



MINUTES
EXECUTIVE COMMITTEE
SPECIAL BUDGET MEETING
WEDNESDAY, OCTOBER 2, 2024 – 10:30 AM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A special budget and regular meeting of the Executive Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
L. Schlenvogt	Chairperson	Present	
M. Wolf	Vice-Chairperson	Present	
P. Foy	Supervisor District 26	Present	
R. Nelson	Supervisor District 6	Present	
R. Holyoke	Supervisor District 22	Present	
E. Stelter	Supervisor District 18	Present	

Staff present: County Administrator Dzwinel, Budget Manager Balke, Policy & Budget Analyst Wittek, Finance Director McMahon, Assistant Finance Director Pezanoski, Human Resources Director McDonell, DOA Intern Ulch, Deputy County Clerk Kretlow, and County Clerk Niemuth.

Others present: Supervisor Richart.

2. PLEDGE OF ALLEGIANCE

Chairperson Schlenvogt called the meeting to order at 10:33 AM.

Committee members, staff and guests stood and recited the Pledge of Allegiance to the Flag.

3. PROPER NOTICE

The Clerk noticed the meeting as required.

4. PUBLIC COMMENT

Lisa Holtebeck, Executive Director, Ozaukee Family Services, addressed the committee requesting the same level of funding as last year.

5. BUDGET OVERVIEW & WORKING LUNCH

2025 County Administrator's Proposed Budget

Mr. Dzwinel reviewed the highlights included in the Recommended Budget:

The areas of focus are Human Services, Sales Tax, Calculated Risk, and Past Planning.

3% Cost of Living Allocation (COLA) assumed in the budget and a 6% increase in insurance premiums.

The Net New Construction is \$258,000.

6. DISCUSSION ITEMS:

a. Review of County Administrator's 2022 Proposed Budget**1. Finance Committee Departments**General Fund

Review of revenue sources.

Department of AdministrationCounty AdministratorHuman ResourcesFinance

Credit Card revenue is budgeted at \$140,000.

One expansion request for an IT Help Desk position to support the Lasata Care Campus and countywide IT operations.

Corporation Counsel and Child Support

Corporation Counsel Gorden and Assistant Corporation Counsel / Child Support Director Kluessendorf joined the meeting.

Increase in tax levy due to Salaries & Benefits and Purchased Services. There are no expansion requests.

County Board/County Clerk

Decrease in expenses due to election cycle. There are no expansion requests.

County Treasurer

County Treasurer Tretow joined the meeting.

Increase in tax levy due to Salaries & Benefits and Purchased Services. There are no expansion requests.

11:38 AM Recess. Supervisor Richart out of attendance.

12:19 PM Reconvene.

2. Health & Human Services Committee DepartmentsHuman Services

There was no one present.

The Adult Protective Services program is transferring from the Aging Services fund into Behavioral Health Division (in the Human Services Fund). The ADRC Fund does not use tax levy.

There are no expansion requests.

Lasata Senior Living CampusLasata Care CenterLasata Crossings

Lasata Heights

Campus Finance and Reimbursement Manager Kuemmerlein joined the meeting.

The Lasata Senior Living Campus does not use tax levy and is balanced.

One expansion request to increase Dietician hours from 18hrs/wk to 40hrs/wk.

Public Health

Public Health Director Buechler and Business Manager Kuehn joined the meeting.

Public Health holds tax levy flat.

One expansion request to add a part-time WIC Nutritionist (0.6 FTE) to assist with increases of in-person and walk-in appointments.

Veterans' Services

Veteran's Service Officer Johnson joined the meeting.

Increase in tax levy due to expenditure increases. There are no expansion requests.

3. Natural Resources Committee DepartmentsRegister of DeedsLand Information

GIS Coordinator Lewis, Deputy Register of Deeds Van Eimeren, Office Assistant Laurin, and Land & Water Management Director Vogeler joined the meeting.

Decrease in tax levy due to increasing expenditures.

One expansion request to restore the GIS Technician position in a collaborative employment arrangement with Land and Water Management's position - Office Administrator.

UW Extension

UW Extension Director Sarkady joined the meeting.

Tax levy increases slightly in Salaries and Benefits; Revenues are flat.

Two expansion requests for a Marketing Specialist and a Human Development and Relationship Educator.

Land & Water Management

Land & Water Management Director Vogeler joined the meeting.

Increase in tax levy due to decrease in revenue.

One expansion request to increase the part-time Office Administrator position to full-time in a collaborative employment arrangement with the Land Information Office position - GIS Technician.

Planning & Parks

Planning & Parks Director Struck joined the meeting.

Increase in tax levy due to Salaries & Benefits and Purchased Services.

One expansion request for a position upgrade - Natural Resources and GIS Technician to Conservation Biologist.

Golf courses remain off the levy.

4. Public Safety Committee DepartmentsClerk of Courts

Clerk of Circuit Court Mueller, Chief Deputy Clerk of Court Jozwowski, and Controller Milhalko joined the meeting.

Increase in tax levy due to Salaries & Benefits.

There are no expansion requests.

District Attorney

District Attorney Lindsay and Victim Witness Coordinator Haasch joined the meeting.

Increase in tax levy due to Salaries & Benefits.

One expansion request to add a part-time Victim Witness Assistant to support the expanded obligations under Marcy's Law.

Medical Examiner

Medical Examiner Feiertag joined the meeting.

Expansion request to upgrade a position from part-time to full-time.

Sheriff

Sheriff Knowles and Business Services Manager Nelson joined the meeting.

Increase in tax levy due to Salaries & Benefits and Purchased Services.

Sheriff Knowles spoke to dispatch staffing, co-responder team accomplishments, jail health care, leasing body cameras, and the expansion request for Court Services.

5. Public Works Committee DepartmentsHighways

Public Works Director Edgren and Construction Superintendent Guettel joined the meeting.

Mr. Edgren spoke to the expansion request to increase the night shift premium.

Facilities - Administration Center

Public Works Director Edgren, Building Superintendents Tackes and Hicks joined the meeting.

Increase in tax levy due to Salaries & Benefits. There are no expansion requests.

Facilities - Justice Center and Fairgrounds

Budget remains flat. There are no expansion requests.

Transit

Public Works Director Edgren joined the meeting.

Budget is flat.

There are no expansion requests.

2:16 PM Recess

2:29 PM Reconvene

b. *Review of 2025 Proposed Budget Expansion Requests, Staff Analysis, and Budget Amendments*

Review and discussion of expansion requests, funding, and how they impact tax levy.

7. ACTION ITEMS:

a. Executive Committee 2025 Budget Expansion Requests

The following expansion requests were proposed: Public Health WIC PT Position \$35,081; Parks Position Upgrade \$11,510; Land and Water/LIS Position \$47,000; IT Position Split with Lasata \$83,000; Highway Night Shift \$8,000.

b. Motion: Adoption of Executive Committee's 2025 Proposed Budget Recommendations to the County Board

Motion to approve the Ozaukee County 2025 Proposed Budget as presented by County Administrator Dzwinel with the amendments as outlined below:

AMENDMENTS	
Public Health WIC PT Position	\$ 35,081.00
Parks Position Upgrade	\$ 11,510.00
Land & Water / LIS Position	\$ 47,000.00
IT Position Split with Lasata	\$ 83,000.00
Highway Night Shift	\$ 8,000.00
SUM OF EXECUTIVE COMMITTEE AMENDMENTS (New Construction)	<u>\$ 184,591.00</u>

	2024	2025	+/- \$	+/- %
TOTAL TAX LEVY	\$ 22,948,000	\$ 23,579,345	\$ 631,345	2.75%
COUNTY TAX LEVY	\$ 22,227,270	\$ 22,818,586	\$ 591,316	2.66%
LIBRARY LEVY	\$ 720,730	\$ 760,759	\$ 40,029	5.55%
TOTAL TAX RATE	\$ 1.52000	\$ 1.47000	\$ (0.0500)	-3.29%
COUNTY TAX RATE	\$ 1.30000	\$ 1.25000	\$ (0.0500)	-3.85%
LIBRARY TAX RATE	\$ 0.22000	\$ 0.22000	\$0.0000	0.00%

The 2025 Proposed Budget as recommended by the Executive Committee will move forward to the County Board for final action.

EXECUTIVE COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: M. Wolf, Vice-Chairperson

SECONDER: P. Foy, Supervisor District 26

AYES: Schlenvogt, Wolf, Foy, Nelson, Holyoke, Stelter

8. ADJOURNMENT

Motion made by Supervisor Holyoke, seconded by Supervisor Foy to adjourn. Motion carried. Meeting adjourned at 3:04 PM.

Karen J. Niemuth, County Clerk