



AGENDA
EXECUTIVE COMMITTEE
REGULAR MEETING
MONDAY, AUGUST 26, 2024 – 3:00 PM
ADMINISTRATION CENTER - ROOM 118
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

The public can access the meeting by viewing the live stream at the link which will be opened five minutes before the call to order:

[Executive Committee Live Stream](#)

*The public can submit comments here: [Public Comment Form](#)
[Public Comment Policy](#) & [Instructions For Submitting Public Comments Online](#)*

- 1. CALL TO ORDER**
- 2. PROPER NOTICE**
- 3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS**
- 4. APPROVAL OF MINUTES**
 - a. July 1, 2024
- 5. ACTION ITEMS**
 - a. Resolution: Emergency Allocation of \$360,000 of County Project Fund to Replace Camera System for Ozaukee County Jail and Justice Center
- 6. DISCUSSION ITEMS**
 - a. 2025 Ozaukee Economic Development Budget
 - b. Request to Temporarily Hire Full-Time County Clerk Trainee
 - c. Schedule of County Board Meetings
- 7. COUNTY ADMINISTRATOR'S REPORT**
 - a. Lasata CBRF Update
 - b. 2025 Budget Update
 - c. Economic Development Loan Program
 - d. Strategic Plan and Visioning Next Steps
- 8. COMMITTEE REPORTS**
- 9. NEXT MEETING DATE**

September 30, 2024
- 10. ADJOURNMENT**

A quorum of members of committees or the full County Board of Ozaukee County may be in attendance at this meeting for purposes related to committee or board duties, however, no formal action will be taken by these committees or the board at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the County Clerk's Office at 262-284-8110, twenty-four (24) hours in advance of the meeting.

Executive Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	August 26, 2024
DEPARTMENT:	County Clerk
DIRECTOR:	Karen Niemuth
PREPARER:	Karen Niemuth

Agenda Summary July 1, 2024

[<https://www.ozaukeecounty.gov/AgendaCenter/ViewFile/Minutes/ 07012024-3426>](https://www.ozaukeecounty.gov/AgendaCenter/ViewFile/Minutes/07012024-3426)

EXECUTIVE COMMITTEE

RESOLUTION NO. (ID # 10227)

EMERGENCY ALLOCATION OF \$360,000 OF COUNTY PROJECT FUND TO REPLACE
CAMERA SYSTEM FOR OZAUKEE COUNTY JAIL AND JUSTICE CENTER

WHEREAS, the security camera system supporting video surveillance in the Ozaukee County Jail and Justice Center is more than twenty-five years old; and

WHEREAS, the camera system has experienced recent catastrophic failures that have made the system inoperable in many areas of the jail, impacting the safety of the Ozaukee County Jail employees and the inmates who are housed in the Ozaukee County Jail; and

WHEREAS, the replacement of the camera system was planned for 2025 from the County Project Fund; and

WHEREAS, the equipment failures necessitate an emergency repair;

NOW, THEREFORE, BE IT RESOLVED, by the Ozaukee County Board of Supervisors that an emergency allocation of \$360,000 from the County Project Fund be allocated to support the replacement of the security camera system supporting video surveillance in the Ozaukee County Jail and Justice Center in the line-item accounts detailed below;

219-1-01-60000-046: Jail and Justice Center Camera System: \$360,000

Dated at Port Washington, Wisconsin, this 4th day of September 2024.

SUMMARY: Resolution making an emergency allocation from the County Project Fund to replace the camera system in the Ozaukee County Jail and Justice Center.

VOTE REQUIRED: Two-Thirds of Members Elect

08/20/24

Public Safety Committee

APPROVED

RESULT: **APPROVED [UNANIMOUS]**
MOVER: J. Hansher, Supervisor District 24
SECONDER: S. Rishel, Vice-Chairperson
AYES: Nelson, Rishel, Maguire, Hansher, Taylor

PUBLIC SAFETY COMMITTEE

Public Safety Committee
AGENDA INFORMATION SHEET

AGENDA DATE:	August 26, 2024
DEPARTMENT:	Administrator
DIRECTOR:	Jason Dzwinel
PREPARER:	Jason Dzwinel

Agenda Summary Emergency Allocation of \$360,000 of County Project Fund to Replace Camera System for Ozaukee County Jail and Justice Center

BACKGROUND INFORMATION: The camera system operating in the Ozaukee County Jail and Justice Center has failed. This project was contemplated for funding in the 2025 Project Fund, however, the current state of equipment failure necessitates an emergency repair. The project involves a camera upgrade in the Justice Center and Jail Division. A total of (73) seventy-three analog cameras will be replaced. The project will include running Cat 6 cable to each camera. It also includes replacing (7) seven Bosch Video Management System workstations.

Replacing the remaining cameras will provide better monitoring capabilities which will increase security in the Justice Center and Jail Division. The picture quality will be enhanced and provide a clearer view. The Sheriff has a duty to ensure the safety of the inmates housed within the jail confines. It is imperative that the equipment we use to meet that goal is properly maintained and optimized.

ANALYSIS: Recent camera and control equipment failures on the Justice Center Camera System necessitate an emergency repair. Over the last several years, roughly \$15,000 - \$20,000 has been spent out of the jail budget annually to replace failed analog cameras with digital cameras. Recent failures are well beyond the previous years scope and have created a security issue in the Jail where inmate movements require Jailers to be present during inmate movements. When the camera system is operational inmate movements are monitored via the camera system.

Five original “Pan Tilt Zoom” cameras are inoperable due to the device that controls the ability to move the cameras, has failed. The device is 25 years old and no longer made. This causes the camera to be essentially useless, and 3 of them are in Maximum Security Living units. There is still 1 functioning fixed analog camera in each living unit, but the coverage is minimal and the images are grainy.

FISCAL IMPACT: \$360,000

FUNDING SOURCE: County Project Fund

RECOMMENDED MOTION: Staff respectfully requests that the Public Safety Committee approve the resolution making an emergency allocation from the County Project Fund to replace

the camera system in the Ozaukee County Jail and Justice Center.

ATTACHMENTS:

- Capital Project Request Form - Justice Center and Jail Division Camera Project (PDF)

Project Reserve Information Sheet			
Project Name:	Justice Center and Jail Division Camera Project		
Requested By:	Captain Lambrecht		
Project Owner:	Ozaukee County Sheriff's Office		
Start Date:	Upon Approval		
Project Costing - Detail Project Costs			
Funding Source (Please Check All that Apply):			
☒	Project Fund	☐	Grants
☐		☐	Dept. Reserve
☐		☐	Other
List All Funding Sources Selected:			
Source	Amount	Grant Information	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
		N/A	
TOTAL PROJECT COST:		\$279,540.00	
Offsetting Revenue or Savings (If Applicable):			
Source		Amount	
		TOTAL	
Provide a narrative of project costs:			
The project involves a camera upgrade in the Justice Center and Jail Division. A total of (73) seventy-three analog cameras will be replaced. The project will include running Cat 6 cable to each camera. It also includes replacing (7) seven Bosch Video Management System workstations. This project will complete the camera system updates in the Justice system and Jail Division. (See proposal for details)			

Project Narrative - Define the Current State

Describe the need, urgency, or gap in service and risk of delay from a customer perspective:

The analog cameras in the Justice Center and Jail Division have reached their end of life. Analog cameras are no longer made and not available. When a camera fails, new Cat 6 cable has to be run and the camera replaced with a digital camera. This is not cost effective. In order to maximize the efficiency of the system the analog cameras need to be replaced with digital cameras.

Describe how the project impacts the department's level of service:

Replacing the remaining cameras will provide better monitoring capabilities which will increase security in the Justice Center and Jail Division. The picture quality will be enhanced and provide a clearer view. The Sheriff has a duty to ensure the safety of the inmates housed within the jail confines. It is imperative that the equipment we use to meet that goal is properly maintained and optimized.

Project Recommendation - Define the Suggested Course of Action

Define the project scope and why the project is an innovative solution:

The camera system backbone to the Justice Center and Jail Division is digital and up to date with current technology. The final step to optimize our system is to replace the remaining analog cameras with digital cameras.

Describe how the project addresses department objectives or countywide strategy:

This is the final update to the Bosch Video Management System (BVMS). It will ensure that staff is viewing the cameras in the best quality to ensure the safety of everyone in the facility. The ability to review video in the best quality possible is also extremely important.

Describe the project's impact on quality of life:

The upgrade will ensure that staff is able to closely monitor inmate and public activities via camera when necessary. The digital cameras provide much better picture quality and a wider angle which improves security in the facility.

Describe the project's impact on health and safety:

The primary mission of the Ozaukee County Sheriff's Office is to ensure the safety and security of the public and those we serve. Ensuring that the camera system is up to date and current will ensure we are meeting that objective. Deputies have the ability to monitor these cameras 24/7 and can quickly respond to incidents as they arise.

Describe how the project impacts department operations using business objectives:

The cameras throughout the Justice Center and Jail Division aid Deputies in ensuring the safety of inmates, staff, volunteers, and the public.

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

Business Goal/Objective	Description
Increase Revenue	Describe impact on revenue and timelines
Control Costs	Describe impact on costs and timelines
Customer Deliverables	How does the project meet customer expectations
Partnerships	Describe how the project leverages internal and external partnerships
Customer Service	How does the impact improve customer service internally and externally
Investment in Innovation	What is innovative about the approach
Reduce Errors	How will the project reduce errors in work
Improve Safety	How will the project improve safety
Impact on Energy Usage	What is the impact of energy usage
Streamline Business Process	Define efficiencies in process
Ensure Compliance	How does the project ensure legal/policy compliance
Improve Reporting or Transparency	How will the project impact the dissemination of information
Improve Community Outreach	Define impacts on community partnerships
Improve Staff Skills	How will the project improve the analytical or technical skills of staff
Build Performance Measures	How will the project allow for improved reporting of performance
Improve Productivity and Performance	How will the project impact staff output and goal attainment
Development of Leaders	How will the project assist with stability and succession