

**Radio System User Committee
Minutes
March 14, 2024**

The meeting of the Radio System User Committee was called to order by Chairman Bob Ramthun in the Ozaukee Sheriff's Office Lobby Conference Room of the Justice Center of Ozaukee County, Port Washington. Roll Call was taken and present were committee members: Jim Albrinck, Joe Laurin, Bill Rice (arrived at 2:42 p.m.), Lindsay Graycarek, Josh Borden, and Rick Nelson. Others in attendance: Wayne Lambrecht, Ozaukee County Sheriff's Office; Heather Boesch, Ozaukee County Sheriff's Office; Shawn Anderson, Ozaukee County Radio Services; Austin Winkler, Ozaukee County I.T.; Matt Karpinski, Grafton Fire Department; Dennis Buchholtz, President of Communication Site Management and Contract Manager for Ozaukee County radio upgrades; Sixto Hernandez, Buchholtz CSM LLC; Ray Vollrath, Cedarburg Emergency Management; Jeff Vahsholtz, Cedarburg Fire Department; and Tim Romanelli, Racom Business Development Manager.

Excused:

1. Call to Order at 2:31 p.m.

2. Per Chairman Bob Ramthun, meeting was properly noticed. Agenda was adopted.

Jim Albrinck moved to add requests from Cedarburg Auxiliary Police and the Town of Cedarburg to the agenda. The motion carried unanimously.

3. Approval of December 14, 2023 Minutes.

Motion by Rick Nelson, second by Jim Albrinck to accept the minutes as presented. Motion carried unanimously.

4. Public Comments/Correspondence/Communications

None

5. Requests from Cedarburg Auxiliary Police and Town of Cedarburg

Jim Albrinck was notified by Cedarburg Auxiliary Police Director Kevin Runkel that their radios do not operate on the current law enforcement talk groups due to a lack of encryption. Shawn Anderson stated there is a plan to complete that work next week.

Jim Albrinck was contacted by the Town of Cedarburg DPW Director Jeff Boerner asking if other brands of radios could be used on the Harris P25 system. He stated the DPW needs more radios but they do not have money in the budget to purchase the type of radios currently in use. Shawn Anderson stated a different brand may work but it could have limited capabilities and features. He added that once those features are added to the other brands the cost goes up.

6. Update on Radio Services, Condition of the Radio System, Planning for the Future of the Radio System

Shawn had nothing to add. No changes since the last meeting.

Bob Ramthun stated a radio template meeting was recently held with police and fire agencies to discuss updates and changes. Work on this item continues.

Dennis Buchholtz passed out and reviewed a document providing updates to the system since the last meeting.

Tim Romanelli provided an update on the travel path between towers and possibility of keeping the Belgium site to host a microwave. Tim remarked that a full system audit is needed between Raycom, GenCom, and Shawn to avoid surprises in the future.

Matt Karpinski stated they have been experiencing issues with the fire service microphones. The rubber coating on the cables is wearing off during daily use and there have been transmission failures. Grafton Fire has been in contact with Jack Scully about this issue but there are currently no replacements available. Bill Rice added that there is concern about the increasing rate of failure going forward.

7. Status of Harrington Beach

Shawn stated he is waiting for work to be completed on other matters before activating the tower.

8. MABAS Update

Bill Rice stated that MABAS WI changed the release date of updated box cards from January to April but there was confusion throughout the departments and divisions so some came out in January while others still need tweaking.

Bill added that Ozaukee Dispatch recently completed MABAS dispatch testing. Joe Laurin provided update on the first quarterly radio drill that took place this week. The plan is to continue this process going forward.

9. Washington County Update

Dennis advised that the site is built and 8 out of 10 microwaves have been installed. Sixto Hernandez added that the remaining microwaves should be completed soon.

10. Set next Meeting Date and Time

Next meeting set for June 13, 2024 at 2:30 p.m.

11. Adjournment

There being no further business, motion by Joe Laurin, second by Josh Borden to adjourn the meeting at 2:49 p.m. Motion carried unanimously.

CC: County Clerk
Radio User Group