



PLANNING & PARKS DEPARTMENT

Andrew T. Struck, Director
www.co.ozaukee.wi.us/540/Planning-Parks

MEETING AGENDA COMPREHENSIVE PLANNING BOARD WEDNESDAY, NOVEMBER 15, 2023 AT **10:00 A.M.*** COUNTY ADMINISTRATION CENTER, ROOM A-200

***(10 MINUTES FOLLOWING CONCLUSION OF THE COUNTY BOARD MEETING, WHICHEVER IS LATER)**

Agenda Packet: <https://ozaukeecounty.gov/2107/Comprehensive-Plan-Board>

*Bruce Ross, Chairperson
Thomas Grabow, Vice-Chairperson
Rob Holyoke, Scott Rishel, and Thomas Richart*

1. Call to Order

A regular meeting of the Comprehensive Planning Board was held in room A-200 at the Ozaukee County Administration Center.

Attendee Name	Title	Status	Arrived
B. Ross	Chairperson	Present	10:51AM
T. Grabow	Vice-Chairperson	Present	10:49AM
R. Holyoke	Supervisor, District 22	Present	10:55AM
S. Rishel	Supervisor, District 14	Present	10:56AM
T. Richart	Supervisor, District 12	Present	10:55AM

Staff present: Andrew Struck, Director - Planning and Parks Department; Natalie Avallone, Senior Planner - Planning and Parks Department; Michelle Smith, Planning Intern - Planning and Parks Department; Jason Dzwiniel, County Administrator.

Others present: Robbie Robinson, Senior Planner - Southeastern Wisconsin Regional Planning Commission (SEWRPC); Miranda Page, Land Use Planner - Southeastern Wisconsin Regional Planning Commission (SEWRPC)

2. Assurance that the Meeting has been Properly Noticed / Adoption of Agenda

Chairperson Ross called the meeting to order at 10:56 AM. Mr. Struck provided assurance the meeting was properly noticed.

3. Approval of Minutes (October 18, 2023)

Motion made by Supervisor Grabow, seconded by Supervisor Holyoke, that the October 18, 2023 minutes be approved as amended (Chairperson Ross "Attendee Status" amended to "Excused" and incorrect reference to Chairperson Ross updated to Vice-Chairperson Grabow). A voice vote was taken. Motion carried unanimously.

4. Public Comment and Written Communications

Chairperson Ross asked if there were any public comments. There were no members of the public present. Mr. Struck confirmed no written communications were submitted/received.

5. Update/Discussion – Park and Open Space Plan

- a. Development of Inventory Findings (Chapter II)
 - i. Summary of revisions/updates

Chairperson Ross introduced agenda item 5a.

Mr. Struck went over updates and/or needs to Chapter II since preliminary approval at the October 18th meeting. SEWRPC and the Department are working on updates to map 2.4, map 2.5, map 2.6 and map 2.14.

- b. Development of Existing Park and Open Space Sites (Chapter III)
 - i. Summary of revisions/updates

Mr. Struck went over updates and/or needs to Chapter III since preliminary approval at the October 18th meeting. SEWRPC and the Department are working on updates to Map 3.1, Map 3.5, and Map 3.10. Additionally, Map B.2 (Route of the Badger) for Appendix B will be included in the plan. Mr. Struck also discussed updates to the Department's work compiling data showing goals and objectives met from the 2011 Park and Open Space Plan.

Mr. Struck asked SEWRPC if they had any additional updates related to the revisions/updates for Chapter II and III. Mr. Robinson was able to identify 17 Milwaukee River public ownership islands of an acre or more within the boundaries of the County to be added to the inventory.

Chairperson Ross: Is the Milwaukee Estuary Area of Concern (AOC) along the Milwaukee River in the City of Mequon and City of Cedarburg included in the plan?

Mr. Struck: We can add discussion of the AOC, and a map of the AOC into the inventory. We will work on this as an addition.

There was a brief discussion about inclusion of metrics related to goals, objectives, and recommendations met from the last Park and Open Space Plan. Mr. Struck will work with the Board on how much information and detail to include.

- c. Development of Recommended Park and Open Space Plan (Chapter VI)
 - i. Comments/thoughts on the ongoing development of the Chapter

Chairperson Ross introduced agenda item 5c.

Mr. Struck: We expect to spend dedicated time looking at Chapter VI over at least 2 meetings, but in the meantime, we will continue to work on drafting County Project Areas (Open Space Preservation Element of Chapter VI) to propose as additions to the plan, as well as reviewing public input to-date.

Mr. Robinson: the easiest way to introduce this chapter is to start with the Outdoor Recreation Element as the Open Space Preservation element is the most tedious for SEWRPC to draft given updates to environmental corridors, etc.

Mr. Struck agreed with starting with the Outdoor Recreation Element, and updated the Board on park master planning efforts which will help inform objectives found in this section.

Chairperson Ross: It would be helpful to include a graphic on how all of the Ozaukee County planning efforts fit together.

Mr. Struck: Yes, we can work on this for inclusion in the plan. We can start with the graphic included in February's meeting packet.

Chairperson Ross: Other thoughts from Committee?

No additional comments.

6. Update/Discussion/POSSIBLE ACTION on Chapters IV (Public Involvement) and V (Objectives, Principles, and Standards and Park and Open Space Needs Analysis) of A Park and Open Space Plan for Ozaukee County (4th Edition)

- a. Update, discussion and POSSIBLE ACTION to Conditionally Approve Chapters IV and V of the Park and Open Space Plan for Ozaukee County (4th Edition)

Chairperson Ross introduced Agenda Item 6.

Chairperson Ross: How are we doing on the plan's timeline for completion?

Mr. Struck: We are on track, and the WDNR is comfortable with the current timeline.

Mr. Struck introduced Chapter IV, Public Involvement, and summarized the chapter's content. Staff is planning public visioning sessions to take place in January, 2024.

Chairperson Ross inquired whether the SWOT analysis would be better as a summary versus a complete listing.

Mr. Robinson: Yes, for the draft chapter we listed all SWOT responses. Moving forward, only those responses identified as a top priority will be listed in the final chapter.

Mr. Struck: Additional context can also be provided for individual responses when top priorities are identified. Future presentations and discussion with the County Board can also be pursued.

Administrator Dzwinel: Will need to update the strategic plan, and there may be opportunities to discuss the SWOT analysis results during that process.

Mr. Struck: We will also add Supervisor Rishel's SWOT analysis additions which included additional boat access to Lake Michigan and additional hunting lands.

Chairperson Ross: Returning to discussion of the proposed public visioning sessions, will we discuss this at the next meeting?

Mr. Struck: Yes, we can discuss specifics at the next meeting. Mr. Struck also discussed the process from the last plan update.

Mr. Struck introduced Chapter IV's public involvement figures and appendices.

Supervisor Richart: Should the Comprehensive Planning Board move to conditional approval?

Motion to conditionally approve Chapter IV of the POSP by Supervisor Holyoke. Seconded by Supervisor Rishel. No further discussion. All in favor, motion carries unanimously. This item will be revisited by the CPB during the final recommendation of the full plan and subsequent chapters.

Mr. Struck introduced Chapter V, Objectives, Principles, and Standards and Park and Open Space Needs Analysis, and summarized Chapter content.

Chairperson Ross: The objectives look very similar to the last plan. Are there differences?

Mr. Struck: There shouldn't be too many differences as this chapter mainly discusses standard regional planning objectives (not County specific recommendations of goals and objectives).

121 W. Main Street, P.O. Box 994, Port Washington, WI 53074

Phone: (262) 284-8257 Phone Metro: (262) 238-8257 Fax: (262) 284-8269 Fax Metro: (262) 238-8269

Supervisor Holyoke: For the trail facilities, does this include wildlife corridors?

Mr. Struck: We do discuss trail corridors within the Chapter, so it could address that component.

Supervisory Holyoke: For example, can we set a guideline for wildlife habitat management / maintenance within trail corridors?

Mr. Struck: These standards are not specific to management/maintenance, so not sure where this can be addressed, but we will give this more thought on how it can be incorporated into the plan.

Supervisor Richart: What would define a public nature study center?

Mr. Struck: This could be a County facility as is the case with other counties (e.g. Waukesha County – Wehr Nature Center).

Mr. Struck: There is a correction to the winter sports paragraph relating to the Ozaukee Ice Center. Per Administrator Dzwinel and the agreement, there is no longer free access to County residents.

Additional corrections noted by the CPB included removal of trail easement segments for horseback riding in the Town of Grafton due to low volume use, removal of Baehmann's Golf in Foot Golf paragraph, addition of pickleball at Village of Grafton Riverbend Park and the Kettle Moraine Feith Family YMCA.

Supervisor Grabow left the meeting at 12:14pm.

Mr. Struck introduced Chapter V tables, maps and appendices.

Motion to conditionally approve Chapter V of the POSP by Supervisor Richart. Seconded by Supervisor Rishel. No further discussion. All in favor, motion carries unanimously. This item will be revisited by the CPB during the final recommendation of the full plan and subsequent chapters.

Supervisor Rishel: Revisiting the SWOT analysis, he requested that individual responses only be included with additional context/clarification.

Chairperson Ross: Prioritizing the responses may provide needed context.

Mr. Struck: This would be a high-level prioritization exercise. Mr. Struck presented how data was displayed in the last plan.

Supervisor Rishel: This list needs to be agreed on with all Board members, and all members need to be able to provide context.

Mr. Struck: Hopefully we would be able resolved in the prioritization exercise.

Chairperson Ross: Agreed with Supervisor Rishel, and the priorities should be agreed on by all Board members. What is the timeline for this?

Mr. Struck: We can add the SWOT prioritization to the next meeting agenda.

7. Other Business

There was no other business brought before the CPB.

8. Next Meeting Date(s)

The December meeting agenda should include the SWOT prioritization exercise and discussion / scheduling of the planned public visioning sessions. If there is no mid-month meeting for County Board in December, we can communicate public visioning dates and times via email with the CPB.

Chairperson Ross communicated a December meeting is most likely not needed, and the next meeting date should be after January's mid-month County Board meeting (January 17th).

9. Adjournment

Supervisor Holyoke made a motion to adjourn. Seconded by Supervisor Rishel. All in favor. The meeting adjourned at 12:29 pm.