



MINUTES  
FINANCE COMMITTEE  
REGULAR MEETING  
**THURSDAY, MAY 23, 2024 – 8:00 AM**  
**ADMINISTRATION CENTER - ROOM A-200**  
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

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**1. CALL TO ORDER**

A regular meeting of the Finance Committee was held in Room A-200 at the Administration Center.

| Attendee Name | Title                  | Status  | Arrived |
|---------------|------------------------|---------|---------|
| E. Stelter    | Chairperson            | Present |         |
| D. Larson     | Vice-Chairperson       | Present |         |
| T. Richart    | Supervisor District 12 | Present |         |
| D. Clark      | Supervisor District 5  | Present |         |
| J. Arnett     | Supervisor District 17 | Excused |         |

Staff present: County Administrator Dzwinel, Corporation Counsel Gorden, County Treasurer Tretow, Deputy Treasurer Morano, Human Resources Director McDonell, Assistant Finance Director Pezanoski (8:29 AM), and County Clerk Niemuth.

**2. PROPER NOTICE**

Chairperson Stelter called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

**3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS**

There were none.

**4. APPROVAL OF MINUTES**

a. March 28, 2024

Motion to approve the March 28, 2024 minutes as submitted.

FINANCE COMMITTEE  
**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**       D. Larson, Vice-Chairperson  
**SECONDER:**   E. Stelter, Chairperson  
**AYES:**         Stelter, Larson, Richart, Clark  
**EXCUSED:**     Arnett

**5. CORPORATION COUNSEL DEPARTMENT REPORT**

a. Corp. Counsel May 2024 Finance Report

There were no questions.

**6. ACTION ITEMS**

a. Ordinance: Repealing and Replacing Section 10.04 (4) of the Ozaukee County Code of Ordinances Pertaining to Repurchase of Tax Deeded Lands

Motion to approve the ordinance repealing and restating Section 10.04(4) of the Ozaukee County code of Ordinances. This ordinance will move forward to the County Board for final action.

## FINANCE COMMITTEE

**RESULT:**       **APPROVED [UNANIMOUS]****MOVER:**       D. Larson, Vice-Chairperson**SECONDER:** D. Clark, Supervisor District 5**AYES:**       Stelter, Larson, Richart, Clark**EXCUSED:**   Arnett

## b. Resolution: Increase of Revenue 2024 - Planning &amp; Parks

Motion to approve the increase of revenue resolution amending the budget for the Planning & Parks Department to include funds from Southeastern Wisconsin Invasive Species Consortium grant to support invasive species management in Virmond County Park - \$3,500; Natural Resources Foundation Quiet Trails grant to assist with trail development in Hawthorne Hills County Park - \$1,000; Greater Cedarburg Foundation grant to support public access and habitat restoration at Covered Bridge County Park - \$10,000. This resolution will move forward to the County Board for final action.

## FINANCE COMMITTEE

**RESULT:**       **APPROVED [UNANIMOUS]****MOVER:**       D. Larson, Vice-Chairperson**SECONDER:** T. Richart, Supervisor District 12**AYES:**       Stelter, Larson, Richart, Clark**EXCUSED:**   Arnett

## c. Resolution: Supplemental Appropriation 2024 - Land Information

Motion to approve the Supplemental Appropriation resolution for use of Land Information Fund Balance for 2024 projects, including the 2024 Orthophotography and NG-911 centerline & address point data preparation. This resolution will move forward to the County Board for final action.

## FINANCE COMMITTEE

**RESULT:**       **APPROVED [UNANIMOUS]****MOVER:**       D. Larson, Vice-Chairperson**SECONDER:** D. Clark, Supervisor District 5**AYES:**       Stelter, Larson, Richart, Clark**EXCUSED:**   Arnett

## d. Resolution: Reauthorization of Self-Insurance

Motion to approve the resolution providing for continuation of a self-insured worker's compensation program. This resolution will move forward to the County Board for final action.

**FINANCE COMMITTEE****RESULT: APPROVED [UNANIMOUS]****MOVER:** D. Larson, Vice-Chairperson**SECONDER:** T. Richart, Supervisor District 12**AYES:** Stelter, Larson, Richart, Clark**EXCUSED:** Arnett

- e. Wire Transfers #4010 - #4048 and March & April Schedule of Vouchers

Questions and discussion on Lottery Credit Statement.

Motion to approve wire transfers #4010-#4048 and March and April 2024 Schedule of Vouchers for a total amount of \$15,756,111.26.

**FINANCE COMMITTEE****RESULT: APPROVED [UNANIMOUS]****MOVER:** D. Larson, Vice-Chairperson**SECONDER:** D. Clark, Supervisor District 5**AYES:** Stelter, Larson, Richart, Clark**EXCUSED:** Arnett**7. DEPARTMENT REPORTS**

- a. County Clerk

There were no questions.

Chairperson Stelter requested to move ahead in the agenda to Human Resources Report.  
There were no objections.

- b. Finance

The 2023 audit is complete.

Questions and discussion on sales tax and interest.

- c. Human Resources

Updates on Enterprise Resource Planning (ERP) software project, tuition reimbursement policy, and repealing and replacing Chapter 4 of the Policy & Procedure Manual.

8:29 AM Assistant Finance Director Pezanoski joined the meeting.

- d. Information Technology

Update on aligning communications between Ozaukee County and Washington County Sheriff Departments.

- e. County Treasurer

Update on foreclosures, lottery credit audit, and closure of the DANA account.

Chairperson Stelter reverted to the order of the agenda.

**8. NEXT MEETING DATE**

June 27, 2024

**9. ADJOURNMENT**

Motion made by Supervisor Larson, seconded by Supervisor Stelter to adjourn. Motion carried. Meeting adjourned at 8:50 AM.

*Karen J. Niemuth, County Clerk*