



MINUTES
FINANCE COMMITTEE
REGULAR MEETING
THURSDAY, SEPTEMBER 26, 2024 – 8:00 AM
ADMINISTRATION CENTER - ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in Room A-200 at the Administration Center.

Attendee Name	Title	Status	Arrived
E. Stelter	Chairperson	Present	
D. Larson	Vice-Chairperson	Late	8:01 AM
T. Richart	Supervisor District 12	Present	
D. Clark	Supervisor District 5	Present	
J. Arnett	Supervisor District 17	Present	

Staff present: County Administrator Dzwinel, Corporation Counsel Gorden, County Treasurer Tretow, Deputy Treasurer Morano, Human Resources Director McDonell, Assistant Finance Director Pezanoski (8:01), and County Clerk Niemuth.

Others Present: Dan Benson - Ozaukee Press

2. PROPER NOTICE

Chairperson Stelter called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. August 29, 2024

Motion to approve the August 29, 2024 minutes as submitted.

FINANCE COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	J. Arnett, Supervisor District 17
SECONDER:	E. Stelter, Chairperson
AYES:	Stelter, Richart, Clark, Arnett
ABSENT:	Larson

8:01 AM Supervisor Larson in attendance.

8:01 AM Assistant Finance Director Pezanoski joined the meeting.

5. CORPORATION COUNSEL DEPARTMENT REPORT

a. Corporation Counsel Financial Report

Question on Bad Debt Expense.

6. ACTION ITEMS

FINANCE COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER:** E. Stelter, Chairperson**SECONDER:** D. Larson, Vice-Chairperson**AYES:** Stelter, Larson, Richart, Clark, Arnett**7. DISCUSSION ITEMS****a. 2025 Budget Recommendations for Finance Committee**

Mr. Dzwinel reviewed the budget highlights for the departments under the Finance Committee's oversight including:

County Clerk

Decrease in expenses due to the presidential election cycle. There are no expansion requests.

County Board

Nothing to report.

Corporation Counsel & Child Support

Increase in expenses due to salaries and benefits.

No expansion requests.

County Treasurer

Increase in expenses due to salaries and benefits. There are no expansion requests.

Information Technology & Radio Services

Decrease in tax levy due to completion of radio upgrade project and consulting contract.

IT expenses increased by 11% due to maintenance and security contracts.

General Fund

Increase in revenue due to sales tax.

Questions and discussion on general fund tax levy.

Grants and Non-Departmental

Vacation payout budgeted to offset unplanned expenses after employees leave.

Department of AdministrationHuman ResourcesFinance DepartmentCounty Administrator

Credit card revenue held flat. No expansion requests.

8. DEPARTMENT REPORTS

a. County Clerk

There were no questions.

b. Finance

Update on sales tax.

c. Human Resources

Updates on health insurance renewal, ERP selection agreement, and Chapter 4 Policy & Procedure Manual.

d. Information Technology

Update on staffing and entry level position.

e. County Treasurer

Update on foreclosures, tax collection, and annual treasurer meeting.

9. NEXT MEETING DATE

October 24, 2024

10. ADJOURNMENT

Motion made by Supervisor Clark, seconded by Supervisor Richart to adjourn. Motion carried. Meeting adjourned at 8:45 AM.

Karen J. Niemuth, County Clerk