



MINUTES
FINANCE COMMITTEE
REGULAR MEETING
THURSDAY, MARCH 28, 2024 – 8:00 AM
ADMINISTRATION CENTER - ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in Room A-200 at the Administration Center.

Attendee Name	Title	Status	Arrived
P. Melotik	Chairperson	Present	
D. Larson	Vice-Chairperson	Present	
T. Winker	Supervisor District 1	Present	
E. Stelter	Supervisor District 18	Present	
J. Hagen	Supervisor District 13	Present	

Staff present: Corporation Counsel Gorden, County Treasurer Tretow, Deputy Treasurer Morano (8:04 AM), Human Resources Director McDonell, Assistant Finance Director Pezanoski (8:27 AM), Finance Director McMahon, and County Clerk Niemuth.

2. PROPER NOTICE

Chairperson Melotik called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. February 29, 2024

Motion to approve the February 29, 2024 minutes as submitted.

FINANCE COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: E. Stelter, Supervisor District 18

SECONDER: D. Larson, Vice-Chairperson

AYES: Melotik, Larson, Winker, Stelter, Hagen

5. CORPORATION COUNSEL DEPARTMENT REPORT

a. Corporation Counsel Finance Report

There were no questions.

8:04 AM Deputy Treasurer Morano joined the meeting.

6. ACTION ITEMS

a. Approval of 2023 Write-offs

Motion to approve the write-offs for 2023 totaling \$45,264.52.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** T. Winker, Supervisor District 1**SECONDER:** D. Larson, Vice-Chairperson**AYES:** Melotik, Larson, Winker, Stelter, Hagen

b. Resolution: Increase of Revenue 2023 - Planning & Parks

Motion to approve the increase of revenue resolution amending the budget for the Planning & Parks Department to include funds from Wisconsin Department of Natural Resources Surface Water Management - Surface Water Restoration Grant-\$25,000 for stream restoration activities in Tendick Nature Park; Wisconsin Department of Natural Resources Surface Water Planning Grant-\$10,000 for water quality monitoring at the Little Menomonee River and Creek, Mole Creek, and Ulao Creek; and Wisconsin Department of Natural Resources Surface Water Management - Management Plan Implementation Grant-\$50,000 for wetland enhancement activities in Tendick Nature Park. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** D. Larson, Vice-Chairperson**SECONDER:** E. Stelter, Supervisor District 18**AYES:** Melotik, Larson, Winker, Stelter, Hagen

c. Resolution: Transfer 50% of 2023 General Fund Surplus to Capital Projects Fund

Motion to approve the resolution for the transfer of \$448,521 which is 50% of the 2023 General Fund Surplus to Capital Projects Fund. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** E. Stelter, Supervisor District 18**SECONDER:** D. Larson, Vice-Chairperson**AYES:** Melotik, Larson, Winker, Stelter, Hagen

d. Wire Transfers #3986 - #4009 and February Schedule of Vouchers

Motion to approve wire transfers #3986-#4009 and February 2024 Schedule of Vouchers for a total amount of \$8,772,734.32.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** T. Winker, Supervisor District 1**SECONDER:** D. Larson, Vice-Chairperson**AYES:** Melotik, Larson, Winker, Stelter, Hagen

7. DISCUSSION

a. Ozaukee County Fiscal Update

Mr. McMahon reported that financials are doing well.

8:27 AM Assistant Finance Director Pezanoski joined the meeting.

8. DEPARTMENT REPORTS

a. County Clerk

Annual report included in the packet. There were no questions.

b. Finance

Update on sales tax.

c. Human Resources

In the process of updating Chapter 4 of the Policy & Procedure Manual and update on employee engagement follow-up survey.

d. Information Technology

There were no questions.

e. County Treasurer

Update on foreclosures. Annual report included in the packet.

Questions on property taxes and assessments.

8:45 AM Supervisor Larson excused.

9. NEXT MEETING DATE

May 23, 2024 (New Committee)

10. ADJOURNMENT

Motion made by Supervisor Winker, seconded by Supervisor Stelter to adjourn. Motion carried. Meeting adjourned at 8:54 AM.

Karen J. Niemuth, County Clerk