



MINUTES
EXECUTIVE COMMITTEE
REGULAR MEETING
MONDAY, OCTOBER 30, 2023 – 6:15 PM
ADMINISTRATION CENTER - ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Executive Committee was held in room A-200 at the Administration Center.

Attendee Name	Title	Status	Arrived
L. Schlenvogt	Chairperson	Present	
P. Melotik	Vice-Chairperson	Excused	
M. Wolf	Supervisor District 11	Present	
R. Nelson	Supervisor District 6	Present	
R. Holyoke	Supervisor District 22	Present	
D. Irish	Supervisor District 17	Absent	

Staff present: County Administrator Dzwinel, Human Resources Director McDonell, Human Services Director Drake, and County Clerk Niemuth.

Others present: Supervisors Maguire and Foy

2. PROPER NOTICE

Chairperson Schlenvogt called the meeting to order at 6:15 PM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. October 2 & 4, 2023

Motion to approve the October 2 & 4, 2023 minutes as submitted.

EXECUTIVE COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: R. Nelson, Supervisor District 6

SECONDER: R. Holyoke, Supervisor District 22

AYES: Schlenvogt, Wolf, Nelson, Holyoke

ABSENT: Irish

EXCUSED: Melotik

5. ACTION ITEMS

a. RES.23-30:Salaries of County Supervisors 2024-2026

Motion to approve the resolution establishing the 2024-2026 County Board Salaries. This resolution will move forward to the County Board for final action.

EXECUTIVE COMMITTEE**RESULT:** **APPROVED [UNANIMOUS]****MOVER:** R. Nelson, Supervisor District 6**SECONDER:** R. Holyoke, Supervisor District 22**AYES:** Schlenvogt, Wolf, Nelson, Holyoke**ABSENT:** Irish**EXCUSED:** Melotik

- b. RES.23-31:Authorizing Agreement for the Transfer of Public Safety Answering Service Between Ozaukee County, the City of Cedarburg

Mr. Dzwinel informed the members that this resolution was revised at the Public Safety Committee meeting held immediately prior to this meeting.

Motion to approve the resolution approving the Agreement by and Between the City of Cedarburg and Ozaukee County relating to the City of Cedarburg Dispatch Services and the creation of four dispatcher positions at no cost to the City of Cedarburg. This resolution will move forward to the County Board for final action.

EXECUTIVE COMMITTEE**RESULT:** **APPROVED [UNANIMOUS]****MOVER:** R. Nelson, Supervisor District 6**SECONDER:** M. Wolf, Supervisor District 11**AYES:** Schlenvogt, Wolf, Nelson, Holyoke**ABSENT:** Irish**EXCUSED:** Melotik

- c. RES.23-33:Amending Chapter 3 of the Ozaukee County Policy and Procedure Manual - Personnel Changes in the 2024 Adopted Budget

Motion to approve the resolution acknowledging the personnel changes that are included in the 2024 Proposed Budget. This resolution will move forward to the County Board for final action.

EXECUTIVE COMMITTEE**RESULT:** **APPROVED [UNANIMOUS]****MOVER:** M. Wolf, Supervisor District 11**SECONDER:** R. Nelson, Supervisor District 6**AYES:** Schlenvogt, Wolf, Nelson, Holyoke**ABSENT:** Irish**EXCUSED:** Melotik

- d. RES.23-34:Amending Chapter 3 of the Ozaukee County Policy and Procedure Manual - 2024 Budget Wage Increases

Motion to approve the resolution acknowledging the wage increases included in the 2024 Proposed Budget. This resolution will move forward to the County Board for final action.

EXECUTIVE COMMITTEE**RESULT:** **APPROVED [UNANIMOUS]****MOVER:** R. Holyoke, Supervisor District 22**SECONDER:** M. Wolf, Supervisor District 11**AYES:** Schlenvogt, Wolf, Nelson, Holyoke**ABSENT:** Irish**EXCUSED:** Melotik

e. RES.23-32:2024 Budget

Motion made by Supervisor Wolf, seconded by Supervisor Nelson to approve the 2024 budget.

(1) 2024 Budget Amendment - Cedarburg Dispatch Transfer to Sheriff's Department

Motion made by Supervisor Wolf, seconded by Supervisor Nelson to approve the amendment to the 2024 Budget of \$454,738 to support the transfer of the City of Cedarburg Public Safety Dispatch to the Sheriff's Department Dispatch Center. Motion carried. (4-0)

(2) 2024 Budget Amendment - Human Services Adult Protective Services

Discussion on whether to include this in the 2024 budget due to the uncertainty of this expenditure in the future due to the pursuit of obtaining citizenship and the continuation to search for means to access benefits versus utilizing the reserve fund balance.

Ms. Drake explained the pursuit of obtaining US Citizenship has been ongoing for two (2) years and the possibility exists that citizenship may never be achieved. Ms. Drake is hesitant to use the reserve fund due to the vetting of electronic health record software, cost of unexpected placements that have arisen, and a 10% increase in state hospital costs that were not factored into the 2024 budget.

Further discussion regarding increasing sales tax revenue versus increasing property tax levy to address this issue.

Motion by Supervisor Wolf, seconded by Supervisor Nelson to increase the CBRF expense on the Adult Protective Services Budget in the Human Services Department by \$133,000 and increase the sales tax revenue in the general fund by \$133,000. Motion carried. (4-0)

The vote was then taken to approve the 2024 budget, as revised.

EXECUTIVE COMMITTEE**RESULT:** **APPROVED [UNANIMOUS]****MOVER:** M. Wolf, Supervisor District 11**SECONDER:** R. Nelson, Supervisor District 6**AYES:** Schlenvogt, Wolf, Nelson, Holyoke**ABSENT:** Irish**EXCUSED:** Melotik

h. RES.23-35:2024 County Tax Levy and Rate

Motion to approve the resolution establishing the 2024 Budget Levy and Tax Rate as recommended. This resolution will move forward to the County Board for final action.

EXECUTIVE COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER:** R. Holyoke, Supervisor District 22**SECONDER:** R. Nelson, Supervisor District 6**AYES:** Schlenvogt, Wolf, Nelson, Holyoke**ABSENT:** Irish**EXCUSED:** Melotik**6. DISCUSSION ITEMS****a. Schedule of County Board Meetings**

November 15, 2023 - Mid-Month Meeting

December 6, 2023 - Regular Meeting

7. COUNTY ADMINISTRATOR'S REPORT**a. Express Bus Service Termination**

The Public Works Committee is holding a Public Hearing on Tuesday, November 14, 2023. A service overview presentation will be provided on Wednesday, November 15, 2023 at the mid-month County Board meeting. The Public Works Committee will vote on Thursday, November 16, 2023 to finalize a recommendation for the County Board on Wednesday, December 6, 2023.

b. Lasata CBRF Update

The Human Services Committee voted to approve the Resolution Supporting a \$4.5 Million Construction of a Community-Based Residential Facility (CBRF) at the Lasata Senior Living Campus.

c. ACT 4 - Protected Service for County Jailors

The effective date is January 1, 2024. The jailer's decision to opt out of protective occupation employee is permanent. All jailers should remain categorized as general employees until March 2, 2024.

d. Employee Engagement Survey

Employee engagement increased approximately 6% from the last survey.

8. COMMITTEE REPORTS

There were none.

9. NEXT MEETING DATE

December 4, 2023

10. ADJOURNMENT

Motion made by Supervisor Nelson, seconded by Supervisor Holyoke to adjourn. Motion carried. Meeting adjourned at 6:52 PM.

Karen J. Niemuth, County Clerk