



MINUTES  
EXECUTIVE COMMITTEE  
REGULAR MEETING  
**MONDAY, JULY 1, 2024 – 3:00 PM**  
**ADMINISTRATION CENTER - ROOM A-200**  
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

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**1. CALL TO ORDER**

A regular meeting of the Executive Committee was held in room A-200 at the Administration Center.

| Attendee Name | Title                  | Status  | Arrived |
|---------------|------------------------|---------|---------|
| L. Schlenvogt | Chairperson            | Present |         |
| M. Wolf       | Vice-Chairperson       | Excused |         |
| P. Foy        | Supervisor District 26 | Present |         |
| R. Nelson     | Supervisor District 6  | Present |         |
| R. Holyoke    | Supervisor District 22 | Present |         |
| E. Stelter    | Supervisor District 18 | Late    | 3:19 PM |

Staff present: County Administrator Dzwinel, Finance Director McMahon (3:03 PM), and County Clerk Niemuth.

Others present: Dan Benson - Ozaukee Press, Melissa Alexander - Sales and Marketing Coordinator.

**2. PROPER NOTICE**

Chairperson Schlenvogt called the meeting to order at 3:00 PM. The clerk noticed the meeting as required.

**3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS**

There were none.

**4. APPROVAL OF MINUTES**

a. June 3, 2024

Motion to approve the June 3, 2024 minutes as submitted.

|                     |                                  |
|---------------------|----------------------------------|
| EXECUTIVE COMMITTEE |                                  |
| <b>RESULT:</b>      | <b>APPROVED [UNANIMOUS]</b>      |
| <b>MOVER:</b>       | R. Nelson, Supervisor District 6 |
| <b>SECONDER:</b>    | P. Foy, Supervisor District 26   |
| <b>AYES:</b>        | Schlenvogt, Foy, Nelson, Holyoke |
| <b>ABSENT:</b>      | Stelter                          |
| <b>EXCUSED:</b>     | Wolf                             |

**5. ACTION ITEMS**

- a. RES.24-10: Authorizing Ozaukee County to Enter into the Settlement Agreements with Kroger, Agree to the Terms of the Addendum to the MOU Allocating Settlement Proceeds, and Authorize Entry onto the MOU with the Attorney General

Question and discussion on Attorney Fees.

3:03 PM Finance Director McMahon joined the meeting.

Motion to approve the resolution authorizing Ozaukee County to enter into the Settlement Agreement with Kroger, Agree to the Terms of the Addendum to the MOU Allocating Settlement Proceeds, and Authorize Entry into the MOU with the Attorney General.

**EXECUTIVE COMMITTEE**

**RESULT:**       **APPROVED [UNANIMOUS]**

**MOVER:**        P. Foy, Supervisor District 26

**SECONDER:**   R. Holyoke, Supervisor District 22

**AYES:**         Schlenvogt, Foy, Nelson, Holyoke

**ABSENT:**       Stelter

**EXCUSED:**     Wolf

- b. RES.24-12: Amending Ozaukee County Policy and Procedure Manual relating to Term Limits for Standing Committees

Motion to approve the resolution amending the term limits for standing committees of the County Board.

**EXECUTIVE COMMITTEE**

**RESULT:**       **APPROVED [UNANIMOUS]**

**MOVER:**        R. Nelson, Supervisor District 6

**SECONDER:**   R. Holyoke, Supervisor District 22

**AYES:**         Schlenvogt, Foy, Nelson, Holyoke

**ABSENT:**       Stelter

**EXCUSED:**     Wolf

- c. Review Fairgrounds Marketing and Marketing Agreement

Ms. Alexander distributed a summary report on sales and marketing accomplishments and goals.

3:19 PM Supervisor Stelter in attendance.

Motion to approve an amendment to Section 3 Compensation for the Contract for Professional Services for the Economic Development and Tourism Agent at the County Fairgrounds providing for an annual increase in compensation not to exceed the cost of living increase for county employees, plus 2.5 percent.

**EXECUTIVE COMMITTEE****RESULT:       APPROVED [4 TO 0]****MOVER:**       E. Stelter, Supervisor District 18**SECONDER:**   R. Nelson, Supervisor District 6**AYES:**        Foy, Nelson, Holyoke, Stelter**ABSTAIN:**     Schlenvogt**EXCUSED:**     Wolf**6. DISCUSSION ITEMS**

- a. Schedule of County Board Meetings

July 17, 2024 - Cancelled

August 7, 2024 - Regular Meeting

**7. COUNTY ADMINISTRATOR'S REPORT**

- a. County Administrator's Report - July 2024
- b. 2024-2026 Committee Goals and Objectives

Goals and objectives will be reviewed by Standing Committees of the County Board in the month of July.

- c. Update of County Strategic Plan

The County Board mid-month meeting on August 21st will be used to discuss and reassess the Strategic Plan.

- d. Lasata CBRF Update

Contracts are signed. The construction manager and the architectural and engineering firm have notices to proceed.

- e. Enterprise Resource Planning Software Update

The County Administrator, Human Resources Director, and Finance Director met with 6 vendors. Information is being reviewed to fully understand their scope of services.

**8. COMMITTEE REPORTS**

There were none.

**9. NEXT MEETING DATE**

August 5, 2024

**10. ADJOURNMENT**

Motion made by Supervisor Nelson, seconded by Supervisor Foy to adjourn. Motion carried. Meeting adjourned at 3:53 PM.

*Karen J. Niemuth, County Clerk*