



MINUTES
PUBLIC WORKS COMMITTEE
REGULAR MEETING
THURSDAY, SEPTEMBER 19, 2024 – 8:00 AM
HIGHWAY DEPARTMENT - MEETING ROOM
410 SOUTH SPRING STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Public Works Committee was held in the Highway office meeting room.

Attendee Name	Title	Status	Arrived
M. Wolf	Chairperson	Present	
T. Grabow	Vice-Chairperson	Present	
J. Strom	Supervisor District 21	Present	
T. Bichler	Supervisor District 1	Present	
D. Vogel	Supervisor District 10	Present	

Staff present: County Administrator Dzwinel, Public Works Director Edgren, Transit Superintendent Ottum, Project Manager/Construction Superintendent Guettel, and Deputy County Clerk Quaas.

Others present: Supervisor Paape

2. PROPER NOTICE

Chairperson Wolf called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. August 22, 2024

Motion to approve the August 22, 2024 minutes as submitted.

PUBLIC WORKS COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	T. Grabow, Vice-Chairperson
SECONDER:	J. Strom, Supervisor District 21
AYES:	Wolf, Grabow, Strom, Bichler, Vogel

5. DISCUSSION ITEM

a. Public Works Committee 2025 Budget Review

Mr. Dzwinel reviewed the budget highlights, performance metrics and strategic objectives for the departments under the Public Works Committee's oversight including:

Highway Department

Recommendation to delay county highway projects in 2025 and direction to staff to

secure additional town work or state projects, and to perform work for the Planning and Parks Department. Expansion request for a night shift premium.

Transit Department

The tax levy will remain flat. There are no expansion requests.

Facilities - Administration Center

Increase in expenses due to salaries and benefits. There are no expansion requests.

Facilities - Justice Center

Increase in expenses due to salaries and benefits. There are no expansion requests.

County Fairgrounds

Budget remains flat. There are no expansion requests.

Discussion on revenue streams, bonding, upcoming Highway projects, and the use of County reserves.

6. FACILITIES MANAGEMENT

a. Management/Financial/Informational Reports

1. Facilities Financials - Sept 2024

There were no questions.

7. TRANSIT SERVICES

a. Discussion Items:

1. Transit - Ridership - Sept 2024

Average ridership increased by 131 riders per month following the Ecolane system implementation.

Ridership is on target for 91,000 riders this year which would be the most riders since 2019.

Question on revenue collected from no show riders.

b. Management/Financial/Informational Reports

1. Transit Financials - Sept 2024

Question on revenues.

2. Transit - Monthly Update - Sept 2024

Mr. Edgren and Ms. Ottum met with the the Southeastern Wisconsin Regional Planning Commission about creating a transit development plan.

Discussion on the transit vehicle replacement schedule and new vehicle purchases.

8. HIGHWAYS

a. Action Items:

1. Resolution: Town Road Bridge Aid for Town of Cedarburg's Cedar Creek Road Culvert

Motion to approve the Town of Cedarburg's Town Road Bridge Aid request for Cedar Creek Road Culvert. This resolution will move forward to the County Board for final action.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: D. Vogel, Supervisor District 10

SECONDER: T. Bichler, Supervisor District 1

AYES: Wolf, Grabow, Strom, Bichler, Vogel

2. Resolution: Town Road Bridge Aid for Town of Cedarburg's Cedar Creek Bridge
Discussion on project timeline.

Motion to approve the Town of Cedarburg's Town Road Bridge Aid request for Cedar Creek Bridge. This resolution will move forward to the County Board for final action.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Grabow, Vice-Chairperson

SECONDER: J. Strom, Supervisor District 21

AYES: Wolf, Grabow, Strom, Bichler, Vogel

3. Resolution: Union Pacific Railroad's CTH Q Crossing Repair Request

Mr. Edgren addressed complaints from area businesses and residents regarding the railroad crossing and provided background on the formal process for making the request.

Motion to approve the Union Pacific Railroad's CTH Q crossing repair request. This resolution will move forward to the County Board for final action.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: D. Vogel, Supervisor District 10

SECONDER: T. Grabow, Vice-Chairperson

AYES: Wolf, Grabow, Strom, Bichler, Vogel

4. CTH W & CTH C Engineering Consultant Rankings

Mr. Edgren explained the ranking process that was used by the review committee.

Motion to approve the CTH W & CTH C engineering consultant rankings as submitted by the review committee.

PUBLIC WORKS COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER:** T. Bichler, Supervisor District 1**SECONDER:** T. Grabow, Vice-Chairperson**AYES:** Wolf, Grabow, Strom, Bichler, Vogel**5. Commercial Driver's License Reimbursement Agreement**

Mr. Edgren explained the concept of this agreement, the process to obtaining a Commercial Driver's License and the distinctions between classifications.

Motion to approve the use of the Commercial Driver's License Reimbursement Agreement as needed for future hires.

PUBLIC WORKS COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER:** T. Grabow, Vice-Chairperson**SECONDER:** D. Vogel, Supervisor District 10**AYES:** Wolf, Grabow, Strom, Bichler, Vogel**b. Management/Financial/Informational Reports****1. Hwy Financials - Sept 2024**

There were no questions.

2. Hwy - Monthly Update - Sept 2024

Update on CTH C and CTH Y accident rates.

9. NEXT MEETING DATE

October 17, 2024

10. ADJOURNMENT

Motion made by Supervisor Strom, seconded by Supervisor Bichler to adjourn. Motion carried. Meeting adjourned at 9:25 AM.

Tyler Quaas, Deputy County Clerk