



AGENDA
NATURAL RESOURCES COMMITTEE
SPECIAL MEETING
WEDNESDAY, JULY 17, 2024 – 8:30 AM
ADMINISTRATION CENTER - ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

- 1. CALL TO ORDER**
- 2. PROPER NOTICE**
- 3. PUBLIC COMMENT**
- 4. ACTION ITEMS**
 - a. Bid and Contract for Construction Related Services for a Holding Tank System at Hawthorne Hills County Park
- 5. ADJOURNMENT**

A quorum of members of committees or the full County Board of Ozaukee County may be in attendance at this meeting for purposes related to committee or board duties, however, no formal action will be taken by these committees or the board at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the County Clerk's Office at 262-284-8110, twenty-four (24) hours in advance of the meeting.

Natural Resources Committee

AGENDA INFORMATION SHEET

AGENDA DATE: July 17, 2024
DEPARTMENT: Planning and Parks
DIRECTOR: Andrew Struck
PREPARER: Andrew Struck

Agenda Summary Bid and Contract for Construction Related Services for a Holding Tank System at Hawthorne Hills County Park

BACKGROUND INFORMATION: The Ozaukee County Planning and Parks Department

(Department) has completed the design, engineering, and public bidding for the construction of a holding tank system at Hawthorne Hills County Park to service the Sugar Maple Nature School (SMNS) and future campground. Per the SMNS Memorandum of Agreement, costs for the construction and implementation of the holding tank are the responsibility of SMNS.

ANALYSIS: An advertisement for bids was published on July 4 and 11, 2024, posted on the

Department's webpage, directly shared with 11 area contractors, and the full bid documents were located on the Ozaukee County bid posting webpage:

<<https://www.co.ozaukee.wi.us/Bids.aspx>>. Two bids were publicly opened and read aloud on July 12, 2024. Base bid prices ranged from \$33,500 to \$44,400 (see attached bid tab). Staff recommends awarding the construction bid to WM Hilgart & Sons, Inc., based on a review of qualifications, prior work, complete bid submittal, and price (lowest responsible and responsive bidder). The WM Hilgart & Sons, Inc., base bid is \$33,500. Staff recommends a 10% contingency (\$3,350) to cover any potential change orders and associated expenses for a not to exceed sum of \$36,850.

FISCAL IMPACT:

Balance Current Year: \$36,850

Next Year's Estimated Cost: NONE

FUNDING SOURCE:

County Levy:

Non-County Levy: X

Indicate source: SMNS

RECOMMENDED MOTION: Accept the bid from WM Hilgart & Sons, Inc. and approve a contractual services contract, contingent upon Corporation Counsel approval, with WM Hilgart & Sons, Inc. for a not to exceed sum of \$36,850, which includes a 10% contingency to cover any potential change orders and associated expenses, for a holding tank system at Hawthorne Hills County Park for the Sugar Maple Nature School and future campground.

ATTACHMENTS:

- P&P_Dept_Hawthorne Hills Sanitary Bidding_Planholders List (PDF)
- P&P Dept_HawthorneHillsHoldingTanks_Bid Tab (PDF)
- Advertisement for Bids - Hawthorne Hills County Park Holding Tank System 6.27.24 (PDF)

NATURAL RESOURCES COMMITTEE

Hawthorne Hills County Park - Holding Tanks - Planholders List			
Company Name	Contact Name	Phone Number	Email Address
IMS	Bid Research	858-490-8800	ims_bids@construction.com
Applied Technologies Inc.	Kim DAmato	262-784-7690	kjdamato@ati-ae.com
BXWI	Ann Taylor	920-687-8782	editor@bxwi.com
(Blank)	Jason Pampuch	262-613-5750	jason.pampuch@cstoneone.com
La Crosse Builders Exchange	Data Specialist	608-781-1819	planroom@laxbx.com
Dodge Data & Analytics	Adam Bouman	513-666-3354	dodge.bidding@construction.com
Dodge Data & Analytics LLC	Docs dodge	877-784-9556	dodge.docs@construction.com
Mile Rock Site Solutions	Jason Donohue	262-355-5668	jason@milerockss.com
Builders Exchange of Wisconsin	Amy Harper	920-687-8782	editor@bxwi.com
Blackridge Research & Consulting	Venkatesh Siva	091-799-3746	venkatesh@blackridgeresearch.com
La Crosse Area Builders Exchange	Cheryl Walker	608-781-1819	Cheryl@laxbx.com
Wm. Hilgart & Sons Inc	Robert Hilgart	262-853-4220	BOBHILGART@outlook.com
La Crosse Builders Exchange	Data Specialist	608-781-1819	Planroom@laxbx.com
(Blank)	domar	915-043-8274	domardubakur@gmail.com

Hawthorne Hills County Park – Sanitary Holding Tank System

General Contractor	Base Bid
Mile Rock Site Solutions	\$44,440
Wm. Hilgart & Sons Inc.	\$33,500

*Staff Recommendation	Wm. Hilgart & Sons Inc.
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Attachment: P&P Dept_HawthorneHillsHoldingTanks_Bid Tab (P&PDept_Bid&Contract_SepticSystem_HHPark&SMNS)

Hawthorne Hills County Park – Holding Tank System

ADVERTISEMENT FOR BIDS

**Hawthorne Hills County Park – Holding Tank System
Ozaukee County Planning and Parks Department
121 W. Main St. Port Washington, WI 53074**

Sealed bids for the Ozaukee County “Hawthorne Hills County Park – Holding Tank System” project will be received by Ozaukee County Clerk until 11:45 a.m. (local time) on Friday, July 12, 2024 at the office of the Ozaukee County Clerk in the Ozaukee County Administration Center, 121 West Main Street, Port Washington, Wisconsin. Bids will be publicly opened and read at 12:00 p.m. (local time) on Friday, July 12, 2024 in Room 218 at the Ozaukee County Administration Center.

The project is located at Hawthorne Hills County Park at 2200 Hawthorne Hills Camp Road in Saukville, WI. The project includes providing a new holding tank system for the Sugar Maple Nature School facility and for planned campground use. The holding tank system will include construction and installation of three (3) Lake Shore 4,000 gallon holding tanks with one manhole with vented cover per tank and associated building sewer, effluent, and sewage suction lines.

Bids shall be on the form provided for that purpose and according to the Bidding Requirements dated June 27, 2024. The Bidding Documents will be on file for inspection at the issuing office of Ozaukee County Planning and Parks Department, 121 W. Main Street, Port Washington, WI 53074, beginning June 27, 2024.

Contractors desiring a copy of the Bid Forms and Contract Documents may obtain digital copies from Ozaukee County's Bid Posting page at <http://www.co.ozaukee.wi.us/bids.aspx> for no charge. Interested parties will be required to provide their contact information to access these documents. Contractors may also obtain hard copies for a non-refundable fee of \$25.00 per set of documents after. No partial sets will be provided. Any interested party desiring these documents by mail shall submit an additional non-refundable fee of \$25.00 (total \$50.00) per set of documents to cover the cost of printing, handling and mailing by contacting Ozaukee County at 262-284-8257. Any interested party desiring these documents by email may contact Matt Aho at maho@co.ozaukee.wi.us or 262-623-2103 and must provide their contact information (name, company, phone, fax, and mailing address). The Department will invoice the interested party a non-refundable fee of \$10.00 to cover the costs of processing the request after emailing the documents.

A certified check or bond payable without condition to Ozaukee County in an amount not less than five percent (5%) of the total amount of the bid shall be submitted with each bid as a guarantee that if the contract is awarded, a proper contract and bond will be executed and filed within ten (10) days after the date of the Notice of Award. If the Contractor fails to execute and file such contract and bond, the amount of the check or bond shall be forfeited as liquidated damages.

Hawthorne Hills County Park – Holding Tank System

No bid shall be withdrawn after the bid opening without the consent of Ozaukee County for a period of sixty (60) days after the date of the bid opening. Each Contractor agrees upon proposal submission that if the same be accepted within said time period, he/she shall be bound by the terms of acceptance hereinafter contained.

The bidder to whom a contract is awarded shall furnish a performance bond for the full amount of the Contract within 10 days of award. The performance bond shall contain a provision to increase the performance bond by the amount of any change orders that might increase the amount of the contract price. If such bidder fails to execute and file such contract and performance bond within the 10 day period, the check, bond or bank draft accompanying the bid shall be forfeited to Ozaukee County as liquidated damages.

Contractors are encouraged to comply with the “Buy American” provision, in which all incorporated iron, steel, and manufactured goods used on the project be produced in the United States. The Owner encourages MBEs, WBEs, and SBRAs to submit Bid proposals.

Ozaukee County reserves the right to reject any and all bids, to waive irregularities and informalities, therein and to award the Contract in the best interests of the County. All bids must be prepared on the forms included in the Contract Documents and must be sealed and addressed to the office of the Ozaukee County Clerk in the Ozaukee County Administration Center, 121 West Main Street, Port Washington, Wisconsin. There shall appear on the envelope of each proposal, the name and address of the Contractor and the title **“BID - Hawthorne Hills County Park – Holding Tank System”**.

Published July 4 and 11, 2024.

Karen Niemuth, County Clerk
 Andrew Struck, Director
 Ozaukee County Planning and Parks Department
 121 West Main Street, P.O. Box 994
 Port Washington, WI 53074