



MINUTES
NATURAL RESOURCES COMMITTEE
REGULAR MEETING
THURSDAY, APRIL 4, 2024 – 9:00 AM
ADMINISTRATION CENTER - ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Natural Resources Committee was held in room A-200 at the Administration Center.

Attendee Name	Title	Status	Arrived
R. Holyoke	Chairperson	Present	
B. Jobs	Vice-Chairperson	Present	
B. Ross	Supervisor District 19	Present	
T. Matera	Supervisor District 7	Present	
K. Schoessow	Supervisor District 23	Present	

Staff present: Human Resources Director McDonnell, Land & Water Coordinator Schramm, Sanitation & Zoning Coordinator Pfister, Sanitation & Zoning Specialist Sullivan, Extension Area Director Sarkady, Extension Community Development Educator Roback, Register of Deeds Voigt, Deputy Register of Deeds Van Eimeren, GIS Coordinator Lewis, Office Assistant IV Laurin, County Treasurer Tretow, and Deputy County Clerk Quaas.

2. PROPER NOTICE

Chairperson Holyoke called the meeting to order at 9:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. March 7, 2024

Motion to approve the March 7, 2024 minutes as submitted.

NATURAL RESOURCES COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	B. Jobs, Vice-Chairperson
SECONDER:	B. Ross, Supervisor District 19
AYES:	Holyoke, Jobs, Ross, Matera, Schoessow

5. PUBLIC HEARING

- Request by Kevin and Ann Kotes, as owners, to petition the Natural Resources Committee for a Zoning Classification change Shoreland-Wetland to Shoreland in the Shoreland District, per Section 7.1300 of the Ozaukee County Shoreland & Floodplain Zoning Ordinance, to reflect the results of a wetland delineation report and survey.

Chairperson Holyoke opened the public hearing at 9:01 AM.

Mr. Sullivan reviewed the project request.

No one was present to address the committee.

Chairperson Holyoke closed the public hearing at 9:06 AM.

6. LAND AND WATER MANAGEMENT DEPARTMENT

a. Action Items

1. Shoreland & Floodplain Zoning Map Amendment - Town of Grafton, Section 25

Motion to approve the ordinance amending the Shoreland & Floodplain Zoning Map to reflect the change to Section 25, Town of Grafton. This ordinance will move forward to the County Board for final action.

NATURAL RESOURCES COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: K. Schoessow, Supervisor District 23

SECONDER: T. Matera, Supervisor District 7

AYES: Holyoke, Jobs, Ross, Matera, Schoessow

7. UNIVERSITY EXTENSION OFFICE

a. Discussion Items:

1. Introduction of Paul Roback, Extension Ozaukee County Community Development Educator

Ms. Sarkady introduced Mr. Roback to the committee and provided a background on his work experience.

b. Management/Financial/Informational Reports

1. UW-Madison Division of Extension Ozaukee County Reports

There were no questions.

2. Community Development Educator Outreach Report

Mr. Roback explained what the committee can expect from these reports in the future, including project evaluation measurements.

8. REGISTER OF DEEDS/LAND INFORMATION

a. Action Items:

1. Supplemental Appropriation - Land Information Plan Projects

Motion to approve the supplemental appropriation budget amendment in the amount of \$18,800 for 2024 projects, including the 2024 Orthophotography and NG-911 centerline & address point data preparation. This will move forward to the Finance Committee for further action.

NATURAL RESOURCES COMMITTEE

RESULT: **APPROVED AND FORWARDED [UNANIMOUS] Next:**
 5/23/2024 8:00 AM

MOVER: B. Ross, Supervisor District 19

SECONDER: K. Schoessow, Supervisor District 23

AYES: Holyoke, Jobs, Ross, Matera, Schoessow

b. Discussion Items:

1. GIS Technician Position

Mr. Voigt explained that with his upcoming retirement certain duties of his will transition to other staff members.

Ms. Tretow provided a background on her duties as the real property lister, her collaboration with the Land Information office, and spoke in support of the position request.

Mr. McDonnell explained what the process would be to create the position.

The consensus of the committee is for staff to come back with supporting data so they can move forward with adding the position.

c. Management/Financial/Informational Reports

1. Register of Deeds/Land Info Department Report

There were no questions.

9. LAND AND WATER MANAGEMENT DEPARTMENT (CONT.)

a. Action Items (Cont)

1. Memorandum of Agreement Between Natural Resources Conservation Service and Ozaukee County Land and Water Management

The Operational Agreement details the responsibilities of USDA Natural Resources Conservation Service (USDA NRCS) and Ozaukee County.

Mr. Schramm reviewed the history of the relationship with Ozaukee County and the USDA NRCS.

Discussion on landowner privacy.

Motion to approve the Operational Agreement with USDA-NRCS.

NATURAL RESOURCES COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER:** B. Ross, Supervisor District 19**SECONDER:** T. Matera, Supervisor District 7**AYES:** Holyoke, Jobs, Ross, Matera, Schoessow

2. Unfunded Cooperative Agreement with Natural Resources Conservation Service and Ozaukee County Land and Water Management

Motion to approve the Unfunded Cooperative Agreement with Natural Resources Conservation Service and Ozaukee County Land and Water Management.

NATURAL RESOURCES COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER:** T. Matera, Supervisor District 7**SECONDER:** B. Ross, Supervisor District 19**AYES:** Holyoke, Jobs, Ross, Matera, Schoessow**b. Discussion Items:**

1. Floodplain Zoning Ordinance

Mr. Pfister dispersed the proposed ordinance reflecting the updates made after direction from the Wisconsin Department of Natural Resources and further reviewed: map change implications, deadline requirements, timeline, DNR recommendations, floodplain management, ordinance exceedances, language clarification, permit fees, statutory changes, and Corporation Counsel examination.

Mr. Sullivan explained the history of ordinance map changes and DNR standards affecting the ordinance.

Discussion on ordinance approval, floodplain mapping, potential repercussions for imposing higher standards, and County liabilities.

2. Proposed New Floodplain Maps

Mr. Sullivan displayed a current flood plain map and explained the changes in the proposed maps, which will mostly affect areas of the Lake Michigan shoreland and the City of Mequon.

c. Management/Financial/Informational Reports

1. Land & Water Management Report

There were no questions.

10. PLANNING AND PARKS DEPARTMENT**a. Action Items:**

1. Increase of Revenue Budget Amendment for a Southeastern Wisconsin Invasive Species Consortium, Inc. Grant for Invasive Species Management at Virmond County Park

Motion to approve the increase of revenue budget amendment recognizing \$3,500 from the Southeastern Wisconsin Invasive Species Consortium, Inc. (SEWISC)

Assistance Program to improve the local ecology within Virmond County Park by controlling and managing invasive vegetation. This budget amendment will move forward to the Finance Committee for further action.

NATURAL RESOURCES COMMITTEE

RESULT: **APPROVED AND FORWARDED [UNANIMOUS] Next:**
 5/23/2024 8:00 AM

MOVER: B. Ross, Supervisor District 19

SECONDER: B. Jobs, Vice-Chairperson

AYES: Holyoke, Jobs, Ross, Matera, Schoessow

b. Management/Financial/Informational Reports

1. Planning & Parks Department Management and Financial Reports

There were no questions.

11. NEXT MEETING DATE

May 2, 2024 (New Committee)

12. ADJOURNMENT

Motion made by Supervisor Matera, seconded by Supervisor Schoessow to adjourn. Motion carried. Meeting adjourned at 11:15 AM.

Tyler Quaas, Deputy County Clerk