



MINUTES
FINANCE COMMITTEE
REGULAR MEETING
THURSDAY, FEBRUARY 29, 2024 – 8:00 AM
ADMINISTRATION CENTER - ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in Room A-200 at the Administration Center.

Attendee Name	Title	Status	Arrived
P. Melotik	Chairperson	Present	
D. Larson	Vice-Chairperson	Present	
T. Winker	Supervisor District 1	Excused	
E. Stelter	Supervisor District 18	Present	
J. Hagen	Supervisor District 13	Present	

Staff present: County Administrator Dzwinel, Corporation Counsel Gorden, County Treasurer Tretow, Deputy Treasurer Morano, Human Resources Director McDonell, Assistant Finance Director Pezanoski, Human Services Director Drake, and County Clerk Niemuth.

2. PROPER NOTICE

Chairperson Melotik called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. January 26, 2024

Motion to approve the January 26, 2024 minutes as submitted.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: E. Stelter, Supervisor District 18

SECONDER: J. Hagen, Supervisor District 13

AYES: Melotik, Larson, Stelter, Hagen

EXCUSED: Winker

5. CORPORATION COUNSEL DEPARTMENT REPORT

a. Corp. Counsel Finance Report

There were no questions.

6. ACTION ITEMS

a. Resolution: Amending Chapter 3 of the Ozaukee County Policy and Procedure Manual – Creation of Behavioral Health Co-Responder Positions

Motion to approve the resolution for a Co-Responder Team including one (1) Behavioral Health Deputy reporting to the Sheriff's Department and one (1) Behavioral Health

Liaison reporting to the Human Services Department. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: E. Stelter, Supervisor District 18

SECONDER: D. Larson, Vice-Chairperson

AYES: Melotik, Larson, Stelter, Hagen

EXCUSED: Winker

b. Resolution: Carryover of 2023 Funds

Motion to approve the carryover of 2023 funds resolution amending the budget for Planning & Parks - \$65,000, Maintenance - Administration Center - \$15,000, Human Services - \$2,500, and Public Health - \$597,607. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: D. Larson, Vice-Chairperson

SECONDER: E. Stelter, Supervisor District 18

AYES: Melotik, Larson, Stelter, Hagen

EXCUSED: Winker

c. Finance Committee Approval to Require Employees to Receive Electronic Pay Stubs

Motion to approve the action to require that all county pay stubs be delivered electronically as of July 1, 2024.

FINANCE COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: D. Larson, Vice-Chairperson

SECONDER: J. Hagen, Supervisor District 13

AYES: Melotik, Larson, Stelter, Hagen

EXCUSED: Winker

d. Recommendation of Finance Committee Project Submittals to the Executive Committee

Questions and discussion on Enterprise Resource Planning (ERP) software vendor selection process.

Motion to approve the Enterprise Resource Planning (ERP) Vendor Selection Assistance and Countywide Radio System as part of the Project Fund requests. This will move forward to the Executive Committee for further action.

FINANCE COMMITTEE**RESULT:** **APPROVED [UNANIMOUS]****MOVER:** E. Stelter, Supervisor District 18**SECONDER:** D. Larson, Vice-Chairperson**AYES:** Melotik, Larson, Stelter, Hagen**EXCUSED:** Winker**e. Wire Transfers #3952 - #3985 and January Schedule of Vouchers**

Motion to approve wire transfers #3952-#3985 and January 2024 Schedule of Vouchers for a total amount of \$7,484,013.03.

FINANCE COMMITTEE**RESULT:** **APPROVED [UNANIMOUS]****MOVER:** D. Larson, Vice-Chairperson**SECONDER:** J. Hagen, Supervisor District 13**AYES:** Melotik, Larson, Stelter, Hagen**EXCUSED:** Winker**7. DEPARTMENT REPORTS****a. County Clerk**

There were no questions.

b. Finance

Update on sales tax and General Fund.

c. Human Resources

Update on wellness program, Act 4, and tuition assistance.

d. IT and Radio Financials

Questions and discussion on revenues and expenses.

e. Treasurer Report

Questions and discussion on foreclosures, contaminated property, and DANA accounts.

8. NEXT MEETING DATE

March 28, 2024

9. ADJOURNMENT

Motion made by Supervisor Stelter, seconded by Supervisor Larson to adjourn. Motion carried. Meeting adjourned at 9:12 AM.

Karen J. Niemuth, County Clerk