



AGENDA
OZAUKEE COUNTY BOARD
MID-MONTH REGULAR MEETING
WEDNESDAY, FEBRUARY 21, 2024 – 9:00 AM
ADMINISTRATION CENTER - ROOM A-204
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

THE FOLLOWING BUSINESS WILL BE BEFORE THE COUNTY BOARD FOR INITIATION, DISCUSSION, CONSIDERATION, DELIBERATION AND POSSIBLE FORMAL ACTION:

The public can access the meeting by viewing the live stream at the link which will be opened five minutes before the call to order:

[County Board Live Stream](#)

*The public can submit comments here: [Public Comment Form](#)
[Public Comment Policy](#) & [Instructions For Submitting Public Comments Online](#)*

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE TO THE FLAG**
- 3. PUBLIC COMMENT**
 - Legislative Update
 - Chairperson's Proclamation
- 4. COMMUNICATIONS**
- 5. CLAIMS**
- 6. PRESENTATIONS:**
 - a. ***Opiate Funds – Co Responder Teams***
 - Christy Knowles – Ozaukee County Sheriff*
 - Liza Drake – Human Services Director*
 - b. ***Ozaukee County EMS Grant Monitoring***
 - Jason Dzwinel - County Administrator*
- 7. COMMITTEE APPOINTMENTS / REAPPOINTMENTS**
- 8. COMMITTEE REPORTS AND SUPERVISOR ANNOUNCEMENTS**
- 9. ADJOURNMENT**

Public Safety Committee

AGENDA INFORMATION SHEET

AGENDA DATE: February 21, 2024
DEPARTMENT: Administrator
DIRECTOR: Jason Dzwinel
PREPARER: Jason Dzwinel

Agenda Summary Ozaukee County EMS Grant Monitoring

BACKGROUND INFORMATION: The attached is a report that summarizes the results of the recent audit of the Ozaukee County EMS Grant Program. Resolution 23-18 established funding amounts and minimum hiring levels for EMS staff for each municipality.

ANALYSIS: The grant audit period is September 1, 2022 through - December 31, 2023 for actual expenditures and January 1, 2024 - June 30, 2025 for estimated expenditures. Each municipality has met the minimum hiring levels established by Resolution 23-18. Each municipality, with the exception of the Village of Fredonia, will expend the funding amounts established by Resolution 23-18.

The Village of Fredonia will have \$9,432 of the capital outlay grant under the program and \$100,732 of funds remaining for the recruitment and retention of EMS personnel. Ultimately, the Executive Committee will be asked to review and decide the final distribution of the funds to the Village of Fredonia.

Executive Committee Options:

1. Do nothing: provide additional grant funding beyond the audited future expenditure estimates.
2. Redistribute the funding to other grant participants.
3. Reduce the funding amount to the Village of Fredonia and reallocate the funds to other capital expenditures.

ATTACHMENTS:

- Ozaukee EMS Grant Monitoring Report (PDF)
- Res. 23-18 (PDF)

PUBLIC SAFETY COMMITTEE

Ozaukee County EMS Grant Program
Results of Monitoring of Grant Expenditures

Prepared by: MWK, LLC
Mike Konecny, CPA and Steve Corbeille

Date: February 7, 2024

Grant Period: September 1, 2022 to June 30, 2025

		2022-23 ACTUAL					2024-25 ESTIMATED			Number of	Number of
			Expenditures			Unexpended	Second Half	Future	Estimated	Grant	Grant
Total Grant Award		First Half Payment 10/6/23	9/1/22 to 12/31/22	1/1/23 to 12/31/23	Total Expenditures	Grant Funds 12/31/23	Payment 4/1/2024	Expenditure Estimate 1/1/24 to 6/30/25	Potential Unexpended Grant Funds 6/30/25	Eligible Positions at Year End 2023	Eligible Positions Per RES 23-18
Capital Outlay Grant											
Village of Fredonia (Belgium)	\$ 100,000	\$ 100,000		\$ (90,568)	\$ (90,568)	\$ 9,432	\$ -	\$ -	\$ 9,432		
Personnel Grant											
Village of Fredonia (Belgium)	548,000	224,000	-	(61,828)	(61,828)	162,172	324,000	(385,440)	100,732	3	3
Village of Grafton	648,000	324,000	(12,040)	(166,214)	(178,254)	145,746	324,000	(700,833)	-	3	3
Village of Saukville	216,000	108,000	(9,854)	(57,205)	(67,059)	40,941	108,000	(149,643)	-	1	1
City of Cedarburg	432,000	216,000	(133,381)	(205,090)	(338,471)	-	216,000	(416,762)	-	3	2
City of Mequon (Thiensville)	648,000										
City of Mequon		8,690	(8,690)		(8,690)	-					
Village of Thiensville		15,310	(15,310)		(15,310)	-					
So. Ozaukee Fire Dept.		300,000		(392,562)	(392,562)	-	324,000	(683,805)	-	4	3
City of Port Washington	432,000	216,000		(232,779)	(232,779)	-	216,000	(349,169)	-	3	2
Total	\$ 3,024,000	\$ 1,512,000	\$ (179,275)	\$ (1,206,246)	\$ (1,385,521)	\$ 358,291	\$ 1,512,000	\$ (2,685,652)	\$ 110,164	17	14

Monitoring Procedures:

The monitoring procedures consisted of us requesting various financial information and payroll counts from each municipality. Subsequently, we completed a site visit to each municipality that had 2023 eligible expenses and compared their financial records and payroll information to the their reported information. Additional follow up and requests for information were made to a number of municipalities. Adequate information was received from all municipalities.

Assumptions:

1. The above actual expenditure amounts for 2022 and 2023 represent personnel costs recorded on the various municipality records. The actual expenditures eligible for reimbursement, in some cases, exceed the amount of the first half grant.
2. The future expenditure estimates for 2024 and 2025 were determined from a review of the 2024 budgeted amounts and include 2025 estimates for the first half of the year. The estimates assume the municipalities will have all County ARPA-funded positions filled for the entire year and one-half period estimated.

REVISED/AMENDED

RESOLUTION NO. 23-18

FINAL ALLOCATIONS UNDER THE OZAUKEE COUNTY EMERGENCY MEDICAL
GRANTS PROGRAM AS REVISED

WHEREAS, The Ozaukee County Board of Supervisors approved Resolution 21-72 establishing the Ozaukee County Emergency Medical Services Grants Program from American Rescue Plan Act Funds; and

WHEREAS, The Ozaukee County Board of Supervisors approved Resolution 22-10 approving the following amounts for the first twelve months of the Emergency Medical Services Grants Program based on the estimates of the amount of funding that each municipality can sustain upon the completion of the three-year grant term.

219-2-01-58023-000 EMS Grant Village Fredonia (Belgium): \$225,000

219-2-01-58024-000 EMS Grant Village Grafton (Saukville): \$300,000

219-2-01-58030-000 EMS Grant City Cedarburg: \$200,000

219-2-01-58038-000 EMS Grant City Mequon (Thiensville): \$300,000

219-2-01-58039-000 EMS Grant City Port Washington: \$200,000

WHEREAS, The Ozaukee County Board of Supervisors approved Resolution 22-47 approving \$100,000 for the Village of Fredonia for equipment for Paramedic Response; and

NOW, THEREFORE, BE IT RESOLVED, by the Ozaukee County Board of Supervisors that the following amounts to support the Ozaukee County Emergency Medical Services Grants Program be approved and adopted, in addition to the amounts approved in Resolution 22-10 and Resolution 22-47, for completion and closeout of the Grant Program from American Rescue Plan Act funds in the line-item accounts detailed below:

219-2-01-58023-000 EMS Grant Village Fredonia (Belgium): \$323,000 (3 FTES)

219-2-01-58024-000 EMS Grant Village Grafton (Saukville): \$564,000 (4 FTES)

219-2-01-58030-000 EMS Grant City Cedarburg: \$232,000 (2 FTES)

219-2-01-58038-000 EMS Grant City Mequon (Thiensville): \$348,000 (3 FTES)

219-2-01-58039-000 EMS Grant City Port Washington: \$232,000 (2 FTES)

FURTHER RESOLVED, that the Ozaukee County Emergency Medical Services Grants Program funds shall be paid to the municipalities in two equal installments: the first on or about October 1, 2023 and the second on or about April 1, 2024 following the approval of the Ozaukee County Board of Supervisors; and

FURTHER RESOLVED, that the second installment payment be reduced on a prorated basis if the number of FTEs employed under the Grant Program by each grantee by the time of the second payment is less than the number of FTEs designated above; and

FURTHER RESOLVED, that the Ozaukee County Emergency Medical Services Grant Program funds are restricted to use on the municipal Emergency Medical Services personnel currently budgeted by the municipality and those hired with Program funds through June 30,

Attachment: Res. 23-18 (Ozaukee County EMS Grant Monitoring)

FURTHER RESOLVED, that the Village of Fredonia is allowed to spend \$100,000 of their Grant Program funds for equipment for Paramedic Response as approved by Resolution 22-47.

FURTHER RESOLVED, that the quarterly reporting requirements between the county and participating municipalities included in the subrecipient agreements be waived and that a final reporting of the municipal expenditures by each municipality participating in the Ozaukee County Emergency Medical Services Grants Program is due as of July 15, 2025; and

FURTHER RESOLVED, that following the final Ozaukee County Emergency Medical Services Grants Program reporting period of July 15, 2025 the Ozaukee County Finance Department shall perform a final audit of each municipal participant and that any unallowable costs be reimbursed within three months.

Dated at Port Washington, Wisconsin, this 6th day of September 2023.

SUMMARY: Ozaukee County Emergency Medical Services Grants Program Budgets

VOTE REQUIRED: Two-Thirds of Members Elect

EXECUTIVE COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: D. Irish, Supervisor District 17

SECONDER: R. Nelson, Supervisor District 6

AYES: Schlenvogt, Melotik, Wolf, Nelson, Holyoke, Irish

Resolution 23-18 as amended

Final Allocations Under the Ozaukee County Emergency Medical Grants Program as Revised

 **Passed With 2/3 of Full Members**

Winker		EXCUSED	Rishel		YES
Haas		YES	Maguire		YES
Jobs		YES	Whitworth		YES
Schlenvogt		YES	Irish	M	YES
Clark		YES	Stelter		YES
Nelson		YES	Ross		NO
Matera		YES	Godden		YES
Larson		EXCUSED	Strom		NO
Grabow		YES	Holyoke	S	NO
Melotik		YES	Schoessow		YES
Wolf		YES	Krane		NO
Richart		YES	Watts		YES
Hagen		YES	Foy		YES

Attachment: Res. 23-18 (Ozaukee County EMS Grant Monitoring)