



MINUTES
PUBLIC WORKS COMMITTEE
REGULAR MEETING
THURSDAY, JULY 18, 2024 – 8:00 AM
HIGHWAY DEPARTMENT - MEETING ROOM
410 SOUTH SPRING STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Public Works Committee was held in the Highway office meeting room.

Attendee Name	Title	Status	Arrived
M. Wolf	Chairperson	Present	
T. Grabow	Vice-Chairperson	Present	
J. Strom	Supervisor District 21	Absent	
T. Bichler	Supervisor District 1	Excused	
D. Vogel	Supervisor District 10	Present	

Staff present: County Administrator Dzwinel, Public Works Director Edgren, Building Superintendent Tackes, Transit Superintendent Ottum and Chief Deputy County Clerk Henning.

2. PROPER NOTICE

Chairperson Wolf called the meeting to order at 8:01 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. June 20, 2024

Motion to approve the June 20, 2024 minutes as submitted.

PUBLIC WORKS COMMITTEE
RESULT: **APPROVED [UNANIMOUS]**
MOVER: T. Grabow, Vice-Chairperson
SECONDER: D. Vogel, Supervisor District 10
AYES: Wolf, Grabow, Vogel
ABSENT: Strom
EXCUSED: Bichler

5. DISCUSSION ITEMS

a. Public Works 2024-2026 Goals

Mr. Dzwinel provided a background on the inception of the goal implementation.

Chairperson Wolf would like the opportunity for the committee to suggest additional goals and to prioritize the complete list of goals at next month's meeting.

Mr. Edgren spoke about the Highway and Transit department goals including establishing a future gravel pit plan, ensuring efficient Share Ride Taxi (SRT) operations, maximize use of sunseting Federal Funds to improve facilities in the Public Works and Transit buildings and to explore the level of interest and options around Reverse Commute Service.

Questions and discussion regarding a Reverse Commute Service.

Additional goals offered by the committee members include: discover additional transit needs and potential solutions in the county, CTH W project in Saukville, review/update of the facilities study, financial review of product selling and the Highway equipment fund and review of town work contract program and future staffing.

6. FACILITIES MANAGEMENT

a. Action Items:

1. Fairground Facility Rental Fees

Mr. Edgren and Mr. Tackes explained the reasonings for the recommended fee changes.

Discussion on the rental and security deposit fees.

Motion to approve the Ozaukee County Fairground Facility Rental Fees with a revision to the last line as follows:

	Standard Rental		Non-Profit Rental	
Expo Center	Current	Proposed	Current	Proposed
Sec Dep: Expo Center Entire Building	\$750	\$800 \$1500	Cert of <u>Ins</u>	Cert of <u>Ins</u>

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Grabow, Vice-Chairperson

SECONDER: D. Vogel, Supervisor District 10

AYES: Wolf, Grabow, Vogel

ABSENT: Strom

EXCUSED: Bichler

b. Management/Financial/Informational Reports

1. Facilities Financials - July 2024

Question regarding the General Fund - Fringe Benefits.

7. TRANSIT SERVICES

a. Discussion Items:

1. Transit Ridership - July 2024

Ridership remains stable. Ecolane software is working well. Questions regarding cross county trips.

b. Management/Financial/Informational Reports

1. Transit Financials - July 2024

Question on Fringe Benefits.

8. HIGHWAYS

a. *Action Items:*

1. Resolution: Permanent Easement Granted to We Energies on Parcel Number 16-032-10-004.00

Motion to approve the resolution granting We Energies a permanent underground easement at Parcel Number 16-032-10-004.00 for the extension of electrical services.

Discussion regarding requesting a fee from We Energies for granting the easement.

Motion by Supervisor Vogel, seconded by Supervisor Grabow to amend the original motion to request a fee of \$500. The vote was taken on the amendment to request a fee of \$500. Motion carried. (3-0)

The vote was taken on the motion, as amended, to approve the resolution granting We Energies a permanent underground easement at Parcel Number 16-032-10-004-00 for a fee of \$500. This resolution will move forward to the County Board for final action.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: D. Vogel, Supervisor District 10

SECONDER: T. Grabow, Vice-Chairperson

AYES: Wolf, Grabow, Vogel

ABSENT: Strom

EXCUSED: Bichler

2. Safe Streets for All Application Proposal

Mr. Edgren explained the Safe Streets and Roads for All (SS4A) application with the intent of performing a comprehensive safety assessment of Ozaukee County’s entire highway network.

Motion to authorize the Public Works Director to approve the Traffic Analysis & Design Inc. (TADI) proposal and submittal of the Safe Streets and Roads for All (SS4A) grant application.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Grabow, Vice-Chairperson

SECONDER: D. Vogel, Supervisor District 10

AYES: Wolf, Grabow, Vogel

ABSENT: Strom

EXCUSED: Bichler

b. *Management/Financial/Informational Reports*

1. Highway Financials - July 2024

There were no questions.

9. NEXT MEETING DATE

August 22, 2024

10. ADJOURNMENT

Motion made by Supervisor Grabow, seconded by Supervisor Vogel to adjourn. Motion carried.
Meeting adjourned at 9:18 AM.

Lisa M. Henning, Chief Deputy County Clerk