing, costing out, and articulating the impact of such policies and rules where appropriate, as well as the ability to organize support for these policies and rules and place them before an entity with the legal authority to adopt them.
- Ability to effectively inform and influence policies being considered by other governmental and non-governmental agencies that can improve the physical, environmental, social, and economic conditions affecting health but are beyond the immediate scope or authority of the governmental public health department.
- Ability to effectively advocate for policies that address social determinants of health, health disparities and equity.
- Ability to issue, promote compliance with or, as mandated, enforce compliance with public health regulations.

Accountability & Performance Management

- Ability to perform according to accepted business standards in accordance with applicable federal, state, and local laws and policies and assure compliance with national and Public Health Accreditation Board Standards.
- Ability to maintain a performance management system to monitor achievement of organizational objectives.
- Ability to identify and use evidence-based or promising practices when implementing new or revised processes, programs and/or interventions.
- Ability to maintain an organization-wide culture of quality and to use quality improvement tools and methods.
- Ability to create accountability structures and internal and external equity-related metrics to measure the equity impact of a department's efforts and performance.

Emergency Preparedness & Response

- Ability to develop, exercise, and maintain preparedness and response strategies and plans, in accordance with established guidelines, and to address a range of events including natural or other disasters, communicable disease outbreaks, environmental emergencies, or other events, which may be acute or occur over time.
- Ability to integrate social determinants of health, and actions to address inequities, including ensuring the protection of high-risk populations, into all plans, programs, and services.
- Ability to lead the Emergency Support Function 8 – Public Health & Medical for the county, region, jurisdiction, and state.

- Ability to activate the emergency response personnel and communications systems in the event of a public health coordinate with federal, state, and local emergency managers and other first responders, and private sector and non-profit partners; and operate within, and as necessary lead, the incident management system.
- Ability to maintain and execute a continuity of operations plan that includes a plan to access financial resources to execute an emergency and recovery response.
- Ability to establish and promote basic, ongoing community readiness, resilience, and preparedness by enabling the public to take necessary action before, during, or after a disaster, emergency, or public health event.
- Ability to issue and enforce emergency health orders.
- Ability to be notified of and respond to events on a 24/7 basis.
- Ability to access and utilize a Laboratory Response Network (LRN) Reference laboratory for biological agents and an LRN chemical laboratory at a level designated by CDC.

Communications

- Ability to maintain ongoing relations with local and statewide media including the ability to write a press release, conduct a press conference, and use electronic communication tools to interact with the media.
- Ability to effectively use social media to communicate directly with community members.
- Ability to appropriately tailor communications and communications mechanisms for various audiences
- Ability to write and implement a routine communications plan and develop routine public health communications including to reach communities not traditionally reached through public health channels
- Ability to develop and implement a risk communication strategy for communicating with the public during a public health crisis or emergency. This includes the ability to provide accurate and timely information and to address misconceptions and misinformation, and to assure information is accessible to and appropriate for all audiences.
- Ability to transmit and receive routine communications to and from the public in an appropriate, timely, and accurate manner, on a 24/7 basis.
- Ability to develop and implement a proactive health education/health communication strategy (distinct from risk communication) that disseminates timely and accurate information to the public designed to encourage actions to promote health in culturally and linguistically appropriate formats for the various communities served, including using electronic communication tools.

Foundational Areas

There are five Foundational Areas, also known as Public Health Programs. **Social determinants of health and actions to address health inequities should be integrated throughout all activities.**

Communicable Disease Control

- Provide timely, statewide, and locally relevant and accurate information to the health care system and community on communicable diseases and their control.
- Identify statewide and local communicable disease control community partners and their capacities, develop, and implement a prioritized communicable disease control plan, and ability to seek and secure funding for high priority initiatives.
- Receive laboratory reports and other relevant data; conduct disease investigations, including contact tracing and notification; and recognize, identify, and respond to communicable disease outbreaks for notifiable conditions in accordance with local, national, and state mandates and guidelines.
- Assure the availability of partner notification services for newly diagnosed cases of communicable diseases according to Centers for Disease Control and Prevention (CDC) guidelines.
- Assure the appropriate treatment of individuals who have reportable communicable diseases, such as TB, STIs, and HIV in accordance with local and state laws and CDC guidelines.
- Support the recognition of outbreaks and other events of public health significance by assuring capacity for the identification and characterization of the causative agents of disease and their origin, including those that are rare and unusual.
- Coordinate and integrate categorically-funded communicable disease programs and services.

Chronic Disease & Injury Prevention

- Provide timely, statewide, and locally relevant, complete, and accurate information to the health care system and community on chronic disease and injury prevention and control.
- Identify statewide and local chronic disease and injury prevention community partners and their capacities, develop, and implement a prioritized prevention plan, and ability to seek and secure funding for high priority initiatives.
- Reduce statewide and community rates of tobacco use through a program that conforms to standards set by state or local laws and CDC's Office on Smoking and Health, including activities to reduce youth initiation, increase cessation, and reduce secondhand exposure to harmful substances.
- Work actively with statewide and community partners to increase statewide and community rates of healthy eating and active living through a prioritized approach focusing on best and promising practices aligned with national, state, and local guidelines for healthy eating and active living.
- Coordinate and integrate categorically-funded chronic disease and injury prevention programs and services.

Environmental Public Health

- Provide timely, statewide, and locally relevant, complete, and accurate information to the state, health care system, and community on environmental public health threats and health impacts from common environmental or toxic exposures.
- Identify statewide and local community environmental public health partners and their capacities, develop, and implement a prioritized plan, and ability to seek and secure action funding for high priority initiatives.
- Conduct mandated environmental public health laboratory testing, inspections, and oversight to protect food, recreation sites, and drinking water; manage liquid and solid waste streams safely; and identify other public health hazards related to environmental factors in accordance with federal, state, and local laws and regulations.
- Protect workers and the public from chemical and radiation hazards in accordance with federal, state, and local laws and regulations.
- Participate in broad land use planning and sustainable development to encourage decisions that promote positive public health outcomes and resilient communities (e.g., housing and urban development, recreational facilities, transportation systems and climate change).
- Coordinate and integrate categorically-funded environmental public health programs and services.

Maternal, Child, & Family Health

- Provide timely, statewide, and locally relevant, complete, and accurate information to the health care system and community on emerging and on-going maternal child health trends.
- Identify local maternal and child health community partners and their capacities; using life course expertise and an understanding of health disparities, develop a prioritized prevention plan; and ability to seek and secure funding for high priority initiatives.
- Identify, disseminate, and promote emerging and evidence-based early interventions in the prenatal and early childhood period that promote lifelong health and positive social-emotional development.
- Assure newborn screening as mandated by a state or local governing body including wraparound services, reporting back, following up, and service engagement activities.
- Coordinate and integrate categorically funded maternal, child, and family health programs and services.

Access to & Linkage with Care

- Provide timely, statewide, and locally relevant, complete, and accurate information to the health care system and community on access and linkage to clinical care (including behavioral health), healthcare system access, quality, and cost.
- Inspect and license healthcare facilities, and license, monitor, and discipline healthcare providers, where applicable.
- In concert with national and statewide groups and local providers of healthcare, identify healthcare partners and competencies, develop prioritized plans for increasing access to health homes and quality health care, and seek funding for high priority policy initiatives.

Health and Human Services Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **October 24, 2023**
DEPARTMENT: **Public Health**
DIRECTOR: **Kim Buechler**
PREPARER: **Tyler Quaas**

Agenda Summary Increase of Revenue Budget Amendment Harm Reduction Vending Machines Grant

BACKGROUND INFORMATION: On September 8, 2022, the Joint Committee on Finance of the Wisconsin state legislature approved a plan for expenditure of the portion of the 2022 settlement funds allocated to Wisconsin Department of Health Services (DHS) by 2021 Wisconsin Act 57. The plan directs DHS to expand the Narcan Direct Program and establish and fund a program to distribute fentanyl testing strips. DHS is utilizing public health vending machines to expand both harm reduction efforts in Wisconsin. Early evaluation efforts are already demonstrating the machines as effective in engaging young people who use drugs and have not previously engaged in harm reduction or recovery services. These machines also increase access to public health and wellness supplies outside of traditional service providers' hours of operation and in locations previously not providing harm reduction tools.

The goals of Wisconsin's PHVM initiative include:

- Reduce overdoses and overdose deaths and improve the quality of life for people who use drugs by increasing low barrier access to naloxone and other public health and wellness supplies.
- Reach and engage communities, both geographic and demographic, disproportionately impacted by overdose.
- Avoid/reduce the cost of operating a brick-and-mortar location.
- Reduce stigma related to substance use.

ANALYSIS: The Washington Ozaukee Substance Use Coalition, through the Public Health Department, was awarded funding to support the purchase of two harm reduction vending machines, one for each county. In August 2022, Washington County declared a fentanyl crisis with over 80% of their fatal overdoses involving fentanyl. Ozaukee has also seen over 50% of cases involving fentanyl and the health department's most recent community health assessment identified substance use as one of the top three priority health concerns in both counties. This project allows the health department to support one machine in each county in areas with high traffic volume, increasing access to some of the harm reduction supplies that could help us to combat this epidemic and keep our communities healthy, safe and alive. In addition to funding the vending machines and supplies, this grant will also support data collection and substance use education. All items in the vending machines will include QR codes with links to our mental health and substance use campaign (changetheend.com) and a quick guide to substance use resources in our counties. The Washington County vending machine will be located at Moraine Park Technical College. The coalition has not yet identified a specific location for the Ozaukee vending machine.

FISCAL IMPACT: $70,180

Balance Current Year: $70,180

Next Year's Estimated Cost: $0

FUNDING SOURCE:

County Levy: $0

Non-County Levy: $70,180

Indicate source: Wisconsin DHS

RECOMMENDED MOTION: Approve

HEALTH AND HUMAN SERVICES COMMITTEE

Finance Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **October 26, 2023**
DEPARTMENT: **Finance**
DIRECTOR: **Jay McMahon**
PREPARER: **Jay McMahon**

Agenda Summary Wire Transfers #3863 - #3883 and September Schedule of Vouchers

ATTACHMENTS:

- Wire Transfers #3863-#3883 and September Schedule of Vouchers (PDF)

FINANCE COMMITTEE

WE HEREBY CERTIFY THAT WE HAVE REVIEWED AND APPROVED THE FOLLOWING:

SCHEDULE OF VOUCHERS

For Checks Paid 9/1/2023 To 9/30/2023 Total Amount: $3,668,141.48

WIRE TRANSFERS

NUMBER RANGE WT #3863 To WT #3883 Total Amount: $1,859,707.87

Total Claims and/or Wire Transfers: $5,527,849.35

Approved this 26th day of October 2023

Paul Melotik
Finance Committee - Chairperson

10/13/20231:31 PMFinance Committee Approval Form and WT Oct List.xls

Finance Committee
October 26, 2023

Wire Transfers

WT #	Date	Amount	Paid To	Purpose
WT #3863	9/20/2023	$15,289.98	Elan Financial Services	Credit Card Payment/kpm
WT #3864	9/22/2023	$410,783.77	US Bank	Credit Card Payment/kpm
WT #3865	9/29/2023	$390,233.42	WRS	WRS Aug 2023 Contibutions/kpm
WT #3866	9/27/2023	$26,391.97	Great West Trust Company	Deferred Compensation/kpm
WT #3867	9/27/2023	$5,779.50	North Shore Bank	Deferred Compensation/kpm
WT #3868	10/2/2023	$10,141.59	METLIFE	LIFE AND LTD/KPM
WT #3869	10/2/2023	$21,563.88	METLIFE	OCT 2023 DENTAL/KPM
WT #3870	10/2/2023	$2,453.89	METLIFE	OCT 2023 VISION/KPM
WT #3871	10/2/2023	$6,345.63	METLIFE	VOLUNTARY INSURANCES/KPM
WT #3872	9/29/2023	$187.50	WI DOR	Wage Attachment/kpm
WT #3873	10/16/2023	$54,113.54	WI DOR	State Payroll Tax/kpm
WT #3874	10/2/2023	$325,358.30	IRS	Federal Payroll Tax/kpm
WT #3875	10/6/2023	$7,466.71	Aegis	Worker's Compensation/kpm
WT #3876	10/16/2023	$166,936.32	DOR	RE Transfer Fees Sept 2023/kpm
WT #3877	10/6/2023	$9,250.62	Elan Financial Services	Credit Card Payment/kpm
WT #3878	10/11/2023	$25,973.47	Great West Trust Company	Deferred Compensation/kpm
WT #3879	10/11/2023	$5,679.50	North Shore Bank	Deferred Compensation/kpm
WT #3880	10/13/2023	$187.50	WI DOR	Wage Attachment/kpm
WT #3881	10/16/2023	$320,831.43	IRS	Federal Payroll Taxes/kpm
WT #3882	10/17/2023	$993.72	IRS	Federal Payroll Tax/kpm
WT #3883	10/31/2023	$53,745.63	WI DOR	State Payroll Tax/kpm
		$1,859,707.87		

Finance Committee

AGENDA INFORMATION SHEET

AGENDA DATE:	**October 26, 2023**
DEPARTMENT:	**County Clerk**
DIRECTOR:	**Karen Niemuth**
PREPARER:	**Tyler Quaas**

Agenda Summary County Clerk Report

ATTACHMENTS:

- County Clerk Financials (PDF)

FINANCE COMMITTEE

Ozaukee County Committee Report

General Fund County Clerk

For the Nine Months Ending Saturday, September 30, 2023

Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2023 YTD Actual	2023 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Public Charges for Services	-	-	$45	$45	0.00%
Intergovernmental Charges	$367	$48,695	$43,100	($5,595)	112.98%
Interdepartmental Charges	$1,171	$55,430	$83,000	$27,570	66.78%
Licenses & Permits	$3,190	$18,020	$18,650	$630	96.62%
Other Revenue	$1,636	$22,774	$18,000	($4,774)	126.52%
Total Revenues	**$6,364**	**$144,919**	**$162,795**	**$17,876**	**89.02%**
Expenditures					
Salaries	$36,381	$301,583	$399,983	$98,400	75.40%
Fringe Benefits	$9,858	$101,576	$142,270	$40,694	71.40%
Travel/Training	$137	$9,018	$27,750	$18,732	32.50%
Supplies	$13,887	$146,084	$207,200	$61,116	70.50%
Purchased Services	$18,528	$40,222	$48,225	$8,003	83.40%
Interdepartment Charges	$2,619	$24,494	$34,473	$9,979	71.05%
Other Expenses	-	$1,105	$2,139	$1,034	51.66%
Total Operating Expenditures	**$81,410**	**$624,082**	**$862,040**	**$237,958**	**72.40%**
Capital Outlay					
Total Expenditures	**$81,410**	**$624,082**	**$862,040**	**$237,958**	**72.40%**
Net Increase (Decrease)	**($75,046)**	**($479,163)**	**($699,245)**	**($220,082)**	**68.53%**

Equity:

Finance Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **October 26, 2023**
DEPARTMENT: **Finance**
DIRECTOR: **Jay McMahon**
PREPARER: **Jay McMahon**

Agenda Summary Finance

ATTACHMENTS:

- October Finanace Report (PDF)

FINANCE COMMITTEE

DIRECTOR'S REPORT TO THE FINANCE COMMITTEE
OCTOBER 2023
TO: THE HONORABLE MEMBERS OF THE OZAUKEE COUNTY FINANCE COMMITTEE

The mission of the Ozaukee County Finance Department is to facilitate effective and efficient fiscal management while maintaining accountability for the financial resources in accordance with generally accepted accounting principles (GAAP).

Finance Committee Members:

2022 General Fund:

There is no change from last month in how revenues are tracking. Still below budget due to lag in sales tax and grant collections. Total expenditures are on budget at 74.92%. No change in fringe benefits being over budget since health insurance is paid a month in advance. Other Expenses is also over budget due to workers comp claims and insurance costs.

2022 Finance Department Financials:

Other revenue is primarily the credit card rebates. The year end total should exceed $130,000. Salary and fringe benefits are over budget and this is due to the over lap of the prior payroll manager and the new payroll manager for June and July. We have also consulted with our long-term Payroll Manager who retired in 2022 to help train our new payroll manager. Audit services is over budget by $37,525. This will get allocated to other County Departments as budgeted next month now that the last invoice has been paid for the 2022 audit. Total Finance expenditures are over budget at 81.96% vs 75% through September. This is due to the reasons mentioned above.

Enterprise Lease Update:

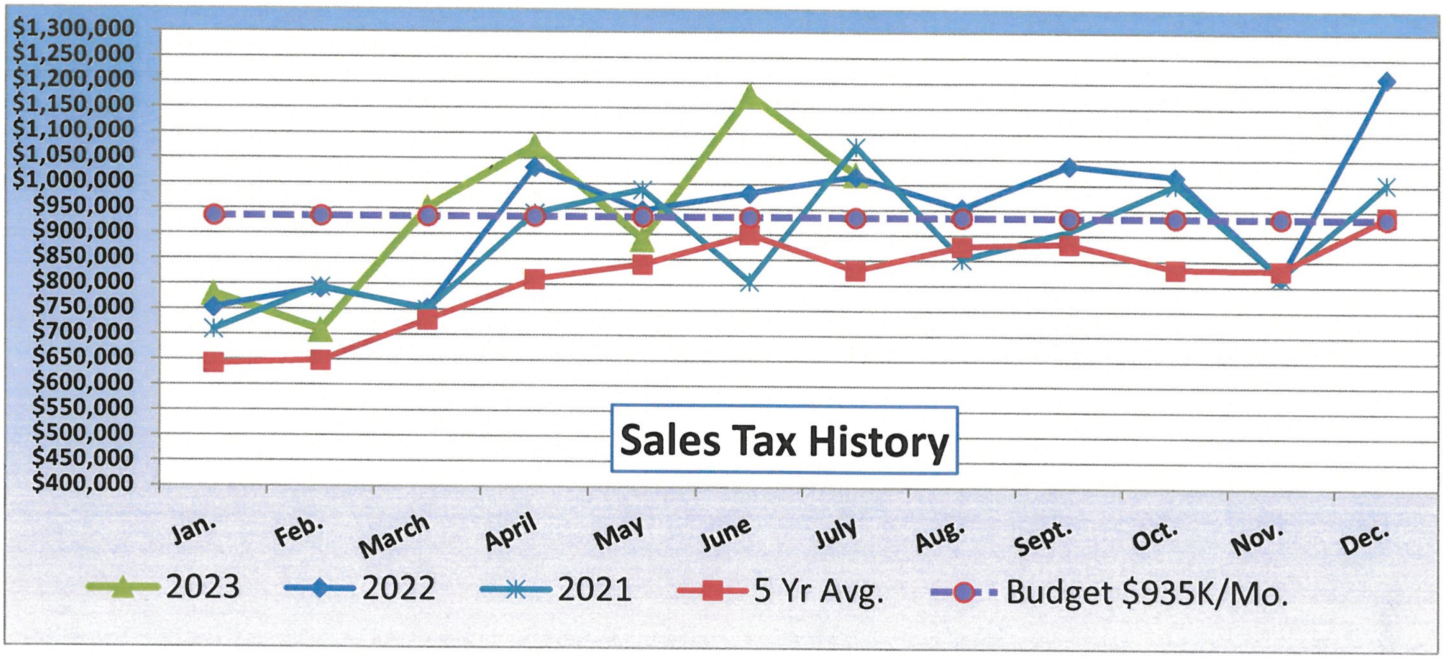
To date we have received 3 Chevy Traverse SUVs for Parks and Justice Center Maintenance, 3 Ford F-250's for Parks, 4 Chevy Blazers for Public Health, 3 Chrysler Pacifica's for Lasata and Human Services and 1 Chevy Silverado 1500 for Land and Water. The lag time between ordering and receiving a vehicle is still 6-12 months. We currently have two additional trucks on order. 1 Ford F-350 dump truck for Justice Center Maintenance and 1 Chevy Silverado 2500 for Administration Maintenance. These are expected to be delivered before the snow flies so they can be used to plow which will eliminate the need to contract out plowing at the Administration Center. Enterprise lets us know when a window opens up to order various vehicles such as trucks. Unfortunately, many of the manufacturers are limiting the number of available vehicles for governments since the government price is lower. As a result, we will not be able to order any other vehicles until the 2024 models are in full production. The County still owns 18 vehicles that were designated to be a part of the lease program and will hopefully be replaced over the next three years. 14 county owned vehicles have been replaced with the leased vehicles mentioned above.

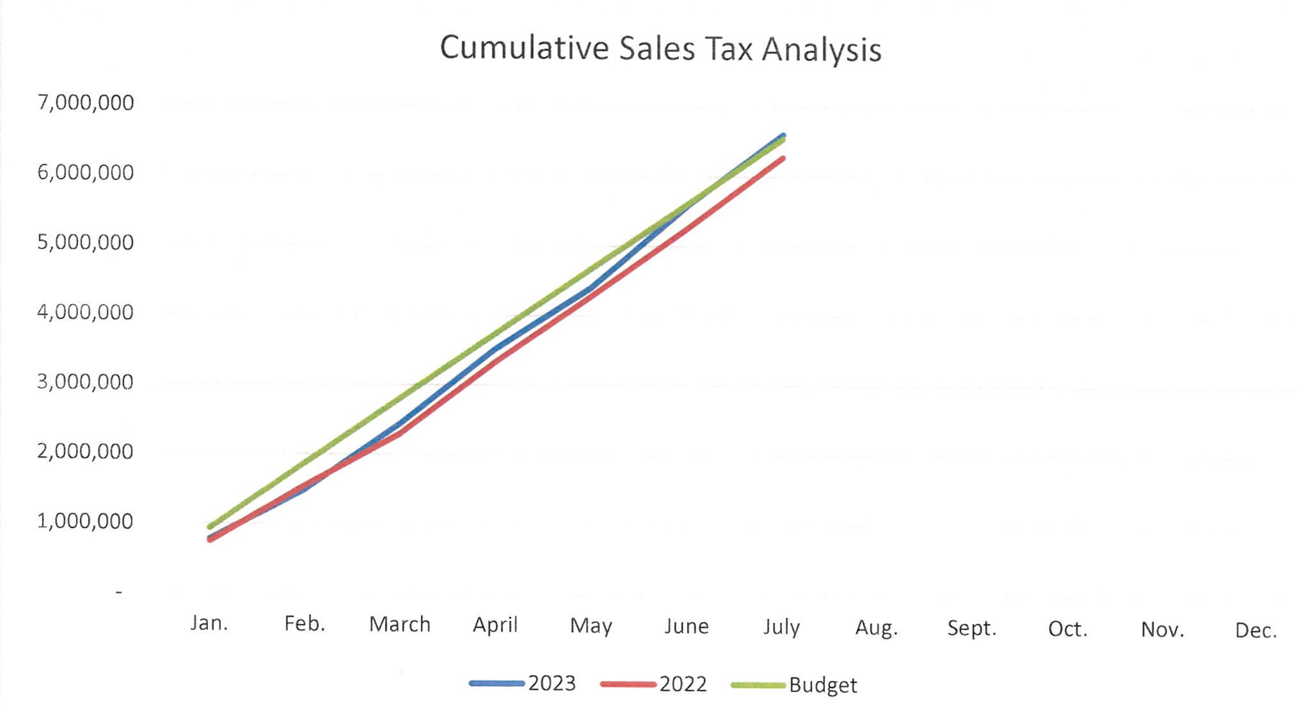
Debt Activity:

See last page of this report for an analysis of the County's general obligation debt.

Sales Tax Collections:

The most recent month received is July in which the County received $1,020,036. This was slightly higher than the same month in 2022 by $4,085. Through July, the County is ahead of the prior year by $327,323 and ahead of the 2023 budget by $60,772. The second graph shows just how close the 2022 and 2023 actuals and the 2023 budget are tracking.





Long-term Debt Summary:

The tables below detail the County's current outstanding debt and current year activity. All principal and interest payments for 2023 have been paid as of 9/1/23

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General Government	Principal 1/1/2023	Pricipal Paid	Paid with Refinancing	Debt Issued	Principal 12/31/2023	Interest Paid
2019 GO Notes	$ 2,760,000	$ 360,000	$ -	$ -	$ 2,400,000	$ 75,600
2021A GO Bonds	2,370,000	245,000	-	-	2,125,000	30,875
2021B GO Bonds	7,315,000	495,000	-	-	6,820,000	138,688
Total General Government	$ 12,445,000	$ 1,100,000	$ -	$ -	$ 11,345,000	$ 245,163
Lasata Campus						
2014 GO Bonds	$ -	$ -	$ -	$ -	$ -	$ -
2015 GO Bonds	4,435,000	670,000	-	-	3,765,000	134,725
2022 GO Bonds	6,715,000	500,000	-	-	6,215,000	126,800
Total Lasata Campus	$ 11,150,000	$ 1,170,000	$ -	$ -	$ 9,980,000	$ 261,525
County Totals	$ 23,595,000	$ 2,270,000	$ -	$ -	$ 21,325,000	$ 506,688

Repayment Schedule

	Governmental Activities		Business-type Activities		Totals	
	Principal	Interest	Principal	Interest	Principal	Interest
2024	$ 1,135,000	$ 218,338	$ 1,205,000	$ 233,450	$ 2,340,000	$ 451,788
2025	1,165,000	191,488	1,250,000	201,800	2,415,000	393,288
2026	1,185,000	166,663	1,280,000	167,250	2,465,000	333,913
2027	1,215,000	141,238	1,320,000	129,775	2,535,000	271,013
2028	1,250,000	115,113	1,370,000	90,913	2,620,000	206,026
2029-2033	3,455,000	281,938	2,935,000	211,050	6,390,000	492,988
2034-2038	1,175,000	133,356	620,000	6,200	1,795,000	139,556
2039-2041	765,000	23,150	-	-	765,000	23,150
	$ 11,345,000	$ 1,271,284	$ 9,980,000	$ 1,040,438	$ 21,325,000	$ 2,311,722

Ozaukee County Committee Report

Summary of All Units

For the Nine Months Ending Saturday, September 30, 2023
Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2023 YTD Actual	2023 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	$2,794,717	$23,845,221	$33,818,336	$9,973,115	70.51%
Intergovernmental Revenues	$2,165,960	$26,365,747	$19,456,831	($6,908,916)	135.51%
Public Charges for Services	$1,523,243	$16,463,969	$24,972,357	$8,508,388	65.93%
Intergovernmental Charges	$29,246	$5,190,307	$7,818,980	$2,628,673	66.38%
Interdepartmental Charges	$132,682	$3,687,669	$4,693,553	$1,005,884	78.57%
Fines/Forfeitures/Penalties	$15,979	$142,479	$226,300	$83,821	62.96%
Licenses & Permits	$14,673	$681,680	$871,790	$190,110	78.19%
Interest Revenue	$168,294	$1,701,432	$373,050	($1,328,382)	456.09%
Other Revenue	$135,275	$2,158,922	$3,702,878	$1,543,956	58.30%
Total Revenues	**$6,980,069**	**$80,237,426**	**$95,934,075**	**$15,696,649**	**83.64%**
Expenditures					
Salaries	$4,286,050	$27,521,812	$38,122,955	$10,601,143	72.19%
Fringe Benefits	$1,248,040	$10,160,168	$14,257,518	$4,097,350	71.26%
Travel/Training	$40,227	$224,889	$535,475	$310,586	42.00%
Supplies	$980,581	$7,403,212	$9,568,777	$2,165,565	77.37%
Purchased Services	$1,474,730	$12,548,038	$17,175,335	$4,627,297	73.06%
Interdepartment Charges	($163,372)	$3,658,628	$5,206,097	$1,547,469	70.28%
Depreciation	$242,005	$2,178,045	$2,874,741	$696,696	75.76%
Debt Service	$240,944	$1,606,688	$1,645,388	$38,700	97.65%
Grants	$1,792,425	$3,074,952	$5,933,226	$2,858,274	51.83%
Other Expenses	$103,361	$3,156,942	$3,096,615	($60,327)	101.95%
Total Operating Expenditures	**$10,244,991**	**$71,533,374**	**$98,416,127**	**$26,882,753**	**72.68%**
Capital Outlay					
Project Fund	$182,392	$2,346,820	$5,234,479	$2,887,659	44.83%
Equipment & Furniture	$131,691	$1,388,336	$2,052,436	$664,100	67.64%
Buildings & Land	$560,031	$2,558,369	$2,903,855	$345,486	88.10%
Contra	-	-	($550,000)	($550,000)	0.00%
Total Capital Outlay	**$874,114**	**$6,293,525**	**$9,640,770**	**$3,347,245**	**65.28%**
Total Expenditures	**$11,119,105**	**$77,826,899**	**$108,056,897**	**$30,229,998**	**72.02%**
Other Finance (Sources)	($65,292)	($1,453,426)	($3,030,763)	($1,577,337)	47.96%
Other Finance Uses	$65,292	$1,453,426	$1,875,596	$422,170	77.49%
Net Other Financing Sources/Uses	**-**	**-**	**($1,155,167)**	**($1,155,167)**	**0.00%**
Net Increase (Decrease)	**($4,139,036)**	**$2,410,527**	**($10,967,655)**	**($13,378,182)**	**-21.98%**
Equity:					
Retained Earnings	-	$1,233,978	-	($1,233,978)	0.00%
Governmental Fund Balance	-	($25,800,090)	($64,977)	$25,735,113	39706.50 %

Ozaukee County Committee Report

1-GENERAL FUND

For the Nine Months Ending Saturday, September 30, 2023
Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2023 YTD Actual	2023 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	$1,960,641	$15,080,749	$22,551,637	$7,470,888	66.87%
Intergovernmental Revenues	$26,468	$631,349	$3,495,166	$2,863,817	18.06%
Public Charges for Services	$169,997	$1,692,548	$2,436,509	$743,961	69.47%
Intergovernmental Charges	$8,567	$132,449	$258,100	$125,651	51.32%
Interdepartmental Charges	$6,451	$180,891	$515,414	$334,523	35.10%
Fines/Forfeitures/Penalties	$15,979	$142,479	$220,000	$77,521	64.76%
Licenses & Permits	$13,100	$122,690	$126,650	$3,960	96.87%
Interest Revenue	$111,739	$1,157,742	$363,050	($794,692)	318.89%
Other Revenue	$20,055	$467,735	$656,131	$188,396	71.29%
Total Revenues	**$2,332,997**	**$19,608,632**	**$30,622,657**	**$11,014,025**	**64.03%**
Expenditures					
Salaries	$1,832,170	$11,728,635	$15,852,060	$4,123,425	73.99%
Fringe Benefits	$530,245	$4,550,360	$6,006,712	$1,456,352	75.75%
Travel/Training	$31,229	$102,422	$212,632	$110,210	48.17%
Supplies	$60,891	$931,592	$1,578,129	$646,537	59.03%
Purchased Services	$387,919	$2,753,544	$3,680,873	$927,329	74.81%
Interdepartment Charges	$56,671	$997,790	$1,158,635	$160,845	86.12%
Grants	$35,081	$1,113,702	$1,413,021	$299,319	78.82%
Other Expenses	$103,853	$1,026,882	$937,908	($88,974)	109.49%
Total Operating Expenditures	**$3,038,059**	**$23,204,927**	**$30,839,970**	**$7,635,043**	**75.24%**
Capital Outlay					
Equipment & Furniture	-	$223,379	$431,150	$207,771	51.81%
Total Capital Outlay	**-**	**$223,379**	**$431,150**	**$207,771**	**51.81%**
Total Expenditures	**$3,038,059**	**$23,428,306**	**$31,271,120**	**$7,842,814**	**74.92%**
Other Finance (Sources)	-	-	($472,250)	($472,250)	0.00%
Net Other Financing Sources/Uses	**-**	**-**	**($472,250)**	**($472,250)**	**0.00%**
Net Increase (Decrease)	**($705,062)**	**($3,819,674)**	**($176,213)**	**$3,643,461**	**2167.65 %**
Equity:					
Governmental Fund Balance	-	($12,259,366)	-	$12,259,366	0.00%

Attachment: October Finanace Report (Finance)

Ozaukee County Committee Report

General Fund Finance Department

For the Nine Months Ending Saturday, September 30, 2023

Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2023 YTD Actual	2023 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Other Revenue	-	$100,360	$120,000	$19,640	83.63%
Total Revenues	**-**	**$100,360**	**$120,000**	**$19,640**	**83.63%**
Expenditures					
Salaries	$90,405	$605,382	$777,351	$171,969	77.88%
Fringe Benefits	$27,348	$216,990	$263,310	$46,320	82.41%
Travel/Training	$315	$3,065	$8,200	$5,135	37.38%
Supplies	$42	$6,620	$40,155	$33,535	16.49%
Purchased Services	$14,754	$76,801	$17,725	($59,076)	433.29%
Interdepartment Charges	$3,007	$27,658	$36,941	$9,283	74.87%
Other Expenses	-	$1,315	$600	($715)	219.17%
Total Operating Expenditures	**$135,871**	**$937,831**	**$1,144,282**	**$206,451**	**81.96%**
Capital Outlay					
Total Expenditures	**$135,871**	**$937,831**	**$1,144,282**	**$206,451**	**81.96%**
Net Increase (Decrease)	**($135,871)**	**($837,471)**	**($1,024,282)**	**($186,811)**	**81.76%**

Equity:

Attachment: October Finanace Report (Finance)

Ozaukee County Committee Report

General Fund County Administrator

For the Nine Months Ending Saturday, September 30, 2023

Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2023 YTD Actual	2023 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Expenditures					
Salaries	$14,385	$89,451	$137,223	$47,772	65.19%
Fringe Benefits	$4,808	$37,669	$43,590	$5,921	86.42%
Travel/Training	$357	$775	$1,425	$650	54.39%
Supplies	-	$1,369	$2,275	$906	60.18%
Purchased Services	$73	$511	$900	$389	56.78%
Interdepartment Charges	$1,466	$11,971	$15,425	$3,454	77.61%
Other Expenses	-	$3,476	$500	($2,976)	695.20%
Total Operating Expenditures	**$21,089**	**$145,222**	**$201,338**	**$56,116**	**72.13%**
Capital Outlay					
Total Expenditures	**$21,089**	**$145,222**	**$201,338**	**$56,116**	**72.13%**
Net Increase (Decrease)	**($21,089)**	**($145,222)**	**($201,338)**	**($56,116)**	**72.13%**

Equity:

Attachment: October Finanace Report (Finance)

Ozaukee County Committee Report

General Fund Budget/Grant/Project Management

For the Nine Months Ending Saturday, September 30, 2023

Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2023 YTD Actual	2023 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Expenditures					
Salaries	$28,323	$170,992	$225,094	$54,102	75.96%
Fringe Benefits	$6,003	$47,944	$62,867	$14,923	76.26%
Travel/Training	-	-	$5,000	$5,000	0.00%
Supplies	-	$575	$4,675	$4,100	12.30%
Other Expenses	-	-	$1,500	$1,500	0.00%
Total Operating Expenditures	**$34,326**	**$219,511**	**$299,136**	**$79,625**	**73.38%**
Capital Outlay					
Total Expenditures	**$34,326**	**$219,511**	**$299,136**	**$79,625**	**73.38%**
Net Increase (Decrease)	**($34,326)**	**($219,511)**	**($299,136)**	**($79,625)**	**73.38%**

Equity:

Attachment: October Finanace Report (Finance)

Ozaukee County Committee Report

General Fund Non Departmental

For the Nine Months Ending Saturday, September 30, 2023

Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2023 YTD Actual	2023 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Interdepartmental Charges	-	-	$270,000	$270,000	0.00%
Interest Revenue	$108	$906	-	($906)	0.00%
Other Revenue	$234	$42,711	$138,886	$96,175	30.75%
Total Revenues	**$342**	**$43,617**	**$408,886**	**$365,269**	**10.67%**
Expenditures					
Salaries	-	$711	($35,000)	($35,711)	-2.03%
Fringe Benefits	-	$161,406	$173,000	$11,594	93.30%
Travel/Training	-	$788	$21,000	$20,212	3.75%
Supplies	$1,728	$16,574	$15,338	($1,236)	108.06%
Purchased Services	$4,469	$40,219	$53,625	$13,406	75.00%
Grants	$36,250	$1,048,854	$1,139,204	$90,350	92.07%
Other Expenses	$97,076	$721,289	$633,828	($87,461)	113.80%
Total Operating Expenditures	**$139,523**	**$1,989,841**	**$2,000,995**	**$11,154**	**99.44%**
Capital Outlay					
Total Expenditures	**$139,523**	**$1,989,841**	**$2,000,995**	**$11,154**	**99.44%**
Other Finance (Sources)	-	-	($15,000)	($15,000)	0.00%
Net Other Financing Sources/Uses	**-**	**-**	**($15,000)**	**($15,000)**	**0.00%**
Net Increase (Decrease)	**($139,181)**	**($1,946,224)**	**($1,577,109)**	**$369,115**	**123.40%**

Equity:

Attachment: October Finance Report (Finance)

Ozaukee County Committee Report

Special Revenue County American Rescue Plan Act

For the Nine Months Ending Saturday, September 30, 2023

Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2023 YTD Actual	2023 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Intergovernmental Revenues	-	$15,171,865	-	($15,171,865)	0.00%
Interest Revenue	$42,877	$372,192	-	($372,192)	0.00%
Total Revenues	**$42,877**	**$15,544,057**	**-**	**($15,544,057)**	**0.00%**
Expenditures					
Grants	$1,512,000	$1,512,000	$3,920,000	$2,408,000	38.57%
Total Operating Expenditures	**$1,512,000**	**$1,512,000**	**$3,920,000**	**$2,408,000**	**38.57%**
Capital Outlay					
Project Fund	$182,392	$2,314,289	$5,120,479	$2,806,190	45.20%
Total Capital Outlay	**$182,392**	**$2,314,289**	**$5,120,479**	**$2,806,190**	**45.20%**
Total Expenditures	**$1,694,392**	**$3,826,289**	**$9,040,479**	**$5,214,190**	**42.32%**
Other Finance Uses	-	$931,087	$931,087	-	100.00%
Net Other Financing Sources/Uses	**-**	**$931,087**	**$931,087**	**-**	**100.00%**
Net Increase (Decrease)	**($1,651,515)**	**$10,786,681**	**($9,971,566)**	**($20,758,247)**	**-108.17%**

Equity:

Attachment: October Finanace Report (Finance)

Finance Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **October 26, 2023**
DEPARTMENT: **Human Resources**
DIRECTOR: **Chris McDonell**
PREPARER: **Chris McDonell**

Agenda Summary Human Resources

Employee Engagement Survey

How do you feel about working at Ozaukee County? We would like to know! Therefore, we are conducting an employee survey through the Milwaukee Journal Sentinel Top Workplaces program, which recognizes the best places to work in southeastern Wisconsin. Energage will be launching the survey on Friday, October 13, 2023, at 9:00 AM.

If you are a full-time or regular part-time (600+ hours/year) employee who started working for Ozaukee County on or before August 1, 2023, you will receive an email and/or SMS text message with a link to an online survey. If you do not have a county email then it will be sent to your personal email address. You only need to complete the survey once, which can be accessed from the email or SMS text link. The survey is being conducted by Energage, an independent research company. Please take a few minutes to complete the survey and provide us with your feedback. To protect your confidentiality, Energage will not disclose your individual responses to the County. Furthermore, your department or group scores will only be disclosed if there are at least 5 survey takers in your group. However, please note that managers at Ozaukee County may see the optional written comments on the final page of the survey. If you wish to make a comment please do not write anything that will identify you as an individual. The survey will close on October 29.

529 Accounts

Edvest at Work is offering “It’s a FA-BOO-LOUS Time” promotion in October. Open a new Edvest 529 account between now and October 31, 2023, and Edvest will contribute $50.00 to your account. For more information about this promotion please see the attached flyer or visit www.edvest.com/treat

Edvest at Work continues to offer monthly webinars which will cover the different ways to save for college, state tax deductions and how to get started. If you are interested in attending an Edvest at Work webinar place click on the following link for a list of upcoming webinars: https://www.edvest.com/events/ The next monthly series webinar is scheduled for tomorrow, October 18, 2023 at 11:00am. Pre-registration is required. If you would like additional information regarding Edvest, please contact our account representative.

Flu Shots

Flu Season is upon on. Influenza, the flu, is a virus that is passed by germs that enter the nose, mouth and lungs. Flu symptoms include fever, cough, body aches, sore throat, sinus congestion and chills. Please see the attached newsletter from the Aurora Group Health Trust Clinic for additional information.

As a reminder Ozaukee County will once again be offering on-site flu shots for employees, spouses and dependents (children 9 years and older on the date of the flu shot) enrolled in the health insurance plan are eligible for the flu shot. Save a trip to the doctor's office and take advantage of the convenient, onsite flu shot clinic. Getting vaccinated each year provides the best protection against the flu throughout the flu season.

Our health insurance WCA/GHT has partnered with Aurora Health Care to administer the flu shots and will be on-site Thursday, October 5, 2023 at the location and times are listed below. The flu shots Aurora offers are quadrivalent and preservative free (no mercury). Aurora does not have shots that are eggless, flu mist or high dose available onsite.

Wellness program

As we are rapidly approaching the end of the year I wanted to send a quick reminder regarding the **Wellness Program:**

Flu Shot

- All employees and their spouses who participated in this year's onsite Flu Shot clinic received the 50 wellness points and are shown in your portal.

- Please note, if you were unable to attend the onsite flu shot, you can still get the flu shot and receive the 50 wellness points once your alternative appointment form is uploaded into your portal.

Insurance Premium Reduction (20% to 12%)

- Employees who complete the Wellness Program Requirements (Biometric Screening, Preventative Annual Exam and HRA and earn 650 points) are eligible to have their insurance premium reduced to 12%.

- If an employee insurance premium is reduced from 20% to 12% in 2023, the employees insurance premium will remain at the 12% in 2024.

- The insurance premium reduction can occur at any time during the year.

- Only the employee needs to complete the Wellness Program in order to receive the insurance premium reduction.

$500/$1,000 Wellness Incentive

- Employees who complete the Wellness Program Requirements as listed above and earn 850 points by December 31, 2023, the employee will be eligible for the $500/$1,000 wellness incentive which is paid in the first quarter of 2024.

- All the Wellness Points that have been earned towards the insurance premium reduction are included in the 850 point total.

- Employees enrolled on the single plan are eligible for the $500 wellness incentive.

• Employees enrolled in the employee + spouse and family plans are eligible for the $1,000 Wellness Incentive provided BOTH the employee and spouse complete the Wellness Program Requirements and each individual earns 850 points. All documentation must be uploaded in the employee and their spouses portal by December 31, 2023.

• If an employee earns the 850 Wellness Points and their Spouse does not, the employee is still eligible for the $500 Wellness Incentive.

• If the spouse earns 850 points and the employee does not, the employee will not receive a wellness incentive.

• Employees enrolled in the Employee + Children plan are eligible for the $1,000 wellness incentive upon completion of the wellness program. Children are not required to complete the Wellness Program.

• Please note, you have to be enrolled in the County's health insurance plan at the time the wellness incentive is paid out.

Your total Wellness Points that you have earned so far will appear in your portal on your dashboard under the home screen and also on your Summary Report.

ATTACHMENTS:

- HR Financials (PDF)

FINANCE COMMITTEE

Ozaukee County Committee Report

General Fund Department Human Resources

For the Nine Months Ending Saturday, September 30, 2023

Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2023 YTD Actual	2023 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Other Revenue	-	$1,303	-	($1,303)	0.00%
Total Revenues	**-**	**$1,303**	**-**	**($1,303)**	**0.00%**
Expenditures					
Salaries	$24,002	$186,960	$262,871	$75,911	71.12%
Fringe Benefits	$7,922	$79,905	$95,624	$15,719	83.56%
Travel/Training	$13,149	$13,314	$2,200	($11,114)	605.18%
Supplies	$1,392	$11,630	$22,850	$11,220	50.90%
Purchased Services	$7,172	$61,191	$38,900	($22,291)	157.30%
Interdepartment Charges	$970	$10,860	$12,774	$1,914	85.02%
Other Expenses	-	$8,135	$2,000	($6,135)	406.75%
Total Operating Expenditures	**$54,607**	**$371,995**	**$437,219**	**$65,224**	**85.08%**
Capital Outlay					
Total Expenditures	**$54,607**	**$371,995**	**$437,219**	**$65,224**	**85.08%**
Net Increase (Decrease)	**($54,607)**	**($370,692)**	**($437,219)**	**($66,527)**	**84.78%**

Equity:

Finance Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **October 26, 2023**
DEPARTMENT: **Administrator**
DIRECTOR: **Jason Dzwinel**
PREPARER: **Jason Dzwinel**

Agenda Summary October IT and Radio Financials

ATTACHMENTS:

- October IT and Radio Financials (PDF)

FINANCE COMMITTEE

Radio Services and IT Financials

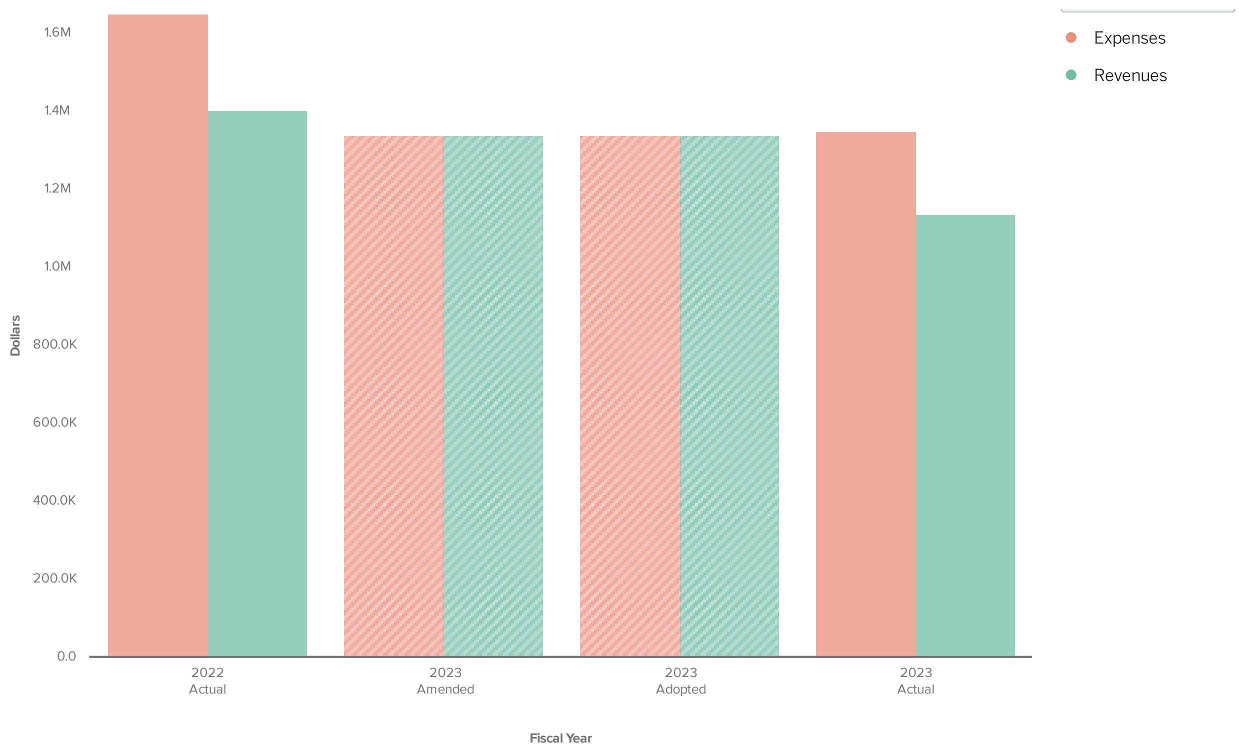
Finance Committee

IT Financials

Expand All	2022 Actual	2023 Amended	2023 Adopted	2023 Actual
Revenues	$ 1,400,809	$ 1,338,623	$ 1,338,623	$ 1,135,715
Expenses	1,646,805	1,338,621	1,338,621	1,348,093
Purchased Services	983,353	721,336	721,336	845,348
Purchased Services	983,353	721,336	721,336	845,348
Service Contracts	580,750	430,000	430,000	488,122
Telephone	251,224	175,336	175,336	208,487
Maintenance Contracts	92,596	70,000	70,000	62,561
Consulting Services	58,782	45,000	45,000	85,862
Equipment Repairs and Maintenance	0	1,000	1,000	0
Maintenance Contracts- MBM Printer Contract	0	0	0	316
Salaries & Fringe Benefits	684,394	588,936	588,936	494,514
Other	684,394	588,936	588,936	494,514
Regular Salaries & Wages	377,437	370,030	370,030	278,589
Health Insurance	109,583	106,668	106,668	90,577
Overtime	118,990	50,000	50,000	60,773
Retirement	32,437	28,562	28,562	23,064
Social Security Tax	24,863	25,799	25,799	20,803
Medicare Tax	6,803	6,090	6,090	4,865
Vacation Payout	0	0	0	14,765
Accrued Sick Leave Expense	8,831	0	0	0
Disability Insurance	979	1,166	1,166	668
Accrued Vacation Expense	3,871	0	0	0
Life Insurance	602	622	622	410
Supplies under $5,000	28,960	22,700	22,700	7,149
Travel/Mileage/Conference&Meetings	1,294	5,250	5,250	1,077
Interdepartmental Charges	71	200	200	6
Other Expenses	-51,267	200	200	0
Revenues Less Expenses	$ -245,997	$ 2	$ 2	$ -212,378

Attachment: October IT and Radio Financials (October IT and Radio Financials)

IT Financials

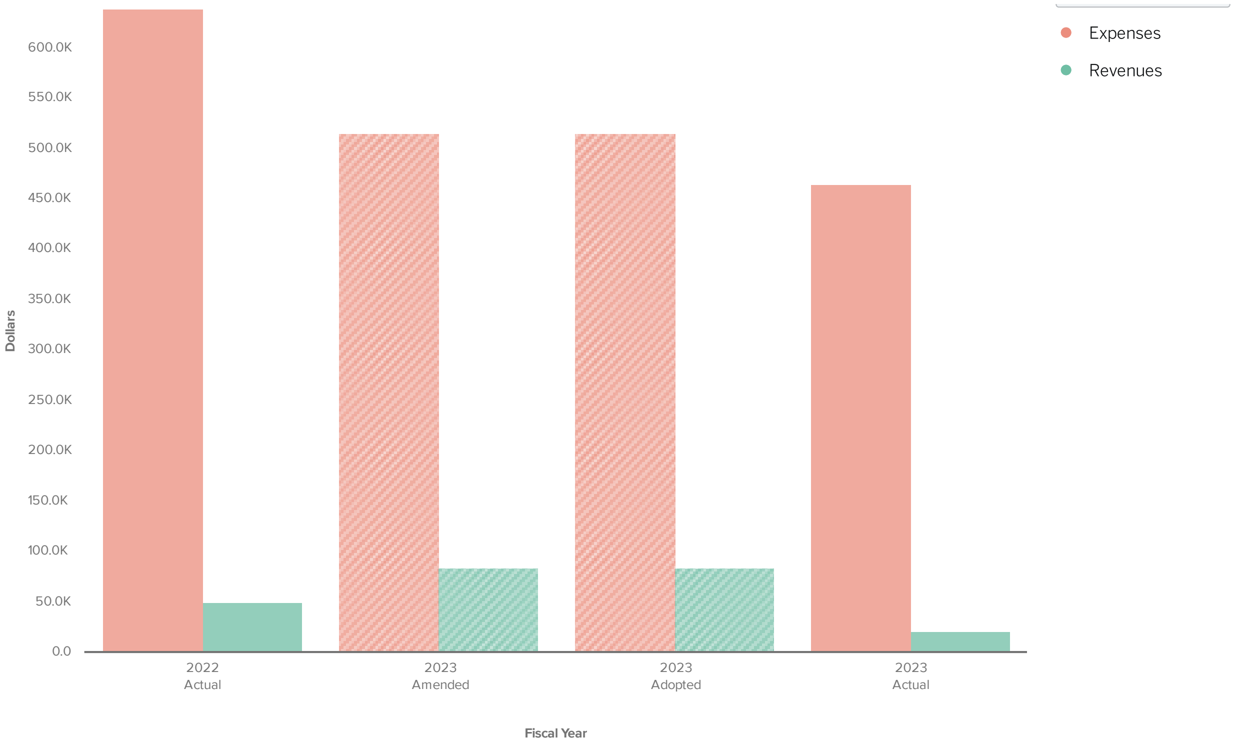


Radio Services Financials

Collapse All	2022 Actual	2023 Amended	2023 Adopted	2023 Actual
Revenues	$ 49,477	$ 83,370	$ 83,370	$ 20,662
Other (Donations/One-time/Misc)	49,477	83,370	83,370	20,662
Hunting Permits	49,440	83,370	83,370	20,662
Discounts Taken	37	0	0	0
Expenses	637,803	514,936	514,936	464,406
Purchased Services	378,593	321,210	321,210	349,705
Salaries & Fringe Benefits	118,288	132,527	132,527	97,655
Supplies under $5,000	92,875	45,100	45,100	5,841
Interdepartmental Charges	10,217	12,818	12,818	10,424
Equipment & Software	37,048	0	0	0
Travel/Mileage/Conference&Meetings	0	2,500	2,500	0
Other Expenses	782	782	782	782
Revenues Less Expenses	$ -588,326	$ -431,566	$ -431,566	$ -443,744

Attachment: October IT and Radio Financials (October IT and Radio Financials)

Radio Services Financials



OpenGov

Add links

Finance Committee

AGENDA INFORMATION SHEET

AGENDA DATE: **October 26, 2023**
DEPARTMENT: **Treasurer**
DIRECTOR: **Sandi Tretow**
PREPARER: **Sandi Tretow**

Agenda Summary TREASURER REPORT OCTOBER 2023

ATTACHMENTS:

- October Treasurers Report (PDF)

FINANCE COMMITTEE

OZAUKEE COUNTY TREASURER

ADMINISTRATION CENTER
121 WEST MAIN STREET
P.O. BOX 994
PORT WASHINGTON, WI 53074-0994
Website: www.ozaukeecounty.gov

Sandra Tretow
County Treasurer
Email: stretow@ozaukeecounty.gov

Phone:	Local	(262) 284-8280
	Metro	(262) 238-8280
Fax:	Local	(262) 284-8373
	Metro	(262) 238-8373

FINANCE COMMITTEE
Thursday, October 26, 2023
SUMMARY OF TREASURER'S OFFICE ACTIVITIES

Tasks completed:

- Month-end activities
- End of quarter activities
- Reconciled bank statements to general ledger
- Mailed out Ag Use Conversion Invoices
- Tax Collection Kickoff meeting with Municipal Treasurers and Clerks on October 17th
- Attended Transcendent 2023 Ascent Land Records User Group meeting
- Prepared September financial report for this committee
- Approve invoices in Docuware
- Daily tasks in office – verify daily monetary activities (deposits, transfers, wires, etc.)

Future goals/events:

- Training with Sheriff's Department on de-escalation etc. for "first floor" staff on November 16 from 4:30 p.m. – 6:30 p.m.
- Preparing for Tax Bill generation
- We are studying in-depth our list of contaminated parcels that we have not foreclosed upon in years past.
- November 13 – Annual Northern Ozaukee Farm Drainage District meeting.

Please "Like" and "Follow" the Ozaukee County Treasurer's Office Facebook Page and ask your constituents to do the same. We post a lot of helpful and interesting information.

TREASURER'S REPORT
FINANCE COMMITTEE
OCTOBER
REPORTING PERIOD: September, 2023

CASH

Cash ending September is down $ **(2,138,151)** from last September:

Cash 2023,	$	**35,010,444**	2022,	$	**37,148,595**	**Decrease of**	**$**	**(2,138,150.91)**	***-5.76%***

All funds are either collateralized, or guaranteed by the State's Public Deposit (per s. 20.144(1) Wisconsin Statutes, the FDIC or the Federal government.

Variances of cash from month to month and year to year September include the following: bond reimbursements to treasurer cash, spending from fund balances, fund balance used to reduce levy, carryover of funds and timing of spending, number of payrolls within a month, delinquent tax balance, amount of current year taxes collected and timing of payments due to the county, general obligation debt refinancing, and federal and state granting.

REVENUES

Interest and penalty revenues are down from last year through September:

September 2023,	$	**209,699**	2022,	$	**244,516**	**Decrease of**	**$**	**(34,816.75)**	***-14.24%***
Budget 2023,	$	**285,000**	2022,	$	**285,000**	**Budget/Actual 2023**			***73.58%***

The interest and penalty revenues are from delinquent tax collections.
All delinquent taxes are subject to interest of 1% per month and penalty of .5% per month (fraction of a month counts as a whole month) from February 1st until paid in full.

Interest earnings are up from last year through September:

September 2023,	$	**709,583**	2022,	$	**(285,124)**	**Increase of**	**$**	**994,707.00**	***348.87%***
Budget 2023,	$	**280,000**	2022,	$	**280,000**	**Budget/Actual 2023**			***253.42%***

The interest earning revenues are from cash investments.
All of our bank accounts earn interest except our checking, payroll and treasurer's petty cash.

Sales tax revenue is up from last year through July, see page 6:

July 2023	$	**6,603,490**	2022	$	**6,276,167**	**Increase of**	**$**	**327,322.98**	***5.22%***
Budget 2023,	$	**11,216,085**	2022	$	**10,100,721**	**Budget/Actual 2022**			***58.88%***

The County's sales tax rate is 5.5% which is comprised of the following: 5.0% State and 0.5% County. Of the 0.5% allocated for County sales tax, the County receives 97.75%, the State retains 1.75% and the retailers retain .5%

See pages 7 and 8

DELINQUENT TAXES

Certificate delinquent balance:									
2023	$	**956,327**	2022,	$	**780,481**	**Increase of**	**$**	**175,846.26**	***22.53%***
Number of delinquent parcels:									
2023		**241**	2022,		**221**	**Increase of**		**20**	***9.05%***

The certificate balance is all delinquent outstanding real estate taxes.
Tax Certificate reports: see pages 5 and 6:

FORECLOSURES

We have started looking at 2020 sale year in regards to tax lien foreclosures. We want to take a in-depth look at the historically contaminated parcels to see if those are still all considered "contaminated" and want to get Corp Counsel in on the discussion. Looking at the DNR site, some no longer have a dot on them which is making our office question.

REPORT OF THE OZAUKEE COUNTY TREASURER

MAIN CHECKBOOK

Balance September 1, 2023			$	248,888.18
Receipts:				
Transfers from Money Market #2	$	5,566,923.56		
Void and Stop Payments	$	180.60		
Cancellation of Outstanding Orders	$	-		
Total Monthly Receipts			$	5,567,104.16
Total Balance & Receipts			$	5,815,992.34
Disbursements:				
County Orders (548017-548628)	$	(3,719,837.54)		
Wire Transfers (wt# 3848-3872)	$	(2,072,243.31)		
ACH Transfers	$	(23,911.49)		
Total Monthly Disbursements			$	(5,815,992.34)
MAIN CHECKBOOK Balance September 30, 2023			**$**	**-**

BANK RECONCILIATION:
PORT WASHINGTON STATE BANK MAIN CHECKBOOK:

Balance as Per Statement	$	1,757,606.61		
Outstanding County Checks	$	(1,757,787.01)		
MAIN CHECKBOOK Balance September 30, 2023			**$**	**(180.40)**

MONEY MARKET #1 CHECKBOOK

Balance September 1, 2023			$	25,756.99
Receipts:				
Department Direct Deposit Receipts	$	1,377,940.56		
Real Estate Tax Receipts, Electronic	$	40,199.13		
Transfer from Summit MM	$	632.40		
Interest Earnings	$	105.24		
Total Monthly Receipts			$	1,418,877.33
Total Balance & Receipts			$	1,444,634.32
Disbursements:				
Transfers to Money Market #2	$	(1,412,766.32)		
Point and Pay Refunds and Fees				
Voids and NSF payments	$	(6,130.36)		
Total Monthly Disbursements			$	(1,418,896.68)
MONEY MARKET #1 CHECKBOOK Balance September 30, 2023			**$**	**25,737.64**

BANK RECONCILIATION:
PORT WASHINGTON STATE BANK MONEY MARKET #1 CHECKBOOK:

Balance as Per Statement	$	25,105.24		
Deposit in Transit	$	632.40		
MONEY MARKET #1 CHECKBOOK Balance September 30, 2023 (5.48%)APY			**$**	**25,737.64**

MONEY MARKET #2 CHECKBOOK

Balance September 1, 2023				10,132,355.70
Receipts:				
Department Receipts	$	1,662,952.97		
Real Estate Tax Receipts	$	137,377.25		
Drainage District Receipts	$	8,910.00		
RLF Payments	$	3,911.45		
NSF Replace	$	6,232.36		
Transfers from PWSB - Parks Reservations	$	3,621.45		
Transfers from Money Market #1	$	1,412,166.32		
Transfers from Register of Deeds	$	222,819.24		
Interest Earnings	$	40,439.59		
Total Monthly Receipts			$	3,498,430.63
Total Balance & Receipts			$	13,630,786.33
Disbursements:				
Transfers to Main Checkbook	$	(5,566,923.56)		
Transfers to Payroll Checkbook	$	(2,025,714.81)		
NSF Payments	$	(237.00)		
NSF Tax Payments	$	(734.21)		
Deposit Correction Items				
Total Monthly Disbursements			$	(7,593,609.58)
MONEY MARKET #2 Balance September 30, 2023			**$**	**6,037,176.75**

BANK RECONCILIATION:
PORT WASHINGTON STATE BANK MONEY MARKET #2 CHECKBOOK:

Balance as Per Statement	$	6,037,176.75		
Deposit in Transit	$	-		
MONEY MARKET #2 CHECKBOOK Balance September 30, 2023 (5.58%)APY			**$**	**6,037,176.75**

PAYROLL CHECKBOOK

Balance September 1, 2023			$	988,261.94
Receipts:				
Transfers from Money Market #2	$	2,025,714.81		
Void payroll check	$	(2,253.01)		
Total Monthly Receipts			$	2,023,461.80
Total Balance & Receipts			$	3,011,723.74
Disbursements:				
Salary Orders (#441822-441844)	$	(7,415.31)		
Salary Direct Deposit (#352981-355045)	$	(3,004,308.43)		
Total Monthly Disbursements			$	(3,011,723.74)
PAYROLL Balance September 30, 2023			**$**	**-**

BANK RECONCILIATION:
PORT WASHINGTON STATE BANK PAYROLL CHECKBOOK:

Balance as Per Statement	$	5,014.15		
Outstanding Payroll Checks	$	(5,014.15)		
PAYROLL CHECKBOOK Balance September 30, 2023			**$**	**-**

REVENUE YTD	2023		2023 ANNUAL BUDGET	
Interest Investments	709,583.00	$	280,000	(September)
DANA Change in Fair Market Value	338,686.24			(September)
Curlers Building Maint	121,488.60		-	(September)
Interest Go Bond 2021	101,531.68		-	(September)
Interest Health Care Trust	905.93		-	(September)
Interest Veteran's Memorial Trust	749.80		50	(September)
Interest Transit Trust Fund	10,376.32		-	(September)
Interest on Delinquent Taxes	138,377.43		190,000	(September)
Penalty on Delinquent Taxes	71,321.82		95,000	(September)
Sales Tax General Fund	6,603,490.33		11,216,085	(July)
Use Value Penalty Tax	597.71		30,000	(September)
	-			

INVESTMENT BALANCES	BALANCE	RATES
Summit Credit Union, Savings (General Fund)	149,985.00	5.18% (September) APY
Summit Credit Union, CD (General Fund)	500,000.00	5.13% (September) APY
Horicon Bank (General Fund)	893,486.09	5.31% (September) APY
DANA, Federal Securities (General Fund)	12,411,555.80	0.36% (September) APY
LGIP, Savings (General Fund)	4,189,209.91	5.35% (September) APY
PWSB, Money Market (Curlers Association Building Maint)	136,488.60	5.48% (September) APY
PWSB Money Market (General Obligation Bond 2021)	1,398,809.78	5.48% (September) APY
PWSB, Money Market (Health Care Trust)	25,622.61	5.48% (September) APY
PWSB, Money Market (Veteran's Memorial Trust)	21,206.91	5.48% (September) APY
PWSB, Money Market (Register of Deeds)	202,853.62	5.48% (September) APY
PWSB, Money Market (Tax Collection)	18,898.95	5.48% (September) APY
PWSB, Money Market (Transit Trust Fund)	287,635.20	5.58% (September) APY
PWSB, Treasurer (Petty Cash)	5,000.00	
PWSB, Money Market (Parks and Reservations)	6,617.46	5.48% (September) APY
PWSB, CDBG Lasata	100.00	
PWSB, CDBG Shelter	100.00	
PWSB, ARPA	9,956,194.74	5.58% (September) APY
PWSB, Opioids Settlement	613,728.13	5.48% (September) APY

Respectfully submitted,
Sandra Tretow
County Treasurer

2023 MONTHLY SPECIAL ASSESSMENTS COLLECTED (RED)

MONTH	CERT TOTAL	CERT RECEIPTS	MO END TOTAL
JANUARY	$ 35,210.68	$ 4,131.15	$ 31,079.53
FEBRUARY	$ 31,079.53	$ 1,102.97	$ 29,976.56
MARCH	$ 29,976.56	$ 2,224.29	$ 27,752.27
APRIL	$ 27,752.27	$ 2,857.54	$ 24,894.73
MAY	$ 24,894.73	$ 263.09	$ 24,631.64
JUNE	$ 24,631.64	$ 209.06	$ 24,422.58
JULY	$ 24,422.58	$ 360.11	$ 24,062.47
AUGUST	$ 24,062.47	$ 962.17	$ 23,100.30
TAX SALE	$ 23,100.30	$ 30,483.83	$ 53,584.13
SEPTEMBER	$ 53,584.13	$ 1,966.93	$ 51,617.20
OCTOBER	$ 51,617.20		$ 51,617.20
NOVEMBER	$ 51,617.20		$ 51,617.20
DECEMBER	$ 51,617.20		$ 51,617.20
TOTAL			$ -

2023 MONTHLY REDEMPTION REPORT TAXES

MONTH	CURR TOTAL	CURR RECEIPTS	NEW TOTAL
JANUARY	$ 600,869.92	$ 33,975.29	$ 566,894.63
FEBRUARY	$ 566,894.63	$ 41,538.06	$ 525,356.57
MARCH	$ 525,356.57	$ 28,443.78	$ 496,912.79
APRIL	$ 496,912.79	$ 29,216.73	$ 467,696.06
MAY	$ 467,696.06	$ 16,373.50	$ 451,322.56
JUNE	$ 451,322.56	$ 17,703.88	$ 433,618.68
JULY	$ 433,618.68	$ 23,288.53	$ 410,330.15
AUGUST	$ 410,330.15	$ 14,637.25	$ 395,692.90
TAX SALE	$ 395,692.90	$ 713,254.45	$ 1,108,947.35
SEPTEMBER	$ 1,108,947.35	$ 152,620.09	$ 956,327.26
OCTOBER	$ 956,327.26		$ 956,327.26
NOVEMBER	$ 956,327.26		$ 956,327.26
DECEMBER	$ 956,327.26		$ 956,327.26
TOTAL		$ 1,071,051.56	

OZAUKEE COUNTY
TAX CERTIFICATE BALANCES

SALE YEAR	2019	%	#Parcels	2020	%	#Parcels	2021	%	#Parcels	2022	%	#Parcels	2023	%	#Parcels
CO LEVY	21,842,530			22,118,522			21,712,622			21,429,276			22,280,401		
JAN	677,037	3.10%	157	665,015	3.01%	160	652,981	3.01%	160	564,610	2.63%	154	566,895	2.54%	146
FEB	632,703	2.90%	*531	592,846	2.68%	*499	582,329	2.68%	*588	544,510	2.54%	*541	525,357	2.36%	*631
MAR	601,824	2.76%	*439	560,118	2.53%	*405	555,446	2.56%	*461	512,296	2.39%	*474	496,913	2.23%	*412
APR	538,294	2.46%	*373	542,472	2.45%	*414	504,160	2.32%	*396	445,611	2.08%	*348	467,696	2.10%	*344
MAY	497,644	2.28%	*338	492,878	2.23%	*388	493,747	2.27%	*333	423,011	1.97%	*310	451,323	2.03%	*314
JUN	456,199	2.09%	*327	450,119	2.04%	*333	437,245	2.01%	*298	410,740	1.92%	*279	433,619	1.95%	*274
JUL	448,987	2.06%	*286	442,269	2.00%	*289	400,444	1.84%	*271	379,925	1.77%	*249	410,330	1.84%	*234
AUG	415,658	1.90%	*332	411,445	1.86%	*356	382,486	1.76%	*307	364,487	1.70%	*301	395,693	1.78%	*291
TAX SALE	784,172	3.59%	317	803,850	3.63%	340	669,498	3.08%	291	621,043	2.90%	287	713,254	3.20%	273
SEP	1,008,852	4.62%	317	1,039,007	4.70%	340	854,598	3.94%	291	780,481	3.64%	287	956,327	4.29%	241
OCT	898,119	4.11%	265	901,856	4.08%	282	777,814	3.58%	244	685,065	3.20%	221		0.00%	
NOV	849,484	3.89%	219	839,099	3.79%	232	705,494	3.25%	208	628,481	2.93%	185		0.00%	
DEC	771,905	3.53%	203	768,603	3.47%	207	648,714	2.99%	188	600,870	2.80%	170		0.00%	

Dollars listed are from the tax certificate roll. Certificates are issued by law on September 1 for delinquent current year taxes and are added to the prior year delinquent taxes due.

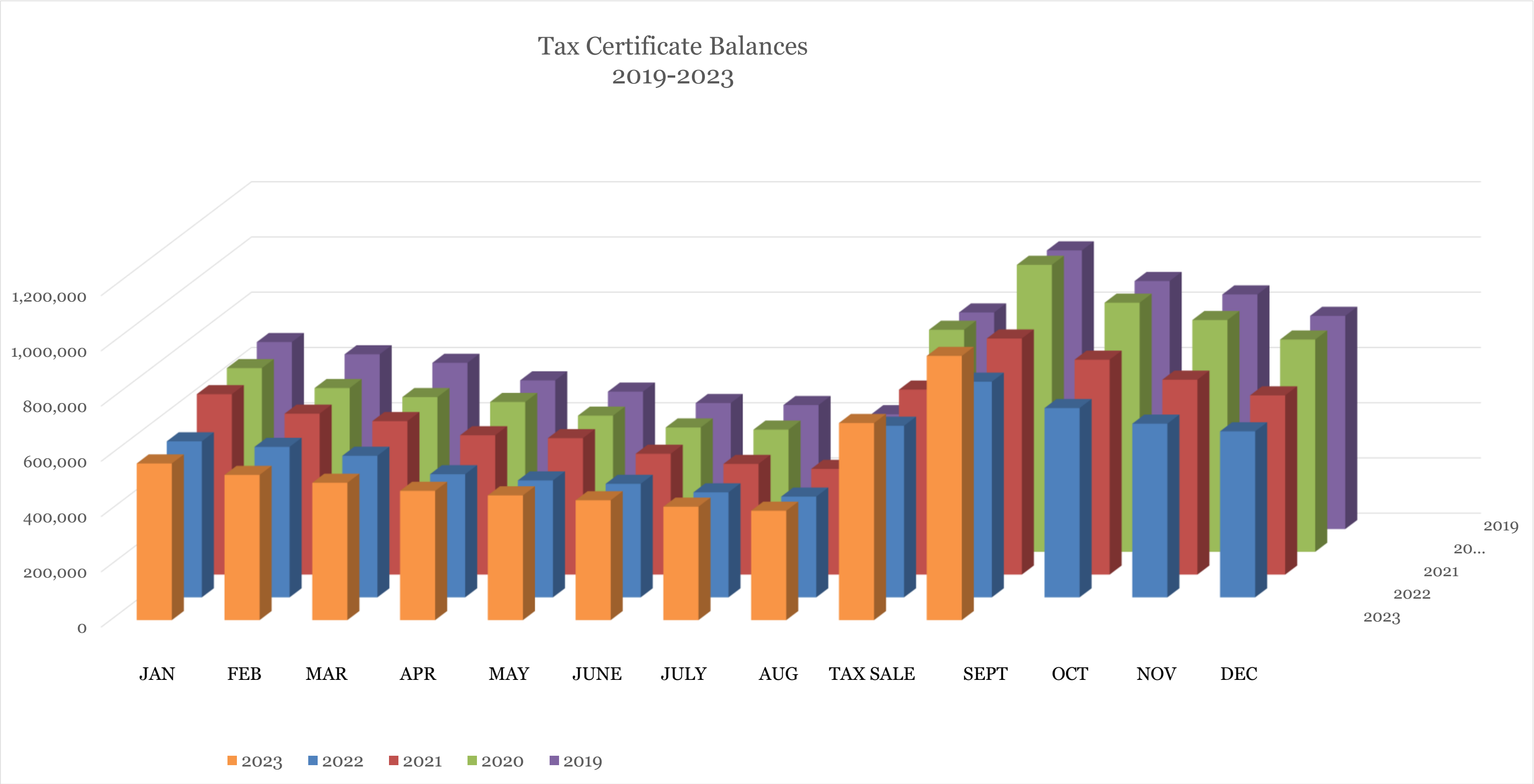
% listed is the % of levy uncollected.

The number and dollars listed for September through January are all tax certificates.

*The number of parcels listed for February through August includes both current year delinquent parcels and prior year tax certificates. The dollars do not include current year delinquent taxes.

There are currently 8 parcels with delinquent taxes due that are on a payment plan. Start foreclosure process on 2020 tax year in October.

Attachment: October Treasurers Report (Treasurer Report October 2023)


Tax Certificate Balances
2019-2023
1,200,000
1,000,000
800,000
600,000
400,000
200,000
0
JAN
FEB
MAR
APR
MAY
JUNE
JULY
AUG
TAX SALE
SEPT
OCT
NOV
DEC
2019
20...
2021
2022
2023
2023 2022 2021 2020 2019

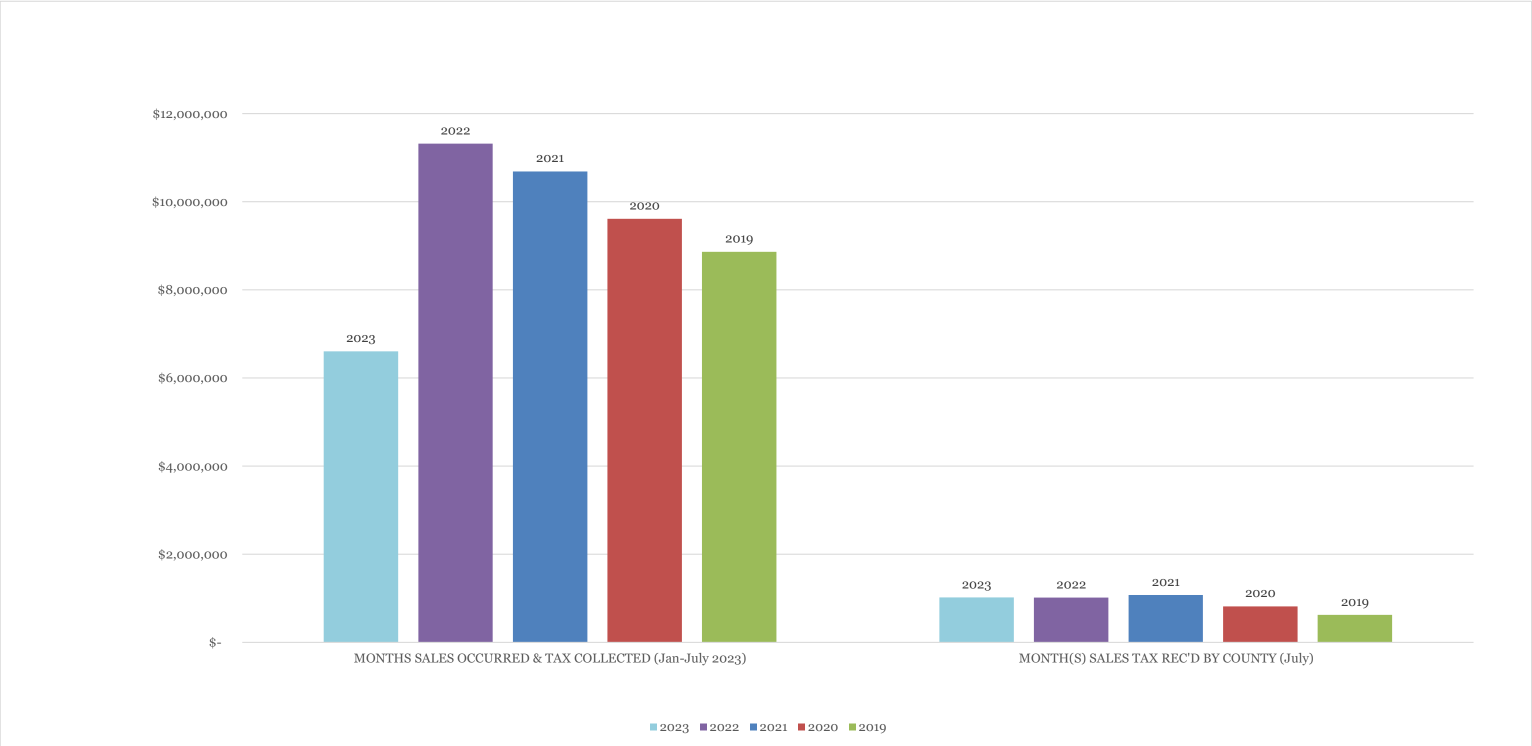
SALES TAX INCOME

MONTH COUNTY RECEIVES SALES TAX MONEY	MONTH SALES OCCURRED AND SALES TAX COLLECTED	2023	2022	2021	2020	2019
January	November	$ 819,961	$ 819,968	$ 838,958	$ 840,209	$ 847,021
February	December	$ 1,213,586	$ 1,004,389	$ 837,361	$ 811,096	$ 835,788
March	January	$ 780,367	$ 753,101	$ 709,655	$ 640,248	$ 566,612
April	February	$ 708,888	$ 791,175	$ 794,643	$ 676,988	$ 519,868
May	March	$ 951,640	$ 752,730	$ 749,818	$ 624,557	$ 796,918
June	April	$ 1,075,074	$ 1,032,797	$ 942,045	$ 646,382	$ 685,858
July	May	$ 890,736	$ 948,041	$ 988,440	$ 836,826	$ 767,577
August	June	$ 1,176,749	$ 982,372	$ 807,042	$ 816,972	$ 927,214
September	July	$ 1,020,036	$ 1,015,951	$ 1,074,803	$ 817,956	$ 623,068
October	August		$ 953,798	$ 852,524	$ 1,208,946	$ 902,946
November	September		$ 1,038,162	$ 944,816	$ 730,504	$ 815,601
December	October		$ 1,016,809	$ 1,000,698	$ 936,555	$ 606,837
MONTHS SALES OCCURRED & TAX COLLECTED (Jan-July 2023)		$ 6,603,490	$ 11,318,483	$ 10,688,841	$ 9,612,253	$ 8,863,804
MONTH(S) SALES TAX REC'D BY COUNTY (July)		$ 1,020,036	$ 1,015,951	$ 1,074,803	$ 817,956	$ 623,068
BUDGET		$ 11,216,085	$ 10,100,721	$ 9,106,921	$ 8,656,921	$ 8,276,921

County receives	97.75%	of the .5% tax collected
State retains	1.75%	
Retailers retain	0.5%	
	100.00%	

SALES TAX INCOME

		2023		2022		2021		2020		2019	
MONTHS SALES OCCURRED & TAX COLLECTED (Jan-July 2023)	$	6,603,490	$	11,318,483	$	10,688,841	$	9,612,253	$	8,863,804	<------------
MONTH(S) SALES TAX REC'D BY COUNTY (July)	$	1,020,036	$	1,015,951	$	1,074,803	$	817,956	$	623,068	<------------



REVOLVING LOAN FUND UPDATE

	Cash Balance
RLF CASH BALANCE 2023	**$0.00**

RLF LOANS	Loan Begin Date	Loan End Date*	Principal Due	Monthly Payment	Paid Through	Most Recent Payment Date**
107 W Buntrock LLC	July 1, 2014	June 2024	$13,420.07	$904.54	March 2023	10/6/2023
Cheel LLC	February 1, 2018	December 2024	$12,620.72	$647.01	April 2023	10/6/2023
Oldenburg Metal Properties	April 1, 2014	March 2024	$5,393.83	$678.41	July 2023	10/2/2023
Oldenburg Metal Loan #3	September 1, 2023	September 2028	$54,436.22	$999.57	October 2023	10/2/2023
The Bottle Shop	May 1, 2017	October 1, 2023	$6,986.35	$542.91	March 2023	3/23/2023
The Fermentorium	May 1, 2015	July 2025	$21,535.65	$757.79	January 2023	9/22/2023

**Payment dates updated to most current payment date as of 10/09/2023

Ozaukee County Committee Report

General Fund Treasurer

For the Nine Months Ending Saturday, September 30, 2023

Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Prior YTD Actual	Current Month Actual	2023 YTD Actual	2023 Amended Budget	Budget Balance	% Budget YTD
Revenues						
Taxes	$258,173	$22,797	$216,982	$321,850	$104,868	67.42%
Public Charges for Services	$1,248	$215	$80,956	$4,000	($76,956)	2023.90%
Other Revenue	$4,041	-	$16,688	$23,500	$6,812	71.01%
Total Revenues	**$263,462**	**$23,012**	**$314,626**	**$349,350**	**$34,724**	**90.06%**
Expenditures						
Salaries	$158,469	$27,832	$172,498	$239,213	$66,715	72.11%
Fringe Benefits	$71,509	$8,373	$68,828	$96,246	$27,418	71.51%
Travel/Training	$956	-	$22	$4,950	$4,928	0.44%
Supplies	$37,202	$277	$38,787	$39,250	$463	98.82%
Purchased Services	$3,394	$85	$4,322	$13,100	$8,778	32.99%
Interdepartment Charges	$26,944	$2,094	$25,167	$34,206	$9,039	73.57%
Other Expenses	$5,783	$85	$4,558	$8,180	$3,622	55.72%
Total Operating Expenditures	**$304,257**	**$38,746**	**$314,182**	**$435,145**	**$120,963**	**72.20%**
Capital Outlay						
Total Expenditures	**$304,257**	**$38,746**	**$314,182**	**$435,145**	**$120,963**	**72.20%**
Net Increase (Decrease)	**($40,795)**	**($15,734)**	**$444**	**($85,795)**	**($86,239)**	**-0.52%**
Equity:						
Due To / Due From	($13,221,526)	($4,648,575)	($13,472,511)	-	$13,472,511	0.00%

Attachment: October Treasurers Report (Treasurer Report October 2023)