



MINUTES
PUBLIC WORKS COMMITTEE
REGULAR MEETING
THURSDAY, AUGUST 22, 2024 – 8:00 AM
HIGHWAY DEPARTMENT - MEETING ROOM
410 SOUTH SPRING STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Public Works Committee was held in the Highway office meeting room.

Attendee Name	Title	Status	Arrived
M. Wolf	Chairperson	Present	
T. Grabow	Vice-Chairperson	Present	
J. Strom	Supervisor District 21	Present	
T. Bichler	Supervisor District 1	Present	
D. Vogel	Supervisor District 10	Present	

Staff present: County Administrator Dzwinel, Public Works Director Edgren, Transit Superintendent Ottum, Project Manager/Construction Superintendent Guettel, Treasurer Tretow, Transit Mechanic Schmidt, and Deputy County Clerk Quaas.

2. PROPER NOTICE

Chairperson Wolf called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. July 18, 2024

Motion to approve the July 18, 2024 minutes as submitted.

PUBLIC WORKS COMMITTEE
RESULT: **APPROVED [4 TO 0]**
MOVER: T. Grabow, Vice-Chairperson
SECONDER: D. Vogel, Supervisor District 10
AYES: Wolf, Grabow, Strom, Vogel
ABSTAIN: Bichler

5. FACILITIES MANAGEMENT

a. Management/Financial/Informational Reports

1. Facilities Financials - August 2024

Question on fringe benefits.

6. TRANSIT SERVICES

a. Action Items:

1. Transit Service Truck Purchase

Discussion on vehicle usage, response time to vehicle breakdowns, and funding.

Motion to approve the purchase of the 2022 Ram 5500 Century 2465 12-Ton Wrecker from Lynch Truck Center for a not to exceed amount of \$180,000.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Grabow, Vice-Chairperson

SECONDER: T. Bichler, Supervisor District 1

AYES: Wolf, Grabow, Strom, Bichler, Vogel

2. Transit Site Improvements

Discussion on allowable use of funds, federal auditing, Federal Transit Authority authorization of funds, in house staff work, Davis-Bacon Act, and the merits of the projects.

Motion to approve the Transit Site Improvements listing for a not to exceed amount of \$580,000, and to direct the Transit Department to enter into an agreement with the Highway Department for the construction related items contingent upon Federal Transit Authority approval utilizing force account labor.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Grabow, Vice-Chairperson

SECONDER: D. Vogel, Supervisor District 10

AYES: Wolf, Grabow, Strom, Bichler, Vogel

3. Transit Facility Improvements

Discussion on project scope and eligibility.

Motion to approve moving forward with the request for proposals for architectural services for facility improvements and with the request for quotations from office supply firms contingent upon Federal Transit Authority approval of the scope of the project.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Bichler, Supervisor District 1

SECONDER: T. Grabow, Vice-Chairperson

AYES: Wolf, Grabow, Strom, Bichler, Vogel

b. Discussion Items:

1. Transit Ridership - Aug 2024

Update on shared ride statistics.

Question on ridership costs.

c. Management/Financial/Informational Reports**1. Transit Financials - August 2024**

There were no questions.

7. HIGHWAYS**a. Action Items:****1. Resolution: Town Road Bridge Aid for Town of Belgium's Kay-K Road Culverts**

Mr. Edgren explained the applicable state statute regarding Town Road Bridge Aid and provided a history of bridge aid requests being fulfilled by other counties.

Discussion on Corporation Counsel review and statute interpretation.

Motion to approve the Town of Belgium's Town Road Bridge Aid request for Kay-K Road Culverts. This resolution will move forward to the County Board for final action.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: J. Strom, Supervisor District 21

SECONDER: T. Grabow, Vice-Chairperson

AYES: Wolf, Grabow, Strom, Bichler, Vogel

b. Management/Financial/Informational Reports**1. Hwy Financials - August 2024**

Questions on Licenses & Permits budget line item and Supplies line item.

2. Highway Monthly Update - Aug 2024

Update on County Highway O contamination status and County Highway V paving overage.

9:37 AM Supervisor Vogel out of attendance.

8. NEXT MEETING DATE

September 19, 2024

9. ADJOURNMENT

Motion made by Supervisor Grabow, seconded by Supervisor Strom to adjourn. Motion carried. Meeting adjourned at 9:38 AM.

Tyler Quaas, Deputy County Clerk