



MINUTES
NATURAL RESOURCES COMMITTEE
REGULAR MEETING
THURSDAY, MARCH 7, 2024 – 9:00 AM
ADMINISTRATION CENTER - ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Natural Resources Committee was held in room A-200 at the Administration Center.

Attendee Name	Title	Status	Arrived
R. Holyoke	Chairperson	Present	
B. Jobs	Vice-Chairperson	Present	
B. Ross	Supervisor District 19	Present	
T. Matera	Supervisor District 7	Present	
K. Schoessow	Supervisor District 23	Present	

Staff present: County Administrator Dzwinel, Sanitation & Zoning Coordinator Pfister, Sanitation & Zoning Specialist Sullivan, Planning & Parks Director Struck, Extension Area Director Sarkady, Regional Crops Educator Gartman, and Deputy County Clerk Quaas.

Others present: Tom Sykora, Mark Hertzfeldt, Michael Dondlinger, Jim Schneider, and Kevin Parish.

2. PROPER NOTICE

Chairperson Holyoke called the meeting to order at 9:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. February 8, 2024

Motion to approve the February 8, 2024 minutes as submitted.

NATURAL RESOURCES COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	T. Matera, Supervisor District 7
SECONDER:	B. Ross, Supervisor District 19
AYES:	Holyoke, Jobs, Ross, Matera, Schoessow

5. PUBLIC HEARING

1. Request by Mark Hertzfeldt, Design 2 Construct, as Agent for Project Sports LLC, as owner, to petition the Natural Resources Committee for a Zoning Classification change Shoreland-Wetland to Shoreland in the Shoreland District, per Section 7.1300 of the Ozaukee County Shoreland & Floodplain Zoning Ordinance, to rezone those delineated wetland areas to allow filing, grading, and excavating per the DNR approval letter dated September 29, 2023.

2. Request by Robert Bach, as Agent for G3 Development and QTIP Trust A as owners, to petition the Natural Resources Committee for a Zoning Classification change Shoreland-Wetland to Shoreland in the Shoreland District, per Section 7.1300 of the Ozaukee County Shoreland & Floodplain Zoning Ordinance, to reflect the results of a wetland delineation report and survey; and to allow the rezoning of the proposed road crossings through the wetland areas.

Chairperson Holyoke opened the first public hearing at 9:00 AM.

Town of Cedarburg

Mr. Sullivan and Mr. Pfister reviewed the project request.

Mr. Hertzfeldt addressed the committee regarding the report, he explained the stormwater management plan and the Department of Natural Resources review. He also addressed questions on stormwater flow, the potential impact on surrounding wetlands, and mitigation requirements.

Chairperson Holyoke closed the first public hearing at 9:32 AM and opened the next public hearing.

Town of Grafton

Mr. Sullivan and Mr. Pfister reviewed the project request.

Mr. Parish addressed the committee and answered questions on the application changes and application requirements.

Mr. Sykora addressed the committee regarding stormwater management plan requirements in the Town of Grafton and the timeline of the project.

Chairperson Holyoke closed the second public hearing at 9:53 AM.

6. LAND AND WATER MANAGEMENT DEPARTMENT

a. Action Items:

1. Ordinance: Shoreland & Floodplain Zoning Map Amendment - Town of Cedarburg, Section 21

Motion to approve the ordinance amending the Shoreland & Floodplain Zoning Map to reflect the change to Section 22, Town of Cedarburg. This ordinance will move forward to the County Board for final action.

NATURAL RESOURCES COMMITTEE**RESULT: APPROVED [4 TO 1]****MOVER:** K. Schoessow, Supervisor District 23**SECONDER:** T. Matera, Supervisor District 7**AYES:** Holyoke, Jobs, Matera, Schoessow**NAYS:** Ross**2. Ordinance: Shoreland & Floodplain Zoning Map Amendment - Town of Grafton, Section 31**

Discussion on the rezoning application affecting the Winding Brook Subdivision properties in the Town of Grafton. Questions on site filling and the proposed road crossings. Concerns were voiced about prematurely approving the properties to be filled before the plan details were finalized.

Motion made by Supervisor Matera, seconded by Supervisor Ross to approve the wetland delineation reports affecting the proposed P2 Business Condos property and the proposed Winding Brook Subdivision properties in the Town of Grafton. Voice vote taken. Motion carried. (5-0)

Motion made by Supervisor Matera, seconded by Supervisor Schoessow to approve the rezoning application for the proposed P2 Business Condos property in the Town of Grafton. Voice vote taken. Motion carried. (5-0)

Motion made by Supervisor Matera, seconded by Supervisor Schoessow to deny the rezoning application for the proposed Winding Brook Subdivision properties in the Town of Grafton. Voice vote taken: Ayes - 4, Nays - 1 (Ross)

A new rezoning application for the proposed Winding Brook Subdivision properties will be submitted for reconsideration. The revised ordinance will move forward to the County Board for final action.

b. Management/Financial/Informational Reports**a. Land & Water Management Reports**

Mr. Pfister provided an update on upcoming ordinance revisions.

7. UNIVERSITY EXTENSION OFFICE**a. Action Items:****1. Extension Marketing Specialist**

Motion to approve the contract with UW Extension for a .125 marketing specialist using the salary savings in the 136 contract of \$7,541.

NATURAL RESOURCES COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER: B. Ross, Supervisor District 19****SECONDER: B. Jobs, Vice-Chairperson****AYES: Holyoke, Jobs, Ross, Matera, Schoessow****b. Management/Financial/Informational Reports****a. UW-Madison Division of Extension Reports**

Update on staffing, heifer grazing listening session, and upcoming regional agriculture meeting.

8. REGISTER OF DEEDS/LAND INFORMATION**a. Management/Financial/Informational Reports****1. Register of Deeds/Land Info Department Report**

There were no questions.

9. PLANNING AND PARKS DEPARTMENT**a. Action Items:**

1. Stone Wall Farms, Inc., owner, PO Box 893, Cedarburg, Wisconsin 53012, and James Schneider, North Shore Engineering, Inc., applicant, 11433 N. Port Washington Road, Mequon, Wisconsin 53092, are requesting land division approval for a minor land division by Certified Survey Map (CSM) in accord with Section 7.1400 (Land Division Requirements) of the County Ordinance. The Property is located just east of 10607 Bridge Street, Town of Cedarburg, Ozaukee County, Wisconsin, being a division of part of the Northeast ¼ and the Northwest ¼ of the Southwest ¼ of Section 29, Township 10 North, Range 21 East, in the Town of Cedarburg, Ozaukee County, Wisconsin. Parcel Number(s): 030290901600. Total Acreage to be Divided: approximately +/- 4.112 acres

Mr. Struck stated that the certified survey map / land division is conditional upon the approval of the land division / CSM by the Town of Cedarburg and the City of Cedarburg (under the extraterritorial platting review jurisdiction).

Mr. Struck proceeded to review the land division findings and staff report. The Planning and Parks Department has no objection to the land division and recommends approval of the Certified Survey Map with the conditions and corrections as outlined in the Staff Report.

Motion to approve the land division for Parcel Number 03-029-09-016.00 in the Town of Cedarburg with the conditions and corrections as outlined in the Staff Report dated March 7, 2024.

NATURAL RESOURCES COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER: B. Ross, Supervisor District 19****SECONDER: T. Matera, Supervisor District 7****AYES: Holyoke, Jobs, Ross, Matera, Schoessow**

2. Mardel D Habersetzer Family Trust, owner, 4612 Pleasant Valley Rd., Cedarburg, Wisconsin 53012, and Thomas L. Sykora, applicant, 2321 Ridgewood Rd., Grafton, Wisconsin 53024, are requesting land division approval for a minor land division by Certified Survey Map (CSM) in accord with Section 7.1400 (Land Division Requirements) of the County Ordinance. The Property is located at 4408 Pleasant Valley Road, Town of Cedarburg, Ozaukee County, Wisconsin, being a redivision of part of Lot 2 of Certified Survey Map No. 3103, being a part of the Southeast ¼ of the Southeast ¼ of Section 2, Township 10 North, Range 21 East, in the Town of Cedarburg, Ozaukee County, Wisconsin. Parcel Number(s): 030021600800. Total Acreage to be Divided: approximately +/- 6.738 acres.

Mr. Struck stated that the certified survey map / land division is conditional upon the approval of the land division / CSM by the Town of Cedarburg and the Village of Grafton.

Mr. Struck proceeded to review the land division findings and staff report. The Planning and Parks Department has no objection to the land division and recommends approval of the Certified Survey Map with the conditions and corrections as outlined in the Staff Report.

Motion to approve the land division for Parcel Number 03-002-16-008.00 in the Town of Grafton with the conditions and corrections as outlined in the Staff Report dated March 7, 2024.

NATURAL RESOURCES COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER: B. Ross, Supervisor District 19****SECONDER: B. Jobs, Vice-Chairperson****AYES: Holyoke, Jobs, Ross, Matera, Schoessow**

3. Increase of Revenue Budget Amendment for a Wisconsin Department of Natural Resources Surface Water Planning Grant to Support Water Quality Monitoring Activities on the Little Menomonee River and Creek, Mole Creek and Ulao Creek in Ozaukee County

Motion to approve the increase of revenue budget amendment recognizing \$10,000 from the Wisconsin Department of Natural Resources - Surface Water Planning grant for water quality monitoring activities on Little Menomonee River and Creek and Mole Creek and Ulao Creek in Ozaukee County in conjunction with large-scale habitat restoration projects. This budget amendment will move forward to the Finance Committee for further action.

NATURAL RESOURCES COMMITTEE

RESULT: **APPROVED AND FORWARDED [UNANIMOUS] Next:**
 3/28/2024 8:00 AM

MOVER: B. Ross, Supervisor District 19

SECONDER: K. Schoessow, Supervisor District 23

AYES: Holyoke, Jobs, Ross, Matera, Schoessow

4. Increase of Revenue Budget Amendment for a Wisconsin Department of Natural Resources Surface Water Management – Surface Water Restoration Grant to Support Stream Restoration Activities in Tendick Nature Park

Motion to approve the increase of revenue budget amendment recognizing \$25,000 from the Wisconsin Department of Natural Resources Surface Water Management - Surface Water Restoration grant to support stream restoration activities in Tendick Nature County Park. This budget amendment will move forward to the Finance Committee for further action.

NATURAL RESOURCES COMMITTEE

RESULT: **APPROVED AND FORWARDED [UNANIMOUS] Next:**
 3/28/2024 8:00 AM

MOVER: B. Ross, Supervisor District 19

SECONDER: B. Jobs, Vice-Chairperson

AYES: Holyoke, Jobs, Ross, Matera, Schoessow

5. Increase of Revenue Budget Amendment for a Wisconsin Department of Natural Resources Surface Water Management – Management Plan Implementation Grant to Support Wetland Enhancement Activities in Tendick Nature Park

Question on management plan implementation.

Motion to approve the increase of revenue budget amendment recognizing \$50,000 from the Wisconsin Department of Natural Resources Surface Water Management - Management Plan Implementation grant to support wetland restoration and enhancement activities in Tendick Nature County Park. This budget amendment will move forward to the Finance Committee for further action.

NATURAL RESOURCES COMMITTEE

RESULT: **APPROVED AND FORWARDED [UNANIMOUS] Next:**
 3/28/2024 8:00 AM

MOVER: T. Matera, Supervisor District 7

SECONDER: B. Ross, Supervisor District 19

AYES: Holyoke, Jobs, Ross, Matera, Schoessow

6. Submittal and Acceptance of a National Fish and Wildlife Foundation Sustain Our Great Lakes Grant for Invasive Vegetation Management in the Upper Milwaukee River Project Area

Questions on the grant application summary.

Motion to approve the submittal and acceptance of a grant by the Planning and Parks Department to the National Fish and Wildlife Foundation Sustain Our Great Lakes Program for invasive species management in the Upper Milwaukee River Project Area.

NATURAL RESOURCES COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Matera, Supervisor District 7

SECONDER: B. Ross, Supervisor District 19

AYES: Holyoke, Jobs, Ross, Matera, Schoessow

7. Submittal and Acceptance of National Fish and Wildlife Foundation – Sustain Our Great Lakes Grant for Habitat Restoration and Public Access Improvements at Clay Bluffs Cedar Gorge Nature Preserve - Phase II

Motion to approve the submittal and acceptance of a grant by the Planning and Parks Department to the National Fish and Wildlife Foundation - Sustain Our Great Lakes grant program to fund habitat restoration and public access improvements at Clay Bluffs Cedar Gorge Nature Preserve County Park.

NATURAL RESOURCES COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: B. Ross, Supervisor District 19

SECONDER: B. Jobs, Vice-Chairperson

AYES: Holyoke, Jobs, Ross, Matera, Schoessow

8. Resolution: Submittal and Acceptance of a Wisconsin Department of Natural Resources Knowles-Nelson Stewardship Local Assistance Grant for Habitat Restoration and Public Access Improvements at Clay Bluffs Cedar Gorge Nature Preserve

Motion to approve the resolution for the submittal and acceptance of a grant by the Planning and Parks Department to the Wisconsin Department of Natural Resources Knowles-Nelson Stewardship Local Assistance Program to fund habitat restoration and public access improvements at Clay Bluffs Cedar Gorge Nature Preserve County Park. This resolution will move forward to the County Board for final action.

NATURAL RESOURCES COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: K. Schoessow, Supervisor District 23

SECONDER: T. Matera, Supervisor District 7

AYES: Holyoke, Jobs, Ross, Matera, Schoessow

9. Resolution: Submittal and Acceptance of a Wisconsin Department of Natural Resources Knowles-Nelson Stewardship Local Assistance Grant for Campground Development and a Bathroom Facility at Hawthorne Hills County Park

Motion to approve the resolution for the submittal and acceptance of a grant by the Planning and Parks Department to the Wisconsin Department of Natural Resources Knowles-Nelson Stewardship Local Assistance Program grant funds to fund County

activities for campsite development and construction of a public bathroom facility at Hawthorne Hills County Park. This resolution will move forward to the County Board for final action.

NATURAL RESOURCES COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: B. Jobs, Vice-Chairperson

SECONDER: B. Ross, Supervisor District 19

AYES: Holyoke, Jobs, Ross, Matera, Schoessow

10. Submittal and Acceptance of US Fish and Wildlife Service – Joint Venture Grant for Acquiring (or portions of) Parcel ID’s: (110500504001, 110500510001, 110250200100, 110251400700) Along County Highway Trunk W and the Milwaukee River in the Village of Saukville for Floodplain and Wetland Restoration and Addition to the Ozaukee County Park System per §§ 59.52(6)(a) AND 27.065(1)(a) Wisconsin Statutes as Part of the County Highway Trunk W Road Reconstruction and Restoration Project

Motion to approve the submittal and acceptance of a grant by the Planning and Parks Department to the US Fish and Wildlife Service - Joint Venture Grant for acquiring (or portions of) Parcel IDs: (110500504001, 110500510001, 110250200100, 110251400700) along County Highway Trunk W and the Milwaukee River in the Village of Saukville for floodplain, wetland and habitat restoration and addition to the Ozaukee County Park System per §§ 59.52(6)(a) and 27.065(1)(a) Wisconsin Statutes as part of the County Highway Trunk W Road Reconstruction and Restoration Project.

NATURAL RESOURCES COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: B. Jobs, Vice-Chairperson

SECONDER: K. Schoessow, Supervisor District 23

AYES: Holyoke, Jobs, Ross, Matera, Schoessow

11. Resolution: Submittal and Acceptance of Outdoor Recreation Trail Aids - County Snowmobile Trail Aids Funding Through the Wisconsin Department of Natural Resources

Motion to approve the resolution for the submittal and acceptance of a grant by the Planning and Parks Department to the Wisconsin Department of Natural Resources Outdoor Motorized Recreation Trail Aids grant funding program for 2024-2025 Snowmobile Trail Maintenance funding. This resolution will move forward to the County Board for final action.

NATURAL RESOURCES COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER: T. Matera, Supervisor District 7****SECONDER: B. Jobs, Vice-Chairperson****AYES: Holyoke, Jobs, Ross, Matera, Schoessow****12. Resolution: WE Energies Underground Easement for Electrical Service at Hawthorne Hills County Park**

Motion to approve the resolution for a WE Energies underground easement at Hawthorne Hills County Park for required electric service for the new campground and Sugar Maple Nature School. This resolution will move forward to the County Board for final action.

NATURAL RESOURCES COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER: B. Ross, Supervisor District 19****SECONDER: K. Schoessow, Supervisor District 23****AYES: Holyoke, Jobs, Ross, Matera, Schoessow****b. Discussion Items:****1. Adaptive Golf Equipment at the Ozaukee County Golf Courses**

Discussion on number of equipment requests, legal obligations, adaptive golf carts, pricing, potential funding, safety considerations, other area golf courses utilizing adaptive equipment, equipment storage, and operational concerns.

2. Proposals and Contract for Emergency Fire Suppression Fire Pump Controller Replacement at MeeKwon Golf Course

Mr. Struck reported that two bids were procured for the emergency replacement of the fire suppression fire pump controller, the project was awarded to the lowest bid. Mr Struck stated that the fire suppression system issues have been ongoing at the MeeKwon clubhouse and although this isn't a long-term fix, the new pump controller will work when the new system is installed in the future.

3. Update on Hawthorne Hills County Park Multipurpose Maintenance Building Construction and Change Orders

Update on utilities and Phase II construction.

Reviewed the change orders included in the packet.

4. Update on Planning and Parks Department Capital Projects and Planning and Parks Department Ecological Division Grant Projects

Update on the Mequon-Thiensville Fishway PIT tag reader, Virmond Park stairway closures, floating boardwalk and pier at Lion's Den Park, Tendick Park restoration, RFP for Virmond Park stormwater wetland, RFP for Interurban Trail repaving, Little Menomonee River fishery, earlier start to field work, closed out grants for the Mee-Kwon stormwater project, Mee-Kwon golf course opened March 1st, tree planting at Clay Bluff Cedar Gorge Nature Preserve April 22-27, and the park and open space

plan.

c. Management/Financial/Informational Reports

1. Planning & Parks Department Management and Financial Reports

Update on staffing.

10. NEXT MEETING DATE

April 4, 2024

11. ADJOURNMENT

Motion made by Supervisor Ross, seconded by Supervisor Matera to adjourn. Motion carried. Meeting adjourned at 11:26 AM.

Tyler Quaas, Deputy County Clerk