



AGENDA  
HEALTH AND HUMAN SERVICES COMMITTEE  
HUMAN SERVICES BOARD  
REGULAR MEETING  
**TUESDAY, JANUARY 23, 2024 – 8:00 AM**  
**ADMINISTRATION CENTER - ROOM A-200**  
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

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*The public can access the meeting by viewing the live stream at the link which will be opened five minutes before the call to order:*

[Health & Human Services Committee / Human Services Board Live Stream](#)

*The public can submit comments here:* [Public Comment Form](#)  
[Public Comment Policy & Instructions For Submitting Public Comments Online](#)

- 1. CALL TO ORDER**
- 2. PROPER NOTICE**
- 3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS**
- 4. APPROVAL OF MINUTES**
  - a. November 28, 2023
- 5. LASATA SENIOR LIVING CAMPUS**
  - a. *Management/Financial/Informational Reports*
    1. Lasata Campus Monthly Reports
- 6. VETERANS SERVICES OFFICE**
  - a. *Management/Financial/Informational Reports*
    1. Veterans Services Report
- 7. PUBLIC HEALTH**
  - a. *Action Items:*
    1. Increase of Revenue Budget Amendment 2024 Opioid Grant
  - b. *Management/Financial/ Informational Reports*
    1. Public Health Report
- 8. HUMAN SERVICES**
  - a. *Discussion Items:*
    1. Presentation on Ozaukee County's Dementia Care Specialist by Kay-Ella Dee
  - b. *Management/Financial/Informational Reports*
    1. HS/Aging/ADRC Financials - Dec 2023
- 9. NEXT MEETING DATE**

February 27, 2024
- 10. ADJOURNMENT**

A quorum of members of committees or the full County Board of Ozaukee County may be in attendance at this meeting for purposes related to committee or board duties, however, no formal action will be taken by these committees or the board at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the County Clerk's Office at 262-284-8110, twenty-four (24) hours in advance of the meeting.

**Health and Human Services Committee****AGENDA INFORMATION SHEET**

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|                     |                         |
|---------------------|-------------------------|
| <b>AGENDA DATE:</b> | <b>January 23, 2024</b> |
| <b>DEPARTMENT:</b>  | <b>County Clerk</b>     |
| <b>DIRECTOR:</b>    | <b>Karen Niemuth</b>    |
| <b>PREPARER:</b>    | <b>Tyler Quaas</b>      |

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**Agenda Summary** November 28, 2023

[<https://ozaukeecounty.gov/AgendaCenter/ViewFile/Minutes/ 11282023-3339>](https://ozaukeecounty.gov/AgendaCenter/ViewFile/Minutes/11282023-3339)

HEALTH AND HUMAN SERVICES COMMITTEE

**Health and Human Services Committee****AGENDA INFORMATION SHEET**

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|                     |                              |
|---------------------|------------------------------|
| <b>AGENDA DATE:</b> | <b>January 23, 2024</b>      |
| <b>DEPARTMENT:</b>  | <b>Lasata Campus</b>         |
| <b>DIRECTOR:</b>    | <b>Barton Smith</b>          |
| <b>PREPARER:</b>    | <b>Christine Kuemmerlein</b> |

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**Agenda Summary** Lasata Campus Monthly Reports

**ATTACHMENTS:**

- Lasata Campus Dec 2023 (PDF)

HEALTH AND HUMAN SERVICES COMMITTEE

## Lasata Care Center

## December 2023 Monthly Report

Barton Smith

| Payor Mix Days | Current Month Actual AVG | YTD actual AVG | Budget |
|----------------|--------------------------|----------------|--------|
| Medicare/MC    | 15                       | 12             | 20     |
| Private        | 31                       | 26             | 24     |
| Medicaid       | 32                       | 34             | 52     |
| Total          | 78                       | 72             | 96     |

| Payor Mix   | Current Month Actual | YTD actual | Budget |
|-------------|----------------------|------------|--------|
| Medicare/MC | 19%                  | 16%        | 22%    |
| Private     | 40%                  | 37%        | 25%    |
| Medicaid    | 41%                  | 47%        | 54%    |

**Organization and Operations Focus**

Website/Marketing

**Staffing/employee**

Agency usage

Work rules

**Regulatory Updates****Campus Projects and initiatives:**

Grounds lighting .

Holiday

**Campus Financials:**

Campus prelim 2023

Attachment: Lasata Campus Dec 2023 (Lasata Campus Monthly Reports)

**LASATA HEIGHTS MONTHLY REPORT**  
**DECEMBER 2023**

**Kristen Sonnenberg, Director of Senior Apartments**

**Census:**

- DECEMBER census – 54 rented apartments
  - Move ins:
    - One Tenant moved in for December 1 (102)
    - 1 move in scheduled for January 10 (312)
    - Two scheduled move ins for 3/1/24 (107 and 301)
  - Move outs:
    - Three move outs (107, 301 and 308) for 1/1, Two Tenants moved to the Crossings and 1 Tenant passed away
    - One Tenant gave notice for 2/1 (208) and will be moving to the Crossings

Available apartments: 202, 205, 210, 212, 305, 308 (as of 1/1), 208 (as of 2/1)

**Tours:**

- There were 6 tours in the month of DECEMBER.
  - 1 tour signed a lease for January
  - Two tours submitted applications to be put on the waiting list
  - The other three all looked at the D units and are still exploring other options
  -
- Waiting List- 19 applicants on the waiting list:
  - All 19 applicants are waiting for a B, C or D unit (not currently available)

Lasata Crossings Monthly ReportDecember 2023

Submitted by: Laurel Bath

- **Census:** As of today, the total census is 51. The group consists of 45 tenants paying privately, 6 are utilizing Family Care.
  - There are 12 open apartments.
    - 10- 1 Bedroom apartments
    - 2-2 Bedroom apartments
- **Admission/Discharges in December:**
  - 3 Tours were done in December
  - Admissions:
    - 2 Admissions-Both for Respite
  - Discharges:
    - There were 3 discharges; 1 tenant expired 12/23/23, one returned to her Heights Apartment and the other became Long Term at Lasata Care Center.
- **Planned admissions for January**
  - There are no Planned Admission at this time for January
  - There is 1 planned admission for February. She will be moving to the assisted living from her independent apartment at Lasata Heights.

Open Staff Positions:

- **AM Shift:** There is one very part time opening on AM Shift
    - Every other Wednesday/Every other weekend/Every other Holiday
  - **PM Shift:** There is one very part time opening on PM Shift.
    - Every other weekend/Every other Holiday
  - **NOC shift:** There are no openings on Night Shift.
- 
- We do have one 2<sup>nd</sup> shift employee who will return 2/17/20 From Maternity leave
  - We have one NOC shift Employee who will return from a Leave of Absence on 1/17/2024
  - We had one Crossings Employee; a Cook transfer to the Lasata Care Center Dietary Department.
  - We were successful in hiring a new Cook. He has scheduled start date of 1/10/2024
  - The two New Hires for the open positions above;
    - 1 was a No Call No Show for Orientation
    - The other after 6 days of training was a No call/No show for 3 consecutive scheduled shifts
- 
- **Waiting List:**
  - There are 6 individuals on the waiting list for Family Care Studio apartments.
  - There are 16 individuals (this includes 3 couples) on our waiting list for one- and two-bedroom apartments; 5 of these are on the inactive list.
    - *Wait List: Application and \$500 fee (refundable) on file*
    - *Inactive List: Name on list; application complete and refundable fee on file but they prefer we not contact them.*
    - *Current residents and tenants on campus do not submit a waitlist fee.*

Ozaukee County Committee Report  
**Enterprise Fund Lasata Care Center**  
 For the Twelve Months Ending Sunday, December 31, 2023  
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

|                                             | Current<br>Month<br>Actual | 2023<br>YTD<br>Actual | 2023<br>Amended<br>Budget | Budget<br>Balance    | %<br>Budget<br>YTD |
|---------------------------------------------|----------------------------|-----------------------|---------------------------|----------------------|--------------------|
| <b>Revenues</b>                             |                            |                       |                           |                      |                    |
| Public Charges for Services                 | \$1,135,166                | \$11,470,115          | \$11,931,249              | \$461,134            | 96.14%             |
| Interest Revenue                            | -                          | \$49                  | -                         | (\$49)               | 0.00%              |
| Other Revenue                               | \$685,313                  | \$1,735,943           | \$1,459,650               | (\$276,293)          | 118.93%            |
| <b>Total Revenues</b>                       | <b>\$1,820,479</b>         | <b>\$13,206,107</b>   | <b>\$13,390,899</b>       | <b>\$184,792</b>     | <b>98.62%</b>      |
| <b>Expenditures</b>                         |                            |                       |                           |                      |                    |
| Salaries                                    | \$541,482                  | \$6,106,648           | \$6,863,038               | \$756,390            | 88.98%             |
| Fringe Benefits                             | \$150,499                  | \$1,798,622           | \$2,643,054               | \$844,432            | 68.05%             |
| Travel/Training                             | \$175                      | \$10,001              | \$10,000                  | (\$1)                | 100.01%            |
| Supplies                                    | \$43,546                   | \$438,515             | \$513,050                 | \$74,535             | 85.47%             |
| Purchased Services                          | \$215,983                  | \$2,573,700           | \$1,962,890               | (\$610,810)          | 131.12%            |
| Interdepartment Charges                     | \$21,159                   | \$255,401             | \$513,248                 | \$257,847            | 49.76%             |
| Depreciation                                | \$65,250                   | \$783,000             | \$828,000                 | \$45,000             | 94.57%             |
| Debt Service                                | (\$1,667)                  | \$125,133             | \$126,800                 | \$1,667              | 98.69%             |
| Other Expenses                              | \$50,916                   | \$674,977             | \$714,328                 | \$39,351             | 94.49%             |
| <b>Total Operating Expenditures</b>         | <b>\$1,087,343</b>         | <b>\$12,765,997</b>   | <b>\$14,174,408</b>       | <b>\$1,408,411</b>   | <b>90.06%</b>      |
| <b>Capital Outlay</b>                       |                            |                       |                           |                      |                    |
| Equipment & Furniture                       | (\$147,588)                | -                     | \$90,000                  | \$90,000             | 0.00%              |
| Buildings & Land                            | (\$12,566)                 | -                     | \$45,000                  | \$45,000             | 0.00%              |
| Contra                                      | -                          | -                     | (\$135,000)               | (\$135,000)          | 0.00%              |
| <b>Total Capital Outlay</b>                 | <b>(\$160,154)</b>         | <b>-</b>              | <b>-</b>                  | <b>-</b>             | <b>0.00%</b>       |
| <b>Total Expenditures</b>                   | <b>\$927,189</b>           | <b>\$12,765,997</b>   | <b>\$14,174,408</b>       | <b>\$1,408,411</b>   | <b>90.06%</b>      |
| Other Finance (Sources)                     | (\$65,292)                 | (\$718,217)           | (\$783,509)               | (\$65,292)           | 91.67%             |
| <b>Net Other Financing<br/>Sources/Uses</b> | <b>(\$65,292)</b>          | <b>(\$718,217)</b>    | <b>(\$783,509)</b>        | <b>(\$65,292)</b>    | <b>91.67%</b>      |
| <b>Net Increase (Decrease)</b>              | <b>\$958,582</b>           | <b>\$1,158,327</b>    | <b>-</b>                  | <b>(\$1,158,327)</b> | <b>0.00%</b>       |
| <b>Equity:</b>                              |                            |                       |                           |                      |                    |
| Retained Earnings                           | -                          | \$2,585,610           | -                         | (\$2,585,610)        | 0.00%              |
| Governmental Fund Balance                   | -                          | (\$89,297)            | -                         | \$89,297             | 0.00%              |

Attachment: Lasata Campus Dec 2023 (Lasata Campus Monthly Reports)

Ozaukee County Committee Report  
**Enterprise Fund Lasata Heights**  
 For the Twelve Months Ending Sunday, December 31, 2023  
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

|                                     | Current<br>Month<br>Actual | 2023<br>YTD<br>Actual | 2023<br>Amended<br>Budget | Budget<br>Balance  | %<br>Budget<br>YTD |
|-------------------------------------|----------------------------|-----------------------|---------------------------|--------------------|--------------------|
| <b>Revenues</b>                     |                            |                       |                           |                    |                    |
| Public Charges for Services         | \$91,739                   | \$1,009,577           | \$849,659                 | (\$159,918)        | 118.82%            |
| Other Revenue                       | \$500                      | \$2,954               | \$1,000                   | (\$1,954)          | 295.40%            |
| <b>Total Revenues</b>               | <b>\$92,239</b>            | <b>\$1,012,531</b>    | <b>\$850,659</b>          | <b>(\$161,872)</b> | <b>119.03%</b>     |
| <b>Expenditures</b>                 |                            |                       |                           |                    |                    |
| Salaries                            | \$17,645                   | \$255,534             | \$241,206                 | (\$14,328)         | 105.94%            |
| Fringe Benefits                     | \$7,184                    | \$109,033             | \$111,925                 | \$2,892            | 97.42%             |
| Travel/Training                     | -                          | -                     | \$1,000                   | \$1,000            | 0.00%              |
| Supplies                            | \$380                      | \$57,001              | \$56,000                  | (\$1,001)          | 101.79%            |
| Purchased Services                  | \$23,178                   | \$264,370             | \$154,549                 | (\$109,821)        | 171.06%            |
| Interdepartment Charges             | \$1,008                    | \$12,685              | \$15,492                  | \$2,807            | 81.88%             |
| Depreciation                        | \$18,377                   | \$220,524             | \$223,000                 | \$2,476            | 98.89%             |
| Other Expenses                      | \$4,821                    | \$89,253              | \$47,486                  | (\$41,767)         | 187.96%            |
| <b>Total Operating Expenditures</b> | <b>\$72,593</b>            | <b>\$1,008,400</b>    | <b>\$850,658</b>          | <b>(\$157,742)</b> | <b>118.54%</b>     |
| <b>Capital Outlay</b>               |                            |                       |                           |                    |                    |
| Equipment & Furniture               | (\$54,558)                 | -                     | -                         | -                  | 0.00%              |
| Buildings & Land                    | (\$1,868)                  | -                     | \$75,000                  | \$75,000           | 0.00%              |
| Contra                              | -                          | -                     | (\$75,000)                | (\$75,000)         | 0.00%              |
| <b>Total Capital Outlay</b>         | <b>(\$56,426)</b>          | <b>-</b>              | <b>-</b>                  | <b>-</b>           | <b>0.00%</b>       |
| <b>Total Expenditures</b>           | <b>\$16,167</b>            | <b>\$1,008,400</b>    | <b>\$850,658</b>          | <b>(\$157,742)</b> | <b>118.54%</b>     |
|                                     |                            |                       |                           |                    |                    |
|                                     |                            |                       |                           |                    |                    |
| <b>Net Increase (Decrease)</b>      | <b>\$76,072</b>            | <b>\$4,131</b>        | <b>\$1</b>                | <b>(\$4,130)</b>   | <b>413100.00%</b>  |
| <b>Equity:</b>                      |                            |                       |                           |                    |                    |
| Retained Earnings                   | -                          | (\$1,140,494)         | -                         | \$1,140,494        | 0.00%              |
| Governmental Fund Balance           | -                          | (\$1,029,033)         | -                         | \$1,029,033        | 0.00%              |

Attachment: Lasata Campus Dec 2023 (Lasata Campus Monthly Reports)



Ozaukee County Committee Report  
**Enterprise Fund Lasata RCAC**  
 For the Twelve Months Ending Sunday, December 31, 2023  
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

|                                         | Current<br>Month<br>Actual | 2023<br>YTD<br>Actual | 2023<br>Amended<br>Budget | Budget<br>Balance | %<br>Budget<br>YTD   |
|-----------------------------------------|----------------------------|-----------------------|---------------------------|-------------------|----------------------|
| <b>Revenues</b>                         |                            |                       |                           |                   |                      |
| Public Charges for Services             | \$233,145                  | \$2,599,777           | \$3,594,525               | \$994,748         | 72.33%               |
| Other Revenue                           | \$61,130                   | \$62,416              | \$2,000                   | (\$60,416)        | 3120.80%             |
| <b>Total Revenues</b>                   | <b>\$294,275</b>           | <b>\$2,662,193</b>    | <b>\$3,596,525</b>        | <b>\$934,332</b>  | <b>74.02%</b>        |
| <b>Expenditures</b>                     |                            |                       |                           |                   |                      |
| Salaries                                | \$95,417                   | \$1,100,430           | \$1,210,066               | \$109,636         | 90.94%               |
| Fringe Benefits                         | \$37,146                   | \$368,096             | \$397,718                 | \$29,622          | 92.55%               |
| Travel/Training                         | -                          | \$25                  | \$1,000                   | \$975             | 2.50%                |
| Supplies                                | \$13,616                   | \$124,651             | \$171,000                 | \$46,349          | 72.90%               |
| Purchased Services                      | \$36,893                   | \$329,910             | \$332,376                 | \$2,466           | 99.26%               |
| Interdepartment Charges                 | \$4,175                    | \$50,690              | \$56,051                  | \$5,361           | 90.44%               |
| Depreciation                            | \$30,287                   | \$363,444             | \$365,900                 | \$2,456           | 99.33%               |
| Debt Service                            | \$55,429                   | \$190,155             | \$173,425                 | (\$16,730)        | 109.65%              |
| Other Expenses                          | \$5,056                    | \$64,794              | \$105,478                 | \$40,684          | 61.43%               |
| <b>Total Operating Expenditures</b>     | <b>\$278,019</b>           | <b>\$2,592,195</b>    | <b>\$2,813,014</b>        | <b>\$220,819</b>  | <b>92.15%</b>        |
| <b>Capital Outlay</b>                   |                            |                       |                           |                   |                      |
| Equipment & Furniture                   | (\$55,253)                 | -                     | \$15,000                  | \$15,000          | 0.00%                |
| Buildings & Land                        | -                          | \$23,392              | \$5,000                   | (\$18,392)        | 467.84%              |
| Contra                                  | -                          | -                     | (\$20,000)                | (\$20,000)        | 0.00%                |
| <b>Total Capital Outlay</b>             | <b>(\$55,253)</b>          | <b>\$23,392</b>       | <b>-</b>                  | <b>(\$23,392)</b> | <b>0.00%</b>         |
| <b>Total Expenditures</b>               | <b>\$222,766</b>           | <b>\$2,615,587</b>    | <b>\$2,813,014</b>        | <b>\$197,427</b>  | <b>92.98%</b>        |
| Other Finance Uses                      | \$65,292                   | \$718,217             | \$783,509                 | \$65,292          | 91.67%               |
| <b>Net Other Financing Sources/Uses</b> | <b>\$65,292</b>            | <b>\$718,217</b>      | <b>\$783,509</b>          | <b>\$65,292</b>   | <b>91.67%</b>        |
|                                         |                            |                       |                           |                   | -                    |
| <b>Net Increase (Decrease)</b>          | <b>\$6,217</b>             | <b>(\$671,611)</b>    | <b>\$2</b>                | <b>\$671,613</b>  | <b>3358055 0.00%</b> |
| <b>Equity:</b>                          |                            |                       |                           |                   |                      |
| Retained Earnings                       | -                          | \$754,377             | -                         | (\$754,377)       | 0.00%                |
| Governmental Fund Balance               | -                          | \$116,890             | -                         | (\$116,890)       | 0.00%                |

Attachment: Lasata Campus Dec 2023 (Lasata Campus Monthly Reports)

**Health and Human Services Committee****AGENDA INFORMATION SHEET**

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|                     |                         |
|---------------------|-------------------------|
| <b>AGENDA DATE:</b> | <b>January 23, 2024</b> |
| <b>DEPARTMENT:</b>  | <b>Veterans Service</b> |
| <b>DIRECTOR:</b>    | <b>Kevin Johnson</b>    |
| <b>PREPARER:</b>    | <b>Kevin Johnson</b>    |

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**Agenda Summary** Veterans Services Report

**ATTACHMENTS:**

- Veterans Financials (PDF)

HEALTH AND HUMAN SERVICES COMMITTEE

Ozaukee County Committee Report  
**General Fund Veterans Services**

For the Twelve Months Ending Sunday, December 31, 2023  
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

|                                     | Current<br>Month<br>Actual | 2023<br>YTD<br>Actual | 2023<br>Amended<br>Budget | Budget<br>Balance | %<br>Budget<br>YTD |
|-------------------------------------|----------------------------|-----------------------|---------------------------|-------------------|--------------------|
| <b>Revenues</b>                     |                            |                       |                           |                   |                    |
| Intergovernmental Revenues          | \$8,563                    | \$42,041              | \$39,178                  | (\$2,863)         | 107.31%            |
| Public Charges for Services         | \$280                      | \$1,640               | \$1,500                   | (\$140)           | 109.33%            |
|                                     |                            |                       |                           |                   | 2078.00            |
| Interest Revenue                    | \$93                       | \$1,039               | \$50                      | (\$989)           | %                  |
| Other Revenue                       | -                          | \$200                 | -                         | (\$200)           | 0.00%              |
| <b>Total Revenues</b>               | <b>\$8,936</b>             | <b>\$44,920</b>       | <b>\$40,728</b>           | <b>(\$4,192)</b>  | <b>110.29%</b>     |
| <b>Expenditures</b>                 |                            |                       |                           |                   |                    |
| Salaries                            | \$9,998                    | \$127,029             | \$149,232                 | \$22,203          | 85.12%             |
| Fringe Benefits                     | \$3,858                    | \$48,493              | \$48,751                  | \$258             | 99.47%             |
| Travel/Training                     | \$812                      | \$9,005               | \$10,800                  | \$1,795           | 83.38%             |
| Supplies                            | -                          | \$6,024               | \$20,278                  | \$14,254          | 29.71%             |
| Purchased Services                  | \$197                      | \$2,338               | \$3,940                   | \$1,602           | 59.34%             |
| Interdepartment Charges             | \$628                      | \$7,426               | \$8,606                   | \$1,180           | 86.29%             |
| Grants                              | -                          | \$6,809               | \$5,000                   | (\$1,809)         | 136.18%            |
| Other Expenses                      | -                          | \$8,466               | \$7,500                   | (\$966)           | 112.88%            |
| <b>Total Operating Expenditures</b> | <b>\$15,493</b>            | <b>\$215,590</b>      | <b>\$254,107</b>          | <b>\$38,517</b>   | <b>84.84%</b>      |
| <b>Capital Outlay</b>               |                            |                       |                           |                   |                    |
| <b>Total Expenditures</b>           | <b>\$15,493</b>            | <b>\$215,590</b>      | <b>\$254,107</b>          | <b>\$38,517</b>   | <b>84.84%</b>      |
| <b>Net Increase (Decrease)</b>      | <b>(\$6,557)</b>           | <b>(\$170,670)</b>    | <b>(\$213,379)</b>        | <b>(\$42,709)</b> | <b>79.98%</b>      |

*Equity:*

Attachment: Veterans Financials (Veterans Services Report)

## Health and Human Services Committee

### AGENDA INFORMATION SHEET

**AGENDA DATE:** January 23, 2024  
**DEPARTMENT:** Public Health  
**DIRECTOR:** Kim Buechler  
**PREPARER:** Tyler Quaas

**Agenda Summary** Increase of Revenue Budget Amendment 2024 Opioid Grant

**BACKGROUND INFORMATION:** The Health Department was granted \$10,000 by Community Advocates through the State of Wisconsin Department of Health Services Division of Care and Treatment Services (DCTS) through the State Opioid Response (SOR) funding from the Substance Abuse and Mental Health Services Administration (SAMHSA). The purpose of the funding is to implement prevention strategies aimed at reducing the availability of, and access to opioids and stimulants in 2024.

**ANALYSIS:** The Health Department plans to use these funds through our Washington Ozaukee Substance Use Coalition for continuation of educational outreach and marketing initiatives that were started in 2023.

**FISCAL IMPACT:** \$10,000

**Balance Current Year:** \$10,000

**Next Year's Estimated Cost:** \$0

**FUNDING SOURCE:**

**County Levy:** \$0

**Non-County Levy:** \$10,000

**Indicate source:** Wisconsin DHS Division of Care and Treatment Services

**RECOMMENDED MOTION:** Approve

**ATTACHMENTS:**

- Opioid Grant Budget Amendment Form (PDF)
- WashOz Intent to Fund Letter (PDF)

HEALTH AND HUMAN SERVICES COMMITTEE



# Budget Amendment Request Committee Approval Form

7.a.1.a

TO: Finance Committee

FROM: Public Health

Department Name

Date of Request:

1/23/2024

Resolution No: \_\_\_\_\_

Period Transfer Recorded: \_\_\_\_\_

Type of Budget Amendment (check one)

Increase of Revenue:

X

Fund Transfer:

Supplemental Appropriations:

| Debit / Expense     |                              |            | Credit / Revenue    |                              |            |
|---------------------|------------------------------|------------|---------------------|------------------------------|------------|
| Acct #              | 204-2-14-59101-000           | \$ 10,000  | A/C #               | 204-2-14-42335-000           | \$ 10,000  |
|                     |                              | / -        |                     |                              | / -        |
|                     | Pre-request Account's Budget | Changed To |                     | Pre-request Account's Budget | Changed To |
| Cost Ctr & A/C Desc |                              |            | Cost Ctr & A/C Desc |                              |            |
| Acct #              |                              | \$ -       | A/C #               |                              | \$ -       |
|                     |                              | / -        |                     |                              | / -        |
|                     | Pre-request Account's Budget | Changed To |                     | Pre-request Account's Budget | Changed To |
| Cost Ctr & A/C Desc |                              |            | Cost Ctr & A/C Desc |                              |            |
| Acct #              |                              | \$ -       | A/C #               |                              | \$ -       |
|                     |                              | / -        |                     |                              | / -        |
|                     | Pre-request Account's Budget | Changed To |                     | Pre-request Account's Budget | Changed To |
| Cost Ctr & A/C Desc |                              |            | Cost Ctr & A/C Desc |                              |            |
| Acct #              |                              | \$ -       | A/C #               |                              | \$ -       |
|                     |                              | / -        |                     |                              | / -        |
|                     | Pre-request Account's Budget | Changed To |                     | Pre-request Account's Budget | Changed To |
| Cost Ctr & A/C Desc |                              |            | Cost Ctr & A/C Desc |                              |            |
| Acct #              |                              | \$ -       | A/C #               |                              | \$ -       |
|                     |                              | / -        |                     |                              | / -        |
|                     | Pre-request Account's Budget | Changed To |                     | Pre-request Account's Budget | Changed To |
| Cost Ctr & A/C Desc |                              |            | Cost Ctr & A/C Desc |                              |            |
| Acct #              |                              | \$ -       | A/C #               |                              | \$ -       |
|                     |                              | / -        |                     |                              | / -        |
|                     | Pre-request Account's Budget | Changed To |                     | Pre-request Account's Budget | Changed To |
| Cost Ctr & A/C Desc |                              |            | Cost Ctr & A/C Desc |                              |            |
| Total Debits:       |                              | 10,000     | Total Credits:      |                              | 10,000     |

Reason for Request (Be Specific). Also fill out Support Document for County Board.

Community Advocates has awarded the Public Health Department up to \$10,000 through the State of WI DHS Division of Care and Treatment Services (DCTS) through the State Opioid Response funding from the Substance Abuse and Mental Health Services Administration. The purpose of the funding is to implement prevention strategies aimed at reducing the availability of, and access to, opioids and stimulants in 2024. The Health Department plans to use these funds through our Washington Ozaukee Substance Use Coalition for continuation of educational outreach and marketing initiatives that were started in 2023.

Department Head Signature

TYPE IN Oversight Committee Chairperson's Name

Oversight Committee Members

Finance Committee Members

Date of Meeting

Date of Meeting

Date Amended:

Budget Amended By:



December 13, 2023

Ashley Borlick  
Washington Ozaukee Public Health Department  
121 W Main Street  
Port Washington, WI 53074

Dear Ashley,

Community Advocates has authorized an award in the amount of \$12,340 through the State of Wisconsin Department of Health Services Division of Care and Treatment Services (DCTS) through the State Opioid Response (SOR) funding from the Substance Abuse and Mental Health Services Administration (SAMHSA). The purpose of the funding is to implement prevention strategies aimed at reducing the availability of and access to opioids and stimulants. The grant period is 9/30/2023-9/01/2024.

The purpose of this letter is to notify your agency that the grant will fund allowable activities as outlined within your application:

- Drug deactivation units: \$2,340
- Public awareness campaign materials: \$10,000

Please note that the Regional Prevention Center will place an order for drug deactivation kits on behalf of your coalition once contracts are signed. Agencies can initiate services in anticipation of being reimbursed once the contracting process is finalized. Upon completion of contract from DHS to Community Advocates, the contract agreement will be prepared and forwarded between parties for final signature.

Thank you for your work in addressing the opioid crisis. If you have questions regarding this letter please email Kat Becker - [kbecker@communityadvocates.net](mailto:kbecker@communityadvocates.net)

Sincerely,  
Kat Becker  
Community Advocates Public Policy Institute

*Kat Becker*

Attachment: WashOz Intent to Fund Letter (Increase of Revenue Budget Amendment 2024 Opioid Grant)

**Health and Human Services Committee****AGENDA INFORMATION SHEET**

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|                     |                         |
|---------------------|-------------------------|
| <b>AGENDA DATE:</b> | <b>January 23, 2024</b> |
| <b>DEPARTMENT:</b>  | <b>Public Health</b>    |
| <b>DIRECTOR:</b>    | <b>Kim Buechler</b>     |
| <b>PREPARER:</b>    | <b>Tyler Quaas</b>      |

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**Agenda Summary** Public Health Report

**ATTACHMENTS:**

- Public Health Financials (PDF)

HEALTH AND HUMAN SERVICES COMMITTEE

## Ozaukee County Committee Report

**Special Revenue Fund Public Health**

For the Twelve Months Ending Sunday, December 31, 2023  
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

|                                             | Current<br>Month<br>Actual | 2023<br>YTD<br>Actual | 2023<br>Amended<br>Budget | Budget<br>Balance  | %<br>Budget<br>YTD |
|---------------------------------------------|----------------------------|-----------------------|---------------------------|--------------------|--------------------|
| <b>Revenues</b>                             |                            |                       |                           |                    |                    |
| Taxes                                       | \$43,392                   | \$520,702             | \$520,702                 | -                  | 100.00%            |
| Intergovernmental Revenues                  | \$52,728                   | \$975,433             | \$1,376,766               | \$401,333          | 70.85%             |
| Public Charges for Services                 | \$296                      | \$13,970              | \$40,190                  | \$26,220           | 34.76%             |
| Intergovernmental Charges                   | \$11,604                   | \$854,703             | \$866,060                 | \$11,357           | 98.69%             |
| Interdepartmental Charges                   | \$1,667                    | \$20,000              | \$20,000                  | -                  | 100.00%            |
| Licenses & Permits                          | \$4,756                    | \$483,769             | \$435,653                 | (\$48,116)         | 111.04%            |
|                                             |                            |                       |                           |                    | 3277.60            |
| Other Revenue                               | \$75                       | \$16,388              | \$500                     | (\$15,888)         | %                  |
| <b>Total Revenues</b>                       | <b>\$114,518</b>           | <b>\$2,884,965</b>    | <b>\$3,259,871</b>        | <b>\$374,906</b>   | <b>88.50%</b>      |
| <b>Expenditures</b>                         |                            |                       |                           |                    |                    |
| Salaries                                    | \$130,068                  | \$1,667,761           | \$2,242,921               | \$575,160          | 74.36%             |
| Fringe Benefits                             | \$51,946                   | \$604,100             | \$687,017                 | \$82,917           | 87.93%             |
| Travel/Training                             | \$1,236                    | \$16,167              | \$152,180                 | \$136,013          | 10.62%             |
| Supplies                                    | \$1,713                    | \$50,399              | \$128,472                 | \$78,073           | 39.23%             |
| Purchased Services                          | \$19,548                   | \$194,621             | \$165,638                 | (\$28,983)         | 117.50%            |
| Interdepartment Charges                     | \$300                      | \$4,248               | \$10,775                  | \$6,527            | 39.42%             |
| Other Expenses                              | \$360,399                  | \$795,549             | \$296,073                 | (\$499,476)        | 268.70%            |
| <b>Total Operating Expenditures</b>         | <b>\$565,210</b>           | <b>\$3,332,845</b>    | <b>\$3,683,076</b>        | <b>\$350,231</b>   | <b>90.49%</b>      |
| <b>Capital Outlay</b>                       |                            |                       |                           |                    |                    |
| Equipment & Furniture                       | \$10,835                   | \$267,778             | -                         | (\$267,778)        | 0.00%              |
| <b>Total Capital Outlay</b>                 | <b>\$10,835</b>            | <b>\$267,778</b>      | <b>-</b>                  | <b>(\$267,778)</b> | <b>0.00%</b>       |
| <b>Total Expenditures</b>                   | <b>\$576,045</b>           | <b>\$3,600,623</b>    | <b>\$3,683,076</b>        | <b>\$82,453</b>    | <b>97.76%</b>      |
| Other Finance (Sources)                     | -                          | -                     | (\$423,210)               | (\$423,210)        | 0.00%              |
| <b>Net Other Financing<br/>Sources/Uses</b> | <b>-</b>                   | <b>-</b>              | <b>(\$423,210)</b>        | <b>(\$423,210)</b> | <b>0.00%</b>       |
|                                             |                            |                       |                           |                    | -                  |
|                                             |                            |                       |                           |                    | 1431316            |
| <b>Net Increase (Decrease)</b>              | <b>(\$461,527)</b>         | <b>(\$715,658)</b>    | <b>\$5</b>                | <b>\$715,663</b>   | <b>0.00%</b>       |
| <b>Equity:</b>                              |                            |                       |                           |                    |                    |
| Governmental Fund Balance                   | -                          | (\$2,219,483)         | -                         | \$2,219,483        | 0.00%              |

Attachment: Public Health Financials (Public Health Report)



**Health and Human Services Committee****AGENDA INFORMATION SHEET**

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|                     |                         |
|---------------------|-------------------------|
| <b>AGENDA DATE:</b> | <b>January 23, 2024</b> |
| <b>DEPARTMENT:</b>  | <b>Human Services</b>   |
| <b>DIRECTOR:</b>    | <b>Liza Drake</b>       |
| <b>PREPARER:</b>    | <b>Brad Mueller</b>     |

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**Agenda Summary** HS/Aging/ADRC Financials - Dec 2023

**ATTACHMENTS:**

- HS Aging ADRC Comm Rpt Dec 23 (PDF)

HEALTH AND HUMAN SERVICES COMMITTEE

For the Twelve Months Ending Sunday, December 31, 2023  
Profit and Loss Statement ACTUAL TO AMENDED BUDGET

Attachment: HSAgingADRCCommRptDec23 (HSAging/ADRC Financials - Dec 2023)