



AGENDA
FINANCE COMMITTEE
REGULAR MEETING
THURSDAY, JULY 25, 2024 – 8:00 AM
ADMINISTRATION CENTER - ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

The public can access the meeting by viewing the live stream at the link which will be opened five minutes before the call to order:

[Finance Committee Live Stream](#)

*The public can submit comments here: [Public Comment Form](#)
[Public Comment Policy](#) & [Instructions for Submitting Public Comments Online](#)*

- 1. CALL TO ORDER**
- 2. PROPER NOTICE**
- 3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS**
- 4. APPROVAL OF MINUTES**
 - a. June 27, 2024
- 5. CORPORATION COUNSEL DEPARTMENT REPORT**
 - a. Corporation Counsel Finance Report
- 6. DISCUSSION ITEMS**
 - a. Review of 2023 Audit Report - *KerberRose Certified Public Accountants*
 - b. 2024-2026 Finance Committee Goals
- 7. ACTION ITEMS**
 - a. REP. 24-1: County Board/Citizen Attendance & Mileage
 - b. Wire Transfers #4072 - #4092 and June Schedule of Vouchers
- 8. DEPARTMENT REPORTS**
 - a. County Clerk
 - b. Finance
 - c. Human Resources
 - d. Information Technology
 - e. County Treasurer
- 9. NEXT MEETING DATE**

August 29, 2024
- 10. ADJOURNMENT**

A quorum of members of committees or the full County Board of Ozaukee County may be in attendance at this meeting for purposes related to committee or board duties, however, no formal action will be taken by these committees or the board at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the County Clerk's Office at 262-284-8110, twenty-four (24) hours in advance of the meeting.

Finance Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	July 25, 2024
DEPARTMENT:	County Clerk
DIRECTOR:	Karen Niemuth
PREPARER:	Karen Niemuth

Agenda Summary June 27, 2024

[<https://www.ozaukeecounty.gov/AgendaCenter/ViewFile/Minutes/ 06272024-3424>](https://www.ozaukeecounty.gov/AgendaCenter/ViewFile/Minutes/06272024-3424)

FINANCE COMMITTEE

Finance Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	July 25, 2024
DEPARTMENT:	Corporation Counsel
DIRECTOR:	Rhonda Gorden
PREPARER:	Beth Esselman

Agenda Summary Corporation Counsel Finance Report

ATTACHMENTS:

- CORP.COUNSEL.JULY.2024 (PDF)

FINANCE COMMITTEE

Ozaukee County Committee Report
General Fund Corporation Counsel
 For the Six Months Ending Sunday, June 30, 2024
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2024 YTD Actual	2024 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Intergovernmental Revenues	-	(\$81,903)	\$556,150	\$638,053	-14.73%
Public Charges for Services	\$199	\$683	\$6,350	\$5,667	10.76%
Total Revenues	\$199	(\$81,220)	\$562,500	\$643,720	-14.44%
Expenditures					
Salaries	\$47,721	\$285,867	\$632,381	\$346,514	45.20%
Fringe Benefits	\$19,015	\$126,672	\$250,198	\$123,526	50.63%
Travel/Training	-	\$733	\$3,260	\$2,527	22.48%
Supplies	\$562	\$903	\$10,984	\$10,081	8.22%
Purchased Services	\$361	\$3,471	\$22,100	\$18,629	15.71%
Interdepartment Charges	\$3,551	\$51,411	\$110,633	\$59,222	46.47%
					1597.51
Other Expenses	-	\$45,481	\$2,847	(\$42,634)	%
Total Operating Expenditures	\$71,210	\$514,538	\$1,032,403	\$517,865	49.84%
Capital Outlay					
Total Expenditures	\$71,210	\$514,538	\$1,032,403	\$517,865	49.84%
Net Increase (Decrease)	(\$71,011)	(\$595,758)	(\$469,903)	\$125,855	126.78%

E q u i t y:

Attachment: CORP.COUNSEL.JULY.2024 (Corp. Counsel Finance Report July 2024)

Finance Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	July 25, 2024
DEPARTMENT:	Finance
DIRECTOR:	Jay McMahon
PREPARER:	Jay McMahon

Agenda Summary Review of 2023 Audit Report - KerberRose Certified Public Accountants

Annual Comprehensive Financial Report (ACFR) - Draft

[<https://www.ozaukeecounty.gov/DocumentCenter/View/25450/2023-Ozaukee-County-ACFR>](https://www.ozaukeecounty.gov/DocumentCenter/View/25450/2023-Ozaukee-County-ACFR)

FINANCE COMMITTEE

Finance Committee

AGENDA INFORMATION SHEET

AGENDA DATE:	July 25, 2024
DEPARTMENT:	Administrator
DIRECTOR:	Jason Dzwinel
PREPARER:	Jason Dzwinel

Agenda Summary 2024-2026 Finance Committee Goals

At the direction of the Executive Committee as Standing Committees and our County Departments move into the 2024-2026 cycle, this discussion item is to allow for a review of departmental goals. This discussion is intended to allow each department to present their identified goals for the 2024-2026 County Board Term for reviewing by the Standing Committee and establishing reporting at a regular cadence.

Committee Review

Committees should evaluate the feasibility and relevance of each goal either strategically or operationally. Departments were directed to identify any goals they felt were important for the two year cycle.

ATTACHMENTS:

- 2024-2026 Departmental Goals Finance Committee (PDF)

FINANCE COMMITTEE

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Ozaukee County Standing Committee Departmental Goals 2024-2026

AGENDA INFORMATION SHEET

AGENDA DATE: 06/27/2024

DEPARTMENT: TREASURER

DIRECTOR: SANDI TRETOW

PREPARER: SANDI TRETOW

Departmental Goal *(Briefly describe a policy issue or departmental goal for the 2024-2026 County Board Term):*

1. Our department is very excited to see the direction the County will be headed with the upcoming retirement of Ron Voigt from the Register of Deeds Department, especially from the Land Records aspect. We know Diana Lewis is our GIS Coordinator and does most of the land records maintenance, but Ron's role currently is huge with the parcel number creation and parcel splits/combinations etc. Our office deals with land records all the time since the Treasurer is the County's Real Property Lister, and assessment-related activities are done in our office all year-round as we assist the municipalities. We hope the transition will be seamless, and there will not be any delays when there are tasks that need to be completed. The Register of Deeds/Land Information has always been very responsive to our requests. I have also expressed a desire to learn and assist in whatever capacity I can. I believe I can help out with my experience and background.
2. Cross train our department thoroughly.

Goal Objectives *(Briefly describe the objectives of the policy issue or departmental goal):*

1. Prepare our office to transition from relying on Ron's expertise and ease of accessibility.
2. Have all employees adequately cross trained to keep office running smoothly in the event of unexpected shortage of staff.

Opportunities *(Briefly describe the opportunities created by the policy issue or departmental goal):*

1. Sandi is willing to assist in this process in any way that will be needed and/or helpful. I would like to learn as much as I can and train our staff. I have experience from the municipal level in land information/records. The more we know, the better we can be useful.
2. Provides confidence to staff that tasks can be completed accurately and efficiently.

Obstacles *(Briefly describe the obstacles identified to implement the policy issue or departmental goal):*

1. Our office is concerned about the length of time of creating parcels (from plats, csm's etc.) may cause bottlenecks in the workflow. We hope whatever path the County decides puts service to all (internal and external customers) a priority.
2. Dividing workflow to distribute evenly and utilize staff's strengths and talents.

Ozaukee County Standing Committee Departmental Goals 2024-2026

AGENDA INFORMATION SHEET

AGENDA DATE: July 25, 2024

DEPARTMENT: Human Resources & Finance

DIRECTOR: Chris McDonell & Jay McMahon

PREPARER: Tania Spofford

Departmental Goal *(Briefly describe a policy issue or departmental goal for the 2024-2026 County Board Term):*

- Achieve HR Operational Excellence and Replace County Finance Software
 - Implement new Enterprise Resource Planning software by January 2027, in partnership with the Finance Department replacement of Accounting Software.

Goal Objectives *(Briefly describe the objectives of the policy issue or departmental goal):*

- In April 2024, the County Board approved \$90,000 for third-party assistance with ERP vendor selection and implementation – *received proposals from five vendors: bringing recommendation to the Finance Committee in July for approval.*
 - Conduct a needs analysis with Finance and HR departments to assess current internal processes, identify required system functionality, brainstorm future desired functionality and discuss current system strengths and weaknesses.
 - Develop a Request for Proposal process from ERP system vendors, conducting a detailed comparison of the functionality of each system and ensuring we have a clear and relevant comparison on the total cost of ownership for each system.
 - Vendor will assist with contract negotiations with selected ERP vendor
 - A separate time and materials agreement if we choose to retain third-party vendor to assist in implementation.
- Secure a new ERP software vendor by December 31, 2024
- Begin two-year implementation by January 2025 and go live by January 2027

Opportunities *(Briefly describe the opportunities created by the policy issue or departmental goal):*

- We are looking to replace our current system to improve accuracy and data sharing across departments.
- Currently we are operating through more than nine software programs to accomplish our HR, payroll, and financial functions. These include Great Plains, Greenshades, JazzHR, Kronos Workforce, OnShift, and Atlas, among others.
- Microsoft GreatPlains has notified customers that they will end support for the system in January 2028. Encouraged to migrate to their cloud solutions.
- Time and attendance software at Lasata, Kronos Workforce, will stop being supported in March 2027. Encouraged to migrate to their cloud solutions.

Obstacles *(Briefly describe the obstacles identified to implement the policy issue or departmental goal):*

- Estimated to take six months to conduct needs analysis
- Will take up to two years to complete implementation of new ERP and will affect finance, HR and payroll functions.
- Microsoft GreatPlains cloud solutions will only handle the county's financial functions. Need to contract with a separate vendor for HR and payroll functions.

Ozaukee County Standing Committee Departmental Goals 2024-2026

AGENDA INFORMATION SHEET

AGENDA DATE:

DEPARTMENT: Human Resources

DIRECTOR: Chris McDonell

PREPARER:

Departmental Goal *(Briefly describe a policy issue or departmental goal for the 2024-2026 County Board Term):*

- Increase employee engagement from 63% to 70%
 - o Design and Implement a Leadership Development Program (LDP)

Goal Objectives *(Briefly describe the objectives of the policy issue or departmental goal):*

- Meet with HR staff to discuss leadership development ideas and opportunities
- Survey a sample of senior leaders to gather thoughts on designing LDP
- HR Coord attends “Designing Leadership Development Program” training (April 2024)
- Recruit senior leaders for planning team (May 2024)
- Survey planning team on key objectives for designing LDP (June 2024)
- Gather for first planning meeting (July 2024)
 - o Establish vision of success
 - o Discuss current situation of leadership at Ozaukee County
 - o Identify key knowledge, skills, abilities and behavior desired for leaders
 - o Agree on core elements for building the LDP
- Summarize results from meeting and distribute to team
- Meet for second planning meeting (August)
 - o Develop detailed planning
 - § Eligibility, identification, referrals, selection
 - § New leader onboarding, individual development, succession management
 - § Identify variety of educational components
 - § Address concerns for implementation
 - § Mentoring/coaching
 - o Establish calendar
 - o Coordinate with other departments/systems
 - o Determine evaluation, metrics, ongoing assessment
- Share with other senior leaders for feedback and ease of implementation (September)
- Launch pilot of program (October)
- Assess pilot and adjust where needed
- Full launch and implementation in January 2025

Opportunities *(Briefly describe the opportunities created by the policy issue or departmental goal):*

- Improved performance: Employees can learn new skills and become more effective, which can improve their performance and the performance of others around them.
- Increased employee engagement: Helping leaders develop skills that can create a positive work environment and motivate employees can improve engagement. Engaged

employees are more likely to stay with the company longer, be more productive, and have lower absenteeism.

- Better organizational culture: Leadership development can help foster a culture of continuous learning and growth. Culture can impact how employees interact with each other, their motivation levels, and their performance.
- Attracting and retaining top talent: Leadership development can help differentiate Ozaukee County by attracting, developing, and retaining top talent.
- Training future leaders: Leadership development programs can train future leaders for sustainable strategic growth.

Obstacles *(Briefly describe the obstacles identified to implement the policy issue or departmental goal):*

- Time involved for leaders to plan and implement
- Working with \$10,000 budget
- Implementing consistently across departments
- Ensuring targeted audience participates
- Achieving buy-in from entire senior leadership team and departments

Ozaukee County Standing Committee Departmental Goals 2024-2026

AGENDA INFORMATION SHEET

AGENDA DATE:

DEPARTMENT: Human Resources

DIRECTOR: Chris McDonell

PREPARER:

Departmental Goal *(Briefly describe a policy issue or departmental goal for the 2024-2026 County Board Term):*

- Achieve HR Operational Excellence
 - o Create written Standard Operating Procedures (SOPs) for HR internal processes and ensure each essential job function has a trained backup

Goal Objectives *(Briefly describe the objectives of the policy issue or departmental goal):*

- Review any existing written processes and procedures for relevancy and current practices
- Edit existing written procedures for accuracy to current practice
- Have each staff member list current job duties, using job description as guidance
- Have each staff member write out current procedures for job duties
- Have staff work together where job duties intersect and overlap with each other
- Invite other departments to discuss procedures where applicable, Finance, for example
- Identify essential duties and backup staff to train for each process
- Establish training schedules for each identified essential job function

Opportunities *(Briefly describe the opportunities created by the policy issue or departmental goal):*

- Consistency: Written SOPs can help HR stay consistent about the correct way to start and finish tasks.
- Efficiency: Written SOPs can save time and reduce mistakes by providing clear, step-by-step instructions on how to perform tasks, which can improve employee efficiency.
- Compliance: Written SOPs can help ensure we are operating in accordance with labor and benefit laws and regulations.
- Auditing: Written SOPs can help auditors when assessing risk and performing compliance work.
- Continuous improvement: Written SOPs can help HR understand the flow of work and identify areas for improvement.

Obstacles *(Briefly describe the obstacles identified to implement the policy issue or departmental goal):*

Ozaukee County Standing Committee Departmental Goals 2024-2026

AGENDA INFORMATION SHEET

AGENDA DATE:

DEPARTMENT: Human Resources

DIRECTOR: Chris McDonell

PREPARER:

Departmental Goal *(Briefly describe a policy issue or departmental goal for the 2024-2026 County Board Term):*
Increase employee engagement from 63% to 70%

Goal Objectives *(Briefly describe the objectives of the policy issue or departmental goal):*

Increasing employee engagement from 63% to 70% is a crucial goal for several reasons. Engaged employees are more productive, motivated, and committed to their work, which directly impacts the overall efficiency and effectiveness of the department. High engagement levels lead to better employee morale, lower turnover rates, and a stronger organizational culture. This, in turn, helps attract and retain top talent, fostering a positive work environment where employees feel valued and recognized for their contributions. Moreover, engaged employees are more likely to collaborate and innovate, driving continuous improvement and ensuring the department can effectively meet the needs of the county's residents. By focusing on this goal, we are investing in our most valuable asset—our people—thereby enhancing the department's ability to achieve its mission and deliver high-quality services.

Opportunities *(Briefly describe the opportunities created by the policy issue or departmental goal):*

Improved employee morale and job satisfaction.
Increased productivity and efficiency within departments.
Enhanced retention rates and reduced turnover.
Attraction of top talent due to a positive workplace culture.
Stronger collaboration and teamwork across departments.

Obstacles *(Briefly describe the obstacles identified to implement the policy issue or departmental goal):*

Limited budget for new programs and initiatives.
Resistance to change from long-term employees.
Time constraints in implementing new programs effectively.
Need for ongoing management commitment and support.
Potential communication barriers across different departments and levels.

Ozaukee County Standing Committee Departmental Goals 2024-2026

AGENDA INFORMATION SHEET

AGENDA DATE:

DEPARTMENT: Human Resources

DIRECTOR: Chris McDonell

PREPARER:

Departmental Goal *(Briefly describe a policy issue or departmental goal for the 2024-2026 County Board Term):*

- Improve employee benefits package

Goal Objectives *(Briefly describe the objectives of the policy issue or departmental goal):*

- Develop a Benefits Overview Document to summarize all benefits currently provided
- Identify possible additional benefits
- Conduct benefits survey of counties within a 60-mile radius for comparison
- Create recommendation of benefit changes
- Survey employees to prioritize offerings
- Draft an employee volunteering policy

Opportunities *(Briefly describe the opportunities created by the policy issue or departmental goal):*

- Productivity: Benefits like paid time off and health insurance can help employees focus on their work and advance their careers by reducing stress about finances, medical expenses, and childcare.
- Job satisfaction: Benefits can boost morale and make employees feel valued, which can lead to higher retention rates and more creative and productive work.
- Professional development: Benefits like training and tuition reimbursements can help employees develop skills that help them excel in their roles.
- Financial wellness: Financial wellness programs can help employees make informed financial decisions and reach their goals.
- Recruitment: Benefits can be just as important as salary when attracting candidates and hiring new employees.

Obstacles *(Briefly describe the obstacles identified to implement the policy issue or departmental goal):*

Ozaukee County Standing Committee Departmental Goals 2024-2026

AGENDA INFORMATION SHEET

AGENDA DATE:

DEPARTMENT: Human Resources

DIRECTOR: Chris McDonell

PREPARER:

Departmental Goal *(Briefly describe a policy issue or departmental goal for the 2024-2026 County Board Term):*

- Achieve HR Operational Excellence
 - o Update policy and procedures Chapter 4

Goal Objectives *(Briefly describe the objectives of the policy issue or departmental goal):*

- Review existing policies and procedures for relevance
- Compare existing policies to current practice
- Research and compare similar public entities for related policies
- Develop recommendations to policy changes
- Present changes as they are developed in sections to County Board for approval

Opportunities *(Briefly describe the opportunities created by the policy issue or departmental goal):*

- Safety: Policies and procedures can help create a safe workplace by helping to prevent workplace incidents and injuries. This also helps reduce worker compensation claims.
- Compliance: Policies and procedures help organizations adhere to both internal policies and procedures, as well as governmental laws.
- Consistency: When employees are given consistent methods for performing their duties, they can maintain a higher level of uniformity in their job performance.
- Communication: Policies and procedures should be documented, in use, and known to all those affected. Communication is key to putting policies and procedures into action.
- Efficiency: Policies and procedures can improve efficiency and stabilize operational processes. They can also help clarify internal processes, ensuring they are achieved and helping employees provide value and consistency to customers.
- Decision-making: Policies and procedures can provide a foundation for effective decision-making.

Obstacles *(Briefly describe the obstacles identified to implement the policy issue or departmental goal):*

Ozaukee County Standing Committee Departmental Goals 2024-2026

AGENDA INFORMATION SHEET

AGENDA DATE: July 25, 2024

DEPARTMENT: Information Technology

DIRECTOR: Jason Dzwiniel

PREPARER:

Departmental Goal *(Briefly describe a policy issue or departmental goal for the 2024-2026 County Board Term):*

- Replace Network Switch Infrastructure at Lasata Care Center
 - o The network switches at the Lasata campus are reaching end of life and are no longer under warranty.

Goal Objectives *(Briefly describe the objectives of the policy issue or departmental goal):*

- Update the network switch infrastructure at the Lasata Care Center to ensure that hardware failures or degradation do not impact network accessibility.
- Increased use of the county network is anticipated at Lasata as projects to update and increase the number of security cameras in the facility as well as enhance the call and communication system for the nursing and care staff.

Opportunities *(Briefly describe the opportunities created by the policy issue or departmental goal):*

- This project will ensure that a critical piece of the network infrastructure at the Lasata Care Center is updated and viable in the long term.
- This project will be funded by revenues of the Lasata Care Campus and not require county levy to fund the project.

Obstacles *(Briefly describe the obstacles identified to implement the policy issue or departmental goal):*

- Additional scope for wiring, although much has been inspected.

AGENDA INFORMATION SHEET

AGENDA DATE: July 25, 2024

DEPARTMENT: Information Technology

DIRECTOR: Jason Dzwinel

PREPARER:

Departmental Goal *(Briefly describe a policy issue or departmental goal for the 2024-2026 County Board Term):*

- Replace Fortigate Firewalls

Goal Objectives *(Briefly describe the objectives of the policy issue or departmental goal):*

- The firewalls is the line of security on the County network.
- The model we currently have will no longer be under warranty and Fortigate is going to stop releasing security updates for them as well.

Opportunities *(Briefly describe the opportunities created by the policy issue or departmental goal):*

- This project will ensure that a critical piece of the network infrastructure is updated and viable in the long term.

Obstacles *(Briefly describe the obstacles identified to implement the policy issue or departmental goal):*

- The project may need to be funded in 2024 and 2025 due to available funding.

Ozaukee County Standing Committee Departmental Goals 2024-2026

AGENDA INFORMATION SHEET

AGENDA DATE: July 25, 2024

DEPARTMENT: Information Technology

DIRECTOR: Jason Dzwinel

PREPARER:

Departmental Goal *(Briefly describe a policy issue or departmental goal for the 2024-2026 County Board Term):*

- This project is the second phase of the Pinnacle Tower Upgrade to the countywide radio system. The microwave system is the backup connection between the radio towers so that in the event of an equipment failure of one of the radio towers the other towers in the system have the ability to continue to provide coverage. In addition, this upgrade will bring the Harrington Beach tower online in the countywide radio system. Under the current configuration, radio users need to switch channels when seeking radio coverage using the Harrington Beach tower and switch back to rejoin the 'normal' radio system. \$600,000 was allocated from the project fund in 2024 to begin this effort.

Goal Objectives *(Briefly describe the objectives of the policy issue or departmental goal):*

- The recent radio backbone and user equipment upgrade did not upgrade the microwave system as the development of a new radio site (Pinnacle Tower) was contemplated but not constructed before completion of the backbone upgrade phase of the project. With the construction of the Pinnacle Tower substantially complete the upgrades to the microwave system are now timely.
- The microwave system serves as the over the air connection to the tower sites at Mee Kwon Park, the Justice Center, the Belgium Tower, the Harrington beach Tower and the new Pinnacle Tower. The construction of the Pinnacle Tower allows the county to implement a 'loop' design with the microwave system. A 'loop' design is preferable to the current 'line' design because in the event of a site failure a loop cannot be broken, the radio traffic can travel through the remaining connections, but a line can be severed disconnecting radio traffic.

Opportunities *(Briefly describe the opportunities created by the policy issue or departmental goal):*

The project is innovative because it is the completion of the over the air connection between not only the Harrington Beach Tower, but also the Washington County public safety radio system. Ozaukee County and Washington County shared in the construction of the Pinnacle Tower with the goal of enhancing interoperability between the two counties. When Washington County completes the upgrades to their radio system all of the high-level technology will be in place to allow the public safety answering points in each county to serve as a back up.

Obstacles *(Briefly describe the obstacles identified to implement the policy issue or departmental goal):*

- The timing and completion of the Washington County ongoing radio upgrade may impact full interoperability. This is a large scale upgrade to the full Washington County radio system.

Ozaukee County Standing Committee Departmental Goals 2024-2026

AGENDA INFORMATION SHEET

AGENDA DATE: July 25, 2024

DEPARTMENT: Information Technology

DIRECTOR: Jason Dzwinel

PREPARER:

Departmental Goal *(Briefly describe a policy issue or departmental goal for the 2024-2026 County Board Term):*

- The City of Cedarburg will transferred its Public Safety Answering Services to the Ozaukee County Sheriff's Department's Dispatch Center as of January 1, 2024. This transfer will necessitates a relocation of the current Dispatch Center to the Emergency Operations Center and Sheriff's Training Room located in the lower level of the Justice Center. This was the original planned location of the Dispatch Center when the Justice Center was constructed in the early 1990's. Because of this, the new location meets the spatial requirements needed to support the ten dispatch consoles required for adequate response.
- On December 6, 2023 the County Board allocated \$1,130,000 of ARPA funds to complete the project.

Goal Objectives *(Briefly describe the objectives of the policy issue or departmental goal):*

- The current County Dispatch center includes seven consoles for dispatch. While not every position is in use during all shifts, the number of positions does limit the ability to onboard and train Dispatch staff. The current training for a newly hired Dispatcher is approximately four months. On the job training requires that a newly hired Dispatcher share a Dispatch position with a seasoned Dispatcher. The Dispatcher position in the county has historically been one of high turnover due to the fact that the skill set, and demeanor required to be successful is very unique in the workforce. Since 2021 turnover in the Dispatch Unit is 40% of the total workforce of the unit. Because of the critical nature of this aspect of public safety operations the ability to onboard and train is very important.

Opportunities *(Briefly describe the opportunities created by the policy issue or departmental goal):*

- Currently about 24 1/2 FTEs are staffed within the Dispatch Unit, with an additional 4 FTEs approved in the 2024 Budget for the assumption of the City of Cedarburg operations. The Sheriff's Department will require the ability to onboard, train, and properly staff the unit in the future. In addition, employee burn out is a consideration as the Unit has worked more than 7,300 overtime hours since 2021. Ideal staffing for the post-Cedarburg consolidation for the unit would include 10 FTEs on first and second shift and 7 FTEs on third shift.

Obstacles *(Briefly describe the obstacles identified to implement the policy issue or departmental goal):*

- The timing and completion of the relocation of the Dispatch Center.

Ozaukee County Standing Committee Departmental Goals 2024-2026

AGENDA INFORMATION SHEET

AGENDA DATE: 07/25/2024
DEPARTMENT: County Clerk
DIRECTOR: Karen Niemuth
PREPARER: Karen Niemuth

Departmental Goal *(Briefly describe a policy issue or departmental goal for the 2024-2026 County Board Term):*

1. New Agenda Management Software
2. Succession Planning
3. Reconfigure mail room to better utilize empty space

Goal Objectives *(Briefly describe the objectives of the policy issue or departmental goal):*

1. Identify new agenda management software by 12/31/24 (current software has EOL support of 9/30/25, software EOL 9/30/27)
2. Continue succession planning/cross-training so each team member is familiar with department tasks
3. Efficient use of space will allow for additional appointments and increase revenue

Opportunities *(Briefly describe the opportunities created by the policy issue or departmental goal):*

1. Utilize software attributes rather than create work arounds which will decrease errors, increase efficiencies, and create uniformity
2. Empowers staff to operate the department efficiently when faced with time sensitive projects and/or when short staffed
3. Assist customers who have disabilities in an accessible environment and increase revenue by being able to offer additional appointments

Obstacles *(Briefly describe the obstacles identified to implement the policy issue or departmental goal):*

1. Financial expense, 26-week deployment
2. Staff have different skill sets, abilities, and could develop frustration if asked to do complete a task outside their comfort zone
3. Financial expense

Finance Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	July 25, 2024
DEPARTMENT:	County Clerk
DIRECTOR:	Karen Niemuth
PREPARER:	Tyler Quaas

Agenda Summary REP. 24-1: County Board/Citizen Attendance & Mileage

ATTACHMENTS:

- REP. 24-1 County Board/Citizen Mileage & Attendance (PDF)
- County Board (PDF)
- Citizens (PDF)

FINANCE COMMITTEE

REPORT NO. 24-1

REPORT OF COUNTY BOARD/CITIZEN ATTENDANCE AND MILEAGE

TO THE HONORABLE BOARD OF SUPERVISORS,
OZAUKEE COUNTY, WISCONSIN

Pursuant to the provisions of Section 2.01 (14)(a)2.d.(1)(c) of the Ozaukee County Policy and Procedure Manual, the following are mileage claims for County Board members calculated at 67¢ cents per mile from 01/01/2024 through 06/30/2024. Detailed attendance records of all the foregoing accounts are on file in the Office of the County Clerk.

	Total Meetings Schedule	Total Meetings Attended	Total Miles	Mileage Due
ARNETT, JACK	6	5	100	\$67.00
BICHLER, THOMAS R	7	7	126	\$84.42
CLARK, DONALD	17	13	132	\$88.44
FOY, PATRICK	15	15	450	\$301.50
GODDEN, MICHELLE	11	11	280	\$187.60
GRABOW, THOMAS	19	17	224	\$150.08
HAAS, JOSHUA	9	4	76	\$50.92
HAGEN, JACK	10	10	153	\$102.51
HANSHER, JEFFREY	6	6	240	\$160.80
HOLYOKE, ROB	22	22	680	\$455.60
IRISH, DAVID	12	7	168	\$112.56
JOBS, BARBARA J	16	11	198	\$132.66
KHAN, ARIBA	7	7	144	\$96.48
KINCAIDE, CONNIE	8	8	165	\$110.55
KRANE, JAMES	9	6	180	\$120.60
LARSON, DAVID	16	14	39	\$26.13
MAGUIRE, TIMOTHY	16	16	270	\$180.90
MATERA, TONY	16	14	0	\$0.00

	Total Meetings Schedule	Total Meetings Attended	Total Miles	Mileage Due
<i>MELOTIK, PAUL</i>	13	10	180	\$120.60
<i>NELSON, RICHARD C</i>	24	20	250	\$167.50
<i>PAAPE, BRUCE S</i>	6	6	102	\$68.34
<i>RICHART, THOMAS H</i>	19	19	208	\$139.36
<i>RISHEL, SCOTT</i>	18	13	187	\$125.29
<i>ROSS, BRUCE</i>	18	15	286	\$191.62
<i>SCHLENOGT, LEE</i>	15	15	180	\$120.60
<i>SCHOESSOW, KURT</i>	16	14	476	\$318.92
<i>STELTER, ERIC</i>	17	17	304	\$203.68
<i>STROM, JUSTIN</i>	19	15	499	\$334.33
<i>TAYLOR, CLAUDE</i>	6	5	70	\$46.90
<i>VOGEL, DANIEL E</i>	8	8	63	\$42.21
<i>WATTS, ANNE</i>	15	13	390	\$261.30
<i>WHITWORTH, SHANNON</i>	9	4	76	\$50.92
<i>WINKER, THOMAS</i>	12	11	648	\$434.16
<i>WOLF, MARTY</i>	21	20	399	\$267.33
GRAND TOTAL	458	398	7943	\$5,321.81

Meeting Attendance Citizen Report

The following meetings are at \$25.00 per diem and all mileage at 67¢ per mile.
Detailed attendance records of all the foregoing accounts are on file in the Office of the County Clerk.

<u>Aging & Disability Resource Center Board</u>	Total Meetings Scheduled	Total Meetings Attended	Per Diem Due	Total Miles	Total Mileage Due
BERNS, KRISTEN	2	2	\$50.00	50	\$33.50
COSENTINE, LYNN	2	2	\$0.00	0	\$0.00
COUWENHOVEN, TERESA	2	1	\$25.00	0	\$0.00
GRESCH, DEBORAH	2	2	\$50.00	25	\$16.75
HERTZ, KARL	2	2	\$50.00	0	\$0.00
MYERS, KATHLEEN	2	2	\$50.00	42	\$28.14
PECHIVA, SHARON	2	2	\$50.00	72	\$48.24
QUEEN, KIM	2	1	\$25.00	0	\$0.00
WILT, MICHAEL	2	2	\$50.00	28	\$18.76
<i>Totals for committee:</i>	18	16	\$350.00	217	\$145.39

<u>Cedar Grove Library Board</u>	Total Meetings Scheduled	Total Meetings Attended	Per Diem Due	Total Miles	Total Mileage Due
PRITZLAFF, PATRICIA	4	4	\$100.00	72	\$48.24
<i>Totals for committee:</i>	4	4	\$100.00	72	\$48.24

<u>County Traffic Safety Commission</u>	Total Meetings Scheduled	Total Meetings Attended	Per Diem Due	Total Miles	Total Mileage Due
HOELL, JOHN	2	1	\$0.00	0	\$0.00
OHLIS, CHRISTINE	2	1	\$0.00	0	\$0.00
ROHERTY, MARK	2	2	\$50.00	50	\$33.50
<i>Totals for committee:</i>	6	4	\$50.00	50	\$33.50

Human Services Board

	Total Meetings Scheduled	Total Meetings Attended	Per Diem Due	Total Miles	Total Mileage Due
BANGALORE, NITISH	3	3	\$0.00	0	\$0.00
BERNS, KRISTEN	5	5	\$125.00	125	\$83.75
KULICK, STEVEN	1	1	\$0.00	0	\$0.00
SIGURDSON, CHUCK	5	1	\$0.00	0	\$0.00
<i>Totals for committee:</i>	14	10	\$125.00	125	\$83.75

Joint Washington Ozaukee Board of Health

	Total Meetings Scheduled	Total Meetings Attended	Per Diem Due	Total Miles	Total Mileage Due
BANGALORE, NITISH	1	1	\$0.00	0	\$0.00
BUNTROCK, DOREEN	2	2	\$0.00	47	\$31.49
DOWDEN, TRAVIS	1	0	\$0.00	0	\$0.00
MCMANUS, DOUG	2	2	\$0.00	0	\$0.00
ZILS, STEVEN	2	1	\$0.00	0	\$0.00
<i>Totals for committee:</i>	8	6	\$0.00	47	\$31.49

Local Emergency Planning Committee

	Total Meetings Scheduled	Total Meetings Attended	Per Diem Due	Total Miles	Total Mileage Due
CZAJA, THOMAS	1	1	\$25.00	34	\$22.78
DAVIDSON, ARTHUR	1	1	\$0.00	0	\$0.00
HAAS, DAVID	1	0	\$0.00	0	\$0.00
HOFFMAN, TERRY	1	0	\$0.00	0	\$0.00
MITCHELL, MARK	1	1	\$0.00	0	\$0.00
PAULUS, ANDY	1	0	\$0.00	0	\$0.00
RUNDLE, JUSTIN	1	0	\$0.00	0	\$0.00
<i>Totals for committee:</i>	7	3	\$25.00	34	\$22.78

Monarch Library System

	Total Meetings Scheduled	Total Meetings Attended	Per Diem Due	Total Miles	Total Mileage Due
KATZKA, JOHN	5	4	\$0.00	155	\$103.85

SPRENGER, WENDY	6	5	\$125.00	205	\$137.35
<i>Totals for committee:</i>	11	9	\$125.00	360	\$241.20

<u>Natural Resources Committee</u>	Total Meetings Scheduled	Total Meetings Attended	Per Diem Due	Total Miles	Total Mileage Due
LANSER, RICK	1	0	\$0.00	0	\$0.00
<i>Totals for committee:</i>	1	0	\$0.00	0	\$0.00

<u>Radio System User Group</u>	Total Meetings Scheduled	Total Meetings Attended	Per Diem Due	Total Miles	Total Mileage Due
ALBRINCK, JAMES	2	2	\$50.00	32	\$21.44
RAMTHUN, ROBERT	2	2	\$0.00	0	\$0.00
RICE, WILLIAM	2	2	\$0.00	0	\$0.00
<i>Totals for committee:</i>	6	6	\$50.00	32	\$21.44

<u>Saukville Library Board</u>	Total Meetings Scheduled	Total Meetings Attended	Per Diem Due	Total Miles	Total Mileage Due
HANSEN, MARY JO	6	6	\$150.00	45	\$30.15
<i>Totals for committee:</i>	6	6	\$150.00	45	\$30.15
GRAND TOTAL	81	64	\$975.00	982	\$657.94

Dated at Port Washington, Wisconsin, this 7th day August 2024.

SUMMARY: Semi-annual claims for mileage and attendance reimbursement for County Board and Citizen members.

VOTE REQUIRED: Majority

FINANCE COMMITTEE

COMMITTEE MEETING ATTENDANCE REPORT BY ATTENDEE

ARNETT, JACK

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
4/16/2024	X		20	County Board
5/1/2024	X		20	County Board
5/23/2024		X	0	Finance Committee
6/5/2024	X		20	County Board
6/19/2024	X		20	County Board
6/27/2024	X		20	Finance Committee
<i>Six months total:</i>	5	1	100	

BICHLER, THOMAS R

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
4/16/2024	X		18	County Board
5/1/2024	X		18	County Board
5/2/2024	X		18	Natural Resources Committee
5/16/2024	X		18	Public Works Committee
6/5/2024	X		18	County Board
6/19/2024	X		18	County Board
6/20/2024	X		18	Public Works Committee
<i>Six months total:</i>	7	0	126	

CLARK, DONALD

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
1/3/2024		X	0	County Board
1/12/2024	X		0	Joint Washington Ozaukee Board of Health
1/23/2024	X		11	Health & Human Services Committee
2/7/2024	X		11	County Board
2/21/2024	X		11	County Board
2/27/2024	X		11	Health & Human Services Committee
3/6/2024		X	0	County Board
3/20/2024	X		11	County Board
3/26/2024	X		11	Health & Human Services Committee
4/3/2024	X		11	County Board
4/16/2024	X		11	County Board
5/1/2024		X	0	County Board
5/10/2024		X	0	Joint Washington Ozaukee Board of Health
5/23/2024	X		11	Finance Committee
6/5/2024	X		11	County Board
6/19/2024	X		11	County Board
6/27/2024	X		11	Finance Committee
<i>Six months total:</i>	13	4	132	

Attachment: County Board (Report of County Board/Citizen Attendance & Mileage)

FOY, PATRICK

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
1/3/2024	X		30	County Board
1/16/2024	X		30	Public Safety Committee
2/7/2024	X		30	County Board
2/20/2024	X		30	Public Safety Committee
2/21/2024	X		30	County Board
3/6/2024	X		30	County Board
3/20/2024	X		30	County Board
4/3/2024	X		30	County Board
4/16/2024	X		30	County Board
5/1/2024	X		30	County Board
5/28/2024	X		30	Health & Human Services Committee
6/3/2024	X		30	Executive Committee
6/5/2024	X		30	County Board
6/19/2024	X		30	County Board
6/25/2024	X		30	Health & Human Services Committee
<i>Six months total:</i>	15	0	450	

GODDEN, MICHELLE

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
1/3/2024	X		28	County Board
1/18/2024	X		28	Public Works Committee
2/7/2024	X		0	Public Works Committee
2/7/2024	X		28	County Board
2/21/2024	X		28	County Board
2/22/2024	X		28	Public Works Committee
3/1/2024	X		28	Executive Committee
3/6/2024	X		28	County Board
3/20/2024	X		28	County Board
3/21/2024	X		28	Public Works Committee
4/3/2024	X		28	County Board
<i>Six months total:</i>	11	0	280	

GRABOW, THOMAS

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
1/3/2024	X		14	County Board
1/18/2024	X		14	Public Works Committee
1/24/2024	X		14	County Traffic Safety Commission
2/7/2024	X		0	Public Works Committee
2/7/2024	X		14	County Board
2/21/2024	X		14	County Board
2/22/2024	X		14	Public Works Committee
3/6/2024	X		14	County Board

Attachment: County Board (Report of County Board/Citizen Attendance & Mileage)

3/20/2024		X	0	Comprehensive Planning Board
3/20/2024		X	0	County Board
3/21/2024	X		14	Public Works Committee
4/3/2024	X		14	County Board
4/16/2024	X		14	County Board
5/1/2024	X		14	County Board
5/16/2024	X		14	Public Works Committee
5/22/2024	X		14	County Traffic Safety Commission
6/5/2024	X		14	County Board
6/19/2024	X		14	County Board
6/20/2024	X		14	Public Works Committee
<i>Six months total:</i>	17	2	224	

HAAS, JOSHUA

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
1/3/2024	X		19	County Board
1/16/2024		X	0	Public Safety Committee
2/7/2024		X	0	County Board
2/20/2024		X	0	Public Safety Committee
2/21/2024		X	0	County Board
3/1/2024	X		19	Executive Committee
3/6/2024	X		19	County Board
3/20/2024		X	0	County Board
4/3/2024	X		19	County Board
<i>Six months total:</i>	4	5	76	

HAGEN, JACK

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
1/3/2024	X		17	County Board
1/3/2024	X		0	Finance Committee
1/26/2024	X		17	Finance Committee
2/7/2024	X		17	County Board
2/21/2024	X		17	County Board
2/29/2024	X		17	Finance Committee
3/6/2024	X		17	County Board
3/20/2024	X		17	County Board
3/28/2024	X		17	Finance Committee
4/3/2024	X		17	County Board
<i>Six months total:</i>	10	0	153	

HANSHER, JEFFREY

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
4/16/2024	X		40	County Board
5/1/2024	X		40	County Board

5/21/2024	X		40	Public Safety Committee
6/5/2024	X		40	County Board
6/18/2024	X		40	Public Safety Committee
6/19/2024	X		40	County Board
<i>Six months total:</i>	6	0	240	

HOLYOKE, ROB

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
1/3/2024	X		34	County Board
1/4/2024	X		34	Natural Resources Committee
2/5/2024	X		34	Executive Committee
2/7/2024	X		34	County Board
2/8/2024	X		34	Natural Resources Committee
2/21/2024	X		34	County Board
3/1/2024	X		34	Executive Committee
3/6/2024	X		34	County Board
3/7/2024	X		34	Natural Resources Committee
3/20/2024	X		0	Comprehensive Planning Board
3/20/2024	X		34	County Board
4/1/2024	X		34	Executive Committee
4/3/2024	X		34	County Board
4/4/2024	X		34	Natural Resources Committee
4/16/2024	X		34	County Board
5/1/2024	X		34	County Board
5/2/2024	X		34	Natural Resources Committee
6/3/2024	X		34	Executive Committee
6/4/2024	X		34	Natural Resources Committee
6/5/2024	X		34	County Board
6/19/2024	X		0	Comprehensive Planning Board
6/19/2024	X		34	County Board
<i>Six months total:</i>	22	0	680	

IRISH, DAVID

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
1/3/2024		X	0	County Board
1/23/2024	X		24	Health & Human Services Committee
2/5/2024	X		24	Executive Committee
2/7/2024		X	0	County Board
2/21/2024	X		24	County Board
2/27/2024	X		24	Health & Human Services Committee
3/1/2024	X		24	Executive Committee
3/6/2024	X		24	County Board
3/20/2024		X	0	County Board
3/26/2024	X		24	Health & Human Services Committee
4/1/2024		X	0	Executive Committee

Attachment: County Board (Report of County Board/Citizen Attendance & Mileage)

4/3/2024		X	0	County Board
<i>Six months total:</i>	7	5	168	

JOBS, BARBARA J

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
1/3/2024		X	0	County Board
1/4/2024		X	0	Natural Resources Committee
2/7/2024		X	0	County Board
2/8/2024		X	0	Natural Resources Committee
2/21/2024		X	0	County Board
3/6/2024	X		18	County Board
3/7/2024	X		18	Natural Resources Committee
3/20/2024	X		18	County Board
4/3/2024	X		18	County Board
4/4/2024	X		18	Natural Resources Committee
4/16/2024	X		18	County Board
5/1/2024	X		18	County Board
5/2/2024	X		18	Natural Resources Committee
6/4/2024	X		18	Natural Resources Committee
6/5/2024	X		18	County Board
6/19/2024	X		18	County Board
<i>Six months total:</i>	11	5	198	

KHAN, ARIBA

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
4/16/2024	X		24	County Board
5/1/2024	X		24	County Board
5/28/2024	X		24	Health & Human Services Committee
6/5/2024	X		24	County Board
6/10/2024	X		0	Aging & Disability Resource Center Board
6/19/2024	X		24	County Board
6/25/2024	X		24	Health & Human Services Committee
<i>Six months total:</i>	7	0	144	

KINCAIDE, CONNIE

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
4/16/2024	X		20	County Board
5/1/2024	X		20	County Board
5/10/2024	X		25	Joint Washington Ozaukee Board of Health
5/28/2024	X		20	Health & Human Services Committee
6/3/2024	X		20	Executive Committee
6/5/2024	X		20	County Board
6/19/2024	X		20	County Board
6/25/2024	X		20	Health & Human Services Committee

Attachment: County Board (Report of County Board/Citizen Attendance & Mileage)

Six months total: 8 0 165

KRANE, JAMES

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
1/3/2024	X		36	County Board
1/12/2024	X		0	Joint Washington Ozaukee Board of Health
1/16/2024	X		36	Public Safety Committee
2/7/2024	X		36	County Board
2/20/2024		X	0	Public Safety Committee
2/21/2024		X	0	County Board
3/6/2024	X		36	County Board
3/20/2024	X		36	County Board
4/3/2024		X	0	County Board
<i>Six months total:</i>	6	3	180	

LARSON, DAVID

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
1/3/2024	X		3	County Board
1/3/2024	X		0	Finance Committee
1/26/2024	X		3	Finance Committee
2/7/2024	X		3	County Board
2/21/2024	X		3	County Board
2/29/2024	X		3	Finance Committee
3/6/2024		X	0	County Board
3/20/2024	X		3	County Board
3/28/2024	X		3	Finance Committee
4/3/2024	X		3	County Board
4/16/2024	X		3	County Board
5/1/2024	X		3	County Board
5/23/2024	X		3	Finance Committee
6/5/2024	X		3	County Board
6/19/2024		X	0	County Board
6/27/2024	X		3	Finance Committee
<i>Six months total:</i>	14	2	39	

MAGUIRE, TIMOTHY

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
1/3/2024	X		18	County Board
1/16/2024	X		18	Public Safety Committee
2/7/2024	X		18	County Board
2/20/2024	X		18	Public Safety Committee
2/21/2024	X		18	County Board
3/6/2024	X		18	County Board
3/20/2024	X		18	County Board

Attachment: County Board (Report of County Board/Citizen Attendance & Mileage)

4/3/2024	X		18	County Board
4/16/2024	X		18	County Board
5/1/2024	X		18	County Board
5/21/2024	X		18	Public Safety Committee
5/23/2024	X		18	Local Emergency Planning Committee
6/5/2024	X		18	County Board
6/18/2024	X		18	Public Safety Committee
6/19/2024	X		0	Comprehensive Planning Board
6/19/2024	X		18	County Board
<i>Six months total:</i>	16	0	270	

MATERA, TONY

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
1/3/2024	X		0	County Board
1/4/2024	X		0	Natural Resources Committee
2/7/2024	X		0	County Board
2/8/2024	X		0	Natural Resources Committee
2/21/2024	X		0	County Board
3/6/2024	X		0	County Board
3/7/2024	X		0	Natural Resources Committee
3/20/2024	X		0	County Board
4/3/2024	X		0	County Board
4/4/2024	X		0	Natural Resources Committee
4/16/2024	X		0	County Board
5/1/2024	X		0	County Board
5/2/2024	X		0	Natural Resources Committee
6/4/2024		X	0	Natural Resources Committee
6/5/2024	X		0	County Board
6/19/2024		X	0	County Board
<i>Six months total:</i>	14	2	0	

MELOTIK, PAUL

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
1/3/2024	X		0	Finance Committee
1/3/2024	X		20	County Board
1/26/2024	X		20	Finance Committee
2/5/2024		X	0	Executive Committee
2/7/2024		X	0	County Board
2/21/2024		X	0	County Board
2/29/2024	X		20	Finance Committee
3/1/2024	X		20	Executive Committee
3/6/2024	X		20	County Board
3/20/2024	X		20	County Board
3/28/2024	X		20	Finance Committee
4/1/2024	X		20	Executive Committee

Attachment: County Board (Report of County Board/Citizen Attendance & Mileage)

4/3/2024	X		20	County Board
<i>Six months total:</i>	10	3	180	

NELSON, RICHARD C

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
1/3/2024	X		8	County Board
1/16/2024	X		8	Public Safety Committee
1/24/2024	X		8	County Traffic Safety Commission
2/5/2024	X		8	Executive Committee
2/7/2024	X		8	County Board
2/20/2024	X		8	Public Safety Committee
2/21/2024	X		8	County Board
3/1/2024		X	0	Executive Committee
3/6/2024	X		8	County Board
3/14/2024	X		8	Radio System User Group
3/20/2024	X		8	County Board
4/1/2024	X		8	Executive Committee
4/3/2024	X		8	County Board
4/16/2024	X		8	County Board
5/1/2024	X		98	WCA other Committees
5/1/2024		X	0	County Board
5/21/2024	X		8	Public Safety Committee
5/22/2024	X		8	County Traffic Safety Commission
5/23/2024	X		8	Local Emergency Planning Committee
6/3/2024		X	0	Executive Committee
6/5/2024		X	0	County Board
6/13/2024	X		8	Radio System User Group
6/18/2024	X		8	Public Safety Committee
6/19/2024	X		8	County Board
<i>Six months total:</i>	20	4	250	

PAAPE, BRUCE S

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
4/16/2024	X		17	County Board
5/1/2024	X		17	County Board
5/28/2024	X		17	Health & Human Services Committee
6/5/2024	X		17	County Board
6/19/2024	X		17	County Board
6/25/2024	X		17	Health & Human Services Committee
<i>Six months total:</i>	6	0	102	

RICHART, THOMAS H

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
1/3/2024	X		14	County Board

Attachment: County Board (Report of County Board/Citizen Attendance & Mileage)

1/18/2024	X	12	Public Works Committee
2/7/2024	X	0	Public Works Committee
2/7/2024	X	14	County Board
2/21/2024	X	14	County Board
2/22/2024	X	12	Public Works Committee
3/6/2024	X	14	County Board
3/20/2024	X	0	Comprehensive Planning Board
3/20/2024	X	14	County Board
3/21/2024	X	12	Public Works Committee
4/3/2024	X	14	County Board
4/16/2024	X	14	County Board
5/1/2024	X	14	County Board
5/23/2024	X	14	Finance Committee
6/5/2024	X	14	County Board
6/19/2024	X	14	County Board
6/19/2024	X	0	Comprehensive Planning Board
6/25/2024	X	4	Other Meetings
6/27/2024	X	14	Finance Committee

Six months total: 19 0 208

RISHEL, SCOTT

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
1/3/2024		X	0	County Board
1/23/2024		X	0	Health & Human Services Committee
2/7/2024	X		17	County Board
2/12/2024		X	0	Aging & Disability Resource Center Board
2/21/2024	X		17	County Board
2/27/2024	X		17	Health & Human Services Committee
3/6/2024	X		17	County Board
3/20/2024	X		0	Comprehensive Planning Board
3/20/2024	X		17	County Board
3/26/2024	X		17	Health & Human Services Committee
4/3/2024	X		17	County Board
4/16/2024	X		17	County Board
5/1/2024		X	0	County Board
5/21/2024		X	0	Public Safety Committee
6/5/2024	X		17	County Board
6/18/2024	X		17	Public Safety Committee
6/19/2024	X		0	Comprehensive Planning Board
6/19/2024	X		17	County Board

Six months total: 13 5 187

ROSS, BRUCE

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
1/3/2024	X		22	County Board

1/4/2024	X		22	Natural Resources Committee
2/7/2024	X		22	County Board
2/8/2024		X	0	Natural Resources Committee
2/21/2024		X	0	County Board
3/6/2024	X		22	County Board
3/7/2024	X		22	Natural Resources Committee
3/20/2024	X		22	County Board
3/20/2024	X		0	Comprehensive Planning Board
4/3/2024	X		22	County Board
4/4/2024	X		22	Natural Resources Committee
4/16/2024		X	0	County Board
5/1/2024	X		22	County Board
5/2/2024	X		22	Natural Resources Committee
6/4/2024	X		22	Natural Resources Committee
6/5/2024	X		22	County Board
6/19/2024	X		22	County Board
6/19/2024	X		0	Comprehensive Planning Board
<i>Six months total:</i>	15	3	286	

SCHLENOGT, LEE

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
1/3/2024	X		12	County Board
2/5/2024	X		12	Executive Committee
2/7/2024	X		12	County Board
2/20/2024	X		12	Public Safety Committee
2/21/2024	X		12	County Board
3/1/2024	X		12	Executive Committee
3/6/2024	X		12	County Board
3/20/2024	X		12	County Board
4/1/2024	X		12	Executive Committee
4/3/2024	X		12	County Board
4/16/2024	X		12	County Board
5/1/2024	X		12	County Board
6/3/2024	X		12	Executive Committee
6/5/2024	X		12	County Board
6/19/2024	X		12	County Board
<i>Six months total:</i>	15	0	180	

SCHOESSOW, KURT

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
1/3/2024	X		34	County Board
1/4/2024	X		34	Natural Resources Committee
2/7/2024	X		34	County Board
2/8/2024	X		34	Natural Resources Committee
2/21/2024	X		34	County Board

3/6/2024	X		34	County Board
3/7/2024	X		34	Natural Resources Committee
3/20/2024		X	0	County Board
4/3/2024	X		34	County Board
4/4/2024	X		34	Natural Resources Committee
4/16/2024	X		34	County Board
5/1/2024	X		34	County Board
5/2/2024		X	0	Natural Resources Committee
6/4/2024	X		34	Natural Resources Committee
6/5/2024	X		34	County Board
6/19/2024	X		34	County Board
<i>Six months total:</i>	14	2	476	

STELTER, ERIC

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
1/3/2024	X		0	Finance Committee
1/3/2024	X		19	County Board
1/26/2024	X		19	Finance Committee
2/7/2024	X		19	County Board
2/21/2024	X		19	County Board
2/29/2024	X		19	Finance Committee
3/6/2024	X		19	County Board
3/20/2024	X		19	County Board
3/28/2024	X		19	Finance Committee
4/3/2024	X		19	County Board
4/16/2024	X		19	County Board
5/1/2024	X		19	County Board
5/23/2024	X		19	Finance Committee
6/3/2024	X		19	Executive Committee
6/5/2024	X		19	County Board
6/19/2024	X		19	County Board
6/27/2024	X		19	Finance Committee
<i>Six months total:</i>	17	0	304	

STROM, JUSTIN

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
1/3/2024	X		32	County Board
1/18/2024	X		32	Public Works Committee
2/7/2024	X		32	County Board
2/7/2024	X		0	Public Works Committee
2/8/2024		X	0	Monarch Library System
2/21/2024	X		32	County Board
2/22/2024	X		32	Public Works Committee
3/6/2024		X	0	County Board
3/20/2024	X		32	County Board

3/21/2024	X		32	Public Works Committee
4/3/2024	X		32	County Board
4/16/2024	X		32	County Board
4/24/2024	X		83	Monarch Library System
5/1/2024	X		32	County Board
5/9/2024		X	0	Monarch Library System
5/16/2024	X		32	Public Works Committee
6/5/2024	X		32	County Board
6/19/2024	X		32	County Board
6/20/2024		X	0	Public Works Committee
<i>Six months total:</i>	15	4	499	

TAYLOR, CLAUDE

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
4/16/2024	X		14	County Board
5/1/2024	X		14	County Board
5/21/2024	X		14	Public Safety Committee
6/5/2024	X		14	County Board
6/18/2024		X	0	Public Safety Committee
6/19/2024	X		14	County Board
<i>Six months total:</i>	5	1	70	

VOGEL, DANIEL E

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
4/16/2024	X		9	County Board
5/1/2024	X		9	County Board
5/16/2024	X		9	Public Works Committee
6/4/2024	X		9	Natural Resources Committee
6/5/2024	X		9	County Board
6/19/2024	X		9	County Board
6/19/2024	X		0	Comprehensive Planning Board
6/20/2024	X		9	Public Works Committee
<i>Six months total:</i>	8	0	63	

WATTS, ANNE

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
1/3/2024	X		30	County Board
1/23/2024	X		30	Health & Human Services Committee
2/7/2024	X		30	County Board
2/21/2024	X		30	County Board
2/27/2024	X		30	Health & Human Services Committee
3/6/2024	X		30	County Board
3/20/2024		X	0	County Board
3/26/2024		X	0	Health & Human Services Committee

Attachment: County Board (Report of County Board/Citizen Attendance & Mileage)

4/3/2024	X		30	County Board
4/16/2024	X		30	County Board
5/1/2024	X		30	County Board
5/28/2024	X		30	Health & Human Services Committee
6/5/2024	X		30	County Board
6/19/2024	X		30	County Board
6/25/2024	X		30	Health & Human Services Committee
<i>Six months total:</i>	13	2	390	

WHITWORTH, SHANNON

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
1/3/2024	X		19	County Board
1/23/2024		X	0	Health & Human Services Committee
2/7/2024	X		19	County Board
2/21/2024		X	0	County Board
2/27/2024		X	0	Health & Human Services Committee
3/6/2024	X		19	County Board
3/20/2024		X	0	County Board
3/26/2024		X	0	Health & Human Services Committee
4/3/2024	X		19	County Board
<i>Six months total:</i>	4	5	76	

WINKER, THOMAS

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
1/3/2024	X		31	County Board
1/3/2024	X		0	Finance Committee
1/17/2024	X		240	East WI Counties Railroad Consortium
1/26/2024	X		31	Finance Committee
2/7/2024	X		31	County Board
2/21/2024	X		31	County Board
2/29/2024		X	0	Finance Committee
3/6/2024	X		31	County Board
3/13/2024	X		160	East WI Counties Railroad Consortium
3/20/2024	X		31	County Board
3/28/2024	X		31	Finance Committee
4/3/2024	X		31	County Board
<i>Six months total:</i>	11	1	648	

WOLF, MARTY

DATE OF MEETING	ATTENDED	ABSENT	MILES	COMMITTEE
1/3/2024	X		21	County Board
1/18/2024	X		21	Public Works Committee
2/5/2024	X		21	Executive Committee
2/7/2024	X		0	Public Works Committee

2/7/2024	X		21	County Board
2/21/2024	X		21	County Board
2/22/2024	X		21	Public Works Committee
3/1/2024	X		21	Executive Committee
3/6/2024	X		21	County Board
3/13/2024		X	0	East WI Counties Railroad Consortium
3/20/2024	X		21	County Board
3/21/2024	X		21	Public Works Committee
4/1/2024	X		21	Executive Committee
4/3/2024	X		21	County Board
4/16/2024	X		21	County Board
5/1/2024	X		21	County Board
5/16/2024	X		21	Public Works Committee
6/3/2024	X		21	Executive Committee
6/5/2024	X		21	County Board
6/19/2024	X		21	County Board
6/20/2024	X		21	Public Works Committee
<i>Six months total:</i>	20	1	399	

COMMITTEE MEETING ATTENDANCE REPORT BY ATTENDEE

ALBRINCK, JAMES

Radio System User Group

DATE OF MEETING	ATTENDED	ABSENT	MILES
3/14/2024	X		16
6/13/2024	X		16
<i>Six months total:</i>	2	0	32

BANGALORE, NITISH

EXEMPT PER DIEM

EXEMPT MILEAGE

Human Services Board

DATE OF MEETING	ATTENDED	ABSENT	MILES
1/23/2024	X		0
2/27/2024	X		0
3/26/2024	X		0
<i>Total for committee:</i>	3	0	0

Joint Washington Ozaukee Board of Health

DATE OF MEETING	ATTENDED	ABSENT	MILES
1/12/2024	X		0
<i>Total for committee:</i>	1	0	0
<i>Six months total:</i>	4	0	0

BERNS, KRISTEN

Aging & Disability Resource Center Board

DATE OF MEETING	ATTENDED	ABSENT	MILES
2/12/2024	X		25
6/10/2024	X		25
<i>Total for committee:</i>	2	0	50

Human Services Board

DATE OF MEETING	ATTENDED	ABSENT	MILES
1/23/2024	X		25
2/27/2024	X		25
3/26/2024	X		25
5/28/2024	X		25
6/25/2024	X		25
<i>Total for committee:</i>	5	0	125
<i>Six months total:</i>	7	0	175

Attachment: Citizens (Report of County Board/Citizen Attendance & Mileage)

BUNTROCK, DOREEN

EXEMPT PER DIEM

Joint Washington Ozaukee Board of Health

DATE OF MEETING	ATTENDED	ABSENT	MILES
1/12/2024	X		0
5/10/2024	X		47
<i>Six months total:</i>	2	0	47

COSENTINE, LYNN

EXEMPT PER DIEM

EXEMPT MILEAGE

Aging & Disability Resource Center Board

DATE OF MEETING	ATTENDED	ABSENT	MILES
2/12/2024	X		0
6/10/2024	X		0
<i>Six months total:</i>	2	0	0

COUWENHOVEN, TERESA*Aging & Disability Resource Center Board*

DATE OF MEETING	ATTENDED	ABSENT	MILES
2/12/2024	X		0
6/10/2024		X	0
<i>Six months total:</i>	1	1	0

CZAJA, THOMAS*Local Emergency Planning Committee*

DATE OF MEETING	ATTENDED	ABSENT	MILES
5/23/2024	X		34
<i>Six months total:</i>	1	0	34

DAVIDSON, ARTHUR

EXEMPT PER DIEM

EXEMPT MILEAGE

Local Emergency Planning Committee

DATE OF MEETING	ATTENDED	ABSENT	MILES
5/23/2024	X		0
<i>Six months total:</i>	1	0	0

DOWDEN, TRAVIS

EXEMPT PER DIEM

Joint Washington Ozaukee Board of Health

DATE OF MEETING	ATTENDED	ABSENT	MILES
1/12/2024		X	0
<i>Six months total:</i>	0	1	0

Attachment: Citizens (Report of County Board/Citizen Attendance & Mileage)

GRESCH, DEBORAH*Aging & Disability Resource Center Board*

DATE OF MEETING	ATTENDED	ABSENT	MILES
2/12/2024	X		25
6/10/2024	X		0
<i>Six months total:</i>	2	0	25

HAAS, DAVID

EXEMPT PER DIEM

EXEMPT MILEAGE

Local Emergency Planning Committee

DATE OF MEETING	ATTENDED	ABSENT	MILES
5/23/2024		X	0
<i>Six months total:</i>	0	1	0

HANSEN, MARY JO*Saukville Library Board*

DATE OF MEETING	ATTENDED	ABSENT	MILES
11/14/2023	X		9
1/9/2024	X		0
2/13/2024	X		9
3/12/2024	X		9
5/14/2024	X		9
6/11/2024	X		9
<i>Six months total:</i>	6	0	45

HERTZ, KARL*Aging & Disability Resource Center Board*

DATE OF MEETING	ATTENDED	ABSENT	MILES
2/12/2024	X		0
6/10/2024	X		0
<i>Six months total:</i>	2	0	0

HOELL, JOHN

EXEMPT PER DIEM

EXEMPT MILEAGE

County Traffic Safety Commission

DATE OF MEETING	ATTENDED	ABSENT	MILES
1/24/2024		X	0
5/22/2024	X		0
<i>Six months total:</i>	1	1	0

HOFFMAN, TERRY

EXEMPT PER DIEM

EXEMPT MILEAGE

Local Emergency Planning Committee

DATE OF MEETING	ATTENDED	ABSENT	MILES
5/23/2024		X	0
<i>Six months total:</i>	0	1	0

KATZKA, JOHN

EXEMPT PER DIEM

Monarch Library System

DATE OF MEETING	ATTENDED	ABSENT	MILES
2/8/2024	X		45
4/2/2024	X		34
4/24/2024		X	0
5/7/2024	X		34
5/9/2024	X		42
<i>Six months total:</i>	4	1	155

KULICK, STEVEN

EXEMPT PER DIEM

EXEMPT MILEAGE

Human Services Board

DATE OF MEETING	ATTENDED	ABSENT	MILES
6/25/2024	X		0
<i>Six months total:</i>	1	0	0

LANSER, RICK*Natural Resources Committee*

DATE OF MEETING	ATTENDED	ABSENT	MILES
1/4/2024		X	0
<i>Six months total:</i>	0	1	0

MCMANUS, DOUG

EXEMPT PER DIEM

EXEMPT MILEAGE

Joint Washington Ozaukee Board of Health

DATE OF MEETING	ATTENDED	ABSENT	MILES
1/12/2024	X		0
5/10/2024	X		0
<i>Six months total:</i>	2	0	0

MITCHELL, MARK

EXEMPT PER DIEM

EXEMPT MILEAGE

Local Emergency Planning Committee

DATE OF MEETING	ATTENDED	ABSENT	MILES
5/23/2024	X		0
<i>Six months total:</i>	1	0	0

Attachment: Citizens (Report of County Board/Citizen Attendance & Mileage)

MYERS, KATHLEEN

Aging & Disability Resource Center Board

DATE OF MEETING	ATTENDED	ABSENT	MILES
2/12/2024	X		21
6/10/2024	X		21
<i>Six months total:</i>	2	0	42

OHLIS, CHRISTINE

EXEMPT PER DIEM

EXEMPT MILEAGE

County Traffic Safety Commission

DATE OF MEETING	ATTENDED	ABSENT	MILES
1/24/2024	X		0
5/22/2024		X	0
<i>Six months total:</i>	1	1	0

PAULUS, ANDY

EXEMPT PER DIEM

EXEMPT MILEAGE

Local Emergency Planning Committee

DATE OF MEETING	ATTENDED	ABSENT	MILES
5/23/2024		X	0
<i>Six months total:</i>	0	1	0

PECHIVA, SHARON

Aging & Disability Resource Center Board

DATE OF MEETING	ATTENDED	ABSENT	MILES
2/12/2024	X		36
6/10/2024	X		36
<i>Six months total:</i>	2	0	72

PRITZLAFF, PATRICIA

Cedar Grove Library Board

DATE OF MEETING	ATTENDED	ABSENT	MILES
1/2/2024	X		18
2/7/2024	X		18
4/3/2024	X		18
5/1/2024	X		18
<i>Six months total:</i>	4	0	72

QUEEN, KIM*Aging & Disability Resource Center Board*

DATE OF MEETING	ATTENDED	ABSENT	MILES
2/12/2024	X		0
6/10/2024		X	0
<i>Six months total:</i>	1	1	0

RAMTHUN, ROBERT

EXEMPT PER DIEM

EXEMPT MILEAGE

Radio System User Group

DATE OF MEETING	ATTENDED	ABSENT	MILES
3/14/2024	X		0
6/13/2024	X		0
<i>Six months total:</i>	2	0	0

RICE, WILLIAM

EXEMPT PER DIEM

EXEMPT MILEAGE

Radio System User Group

DATE OF MEETING	ATTENDED	ABSENT	MILES
3/14/2024	X		0
6/13/2024	X		0
<i>Six months total:</i>	2	0	0

ROHERTY, MARK*County Traffic Safety Commission*

DATE OF MEETING	ATTENDED	ABSENT	MILES
1/24/2024	X		25
5/22/2024	X		25
<i>Six months total:</i>	2	0	50

RUNDLE, JUSTIN

EXEMPT PER DIEM

EXEMPT MILEAGE

Local Emergency Planning Committee

DATE OF MEETING	ATTENDED	ABSENT	MILES
5/23/2024		X	0
<i>Six months total:</i>	0	1	0

SIGURDSON, CHUCK

EXEMPT PER DIEM

EXEMPT MILEAGE

Human Services Board

DATE OF MEETING	ATTENDED	ABSENT	MILES
1/23/2024	X		0
2/27/2024		X	0
3/26/2024		X	0
5/28/2024		X	0
6/25/2024		X	0

Six months total: 1 4 0

SPRENGER, WENDY

Monarch Library System

DATE OF MEETING	ATTENDED	ABSENT	MILES
2/8/2024	X		52
4/2/2024	X		38
4/24/2024	X		70
5/7/2024		X	0
5/9/2024	X		45
5/9/2024	X		0

Six months total: 5 1 205

WILT, MICHAEL

Aging & Disability Resource Center Board

DATE OF MEETING	ATTENDED	ABSENT	MILES
2/12/2024	X		14
6/10/2024	X		14

Six months total: 2 0 28

ZILS, STEVEN

EXEMPT PER DIEM

EXEMPT MILEAGE

Joint Washington Ozaukee Board of Health

DATE OF MEETING	ATTENDED	ABSENT	MILES
1/12/2024	X		0
5/10/2024		X	0

Six months total: 1 1 0

Finance Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	July 25, 2024
DEPARTMENT:	Finance
DIRECTOR:	Jay McMahon
PREPARER:	Jay McMahon

Agenda Summary Wire Transfers #4072 - #4092 and June Schedule of Vouchers

ATTACHMENTS:

- WT4072-WT4092 and Voucher (PDF)

FINANCE COMMITTEE



**WE HEREBY CERTIFY THAT WE HAVE
REVIEWED AND APPROVED THE FOLLOWING:**

SCHEDULE OF VOUCHERS

For Checks Paid 6/1/2024 To 6/30/2024 Total Amount: \$3,898,472.77

WIRE TRANSFERS
NUMBER RANGE WT #4072 To WT #4092 Total Amount: \$2,076,613.39

Total Claims and/or Wire Transfers: \$5,975,086.16

Approved this 25th day of July 2024

Eric Stelter
Finance Committee - Chairperson

Attachment: WT4072-WT4092 and Voucher (Wire Transfers #4072 - #4092 and June Schedule of Vouchers)



**Finance Committee
July 25, 2024**

Wire Transfers

WT #	Date	Amount Paid To	Purpose
WT #4072	6/20/2024	24,180.08 WI DOR	Sales Tax May 2024/kpm
WT #4073	6/18/2024	5,719.50 North Shore Bank	Deferred Coimpensation/kpm
WT #4074	6/18/2024	28,432.36 Great West Trust Co	Deferred Compensation/kpm
WT #4075	6/21/2024	542.05 WI DOR	Wage Attachment/kpm
WT #4076	6/24/2024	348,358.50 IRS	Federal Payroll Tax/kpm
WT #4077	7/15/2024	58,527.51 WI DOR	State Payroll Tax/kpm
WT #4078	6/28/2024	395,610.55 WRS	May WRS Contributions/kpm
WT #4079	6/21/2024	18,091.84 Elan Financial Services	Credit Card Payment/kpm
WT #4080	6/24/2024	508,228.42 US Bank	Credit Card Payment/kpm
WT #4081	6/28/2024	6,590.03 Metlife	Voluntary Insurances/kpm
WT #4082	6/28/2024	2,683.90 Metlife	July 2024 Vision/kpm
WT #4083	6/28/2024	24,490.60 Metlife	July 2024 Dental/kpm
WT #4084	6/28/2024	11,189.38 Metlife	Life<D/kpm
WT #4085	7/2/2024	28,114.02 Great West Trust Co	Deferred Compensation/kpm
WT #4086	7/2/2024	5,719.50 North Shore Bank	Deferred Compensation/kpm
WT #4087	7/5/2024	451.72 WI DOR	Wage Attachment/kpm
WT #4088	7/8/2024	343,756.29 IRS	Federal Payroll Tax/kpm
WT #4089	7/5/2024	8,700.64 Elan Financial Services	Credit Card Payment/kpm
WT #4090	7/15/2024	173,175.12 WI DOR	RE Transfer Fees June 2024/kpm
WT #4091	7/31/2024	58,227.01 WI DOR	State Payroll Taxes/kpm
WT #4092	7/16/2024	25,824.37 Elan Financial	Credit Card Bill/st
		<u><u>\$2,076,613.39</u></u>	

Attachment: WT4072-WT4092 and Voucher (Wire Transfers #4072 - #4092 and June Schedule of Vouchers)

Finance Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	July 25, 2024
DEPARTMENT:	County Clerk
DIRECTOR:	Karen Niemuth
PREPARER:	Tyler Quaas

Agenda Summary County Clerk

ATTACHMENTS:

- County Clerk Financials (PDF)

FINANCE COMMITTEE

Ozaukee County Committee Report
General Fund County Clerk
 For the Six Months Ending Sunday, June 30, 2024
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2024 YTD Actual	2024 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Public Charges for Services	-	-	\$45	\$45	0.00%
Intergovernmental Charges	\$25,568	\$57,210	\$51,600	(\$5,610)	110.87%
Interdepartmental Charges	\$732	\$32,881	\$86,000	\$53,119	38.23%
Licenses & Permits	\$2,690	\$9,415	\$20,000	\$10,585	47.08%
Other Revenue	\$1,553	\$13,637	\$18,000	\$4,363	75.76%
Total Revenues	\$30,543	\$113,143	\$175,645	\$62,502	64.42%
Expenditures					
Salaries	\$33,058	\$200,617	\$420,900	\$220,283	47.66%
Fringe Benefits	\$12,033	\$75,475	\$141,884	\$66,409	53.19%
Travel/Training	-	\$7,153	\$27,750	\$20,597	25.78%
Supplies	\$23,480	\$118,892	\$270,700	\$151,808	43.92%
Purchased Services	\$341	\$18,779	\$67,225	\$48,446	27.93%
Interdepartment Charges	\$2,584	\$16,617	\$35,614	\$18,997	46.66%
Other Expenses	-	\$870	\$5,339	\$4,469	16.30%
Total Operating Expenditures	\$71,496	\$438,403	\$969,412	\$531,009	45.22%
Capital Outlay					
Total Expenditures	\$71,496	\$438,403	\$969,412	\$531,009	45.22%
Net Increase (Decrease)	(\$40,953)	(\$325,260)	(\$793,767)	(\$468,507)	40.98%

Equity:

Attachment: County Clerk Financials (County Clerk)

Finance Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	July 25, 2024
DEPARTMENT:	Finance
DIRECTOR:	Jay McMahon
PREPARER:	Jay McMahon

Agenda Summary Finance

ATTACHMENTS:

- July Directors Report (PDF)
- July Reports (PDF)

FINANCE COMMITTEE

DIRECTOR'S REPORT TO THE FINANCE COMMITTEE

JULY 2024

TO: THE HONORABLE MEMBERS OF THE OZAUKEE COUNTY FINANCE COMMITTEE

The mission of the Ozaukee County Finance Department is to facilitate effective and efficient fiscal management while maintaining accountability for the financial resources in accordance with generally accepted accounting principles (GAAP).

County Finances:

2023 is tracking as expected through June. Revenues are below budget due to a two-month lag in sales tax, grant claims are filed close to the end of the year. Interest income is over budget due to higher interest rates than budgeted from PWSB and the State Pool.

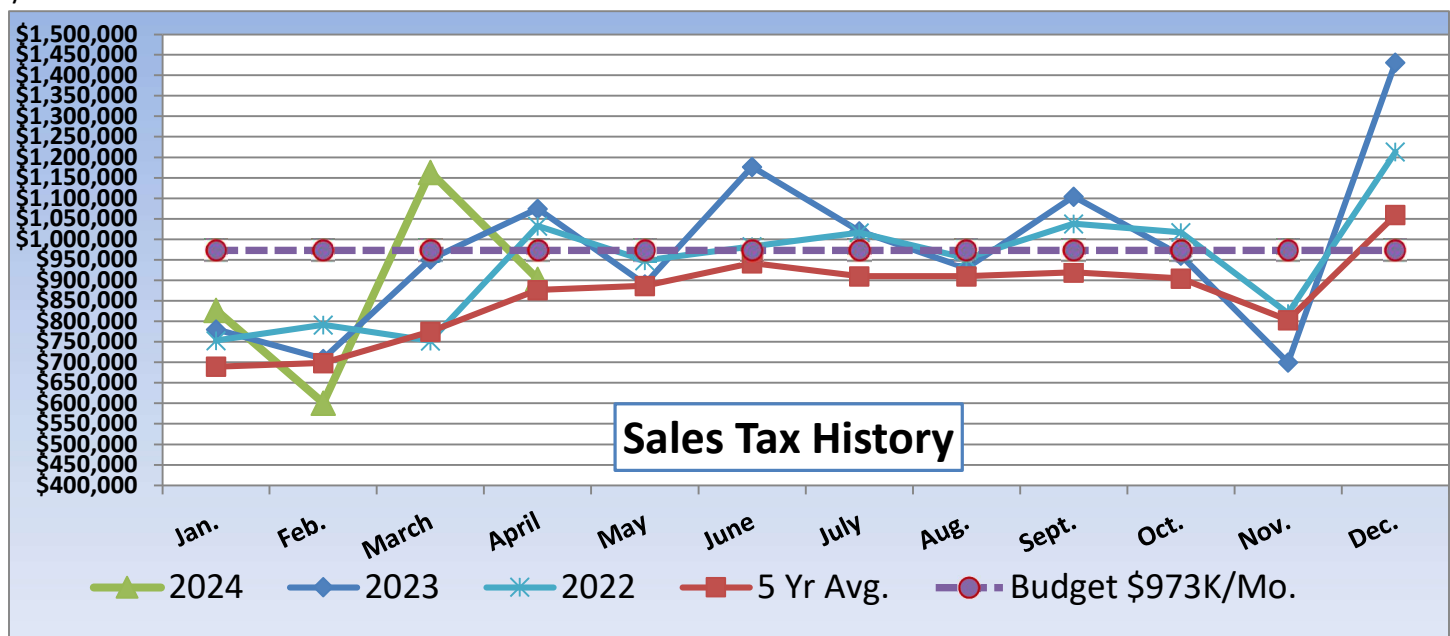
Expenditures are slightly over budget in total and this is due to prepaying health insurance one month in advance and Grants are typically paid in full at the beginning of the year. Insurance costs are also in Other Expenses which will be allocated to other funds based on the budget. In addition, other expenses includes \$700,000 in expenditures for the Advocates of Ozaukee County Shelter Construction that is reimbursed by a Community Development Block Grant. The revenue is posted in the CDBG Fund and the expenses will be reclassified to the CDBG fund in the next month.

2023 Audit:

The Annual Comprehensive Financial Report is completed and available on the County's web site under Financial Documents/Annual Reports. KerberRose will be presenting to the whole Board at the August 21st Board Meeting

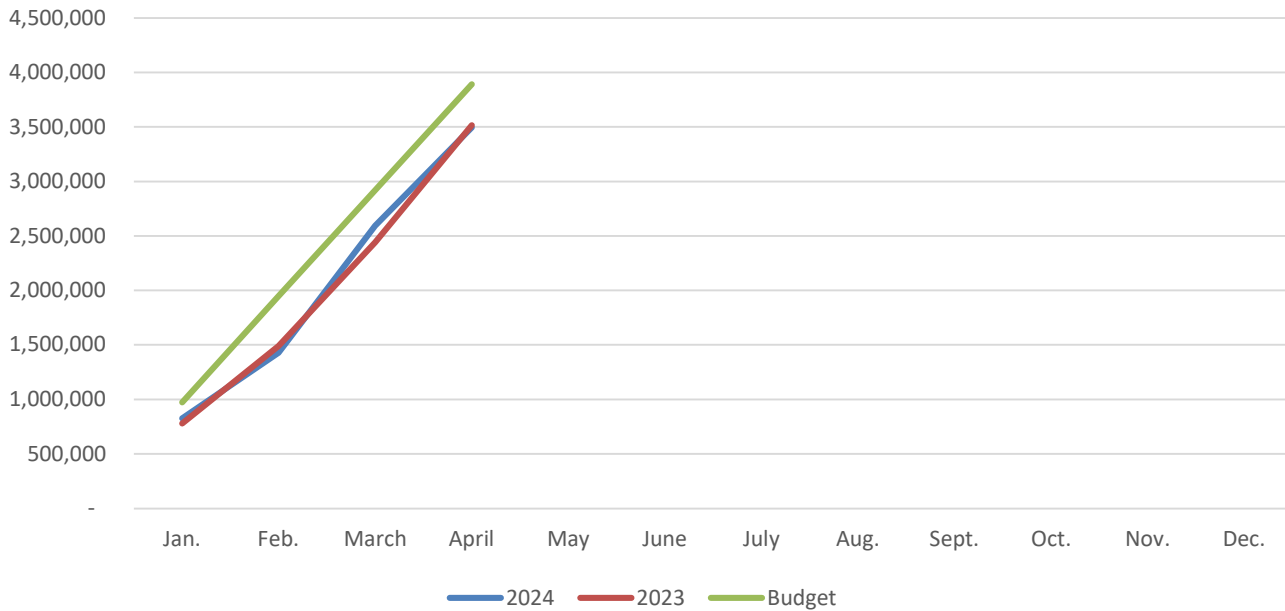
Sales Tax Collections:

Sales tax collections for April were \$902,918 compared to \$1,075,074 for April of 2023. A decrease of \$172,156 from 2023 which puts collections \$20,901 behind 2023. Through April collections are under budget by \$397,352 which is normal at this time of year since collections are historically low in January and February and increase beginning in March. I have included a 3rd table below that shows our monthly collections for the current year and the preceding 5 years.



Attachment: July Directors Report (Finance)

Cumulative Sales Tax Analysis



Month	2024	2023	2022	2021	2020	2019
Jan.	\$ 827,000	\$ 780,367	\$ 753,101	\$ 709,655	\$ 640,248	\$ 566,612
Feb.	601,202	708,888	791,175	794,643	676,988	519,868
March	1,163,948	951,640	752,730	749,818	624,557	796,918
April	902,918	1,075,074	1,032,797	942,045	646,382	685,858
May		890,736	948,041	988,440	836,826	767,577
June		1,176,749	982,372	807,042	816,972	927,214
July		1,020,036	1,015,951	1,074,803	817,956	623,068
Aug.		929,919	953,798	852,524	912,479	902,946
Sept.		1,104,714	1,038,162	909,058	730,504	815,601
Oct.		960,699	1,016,809	1,000,698	936,555	606,837
Nov.		699,925	819,961	819,968	835,958	840,209
Dec.		1,431,574	1,213,586	1,004,389	837,361	811,096
Totals	\$ 3,495,068	\$ 11,730,321	\$ 11,318,483	\$ 10,653,083	\$ 9,312,786	\$ 8,863,804

Ozaukee County Committee Report
Summary of All Units
 For the Six Months Ending Sunday, June 30, 2024
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2024 YTD Actual	2024 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	\$2,728,280	\$15,811,013	\$35,688,713	\$19,877,700	44.30%
Intergovernmental Revenues	\$2,366,722	\$5,563,215	\$19,240,726	\$13,677,511	28.91%
Public Charges for Services	\$2,787,165	\$12,979,184	\$26,376,588	\$13,397,404	49.21%
Intergovernmental Charges	\$134,839	\$3,632,145	\$8,109,015	\$4,476,870	44.79%
Interdepartmental Charges	\$148,414	\$1,379,968	\$4,967,061	\$3,587,093	27.78%
Fines/Forfeitures/Penalties	\$16,686	\$105,890	\$206,300	\$100,410	51.33%
Licenses & Permits	\$147,591	\$326,695	\$1,007,675	\$680,980	32.42%
Interest Revenue	\$163,038	\$995,389	\$380,050	(\$615,339)	261.91%
Other Revenue	\$70,874	\$789,140	\$3,166,488	\$2,377,348	24.92%
Total Revenues	\$8,563,609	\$41,582,639	\$99,142,616	\$57,559,977	41.94%
Expenditures					
Salaries	\$3,180,639	\$18,564,484	\$40,847,972	\$22,283,488	45.45%
Fringe Benefits	\$1,137,385	\$7,477,162	\$15,232,332	\$7,755,170	49.09%
Travel/Training	\$22,538	\$143,732	\$493,318	\$349,586	29.14%
Supplies	\$787,707	\$3,253,156	\$9,779,907	\$6,526,751	33.26%
Purchased Services	\$1,663,316	\$8,077,642	\$16,651,200	\$8,573,558	48.51%
Interdepartment Charges	\$121,391	\$2,362,072	\$6,013,445	\$3,651,373	39.28%
Depreciation	\$223,658	\$1,341,948	\$2,855,974	\$1,514,026	46.99%
Debt Service	-	\$1,375,944	\$1,577,563	\$201,619	87.22%
Grants	\$91,500	\$2,692,923	\$1,709,665	(\$983,258)	157.51%
Other Expenses	\$440,066	\$3,140,295	\$3,587,176	\$446,881	87.54%
Total Operating Expenditures	\$7,668,200	\$48,429,358	\$98,748,552	\$50,319,194	49.04%
Capital Outlay					
Project Fund	\$339,656	\$959,473	\$2,923,000	\$1,963,527	32.82%
Equipment & Furniture	\$50,698	\$914,793	\$1,203,287	\$288,494	76.02%
Buildings & Land	\$2,938	\$502,102	\$1,745,687	\$1,243,585	28.76%
Contra	-	-	(\$1,735,000)	(\$1,735,000)	0.00%
Total Capital Outlay	\$393,292	\$2,376,368	\$4,136,974	\$1,760,606	57.44%
Total Expenditures	\$8,061,492	\$50,805,726	\$102,885,526	\$52,079,800	49.38%
Other Finance (Sources)	-	(\$285,687)	(\$2,965,063)	(\$2,679,376)	9.64%
Other Finance Uses	-	\$285,687	\$1,511,602	\$1,225,915	18.90%
Net Other Financing Sources/Uses	-	-	(\$1,453,461)	(\$1,453,461)	0.00%
Net Increase (Decrease)	\$502,117	(\$9,223,087)	(\$2,289,449)	\$6,933,638	402.85%
Equity:					
Retained Earnings	\$1,821,568	(\$3,252,616)	-	\$3,252,616	0.00%
Governmental Fund Balance	(\$1,821,568)	(\$25,899,516)	-	\$25,899,516	0.00%

Attachment: July Reports (Finance)

Ozaukee County Committee Report
1-GENERAL FUND
 For the Six Months Ending Sunday, June 30, 2024
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2024 YTD Actual	2024 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	\$1,916,498	\$9,586,978	\$23,869,690	\$14,282,712	40.16%
Intergovernmental Revenues	\$115,316	\$25,443	\$4,415,773	\$4,390,330	0.58%
Public Charges for Services	\$197,515	\$1,107,002	\$2,516,660	\$1,409,658	43.99%
Intergovernmental Charges	\$113,711	\$443,041	\$236,600	(\$206,441)	187.25%
Interdepartmental Charges	\$16,163	\$146,499	\$528,136	\$381,637	27.74%
Fines/Forfeitures/Penalties	\$16,686	\$105,890	\$200,000	\$94,110	52.95%
Licenses & Permits	\$16,259	\$75,002	\$140,000	\$64,998	53.57%
Interest Revenue	\$113,473	\$664,595	\$370,050	(\$294,545)	179.60%
Other Revenue	\$30,929	\$308,682	\$788,031	\$479,349	39.17%
Total Revenues	\$2,536,550	\$12,463,132	\$33,064,940	\$20,601,808	37.69%
Expenditures					
Salaries	\$1,318,439	\$7,906,965	\$17,334,038	\$9,427,073	45.62%
Fringe Benefits	\$500,391	\$3,386,869	\$6,800,595	\$3,413,726	49.80%
Travel/Training	\$9,042	\$75,161	\$209,483	\$134,322	35.88%
Supplies	\$97,091	\$690,159	\$1,670,003	\$979,844	41.33%
Purchased Services	\$313,828	\$1,775,232	\$3,669,437	\$1,894,205	48.38%
Interdepartment Charges	\$64,023	\$572,288	\$1,165,545	\$593,257	49.10%
Grants	\$78,750	\$1,038,918	\$1,402,065	\$363,147	74.10%
Other Expenses	\$293,667	\$1,648,641	\$899,774	(\$748,867)	183.23%
Total Operating Expenditures	\$2,675,231	\$17,094,233	\$33,150,940	\$16,056,707	51.56%
Capital Outlay					
Equipment & Furniture	\$10,853	\$214,299	\$395,137	\$180,838	54.23%
Total Capital Outlay	\$10,853	\$214,299	\$395,137	\$180,838	54.23%
Total Expenditures	\$2,686,084	\$17,308,532	\$33,546,077	\$16,237,545	51.60%
Other Finance (Sources)	-	-	(\$481,137)	(\$481,137)	0.00%
Other Finance Uses	-	\$285,687	\$734,208	\$448,521	38.91%
Net Other Financing Sources/Uses	-	\$285,687	\$253,071	(\$32,616)	112.89%
Net Increase (Decrease)	(\$149,534)	(\$5,131,087)	(\$734,208)	\$4,396,879	698.86%
Equity:					
Governmental Fund Balance	-	(\$13,463,450)	-	\$13,463,450	0.00%

Attachment: July Reports (Finance)

Ozaukee County Committee Report
General Fund Finance Department
 For the Six Months Ending Sunday, June 30, 2024
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2024 YTD Actual	2024 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Other Revenue	-	\$51,683	\$140,000	\$88,317	36.92%
Total Revenues	-	\$51,683	\$140,000	\$88,317	36.92%
Expenditures					
Salaries	\$64,219	\$390,854	\$849,797	\$458,943	45.99%
Fringe Benefits	\$26,687	\$166,708	\$282,725	\$116,017	58.96%
Travel/Training	-	\$3,067	\$8,200	\$5,133	37.40%
Supplies	\$42	\$5,537	\$40,466	\$34,929	13.68%
Purchased Services	\$702	\$45,373	\$18,350	(\$27,023)	247.26%
Interdepartment Charges	\$3,078	\$18,460	\$37,245	\$18,785	49.56%
					-
Other Expenses	(\$1)	(\$2,168)	\$600	\$2,768	361.33%
Total Operating Expenditures	\$94,727	\$627,831	\$1,237,383	\$609,552	50.74%
Capital Outlay					
Total Expenditures	\$94,727	\$627,831	\$1,237,383	\$609,552	50.74%
Net Increase (Decrease)	(\$94,727)	(\$576,148)	(\$1,097,383)	(\$521,235)	52.50%

Equity:

Attachment: July Reports (Finance)

Ozaukee County Committee Report
General Fund County Administrator
 For the Six Months Ending Sunday, June 30, 2024
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2024 YTD Actual	2024 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Expenditures					
Salaries	\$11,415	\$68,491	\$148,391	\$79,900	46.16%
Fringe Benefits	\$3,802	\$25,608	\$46,345	\$20,737	55.26%
Travel/Training	-	-	\$1,425	\$1,425	0.00%
Supplies	-	\$1,624	\$2,275	\$651	71.38%
Purchased Services	\$58	\$350	\$780	\$430	44.87%
Interdepartment Charges	\$1,279	\$7,677	\$15,545	\$7,868	49.39%
Other Expenses	-	\$2,977	\$500	(\$2,477)	595.40%
Total Operating Expenditures	\$16,554	\$106,727	\$215,261	\$108,534	49.58%
Capital Outlay					
Total Expenditures	\$16,554	\$106,727	\$215,261	\$108,534	49.58%
Net Increase (Decrease)	(\$16,554)	(\$106,727)	(\$215,261)	(\$108,534)	49.58%

Equity:

Attachment: July Reports (Finance)

Ozaukee County Committee Report
General Fund Budget/Grant/Project Management
 For the Six Months Ending Sunday, June 30, 2024
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2024 YTD Actual	2024 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Expenditures					
Salaries	\$19,408	\$114,261	\$251,503	\$137,242	45.43%
Fringe Benefits	\$5,414	\$35,919	\$67,577	\$31,658	53.15%
Travel/Training	-	-	\$5,000	\$5,000	0.00%
Supplies	-	\$575	\$4,675	\$4,100	12.30%
Other Expenses	-	-	\$1,500	\$1,500	0.00%
Total Operating Expenditures	\$24,822	\$150,755	\$330,255	\$179,500	45.65%
Capital Outlay					
Total Expenditures	\$24,822	\$150,755	\$330,255	\$179,500	45.65%
Net Increase (Decrease)	(\$24,822)	(\$150,755)	(\$330,255)	(\$179,500)	45.65%

Equity:

Attachment: July Reports (Finance)

Ozaukee County Committee Report
General Fund Non Departmental
 For the Six Months Ending Sunday, June 30, 2024
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2024 YTD Actual	2024 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Interdepartmental Charges	-	-	\$270,000	\$270,000	0.00%
Interest Revenue	\$111	\$714	-	(\$714)	0.00%
Other Revenue	\$267	\$42,117	\$138,886	\$96,769	30.32%
Total Revenues	\$378	\$42,831	\$408,886	\$366,055	10.48%
Expenditures					
Salaries	-	\$2,058	(\$15,000)	(\$17,058)	-13.72%
Fringe Benefits	-	\$159,500	\$195,000	\$35,500	81.79%
Travel/Training	-	\$2,100	\$21,000	\$18,900	10.00%
Supplies	-	-	\$17,728	\$17,728	0.00%
Purchased Services	\$4,469	\$26,813	\$53,625	\$26,812	50.00%
Grants	\$76,250	\$1,025,902	\$1,145,965	\$120,063	89.52%
Other Expenses	\$259,108	\$1,445,337	\$629,548	(\$815,789)	229.58%
Total Operating Expenditures	\$339,827	\$2,661,710	\$2,047,866	(\$613,844)	129.97%
Capital Outlay					
Total Expenditures	\$339,827	\$2,661,710	\$2,047,866	(\$613,844)	129.97%
Other Finance (Sources)	-	-	(\$15,000)	(\$15,000)	0.00%
Net Other Financing Sources/Uses	-	-	(\$15,000)	(\$15,000)	0.00%
Net Increase (Decrease)	(\$339,449)	(\$2,618,879)	(\$1,623,980)	\$994,899	161.26%

Equity:

Attachment: July Reports (Finance)

Ozaukee County Committee Report
Special Revenue County American Rescue Plan Act
 For the Six Months Ending Sunday, June 30, 2024
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2024 YTD Actual	2024 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Interest Revenue	\$43,756	\$282,355	-	(\$282,355)	0.00%
Other Revenue	-	\$9,832	-	(\$9,832)	0.00%
Total Revenues	\$43,756	\$292,187	-	(\$292,187)	0.00%
Expenditures					
Grants	-	\$1,516,712	-	(\$1,516,712)	0.00%
Total Operating Expenditures	-	\$1,516,712	-	(\$1,516,712)	0.00%
Capital Outlay					
Project Fund	\$334,680	\$692,457	-	(\$692,457)	0.00%
Total Capital Outlay	\$334,680	\$692,457	-	(\$692,457)	0.00%
Total Expenditures	\$334,680	\$2,209,169	-	(\$2,209,169)	0.00%
Net Increase (Decrease)	(\$290,924)	(\$1,916,982)	-	\$1,916,982	0.00%
<i>Equity:</i>					
Governmental Fund Balance	-	(\$677,458)	-	\$677,458	0.00%

Finance Committee

AGENDA INFORMATION SHEET

AGENDA DATE: July 25, 2024
DEPARTMENT: Human Resources
DIRECTOR: Chris McDonell
PREPARER: Chris McDonell

Agenda Summary Human Resources

Wisconsin Retirement System

Wisconsin Retirement System (WRS) is offering the following webinars in July and August on various topics.

- Beneficiary Designations - What Happens to My Account When I Die?
 - If you would like to update your WRS Beneficiary, please complete the attached form and mail it directly to WRS.
- WRS Benefits: For New and Mid-Career Employees
- Annuity Options
- How to Use ETF's Online Retirement Calculator
- Preparing for Your Retirement

Employee Assistance Program

Ozaukee County continues to offer employees an Employee Assistance Program (EAP) which includes a wide range of confidential personalized support for navigating life's changes and challenges. Our EAP program is managed through MetLife, and MetLife has partnered with TELUS Health to provide resources and educational opportunities. Whether you have questions about relationships, family problems, stress at work and home, anxiety, financial matters, or health issues, the EAP is there for you anytime and offers:

- Confidential support, including up to 5 sessions of short-term counseling- at no cost to you, that can help you find solutions to the challenges you face.
- Comprehensive online resources where you can access expert content on family, health, life, work, money and more.
- Work/life solutions including family support services, legal and financial support, child and elder care, and more.

Social Security 101

A FREE workshop from Social Security.

- When are you eligible to receive retirement benefits?
- How does early retirement affect your benefits?
- Do you qualify for disability, survivors, and spouse benefits?
- How do you get the most from your benefit?
- What is the future of Social Security?
- When should you file for Medicare?

Learn how to use my Social Security online account and other online services.

Employee Appreciation Cookout - July 23, 2024 - 11:30AM - 1:00PM

Chef Jason is firing up the grill and cooking up some fun just to celebrate all that you do! That's right, it's time to take a break from your desks, leave those emails behind, and join us for the Most Excellent Employee Appreciation Cookout! Johnsonville Brats, Burgers, Turkey Burgers and a Veg option will be grilled to near* perfection. The sides will be provided by the management team, so you can sit back and enjoy the day!

ATTACHMENTS:

- HR FINANCIALS (PDF)

FINANCE COMMITTEE

Ozaukee County Committee Report
General Fund Department Human Resources
For the Six Months Ending Sunday, June 30, 2024
Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2024 YTD Actual	2024 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Expenditures					
Salaries	\$23,100	\$134,875	\$317,708	\$182,833	42.45%
Fringe Benefits	\$8,123	\$53,348	\$118,444	\$65,096	45.04%
Travel/Training	-	\$2,430	\$2,200	(\$230)	110.45%
Supplies	\$143	\$7,550	\$22,850	\$15,300	33.04%
Purchased Services	\$4,184	\$21,922	\$38,900	\$16,978	56.35%
Interdepartment Charges	\$1,210	\$7,931	\$15,632	\$7,701	50.74%
Other Expenses	\$148	\$2,646	\$2,000	(\$646)	132.30%
Total Operating Expenditures	\$36,908	\$230,702	\$517,734	\$287,032	44.56%
Capital Outlay					
Total Expenditures	\$36,908	\$230,702	\$517,734	\$287,032	44.56%
Net Increase (Decrease)	(\$36,908)	(\$230,702)	(\$517,734)	(\$287,032)	44.56%

E q u i t y:

Attachment: HR FINANCIALS (Human Resources)

Finance Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	July 25, 2024
DEPARTMENT:	Administrator
DIRECTOR:	Jason Dzwinel
PREPARER:	Jason Dzwinel

Agenda Summary Information Technology

ATTACHMENTS:

- Communication Services Financials (PDF)

FINANCE COMMITTEE

Ozaukee County Committee Report
General Fund Information Technology-Radio Services
 For the Six Months Ending Sunday, June 30, 2024
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2024 YTD Actual	2024 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Other Revenue	\$3,881	\$13,592	\$83,370	\$69,778	16.30%
Total Revenues	\$3,881	\$13,592	\$83,370	\$69,778	16.30%
Expenditures					
Salaries	\$9,386	\$56,152	\$121,757	\$65,605	46.12%
Fringe Benefits	\$1,871	\$10,977	\$23,671	\$12,694	46.37%
Travel/Training	-	-	\$2,500	\$2,500	0.00%
Supplies	-	\$3,188	\$45,100	\$41,912	7.07%
Purchased Services	\$36,152	\$140,358	\$321,210	\$180,852	43.70%
Interdepartment Charges	\$901	\$5,472	\$12,818	\$7,346	42.69%
Other Expenses	-	\$10	\$782	\$772	1.28%
Total Operating Expenditures	\$48,310	\$216,157	\$527,838	\$311,681	40.95%
Capital Outlay					
Total Expenditures	\$48,310	\$216,157	\$527,838	\$311,681	40.95%
Net Increase (Decrease)	(\$44,429)	(\$202,565)	(\$444,468)	(\$241,903)	45.57%

E q u i t y:

Finance Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	July 25, 2024
DEPARTMENT:	Treasurer
DIRECTOR:	Sandi Tretow
PREPARER:	Sandi Tretow

Agenda Summary County Treasurer

ATTACHMENTS:

- July Treasurer's Report (PDF)

FINANCE COMMITTEE



Sandra Tretow
County Treasurer
Email: stretow@ozaukeecounty.gov

OZAUKEE COUNTY TREASURER

ADMINISTRATION CENTER
121 WEST MAIN STREET
P.O. BOX 994
PORT WASHINGTON, WI 53074-0994
Website: www.ozaukeecounty.gov

Phone: Local (262) 284-8280
Metro (262) 238-8280
Fax: Local (262) 284-8373
Metro (262) 238-8373

FINANCE COMMITTEE
Thursday, July 25, 2024
SUMMARY OF TREASURER'S OFFICE ACTIVITIES

Tasks completed:

- Month-end activities
- Reconciled bank statements to general ledger
- Working on 2020 foreclosures
- Prepared June financial report for this committee
- Ozaukee County is a county selected by the Department of Revenue to participate in a Lottery Credit audit. This is an ongoing process.
- Mailed 4,759 tax bill reminder postcards
- Mailed 187 delinquent tax statements
- Approve invoices in Docuware
- Daily tasks in office – verify daily monetary activities (deposits, transfers, wires, etc.)

Future goals/events:

- 2025 Budgeting
- We are in the midst of our busiest tax collection month of the year.

Please “Like” and “Follow” the Ozaukee County Treasurer’s Office Facebook Page and ask your constituents to do the same. We post a lot of helpful and interesting information. (We really do!)



TREASURER'S REPORT
FINANCE COMMITTEE
JULY 2024
REPORTING PERIOD: June, 2024

CASH

Cash ending June is down \$ (1,630,499) from last June:

Cash 2024,	\$ 38,947,718	2023 \$ 40,578,217	Decrease of \$ (1,630,499.38)	-4.02%
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All funds are either collateralized, or guaranteed by the State's Public Deposit (per s. 20.144(1) Wisconsin Statutes, the FDIC or the Federal government.

Variances of cash from month to month and year to year June include the following: bond reimbursements to treasurer cash, spending from fund balances, fund balance used to reduce levy, carryover of funds and timing of spending, number of payrolls within a month, delinquent tax balance, amount of current year taxes collected and timing of payments due to the county, general obligation debt refinancing, and federal and state granting.

REVENUES

Interest and penalty revenues are up from last year through June:

June 2024,	\$ 157,524	2023 \$ 125,458	Increase of \$ 32,066.49	25.56%
Budget 2024,	\$ 280,000	2023 \$ 285,000	Budget/Actual 2024	56.26%

The interest and penalty revenues are from delinquent tax collections.

All delinquent taxes are subject to interest of 1% per month and penalty of .5% per month (fraction of a month counts as a whole month) from June 1st until paid in full.

Interest earnings are up from last year through June:

June 2024,	\$ 588,911	2023 \$ 571,405	Increase of \$ 17,506.24	3.06%
Budget 2024,	\$ 280,000	2023 \$ 280,000	Budget/Actual 2024	210.33%

The interest earning revenues are from cash investments.

All of our bank accounts earn interest except our checking, payroll and treasurer's petty cash.

Sales tax revenue is down from last year through April, see page 6:

April 2024,	\$ 3,495,067	2023 \$ 3,515,969	Decrease of \$ (20,902.00)	-0.59%
Budget 2024,	\$ 11,677,265	2023 \$ 11,216,085	Budget/Actual 2023	29.93%

The County's sales tax rate is 5.5% which is comprised of the following: 5.0% State and 0.5% County. Of the 0.5% allocated for County sales tax, the County receives 97.75%, the State retains 1.75% and the retailers retain .5%

See pages 7 and 8

DELINQUENT TAXES

Certificate delinquent balance:

2024	\$ 391,106	2023 \$ 433,619	Decrease of \$ (42,513.00)	-9.80%
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Number of delinquent parcels:

2024	263	2023 274	Decrease of -11	-4.01%
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The certificate balance is all delinquent outstanding real estate taxes.

Tax Certificate reports: see pages 5 and 6:

FORECLOSURES

Guardian ad litem has been appointed for the remaining three property owners who remain on the 2020 foreclosure list. Court date has been set for Monday, August 5th at 10:00 a.m. before the Honorable Sandy A. Williams. This is a hearing for Entry of Judgment.

REPORT OF THE OZAUKEE COUNTY TREASURER

MAIN CHECKBOOK

Balance June 1, 2024		\$	-
<u>Receipts:</u>			
Transfers from Money Market #2	\$	5,855,950.35	
Voids and Stop Payments	\$	13,112.02	
Total Monthly Receipts		\$	5,869,062.37
Total Balance & Receipts		\$	<u>5,869,062.37</u>
<u>Disbursements:</u>			
County Orders (553995-554608)	\$	(3,732,776.05)	
Wire Transfers (wt# 4064-4084)	\$	(2,119,376.24)	
ACH Transfers	\$	(16,910.08)	
Total Monthly Disbursements		\$	(5,869,062.37)
MAIN CHECKBOOK Balance June 30, 2024		\$	<u>-</u>

BANK RECONCILIATION:PORT WASHINGTON STATE BANK MAIN CHECKBOOK:

Balance as Per Statement	\$	1,992,824.78
Outstanding County Checks	\$	(1,992,824.78)

MAIN CHECKBOOK Balance June 30, 2024**\$ -****MONEY MARKET #1 CHECKBOOK**

Balance June 1, 2024		\$	25,799.78
<u>Receipts:</u>			
Department Direct Deposit Receipts	\$	1,920,204.49	
Real Estate Tax Receipts, Electronic	\$	97,649.48	
June Tax Settlement (3-install munis)	\$	219,921.13	
Transfer from Summit MM	\$	659.69	
Interest Earnings	\$	104.37	
Total Monthly Receipts		\$	2,238,539.16
Total Balance & Receipts		\$	<u>2,264,338.94</u>
<u>Disbursements:</u>			
Transfers to Money Market #2	\$	(2,238,209.26)	
Voids and NSF payments	\$	(365.62)	
Total Monthly Disbursements		\$	(2,238,574.88)
MONEY MARKET #1 CHECKBOOK Balance June 30, 2024		\$	<u>25,764.06</u>

BANK RECONCILIATION:PORT WASHINGTON STATE BANK MONEY MARKET #1 CHECKBOOK:

Balance as Per Statement	\$	25,104.37
Deposit in Transit	\$	659.69

MONEY MARKET #1 CHECKBOOK Balance June 30, 2024 (5.58%)APY**\$ 25,764.06**

Attachment: July Treasurer's Report (Treasurer Report)

MONEY MARKET #2 CHECKBOOK

Balance June 1, 2024		\$ 19,572,510.28
<u>Receipts:</u>		
Department Receipts	\$ 1,363,987.29	
Real Estate Tax Receipts	\$ 923,480.55	
RLF Payments	\$ 983.82	
NSF Replace	\$ 170.00	
June Settlement Payment	\$ 1,038.62	
Drainage Payments	\$ 32,100.00	
Transfer from PWSB - Parks Reservations	\$ 6,153.74	
Transfers from Money Market #1	\$ 2,238,209.26	
Transfer from Register of Deeds	\$ 277,186.91	
Transfer from CDBG Shelter	\$ 101,393.90	
Interest Earnings	\$ 80,799.87	
Total Monthly Receipts		\$ 5,025,503.96
Total Balance & Receipts		<u>\$ 24,598,014.24</u>
<u>Disbursements:</u>		
Transfers to Main Checkbook	\$ (5,855,950.35)	
Transfers to Payroll Checkbook	\$ (2,129,793.32)	
Transfer to Petty Cash	\$ (546.85)	
Total Monthly Disbursements		\$ (7,986,290.52)
MONEY MARKET #2 Balance June 30, 2024		<u>\$ 16,611,723.72</u>
<u>BANK RECONCILIATION:</u>		
<u>PORT WASHINGTON STATE BANK MONEY MARKET #2 CHECKBOOK:</u>		
Balance as Per Statement	\$ 16,611,623.72	
Deposit in Transit	\$ 100.00	
MONEY MARKET #2 CHECKBOOK Balance June 30, 2024 (5.69%)APY		<u>\$ 16,611,723.72</u>
<u>PAYROLL CHECKBOOK</u>		
Balance June 1, 2024		\$ -
<u>Receipts:</u>		
Transfers from Money Market #2	\$ 2,129,793.32	
Total Monthly Receipts		\$ 2,129,793.32
Total Balance & Receipts		<u>\$ 2,129,793.32</u>
<u>Disbursements:</u>		
Salary Orders (#441993-442043)	\$ (24,142.45)	
Salary Direct Deposit (#366883-368326)	\$ (2,105,650.87)	
Payroll check twice	\$ (60.72)	
Total Monthly Disbursements		\$ (2,129,854.04)
PAYROLL Balance June 30, 2024		<u>\$ (60.72)</u>
<u>BANK RECONCILIATION:</u>		
<u>PORT WASHINGTON STATE BANK PAYROLL CHECKBOOK:</u>		
Balance as Per Statement	\$ 4,930.28	
Outstanding Payroll Checks	\$ (4,991.00)	
PAYROLL CHECKBOOK Balance June 30, 2024		<u>\$ (60.72)</u>

PAGE 3

Attachment: July Treasurer's Report (Treasurer Report)

	2024	2024 ANNUAL BUDGET
REVENUE YTD		
Interest Investments	588,911.24	\$ 280,000 (June)
Curlers Building Maint	5,135.80	- (June)
Interest Go Bond 2021	5,140.39	- (June)
Interest Health Care Trust	713.66	- (June)
Interest Veteran's Memorial Trust	590.66	50 (June)
Interest Transit Trust Fund	4,768.89	- (June)
Interest on Delinquent Taxes	103,486.56	185,000 (June)
Penalty on Delinquent Taxes	54,037.93	95,000 (June)
Sales Tax General Fund	3,495,067.16	11,677,265 (April)
Use Value Penalty Tax	-	50,000 (June)

	BALANCE	RATES
INVESTMENT BALANCES		
Summit Credit Union, Savings (General Fund)	149,985.00	5.35% (June) APY
Summit Credit Union, CD (General Fund)	515,378.69	5.13% (June) APY
Horicon Bank (General Fund)	419,328.77	5.28% (June) APY
Horicon Bank, CD's (General Fund)	500,000.00	4.75% (June) APY
DANA, Federal Securities (General Fund)	-	0.00% (June) APY
LGIP, Savings (General Fund)	3,351,702.07	5.42% (June) APY
WISC (General Fund)	1,555,087.12	5.14% (June) APY
WISC CD's (General Fund)	4,057,447.39	4.63% (June) APY
WISC Securities (General Fund)	791,181.52	4.90% (June) APY
PWSB, Money Market (Curlers Association Building Maint)	174,568.10	5.58% (June) APY
PWSB Money Market (General Obligation Bond 2021)	142,809.87	5.58% (June) APY
PWSB, Money Market (Health Care Trust)	26,685.66	5.58% (June) APY
PWSB, Money Market (Veteran's Memorial Trust)	22,086.75	5.58% (June) APY
PWSB, Money Market (Register of Deeds)	217,021.39	5.58% (June) APY
PWSB, Money Market (Tax Collection)	10,835.62	5.58% (June) APY
PWSB, Money Market (Transit Trust Fund)	122,905.95	5.69% (June) APY
PWSB, Treasurer (Petty Cash)	5,000.00	n/a
PWSB, Money Market (Parks and Reservations)	7,190.25	5.58% (June) APY
PWSB, CDBG Lasata	10,286.60	n/a
PWSB, CDBG Shelter	100.00	n/a
PWSB, ARPA	10,376,817.04	5.66% (June) APY
PWSB, Opioids Settlement	710,505.83	5.58% (June) APY

Respectfully submitted,
Sandra Tretow
County Treasurer

2024 MONTHLY SPECIAL ASSESSMENTS COLLECTED (RED)

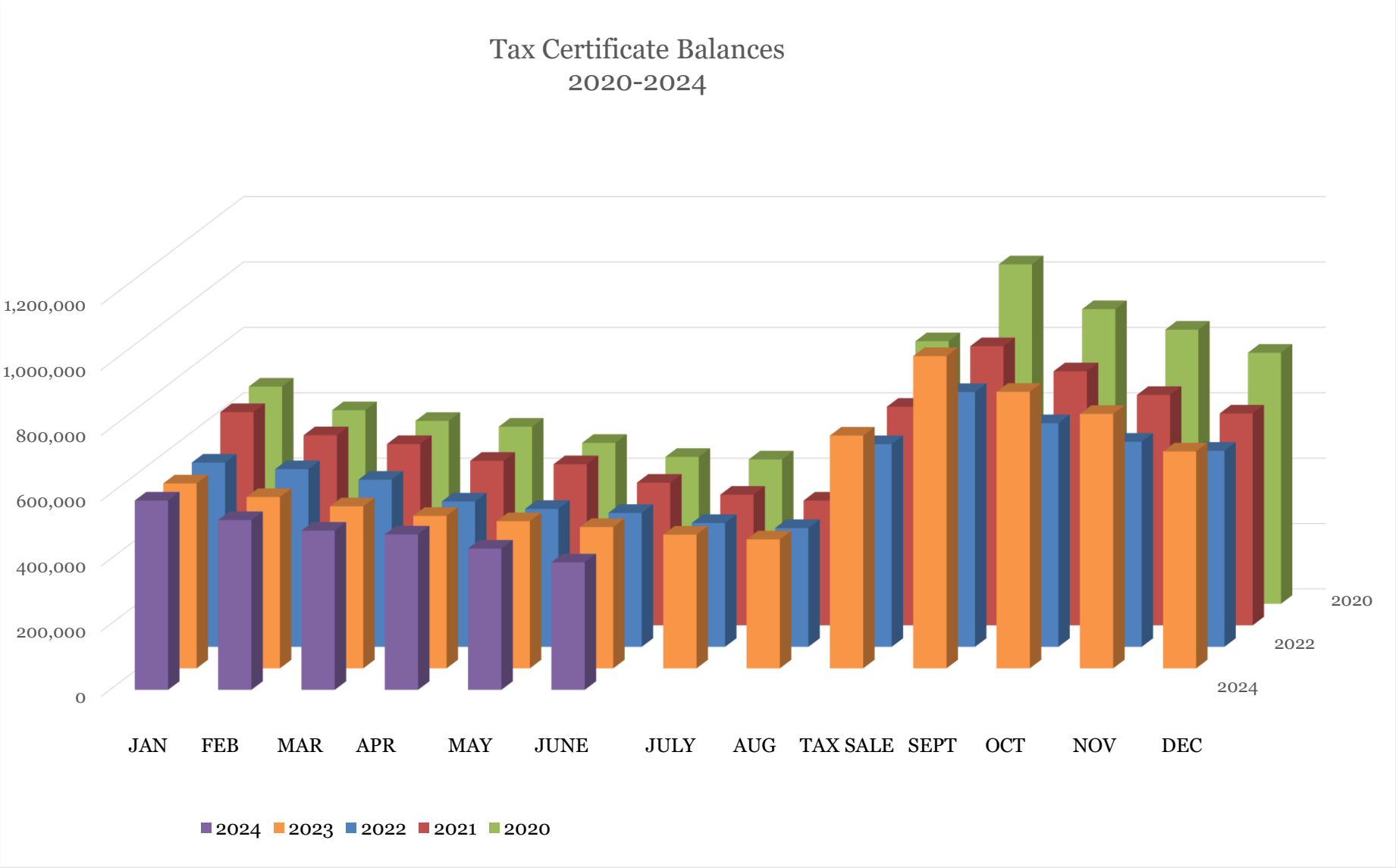
MONTH	CERT TOTAL	CERT RECEIPTS	MO END TOTAL
JANUARY	\$ 41,876.32	\$ 10,227.85	\$ 31,648.47
FEBRUARY	\$ 31,648.47	\$ 2,059.18	\$ 29,589.29
MARCH	\$ 29,589.29	\$ 816.08	\$ 28,773.21
APRIL	\$ 28,773.21	\$ 2,881.73	\$ 25,891.48
MAY	\$ 25,891.48	\$ 1,377.86	\$ 24,513.62
JUNE	\$ 24,513.62	\$ 2,568.08	\$ 21,945.54
JULY			\$ -
AUGUST			\$ -
TAX SALE			\$ -
SEPTEMBER			\$ -
OCTOBER			\$ -
NOVEMBER			\$ -
DECEMBER			\$ -
TOTAL		\$ 19,930.78	

Attachment: July Treasurer's Report (Treasurer Report)

2024 MONTHLY REDEMPTION REPORT

TAXES

MONTH	CURR TOTAL	CURR RECEIPTS	NEW TOTAL
JANUARY	\$ 664,872.22	\$ 84,234.94	\$ 580,637.28
FEBRUARY	\$ 580,637.28	\$ 59,776.28	\$ 520,861.00
MARCH	\$ 520,861.00	\$ 32,437.23	\$ 488,423.77
APRIL	\$ 488,423.77	\$ 11,735.72	\$ 476,688.05
MAY	\$ 476,688.05	\$ 43,215.23	\$ 433,472.82
JUNE	\$ 433,472.82	\$ 42,367.04	\$ 391,105.78
JULY	\$ 391,105.78		\$ 391,105.78
AUGUST	\$ 391,105.78		\$ 391,105.78
TAX SALE	\$ 391,105.78		\$ 391,105.78
SEPTEMBER	\$ 391,105.78		\$ 391,105.78
OCTOBER	\$ 391,105.78		\$ 391,105.78
NOVEMBER	\$ 391,105.78		\$ 391,105.78
DECEMBER	\$ 391,105.78		\$ 391,105.78
TOTAL		\$ 273,766.44	



Attachment: July Treasurer's Report (Treasurer Report)

SALES TAX INCOME

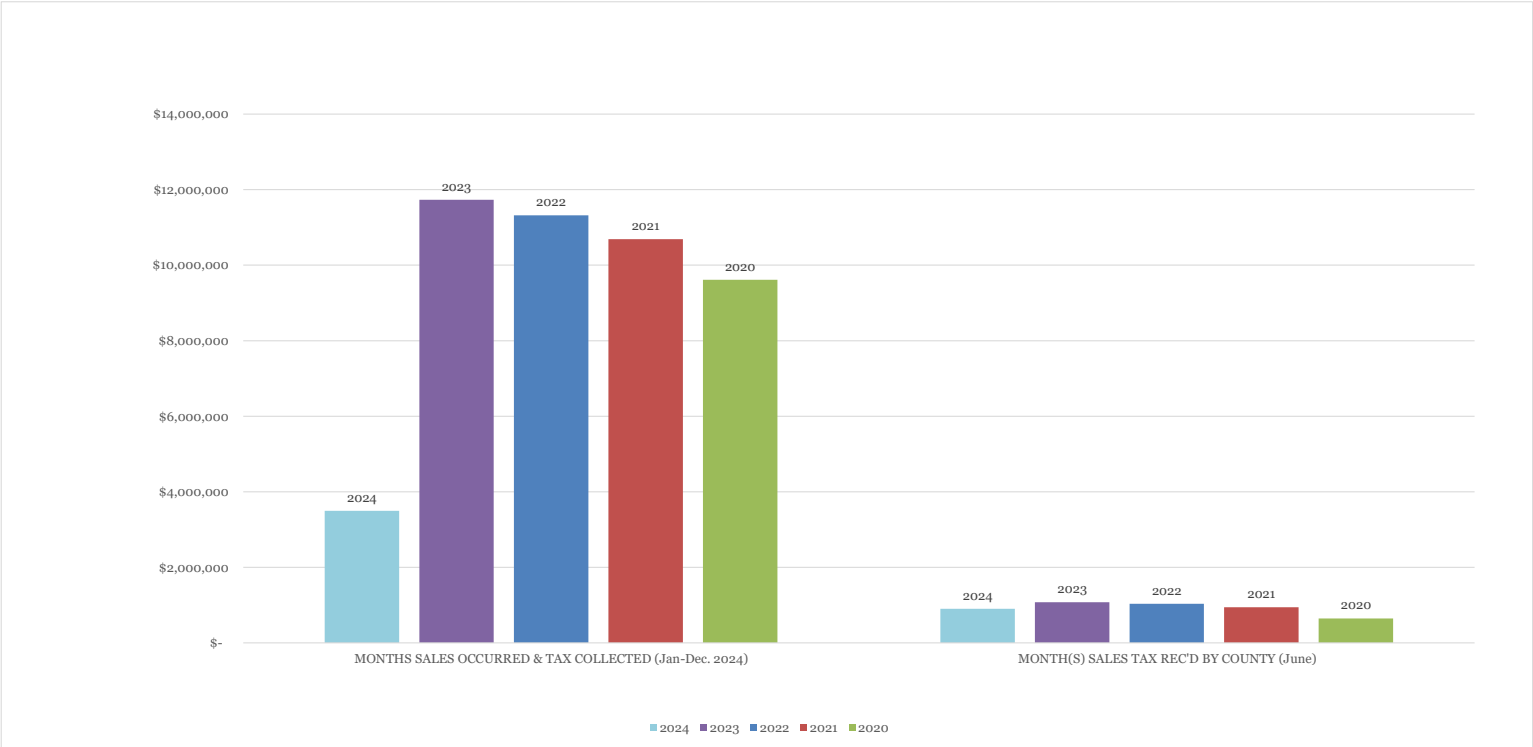
MONTH COUNTY RECEIVES SALES TAX MONEY	MONTH SALES OCCURRED AND SALES TAX COLLECTED		2024	2023	2022	2021	2020
January	November	\$	699,925	\$ 819,961	\$ 819,968	\$ 838,958	\$ 840,209
February	December	\$	1,431,574	\$ 1,213,586	\$ 1,004,389	\$ 837,361	\$ 811,096
March	January	\$	827,000	\$ 780,367	\$ 753,101	\$ 709,655	\$ 640,248
April	February	\$	601,202	\$ 708,888	\$ 791,175	\$ 794,643	\$ 676,988
May	March	\$	1,163,948	\$ 951,640	\$ 752,730	\$ 749,818	\$ 624,557
June	April	\$	902,918	\$ 1,075,074	\$ 1,032,797	\$ 942,045	\$ 646,382
July	May			\$ 890,736	\$ 948,041	\$ 988,440	\$ 836,826
August	June			\$ 1,176,749	\$ 982,372	\$ 807,042	\$ 816,972
September	July			\$ 1,020,036	\$ 1,015,951	\$ 1,074,803	\$ 817,956
October	August			\$ 929,919	\$ 953,798	\$ 852,524	\$ 1,208,946
November	September			\$ 1,104,714	\$ 1,038,162	\$ 944,816	\$ 730,504
December	October			\$ 960,699	\$ 1,016,809	\$ 1,000,698	\$ 936,555
MONTHS SALES OCCURRED & TAX COLLECTED (Jan-Dec. 2024)		\$	3,495,067	\$ 11,730,321	\$ 11,318,483	\$ 10,688,841	\$ 9,612,253
MONTH(S) SALES TAX REC'D BY COUNTY (June)		\$	902,918	\$ 1,075,074	\$ 1,032,797	\$ 942,045	\$ 646,382
BUDGET		\$	11,677,265	\$ 11,216,085	\$ 10,100,721	\$ 9,106,921	\$ 9,106,921

County receives	97.75% of the .5% tax collected
State retains	1.75%
Retailers retain	0.5%
	100.00%

Attachment: July Treasurer's Report (Treasurer Report)

SALES TAX INCOME

	2024	2023	2022	2021	2020	
MONTHS SALES OCCURRED & TAX COLLECTED (Jan-Dec. 2024)	\$ 3,495,067	\$ 11,730,321	\$ 11,318,483	\$ 10,688,841	\$ 9,612,253	<-----
MONTH(S) SALES TAX REC'D BY COUNTY (June)	\$ 902,918	\$ 1,075,074	\$ 1,032,797	\$ 942,045	\$ 646,382	<-----



REVOLVING LOAN FUND UPDATE

<u>RLF LOANS</u>	<u>Loan Begin Date</u>	<u>Loan End Date*</u>	<u>Principal Due</u>	<u>Monthly Payment</u>	<u>Paid Through</u>	<u>Most Recent Payment Date**</u>
107 W Buntrock LLC	July 1, 2014	June 2024	\$8,085.92	\$904.54	September 2023	5/17/2024
Cheel LLC	February 1, 2018	December 2024	\$8,880.13	\$647.01	October 2023	5/17/2024
Oldenburg Metal Properties	April 1, 2014	March 2024	Loan paid in full			
Oldenburg Metal Loan #3	September 1, 2023	September 2028	\$45,947.50	\$983.82	June 2022	7/1/2024
The Fermentorium	May 1, 2015	July 2025	\$14,942.39	\$757.79	October 2023	6/17/2024

**Payment dates updated to most current payment date as of 07/09/2024

Ozaukee County Committee Report
General Fund Treasurer
For the Six Months Ending Sunday, June 30, 2024
Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Prior YTD Actual	Current Month Actual	2024 YTD Actual	2024 Amended Budget	Budget Balance	% Budget YTD
Revenues						
Taxes	\$132,605	\$25,653	\$164,348	\$337,300	\$172,952	48.72%
Public Charges for Services	\$5,108	\$1,055	\$4,053	\$4,000	(\$53)	101.33%
Other Revenue	-	(\$280)	(\$3,958)	\$25,500	\$29,458	-15.52%
Total Revenues	\$137,713	\$26,428	\$164,443	\$366,800	\$202,357	44.83%
Expenditures						
Salaries	\$107,418	\$19,116	\$118,716	\$250,169	\$131,453	47.45%
Fringe Benefits	\$46,296	\$7,384	\$49,706	\$102,534	\$52,828	48.48%
Travel/Training	\$22	-	\$1,616	\$4,950	\$3,334	32.65%
Supplies	\$4,277	\$131	\$36,975	\$41,650	\$4,675	88.78%
Purchased Services	\$3,784	\$68	\$2,548	\$13,100	\$10,552	19.45%
Interdepartment Charges	\$16,824	\$2,814	\$20,888	\$42,853	\$21,965	48.74%
Other Expenses	\$1,576	\$3	\$839	\$12,200	\$11,361	6.88%
Total Operating Expenditures	\$180,197	\$29,516	\$231,288	\$467,456	\$236,168	49.48%
Capital Outlay						
Total Expenditures	\$180,197	\$29,516	\$231,288	\$467,456	\$236,168	49.48%
Net Increase (Decrease)	(\$42,484)	(\$3,088)	(\$66,845)	(\$100,656)	(\$33,811)	66.41%
<i>Equity:</i>						
Due To / Due From	(\$14,749,895)	(\$1,860,978)	\$3,690,050	-	(\$3,690,050)	0.00%

Attachment: July Treasurer's Report (Treasurer Report)