



MINUTES
PUBLIC WORKS COMMITTEE
REGULAR MEETING
THURSDAY, JUNE 20, 2024 – 8:00 AM
HIGHWAY DEPARTMENT - MEETING ROOM
410 SOUTH SPRING STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Public Works Committee was held in the Highway office meeting room.

Attendee Name	Title	Status	Arrived
M. Wolf	Chairperson	Present	
T. Grabow	Vice-Chairperson	Present	
J. Strom	Supervisor District 21	Excused	
T. Bichler	Supervisor District 1	Present	
D. Vogel	Supervisor District 10	Late	8:20 AM

Staff present: County Administrator Dzwinel, Public Works Director Edgren, Project Manager/Construction Superintendent Guettel, Patrol Superintendent Borden, and Deputy County Clerk Quaas.

Others Present: Michelle Gilliland

2. PROPER NOTICE

Chairperson Wolf called the meeting to order at 8:01 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

Chairperson Wolf explained to Ms. Gilliland that she would be able to address the committee under the "CTH D Angled Parking" action item.

4. APPROVAL OF MINUTES

a. May 16, 2024

Motion to approve the May 16, 2024 minutes as submitted.

PUBLIC WORKS COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	T. Grabow, Vice-Chairperson
SECONDER:	T. Bichler, Supervisor District 1
AYES:	Wolf, Grabow, Bichler
EXCUSED:	Strom, Vogel

5. FACILITIES MANAGEMENT

a. *Management/Financial/Informational Reports*

1. Facilities Financials

There were no questions.

6. TRANSIT SERVICES

a. Action Items:**1. Ozaukee County Transit Title VI (Civil Rights) Policy**

Ozaukee County Transit Services is required to submit an updated Title VI policy to the FTA every three years to continue eligibility to receive Federal funds. The update of the Title VI policy provides Ozaukee County an opportunity to review policies and procedures to ensure no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination while using Transit Services.

Motion to approve the Ozaukee County Transit updated Title VI Policy.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Bichler, Supervisor District 1

SECONDER: T. Grabow, Vice-Chairperson

AYES: Wolf, Grabow, Bichler

EXCUSED: Strom, Vogel

b. Discussion Items:**1. Transit Ridership**

Mr. Edgren informed the committee that the Ozaukee County Express bus service will conclude at the end of June.

c. Management/Financial/Informational Reports**1. Transit Financials**

There were no questions.

2. Transit Monthly Update

Update on hiring of a consultant to assist with the transition of the Trust Fund from Urban to Rural, vehicle purchase deliveries, and expenditure of remaining ARPA funds.

7. HIGHWAYS**a. Action Items:****1. CTH D Angled Parking**

Ms. Gilliland addressed the committee and explained her and her husband's desire to restore the former angled parking on their property.

Discussion on possible solutions and working with the Town of Belgium.

8:20 AM Supervisor Vogel in attendance.

Motion to authorize the Highway Department to restore private property at 6098 Lake Church Road to turf pending approval of a Right of Entry Form.

PUBLIC WORKS COMMITTEE**RESULT:** **APPROVED [UNANIMOUS]****MOVER:** T. Grabow, Vice-Chairperson**SECONDER:** T. Bichler, Supervisor District 1**AYES:** Wolf, Grabow, Bichler, Vogel**EXCUSED:** Strom**2. Salt Brine Building Concrete Change Order**

Mr. Edgren distributed an updated quote for the entire salt brine building sealant job from Sid's Sealants.

There were concerns using fiberglass reinforced plastic since it is more likely to be damaged due to loading or unloading salt.

Motion to approve the salt brine building concrete protectant change order for an amount not to exceed \$10,600 by Sid's Sealants.

PUBLIC WORKS COMMITTEE**RESULT:** **APPROVED [UNANIMOUS]****MOVER:** T. Grabow, Vice-Chairperson**SECONDER:** D. Vogel, Supervisor District 10**AYES:** Wolf, Grabow, Bichler, Vogel**EXCUSED:** Strom**3. CTH W & CTH C Highway Safety Improvement Program Agreement**

Motion to approve the State/Municipal agreement for CTH W & CTH C from the Wisconsin Department of Transportation Highway Safety Improvement Program authorizing the Highway Commissioner to execute.

Mr. Edgren provided a background on the agreement and the next steps following approval.

PUBLIC WORKS COMMITTEE**RESULT:** **APPROVED [UNANIMOUS]****MOVER:** T. Grabow, Vice-Chairperson**SECONDER:** D. Vogel, Supervisor District 10**AYES:** Wolf, Grabow, Bichler, Vogel**EXCUSED:** Strom**4. CTH W Plat & Relocation Order**

Mr. Edgren distributed and reviewed the revised plat and relocation order documentation from raSmith.

Discussion on project timeline, road specifications, and property acquisitions.

Motion to approve the Plat and Relocation Order for CTH W as presented.

PUBLIC WORKS COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER:** D. Vogel, Supervisor District 10**SECONDER:** T. Bichler, Supervisor District 1**AYES:** Wolf, Grabow, Bichler, Vogel**EXCUSED:** Strom**5. Permanent Easement Granted to We Energies on Parcel Number 16-032-10-004.00**

Mr. Edgren explained the need for the easement is due to work being done by American Transmission Company in conjunction with We Energies. Mr. Edgren is waiting to receive a response to the questions that he asked We Energies.

Discussion on project timeline and communication with We Energies.

Motion to postpone this item to the July 18, 2024 Public Works Committee meeting.

PUBLIC WORKS COMMITTEE**RESULT: POSTPONED [UNANIMOUS] Next: 7/18/2024 8:00 AM****MOVER:** T. Grabow, Vice-Chairperson**SECONDER:** T. Bichler, Supervisor District 1**AYES:** Wolf, Grabow, Bichler, Vogel**EXCUSED:** Strom**b. Management/Financial/Informational Reports****1. Highway Financials**

Questions on reserve amounts.

2. Highway Monthly Update

Update on chip sealing projects and town road bridge aid.

8. NEXT MEETING DATE

July 18, 2024

9. ADJOURNMENT

Motion made by Supervisor Grabow, seconded by Supervisor Bichler to adjourn. Motion carried. Meeting adjourned at 9:03 AM.

Tyler Quaas, Deputy County Clerk